

2018

ANNUAL REPORT



4612 McDougall Drive
Box 310
Smoky Lake, Alberta
T0A 3C0

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SMOKY LAKE COUNTY
4612 McDougall Drive
Box 310
Smoky Lake, Alberta T0A 3C0

www.smokylakecounty.ab.ca
www.smokylakeregion.ca



Visit us on
Facebook



Administration

E-Mail: county@smokylakecounty.ab.ca
Phone: 780-656-3730
Fax: 780-656-3768
Toll-Free: 888-656-3730

Public Works

E-Mail: shop@smokylakecounty.ab.ca
Phone: 780-656-3755
Fax: 780-656-3743

Agricultural Services

E-Mail: agdept@smokylakecounty.ab.ca
Phone: 780-656-3730
Fax: 780-656-3768

Natural Gas

E-Mail: gasdept@smokylakecounty.ab.ca
Phone: 780-656-3037
Fax: 780-656-3768

Planning & Development

E-Mail: pd@smokylakecounty.ab.ca
Phone: 780-656-3730
Fax: 780-656-3768

Office Hours

8:00 AM to 4:00 PM
Monday to Friday

COUNCILLORS

DIVISION ONE

Dan Gawalko

Box 441

Vilna, Alberta T0A 3L0

Residence: 780-636-3233 Cell: 780-645-1589

Email: dgawalko@smokylakecounty.ab.ca

DIVISION TWO

Johnny Cherniwchan

Box 488

Smoky Lake, AB T0A 3C0

Residence: 780-636-2287 Cell: 780-650-5408

Email: jcherniwchan@smokylakecounty.ab.ca

DIVISION THREE

Craig Lukinuk

Box 968

Smoky Lake, AB T0A 3C0

Residence: 780-656-3806 Cell: 780-656-5449

Email: clukinuk@smokylakecounty.ab.ca

DIVISION FOUR

Lorne Halisky

Box 932

Smoky Lake, AB T0A 3C0

Residence: 780-656-3837 Cell: 780-650-5401

Email: lhalisky@smokylakecounty.ab.ca

DIVISION FIVE

Randy Orichowski

R.R #1

Waskatenau, AB T0A 3P0

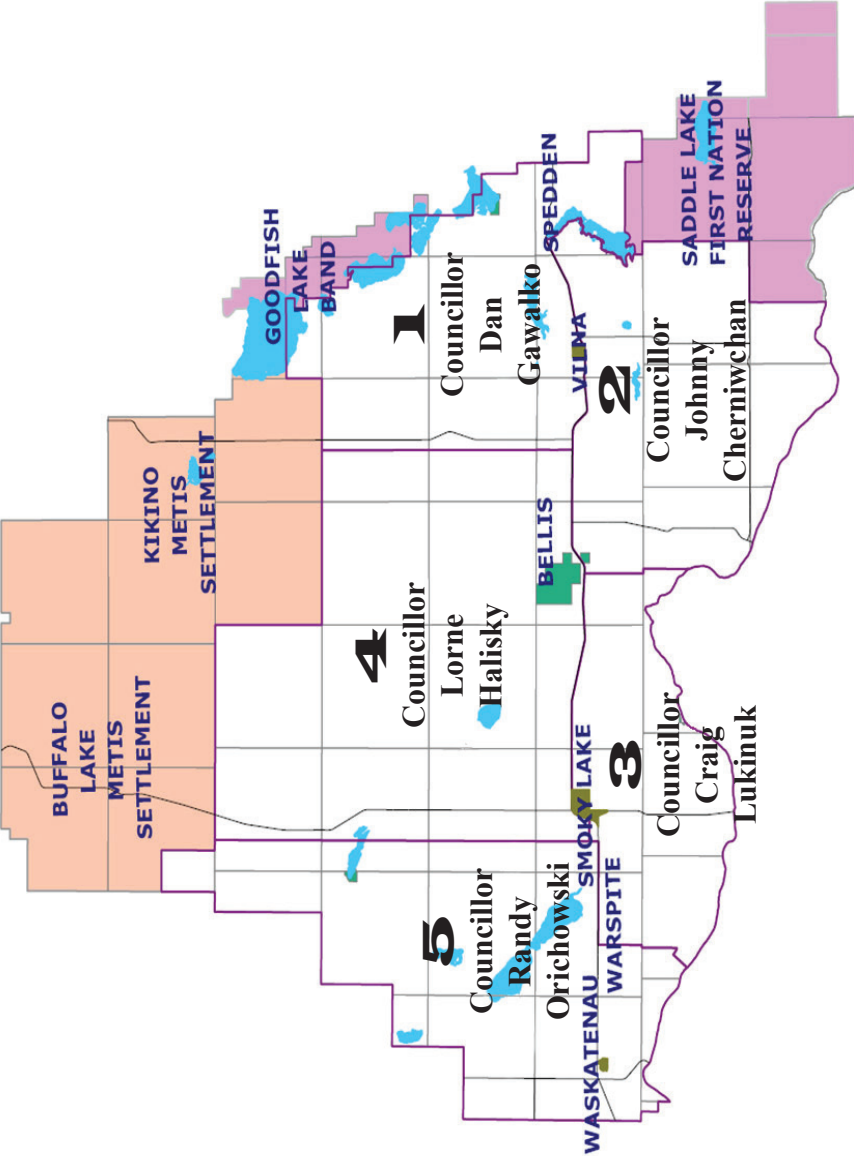
Residence: 780-358-2748 Cell: 780-656-5850

Email: rorichowski@smokylakecounty.ab.ca

ADMINISTRATION CONTACTS

Cory Ollikka, Chief Administrative Officer	780-650-5005
Lydia Cielin, Assistant Chief Administrative Officer	780-650-1035
Brenda Adamson, Finance Manager	780-656-5883
Jordan Ruegg, Planning & Development Manager	780-650-5207
Ed English, Peace Officer	780-650-5429
Dave Franchuk, Environmental Operations Manager	780-650-1800
Scott Franchuk, Fire Chief	780-650-5410
Tori Chernaiwsky, Agricultural Fieldman	780-650-5409
Daniel Moric, Natural Gas Manager	780-656-5734
Bob Novosiwsky, Industry Liaison / Road Foreman	780-650-5100
Doug Ponich, Public Works Manager	780-650-5101

SMOKY LAKE COUNTY ELECTORAL DIVISIONAL MAP



2018/19 COMMITTEES

as of June 27, 2019

MUNICIPAL COMMITTEES

Agricultural Service Board (ASB): All Councillors

Agricultural Issues Advisory Committee:

ASB Chairperson, ASB Vice-Chairperson & any Councillors and call for Public-at-Large Members, when required

ASB Independent Appeal Board for Weed Control:

Member-at-Large: Barry Feniak, Norman Schmidt

and Robert Semeniuk

Alternate: Ed Doktor

Alberta Care (Alberta Coordinated Action for Recycling Enterprise) Committee:

Dan Gawalko

Alternate: Randy Orichowski

CCI Wireless-Corridor Communication Incorporated:

Craig Lukinuk

Alternate: Johnny Cherniwchan

Composite Assessment Review Board:

Craig Lukinuk

Alternate: Lorne Halisky

Member-at-Large: Sue Landiak & Grant Gillund

Alternate: Vacant

Doctor Retention and Recruitment Committee:

Reeve

Alternate: Deputy Reeve

Evergreen Regional Waste Management Commission:

Randy Orichowski

Alternate: Lorne Halisky

Environmental Operations Committee: All Councillors

Family Community Support Services: All Councillors

Fire and Rescue Liaison Committee:

Vilna Fire Department

Dan Gawalko

Alternate: Johnny Cherniwchan

Smoky Lake Fire Department

Craig Lukinuk

Alternate: Lorne Halisky

Waskatenau Fire Department

Randy Orichowski

Alternate: Lorne Halisky

Fire Protective Services Committee: All Councillors

Government Liaison Committee:

Reeve / Deputy Reeve

and Councillor(s) as deemed necessary

Highway 28/63 Regional Water Services Commission:

Dan Gawalko

Alternate: Johnny Cherniwchan

Randy Orichowski

Alternate: Lorne Halisky

2018/19 COMMITTEES

as of June 27, 2019

In-House Safety Committee:

Lorne Halisky

Alternate: Johnny Cherniwchan

Intermunicipal Collaboration Framework (ICF) Committee:

Craig Lukinuk

Alternate: Lorne Halisky

Lakeland Agricultural Research Association (LARA):

ASB Chairperson

Alternate: ASB Vice-Chairperson

Members-at-Large: Barb Shapka and Charlie Leskiw

Local Assessment Review Board:

Craig Lukinuk

Alternate: Lorne Halisky

Members-at-Large: Sue Landiak & Grant Gillund

Alternate: Vacant

Municipal Planning Commission:

All Councillors

Natural Gas Committee:

All Councillors

Negotiating Committee:

Craig Lukinuk

Alternate: Dan Gawalko

Johnny Cherniwchan

Alternate: Randy Orichowski

Lorne Halisky

North East Alberta HUB:

Lorne Halisky

Alternate: Dan Gawalko

North East Muni-Corr Ltd.:

Craig Lukinuk

Alternate: Johnny Cherniwchan

Northern Lights Library System:

Craig Lukinuk

Alternate: Randy Orichowski

Policy Committee:

All Councillors

R.C.M.P. Liaison Committee:

Lorne Halisky

Alternate: Dan Gawalko

Regional Community Development Committee (RCDC):

Craig Lukinuk

Alternate: Dan Gawalko

Lorne Halisky

Members-at-Large: Leon Boychuk-Hunter & Noel Simpson

Regional Emergency Management Advisory Committee:

Reeve

Alternate: Deputy Reeve

Risk Pro Management Committee:

Reeve

Alternate: Deputy Reeve

2018/19 COMMITTEES

as of June 27, 2019

MUNICIPAL COMMITTEES

Road Bans Committee:

Reeve
Public Works Manager and the Chief Administrative Officer

Alternate: Deputy Reeve

Smoky Lake Agricultural Society:

Craig Lukinuk

Alternate: Lorne Halisky

Smoky Lake Community Daycare Co-Operative Steering Committee:

Craig Lukinuk

Alternate: Lorne Halisky

Smoky Lake County Regional Heritage Board:

Members-at-Large: Graham Dalziel, Noreen Easterbrook,
Christine Hansen, Michelle Wright and Leon Boychuk-Hunter

Smoky Lake Foundation:

Randy Orichowski

Dan Gawalko

Alternate: Lorne Halisky

Alternate: Craig Lukinuk

Smoky Lake Region Fire and Rescue Committee:

Lorne Halisky

Craig Lukinuk

Alternate: Johnny Cherniwchan

Subdivision & Development Appeal Board:

Members-at-Large: Grant Gillund, Christine Hansen,
Richard Dubetz, Dominique Cere, & Jerry Melnyk



2017-2021 Smoky Lake County Council

(L-R): Division 1; Dan Gawalko, Division 2; Johnny Cherniwchan
Division 3; Craig Lukinuk, Division 4; Lorne Halisky,
Division 5; Randy Orichowski

REEVE'S REPORT

I would like to thank the Constituents of Smoky Lake County for their public participation and feedback over the past year; it is invaluable in guiding our decisions to serve you better.

2018 was a very busy year for Council and Administration as you can see from the statistics within this booklet. In addition, the revised Municipal Government Act has brought several changes forward including a new protocol for the way municipalities collaborate amongst one another. As a result, we have been working towards Intermunicipal Collaboration Frameworks as well as Intermunicipal Development Plans with all the municipalities that border, or are inside our County. These frameworks and plans will recognize and advance common interests that will benefit all communities through effective and ongoing cooperation, collaboration, coordination and communication.

I have a positive outlook for Smoky Lake County's future and I am both excited and proud to share that an \$11 million-dollar Event Centre is being built right here in Smoky Lake County at Métis Crossing. And, we have so many local businesses doing great things such as, the awarding winning Winding Road Artisan Cheese and Serben Farms Store that features fresh local products. We continue to promote our region and have moved forward with strategically rezoning specific areas to allow for and encourage development that will increase our assessment.

Our new Public Participation Bylaw was also introduced in 2018 to ensure you have a voice in helping us make the best possible decisions we can with what we have. We strive to be the best stewards/servants possible to serve you. We welcome any and all input you might have to offer us at any time. Our County door is always open and our phones are available for anyone who may need to contact us for any reason.

I am very proud of being a Smoky Lake County Councillor and will continue to do the best job I can to showcase our County and to serve all of you.

Sincerely
Craig Lukinuk
Reeve, Smoky Lake County

The more things change, the more they stay the same....

While it often seems like this is a cynical statement, it is just as easily seen to be a good news story, especially in municipal government.

That is why Smoky Lake County has been able to maintain our levels of service to residents and citizens in spite of the ongoing pressures and challenges presented by the shifting sands of our income due to falling assessments, and increasing costs through inflation etc. It represents a great deal of work and creativity each year for the staff, management, and council of our county.

Of course, there may come a day when that work and creativity may not suffice, and more drastic measures may be forced upon municipalities in Alberta. The interesting thing is that in those circumstances, the whole arrangement will more or less just reset at a different scale.

In the meantime, though, we remain open to innovations that may help maneuver us around rising costs and shrinking revenues. Management will continue to seek efficiencies and examine our practices, and the council will continue to examine appropriate service levels and how to best sow the seeds of economic development. Our new strategic plan is in place, and is a very forward-thinking plan.

I believe that we have the best municipal team in the province to meet these challenges. Clearly I have a strong bias to say that, but I continue to be impressed and continue to appreciate the daily work of our staff in all departments that accommodate our increasing demands and constraints with grace, creativity, and strong work ethic in service to our public. And amid all the changes that may come, may we keep seeing the same stability that local government represents.

Have a great year, everyone!

Cory Ollikka
Chief Administrative Officer

2018 MUNICIPAL MILL RATES

Mill Rates	Residential	Farmland	Non-Residential	Machinery & Equipment
<i>Education ASFF (Public) RCSSD (Seperate)</i>	2.5631	2.5631	3.8186	—
<i>Seniors Foundation</i>	0.7453	0.7453	0.7453	0.7453
<i>Municipal</i>	3.9986	11.0986	19.8786	19.8786
<i>Regional Landfill</i>	0.7012	0.7012	0.7012	0.7012
<i>Fire Protection</i>	0.8848	0.8848	0.8848	0.8848
2018 Total Mill Rate	8.893	15.993	26.0285	22.2099
2017 Total Mill Rate	8.7974	12.0474	25.6056	21.5156
Increase	0.0956	3.9456	0.4229	0.6943

Combined Assessment and Tax Notices are mailed in June

TAXES DUE EACH YEAR ON OCTOBER 31

In February 2018 the penalties were increased to
12% Penalty applied to Current Taxes – November 1
15% Penalty applied to Taxes & Penalties – March 1

TAX INSTALLMENT PLAN

To register for the monthly payment plan, contact:
 Tax Department at 780-656-3730

COUNTY RATE PAYER EMERGENCY CONTACT INFORMATION

In order to effectively communicate in an emergency situation, such as an evacuation, we need your accurate contact information.

Please provide your home address/legal land description, and phone number(s) by emailing eci@smokylakecounty.ab.ca or calling 780-656-3730.

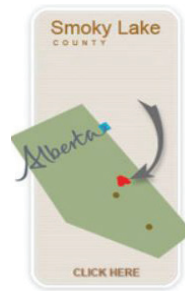
The information collected will only be used for
EMERGENCY CONTACT PURPOSES.

MAPS & MORE

Smoky Lake County Landowner Maps are updated twice a year, in May and November.

Paper maps are available for purchase at the County Main Office for **\$15.00 each** (additional charges apply for mailing).

Did you know that Smoky Lake County Landowner Maps are available online? Digital maps are available at no cost at www.smokylakecounty.ab.ca



MuniSight is an interactive, online mapping application that enables you to readily obtain municipal land information for personal use at your convenience.

CONTRIBUTIONS TO NON-PROFIT ORGANIZATIONS & INDIVIDUALS POLICY 1-14

Smoky Lake County has established the following procedures for contributions to Non-Profit Organizations and Individuals:

Sport Teams / Youth Organizations: attending and/or competing at Provincial and/or National Finals Events

For Overnight stays:

Team of 8 players or less - \$ 250.00

Team of 9 players or more - \$ 500.00

Students: participating in an educational orientation (i.e. Youth Forum):
\$100.00 CASH

Individual: belonging to a non-profit club/organization who is attending a conference (i.e. Volunteer Conference): \$100.00 CASH

Other Requests: other requests will be held by the Chief Administrative Officer and presented to Council for consideration if there are funds remaining in the grants portions of the budget for the current year.

FAMILY FARM CENTENNIAL AWARD POLICY 1-18

County Council acknowledges the significant contribution made by settlers, homesteaders, multi-generational family farmers in Alberta and is proud to recognize the centennial anniversary of residents in Smoky Lake County.

Eligibility

Rural residents within the County whose family has continuously owned a farm, ranch or homestead and/or actively farmed for a minimum of 100 years.

Applicants must currently own the original homestead and only one award will be issued per homestead.

For more information, contact:
Legislative Services
780-656-3730

SPECIAL OCCASION RECOGNITION POLICY 01-15

Smoky Lake County will provide recognition of milestone birthdays or wedding anniversaries to County Residents if a request is received by the County Administration Office, at least four (4) weeks prior to the occasion of reaching a birthday or anniversary milestone as outlined below:

- Recognition Certificates to Smoky Lake County Residents who are celebrating their:
25th, 30th, 35th, 40th, or 45th Wedding Anniversary
- Recognition Certificates to Smoky Lake County Residents who are celebrating their:
75th, 80th, 85th, 90th, or higher Birthday
- Recognition Plaques to Smoky Lake County Residents who are celebrating their:
50th, 60th, 70th, or higher Wedding Anniversary

**For more information, contact:
Legislative Services
780-656-3730**

DELEGATION TO COUNTY COUNCIL POLICY 01-49

If a person or group wish to address Council on a matter on a Regular Council Agenda, that person or group shall notify the Municipal Clerk in legibly writing and outline the topic, purpose of the delegation's appearance before County Council and the names and positions of the individual(s) who will address Council; the request must be signed and contain the mailing address of the requestor.

Please note that requests from persons or groups who wish to make a presentation to Council must be made at least ten (10) working days prior to a regular Council Meeting.

For more information and to obtain a *Delegation Request Form*, you can visit www.smokylakecounty.ab.ca under Policies webpage.

2018 - 2020 STRATEGIC PRIORITIES

Timeline

Economic Development

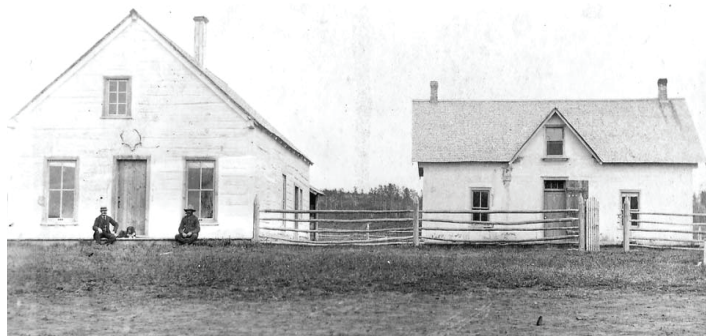
Land Use Bylaw Changes	Q4 2018 - Q4 2019
Victoria District Economic Development Plan	Q4 2018 - Q3 2020
Warspite Ironhorse Trail RV Park	Q1 2019 - Q3 2020
Industrial Park	Q3 2019

Infrastructure

Expand Public Works Yard	Q3 2018 - Q3 2019
North Saskatchewan Emergency River Access(es) Plan	Q4 2018 - Q4 2019

Governance

Develop Inter-municipal Collaborative Framework(s)	Q4 2018 - Q2 2020
Develop High Priority HR Policies	Q4 2018 - Q1 2019
Succession Planning	Q1 2019 - Q2 2020



Victoria Settlement, 1895

ASB CHAIRPERSON'S REPORT

The Smoky Lake County Agricultural Services Board (ASB) continued to join forces with other rural municipalities at the Provincial ASB Conference to lobby the Provincial Government to protect and make changes to various agricultural issues and policies. Some of the resolutions that were passed were; keeping 2% Liquid Strychnine, stopping seed saved royalties, predation compensation, and carbon credits for permanent pasture, just to name a few. If you are interested in seeing them all in more detail please contact Smoky Lake County's Agriculture Department.

In 2018, council made major changes to the ASB mowing program. We changed it from a 2 pass system to a 1 pass system, this helped us save on operational funds.

Weed Inspections and enforcements on private land, will be a big focus for our Ag Services in 2019.

In 2018 Smoky Lake County Agricultural Service Board continued to partner with Lakeland Agricultural Research Association (LARA) to provide unbiased agricultural extension and research to producers in the County.

Smoky Lake County is proud to sponsor the Bellis 4-H Beef Club and looks forward to the sale on June 7th, 2019.

On behalf of the Smoky Lake County Agricultural Services Board I wish you, a safe and prosperous farming year.

*Sincerely,
Dan Gawalko
ASB Chairman*



AGRICULTURAL FIELDMAN'S REPORT



The 2018, was quite the year with a colder and snowier April than average, and a hotter and drier May than average. This led us into a nice warm summer which did not last as long as we thought it when the smoke from the BC forest fires rolled in and blocked out the majority

looked too familiar with the rain and snow making another difficult harvest for farmers across the prairies.

In the Ag Service Department, we completed a bunch of roadside spraying miles using up all of our \$42,000 herbicide budget. With the dry summer, we were expecting to see a decrease in crop diseases. During the 2018 growing season, we monitored crops for signs of disease, the dry spell of a couple weeks in July help to reduce disease pressure. We carried out our annual surveys of Canola, looking for Clubroot, Blackleg and monitoring the levels of sclerotinia stem rot present. This year we found more Clubroot positive fields, bringing our overall total to 37 fields

The 2018 harvest season brought back flashbacks of the last 2 previous years and dragged on with the rain continuing and just as crops began to dry out another shower or snow storm would roll through. The fall dragged on and the grain driers barely cooled off from drying last season's crop were fired back up again.

Tori Cherniawsky
Agricultural Fieldman



Pretty Wildflowers?

THINK AGAIN!

Alberta Invasive Species

Oxeye Daisy





Problem Wildlife

ASB staff will be available to assist producers with management techniques to help with predation of livestock. As a **last resort** option, “1080” tablets will be available to producers, to help control coyote predation. The “1080” program is an important tool for producers to have, so the program must not be abused. The “1080” tablets are to control **predation during calving time**. You must have proof of predation before any tablets will be issued. The producer must ensure that they are taking measures, such as shooting, or other management changes to reduce or control predation. As “1080” will only be given as a **last resort** measure in controlling problem coyotes. Only 18 tablets were distributed in 2018 which is a decrease from 2017.

2% liquid strychnine, for the control of Richardson Ground Squirrel will once again be available for purchase at the County office for \$10 a bottle **until June 30th. Pick up for Strychnine is by appointment only.** Strychnine is most effective before green up occurs, as the ground squirrels have limited food sources, March and April are the best months to use this product. If you are looking for an alternative to mixing strychnine, Rozol RTU is pre-mixed with grain and is easier to handle and can be purchased at various farm stores.

Beaver Management Policy: A new Beaver Management Policy was adopted December 12th, 2017 as [Policy Statement 62-07-05](#). **The policy states that all locations must be verified before any beaver tails are accepted.** For further information the new policy is available on our website. www.smokylakecounty.ab.ca

Insect And Disease Inspections

The Agricultural Service Board and I would again like to thank all farmers that participated in the surveys and inspections that were conducted throughout 2018. ASB staff were busy conducting various surveys for the following pests and diseases:

Bertha Armyworm (BAW): 6 traps locations set in 2018 found very low to medium BAW numbers. Alberta Agriculture is warning of a potential outbreak in 2019, so be sure to keep an eye out.



AGRICULTURAL SERVICES

Grasshoppers: Alberta Insect Pest Monitoring Branch forecasted 2018 to have a potential for very light to light infestations across the County. In 2018 we saw low numbers throughout the county. This showed direct correlation to the high amount of precipitation received.

Swede Midge: 2 traps locations in canola.

Blackleg in Canola: 20 fields surveyed with no virulent blackleg found.

Clubroot: 2 new positive fields were found in the county. Monitoring fields on a regular basis throughout the growing season is an important part of pest management.

Environmental Services

Smoky Lake County will continue to offer sustainable agriculture programming to its producers through the Environmental Farm Plan (EFP), which is a great tool to assess and improve your environmental concerns on your operation. Which then allows producers to participate in the Canadian Agricultural Partnership Grant programs. If you require any information on grant funding or application for please contact the Ag Services Department.

Producers can look forward to continued unbiased research throughout the county thanks to a partnership between Smoky Lake County and Lakeland Applied Research Association (L.A.R.A). LARA has the resources and manpower available to provide extension work for the ratepayers of Smoky Lake County. They provide producer driven agricultural research, demonstration and extension projects to obtain a profitable and sustainable future for producers. Some of their main goals in working with producers are to decrease costs of production, improve agricultural management practices and support environmental stewardship for grain, forage and cattle producers. Through trial plots for things such as spraying at night, or fungicides, they are able to provide unbiased third party information to the county residents.

Hay Permits

If you would like to make hay within the municipal right-of-way please contact our office to receive a permit. You must have a permit in order to conduct these activities, as mowing and spraying is conducted during the summer months on municipal right-of-ways.



PEACE OFFICER'S REPORT

BYLAW ENFORCEMENT

An Annual Report is a requirement designed to facilitate communication with the Director of the Alberta Solicitor General.

Program Overview

1. The Peace Officer is responsible for the enforcement and investigation of Municipal Bylaws and Provincial Statutes for Smoky Lake County.
2. As a Peace Officer, the overall duty is to protect property and educate people, and, to preserve and maintain the public peace.
3. The Peace Officer reports to the Smoky Lake County Chief Administrative Officer (CAO).

Operational Practices of the Peace Officer

1. Ensuring public compliance with various County Bylaws.
2. Provide information and interpretation of Municipal Bylaws and Provincial Statutes requirements to the Smoky Lake County residents and community groups.
3. Develop and implement education on public awareness programs and maintain positive public relations.
4. Conducts highly visible mobile patrols of the County for the purpose of preventing and detecting violations of Municipal Bylaws and selected Provincial Statutes.

Enforcement Activities and Responsibilities

As a Peace Officer appointed under the *Peace Officer Act*, enforce the following Provincial Statutes and Regulations, including:

- the Animal Protection Act
- the Dangerous Dogs Act
- the Environmental Protection and Enhancement Act
- the Fuel Tax Act
- the Gaming, Liquor and Cannabis Act
- the Petty Trespass Act
- the Provincial Offenses Procedure Act
- the Stray Animals Act
- the Traffic Safety Act



PEACE OFFICER'S REPORT

As the Enforcement Officer appointed under the *Municipal Government Act*, enforce Municipal Bylaws, including:

- the Animal Control Bylaw
- the Corridor Regulation Bylaw
- the Land Use Bylaw
- the Off Highway Vehicles Bylaw
- the Parks Control Bylaw
- the Fire Bylaw
- the Road Right of Way Bylaw;
- the Nuisance and Unsightly Premises Bylaw
- the Weight Restrictions for Vehicles Bylaw

In accordance with the *Municipal Government Act*, the Bylaw Enforcement Officer is a Designated Officer. The Enforcement Officer time is to be equally divided between patrolling and enforcing.

Enforcement Related Activities

Enforcement Duties:

- Receiving complaints and inquires.
- Investigation of complaints.
- Advising responsible parties of infractions, and taking remedial actions and/or following enforcement procedures.
- Advising responsible parties of infractions and laying of charges if founded.
- Educating and/or prosecuting violators.
- Conducts patrols of the trail systems, roads and hamlets within the corporate limits of Smoky Lake County.
- Receives and documents evidence relating to investigation and ensures that continuity of such evidence is maintained, stored and destroyed accordance with Provincial County Regulations and/or County policies.
- Prepares prosecutor information sheets and court briefs concerning a charge or ticket.

Other Duties:

- Assist R.C.M.P., as required.
- Prepare Monthly reports and distribute to Council, Chief Administrative Officer.
- Report at weekly Management meetings.
- To be familiar with the Policies of the Smoky Lake County and the mandate of the Peace Officer Program.

PEACE OFFICER’S REPORT

Other Enforcement Related Duties (Continued):

- Personnel conduct to enhance the image of Peace Officer in the Smoky Lake County.
- Attendance at conferences and training programs that are pre-approved by the Chief Administrative Officer.
- Preparation and revision of Municipals Bylaws.
- Issue various letters of Permission and Permits relating to Municipal Bylaws.
- Participation with community interest groups as requested
- Develop and/or take part in public awareness programs and maintain positive public relations.
- Conducts other duties as required.

Working Relationship

- To be accessible, approachable and helpful to the residents and public who require information or assistance.
- To establish and maintain a positive working relationship with Smoky Lake County employees.
- To continue and enhance communication to the Chief Administrative Officer to be informed on all issues or concerns that could affect the Peace Officer Program.

Decision Making — Independence of Action

- Works under minimal supervision while on patrol.
- Deals with the public in confrontational situations and must use own judgment to resolve them, based on instant decisions relating to knowledge of laws and regulations.

Data Reported for 2018

Animal Control	39
Unsightly Premises	2
Land Use Issues	16
Littering	3
Road Right of Way Issues	12
Stolen Property	4
Traffic Safety Issues	2
TOTAL	78

ENVIRONMENTAL OPERATIONS REPORT

Our goal is to work towards maintaining tidy and accessible landfills, transfer stations, and mini transfer stations throughout the County. We are constantly researching feasible options for recycling. Currently we are in recycling programs for oil and oil containers, metals, propane bottles, paints, vehicle batteries, aerosol containers, herbicide and pesticide containers, tires and electronics. We have started to collect grain/silage bags, and in the near future we may be apart of a new recycling program for Agriculture materials.

We maintain our sewage systems and lagoons and provide convenient locations for raw water, as well as, the best potable water available. We are fortunate to have the regional water line complete throughout the Smoky Lake County. The regional line is in the process of being twined, and provides water to Ashmont, and our intention is to provide potable water to Whitefish Lake and Mallaig.

The Environmental Operations Department is working towards providing and maintaining the best possible service for the county residents, and is dedicated towards meeting all environmental standards.

Dave Franchuk

Environmental Operations Manager



TRUCK FILL LOCATIONS

Truck Fills

There are 5 raw water truck fills available throughout the County. A biological sample is collected from each site and tested on a weekly basis for coli-forms and e-coli. An annual chemical analysis is also collected with results posted at each truck fill. If you require an account please contact our office.

Raw Water Truck Fill Locations

Bellis South East of the Hamlet.

Smoky Lake Hwy 855 south side of town.

Waskatenau East of village, across from St. Volodymyr Church located on the corner of Rge Rd 193&Twp Rd 592.

A credit card is required for all raw water truck fills, a PIN number account could be set up if the monthly consumption is over \$20.00.

Potable Water Truck Fill Locations

Spedden West of the school. Accepts credit card or you may set up a PIN number if your potable water consumption is over \$20.00 per month.

Spedden Treatment Plant 1 ½ KM west of Spedden. 35 gal/ minute.

Warspite Treatment Plant Accepts loonies. Last Summer the raw water truck fill was converted to a potable water fill, a credit card or a PIN number is required.

Bellis South West of the Hamlet.

Regional Waterline

The Regional Water Line is now serving all the municipalities within the Smoky Lake County, all the systems are complete. The Smoky Lake County is now the managing partner of the regional water line, and are currently operating the system within our county. This last year the Regional Waterline had been extended to Ashmont. The line has been approved to supply potable water to Whitefish Lake and Mallaig in 2019. Construction of a booster station has been completed in the Hamlet of Edwand and another will be constructed at Warspite to accommodate required pressures.

WASTE MANAGEMENT

Evergreen Regional Waste Management Commission was formed by the municipalities located in the County of St. Paul and Smoky Lake County to develop an environmentally responsible approach to managing our waste.

Our waste is collected locally and hauled to the Regional Waste Site located southeast of Lafond.



MINI TRANSFER SITES

Bellis Beach - Bonnie Lake - Edwand
 Hamlet of Bellis - Hamlin/ Stry - Hamore Lake
 Hillside Acres - Mons Lake - Paradise Cove
 Spedden - Warspite - Whitefish Lake Properties

These facilities are for the use of household waste only.

WASTE TRANSFER SITES

Waskatenau
 Bellis
 Vilna

Saturday
 Wednesday & Saturday
 Tuesday & Saturday

OPEN 9:00 AM to 5:00 PM

LANDFILL SITES

Smoky Lake Landfill

Located along the Iron Horse Trail 5 km northeast of the Town of Smoky Lake – Range Road 172A.

**OPEN Tuesday, Thursday & Saturday
 9:00 AM to 5:00 PM**

Spedden Landfill

Located 7 km northwest of Spedden on Township Road 602 and Range Road 124.

**OPEN Wednesday & Sunday
 9:00 AM to 5:00 PM**

WASTE OPERATIONAL GUIDELINES

Signs have been installed to advise residents on what can and cannot be dropped in the bins. Please use the larger transfer site for other wastes. Bins will be emptied on a weekly basis or as required.

OPERATION GUIDELINES:

All transfer sites will accept the following waste:
(Warspite and all the subdivision and lake sites only accept household waste)

- General household waste
- Metal, stoves, fridges, freezers, etc.
- Plastic oil jugs/oil/filters
- Plastic milk containers
- Paint/paint cans
- Wood and burnables, branches, etc.
- Grass clippings/garden waste
- Tires
- Plastic bale twine/bale wrap
- Electronic waste/TVs, computers, printers, etc.
- Propane tanks
- Batteries (vehicles)
- Shingles, building material, wood, concrete, drywall
- All inert material, tree roots, mattresses, beds, furniture



Herbicide and pesticide containers: Smoky Lake, Vilna and Spedden.

Sewage: Can be dumped at Warspite & Bellis lagoons, only with the approval of the Smoky Lake County Environmental Operations Department.

NO SITES WILL ACCEPT:

- Deceased animals
- Hazardous waste
- Oilfield waste
- Vehicle bodies

Waste Hauled (to regional site, in kg)	2018	2017	2016	2015
Smoky Lake County	934,420	934,907	1,000,169	943,270
Village of Vilna	74,554	71,678	73,780	77,592
Village of Waskatenau	71,776	65,415	65,828	70,712



April 22 is Earth Day, which is the largest, most celebrated environmental event worldwide

WASTE DISPOSAL RATES

Residential

½ ton	\$ 7.50
1 ton	\$ 15.00
Tandem (10 yards)	\$ 25.00
End dump (20 yards)	\$ 50.00
Roll-off bins (over 20 yards)	\$ 75.00
Fridges & Freezers	\$ 20.00

Commercial Demolition Material

Municipal Transfer Stations

	1/2 Ton	1 Ton	10 Yards	20 Yards
Cement	\$ 30	\$ 50	\$ 200	\$ 250
Shingles	\$ 30	\$ 50	\$ 200	\$ 250
General Demolition	\$ 30	\$ 50	\$ 200	\$ 250
Mixed Load	\$ 60	\$ 100	\$ 400	\$ 500

Regional Site Transfer Station

Shingles	\$ 35/tonne
Cement	\$ 35/tonne
General Demolition	\$ 35/tonne

No Fee Disposals:

- Appliances (stoves, washers, dryers, dishwashers, microwaves, hot water tanks, barbeque's)
- Household and office furniture (tables & chairs, couches, mattresses and desks, TV's, stereos, computers)
- Unbagged leaves, grass, garden waste for composting
- Salvageable Scrap Metal
- Dry Batteries (Dry Cell)
- Wet Batteries (cars)
- Burnable Materials
- Trees, Shrubs
- Tires



FAMILY SCHOOL LIAISON PROGRAM

FAMILY SCHOOL LIAISON PROGRAM

The Family-School Liaison Program offers an informal, confidential service to County residents. Individual and family support is provided through supportive counseling, information resources, referrals to other agencies, educational workshops and presentations.

Referrals can be made by teachers, parents, peers, self, students and community agencies.

The program aims to support and strengthen children, students, family, schools and the community as a whole.

Personal/ Family Issues	
Abuse	Alcohol/ Drug Use
Anxiety/ Stress	Anger Management
Conflict	Communication Skills
Depression	Divorce/ Separation
Grief/ Loss	Parent/ Child Conflict
Relationships	Parenting Skills
Sexuality	Self-Esteem
Social Skills	Study Habits

Cell **780-212-1337**

H.A.Kostash School **780-656-3820**

Holy Family Catholic School **780-358-2332**

Vilna School **780-636-3651**

fslw@smokylakecounty.ab.ca

FIRE CHIEF'S REPORT

Smoky Lake County Emergency Services had a busy year in 2018 with the Departments responding to 198 calls, up 11 calls from 2017. Smoky Lake County Emergency Services had 2 major projects in 2018:

1. The emergency radio communications tower was decommissioned in 2018, leaving the fire departments with no radio communication. The Alberta First Responders Radio Communications System (AFRRCS) was accessed and implemented by Smoky Lake County Emergency Services. The total cost of the project was \$185,000.00.
2. Smoky Lake County Emergency Services worked with the Fire Commissioner's Office, Agriculture and Forestry Wildfire Arson Investigators and RCMP Forestry Crime Unit for the suspicious fires in the County. Daniel Kromm of Smoky Lake was charged with 23 counts of Arson. The trial is scheduled for September 2019.

Smoky Lake County Emergency Services training has changed once again in 2018 with Members focusing on Mental Health Awareness, Suicide Prevention, Psychological Recovery From an Incident, Crisis Intervention and Substance Abuse with the fentanyl crisis. Smoky Lake County Emergency Services is now carrying Naloxone kits (Narcan) in the apparatus. As well, Wildland Firefighter Training and recertification in CPR, Automatic External Defibrillator and First Aid. The Fire Department members are dedicated to completing all training, as the departments are averaging more than a call every second day.

Vilna Fire Department

Vilna Fire Department responded to 73 fire calls in 2018 which is down 2 calls from 2017. Congratulations to Vilna Fire Department to hosting a successful 37th Annual Firemen's Dine and Dance with all proceeds going back into the hall for the purchasing of supplies and hosting appreciation nights for the members.

Smoky Lake Fire Department

Smoky Lake Fire Department responded to 92 fire calls in 2018 which is up 4 calls from 2017. The Fire Department members were able to fundraise \$5,500.00 towards the fireworks show for August Long Weekend Heritage Days by working bars at special events, donations and a pancake breakfast fundraiser on Canada day. The Department looks forward to seeing everyone again in 2019 for the pancake breakfast.



FIRE CHIEF'S REPORT

Waskatenau Fire Department

Waskatenau Fire Department responded to 33 fire calls in 2018 which is up 9 calls from 2017. With the \$60,000.00, the Waskatenau Fire Department donated to the Victoria Trail Agricultural Society towards the Fitness Center which opened in May of 2018. All of the department members received a membership and are working hard to be the best firefighters they can be.

Smoky Lake County Emergency Services

New "Welcome to Smoky Lake County" signs were installed at all the entrances into the County with a Fire Hazard Rating sign allowing Emergency Services personnel to inform the public as they travel throughout the County. All information in regards to the fire hazards or fire bans can be found at www.smokylakecounty.ab.ca or www.albertafirebans.ca as well, information will be posted on Smoky Lake County social media pages.

Anyone interested in joining or looking for information about your local Fire Department please contact the Smoky Lake County Office.

IMPORTANT REMINDERS

Policy Statement: 02-05: Fire Permit Agreement

Fire permits are required year round and can be obtained at the Smoky Lake County Office. Fires are subject to inspection and permits are at the discretion of Smoky Lake County. **Fire Permits will be issued for a maximum for 2 week period and brush pile/windrow burning will be maximum length off 180 feet.**

911 Reminder

Bonnyville Regional Fire Authority is authorized by Smoky Lake County as the 911 provider. ***The local emergency numbers for the fire departments have not been in service since 2011.***

Please dial 911 and not any fire department members to report an emergency. Residents with **internet phones**, please contact your internet provider to ensure your 911 calls are directed to the right call center as residents have experienced long wait times to contact a 911 operator. **Lastly, anyone installing alarm systems please inform the alarm company with the phone number which is 780-826-2433 for all 911 services.**

MORE IMPORTANT REMINDERS

Bylaw 1285-15: Fire Protection Services

Section 6 Fire Protection Charges

6.1 Upon providing Fire Protection on Property within or outside the Municipality's boundaries, the Municipality will send an invoice for Fire Protection charges to:

6.1.1 the person causing or contributing to the Fire; or

6.1.2 the owner or occupant of the Property.

Subject to the County Fire Chief and Chief Administrative Officer shall determine when Fire Protection charges are to be levied for fire response as per ***Schedule "A": Fire Protection Charges***

County residents please be aware of this Bylaw and check with your Insurance Company on what fire protection services coverage you have.

Bylaw 1285-15: Fire Protection Services is available on the County website: www.smokylakecounty.ab.ca or you can obtain a copy at the County office.

On behalf of Smoky Lake County and myself, I would like to thank all of the volunteer firefighters for their time and dedication to training and responding to emergency calls in 2018.

Smoky Lake County appreciates all you do!

Scott Franchuk
Fire Chief



Working
SMOKE ALARMS
SAVE LIVES

Change Your Clock, Change Your Battery

"Dedicated To Life Safety"



2018 Smoky Lake Fire Department	
Motor Vehicle Collisions	25
Fires	34
Fire Alarms	14
Medicals	14
Other	5
TOTAL	92

2018 Waskatenau Fire Department	
Motor Vehicle Collisions	13
Fires	17
Fire Alarms	0
Medicals	2
Other	1
TOTAL	33

2018 Vilna Fire Department	
Motor Vehicle Collisions	30
Fires	23
Fire Alarms	4
Medicals	14
Other	2
TOTAL	73

NATURAL GAS CHAIRPERSON'S REPORT

Smoky Lake County Utilities continued to demonstrate exemplary performances in 2018.

The Smoky Lake County Natural Gas Utility has been in service for over 43 years in rural natural gas system operations. This natural gas system remains to be one of the largest comprehensive distribution systems in Alberta never less the world. With that said, we must and will continue keeping up with new technology, including training our employees ensuring competency in this evolving industry. Having dedicated competent employees in all facets of our Natural Gas Department proves to benefit our operations.

We continue researching and entertaining new opportunities to build and maintain worthy viable rural services which includes installation of Natural Gas Meters with automatic meter reading, a current technological Regulating Metering Odorant – RMO Station with expected completion in 2019 and new designed Road Crossing Signs with replacement starting in 2019.

I take pride in being an elected Official and to sit as the Gas Chairperson to deliver this message. We look forward in continuing to ensure uninterrupted and safe delivery of our natural gas to the gas customers and Smoky Lake County residents for years to come.

*Best Regards,
Lorne Halisky
Utilities Chairperson*



2018 was another busy year with repairing underground leaks, installing AMR meters, construction, line locating, service calls, custom work and running the odorant truck and CNG trailer.

3 servicemen in the department are journeymen Class A Gasfitters, along with myself.

The Natural Gas Department continues to move forward with the replacement of old equipment, bad gas lines and upgrading of lines which now are becoming under sized.

In 2013 the County started installing new meters with AMR devices (automatic meter readers), and will be completing installations in 2019.

Once again, if you smell natural gas and report it to Smoky Lake County Gas Department personnel. If it is a confirmed “**UNDERGROUND**” gas leak, the County will pay you a **\$100.00** reward. Your assistance is greatly appreciated. Smoky Lake County Gas Department would like to thank the people who reported gas smells in the past, which lead us to underground leaks.

Smoky Lake County Gas Department will continue working on expanding its existing services: Emergency Compressed Natural Gas trailer and Mercaptan delivery truck, which generates alternative revenue for our department.

Daniel Moric
Natural Gas Utility Manager

**Effective January 1, 2015 the Gas Service
Installation Fee, subject to change, is:**

URBAN \$3,500.00 plus GST
RURAL \$7,000.00 plus GST

(Policy No. 09-03)

**IF YOU SMELL NATURAL GAS OR
THINK YOU SMELL NATURAL GAS
DO NOT HESITATE TO CALL**

780-656-3037

PLANNING & DEVELOPMENT MANAGER'S REPORT

The Planning & Development Department manages land use in Smoky Lake County through various activities, including long-range planning and forecasting, formulating land use plans and policies, conducting public consultations on proposed land use changes and providing a range of services related to planning, land use and development. These include services such as:

- Development Permits
- Subdivisions
- Rezoning Applications
- Compliance Certificates
- Business Licenses
- Road Closures
- Encroachment Agreements
- Sale of Municipally-Owned Lands
- Heritage Management, Preservation and Promotion & Designation of Municipal Historic Resources

The Planning & Development Department is responsible for administering a range of planning documents including:

- Land Use Bylaw
- Municipal Development Plan
- Intermunicipal Development Plans
- Area Structure Plans
- Alberta Land Use Framework
- Provincial Legislation Pertaining to Land Use and Planning



For more information please contact:

Jordan Ruegg
Planning and Development Manager
780-656-3730 or 780-650-5207
jruegg@smokylakecounty.ab.ca

No development shall take place within the County unless a Development Permit has been issued by the Development Authority.

According to the Land Use Bylaw, “development” is defined as:

- A. The carrying out of any construction or excavation, or other operations, in, on, over or under land;
- B. The making of any change in the use or intensity of use of any land, buildings or premises, and, without restricting the generality of the foregoing, includes the removal and/or displacement of topsoil;
- C. In a building or on a parcel used for dwelling purposes, any increase in the number of families occupying and living in the building or on the parcel; and any alteration or additions which provide for an increase in the number of dwelling units within the building or on the parcel;
- D. The placing of refuse or waste material on any land;
- E. An excavation or stockpile and the creation of either of them;
- F. A building or an addition to or replacement or repair of a building and the construction or placing of any of them in, on, over or under land;
- G. The resumption of the use for which land or buildings had been previously utilized;
- H. The use of the land for the storage or repair of motor vehicles or other machinery or equipment;
- I. The continued use of land or of a building for any purpose of which it is being used unlawfully when this Bylaw comes into effect;
- J. The more frequent or intensive use of land for the parking or trailers, bunkhouses, portable dwellings, skid shacks or any other type of portable building whatsoever whether or not the same has been placed or affixed to the land in any way;
- K. The placement of an already constructed or a partially constructed building on a parcel of land; and
- L. The erection of signs.

Why do I need a Development Permit?

A Development Permit ensures that a development is setback far enough from property lines, roads, steep slopes, waterbodies and oil and gas facilities to ensure safe location of developments.

DEVELOPMENT PERMITS

How long does it take to get a Development Permit?

It is important to plan ahead when applying for a Development Permit by submitting your application well in advance of your anticipated commencement date to avoid delays.

According to the *Municipal Government Act*, a Development Authority must make a decision on a Development Permit within 40-days. The 40-day period begins once the Development Authority is satisfied that all of the necessary information has been submitted, the application fee has been paid and the application is deemed complete.

Permitted VS. Discretionary Uses

Developments are organized into two main categories under the Smoky Lake County Land Use Bylaw. Decisions on **Permitted Uses** are made by the Development Officer, whereas decisions on **Discretionary Uses** are made by the County’s Municipal Planning Commission and are subject to adjacent landowner notification and a 14-day appeal period.

LAND USE BYLAW

Smoky Lake County Land Use Bylaw No. 1272-14 establishes Land Use Districts for all land within the County limits and prescribes Permitted and Discretionary Uses for these Districts. The Land Use Bylaw also contains provisions regarding setback requirements, lot coverage, building heights, subdivision regulations as well as other provisions designed to ensure the responsible and efficient development of land.



SUBDIVISIONS

A subdivision is required when two or more titled properties are created from a single titled property. A subdivision is required when:

1. If a person owns a quarter section and wants to sell a portion of that quarter section to another person, or if they want to sell most of the quarter section and keep a small portion for themselves;
2. If a person owns part of a quarter section and wants to do the same;
3. If a person owns a Lot or a Block on a Plan and wants to do the same;
4. If a person owns a quarter section, a part of a quarter section, a Lot or a Block and they want to sell several portions of that area to several persons;
5. If a person owns several Lots or Blocks on a Plan and wants to create more Lots or Blocks;
6. If a person owns a titled area that is split by a road, a railroad, a river or a lake, and they want to divide the titled area using the road, railroad, river or lake as a boundary;
7. If a person owns, in one title, several Lots on a Plan registered prior to July 1, 1950 (prior to plan 1966 HW) and they want to divide them into separate titles; and
8. If a person or two people own two title areas (parts of quarter sections, Lots, or Blocks) and they want to change the boundaries of the titled areas (boundary adjustment).

Council has appointed **Municipal Planning Services (2009) Ltd.** to act as the County's Subdivision Authority. Application forms and fee schedules can be obtained from the County office. All subdivision applications must be submitted directly to:

MUNICIPAL PLANNING SERVICES (2009) LTD.

#206, 17511-107 Avenue

Edmonton, AB, T5S 1E5

Phone: 780-486-1991

Fax: 780-483-7326

The Subdivision Authority has 60 days to make a decision on an application. Once a subdivision application is approved, you will be mailed the conditional approval along with a copy of the approved tentative plan.

A conditional subdivision approval is valid for a period of one year. The conditional approval and approved tentative plan from Municipal Planning Services (MPS) must then be submitted to an Alberta Land Surveyor to have a survey prepared for registration at the Land Titles Office.

BUSINESS LICENSES

Starting a business in Smoky Lake County?

You may be required to obtain both a Business License and a Development Permit. Business License's are issued on an annual basis at no cost. Please contact the Planning and Development Department for more information at 780-656-3730.

COMPLIANCE CERTIFICATES

Are you thinking of buying or selling property?

Compliance Certificates are typically requested when real estate is sold. A Compliance Certificate is confirmation from Smoky Lake County that any existing development located on the subject property meets the regulations under the Land Use Bylaw. Application forms can be obtained from the County and must be submitted along with two original Real Property Reports prepared by a registered Alberta Land Surveyor. Please allow approximately two weeks for processing a Compliance Certificate.

REZONING

When is rezoning your property necessary?

Rezoning may be necessary in two situations: you wish to develop your land, without subdividing, in a way that is not allowable under its current zone or you wish to subdivide land into parcels used for a different purpose. In many cases, a rezoning application may be accompanied by a subdivision or Development Permit applications. Contact the Planning and Development Department for more information on rezoning your property.

**Planning & Development application
forms are available at the County
Office, or can be downloaded from our
website at:**

www.smokylakecounty.ab.ca

SAFETY CODES PERMITS

The Inspections Group Inc. provides compliance monitoring services in the building, electrical, plumbing and gas disciplines throughout Smoky Lake County. Applications are available at the County Office or via our website and must be submitted with the appropriate fees directly to:

THE INSPECTIONS GROUP INC.
12010 111 Ave NW, Edmonton, AB, T5G 0E6
Phone: 1-866-554-5048
Fax: 1-866-454-5222



Before you begin any activities which may disturb the ground, such as construction or home improvement activities, it is the land owner's responsibility to locate any oil, gas, power and telephone lines.

ALBERTA ONE CALL
Phone: 1-800-242-3447

Are you planning a project in 2019?

Please note that from March to September is a busy time of year in this department. To ensure your construction can start on time, please make your application at least 2-4 months prior to planned construction date in order to maximize the construction season. We welcome and encourage discussions before a planning-related application is submitted.

Please call us at 780-656-3730 to book a meeting at your convenience.

INTERMUNICIPAL DEVELOPMENT PLANS (IDP)

What is an Intermunicipal Development Plan?

An Intermunicipal Development Plan (IDP) is a joint plan between 2 or more neighbouring municipalities. The IDP is a statutory plan required by the Municipal Government Act, meant to enhance regional cooperation and collaboration in the following areas:

- Future land use
- Environmental, social and economic development
- Coordination and financing of shared services, facilities and infrastructure
- Conflict resolution between municipalities

Who is Affected by an IDP?

An IDP affects landowners, stakeholders and anyone interested in developing or subdividing land located within the IDP boundary. The IDP will ensure that future land use and development within the IDP area will be consistent with existing agricultural, residential, commercial and industrial land uses in the area.

Who are We Doing IDP's With?

COMPLETED



FUTURE IDP'S



HERITAGE MANAGEMENT, CONSERVATION & PRESERVATION

PLANNING & DEVELOPMENT

Smoky Lake County considers the preservation and conservation of its heritage and historic resources to be an important part of its Strategic Plan. When managed correctly, heritage and historic resources can act as assets that drive economic development, attract tourists and instill community pride and spirit!

Throughout 2018, the Smoky Lake County Regional Heritage Board was instrumental in leading the County's heritage management, conservation and preservation efforts through a wide range of activities, including:

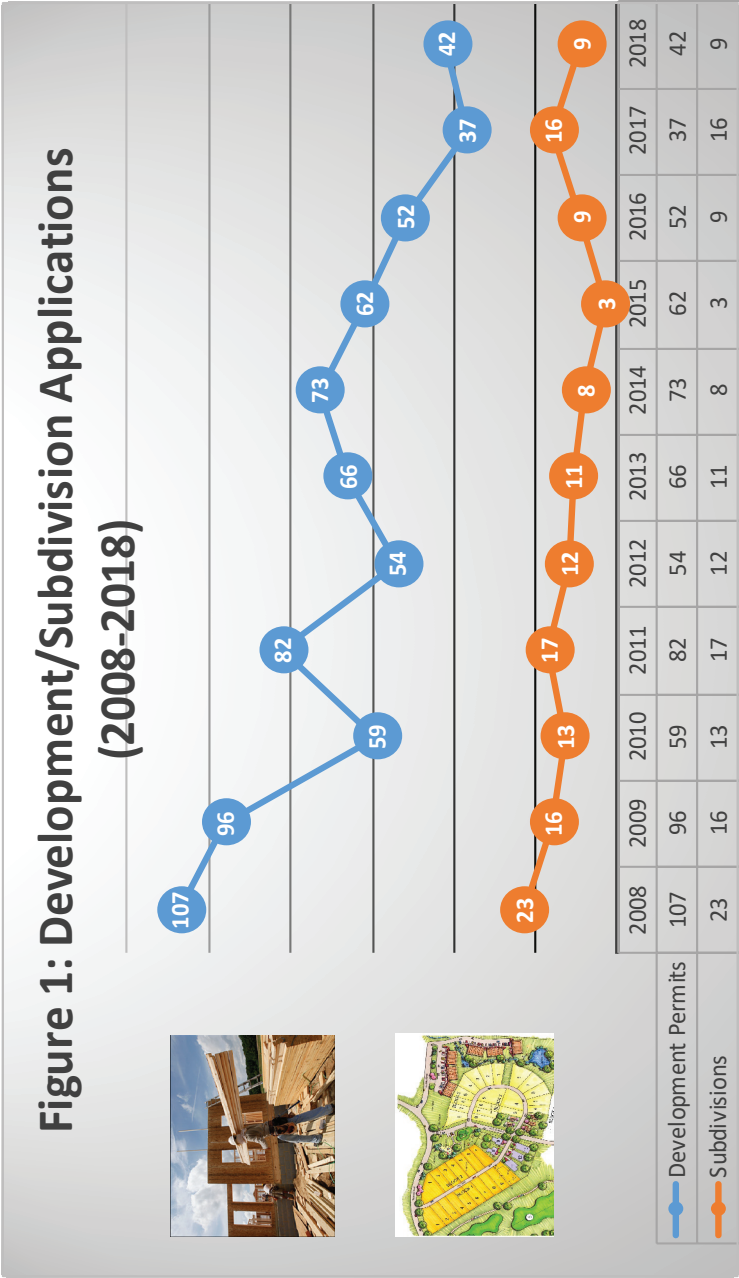
- Conducted a review of the Heritage Management Plan;
- Investigated opportunities for grant funding/donations for heritage restoration projects;
- Recommended municipal designation of heritage resources;
- Developed a heritage-based presentation, and educational games that were utilized in grade five social studies classes;
- Conducted structured oral history interviews with multiple participants;
- Produced several multimedia presentations promoting heritage in the region;
- Wrote articles for the Smoky Lake Signal and Victoria Homeguard Newsletter to raise awareness of heritage in the region;
- Oversaw contractors working on the House in the Middle of the Road restoration project and produced a brochure detailing the House in the Middle of the Road;
- Organized a public heritage event to promote heritage in the region; and
- Set up a Facebook page to promote heritage and cultural activities within the County.

**Connect with the Smoky Lake County
Regional Heritage Board on Facebook**

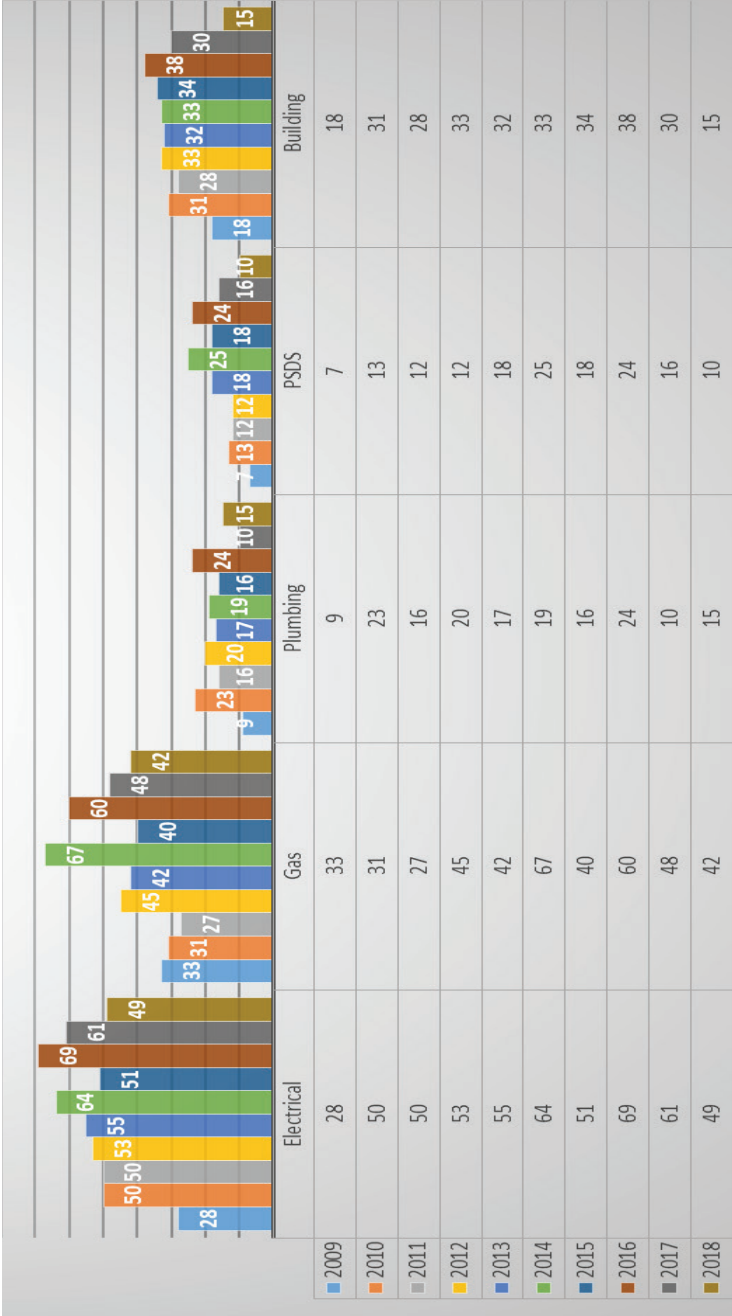
<https://www.facebook.com/SLCRHB/>



facebook



SAFETY CODES PERMITS ISSUED (2009-2018)



PUBLIC WORKS MANAGER'S REPORT

Smoky Lake County Public Works completed 11 road projects in 2018. Included were 3 Micro-surface/Chip-Seal Projects, 5 MG-30 Base Stabilization/ Dust Control Projects and 2 Road Rehabilitation Projects. Divisional gravelling went as per schedule and budget. The 2019 schedule includes 4 oil projects, 2 Construction projects, and 12 MG-30 stabilization projects.

Our culvert crew stayed on top of any arising problems by following their maintenance program:

- 1) Spring clearing of snow from culvert inverts at high flow areas
- 2) Steaming icy or plugged culverts
- 3) Insuring culverts are repaired and free of debris
- 4) Installation of 86 new culverts

The patching crew was out continuously repairing holes and broken up cold mix on dust controls and oil base roads. As part of our maintenance procedures, we will continue in 2019, as soon as conditions are stable and dry enough to hold the cold mix material.

The hydro-axe will once again be operating full time, resuming the clearing process as soon as conditions allow work within the ditch portion of the right-of-way.

The dewatering program of pit-run for the purpose of crushing to gravel, continued until frost hindered our progress in January. We will continue the stripping and rock excavation in April.

Brushing and chipping of dead-fall and large trees within the county road right of way will continue throughout the upcoming season. Brushing of intersections and removal of dead or leaning trees along County road ways took place throughout the winter months to allow for better traffic site lines.

Bridge replacement and the repair program will continue in 2019 as government funds become available. Bridge file #79279 located on RR 133A, north of TWP 620 was completed in March, 2018.

Repairs were also done to Bridge file 1603 located at RR 193, north of HWY 28 and Bridge file 8200 located at TWP 590, west of RR 131. Smoky Lake County will continue with inspections followed by scheduled repairs or replacement on a priority basis.

Smoky Lake County will continue with inspections followed by scheduled repairs or replacement on a priority basis.

Snow removal through the winter of 2018 – 2019 took place as required. In addition, snow removal took place on 303 private residential driveways; County offered flag purchase plan. We would kindly ask the residents to be patient with the timing of snow removal as tractors assist on hamlet roads and alleys prior to beginning driveways. The 4 tractors designated to snow removal have their specified work boundaries and will alternate routes after each winter event to allow for equal early completion.

County staff continue to inspect roads for proper signage and appreciate your co-operation on notification of missing or damaged road signs.

Calls from local residents concerning adverse road conditions during winter or summer seasons will be dealt with in a timely fashion and we will continue to welcome and deal with all concerns.

Public Works Department continues to improve and become more efficient, and with your co-operation and patience, this year's maintenance and projects will be completed in a safe, timely fashion.

Doug Ponich
Public Works Manager

Remember:
If you see a down or
damanged road sign
please report it to the
Public Works Shop
780-656-3755

ROAD FOREMAN'S REPORT

In 2018, a number of activities impacted County road conditions. Approximately 186 permits were approved for moves within the County. There are also ten active gravel pits in the County. Farming operations have increased in size and are using bigger equipment and trucks.

With the co-operation of oil companies, logging contractors, farmers and other contractors contacting the County for **Road Haul Agreements and Minor Haul Road Agreements**, the County is able to keep road damage to a minimum.

When damage does occur, the Haul Road Agreement facilitates cooperation between the user and the County, either for the user repair the road to a set standard or to compensate the County to cover the cost of repairing the damage. Farmers who are hauling for farm purposes that potentially may or do cause damage to a road are asked to notify us immediately of the situation as it may be dealt with differently than if notified by a third party.

The use of the Road Haul Agreements monitors the condition of the road and are of benefit to both the Company and the County.

The County did not place road bans on gravel roads, instead time restrictions and assigned designated routes according to conditions were applied. The County will use these practices in 2019, as long as there is cooperation from the users.

Gravel roads that are being abused will be banned.

A 75% road ban is in effect on all posted oiled or paved roads in the County.



Anyone with larger equipment or trucks(e.g. air seeders, bale, grain or silage trucks) is asked to use a pilot vehicle in front when equipment takes up more than two thirds of the road top; as to allow them the choice of taking an alternate route or pulling over and waiting for them to pass. Also being courteous to traffic on County gravel roads by reducing speed and pulling over while passing others or at residences will reduce dust and decrease the chance of accidents.

Be aware that the cost for the time to notify us prior to moving heavy loads is minor compared to what it would cost to repair a damaged road.



I would like to thank all individuals and farmers who are hauling heavy loads on County roads for their cooperation. We kindly request your continued support and to please call *Bob Novosiwsky, Industry Liaison Officer and Road Foreman at 780-650-5100* or *Doug Ponich, Public Works Manager at 780-650-5101* for designated routes and time restrictions on gravel roads so that we can keep road damage to a minimum.

Cooperation and communication is in the best interest of all.

*Bob Novosiwsky
Industry Liaison Officer and Road Foreman*

GRAVEL RATES

GRAVEL RATES (per tonne)		
	Ratepayers	Other
Royalty	\$5.00	\$6.00
Crushing Costs	\$12.00	\$12.00
Reclamation	\$2.00	\$2.00
Loading	\$0.00	\$2.00
Hauling	\$15.00	N/A
TOTAL COST	\$34.00 Tandem*	\$22.00

***Tandem:** Average loaded 12.47 tonne.

Total truck weight loaded 22.5 tonne

SAND RATES (per tonne)		
	Ratepayers	Other
Royalty	\$1.00	\$3.00
Reclamation	\$2.00	\$2.00
Loading	\$0.00	\$2.00
Hauling	\$15.00	N/A
TOTAL COST	\$18.00 Tandem*	\$7.00



Smoky Lake County will sell on an annual basis the equivalent of a **maximum 115 tonnes** total per resident household of gravel and/or sand material to be used within the Smoky Lake County boundaries.

2019 ROAD CATEGORIES & GRAVEL PROGRAM

Road Categories	Description	Code	Rate of Material/ Mile	# of Years
Exceptional	Extreme traffic and heavy loads	Exc	187 tonne 150 yards	Annual
Category #1	Paved, oiled and base stabilized roads	C1	-----	-----
Category #2	High usage arterial and feeder gravel roads	C2	187 tonne 150 yards	2
Category #3	Moderate usage collector gravel roads with through traffic and serving several residents	C3	156 tonne 125 yards	3
Category #4	Little used and dead end roads	C4	125 tonne 100 yards	4

GRAVELLING PER CATEGORY				
Category	Miles/ Category	Recommended Miles	Recommended Gravel (Tonnes)	Estimate Costs
Exc	19.0	11.5	2150.5	\$44,319.00
C1	107.0	0.0	0.0	\$0.00
C2	153.5	61.0	11,407.0	\$221,969.00
C3	500.5	168.0	26,208.0	\$451,152.00
C4	128.0	34.0	4,250.0	\$79,312.50
Totals	908.0	274.50	44,015.5	\$796,752.50

GRAVELLING PER DIVISION			
Miles per Division	Recommended Miles	Recommended Gravel (tonnes)	Estimate Costs
Division 1: 144.0	44	7,391.0	\$155,211.00
Division 2: 218.5	76.5	12,368.0	\$284,464.00
Division 3: 159.5	43	6,770.0	\$94,780.00
Division 4: 167.0	51	8,002.5	\$120,037.50
Division 5: 219.0	60	9,484.0	\$142,260.00
Total 908.0	274.5	44,015.0	\$796,752.50
Contingency:		5,000.0	\$90,000.00
TOTAL		49,015.0	\$886,752.50

2019 ROAD PROJECTS

OIL TREATMENT/ PAVING

Project Name	# Days	Length	Estimate Cost (\$)
RR 152 between Twp 584 - Twp 584A	1	0.5 miles	65,000.00
Twp 594 between RR 174 - RR 174A	1	0.5 miles	65,000.00
Twp 594 between RR 174A - RR 175	1	0.5 miles	65,000.00
Victoria Trail E of RR 172	1.5	0.56 miles	60,000.00
Bridge Coldmix Surfacing - 10 Bridges			17,895.00
TOTAL	4.5		272,895.00

FIBERMAT/ MICRO SURFACE

Project Name	# Days	Length	Estimate Cost (\$)
	0	0	0

REHABILITATION/ BASE STABILIZATION

Project Name	# Days	Length	Estimate Cost (\$)
RR 130 between Twp 603 - Twp 611A	6.5	4.25 miles	127,500.00
RR 144 between Twp 585 - Hwy 652	5	5.0 miles	75,000.00
Twp 600 between RR 152 - RR 151	2	1.0 miles	25,000.00
Twp 612 between RR 174 - RR 174A	1	0.5 miles	12,500.00
RR 152 between Twp 601A - Twp 603A	3	2.0 miles	44,000.00
Twp 594 between RR 175 - RR 180	2	1.0 miles	25,000.00
Twp 612 between RR 174A - RR 180	2	1.5 miles	33,000.00
RR 180 between Twp 612A - Twp 614	3	1.5 miles	33,000.00
RR 164 between Hwy 28 - Twp 584	8.5	5.5 miles	123,750.00
RR 135 between Twp 594 - Twp 602	6.5	4.0 miles	88,000.00
Twp 602 between Hwy 831 - RR 195	2	1.0 miles	15,000.00
Cemeteries MG 30 (22 locations)	4		39,350.00
TOTAL	45.5		641,100.00

CONSTRUCTION

Project Name	# Days	Length	Estimate Cost (\$)
RR 175 between Twp 595 - Twp 595A	6	0.25 miles	40,000.00
Twp 584 between RR 151 - RR 151A	4	0.25 miles	25,000.00
TOTAL	10		65,000.00

CONTRIBUTION TO CAPITAL RESERVE

	Estimate Cost (\$)
Transfer for Future Road Projects	82,105.00

2018 ROAD PROJECTS COMPLETED

FIBERMAT/ MICRO SURFACE				
Project Name	# Days	Length	Estimate Cost (\$)	Actual Cost (\$)
RR 164 between Twp 602 - Twp 603	2	1.0 miles	140,204.00	54,784.02
RR 162 between Hwy 28 - Twp 595	3	1.5 miles	98,406.00	49,793.34
Twp 604 between RR 192A - RR 184	4	4.5 miles	353,754.00	365,432.59
TOTAL	9		592,364.00	470,009.95

REHABILITATION/ BASE STABILIZATION				
Project Name	# Days	Length	Estimate Cost (\$)	Actual Cost (\$)
RR 141 between Twp 600 - Twp 601	1.5	1.0 miles	22,500.00	19,837.32
RR 164 between Twp 602A - Twp 603	2	0.5 miles	15,000.00	8,044.91
RR 133 between Twp 620 - Twp 621	2	1.0 miles	20,000.00	14,939.88
RR 144 between Twp 585 - Hwy 652	10	5.0 miles	125,000.00	86,505.18
RR 152 between Twp 584 - Twp 584A	1	0.5 miles	15,000.00	9,479.57
RR 173 between Twp 584 - Twp 583A	1	0.5 miles	10,000.00	7,462.41
RR 170 between Twp 592A - Twp 590	4	2.5 miles	53,000.00	32,464.73
TOTAL	21.5		260,500.00	178,734.00

OIL TREATMENT/ PAVING				
Project Name	# Days	Length	Estimate Cost (\$)	Actual Cost (\$)
Twp 584 between Hwy 855 - RR 175	2	1.0 mile	155,000.00	126,783.00
TOTAL	2		155,000.00	126,783.00

CONSTRUCTION				
Project Name	# Days	Length	Estimate Cost (\$)	Actual Cost (\$)
	0		0	0
TOTAL	0		0	0

2018 ROAD PROJECTS COMPLETED

GRAVELLING					
Miles per Division	Recommended Miles	Recommended Gravel (tonnes)	Estimate Cost (\$)	Actual Gravel (tonnes)	Actual Cost (\$)
<i>Division 1</i> 144.0	39.5	6,642.5	139,492.50	6,757.50	141,907.50
<i>Division 2</i> 218.5	77.5	12,694.5	291,973.50	11,027.60	253,634.80
<i>Division 3</i> 159.5	36.0	5,817.5	81,445.00	5,457.70	76,407.80
<i>Division 4</i> 167.0	44.0	7,034.5	105,517.50	7,218.34	108,275.10
<i>Division 5</i> 219.0	56.0	8,922.0	133,830.00	8,824.88	132,373.20
Total Miles 908.0	Total Miles Recommended 253.0	Total Gravel Recommended 41,111.0	Total Estimated 752,258.50	39,286.02	Total Actual Cost 712,598.40
Contingency:		5,000.0	90,000.00	5,108.14	91,946.52
TOTAL		46,111.0	842,258.50	44,394.16	804,544.92
Road Repair:				15,658.36	293,594.25

Did You Know?!

Smoky Lake County contains a land area of 3,412.92 square km's and a total of 908 miles of road.

RESPECTING ROAD-RIGHT-OF-WAY BYLAW 1241-12

A reminder to the residents of Smoky Lake County regarding Bylaw 1241-12: Respecting Road Right of Way

- 2.10 **Road right of way** means:
- 2.10.1 A road allowance established by a survey, made under the Alberta Surveys Act, or
 - 2.10.2 A road widening, road diversion, road, street, avenue, lane, alley, walkway, or other public right of way as shown on a plan of survey registered in the Northern Alberta Land Registration District.
- 2.11 **Shoulder:** means a portion of the road top, between the travel lane and the top of back of slope, leading to the ditch bottom. May vary in width from 2 meters on highways to 0.6 meters on gravel roads.

Section 3: Prohibitions

- 3.1 No person shall dispose of, or cause to be disposed of, any litter on a road right of way.
- 3.2 No person shall cultivate, or cause to be cultivated, a road right of way or any portion thereof.
- 3.3 No person shall remove, cut or otherwise destroy trees or shrubs located on a road right of way.
- 3.4 No person shall remove any soil, sand or gravel from a road right of way.
- 3.5 No person shall grade, ditch or otherwise change the contour of a road right of way.
- 3.6 No person shall deposit snow upon the traveled portion, shoulder or side slope of any road right of way.
- 3.7 No person shall construct any improvement upon the road right of way.
- 3.8 No person shall deposit matter that will interfere with or plug up a culvert.
- 3.9 No person shall apply used or waste refined oil on road surfaces within County road right of way.

For the complete bylaw, visit:

<http://www.smokylakecounty.ab.ca/bylaws.html>

POLICY 3-35: SNOW CLEARING

Purpose: To set standards and direction for clearing snow from County roads to keep traffic moving.

Policy Statement and Guidelines

1. OBJECTIVE

The County's objective is to have its roads in a condition where traffic is moving for most residents within 48 hours (working man hours) following any winter weather event.

- 1.1 The severity of winter weather events may vary from one part of the County to another, requiring redeployment of snow clearing equipment.
- 1.2 Mechanical failure or safety consideration may interrupt snow clearing.

2. DEFINITIONS

- 2.1 **Winter Weather Event:** is defined as any combination of snow and wind that does not stop traffic from moving.
- 2.2 **Severe Winter Weather Event:** is any combination of snow and wind that is predicted by Environment Canada to disrupt traffic or that occurs and disrupts traffic in the County and has been declared by the Chief Administrative Officer.
- 2.3 **Eligibility to purchase a Flag:** must not be in conflict with *Section 6.2.3*.
- 2.4 **Eligibility for a Senior or Handicapped:** seniors or handicapped is defined as having at least one person over age 65 or handicapped. Proof of age and/or handicap must be provided.
- 2.5 **Private Residential Driveways:** are defined as the most direct route commonly used by a household between the nearest County road and the residence.
- 2.6 **Safety Consideration:** provisions as per Worker's Compensation Board and Union Collective Agreements.

POLICY 3-35: SNOW CLEARING

3. SNOWPLOWING GUIDELINES

Winter Weather Events:

- 3.1 Snowplowing will be initiated by the instruction of the Public Works Manager.
- 3.2 Grader operators will start snow clearing operations at a different point in their grader beat for each event where practical, to ensure that the same citizens are not always last to be served.
- 3.3 Grader operators will proceed to clear the roads in a systematic manner as directed by the Public Works Manager.
- 3.4 Truck plow(s) and/or tractor(s) will be deployed to main roads, hamlets and subdivisions and private residential driveways, in that order of priority.
 - 3.4.1 Following a snowfall, snow will be cleared around any vehicles parked, that are parked on the street.
- 3.5 Equipment operators will minimize snow berms across private driveways.
- 3.6 Roads may initially be opened only one way if needed to meet the objective of 48 hour working man hours of getting traffic moving.
- 3.7 Snow clearing equipment may be moved into areas of the County where conditions are more severe, once traffic is moving within a grader beat.
- 3.8 Management will prepare itself to keep equipment operating as continuously as possible without compromising the safety of County workers.

Severe Winter Weather Events:

- 3.9 A severe weather event will be declared by the Chief Administrative Officer in consultation with the Public Works Manager and the Public Works Road Foreman.

**POLICY 3-35:
SNOW CLEARING****4. COMMUNICATIONS**

- 4.1 Management will communicate situation reports to Councillors and emergency service providers by phone or e-mail during winter weather events.
- 4.2 Management will provide consistent information to concerned citizens on demand, particularly in regards to expectations for road openings and current operational priorities.
- 4.3 Communications from Councillors and residents should be directed to the Public Works Department, where requests for snow clearing will be prioritized.
- 4.4 Direct communications to request service by residents to snow clearing equipment operators are strongly discouraged and may result in the loss of priority.
- 4.5 The terms and conditions for snow clearing private residential driveways shall accompany each flag.

5. PUBLIC SERVICES

- 5.1 Community halls, church yards, and cemeteries will be cleared by request and at no cost, subject to availability of equipment and operators.
- 5.2 Snow clearing will be given high priority at no cost for the emergent situations of medical emergencies and funerals.

6. PRIVATE RESIDENTIAL DRIVEWAYS

- 6.1 County residences are encouraged to make private arrangements to clear snow from their driveways.
- 6.2 The County provides snow clearing services to Smoky Lake County residents for their residential driveways under the following terms and conditions:
 - 6.2.1 The resident buys and posts a flag at the entrance to his/her driveway, well before County snow clearing equipment is expected.

(continued on next page...)

POLICY 3-35: SNOW CLEARING

(private residential driveways continued...)

- 6.2.2 Areas considered too narrow or close to buildings or other possible hazards to the safe use of the equipment, as determined by the equipment operator, will not be eligible for snow clearing.
- 6.2.3 Snow clearing on private residential driveways will take place after all County roads.
- 6.3 Flags may be purchased at the County Shop and various other locations as determined from time to time.
- 6.4 Eligible general public individuals may buy a seasonal **FLAG** for the cost of **\$250.00**, entitling the purchaser to snow clearing for the full winter season, prior to October 31. After October 31, the cost of the Flag will be **\$300.00**.
fees subject to change
- 6.5 Eligible seniors and handicapped individuals may buy a seasonal **FLAG** for the cost of **\$100.00**, entitling the purchaser to snow clearing for the full winter season, prior to October 31. After October 31, the cost of the Flag will be **\$125.00**.
- 6.6 Communications from Councillors and residents should be directed to the Public Works Department where requests for snow clearing will be prioritized.
- 6.7 All flag purchasers must sign a **“Hold Harmless Agreement - Schedule A”**. Each Agreement shall clearly indicate:
 - 6.7.1 The name of the purchaser(s).
 - 6.7.2 The title of the document proving age or handicap when required.
 - 6.7.3 The legal description for the location where snowplowing is requested.
 - 6.7.4 The serial number(s) of the flag(s) sold.

(continued on next page...)

POLICY 3-35: SNOW CLEARING

(private residential driveways continued...)

- 6.8 Under the exceptional circumstances approved by the Public Works Manager/ Public Works Road Foreman, a resident may buy the flag, sign and back-date the ***Hold Harmless Agreement*** after the County has cleared snow from a private residential driveway.
- 6.9 After **December 15th**, no flags will be sold for the current year. Residents of the county may contact the County for snow clearing beyond private residential driveways at an hourly rate based on full cost recovery to the County using Alberta Road Builders Rates, subject to the availability of snow clearing equipment.

SNOW PLOW REMINDER

County Public Works asks residents who plow the snow in their driveway entrances to have snow moved well into the right hand corner of the entrance ditch.

This improves the ability of our grader operators, who are plowing County roads, to minimize the amount of snow left behind at driveway entrances.

We ask residents to not leave ridges of snow on the County roads.

Did You Know?!



On December 28, 1944, Smoky Lake County (then the Municipal District of Smoky Lake No. 575) purchased it's first Grader. The Adams Motor Grader and heavy rear wheels cost
\$8,968.00

POLICY 3-39: DUST CONTROL

Purpose: To specify guidelines for the provision of dust control suppression applications to areas of municipal roadways adjacent to residences.

Policy Statement and Guidelines

1. STATEMENT

- 1.1 The County recognizes that dust from gravel roads may create health, safety or general nuisance concerns for residents and, therefore, provides a dust suppression program to mitigate the impact of dust in front of residences.
- 1.2 The County will implement the use of products for dust suppression which are environmentally safe and cost effective.
- 1.3 The County reserves the right to maintain or rework the application as required for safety and ride-ability.
- 1.4 The dust control suppression program usually commences in late spring and can continue through the summer months.
- 1.5 The County does not guarantee, in any way, the effectiveness of the dust control treatment agent or application for the purpose intended. Once the suppressant has been applied no refunds will be made.

2. DEFINITIONS

- 2.1 **Blade Mix Oil:** Mineral substance agent mixed with gravel to be on road surface for dust suppression.
- 2.2 **MG-30 (Magnesium Chloride):** A treatment agent for road surface that can be applied for dust suppression.
- 2.3 **Dust Control:** Measures to suppress dust on roads in front of residence.
- 2.4 **Exceptional Roads:** Active and high usage arterial and feeder gravel roads.
- 2.5 **Haul Roads:** Designated roads used regularly for hauling purposes.

3. RURAL RESIDENCES

- 3.1 The County will arrange for dust control on roads in front of a residence with a fee for **Blade Mix Oil - 2 1/2 inch thickness** for **\$3,000.00**; and a fee for **Magnesium Chloride (MG-30)** of **\$850.00** with two applications of treatment and application.

POLICY 3-39: DUST CONTROL

BLADE MIX OIL	
County Cost	2 1/2"
Gravel (Note 1)	
128 Tonne of 3/4" @ \$21.00	\$2,688.00
Total Material	\$2,688.00
Equipment (Note 2)	
Tandem Oil Truck 2.5 hours @ \$110.00	\$275.00
Graders Grader 1 3.0 hours @ \$191.00	\$573.00
Grader 2 2.0 hours at \$191.00	\$382.00
Double Drum Packer 1.5 hours @ \$160.00	\$240.00
Total Equipment	\$1,470.00
Labour (Note 3)	
Oil Truck Operator 2.5 hours @ \$34.01	\$85.02
Grader Operator 1 3.0 hours @ \$34.01	\$102.03
Grader Operator 2 2 hours @ \$34.01	\$68.02
Double Drum Packer Operator 1.5 hours @ \$27.04	\$40.56
Total Labour	\$295.63
Oil (Note 4)	
7040 Litres @ \$0.48	\$3,801.60
Total Project Cost for Oil Dust Control @ 500 ft application	\$8,255.23 3 hours
TOTAL FEE TO RESIDENT	\$3,000.00

Note 1: Gravel- Cost includes the cost of crushing & dewatering plus the average of the cost of trucking and labour to each division.

Note 2: Equipment- Cost includes the estimated cost of amortization, insurance, maintenance, and fuel.

Note 3: Labour- Includes the employee hourly salary plus 23% for payroll costs and benefits.

Note 4: Oil/MG30- Costs are the estimated purchase costs.

POLICY 3-39: DUST CONTROL

MG-30 (MAGNESIUM CHLORIDE)		
County Cost	1 st Application	2 nd Application
Gravel (Note 1)		
30 Tonne of 1" @ \$21.00	\$630.00	\$0.00
Total Material	\$630.00	\$0.00
Equipment (Note 2)		
Water Truck 2.0 hours @ \$110.00 1.0 hour @ \$110.00	\$220.00	\$110.00
Grader 2.5 hours @ \$191.00 1.0 hour @ \$191.00	\$477.50	\$191.00
Smooth Drum Packer 1.5 hours @ \$110.00	\$165.00	\$0.00
Total Equipment	\$862.50	\$301.00
Labour (Note 3)		
Water Truck Operator 2.0 hours @ \$34.01 1.0 hour @ \$34.01	\$68.02	\$34.01
Grader Operator 2.5 hours @ \$34.01 1.0 hour @ \$34.01	\$85.02	\$34.01
Smooth Drum Packer Operator 1.5 hours @ \$27.04	\$40.56	\$0.00
Total Labour	\$193.60	\$68.02
Oil (Note 4)		
2135 Litres @ \$0.23 1600 Litres @ \$0.23	\$533.75	\$400.00
Total Project Cost for MG-30 Dust Control @ 500 ft application	\$2,219.85 2.5 hours	\$769.02 1 hour
TOTAL FEE TO RESIDENT	\$850.00	\$0.00

- 3.2 Request for dust control along with payment should be received by the County on or **before May 1st** of each year. Minimum of two advertisements: one in the Month of March and one in the Month of April of the current year.
- 3.3 The resident will have their choice of MG-30 or blade mix oil as a dust control suppressant.

POLICY 3-39: DUST CONTROL

- 3.4 MG-30 Dust Control suppressant shall consist of two (2) applications. The initial application shall take place in late spring. Upon inspection during the month of September, a decision will be made on whether to proceed with the second application at that time or wait until the following spring season. Conditions of the Dust Control shall dictate the decision made.
- 3.5 Payment must be made in advance when the request for dust treatment is submitted. Requests are to be submitted to the Public Works Department by completing ***Schedule "A": Application for Dust Control Suppression***.
- 3.6 The length for the dust treatment provided under this policy will be maximum of 150 meters (500 feet), and any additional length of dust treatment will be at full cost to the applicant.
- 3.7 The County will be responsible for erecting proper signage, when necessary.
- 3.8 Residents of neighboring municipalities who reside adjacent to a road under the jurisdiction of Smoky Lake County may apply for dust control suppression under this policy, but will require prior approval of Council before installation proceeds.
- 3.9 The County reserves the right to rework or remove dust control applications at its own discretion. Normally, dust control applications are good for one dust control season.

4. HAMLETS AND MULTI-LOT COUNTRY RESIDENTIAL

- 4.1 The County hamlets and multi-lot county residential subdivisions dust control will only be applied to whole street lengths or cul-de-sac streets, on provision that the application is made on behalf of all adjacent residences, and the amount paid shall be the standard fee for each resident.

5. WARRANTY

- 5.1 The County does not guarantee or warrant any life expectancy of the dust control **MG-30 or Blade Mix Oil** suppressant applications.

POLICY 3-39: DUST CONTROL

- 5.1.1 The treated roadway can be reverted back to gravel when it is deemed necessary by the County, which would allow for grading of the road to eliminate pot holes, and that will not obligate the County to re-apply Blade Mix Oil or MG-30 to the road.

6. PRIVATE RESIDENTIAL DRIVEWAYS

- 6.1 The County shall apply dust control at their own cost on an annual basis, provided there is funding in the budget, to the following areas:
- 6.1.1 County designated gravel haul routes.
 - 6.1.2 County exceptional roads that have a permanent, active, high volume of traffic, as per *Policy Reference- Policy 03-15: Road Policy*.
 - 6.1.3 Any other location deemed necessary by County Council resolution.
- 6.2 In areas where occasional or intermittent gravel hauls may cause dust problems, the Public Works Manager shall arrange for a water truck to provide temporary dust suppression as deemed appropriate.
- 6.3 This policy is not applicable where oiling or other dust suppressant is required as a condition of a subdivision development.
- 6.4 In the case where municipal roadways are being used to haul commodities such as logs, sand and gravel, etc., the trucking firm or contractor shall be responsible for providing dust control for the duration of the haul as per *Policy Reference - Policy 03-14: Haul Road Agreement*.



**PLEASE REMEMBER TO
SLOW DOWN AND DRIVE
WITH CAUTION WHEN
PASSING EQUIPMENT AND
CONSTRUCTION CREWS**

SAFETY TRAINING & DISASTER SERVICES

Smoky Lake County has shown leadership in the importance of a safe work environment by being in the Partners In Reduction program (PIR) for the last 29 years.

The County shows leadership in the following ways:

Receiving the Certificate of Recognition which demonstrates that Smoky Lake County is keeping a high standard of safety in the work place. By keeping up to new Occupational Health & Safety regulations, the County receives a better rate on WCB premiums.

The County has an extensive Work Place Violence Policy that protects employees from such events. The County is also currently working on developing a policy on drug awareness to comply with the new cannabis legislation and testing will be done when significant incidents occur.

Employees participate in weekly tool box safety meetings, monthly safety committee meetings and annual safety meetings.

Smoky Lake County has updated their Safety Policy Manual to comply with the new legislation to the Occupational Health & Safety Act, Bill 30.

The County has demonstrated to its employees that safety is important by offering in-house training and training from outside instructors.

Smoky Lake County offers courses from instructors within the County staff and from outside instructors in:

- First-aid - CPR / AED
- Ground Disturbance Training
- Defensive Driving
- Transportation of Dangerous Goods
- WHIMIS (Workplace Hazardous Materials Information System)
- Flagman Training
- New Worker Orientation
- Air Brake Training
- ATV/UTV Training
- Chain saw Training
- Forklift Training
- Safety Committee Training
- Supervisor's Role Training
- Deescalating potential violent threats
- Physiological first aid
- Reasonable suspicion training



SAFETY TRAINING & DISASTER SERVICES

Smoky Lake County has staff certified by CPTED (Crime Prevention Through Environmental Design) which can come out to farms or businesses and do an assessment and provide suggestions on how to make our places safer. Contact the Safety Officer to schedule a visit.

Every April 28 commemorates the National Day of Mourning to remember workers who have been injured, killed or suffer illness as a result of occupational accidents and hazards.

In 2018 in Alberta, 162 workers died as a result of workplace injury or illness.

In 2018, Smoky Lake County was 22% below industry standard for WCB rates.

Disaster Services

Smoky Lake County has been involved with EMA (Emergency Management Alberta) and has taken lead roles in preparing in the event of a disaster. The County along with the town and villages in the County has joined forces in a Regional Emergency Plan (REP). The plan will give the County, town and villages direction as to what needs to be done in the event of a disaster.

Smoky Lake County has committed some staff to be on the Regional Emergency Management Team that will respond to major disasters across the province, but the team will also respond to our area if we have a major event. This team will be extensively trained in Emergency operations centers, supported by the provincial government. The Regional Emergency Manager will be responsible for ensuring the emergency plans are updated yearly and proper training is provided and hazard assessments are completed in each area. More training will be done in a regional approach in conjunction with the fire services.

Smoky Lake County is prepared for a disaster with a trained team.

Be prepared for the first 72 hours in the event of a disaster.

For more information on how to build a 72 hour emergency kit see

<http://www.aema.alberta.ca/>

In the event of a disaster and to keep updated on disasters in the area go to

<http://www.emergencyalert.alberta.ca/>



IS YOUR FAMILY
PREPARED?

Trevor Tychkowsky

Safety Officer & Regional Disaster Services Coordinator



***Take a moment
to honour lives
forever changed.***

CAMPGROUNDS

Bellis Beach

Information & Reservations

780-650-0412

Email

giddyupgolittlehooves@msn.com

www.belliscamping.com/campsites/

*Firewood available to purchase

Hamore Lake

Information & Reservations

780-656-6580

Email

Fastgirl44@live.ca

*Firewood available to purchase

Island Lake

Information & Reservations

780-656-6580

Email

Fastgirl44@live.ca

*Firewood available to purchase

Kaduk Lake

Information & Reservations

587-335-5510 (call or text)

Email

veronicabfox@mail.com

*Firewood available to purchase

Mons Lake

www.monslake.com

Information & Reservations

587-335-5510 (call or text)

Email

veronicabfox@mail.com

*Firewood available to purchase

Shemeluk Lake

Day Use Only

CAMPING FEES ARE \$20.00 PER UNIT PER NIGHT



Through a tendering process, contractors are appointed to look after Bellis, Hanmore, Island, Kaduk and Mon's Lake campground facilities.

Complete campground information can be found by visiting:

<http://www.smokylakeregion.ca/region-camping/>

**SMOKY LAKE COUNTY
CONSOLIDATED FINANCIAL
STATEMENTS**

FOR THE YEAR ENDED

DECEMBER 31, 2018

INDEPENDENT AUDITOR'S REPORT

To the Members of Council:

Opinion

We have audited the consolidated financial statements of Smoky Lake County (the Municipality), which comprise the consolidated statement of financial position as at December 31, 2018, and the consolidated statements of operations, changes in net financial assets, and cash flows and schedules 1 to 6 for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Municipality's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements. As part of the audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional scepticism throughout the audit.

(continued on next page...)

We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosure are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

ST. PAUL, ALBERTA
March 28, 2019


CHARTERED ACCOUNTANTS

SMOKY LAKE COUNTY: 2018 CONSOLIDATED FINANCIAL STATEMENTS

SMOKY LAKE COUNTY CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2018

	2018	2017
Financial assets		
Cash	\$14,400,681	\$14,015,567
Taxes and grants in place receivable (note 2)	794,678	632,396
Receivables from other governments	1,386,383	973,936
Trade and other receivables	852,797	730,450
Investment in Gas Alberta Inc. (note 3)	67,983	67,983
Investment in Corridor Communications Inc. (note 4)	1,099,894	1,099,894
	<u>18,602,416</u>	<u>17,520,226</u>
Liabilities		
Accounts payable and accrued liabilities	867,440	616,719
Employee obligations (note 5)	1,306,966	1,286,797
Deposit liabilities	269,395	268,345
Deferred revenue (note 7)	1,174,614	408,726
Tax sale surplus	4,227	7,244
Landfill closure and post-closure liability (note 8)	248,000	220,110
	<u>3,870,642</u>	<u>2,807,941</u>
	<u>14,731,774</u>	<u>14,712,285</u>
Net financial assets		
Non-financial assets		
Tangible capital assets (schedule 2)	40,184,654	39,659,781
Inventory (note 6)	2,588,300	2,367,377
Prepaid expenses	217,304	241,084
	<u>42,990,258</u>	<u>42,268,242</u>
Accumulated surplus (schedule 1, note 12)	<u>\$57,722,032</u>	<u>\$56,980,527</u>

Contingent liabilities (note 14)

ON BEHALF OF THE SMOKY LAKE COUNTY


Reeve


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**SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget (unaudited)	2018	2017
Revenues			
Net municipal taxes (schedule 3)	\$9,662,339	\$9,648,991	\$9,149,389
Sales of goods and services	833,754	823,059	960,356
Government transfers for operating (schedule 4)	1,257,260	1,133,189	1,353,343
Investment income	199,000	334,636	221,345
Penalties and costs of taxes	73,000	146,823	111,395
Licenses and permits	67,305	90,201	65,871
Special levies and taxes	208,800	262,447	233,734
Insurance recoveries	66,000	70,575	73,651
Rentals and leases	32,680	26,288	33,920
Natural gas	2,969,966	2,506,933	2,790,822
	<u>15,370,104</u>	<u>15,043,142</u>	<u>14,993,826</u>
Expenses			
Legislative	470,008	471,621	459,032
Administration	2,274,564	1,987,544	1,680,316
Protective services	867,212	818,651	783,316
Transportation	8,457,940	7,242,550	6,913,341
Water and wastewater	499,310	533,353	507,614
Landfill	487,116	599,042	661,038
Further Education	125,700	114,596	109,326
Agriculture services	833,296	768,323	807,209
Municipal planning, community & economic development	655,290	498,694	454,977
Recreation and culture	460,651	491,587	420,520
Natural gas	2,921,967	2,417,810	2,765,484
	<u>18,053,054</u>	<u>15,943,771</u>	<u>15,562,173</u>
Deficiency of revenues over expenses before other	(2,682,950)	(900,629)	(568,347)
Other			
Contributions to tangible capital assets	--	--	37,881
Gain (loss) on disposal of tangible capital assets	125,000	(45,659)	(133,005)
Government transfers for capital (schedule 4)	1,308,063	1,687,793	1,757,986
Excess (deficiency) of revenues over expenses	<u>(1,249,887)</u>	<u>741,505</u>	<u>1,094,515</u>
Accumulated surplus, beginning of year	<u>56,980,527</u>	<u>56,980,527</u>	<u>55,886,012</u>
Accumulated surplus, end of year	<u>\$55,730,640</u>	<u>\$57,722,032</u>	<u>\$56,980,527</u>

SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget	2018	2017
	(unaudited)		
Excess (deficiency) of revenues over expenses	\$(1,249,887)	\$741,505	\$1,094,515
Acquisition of tangible capital assets	(2,072,300)	(2,986,296)	(3,460,525)
Proceeds on disposal of tangible capital assets	125,000	79,007	645,116
Amortization of tangible capital assets	2,237,152	2,336,757	2,296,432
Loss on disposal of tangible capital assets	(125,000)	45,659	133,005
	164,852	(524,873)	(385,972)
Acquisition of inventory	(2,588,300)	(2,391,061)	(2,559,922)
Use of inventory	2,367,377	2,170,138	2,656,480
Acquisition of prepaid assets	(217,304)	(217,304)	(241,084)
Use of prepaid assets	241,083	241,084	202,980
	(197,144)	(197,143)	58,454
Increase (decrease) in net financial assets	(1,282,179)	19,489	766,997
Net financial assets, beginning of year	14,712,285	14,712,285	13,945,288
Net financial assets, end of year	\$13,430,106	\$14,731,774	\$14,712,285

**SMOKY LAKE COUNTY
CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	2018	2017
Net inflow (outflow) of cash related to the following activities:		
Operating		
Excess of revenues over expenses	\$741,505	\$1,094,515
Non-cash items included		
Amortization of tangible capital assets	2,336,757	2,296,432
Loss on disposal of tangible capital assets	45,659	133,005
Non-cash charges to operations (net change):		
Decrease (increase) in		
Taxes and grants in place receivable	(162,282)	(41,419)
Receivables from other governments	(412,447)	(89,544)
Trade and other receivables	(122,347)	(18,067)
Inventory	(220,923)	96,558
Prepaid expenses	23,780	(38,104)
Increase (decrease) in		
Accounts payable and accrued liabilities	250,721	8,818
Employee obligations	20,169	(23,817)
Deposit liabilities	1,050	26,680
Deferred revenue	765,888	(1,012,737)
Tax sale surplus	(3,017)	(38,514)
Landfill closure and post-closure	27,890	220,110
	<u>3,292,403</u>	<u>2,613,916</u>
Capital		
Acquisition of tangible capital assets	(2,986,296)	(3,460,525)
Proceeds on disposal of tangible capital assets	79,007	645,116
	<u>(2,907,289)</u>	<u>(2,815,409)</u>
Financing and Investing		
Redemption (purchase of) Gas Alberta Inc. shares	--	(77)
Change in cash during the year	385,114	(201,570)
Cash, beginning of year	14,015,567	14,217,137
Cash, end of year	<u>\$14,400,681</u>	<u>\$14,015,567</u>

SMOKY LAKE COUNTY
SCHEDULE 1 - CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2018	2017
Balance, beginning of year	\$6,150,473	\$11,170,273	\$39,659,781	\$56,980,527	\$55,886,012
Excess of revenues over expenses	741,505	--	--	741,505	1,094,515
Unrestricted funds designated for future use	(1,872,176)	1,872,176	--	--	--
Restricted funds used for operations	1,798,566	(1,798,566)	--	--	--
Restricted funds used for tangible capital assets	--	--	--	--	--
Current year funds used for tangible capital assets	(2,986,296)	--	2,986,296	--	--
Disposal of tangible capital assets	124,666	--	(124,666)	--	--
Annual amortization expense	2,336,757	--	(2,336,757)	--	--
Change in accumulated surplus	143,022	73,610	524,873	741,505	1,094,515
Balance, end of year	\$6,293,495	\$11,243,883	\$40,184,654	\$57,722,032	\$56,980,527

SMOKY LAKE COUNTY
SCHEDULE 2 - TANGIBLE CAPITAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Land	Land Improvements	Buildings	Engineered Structures	Machinery & Equipment	Vehicles	2018	2017
Cost								
Balance, beginning of year	\$5,143,588	\$1,286,745	\$4,597,289	\$48,405,076	\$11,084,772	\$6,058,627	\$76,576,097	\$75,259,769
Acquisition of tangible capital assets	--	51,662	--	1,781,873	988,557	156,634	2,978,726	3,434,393
Construction-in-progress	--	--	--	7,570	--	--	7,570	26,131
Disposal of tangible capital assets	--	--	--	--	(43,350)	(355,044)	(398,394)	(2,144,196)
Balance, end of year	5,143,588	1,338,407	4,597,289	50,194,519	12,029,979	5,860,217	79,163,999	76,576,097
Accumulated amortization								
Balance, beginning of year	--	794,142	1,344,919	26,456,324	4,863,072	3,457,859	36,916,316	35,985,960
Annual amortization	--	64,216	78,912	1,243,378	632,958	317,293	2,336,757	2,296,432
Accumulated amortization of disposals	--	--	--	--	(26,427)	(247,301)	(273,728)	(1,366,076)
Balance, end of year	--	858,358	1,423,831	27,699,702	5,469,603	3,527,851	38,979,345	36,916,316
Net book value of tangible capital assets								
	\$5,143,588	\$480,049	\$3,173,458	\$22,494,817	\$6,560,376	\$2,332,366	\$40,184,654	\$39,659,781
2017 Net book value of tangible capital assets	\$5,143,588	\$492,603	\$3,252,370	\$21,948,752	\$6,221,700	\$2,600,768	\$39,659,781	

**SMOKY LAKE COUNTY
SCHEDULE 3 - PROPERTY TAXES LEVIED
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget (unaudited)	2018	2017
Levies			
Residential and farmland	\$3,439,124	\$3,450,038	\$3,157,782
Non-residential	914,244	897,454	879,863
Machinery and equipment	1,403,381	1,403,382	1,288,126
Linear property	6,281,505	6,281,353	6,281,666
Grants in place	60,662	60,662	55,142
	12,098,916	12,092,889	11,662,579
Requisitions			
Alberta School Foundation Fund	1,929,359	1,926,718	2,007,953
Smoky Lake Foundation	507,218	506,340	505,237
Designated Industrial Property	--	10,840	--
	2,436,577	2,443,898	2,513,190
Net municipal taxes	\$9,662,339	\$9,648,991	\$9,149,389

SCHEDULE 4 - GOVERNMENT TRANSFERS

Transfers for operations			
Federal	\$41,500	\$38,601	\$4,392
Provincial	1,121,462	1,033,811	989,016
Other local governments	94,298	60,777	359,935
	1,257,260	1,133,189	1,353,343
Transfers for capital			
Federal	--	--	7,830
Provincial	1,308,063	1,687,793	1,750,156
	1,308,063	1,687,793	1,757,986
Total government transfers	\$2,565,323	\$2,820,982	\$3,111,329

SMOKY LAKE COUNTY
SCHEDULE 5 - CONSOLIDATED EXPENSES BY OBJECT
FOR THE YEAR ENDED DECEMBER 31, 2018

	Budget (unaudited)	2018	2017
Expenses			
Salaries, wages and benefits	\$7,397,350	\$6,946,278	\$6,779,468
Contracted and general services	3,389,109	2,728,508	2,338,474
Purchases from other governments	99,121	105,878	86,065
Materials, goods, supplies and utilities	2,913,237	2,387,303	2,397,509
Provision for allowances and bad debts	200,000	116,615	81,881
Transfers to other governments	33,000	51,486	45,594
Transfers to individuals and organizations	371,825	244,859	193,454
Bank charges and short-term interest	6,660	3,088	2,737
Tax adjustments	3,000	13,487	8,036
Natural gas purchases	1,402,600	1,009,512	1,332,523
Amortization of tangible capital assets	2,237,152	2,336,757	2,296,432
Total expenses	<u>\$18,053,054</u>	<u>\$15,943,771</u>	<u>\$15,562,173</u>

SMOKY LAKE COUNTY
SCHEDULE 6 - SEGMENTED DISCLOSURE
FOR THE YEAR ENDED DECEMBER 31, 2018

	General Government	Protective Services	Transportation Services	Environmental Services	Agriculture	Community Services	Recreation and Culture	Gas	Total
Revenue									
Net municipal taxes	\$9,648,991	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$9,648,991
Government transfers	67,830	22,680	2,145,041	--	186,623	279,087	119,721	--	2,820,982
User fees & sales of goods	122,178	208,677	234,792	251,776	5,636	--	--	2,506,933	3,329,992
Investment income	314,636	--	--	--	--	--	--	20,000	334,636
Other revenues	229,262	350	253,720	8,829	285	81,673	22,215	--	596,334
	10,382,897	231,707	2,633,553	260,605	192,544	360,760	141,936	2,526,933	16,730,935
Expenses									
Salaries, wages & benefits	1,332,921	323,859	3,098,083	479,061	455,163	229,580	186,835	840,776	6,946,278
Contract & general services	800,633	271,438	776,454	331,242	139,990	284,470	43,829	186,330	2,834,386
Goods & supplies	100,555	102,274	1,703,593	104,805	121,248	4,819	81,424	1,178,097	3,396,815
Transfers to others	40,816	--	--	51,485	--	94,421	109,623	--	296,345
Loss (gain) on disposal of assets	--	--	(16,162)	53,604	5,402	--	2,815	--	45,659
Other expenses	118,300	--	15,000	1,403	--	--	--	(1,513)	133,190
	2,393,225	697,571	5,576,968	1,021,600	721,803	613,290	424,526	2,203,690	13,652,673
Net revenue before amortization	7,989,672	(465,864)	(2,943,415)	(760,995)	(529,259)	(252,530)	(282,590)	323,243	3,078,262
Amortization expense	(65,940)	(121,080)	(1,649,420)	(164,399)	(51,922)	--	(69,876)	(214,120)	(2,336,757)
Net revenue	\$7,923,732	\$(586,944)	\$(4,592,835)	\$(925,394)	\$(681,181)	\$(252,530)	\$(352,466)	\$109,123	\$ 741,505

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

1. Significant Accounting Policies

The consolidated financial statements of the Smoky Lake County are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the county are as follows:

(a) Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenditures, and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the county and are, therefore, accountable to the county Council for the administration of their financial affairs and resources. Included with the county is the Smoky Lake Heritage Board.

The schedule of taxes levied also includes requisitions for education and other external organizations that are not part of the municipal reporting entity.

The statements exclude trust assets that are administered for the benefit of external parties.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Cash

Cash is defined as petty cash and cash in chequing and savings accounts adjusted for outstanding cheques and deposits.

(d) Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

Significant Accounting Policies - continued

(e) Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(f) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(g) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from municipal revenue.

(h) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(i) Landfill Closure and Post-Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the county is required to fund the closure of its landfill site and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection. The requirement is being provided for over the estimated remaining life of the landfill site based on usage.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

Significant Accounting Policies – continued

(j) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the consolidated change in net financial assets for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	<u>Years</u>
Land improvements	10-25
Buildings	50
Engineered structures	
Roadway system	15
Water systems	18-40
Wastewater systems	18-40
Bridges	50-150
Gas distribution system	40-50
Machinery and equipment	20-30
Vehicles	10-20

One-half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

(k) Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

2. Taxes and Grants in Place Receivable

	2018	2017
Current	\$473,390	\$557,167
Arrears	780,042	393,330
Less allowance for doubtful accounts	(458,754)	(318,101)
	<u>\$794,678</u>	<u>\$632,396</u>

3. Investment in Gas Alberta Inc.

Effective June 30, 1998, Gas Alberta, a branch of Alberta Transportation and Utilities, was privatized and operations assumed by Gas Alberta Inc. The shareholders of Gas Alberta Inc. are predominantly made up of members of the Federation of Alberta Gas Co-ops. The county's investment in Gas Alberta Inc. consists of:

	2018	2017
Class A common shares	\$483	\$483
Loan receivable	67,500	67,500
	<u>\$67,983</u>	<u>\$67,983</u>

The loan is non-interest bearing and is secured by a debenture. The loan is due upon the expiration of the contract and may be repaid earlier at Gas Albert Inc.'s option or in the event the county no longer holds any of the Class A common shares.

4. Investment in Corridor Communications Inc.

	2018	2017
657,829 Class B common shares	\$424,286	\$424,286
675,608 Class G preferred shares	675,608	675,608
	<u>\$1,099,894</u>	<u>\$1,099,894</u>

5. Employee Obligations

	2018	2017
Accrued holiday pay	\$359,958	\$369,004
Accrued retirement benefits	104,763	102,476
Accrued wages	86,563	72,640
Accrued sick leave	755,682	742,677
	<u>\$1,306,966</u>	<u>\$1,286,797</u>

6. Inventory

	2018	2017
Public works	\$602,260	\$560,785
Gravel (valued at crushing cost)	1,916,406	1,749,720
A.S.B	16,719	16,030
	<u>2,535,385</u>	<u>2,326,535</u>
Gas utility	52,915	40,842
	<u>\$2,588,300</u>	<u>\$2,367,377</u>

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

7. Deferred Revenue	2018	2017
Federal Gas Tax Fund	\$263,104	\$127,370
Municipal Sustainability Initiative – Capital	876,486	204,036
CARES	--	21,338
Advanced Education	18,544	20,804
Fire Training	--	14,238
Natural gas sales	16,480	20,940
	<u>\$1,174,614</u>	<u>\$408,726</u>

Funding from various grant programs, organizations and individuals, in the amount of \$1,174,614 remained unspent at the end of the current year. The use of these funds is restricted to eligible operating and capital projects as approved under the funding agreements or as indicated by the donors. Most of the projects are scheduled for completion in 2019.

8. Landfill Closure and Post-Closure Liability

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

The estimated total liability is based on an engineering assessment dated November 27, 2017.

The accrued liability portion is based on the cumulative capacity used at year end compared to the estimated total landfill capacity. The total capacity of the site is estimated at 135,000 cubic metres. The estimated remaining capacity of the landfill site is 96,000 cubic metres. The existing landfill site is expected to reach capacity in approximately the year 2049.

The municipality has not designated assets for setting closure and post-closure liabilities.

	2018	2017
Estimated closure costs	\$392,000	\$383,000
Estimated post-closure costs	383,000	376,000
Estimated total liability	<u>\$775,000</u>	<u>\$759,000</u>
Estimated capacity remaining	68%	71%
Portion of total liability remaining to be recognized	<u>\$527,000</u>	<u>\$538,890</u>
Estimated capacity used	32%	29%
Accrued liability portion	<u>\$248,000</u>	<u>\$220,110</u>

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

9. Contaminated Sites Liability

In 2017 a phase 1 environmental assessment was conducted on SE-16-59-19 W4M. The assessment concluded that there was a high potential for contamination of soil, soil vapour, and/or groundwater at the subject site relative to CL, IL, or Aquatic Life and DW standards. A phase 2 environmental study was conducted in 2018 to establish what remediation is required. Currently, a provision of \$100,000 has been recorded.

10. Debt Limits

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Smoky Lake County be disclosed as follows:

	2018	2017
Total debt limit	\$ 22,564,713	\$22,547,561
Total debt (including loan guarantee)	--	(10,001)
Debt limit remaining	<u>\$22,564,713</u>	<u>\$22,537,560</u>
Debt servicing limit	\$3,760,785	\$3,757,927
Debt servicing	--	--
Debt servicing limit remaining	<u>\$3,760,785</u>	<u>\$3,757,927</u>

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

11. Operating Loan

The county has a prime less ¼% authorized operating line of \$5,000,000 with the Alberta Treasury Branch. No balance was outstanding as at December 31, 2018.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

12. Accumulated Surplus

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2018	2017
Unrestricted surplus	\$6,293,495	\$6,150,473
Restricted surplus		
Capital		
Building	168,374	118,374
General	2,356,505	2,442,118
Regional landfill	470,901	433,936
Transportation	777,803	909,111
Gravel pit reclamation	438,440	424,483
Gravel pit development	64,673	42,262
Fire	1,076,430	828,847
Street sweeper	36,864	30,926
Connectivity	--	70,271
Regional waterline	259,988	258,818
Road development	855,195	601,577
Economic development	86,223	112,437
Municipal reserve	39,122	39,122
	6,630,518	6,312,282
Municipal general	3,012,895	3,438,463
Gas	1,600,470	1,419,528
Total restricted	11,243,883	11,170,273
Equity in tangible capital assets	40,184,654	39,659,781
	\$57,722,032	\$56,980,527

13. Segmented Disclosure

The Smoky Lake County provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in note 1.

Refer to Schedule 6 – Segmented Disclosure.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

14. Contingent Liabilities

(a) Evergreen Regional Waste Management Services Commission

Smoky Lake County is a member of the Evergreen Regional Waste Management Services Commission. Each participating municipality funds a portion of the Commission's deficit based on their proportionate tippage for the year. The expense is accounted for as a current transaction in the year the county is invoiced.

(b) Highway 28/63 Regional Water Services Commission

Smoky Lake County is a member of Highway 28/63 Regional Water Services Commission. Each participating municipality would be responsible for their proportionate share of any unfunded deficit. The expense would be accounted for as a current transaction in the year the county is invoiced.

15. Financial Instruments

The county's financial instruments consist of cash, receivables, long-term investments, loans receivable, accounts payable and accrued liabilities, and long-term debt. It is management's opinion that the county is not exposed to significant interest or currency risks arising from these financial instruments.

The county is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the county provides services may experience financial difficulty and be unable to fulfill their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value

16. Salary and Benefits Disclosure

Disclosure of salaries and benefits for municipal officials and the chief administrative officer as required by Alberta Regulation 313/2000 is as follows:

		2018		
		Salary	Benefits & Allow.	Expenses
		(1)	(2)	(3)
Reeve	Lukinuk	\$67,555	\$13,883	\$29,495
Councillors	Orichowski	61,814	13,116	25,676
	Gawalko	58,944	9,428	27,088
	Cherniwchan	58,944	13,736	26,150
	Halisky	58,944	12,736	21,899
Total 2018 legislative costs		<u>\$306,201</u>	<u>\$62,899</u>	<u>\$130,308</u>
Chief Administrative Officer	Ollikka	<u>\$154,098</u>	<u>\$31,868</u>	<u>\$9,078</u>
Designated Officer (contract)		<u>\$135,852</u>	<u>\$ --</u>	<u>\$ --</u>

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

16. Salary and Benefits Disclosure -continued

2017

		Salary	Benefits & Allow.	Expenses
		(1)	(2)	(3)
Reeve	Lukinuk	\$67,621	\$14,690	\$31,309
Councillors	Orichowski	61,966	13,035	21,585
	Gawalko	9,856	1,560	6,893
	Cherniuchan	9,856	2,109	7,609
	Halisky	9,856	2,109	6,961
	Smigerowsky	49,281	10,547	8,202
	Cholak	49,281	10,547	8,148
	Bobocel	53,310	4,199	13,585
Total 2018 legislative costs		<u>\$311,027</u>	<u>\$58,796</u>	<u>\$104,292</u>
Chief Administrative Officer	Ollikka	<u>\$151,821</u>	<u>\$33,059</u>	<u>\$13,638</u>

- (1) Salary includes regular base pay, gross honoraria, Reeve remuneration and any other direct cash remuneration. These amounts are included in Legislative, Development, ASB, and Natural Gas functional expenses.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including Canada Pension Plan, Employment Insurance, health care, dental coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans, and professional memberships.
- (3) Expenses include travel, mileage, meals, accommodation, registration fees and other expenses.

17. Local Authorities Pension Plan

Employees of the county participate in the Local Authorities Pension Plan (LAPP), which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves about 260,000 people and 420 employers. The LAPP is financed by employer and employee contributions and by investment earnings of the LAPP Fund.

Contributions for current service are recorded as expenditures in the year in which they become due.

The county is required to make current service contributions to the LAPP of 10.39% of pensionable earnings up to the year's maximum pensionable earnings under the Canada Pension Plan and 14.84% on pensionable earnings above this amount. Employees of the county are required to make current service contributions of 9.39% of pensionable salary up to the year's maximum pensionable salary and 13.84% on pensionable salary above this amount.

Total current service contributions by the county to the LAPP in 2018 were \$305,347 (2017 - \$331,262). Total current service contributions by the employees of the county to the LAPP in 2018 were \$279,812 (2017 - \$305,690).

At December 31, 2017, the LAPP disclosed an actuarial surplus of \$4.84 billion.

SMOKY LAKE COUNTY
NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018

18. Approval of Financial Statements

Council and Management have approved these financial statements.

19. Budget Amounts

Budget amounts are included for information purposes only and are not audited.

20. Recent Accounting Pronouncements Published But Not Yet Adopted

(a) PSAB Section 1201, Financial Statement Presentation

Revised standard is effective beginning on or after April 1, 2021, when Sections PS2601 and PS3450 are adopted.

(b) PSAB Section 2601, Foreign Currency Transaction

PS2601 establishes standards on how to account for and report transactions that are denominated in foreign currency in government financial statements. It applies to years beginning on or after April 1, 2021.

(c) PSAS Section 3041, Portfolio Investments

This standard addresses the distinction between temporary and portfolio investments. The standard is effective beginning on or after April 1, 2021, when sections PS1201, PS2601 and PS3450 are adopted.

(d) PSAS Section 3280, Asset Retirement Obligations

This standard is intended to provide guidance on accounting for asset retirement obligations and will apply in years beginning on or after April 1, 2021.

(e) PSAS Section 3400, Revenue

This standard will provide greater clarity on the difference between exchange and nonexchange transactions. It applies in years beginning on or after April 1, 2022.

(f) PSAS Section 3450, Financial Instruments

This standard establishes recognition, measurement and disclosure requirements for derivative and non- derivative financial instruments. It applies to years beginning on or after April 1, 2021.

SMOKY LAKE COUNTY

GAS UTILITY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

DECEMBER 31, 2018

INDEPENDENT AUDITOR'S REPORT

To the Members of Council:

Opinion

We have audited the financial statements of the Smoky Lake County Gas Utility, which comprise the statement of financial position as at December 31, 2018, and the statements of operations, changes in net financial assets, and cash flows and schedules of changes in accumulated surplus, gross margin and operating expenses for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Gas Utility as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Gas Utility in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Gas Utility's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Gas Utility or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Gas Utility's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of the audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional scepticism throughout the audit.


(continued on next page...)

We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosure are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

ST. PAUL, ALBERTA
March 28, 2019

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**SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2018**

	2018	2017
Financial assets		
Due from general operating fund	\$1,531,885	\$1,297,595
Receivables (net of allowance)	340,038	310,806
Investment in Gas Alberta Inc. (note 3)	67,983	67,983
	<u>1,939,906</u>	<u>1,676,384</u>
Liabilities		
Accounts payable	157,527	189,354
Meter deposits payable	9,975	8,725
Deferred revenue	16,480	20,940
	<u>183,982</u>	<u>219,019</u>
Net financial assets	<u>1,755,924</u>	<u>1,457,365</u>
Non-financial assets		
Inventory	52,915	40,842
Prepaid expenses	40,259	27,648
Tangible capital assets (note 4)	2,554,930	2,769,050
	<u>2,648,104</u>	<u>2,837,540</u>
Accumulated surplus (note 5)	<u>\$4,404,028</u>	<u>\$4,294,905</u>

ON BEHALF OF THE SMOKY LAKE COUNTY


Reeve


CAO

**SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget (unaudited)	2018	2017
Revenues			
Gas sales and distribution charges	\$2,130,300	\$1,707,265	\$2,037,888
Penalties and service charges	490,133	504,151	497,024
Appliance sales and service	100	--	--
Sale of goods, secondaries, conversions	124,433	88,590	45,413
RMO operating grant	25,000	25,137	25,137
Interest income	10,000	20,000	10,000
Bulk odorant delivery	86,000	106,370	94,530
Compressed natural gas revenue	46,000	2,500	31,725
Carbon Levy admin fee	--	--	2,281
Gas Alberta rebate	--	30,920	34,010
Infill rebate	--	--	5,314
Infill recovery	68,000	42,000	17,500
	2,979,966	2,526,933	2,800,822
Expenses			
Wages and benefits	920,622	840,766	897,694
Materials	181,137	168,585	126,067
Gas purchases	1,402,600	1,009,512	1,332,523
Contracted and general services	230,608	186,330	194,772
Amortization	187,000	214,120	213,831
Bad debt expense (recovery)	--	(1,513)	597
	2,921,967	2,417,810	2,765,484
Excess of revenues over expenses before other	57,999	109,123	35,338
Other			
Provincial government transfers	--	--	17,156
Excess of revenues over expenses	57,999	109,123	52,494
Accumulated surplus, beginning of year	4,294,905	4,294,905	4,242,411
Accumulated surplus, end of year	\$4,352,904	\$4,404,028	\$4,294,905

**SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget (unaudited)	2018	2017
Excess of revenues over expenses	\$57,999	\$109,123	\$52,494
Acquisition of tangible capital assets	(315,000)	--	(53,391)
Amortization of tangible capital assets	187,000	214,120	213,831
	(128,000)	214,120	160,440
Acquisition of inventory	--	(68,288)	(40,255)
Use of inventory	--	56,215	27,895
Acquisition of prepaid assets	--	(40,259)	(27,648)
Use of prepaid assets	--	27,648	27,531
	--	(24,684)	(12,477)
Increase (decrease) in net financial assets	(70,001)	298,559	200,457
Net financial assets, beginning of year	1,457,365	1,457,365	1,256,908
Net financial assets, end of year	\$1,387,364	\$1,755,924	\$1,457,365

**SMOKY LAKE COUNTY GAS UTILITY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2018**

	2018	2017
Net inflow (outflow) of cash related to the following activities:		
Operating		
Excess of revenues over expenses	\$109,123	\$52,494
Non-cash items included		
Amortization of tangible capital assets	214,120	213,831
Non-cash charges to operations (net change):		
Decrease (increase) in		
Receivables	(29,232)	(16,602)
Inventory	(12,073)	(12,360)
Prepaid expenses	(12,611)	(117)
Increase (decrease) in		
Accounts payable	(31,827)	(37,251)
Meter deposits	1,250	--
Deferred revenue	(4,460)	(14,613)
	<u>234,290</u>	<u>185,382</u>
Capital		
Acquisition of tangible capital assets	--	(53,391)
Investing		
Redemption (purchase of) Gas Alberta Inc. shares	--	(77)
Change in cash and cash equivalents during the year	<u>234,290</u>	<u>131,914</u>
Cash and cash equivalents, beginning of year	<u>1,297,595</u>	<u>1,165,681</u>
Cash and cash equivalents, end of year	<u><u>\$1,531,885</u></u>	<u><u>\$1,297,595</u></u>

Cash and cash equivalents are defined as Due from General Operating Fund.

SMOKY LAKE COUNTY GAS UTILITY
SCHEDULE OF CHANGES IN ACCUMULATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 2018

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2018	2017
Balance, beginning of year	\$106,327	\$1,419,528	\$2,769,050	\$4,294,905	\$4,242,411
Excess (deficiency) of revenues over expenses	109,123	--	--	109,123	52,494
Funds designated for future use	(180,942)	180,942	--	--	--
Funds used for operations	--	--	--	--	--
Funds used for tangible capital assets	--	--	--	--	--
Annual amortization expense	214,120	--	(214,120)	--	--
Change in accumulated surplus	142,301	180,942	(214,120)	109,123	52,494
Balance, end of year	<u>\$248,628</u>	<u>\$1,600,470</u>	<u>\$2,554,930</u>	<u>\$4,404,028</u>	<u>\$4,294,905</u>

**SMOKY LAKE COUNTY GAS UTILITY
SCHEDULE OF GROSS MARGIN
FOR THE YEAR ENDED DECEMBER 31, 2018**

	Budget (unaudited)	2018	2017
Gas sales and distribution charges	\$2,130,300	\$1,707,265	\$2,037,888
Gas purchases	(1,402,600)	(1,009,512)	(1,332,523)
Capital surcharge	(110,000)	(142,615)	(143,776)
Gross margin	\$617,700	\$555,138	\$561,589

SCHEDULE OF OPERATING EXPENSES

	Budget (unaudited)	2018	2017
General and administrative expenditures			
Council expenses	\$9,000	\$8,505	\$6,008
Audit, legal, and consulting	38,400	50,615	37,418
Advertising, membership, printing	32,715	22,687	37,348
Telephone, postage, freight, travel	29,158	23,228	22,754
Computer lease	5,000	4,576	4,992
Office supplies, utilities, insurance	65,814	66,894	67,932
Wages and benefits	425,744	418,009	399,848
	605,831	594,514	576,300
Distribution			
Wages and benefits	494,878	422,768	497,846
Vehicle and equipment costs	76,162	67,089	49,971
Repair and maintenance – system	155,496	111,320	94,266
	726,536	601,177	642,083
Gas purchases	1,402,600	1,009,512	1,332,523
Amortization	187,000	214,120	213,831
Bad debt expense (recovery)	--	(1,513)	597
Appliance purchases and repairs	--	--	150
Total operating expenditures	\$2,921,967	\$2,417,810	\$2,765,484

**SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

1. Significant Accounting Policies

(a) Reporting Entity

The financial statements reflect the assets, liabilities, revenues and expenses, and change in net financial assets of the reporting entity which comprises the entire gas utility. These statements exclude all other municipal operations.

(b) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

(c) Measurement Uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenses during the period. Such estimates include the amortization of capital assets and provision for doubtful accounts. Actual results could differ from these estimates. These estimates are reviewed periodically and as adjustments become necessary, they are reported in earnings in the period in which they become known.

(d) Investments

Investments are recorded at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

**SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

1. Significant Accounting Policies (continued)

(e) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets (debt) for the year.

(i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The costs, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

	Years
Buildings	50
Distribution system	40-50
Machinery and equipment	20-30
Vehicles	10-20

One-half of the annual amortization is charged in the year of acquisition. Assets under construction are not amortized until the asset is available for productive use.

(ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

(iii) Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

2. Prepaid Infills

The county has an obligation to provide infills to 127 lake lots. These infills will have to be installed once the owners request the infill. The costs of these infills will be expensed in the year of installation. The amounts are likely to be spread over many years and the cost in any one year is not likely to be significant. The future cost of these infills is not determinable at this time.

**SMOKY LAKE COUNTY GAS UTILITY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2018**

3. Investment in Gas Alberta Inc.

Effective June 30, 1998, Gas Alberta, a branch of Alberta Transportation and Utilities, was privatized and operations assumed by Gas Alberta Inc. The shareholders of Gas Alberta Inc. are predominantly made up of members of the Federation of Alberta Gas Co-ops.

The county has entered into a gas supply contract, which renews automatically each year, to purchase natural gas exclusively from Gas Alberta Inc.

The county's investment in Gas Alberta Inc. consists of:

	2018	2017
Class A common shares	\$483	\$483
Loan receivable	67,500	67,500
	<u>\$67,983</u>	<u>\$67,983</u>

The loan is non-interest bearing and is secured by a debenture. The loan is due upon the expiration of the contract and may be repaid earlier at Gas Albert Inc.'s option or in the event the county no longer holds any of the Class A common shares.

4. Tangible Capital Assets

	Cost	Accumulated Amortization	Net Book Value	
			2018	2017
Distribution system	\$6,913,504	\$4,856,196	\$2,057,308	\$2,213,040
Buildings	128,707	34,751	93,956	96,530
Machinery and equipment	332,930	123,492	209,438	226,599
Vehicles	465,300	271,072	194,228	232,881
	<u>\$7,840,441</u>	<u>\$5,285,511</u>	<u>\$2,554,930</u>	<u>\$2,769,050</u>

5. Accumulated Surplus

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2018	2017
Unrestricted surplus	\$248,628	\$106,327
Restricted capital surplus	1,600,470	1,419,528
Equity in tangible capital assets	2,554,930	2,769,050
	<u>\$4,404,028d</u>	<u>\$4,294,905</u>

What's In A Name?

March 1, 1943

The Municipal Districts of Vilna No. 575, Smoky Lake No. 576 and Unity No. 577 were merged into the new municipal district to be known and designated as the Municipal District of Smoky Lake No. 575.

April 1, 1945

The Municipal District of Smoky Lake No. 575 was renumbered as the Municipal District of Smoky Lake No. 89.

January 01, 1961

The Municipal District of Smoky Lake No. 89 was formed into County of Smoky Lake No. 13.

July 01, 1999

The name was changed from the County of Smoky Lake No. 13 to Smoky Lake County.

2019 marks
Smoky Lake
County's

58th
year of
operation.

PLEASE NOTE:

That Smoky Lake County will no longer automatically be mailing out copies of the Annual Report to all residents. If you would like to to receive a copy please contact the Smoky Lake County Main office at 780-656-3730 to be added to the mailing list.