

2023 — 2027 FINANCIAL PLAN



SMOKY LAKE COUNTY
4612 MCDOUGALL DRIVE, PO BOX 310
SMOKY LAKE AB TOA 3C0

www.smokylakecounty.ab.ca

# INTRODUCTION

The 2023 to 2027 financial plan provides the highlights of Smoky Lake County's Operating, Capital, and Road Plan budget. This document is divided into the following sections:

Strategic highlights: provides summary information on Smoky Lake County's strategic plan.

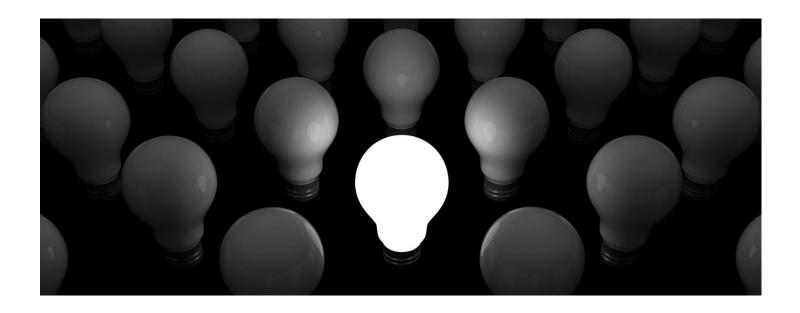
**County Information**: provides general information on Smoky Lake County and the services provided.

**Budget Highlights:** explains the process that Council goes through to create an approved budget, as well as the current financial status and outlook for the future.

**Budget**: provides information on the operating and capital budgets for 2023, 2024, 2025, 2026, and 2027.

Appendix: includes copies of related policies passed by council

- ✓ Budget Development Policy 08-11
- √ Revised Capital Budget
- ✓ Five-Year Road Plan Policy 03-18



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# STRATEGIC PLAN 2023-2025

(Revision #1, approved on April 27, 2023, Council Motion #565-23)



# 2023-2025 STRATEGIC PLAN

The Strategic Plan was developed to outline Council's vision for the future.

The full Strategic Plan can be viewed at www.smokylakecounty.ab.ca/p/strategic-plan

#### **Vision**

Leading the way in positive growth with healthy, sustainable, rural living

#### **Mission**

Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.



#### **Strategic Priorities:**

- ➤ Grow Employment Opportunities- Council is committed to Lobby for the reinstatement of healthcare services in the region, the re-opening of the courthouse, and supporting growth in all industries to stimulate population growth in the region.
- Pro-activity in Development Committed to the development of policy and programming to foster a proactive approach to land management.
- > Emergency Service Council is committed to ensure that all County residents have access to full-services Police, Fire, and EMS services.
- ➤ Education Council is committed to ensuring that educational opportunities for County residents continue to grow
- Cultural Diversity Council is committed to ensuring that the County is recognized as being a Culturally Diverse Community

Funds have been budgeted in 2023 and 2024 to carry out the following activities:

- ✓ Contract a Lobby Consultant.
- ✓ Investigate and participate in the Alberta Advantage Immigration Program. (Project Cancelled)
- ✓ Prepare market studies. (To be reviewed)
- ✓ Review the 2013 Recreation Master Plan.
- ✓ Review County Economic Development
- ✓ Update the Land use Bylaw and Municipal Development Plan

# **COUNTY INFORMATION**





POPULATION\* 2,517



Average Age



12 Mini Transfer Stations 2

Landfill Locations



1,555 KM of Roads

1,337 KM Gravel Roads

193 KM Paved Roads

25 KM Fibre Mat Roads



56 Bridges

40 Culvert Bridges Included



1,563 KM
Natural Gas Pipelines
Owned and Operated
(and growing)



198,170 acres Annual Crop Land



3 Fire Departments

County's calculated population for Year-2021 is 2,517, as a result of using the same methodology used by Municipal Affairs, based on the Statistics Canada's 2021 Census.

#### Hamlets:

Spedden Bellis Edwand Warspite

# **SERVICES**

#### **Chief Administrator's Office**

Financial Services and Technology Taxation Geographical Information Systems Communications Other Government Services Intergovernmental Relations Managing Partner for Several Intermunicipal initiatives

#### **Protective Services**

Fire and Emergency Response Disaster Management Bylaw / Peace Officer Services CPTED (crime prevention)

#### **Transportation**

Road Maintenance Culvert Maintenance Bridge Maintenance Vehicle & Equipment Repairs & Maintenance

#### **Environmental**

Warspite Water Distribution
Water Truck fills
Warspite & Bellis Sewer Services
Intermunicipal Contract Services
Landfills
Waste Transfer Stations

#### **FCSS**

**FCSS Grant Distributions** 

#### **Planning**

Development and Safety Codes Permits Subdivisions Compliance Certificates Inter-municipal initiatives Business Licenses County owned lands

#### Agriculture Service Board

Pest Control
Weed Inspection
Weed Spraying
Roadside Mowing
Lakeland Agricultural Research Assoc (LARA)

#### **Economic Development**

Regional Economic Development Victoria District Economic Development Doctor Recruitment and Retention

#### **Recreation and Cultural Services**

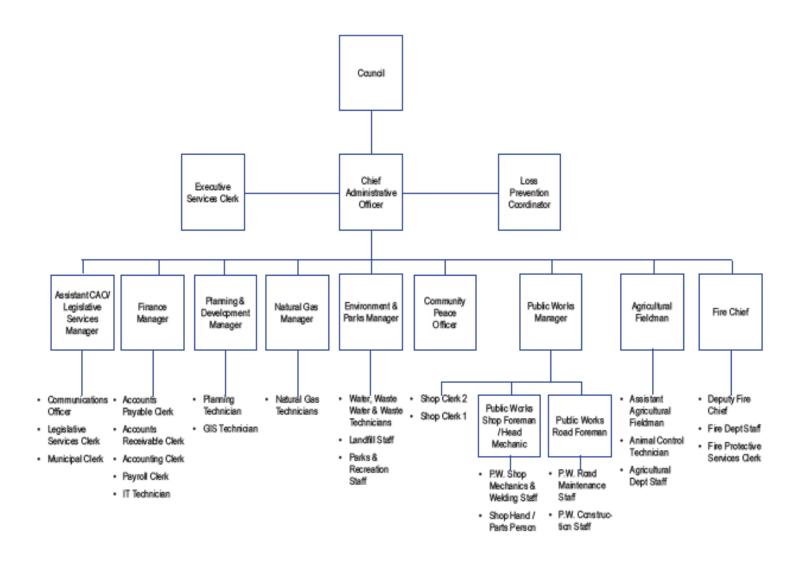
Campsite and Park Maintenance Assist Non-Profit Groups Iron Horse Trail Heritage Board

#### **Natural Gas**

Natural Gas Services to County and Vilna residents

# **Organizational Chart**

Smoky Lake County is organized so that each manager reports directly to the CAO. This structure has been established to limit the number of management levels.



#### **Financial Policies**

Smoky Lake County Council has identified long term financial planning as an important tool for sustainability. Along with the Budget Policy, there are two main policies that guide financial planning

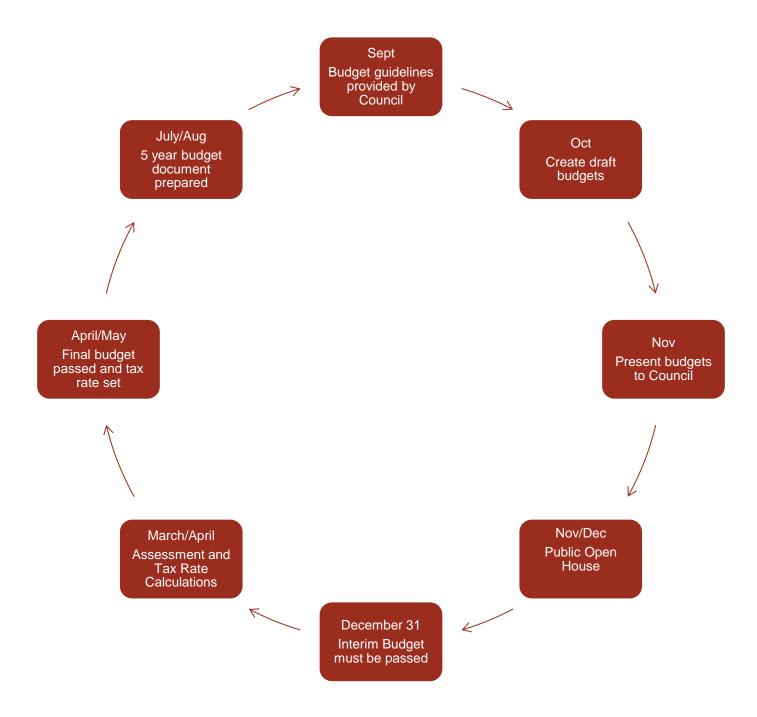
Policy 08-30-01 provides guiding principles relating to the long term financial plan

- ✓ The municipality complies with provincial legislation and the Public Sector Accounting Board recommendations.
- ✓ When deciding on a course of action that may impact the whole community, the outcome of the decision will be for the benefit of the community as a whole.
- ✓ Core services as mandated by legislation and as required to maintain quality of life will be provided at a base level with minimal interruption to service. Revenues supporting these services will be stable, assured and sustainable.
- ✓ Services outside a municipality's mandate will not be provided to the community by the municipality.
- ✓ Resources will support a centralized labour workforce providing on-going consistent services.
- ✓ Communications will center on information provision to the community and will meet all legislated requirements.
- ✓ Revenues collected from unreliable, one-time or uncertain sources should be applied to non-core operations or held in reserves for longer term needs.
- ✓ Cash and property investments will be made to first protect and maintain principal and then to maximize returns. Liquidity of investments will align with capital and operating needs.
- ✓ Outsourcing of expertise will be supported if expertise is not available in-house; is project based; requires an independent assessment or opinion; or if there is a need to supplement the current workforce for a period of not more than six months.
- ✓ Reserves will be established and maintained to provide for stability of operations; asset replacement and renewal at the end of their useful life; growth obligations and statutory requirements.
- ✓ Infrastructure assets will be replaced once assets reach the end of their useful life and are no longer cost effective to operate and/or they impact health and safety. Notwithstanding a least cost approach applies that leverages senior government grants; combines projects for synergies (e.g. water, sewer and road replacements); and joint projects with other organizations.

**Policy 01-41-01** Asset Management provides guidance to ensure that Asset Management practices are integrated throughout the organization to maximize value from existing and new assets.

# **BUDGET HIGHLIGHTS**

### **Budget Process**



Policy 08-11 Appendix #1 guides the budget process of development, implementation, and evaluation. Budgeting takes place year-round starting with staff gathering information during the summer months. A detailed review of the Operating Budget, Road Plan and the Capital Replacement Plan takes place to ensure that the budgets are created based on the most up to date information. An interim budget must be approved by Council by December 31. Once the assessment is established in March, tax rates are discussed, and a final annual budget is approved. Council may amend the budget through motions as circumstances require.

The annual budget must be a balanced budget. The estimated revenue and transfers must be sufficient to pay the estimated expenditures and transfers not including amortization (MGA s.243).

The Alberta Municipal Government Act (MGA s.283.1) requires each municipality to prepare a written three-year financial plan and a five-year capital plan, and Council is required to update the financial plan each year as per MGA s.283.1(6). The current year's budget is used as a foundation and adjustments are made to future years to include inflation, changes in services, and expected capital requirements.

#### **Public Consultation**

Public Consultation took place in November & December 2022. The feedback was taken in consideration when preparing the final budget for 2023. An open house budget will be held late fall for all ratepayers. Any time throughout the year, we welcome feedback through the following methods:

- Email feedback to finance@smokylakecounty.ab.ca
- Attend the budget meetings when scheduled in the fall
- Provide feedback to your Councilor.



#### **Budget Overview**

#### **BUDGET RECOMMENDATIONS**

Administration recommends that Smoky Lake County work towards full annual funding of operations, maintenance, growth, and asset depletion by applying the following measures:

- > Ensure that the budget contains necessary inflationary increases to maintain services at a consistent level in future years.
- > Set funds aside for long-term infrastructure needs and capital replacement.
- Continue to pursue new sources of revenue.
- > Use new revenues to reduce tax rates only when they are assured, sustainable, and stable.
- > Ensure that funding towards capital exceeds annual amortization so that the value of capital is not depleted.
- Work towards providing consistent funding for capital and infrastructure to avoid the tax rate fluctuations that will be required over the next four years.

#### **BUDGET MESSAGE**

The 2023-2027 budget is based on the level of services approved in the 2023 budget.

The budget has been prepared by administration with the following guidelines:



- ➤ Inflation: Alberta Budget 2023-2026 predicts a change in the Consumer Price Index to be 2024 2.2%, 2025 2.2%, 2026 2.2%, and 2027 2.2%. Smoky Lake County has used these percentages to predict our future budgets.
- > Wage and salary increase are based on Union Contracts:
  - The 3-Year Collective Agreement with Canadian Union of Public Employees (CUPE) Local 4575 expires December 31, 2024. Salaries will increase by \$0.55 per hour in 2023 and \$0.75 in 2024. The predicted inflation of 2.2 % is used to forecast payroll for 2025, 2026, and 2027.
  - The Collective Agreement with International Union of Operating Engineers (IUOE Local 955) expires December 31, 2024. Wages are budgeted at 1% for 2023, 0% for 2024. The predicted inflation of 2.2 % is used to forecast payroll for 2025, 2026, and 2027
- ➤ The Capital Plan approved by Council.
- ➤ The Five-Year Road Plan as approved by Council December 2022.
- No change to service levels in future years.
- ➤ There will be changes to the Municipal Sustainability grant in 2024. We do not know how these changes will impact grant funding; therefore, we have budgeted future based on the assumption that there is no change to grant amounts future years.

#### **FUTURE OUTLOOK**

The County has been able to maintain a solid financial position in spite of provincial economic challenges. With careful planning, we have minimized the impact of cost increases which include high inflation, ongoing downloading from the province, and decline in non residential assessment.

#### **Provincial Downloading**

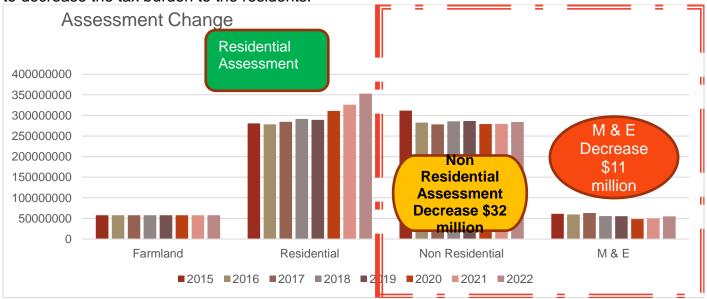
The downloading from the province includes increasing costs and decreasing grants.

- Policing costs are being phased in over 4 years:
  - o 2020 \$ 62,702
  - 0 2021 \$ 95,621
  - 0 2022 \$127,404
  - 0 2023 \$191,242
- ➤ Grant in lieu payments (property taxes for provincial owned land) are paid at a rate of 50%. This is a loss in revenue of \$30,000.
- ➤ The Municipal Sustainability Initiative has been decreased from \$1,579,000 in 2021 to \$640,324 in 2022. Although we have forecasted the grant to remain at \$640,000 per year for the next five years, the program will be changing in 2024.

#### Assessment and Property Tax Challenges

Changes in the taxable assessment since 2015 have created a revenue challenge for Smoky Lake County. The 2015 taxable assessment peaked at \$750,573,000. Due to a substantial loss of oil and gas assessment, It declined to a low of \$678,340,340 in 2017 and has now recovered up to \$749,240,670 as a result of increased residential property values.

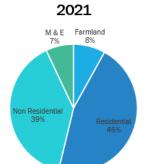
Property taxes are levied based on four categories: farmland, residential, non residential, and machinery equipment. Smoky Lake County relies heavily on non-residential and M & E tax revenue to decrease the tax burden to the residents.



# The proportion of Residential assessment vs non-residential continues to increase



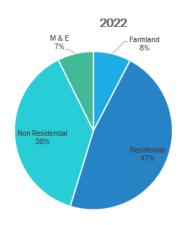
- 2016 41%
- 2021 46%
- 2022 47%



#### Non-Residential & M & E:

- 2016 51%
- 2021 45%





This is significant because it creates a greater tax burden for the residential properties

In 2020 Council recognized the need to offset the declining tax revenue from Oil and Gas with a new revenue source such as tourism. The Victoria District Economic Development Strategy Business Plan Bylaw 1390-20 was passed in 2020. In 2022 both the Town of Smoky Lake and County established a Municipally Controlled Corporation and loans have been provided to allow the corporation to carry out the next steps. New Tourism business in the Smoky Lake region will provide new sources of assessment, create new jobs, and increase the population; thus, improving the Region's long term sustainability. More Information is available on the Smoky Lake County website.

https://www.smokylakecounty.ab.ca/m/victoria-district-economic-development-strategy/business-plan-

# VICTORIA DISTRICT ECONOMIC DEVELOPMENT STRATEGY

# Municipally Controlled Corporation Business Plan

Excerpted from: Victoria District Economic Development Strategy Business Plan, Funding Model and Corporate Structure October 21, 2020



#### **FUND STRUCTURE**

The County has two funds, Municipal and Gas. The fund structure is used to ensure that costs for each fund are covered only by revenues belonging to that entity. Each fund is budgeted with a modified accrual basis of accounting, similar to the basis used to create the audited financial statements. Revenues and expenses are budgeted for in the year they will be accounted for. Grant revenues are budgeted in the year they will be used.

#### Municipal Fund

The municipal Fund is the primary fund used to manage the County's financial resources and obligations. All services are provided from this fund except for Natural Gas.

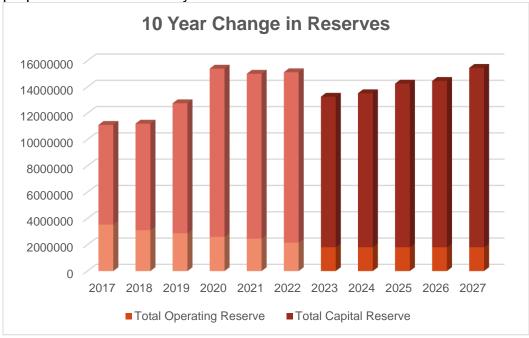
#### Natural Gas Fund

The Natural Gas Utility is a user pay utility that supplies natural gas to Smoky Lake County and Vilna properties. It is 100% funded through user fees.

Smoky Lake County Financial Statements are consolidated and therefore include the accounts of all funds held by the County. The Financial Statements are audited annually and are available to the public by April of the following year.

#### RESERVES AND SURPLUS

The County keeps reserve funds set aside to provide funding for future expenditures and to ensure sufficient funds are available when required, as well as, where possible, to avoid the need to incur debt. On the financial statements, they are referred to as <u>restricted surplus</u>. <u>Unrestricted surplus</u> consists of surplus funds that were the result of past budget surpluses and may be used for capital or operating purposes as authorized by Council.



# Restricted Surplus (Reserves)

		2023	2024	2025	2026	2027
Municipal Reserve	Funds collected in lieu of subdivision natural reserve	50,131	50,131	50,131	50,131	50,131
General Operating	Reserves not allocated to projects as well as reserves carried forward to the next year - funding source property taxes	1,762,358	1,762,358	1,762,358	1,762,358	1,762,358
General Capital	Primarily for specific purchases and projects - funding source property taxes	2,400,153	2,439,153	2,478,153	2,517,153	2,478,153
Building Reserve	Building repairs & rehabilitation - funding source property taxes	1,189,721	1,239,721	1,289,721	1,339,721	1,389,721
Fire	For Fire equipment replacement and fire emergencies - funding source property taxes and user fees	1,738,070	1,322,070	1,350,586	734,054	981,054
Landfill	For waste equipment and landfill improvements - funding source property taxes and user fees	344,160	394,160	444,160	494,160	544,160
Transportation	For specific public works projects and equipment - funding source property taxes	840,696	1,140,696	1,440,696	1,740,696	2,040,696
Road Development	For roads damaged by natural resource extraction - funding source aggregate license fee	1,407,269	1,442,269	1,477,269	1,556,269	1,635,269
Gravel Pit Reclamation	For the reclamation of gravel pits - funding source gravel sales	480,012	493,012	506,012	519,012	532,012
Gravel Pit Development	For the development of new gravel pits - funding source gravel sales	129,628	143,628	157,628	171,628	185,628
Connectivity	For the development or improvement of internet services - funding source was the sale of CCI shares in 2020	351,523	351,523	351,523	351,523	351,523
Street Sweeper	For the replacement of a regional street sweeper - funding source - fees charged for street sweeping services	61,060	61,060	61,060	61,060	61,060
Water	For water and sewer projects - funding source property taxes and user fees	213,848	218,848	223,848	228,848	233,848
Agriculture Services	For Agricultural Equipment replacement - funding source property taxes	167,000	167,000	167,000	242,000	317,000
Gas Reserve	For natural gas projects - funding source gas, odorant, and compressed natural gas sales and other user fees	2,129,473	2,304,772	2,498,003	2,695,487	2,897,315
Total Reserves		13,265,104	13,530,403	14,258,150	14,464,102	15,459,930

# 2023-2027 BUDGET



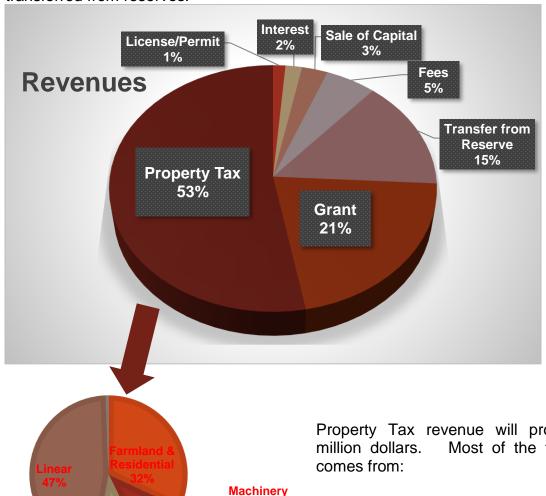
#### Revenues

Revenues for the County come from three main sources: Property Taxes, User Fees, and Grants

#### PROPERTY TAXES

Council considers the assessment, budget, and requisitions when setting the tax rate.

In 2023, the Net Property Taxes (Property Tax revenue less the Education and Seniors' Requisitions) will provide 53% of the total revenue. To keep the requirements for tax revenue lower again this year, funds will be transferred from reserves.



Property Tax revenue will provide \$10.2 Most of the tax revenue

- Non-Residential
- Linear
- Machinery and Equipment.

Only 32% of the 10.2 million dollars comes

from residential and farmland taxes. As other tax sources and grants have decreased, the need to rely on residential and farmland taxes has increased.

Equipment

11%

Non -Residential 10%

#### 2023 Property Tax Rates

MILL RATES	RESIDE	NTIAL	FARM	LAND	NON RESIDENTIAL SMALL BUSINESS		NC RESIDE			INERY ND PMENT
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
Municipal Rates	5.7753	5.7753	13.2753	12.8753	21.9292	21.9292	22.1452	21.9292	22.1452	21.9292
Education	2.4387	2.6213	2.4387	2.6213	3.7365	3.8847	3.7365	3.8847		
Seniors Foundation	0.688	0.7224	0.688	0.7224	0.688	0.7224	0.688	0.7224	0.688	0.7224
Total Rates	8.902	9.119	16.402	16.219	26.3537 26.5363		26.5697	26.5363	22.8332	22.6516
INCREASE		-0.217		0.183	-0.1826		-0.1826 0.0334		4 0.1816	

Based on the forecasted costs for Capital and Operations over the next five years, substantially more municipal tax revenue will be required to balance the budget unless another revenue source is established.

Forecasted Tax Revenue required										
2023 2024 2025 2026 2027										
10,275,287	14,877,737	13,684,002	13,825,398	13,009,903						

#### **USER FEES**

Municipal user fee revenue comes from water/sewer charges, sales of goods and services, campsite fees, and landfill fees. For 2023 the revenue budgeted from User fees (not including natural gas charges) is \$1,060,683. User fees are expected to increase with inflation.



#### **GRANTS**



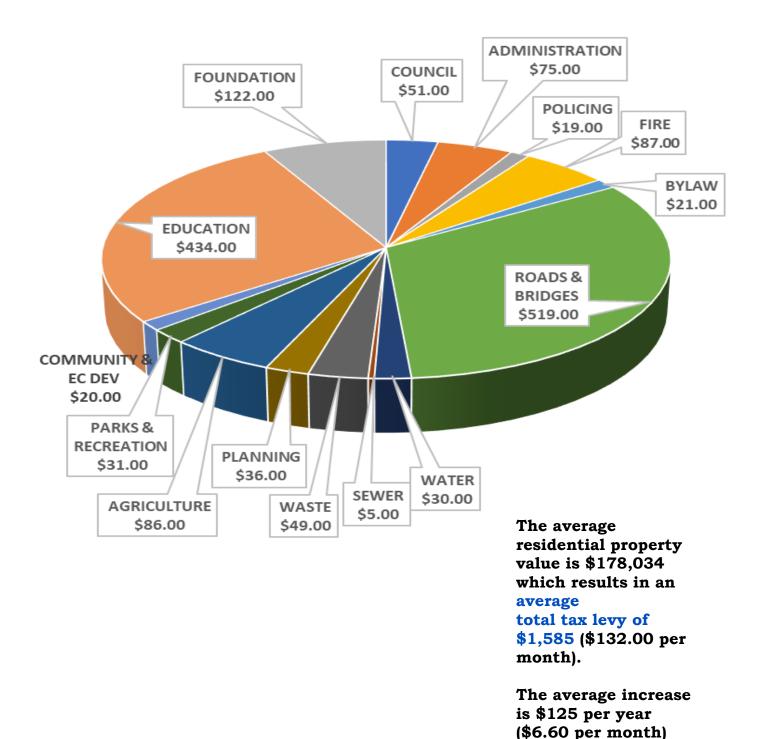
#### Estimated grants are included in the financial plan.

- 1. Annual grants like the Municipal Sustainability Initiative Grant (MSI) and the Federal Gas Tax Grant are conservatively estimated based on what was provided in the previous year. The MSI program will be replaced by the Local Government Fiscal Framework (LGFF) in 2024. We don't know how much to expect from the LGFF program, so we have left the budget amount the same as the MSI amount for 2023.
- 2. Specific grants for projects are estimated based on the current grant rules. If the County does not receive the grant, the project may be cancelled or postponed until further funding can be secured. As new grant programs become available, Council may make changes to the budgets to capitalize on the opportunities.

### **Expenses**

Expenses are tracked per department. The "where do my tax dollars go" chart shows the portion of tax revenue that is allocated to each department.

### **HOW IS \$1.585 SPENT?**



<b>Budget Summary</b>					
Peyenues	2023	2024	2025	2026	2027
Revenues  Salas of goods and somioses	074 442	002.845	1.014.656	1 026 075	1.050.700
Sales of goods and services Government transfers for	971,443	992,815	1,014,656	1,036,975	1,059,789
operating	820,445	486,984	486,984	491,895	494,368
Investment income	350,000	350,000	357,700	365,569	373,612
Penalties and costs of taxes	80,200	81,964	83,768	85,611	87,495
Licenses and permits	224,500	225,039	225,590	230,552	226,728
Special levies and taxes	44,540	45,520	46,522	47,545	48,591
Natural Gas	3,014,520	3,080,839	3,148,618	3,217,889	3,288,682
Total Revenues	5,505,648	5,263,161	5,363,838	5,476,036	5,579,265
Expenses					
Legislative	511,243	522,490	533,985	545,732	557,736
Administration	1,823,899	1,864,308	1,902,826	1,942,196	1,982,431
Other Government Services	499,450	54,115	80,304	56,520	57,763
Protective Services	1,380,557	1,348,930	1,378,601	1,408,931	1,439,924
Transportation	6,318,718	6,457,730	6,599,801	6,744,997	6,893,387
Water/Sewer	735,383	751,562	768,095	784,991	802,262
Waste	530,988	542,669	554,606	566,807	579,275
FCSS	116,635	121,884	121,884	121,884	121,884
Planning	621,716	489,604	411,135	420,180	429,424
Agriculture Service Board	930,448	950,918	971,840	993,221	1,015,074
Economic Development	144,400	147,577	150,824	154,141	157,533
Recreation & Cultural Services	536,174	547,970	560,024	572,345	584,936
Natural Gas	3,074,520	3,142,159	3,211,286	3,281,934	3,354,137
Contingency	174,526				
Total Expenses	17,398,657	16,941,915	17,245,211	17,593,879	17,975,766
Net Revenue (Expense) before reserve transfers	-11,893,009	-11,678,754	-11,881,373	-12,117,843	-12,396,501
Net Transfer To/From Op Reserves	913,969	0	0	0	0
Reverse Amortization	2,265,300	2,315,137	2,366,071	2,418,126	2,471,327
Net Operating Revenue (Expense)	-8,713,740	-9,363,617	-9,515,302	-9,699,717	-9,925,174
Non Operating Items:					
Net Contribution to Capital	672,388	5,576,780	4,675,876	4,106,809	3,854,445
Net Transfer To - From Reserves	889,159	-90,000	-534,516	-8,468	-794,000
Financing /Debt Repayment	0	0	0	0	0
Total Cash Requirements (for tax bylaw)	10,275,287	14,850,397	13,656,662	13,798,058	12,985,619

#### **CAPITAL BUDGET**

Vehicle and Equipment is scheduled so that we maximize use and minimize maintenance costs. Maintenance costs are reviewed on an ongoing basis to recommend the best time for replacement. Several large equipment replacements have been pushed to 2024. The approved detailed capital budget is in Appendix 2

CAPITAL SUMMARY	2023	2024	2025	2026	2027
Revenues					
Sale of Capital Assets	543,800	335,000	301,000	191,000	185,500
Provinical Grant	3,153,489	3,286,175	1,411,440	1,899,500	971,000
Federal Grant	150,000	150,000	150,000	150,000	150,000
Other Grant	0	0	0	0	0
Long Term loan	0	0	0	0	0
Transfer from Reserve	1,903,159	828,000	383,484	984,532	199,000
Gas	115,500	0	0	0	0
Total Revenues	5,865,948	4,599,175	2,245,924	3,225,032	1,505,500
Expenses					
Vehicles	510,304	91,800	806,484	1,111,232	69,000
Equipment Replacement	1,443,155	3,078,000	1,253,522	991,988	1,006,588
Equipment - New Initiatives	0	0	0	0	0
Bridge Repairs and Replacement	1,659,659	3,514,900	1,015,253	1,666,000	428,000
Land Improvements	93,000	15,000	15,000	15,000	93,000
Engineering Structures	0	0	0	0	0
Buildings	0	0	0	0	0
Transfer to Reserves	1,014,000	918,000	918,000	993,000	993,000
Other Capital	0	0	0	0	0
Road - Oil Treatment/Paving	417,500	150,000	200,000	365,000	0
Road - Fibermat/Micro Surface	0	210,240	0	0	0
Road - Rehabilitation/Base Stabilization	736,000	571,000	537,000	506,000	590,000
Road - Construction	0	140,000	140,000	130,000	50,000
Road - Graveling	1,268,377	1,207,946	1,308,794	1,347,669	1,134,529
Gas	285,500	189,069	193,231	197,484	201,828
Total Expenses	7,427,495	10,085,955	6,387,284	7,323,373	4,565,945
Net Contribution to Capital & Reserves	\$1,561,547	\$5,486,780	\$4,141,360	\$4,098,341	\$3,060,445

#### **Budget Overview by Department**

**LEGISLATIVE SERVICES** includes all Council costs (payroll, supplies, and expenses).



LEGISLATIVE SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Salaries & Benefits	\$434,818	\$444,384	2.2%	\$454,160	2.2%	\$464,151	2.2%	\$474,362	2.2%
Total Expenses	\$76,425	\$78,106	2.2%	\$79,825	2.2%	\$81,581	2.2%	\$83,374	2.2%
Total Legislative	\$511,243	\$522,490	2.2%	\$533,985	2.2%	\$545,732	2.2%	\$557,736	2.2%

# **OTHER GOVERNMENT SERVICES** includes intergovernmental relations and grants to organizations. Includes funding for the new H.A.K. school which has been carried forward to 2023.

OTHER GOVERNEMENT SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change		Budget Change
Contracted and general services	\$7,500	\$7,154	-4.6%	\$32,311	351.6%	\$7,472	-76.9%	\$7,636	2.2%
Materials, goods and utilities	\$15,950	\$16,812	5.4%	\$17,181	2.2%	\$17,559	2.2%	\$17,945	2.2%
Transfers to local boards and agencies	\$475,500	\$29,638	-93.8%	\$30,290	2.2%	\$30,956	2.2%	\$31,637	2.2%
Transfers to (from) reserves	\$445,000								
Election Costs									
Net Costs for Taxation Purpose	\$53,950	\$53,604		\$79,782		\$55,987		\$57,218	

**ADMINISTRATIVE SERVICES** includes Costs for the finance and administration activities of the County, including the Information, Communication, and Geographical Information Systems. Reserves are being transferred in 2023 to decrease the tax burden. In 2023 a contingency was budgeted to ensure funds are in place for work on the strategic plan this year. No changes to service levels are proposed.

ргорозса.									
ADMINISTRATION	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Salaries , Wages & Benefits	\$772,945	\$791,074	2.3%	\$806,828	2.0%	\$822,928	2.0%	\$839,382	2.0%
Contracted and general services	\$900,579	\$ 920,391.43	2.2%	\$940,636	2.2%	\$961,329	2.2%	\$982,477	2.2%
Materials, goods, and utilities	\$105,145	\$107,458	2.2%	\$109,821	2.2%	\$112,237	2.2%	\$114,706	2.2%
Transfers to local boards and agency	\$38,230	\$38,230	0.0%	\$38,230	0.0%	\$38,230	0.0%	\$38,230	0.0%
Bank charges and short term interest	\$4,000	\$4,088	2.2%	\$4,178	2.2%	\$4,270	2.2%	\$4,364	2.2%
Grants	\$113,230	\$113,230		\$113,230		\$115,721		\$115,721	
Operating Revenues	\$622,209	\$510,667	-17.9%	\$521,902	2.2%	\$533,383	2.2%	\$545,118	2.2%
Transfers to (from) reserves	\$468,969	\$89,000		\$89,000		\$89,000		\$89,000	
Contribution to Capital	\$30,000	\$0				\$12,000			
Contingency	\$174,526	\$0		\$0		\$0		\$0	
Net Costs for Taxation Purpose	\$761,018	\$1,326,345		\$1,353,561		\$1,390,890		\$1,407,320	

**PROTECTIVE SERVICES** includes Fire and Emergency Response, Disaster Management, Contribution to Policing, and Bylaw Enforcement. Fire Services are tracked by department. Different agreements have been reached with each urban municipality establishing how much the County pays.

Funds are transferred to reserves each year to ensure that Fire Equipment can be replaced when necessary.



			Budget		Budget		Budget		Budget
PROTECTIVE SERVICES	2023	2024	Change	2025	Change	2026	Change	2027	Change
Vilna Fire Department	\$117,600	\$120,187	2.2%	\$122,831	2.2%	\$125,534	2.2%	\$128,295	2.2%
Smoky Lake Fire Department	\$116,760	\$119,329	2.2%	\$121,954	2.2%	\$124,637	2.2%	\$127,379	2.2%
Waskatenau Fire Department	\$65,850	\$67,299	2.2%	\$68,779	2.2%	\$70,292	2.2%	\$71,839	2.2%
General Fire	\$586,569	\$588,574	0.3%	\$601,518	2.2%	\$614,753	2.2%	\$628,274	2.2%
Fees Charged	\$147,000	\$150,234	2.2%	\$153,539	2.2%	\$156,917	2.2%	\$160,369	2.2%
Disaster Services	\$10,300	\$10,527	2.2%	\$10,758	2.2%	\$10,995	2.2%	\$11,237	2.2%
Bylaw Enforcement	\$210,978	\$215,620	2.2%	\$220,363	2.2%	\$225,211	2.2%	\$230,166	2.2%
Alberta Policing Fee	\$192,000	\$196,224	2.2%	\$200,541	2.2%	\$204,953	2.2%	\$209,462	2.2%
Transfers to (from) reserves	\$247,000	\$416,000		\$28,516		\$616,532		\$247,000	
Contribution to Capital	\$0	\$663,000		\$218,484		\$863,532		\$0	
Net Costs for Taxation Purpose	\$1,400,057	\$1,414,525		\$1,440,206		\$1,466,458		\$1,493,283	

**TRANSPORTATION SERVICES** covers all aspects of fleet and road maintenance. The transportation budget tracks road and bridge projects as well as road maintenance/operations. In 2023 funds were transferred from reserves to decrease the impact on taxes. Large fluctuations in the budget are a result of the timing of the road plan and equipment replacement.



#### **ENVIRONMENTAL SERVICES**

- ✓ Water services consists of
  - water distribution in Warspite
  - the Truck fills located in Waskatenau, Warspite, Smoky Lake, Bellis, and Spedden.
  - Contracted water services to Highway 28/63 Water Services Commission
- ✓ Sewer provides sewer services in Warspite and Bellis
- ✓ Waste services covers:
  - o all the waste removal to Evergreen
  - transfer stations
  - o landfill costs in Bellis, Spedden and Smoky Lake
  - o A portion of the landfill costs in Waskatenau and Vilna





			Budget		Budget		Budget		Budget
ENVIRONMENTAL SERVICES	2023	2024	Change	2025	Change	2026	Change	2027	Change
Water - Supply & Distribution	\$470,941	\$479,218	1.8%	\$487,722	1.8%	\$496,457	1.8%	\$505,431	1.8%
Truckfills	\$47,350	\$46,308	-2.2%	\$45,290	-2.2%	\$44,293	-2.2%	\$43,319	-2.2%
Sewer Services	\$70,952	\$72,513	2.2%	\$74,108	2.2%	\$75,738	2.2%	\$77,404	2.2%
Waste Collection & Hauling	\$302,576	\$309,232	2.2%	\$316,034	2.2%	\$322,986	2.2%	\$330,091	2.2%
Transfer Sites	\$171,912	\$175,694	2.2%	\$179,559	2.2%	\$183,510	2.2%	\$187,547	2.2%
Transfers to (from) reserves	\$14,500	\$55,000		\$55,000		\$55,000		\$55,000	
Contribution to Capital	\$40,500	\$0		\$0		\$0		\$0	
Net Costs for Taxation Purpose	\$1,024,031	\$1,045,349	2.1%	\$1,067,134	2.1%	\$1,089,398	2.1%	\$1,112,154	2.1%

**FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS)** supports the Family School Liaison Worker (FSLW) Program by allocating the provincial grant to it. Aspen View Public Schools Division administers the FSLW program. Smoky Lake County is required to contribute municipal funds equal to 25% of the grant to the FCSS program. Council has chosen to use these funds to provide local groups and organizations with financial assistance when providing FCSS programs. Details can be found in Policy 08-17 FCSS Grants.



FAMILY AND COMMUNITY SOCIAL SERVCIES (FCSS)	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Family School Liason	\$93,308	\$93,308	0.0%	\$93,308	0.0%	\$93,308	0.0%	\$93,308	0.0%
Provinicial Grant	\$93,308	\$97,507		\$97,507		\$97,507		\$97,507	
FCSS Grants To Organizations	\$23,327	\$28,576	22.5%	\$28,576	0.0%	\$28,576	0.0%	\$28,576	0.0%
Net Costs for Taxation Purpose	\$23,327	\$24,377		\$23,327		\$23,327		\$23,327	

**PLANNING SERVICES** provides building & development permits, compliance certificates, etc. Several strategic priorities have been assigned to the department, resulting in an increase to the consulting budget for 2024.

			Budget		Budget		Budget		Budget
PLANNING SERVICES	2023	2024	Change	2025	Change	2026	Change	2027	Change
Planning Administration net of revenue	\$296,216	\$275,343	-7.0%	\$281,401	2.2%	\$287,592	2.2%	\$293,918	2.2%
Consulting	\$260,000	\$147,320		\$61,320	-58.4%	\$62,669	2.2%	\$64,048	2.2%
Grants	\$200,000	\$0		\$0		\$0		\$0	
Appeal Board	\$7,000	\$7,154	2.2%	\$7,311	2.2%	\$7,472	2.2%	\$7,637	2.2%
Transfers to (from) reserves	\$15,000	\$0		\$0		\$0		\$0	
Contribution to Capital	\$15,000	\$15,000		\$15,000		\$15,000		\$15,000	
Net Costs for Taxation Purpose	\$363,216	\$444,817	22.5%	\$365,032	-17.9%	\$372,733	2.1%	\$380,603	2.1%

#### AGRICULTURE SERVICE BOARD



supports the Agricultural Industry through the provision of pest control, weed inspection/spraying, roadside mowing, as well as dog control. The department contributes to the Lakeland Agricultural Research Association (LARA) annually.

AGRICULTURAL SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Administration	\$575,621	\$588,285	2.2%	\$601,229	2.2%	\$614,458	2.2%	\$627,978	2.2%
Grant	\$138,907	\$166,247	19.7%	\$166,247	0.0%	\$166,247	0.0%	\$166,247	0.0%
Mowing	\$140,659	\$143,753	2.2%	\$146,916	2.2%	\$150,148	2.2%	\$153,451	2.2%
Weed Control	\$102,179	\$104,427	2.2%	\$106,724	2.2%	\$109,072	2.2%	\$111,472	2.2%
Beaver Control	\$97,339	\$99,480	2.2%	\$101,669	2.2%	\$103,906	2.2%	\$106,192	2.2%
Gopher Control	\$500	\$511	2.2%	\$522	2.2%	\$534	2.2%	\$545	2.2%
Council Costs	\$13,150	\$13,439	2.2%	\$13,735	2.2%	\$14,037	2.2%	\$14,346	2.2%
Transfers to (from) reserves	\$127,000	\$0		\$0		\$75,000		\$75,000	
Contribution to Capital	\$8,000	\$195,000		\$272,828		\$0		\$0	
Net Costs for Taxation Purpose	\$925,541	\$978,649	32.9%	\$1,077,377	13.2%	\$900,908	13.2%	\$922,737	13.2%

**Economic Development Services** are provided inter-municipally through the Regional Community Development Committee (RCDC). The current funding formula for the committee requires 67% from Smoky Lake County. The financial plan is based on this agreement. Doctor Recruitment and Retention is also funded jointly.

ECONOMIC DEVELOPMENT	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
County Develeopment/Tourism	\$7,300	\$7,461	2.2%	\$7,626	2.2%	\$7,793	2.2%	\$7,965	2.2%
Regional Economic Development	\$78,765	\$80,702	2.5%	\$82,477	2.2%	\$84,292	2.2%	\$86,146	2.2%
Dr Recruitment/Retention	\$20,000	\$20,440	2.2%	\$20,890	2.2%	\$21,349	2.2%	\$21,819	2.2%
Transfers to (from) reserves	\$0								
Net Costs for Taxation Purpose	\$106,065	\$108,602	2.4%	\$110,993	2.2%	\$113,435	2.2%	\$115,930	2.2%

**Recreation and Cultural Services** include the maintenance of all County owned parks and campgrounds. The operations of the campgrounds at Hanmore Lake, Kaduk Lake, Mons Lake and Bellis Beach are contracted out. This department also includes grants to the Agricultural Societies, maintenance of the Iron Horse Trail and costs of the Heritage Board

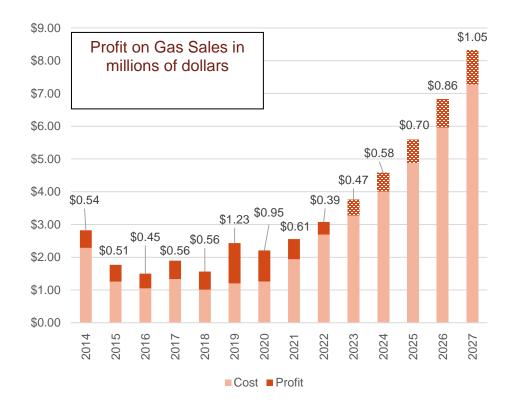
RECREATION & CULTURAL SERVICES	3		Budget		Budget		Budget		Budget
	2023	2024	Change	2025	Change	2026	Change	2027	Change
General	\$378,474	\$389,221	2.8%	\$400,203	2.8%	\$409,008	2.2%	\$418,007	2.2%
Recreation Trail	\$2,500	\$2,555	2.2%	\$2,611	2.2%	\$2,669	2.2%	\$2,727	2.2%
Hanmore/Island Lake	\$26,500	\$27,083	2.2%	\$27,679	2.2%	\$28,288	2.2%	\$28,910	2.2%
Bellis Beach/ Mons Lake	\$6,000	\$6,132	2.2%	\$6,267	2.2%	\$6,405	2.2%	\$6,546	2.2%
Heritage Board	\$15,700	\$16,045	2.2%	\$16,398	2.2%	\$16,759	2.2%	\$17,128	2.2%
Agricultural Societies	\$95,000	\$95,000	0.0%	\$95,000	0.0%	\$95,000	0.0%	\$95,000	0.0%
MSI Grant	\$95,000	\$95,000	0.0%	\$95,000		\$95,000		\$95,000	
Northern Lights Library System	\$26,000	\$26,572	2.2%	\$27,157	2.2%	\$27,754	2.2%	\$28,365	2.2%
Transfers to (from) reserves	\$78,000	\$0	-100.0%	\$0		\$0		\$78,000	
Contribution to Capital	\$78,000	\$0	-100.0%	\$0		\$0		\$78,000	
Net Costs for Taxation Purpose	\$390,174	\$401,178	2.8%	\$412,423	2.8%	\$421,497	2.2%	\$430,771	2.2%



**Natural Gas Services** distribute natural gas to County and Vilna Residents. The department also supplies odorant and compressed natural gas to other gas co-ops. The Gas department operates financially independent of Smoky Lake County.

NATURAL GAS			Budget		Budget		Budget		Budget
	2023	2024	Change	2025	Change	2026	Change	2027	Change
Bulk Odorant	-\$96,000	-\$98,112	2.2%	-\$100,270	2.2%	-\$102,476	2.2%	-\$104,731	2.2%
CNG Trailer	-\$15,500	-\$15,841	2.2%	-\$16,190	2.2%	-\$16,546	2.2%	-\$16,910	2.2%
Gross Margin - Sales less gas purchase	-\$1,311,867	-\$1,340,728	2.2%	-\$1,370,225	2.2%	-\$1,400,370	2.2%	-\$1,431,178	2.2%
Legislative	\$9,000	\$9,198	2.2%	\$9,400	2.2%	\$9,607	2.2%	\$9,819	2.2%
Administration	\$905,578	\$925,501	2.2%	\$945,862	2.2%	\$961,039	1.6%	\$976,553	1.6%
Distribution- Operating & Maintenance	\$568,789	\$581,302	2.2%	\$594,091	2.2%	\$607,161	2.2%	\$620,519	2.2%
Capital Assets	\$ 225,500.00	\$ 13,770.00		\$ -		\$ -		\$ -	
Reserve Transfers - System Capital	-\$ 55,500.00	\$ 175,299.00	·	\$ 193,231.00		\$ 197,484.00		\$ 201,828.00	
Total Natural Gas	\$230,000	\$250,389	13.2%	\$255,899	13.2%	\$255,899	12.6%	\$255,899	12.6%

Gas sales are predicted using an average of the past 5 years volumes and an estimated minimal price change. Surpluses are added to reserves and deficits are covered by reserves.



# **APPENDICES**

#### **Appendix 1: Policy 08-11 Budget Development**

#### SMOKY LAKE COUNTY



Title: Budget Deve	lopment	Policy No.:	11	-02	
Section: 08	Code: P-R	Page No.:	1	of	3

Legislation Reference:	Municipal Government Act, Sections 242 – 246.
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Purpose: To provide an efficient and effective process for the development of the annual Total Function Budget and Five Year Financial Plan.

#### Policy Statement and Guidelines:

#### 1. STATEMENT OF INTENT:

1.1 The Budget Development Policy provides a guideline for the activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital purchases. This policy along with Policy 08-30-01 Financial Management Policy provide for a consistent approach to the financial planning of Smoky Lake County.

#### 2. RESPONSIBILITIES:

- 2.1 **Council** is responsible for the following:
  - 2.1.1 Providing Administration, in August each year, with direction as to its expectation for:
    - The municipal tax rate
    - Percent increase (or decrease) for the next year in function or capital expenditures that are acceptable
    - Expected changes to service levels
    - Priorities in the Road Plan
  - 2.1.2 Scheduling adequate meeting time to review budget documents using the following as a guideline.
    - Directional Meeting August
    - Capital Asset Meeting— October
    - Five-year Road Plan October
    - Natural Gas November
    - Complete Total Function Budget draft November/December
    - Tax Rate Meeting(s) April/May
  - 2.1.3 Interim Budget Approval upon the incorporation of changes and modifications requested by council (target date: December 31)
  - 2.1.4 Final Budget Ratification upon the incorporation of further changes and modifications as a result of meetings setting the tax rate (target date: April 30)
  - 2.1.5 Five Year Financial Plan Ratification based on updated information (target date: July 31)

Title: Budget Deve	lopment	Policy No.:	11	-02	
Section: 08	Code: P-R	Page No.:	2	of	3

#### Policy Statement and Guidelines:

- 2.2 <u>Administration</u> (led by the Finance Manager) is responsible for: ensuring that the Annual Budget and Five Year Financial Plans meet legislation requirements and follow industry best practices through the following activities.
  - 2.2.1 Management Review of Department Budgets(to be complete by October 15):
    - Based on the guidelines established by Council, each function group will prepare a draft five year Function Budget which contains the following items: Five Year Operating Budget, Ten-Year Capital Asset Plan, Road Plan, and other Project Plans as required.
    - The Chief Administrative Officer will meet with each of the function groups to discuss their requests and needs and make appropriate changes where necessary.
    - Budgets will be based on factors such as assessment growth, union collection agreement, provincial funding, and council direction.
  - 2.2.2 Year 1 Budget Summary (to be complete by October 31): The Finance Manager will compile all the individual documents into a summary that Should contain the following:
    - Summary of the budget guidelines adopted by Council for the proposed year.
    - Summary of Administration's proposed budget items:
      - a. Wages and benefits % and \$ change
      - **b.** Estimated assessment % and \$ change
      - c. General % factor used for utilities or typical expenditures
      - **d.** Major dollar changes for "special" or known issues (e.g., insurance / debentures)
      - e. Proposed staffing changes and the corresponding wage and benefits, etc. costs
      - **f.** New reserves or recommended changes to existing reserves
      - g. The amount of engineering and project costs budgeted for projects that are pre-designed and will be completed in subsequent year(s)
      - h. Identified major increases or decreases for each function
      - i. Projected grant funding
      - **j.** Any other items that would provide Council with information to make its decision making more effective and efficient

Title: Budget Deve	Policy No.:				
Section: 08	Code: P-R	Page No.:	3	of	3

#### Policy Statement and Guidelines:

- 2.2.3 Year 1 Budget Compilation (to be complete by October 31) Administration to compile all the individual documents into the following budget documents:
  - · Revenue and expenditures by function
  - Ten Year Capital Replacement Plan
  - Road Plan
  - Summary of Reserve Balances
  - Any projects carry forwards (if known at this time)
  - Supporting charts or graphs for information that will prove beneficial for budget review
  - Where appropriate, information will be provided that shows previous year information, available current year information and percentage increases or decreases from one year to next.
  - Administration will incorporate and track all changes / modifications resulting from Budget meetings with Council.
- 2.2.4 Five Year Financial Plan (to be complete by July 15) The Finance Manager will compile all approved budget documents, along with Projections for years 2 to 5 into a Five Year Financial Plan. The Financial plan should identify upcoming changes, opportunities, and Challenges
- 2.2.5 Ensure that the budget is adhered to by reviewing actual expenditures as compared to budget.
- 2.2.6 Provide council with the Budget at a Glance Report monthly and point out any major budget variances.

	Date	Resolution Number				
Approved	September 21, 2006	# 690-06 - Page # 8209				
Amended	August 30, 2018	# 848-18 - Page # 13229				
Amended						

**Appendix 2 : 2023 Five Year Capital Budget** 

	( 2 : 2023 Five	Ī		moky Lake		<b>.</b>			
				23 Capita					
Dept		Ļ	Item#	Budget 2023	Budget 2024		Budget 2026		FUNDING NOT
	AGGREGATE LICENSE REV TO RESERVE ADMIN BUILDING RESERVE	R	N/A 1	200,000 50,000	200,000 50,000	200,000 50,000	200,000 50,000	200,000 50,000	rev from aggregate lic to road res
	INTERDEPT DRONE REPLACEMENT	E	1	30,000	30,000	30,000	12,000	30,000	
	ORTHO PHOTOS RESERVE	R			39,000	39,000	39,000	39,000	
	SERVICE TRACKER FOR ALL VEHICLES	Ε	2		ŕ	·	·	·	removed
MDM	ORTHO PHOTOS	Ε	3	109,255					fund from reserve/possible ACP grant
	DEPARTMENT TOTAL	L		359,255	289,000	289,000	301,000	289,000	
_	COMM PEACE OFF TRUCK	Ε	4	40,000					
_	Byl DEPARTMENT TOTAL	Ł	_	40,000					
	FIRE BUILDING RESERVE FIRE EQUIPMENT RESERVE	В	5 6	75,000 10,000	75,000 10,000	75,000 10,000	75,000 10,000	75,000 10,000	
	FIRE APPARATUS RESERVE	R	7	162,000	162,000	162,000	162,000	162,000	
	AFRRCS RADIO SOFTWARE UPDATE	Ε	8	15,000	,,,,,,	,	,	,,,,,	reserve
	PROTECTIVE SERVICES DRONE	Ε	9	9,500					reserve
	PUMP FPR WASKATENAU FIRE TRUCK	L		93,000					Apply to use MSI Grant
	REPLACE FIRE TRUCK WASK 403	E			663,000	240 404			reserve
	REPLACE RESCUE TRUCK SL 407 REPLACE FIRE TRUCK VILNA 401	E				218,484	676,260		reserve/town contribution reserve
	REPLACE WATER TRUCK SL 445	E					187,272		reserve
	DEPARTMENT TOTAL	Ť		364,500	910,000	465,484	1,110,532	247,000	-
	2022 REPLACE GRADER	Ε		647,400	,	,	,	,.,,	reserves & grants
	2022 CAT REBUILD	İ		350,000					reserves & grants
	REPLACE GRADER	Ε			1,500,000	764,694	779,988	795,588	2024 finance graders
	GRADER RESERVE	Ļ	10	300,000	300,000	300,000	300,000	300,000	
	REPLACE SANDING TRUCK 195 REPLACE WHEEL LOADER	E	11 12	100,000	100,000	100,000	100,000	100,000	sell current for \$30,000/lease
	MOTION 840-22 REPLACE 101C	L V	12	100,000 63,500	100,000	100,000	100,000	100,000	sell for \$50,000
	MOTION 840-22 REPLACE 101A	v		63,500					sell for \$50,000
	REPLACE STREETSWEEPER 114	Ε		-					rent instead of replace
W	REPLACE ROCK TRUCK 608	Ε			520,000				sell for \$150,000
	REPLACE EXCAVATOR 627	Ε				380,000			sell for \$80,000
	REPLACE KENWORTH T800 197	٧			04.000	208,000			sell for \$40,000
	REPLACE SERVICE TRUCK 110 REPLACE PRESSURE WASHER 164	V			91,800	16,000			sell for \$5,000 sell for \$1,000
	REPLACE KENWORTH T800 155	V				10,000	180,200		sell for \$10,000
	REPLACE RAM 5500 122	٧					67,500		sell for \$1,000
PW	REPLACE RAM 5500 119	٧						69,000	sell for \$5,000
	REPLACE FORKLIFT 623	Ε						11,000	sell for \$500
	REPLACE CREW TRUCKS 109 &100A	٧		142,804					sell for \$72,000
	TRANSF 206 FROM GAS DEPT PURCHASE BLADE FOR 206	H		10,000 11,000					
	GRAVEL SALES TO RESERVE	R	n/a	27,000	27,000	27,000	27,000	27,000	transf royalty fr gravel sale to grav reserve
	DEPARTMENT TOTAL	ï	11/ 4	1,815,204	2,638,800	1,895,694	1,554,688		fund capital from reserve
_	FROM PREV YEARS :MONS LAKE BEACH/	'ER	OSION	20,000	,,	, ,	,,	20,000	reserve
	FROM PREV YEARS: EMERGENCY BOAT L	٧		58,000				58,000	reserve
	MOTION 840-22 REPLACE 239A	٧		63,500					sell for \$50,000
	MOTION 840-22 REPLACE 226B	٧		63,500					sell for \$50,000
	MOTION 840-22 REPLACE 227 RESERVE FOR SEWER	٧		63,500 5,000	5,000	5,000	5,000	5,000	sell for \$50,000
	GARBAGE TRUCK RESERVE	H		50,000	50,000	50,000	50,000	50,000	
	REPLACE MOWER 7345 & 722	Ε	13	50,000	30,000	30,000	50,000	30,000	removed
	REPLACE TILT TRAILER 136	Ε	14						removed
	GRAPPLE ATTACHMENT FOR SKID STEER	Ε	15						removed
	DEPARTMENT TOTAL	Ĺ		323,500	55,000	55,000	55,000	133,000	
	HISTORIC DESIGNATION PLAQUE	L	16	15,000	15,000	15,000	15,000	15,000	fund from reserve
	DEPARTMENT TOTAL	L		15,000	15,000	15,000	15,000	15,000	
	REPLACE FLEX ARM & MOWER 473/474	Ε	<u> </u>	435.000		72,828	75.000	75.000	
	RESERVE FOR EQUIPMENT UTILITY SNOWMOBILE	F	17	135,000 8,000			75,000	75,000	
	REPLACE TRACTOR	E	1/	8,000	195,000	200,000			
	DEPARTMENT TOTAL	Ť		143,000	195,000	272,828	75,000	75,000	
	MUNICIPAL TOTAL	T		3,060,459	4,102,800	2,993,006	3,111,220	2,161,588	
	Infrastructure Line Replacement	R		50,000	,,,,,,	,,	-,, <b>,</b>	, ==,555	
	POLESHED FROM PREV YEARS	Ë		60,000					reserve
iAS	RMO REPLACEMENT	В	18	140,000					POSSIBLE GRANT UP TO \$35,000
	RMO MODEM REPLACEMENT	Ε	19	22,000					
	REFURBISH TRUCK BOX (UNIT 202)	٧	20	13,500	13,770				
	TRUCK REPLACMENT - ENTERPRISE	٧	21	60,000					
	DEPARTMENT TOTAL	L		345,500	13,770	-	-	-	
	CADITAL TOTAL			3,405,959	4,116,570	2,993,006	3,111,220	2,161,588	
	CAPITAL TOTAL								
	BRIDGE TOTAL			1,659,659	3,514,900	1,015,253	1,666,000	428,000	
					3,514,900 2,272,186	1,015,253 2,185,794	1,666,000 2,105,669	428,000 1,774,529	

# Appendix 3: Policy 03-18 Five Year Road Plan - Section 3 only

Section 3



Completed up to November 17, 2022

Policy 18-17

### 2022 Road Projects

OIL TREATMENT/PAVING												
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding					
RR 181 between TWP 604- TWP 605	P2215	5	1		\$ 350,000.00		MSP 260,000.00					
		5		Total	\$ 350,000.00	\$0.00						

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 592 between RR 145- RR 150	R2212	2	1		\$ 22,000.00	\$ 22,482.78	MSI/MO
Twp 592 between RR 142- RR 143	R2222	2	1		\$ 22,000.00	\$ 18,933.08	MSI/MO
Methodist Cemetery Road	R2213	1	140 m		\$ 6,171.00	S 2,156.92	MSI/MO
Metis Cemetery Road	R2223	1.5	250 m		\$ 6,692.40	S 3,450.02	MSI/MO
RR 155 between Twp 601A- Twp 610	R2614	6	4.5		\$ 103,000.00		MSI/MO
Twp 594 between RR 194A- RR 200	R1425	2.5	1.5		\$ 35,000.00	\$ 36,912.03	MSI/MO
RR 191 between Twp 602- Twp 604	R1525	3	2		\$ 45,000.00	\$ 15,742.01	MSI/MO
Twp 602 between RR 195- RR 200	R2215	1.5	1		\$ 22,000.00	\$ 47,074.41	MSI/MO
		19.5		Total	\$ 261,863.40	\$ 146,751.25	

MG30 BASE STABILIZATION									
Project Name	Code	# Days	Length/Miles	Res#'s	Esti	mate Costs		Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2211	4	3		\$	75,000.00	\$	44,218.31	MSI/MO
RR 130 between Twp 603- Twp 604	MG2221	2	1		\$	25,000.00	\$	28,941.68	MSI/MO
RR 144 between Twp 590- Hwy 652	MG2212	8	6		\$	84,000.00	\$	90,014.75	MSI/MO
Twp 592 between RR 183- RR 182A	MG2233	1	0.5		\$	10,000.00	S	1,327.50	MSI/MO
Twp 590 between Hwy 855- RR 170	MG2243	5	3.25		\$	60,000.00	\$	23,417.97	MSI/MO
Twp 590 between RR 174(n)-RR 180(s)	MG2253	2	1.25		\$	25,000.00	S	4,056.00	MSI/MO
Twp 612 between RR 174- RR 174A	MG2214	1	0.5		\$	10,000.00	S	6,761.07	MSI/MO
Twp 600 between RR 181- RR 182	MG2215	2	1		\$	25,000.00	\$	15,302.82	MSI/MO
Twp 612 between RR 174A- RR 180	MG2225	2	1.5		\$	27,000.00	\$	26,146.94	MSI/MO
RR 180 between Twp 612A- Twp 614	MG2235	2	1.5		\$	27,000.00	\$	29,477.39	MSI/MO
		29		Total	\$	368,000.00	\$	269,664.43	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2213	4	5.5		\$ 121,000.00	\$ 82,824.67	Aggregate Reserve
Twp 582A & 582 between Hwy 855- RR 172A	MG2223	3	2		\$ 44,000.00		Aggregate Reserve
		7		Total	\$ 165,000.00	\$ 82,824.67	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	44.5	7,422.50	\$ 178,140.00	5,941.33	\$ 169,764.94	RTG
218.5	PW46	78.5	12,835.00	\$ 320,875.00	7,752.72	\$ 207,400.28	RTG
159.5	PW47	46.5	7,455.50	\$ 156,565.50	7,224.89	S 176,783.46	RTG
167	PW48	58	9,218.50	\$ 184,370.00	8,011.57	\$ 193,648.34	RTG
219	PW49	64	10,232.00	\$ 204,640.00	9,089.71	\$ 237,640.87	RTG
908		291.5	47,163.5	\$ 1,044,590.50	38,020.22	\$ 985,237.89	
Contingency:			5,000.00	\$ 105,000.00	3027.53	\$ 76,462.66	
Total			52,163.50	\$ 1,149,590.50	41,047.75	\$ 1,061,700.55	
Road Repair PW90:						\$ 62,460.94	Unhadgeted-Cost of gravel only



OIL TREATMENT/PAVING									
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding		
Victoria Tr. between RR 171A- RR 172	P2313	2	0.5		\$ 65,000.00		MSI/MO		
Twp 612 between Hwy 855- RR 174	P2314	2	1		\$ 352,500.00		Aggregate Levy		
		4		Total	\$ 417,500.00	\$0.00			

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	R2313	2	0.5		\$ 10,000.00		MSI/MO
		2		Total	\$ 10,000.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost Fundin	g
Twp 584 beween Hwy 859- RR 144	MG2322	7	5		\$ 100,000.00	MSI/M	0
RR 173 between Twp 584- Twp 583A	MG2323	1	0.5		\$ 10,000.00	MSI/M	0
RR 170 between Twp 590- Twp 592A	MG2333	4	2.5		\$ 55,000.00	MSI/M	0
Twp 612 between RR 174- RR 174A	MG2314	1	0.5		\$ 13,000.00	MSI/M	o
RR 180 between Twp 594- Twp 594A	MG2315	1	0.5		\$ 15,000.00	MSI/M	O
Twp 612 between RR 174A- RR 180	MG2325	2	1.5		\$ 35,000.00	MSI/M	o
RR 180 between Twp 612A- Twp 614	MG2335	3	1.5		\$ 35,000.00	MSI/M	O
Twp 604 between RR 191- RR 192A	MG2355	3	1.5		\$ 50,000.00	MSI/M	O
Twp 590 between RR 174(n)- 180(s)	MG2353	2	1.25		\$ 20,000.00	MSI/M	0
RR 130 between Twp 602- Twp 610	MG2311	6	4		\$ 100,000.00	MSI/M	0
Twp 600 between RR 181- RR 182	MG2345	2	1		\$ 25,000.00	MSI/M	0
RR 191 between Hwy 28- Twp 594	MG2365	2	1.5		\$ 37,000.00	MSI/M	0
Twp 604 between RR 181- RR 183	MG2375	3	2		\$ 50,000.00	MSI/M	0
RR 124 between Twp 601- Twp 603A	MG2321	4	2.5		\$ 60,000.00	MSI/M	0
		41		Total	\$ 605,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding

3 Total \$0.00

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2313	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40	6,767.00	\$ 196,243.00	0.00	\$0.00	RTG
218.5	PW46	81.5	13,148.00	\$ 354,996.00			RTG
159.5	PW47	38	5,990.00	\$ 149,750.00			RTG
167	PW48	45.5	7,144.50	\$ 171,468.00			RTG
219	PW49	66	10,420.00	\$ 270,920.00			RTG
908		271.0	43,469.5	\$ 1,143,377.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			48,469.50	\$ 1,268,377.00			
Road Repair PW90:							Unbudgeted-Cost of gravel only



OIL TREATMENT/PAVING								
Project Name	Code	# Days	Length/Miles	Res#'s	Est	timate Costs	Actual Cost	Funding
Twp 600 between RR 181- RR 182	P2415	3	1		S	150,000.00		MSI/MO
Twp 590 between RR 174(N)- RR 180(s)	P1813	2	1.25		S	150,000.00		MSI/MO
		3		Total	S	150,000.00	\$0.00	

CHIP-SEAL							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 170 between Hwy 28- Twp 600	FM2414	3	2		\$ 210,240.00		MSI/MO
		3		Total	\$ 210,240.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding
RR 130 between Twp 602- Twp 604	MG1841	3	2		\$ 45,000.00		MSI/MO
Twp 590 between RR 143- RR 144	MG1822	1	0.5		\$ 10,000.00		MSI/MO
RR 143 between Twp 590- Hwy 28	MG1942	6	4		\$ 100,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2412	8	6		\$ 80,000.00		MSI/MO
Twp 592 between RR 182A- RR 183	MG2423	1	0.5		\$ 10,000.00		MSI/MO
RR 183 between Twp 591A- Twp 592	MG2433	2	0.5		\$ 20,000.00		MSI/MO
RR 164 between Hwy 28- Twp 584A	MG2443	8	5.5		S 125,000.00		MSI/MO
Twp 604 between RR 181- RR 183	MG2415	4	2		\$ 60,000.00		MSI/MO
		33		Total	\$ 450,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 590- Twp 591	C2413	13	1		\$ 140,000	.00	MSI/MO
		13		Total	\$ 140,000.	\$0.00	

MG HAUL ROADS-PW57									
Project Name	Code	# Days	Length/Miles	Res#'s	Est	timate Costs	Actual Cost	Funding	
Twp 584 between Hwy 855- RR 165	MG2413	4	5.5		S	121,000.00		Aggregate Reserve	
4				Total	S	121,000.00	\$0.00		

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	38.5	6,517.50	\$ 189,007.50			RTG
218.5	PW46	79	12,851.00	\$ 346,977.00			RTG
159.5	PW47	36	5,817.50	\$ 145,437.50			RTG
167	PW48	41	6,659.50	\$ 159,828.00			RTG
219	PW49	58	9,296.00	\$ 241,696.00			RTG
908		252.5	41,141.5	\$ 1,082,946.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			46,141.50	\$ 1,207,946.00			
Road Repair PW90:							Unbudgeted-Cost of gran



OIL TREATMENT/PAVING									
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding		
RR 174 between Twp 612- Twp 613A	P2514	3	1.5		\$ 200,000.00		MSI/MO		
3			Total	\$ 200,000.00	\$0.00				

REHABILITATION									
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding		
RR 174 between Twp 612- Twp 613A	R2514	3	1.5		\$ 35,000.	00	MSI/MO		
RR 190 between Hwy 28- Twp 600	R2515	6	3.5		\$ 85,000.	00	MSI/MO		
Twp 594 between RR 185- RR 190	R2525	2	1		\$ 24,000.	00	MSI/MO		
11				Total	\$ 144,000.0	0 \$0.00	1		

Project Name	Code	# Days	Length/Miles	Res#'s	Estin	nate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2511	5	3		\$	75,000.00		MSI/MO
Twp 590 between RR 181(s)- RR 184(s)	MG2523	5	3		\$	70,000.00		MSI/MO
RR 163 between Twp 595- Twp 600	MG2514	2	1		\$	25,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2524	1	0.5		\$	12,000.00		MSI/MO
RR 180 between Hwy 28- Twp 594	MG2515	2	1.5		\$	30,000.00		MSI/MO
Twp 612 betwee RR 174A- RR 180	MG2525	2	1.5		\$	30,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2535	2	1.5		\$	30,000.00		MSI/MO

CONSTRUCTION									
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding		
RR 171 between Twp 591- Twp 592	C2513	13	1		\$ 140,000.00		MSI/MO		
		13		Total	\$ 140,000.00	\$0.00			

MG HAUL ROADS-PW57									
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding		
Twp 584 between Hwy 855- RR 165	MG2513	4	5.5		\$ 121,000.00		Aggregate Reserve		
4				Total	\$ 121,000.00	\$0.00			

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	46	7,641.00	\$ 221,589.00			RTG
218.5	PW46	83.5	13,243.00	\$ 357,561.00			RTG
159.5	PW47	43	6,770.00	\$ 169,250.00			RTG
167	PW48	51	8,002.50	\$ 192,060.00			RTG
219	PW49	59	9,359.00	\$ 243,334.00			RTG
908		282.5	45,015.5	\$ 1,183,794.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			50,015.50	\$ 1,308,794.00			
Road Repair PW90:							Unbudgeted-Cost of gravel only



OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
#REF!		#REF!		Total	s -	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
		0		Total	s -	\$0.00	

MG30 BASE STABILIZATION									
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding		
RR 124 between Twp 601- Twp 603A	MG2611	4	2.5		\$ 50,000.00		MSI/MO		
RR 144 between Twp 590- Hwy 652	MG2612	8	6		\$ 90,000.00		MSI/MO		
Twp 584 between Hwy 859- RR 144	MG2622	6	4		\$ 60,000.00		MSI/MO		
Twp 592 between RR 183- RR 182A	MG2623	1	0.5		S 12,000.00		MSI/MO		
RR 183 between Twp 592- Twp 591A	MG2633	0.5	0.5		\$ 10,000.00		MSI/MO		
RR 163 between Twp 595- Twp 600	MG2614	2	1	·	\$ 30,000.00		MSI/MO		
		17.5		Total	\$ 252,000.00	\$0.00			

CONSTRUCTION									
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding		
Twp 590 between RR 150(s)- RR 150A	C2612	7	0.5		\$ 60,000.00		MSI/MO		
Twp 590 between RR 154(s)- RR 154A	C2622	4	0.25		\$ 15,000.00		MSI/MO		
RR 200 between Twp 592- Twp 593	C1715	12	1		\$ 130,000.00		MSI/MO		
Twp 592 between RR 200- RR 195A	C2615	6	0.5		\$ 50,000.00		MSI/MO		
Twp 592 between RR 171- RR 172	C2113	12	1		\$ 130,000.00		MSI/MO		
		12		Total	\$ 385,000.00	\$0.00			

MG HAUL ROADS-PW57									
Project Name	Code	# Days	Length/Miles	Res#'s	Estimate Costs	Actual Cost	Funding		
Twp 584 between Hwy 855- RR 165	MG2613	4	5.5		\$ 121,000.00		Aggregate Reserve		
4				Total	\$ 121,000.00	\$0.00			

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40.5	6,798.50	\$ 197,156.50			RTG
218.5	PW46	83.5	13,615.00	\$ 367,605.00			RTG
159.5	PW47	41.5	6,675.50	\$ 166,887.50			RTG
167	PW48	52.5	8,360.50	\$ 200,652.00			RTG
219	PW49	70	11,168.00	\$ 290,368.00			RTG
908		288.0	46,617.5	\$ 1,222,669.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			51,617.50	\$ 1,347,669.00			
Road Repair PW90:							Unhadgeted-Cost of gravel only



OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
		0		Total	s -	\$0.00	

REHABILITATION									
Project Name	Code	# Days	Length/Miles	Res #'s	Estima	ate Costs		Actual Cost	Funding
									MSI/MO
		0		Total	S		\$	-	_

MG30 BASE STABILIZATION	MG30 BASE STABILIZATION									
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding			
RR 124 between Twp 601- Twp 603A	MG2711	3	2.5		\$ 70,000.00		MSI/MO			
RR 144 between Twp 590- Hwy 652	MG2712	8	6		S 100,000.00		MSI/MO			
Twp 592 bewteen RR 171- RR 172	MG2723	2	1		\$ 20,000.00		MSI/MO			
RR 164 between Hwy 28- Twp 584A	MG2733	8	5.5		\$ 125,000.00		MSI/MO			
Twp 612 between RR 174- RR 174A	MG2714	1	0.5		\$ 15,000.00		MSI/MO			
Twp 612 between RR 174A- RR 180	MG2715	2	1.5		\$ 37,000.00		MSI/MO			
RR 180 between Twp 612A- Twp 614	MG2725	3	1.5		\$ 37,000.00		MSI/MO			
Twp 604 between RR 181- RR 183	MG2735	4	2		\$ 65,000.00		MSI/MO			
		13		Total	\$ 469,000.00	\$0.00				

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 162 between Twp 594- Twp 594A	C2314	3	0.25		\$ 50,000.00		MSI/MO
		3		Total	\$ 50,000.00	S -	

MG HAUL ROADS-PW57									
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding		
Twp 584 between Hwy 855- RR 165	MG2713	4	5.5		\$ 121,000.00		Aggregate Reserve		
		4		Total	\$ 121,000.00	s -			

GRAVELLING	GRAVELLING									
Mile per Division	Code	Proposed Miles	Proposed Gravel	Costs Costs	Actual Gravel	Actual Cost	Funding			
144	PW45	39	6,611.00	\$ 191,719.00			RTG			
218.5	PW46	75	12,134.00	\$ 327,618.00			RTG			
159.5	PW47	32.5	5,132.00	\$ 128,300.00			RTG			
167	PW48	37	5,818.50	\$ 139,644.00			RTG			
219	PW49	54	8,548.00	\$ 222,248.00			RTG			
908		237.5	38,243.5	\$ 1,009,529.00						
Contingency:	Contingency:			\$ 125,000.00						
Total			43,243.50	\$ 1,134,529.00						
Road Repair PW90:							Unhadgeted- Cost of gravel only			