

**Smoky Lake County
2019 Budget**

	2018 APPROVED BUDGET	2019 PASSED BUDGET	Increase (Decrease)	Notes
REVENUE				
Taxes				
Farmland & Residential	\$ 3,439,124.00	\$ 3,497,954.00	1.7%	
Machinery & Equipment	\$ 1,403,381.00	\$ 1,430,432.00	1.9%	
Non- Residential	\$ 914,244.00	\$ 933,958.00	2.2%	(1)
Linear	\$ 6,281,505.00	\$ 6,384,728.00	1.6%	
Provincial Government	\$ 60,662.00	\$ 61,572.00	1.5%	
Aggregate Tax Levy	\$ 200,000.00	\$ 200,000.00	0.0%	
Sewer Levy	\$ 8,800.00	\$ 8,800.00	0.0%	
Other Income	\$ -	\$ -		
Well Drilling/ drill Rigs	\$ 5,305.00	\$ 5,305.00	0.0%	
Penalties	\$ 73,000.00	\$ 74,095.00	1.5%	
User Fees and Sales of Goods	\$ 887,252.00	\$ 888,030.00	0.1%	
Investment Income	\$ 194,000.00	\$ 291,312.00	50.2%	(2)
Development Levies	\$ 42,000.00	\$ 27,000.00	-35.7%	(3)
Licenses and Permits	\$ 20,000.00	\$ 27,000.00	35.0%	(4)
Sales to Other Governments	\$ 129,478.00	\$ 118,643.00	-8.4%	
Grants	\$ -	\$ -		
Provincial Conditional - Operating	\$ 408,512.00	\$ 369,006.00	-9.7%	(5)
CLC	\$ 125,700.00	\$ 125,700.00	0.0%	
Transfer from Operating Reserves	\$ 850,000.00	\$ 552,000.00	-35.1%	(6)
TOTAL REVENUE	\$ 15,042,963.00	\$ 14,995,535.00	-0.3%	decrease in revenue is 4.1%
EXPENSE				
Salaries, wages and benefits				
Salaries	\$ 5,315,154.00	\$ 5,630,708.00	6%	(7)
Benefits	\$ 1,123,896.00	\$ 1,136,142.00	1%	(7)
WCB	\$ 55,000.00	\$ 55,000.00	0%	
ELECTION FEES	\$ -	\$ -		
Contracted and general services	\$ -	\$ -		
MILEAGE	\$ 60,742.00	\$ 65,665.00	8%	
MEALS & LODGINGS	\$ 106,467.00	\$ 121,610.00	14%	(8)
INDIV MEMBERSHIP & CONF FEES	\$ 61,516.00	\$ 68,741.00	12%	
FREIGHT, EXPRESS, POSTAGE	\$ 49,049.00	\$ 39,649.00	-19%	
TELEPHONE, COMMUNICATION	\$ 73,463.00	\$ 61,233.00	-17%	(9)
TRAINING	\$ 142,510.00	\$ 135,865.00	-5%	
ADVERTISING, PRINTING, SUBSC	\$ 126,974.00	\$ 103,383.00	-19%	(10)
ACCOUNTING & AUDITING	\$ 26,007.00	\$ 26,500.00	2%	
LEGAL FEES	\$ 16,012.00	\$ 56,012.00	250%	(11)
ASSESSOR FEES	\$ 137,943.00	\$ 139,000.00	1%	
ENGINEERING	\$ 55,000.00	\$ 55,000.00	0%	
OTHER CONSULTING	\$ 261,525.00	\$ 281,240.00	8%	(12)
COMPUTERS-CONTRAC REPAIR	\$ 159,934.00	\$ 123,500.00	-23%	(13)
INSURANCE	\$ 207,117.00	\$ 206,417.00	0%	
MISC SERVICES	\$ 634,488.00	\$ 781,292.00	23%	(14)
Materials, goods and utilities				
OFFICE/FOOD/JANITORIAL SUPPLIE	\$ 99,914.00	\$ 98,317.00	-2%	(15)
FUEL/PARTS/ETC	\$ 1,457,549.00	\$ 1,517,410.00	4%	(16)
GRAVEL	\$ 485,000.00	\$ 611,650.00	26%	(17)
CHEMICALS	\$ 43,241.00	\$ 72,041.00	67%	(18)
COMPUTER SUPPLIES	\$ 76,350.00	\$ 68,600.00	-10%	(13)
UTILITIES	\$ 157,245.00	\$ 158,723.00	1%	(19)
EMPLOYEE RECOGNITION	\$ 23,000.00	\$ 24,000.00	4%	(20)
OTHER GENERAL SUPPLIES	\$ 123,879.00	\$ 157,426.00	27%	(21)
Provision for allowances				
Transfers to local boards and agencies	\$ 350,040.00	\$ 417,045.00	19%	(22)
Bank charges and short term interest	\$ 6,660.00	\$ 6,780.00	2%	

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Interest on long-term debt	\$ -	\$ -		
Transfers to reserve	\$ 308,270.00	\$ 281,739.00	-9%	(23)
Offset to road projects	-\$ 1,153,958.00	-\$ 1,474,332.00	28%	
Requisitions				
Farmland & Residential	\$ 874,975.00	\$ 874,975.00	0%	
Non- Residential	\$ 1,054,384.00	\$ 1,054,384.00	0%	
Foundation	\$ 507,218.00	\$ 507,218.00	0%	
contingency	\$ 147,048.00	\$ -	-100%	(24)
Ammortization	\$ 2,050,152.00	\$ 2,064,786.00	1%	
Loss on disposal of TCA				
TOTAL EXPENSES	\$ 15,223,764.00	\$ 15,527,719.00	2%	
TOTAL OPERATIONS	-\$ 180,801.00	-\$ 532,184.00		
SALE OF CAPITAL ASSETS	\$ 130,000.00	\$ 200,000.00	54%	(25)
Provincial Conditional - Capital	\$ 1,936,813.00	\$ 3,452,194.00	78%	(26)
TRANSFER FROM CAPITAL RESERVE	\$ 696,308.00	\$ 185,000.00	-73%	(27)
CAPITAL FUNDING	\$ 2,763,121.00	\$ 3,837,194.00		
BUILDINGS/LAND	\$ 139,500.00	\$ 72,000.00		
RESERVES	\$ 590,000.00	\$ 599,605.00		(28)
EQUIPMENT & FURNISHINGS	\$ 50,000.00	\$ 15,000.00		
ENGINEERING STRUCTURES	\$ 418,800.00	\$ -		
BRIDGES	\$ 584,550.00	\$ 2,042,944.00		
ROADS	\$ 1,862,622.00	\$ 1,865,747.00		
EQUIPMENT	\$ 848,000.00	\$ 713,500.00		
VEHICLES	\$ 139,000.00	\$ 61,000.00		
PRINCIPAL ON LT DEBT	\$ -	\$ -		
	\$ 4,632,472.00	\$ 5,369,796.00	16%	(29)
TOTAL CAPITAL	-\$ 1,869,351.00	-\$ 1,532,602.00		
NET (Deficit) Surplus	-\$ 2,050,152.00	-\$ 2,064,786.00		
NET Cash Deficit (Surplus)	\$ -	\$ -		

Smoky Lake County Notes to the 2019 Passed Budget

1) Taxes

Based on Council discussions September 26, 2018 estimated increase in taxes has been set to 1.5%. (Below inflation)

1% Increase results in approximately \$120,000 in revenue

1% increase for residential taxes = .04 increase in tax rate and .111 in farmland tax rate

2) Investment Income

Interest is earned on funds in ATB as well as the shareholders loan to CCI. In 2017 CCI began paying the interest owed. Council made motion 1109-17 to transfer the income from CCI to a connectivity reserve. In 2018 the Federal Rate slowly began increasing and administration is managing cash flow to maximize interest revenue. This will provide us with over \$90,000 in additional revenue.

3) Development Levies

Development Levies peaked in 2015 with several gravel pits. Development revenues in 2017 were substantially lower. The 2019 budgeted revenue has been decreased to reflect this trend.

4) License and Permits

This is the revenue for building codes inspections. The budget has been increased slightly to reflect the average for the past 5 years.

5) Provincial Conditional - Operating

Smoky Lake County receives operating grants for Agricultural Services, Family and Community Social Services, Community Adult Learning as well as a Municipal Sustainability Operating Grant. In 2018, additional operating grants were budgeted for the RCDC Cares programs. These are not expected this year thus decreasing the budget.

6) Transfer from Operating Reserves

In 2017 there was a surplus of \$800,000 which council chose to transfer to be used towards the 2018 operating budget. Right now, we are estimating a surplus in 2018 of \$525,000. Our recommendation is to transfer it to reserve and use as revenue in 2019. RCDC will also be transferring from reserves to 2019 revenue.

7) Salaries, Wages, and Benefits

The Cost of Living increase for 2019 is:

IOE 955	Operators/Labourers	\$.50 per hour	Mechanics	\$1.00 per hour
CUPE	Clerks	\$.60 per hour		
	Non union staff and managers	\$.60 per hour		
	Council	15.50%		

The budget includes incremental increases as per agreements as well as the following adjustments

Planning

The Planning Clerk Position was expected to hire in the last half of 2018. The position will be budgeted for the entire year of 2019

Administration

Communications technician was on maternity leave for a portion of 2018. The budget will include her salary for the entire year in 2019

GIS Budget for 1 GIS summer student (if we secure a Canada Summer Jobs to help offset wage)

Public Works

Add some funds to cover casual position when the scale shack is short staffed

ASB Add third weed inspector for summer as per Council direction

Landfill

Funds are reallocated from Public Works to Landfill to more accurately reflect the Garbage Truck Driver time

7) Benefits

Although there will be a decrease in LAPP contribution requirements, there will be an increase in CPP contribution requirements offsetting any possible savings

8) Mileage, Meals and Lodging, and Membership Fees

These costs will increase as the need for Council and staff to attend more meetings etc. have increased due to the required intermunicipal work, agreements, and training. Costs of hotels have increased substantially. As well, additional funds will be needed to travel to Quebec for the research required under the Strategic Plan Historical District Economical Development Plan

9) Freight, Express, Postage/ Telephone, Communication/ Training

Management has carefully reviewed the expenses in these categories to see where savings can be found. As a result we have cut \$28,000 from the budget.

10) Advertising

Advertising has increased because the size of the grapevine has increased per Council request. This is offset by a decrease in the budget for printing because we no longer contract out the printing of the annual booklet.

11) Auditing/ Legal/Assessor/Engineering Fees

Professional fees have been increased to reflect inflation

Since the last meeting \$40,000 in additional legal fees has been added because Smoky Lake County and the Smoky Lake County Assessment Review Board will have to defend a Local Assessment Review Board Decision in the Courts in 2019

12) Consulting

Consulting fees increase is a result of several projects planned for 2019:

Industrial Park (as per Strategic Plan)	removed per council
RV Park (as per Strategic Plan)	removed per council
Mons Lake Retaining Wall Surveys etc.	\$ 10,000.00
IDP/ICF	\$ 37,500.00

13) Computer - Software and hardware

This includes all the computer licensing, purchases, toner and office equipment repairs and maintenance. It will decrease substantially because the upgrade costs for the financial systems are finished. As well we have fewer replacements needed for 2019

14) Misc Services

Misc Services includes Equipment/Building Rentals, All repairs and maintenance (equipment/building/vehicle), license and permits, etc. Council direction to repair instead of replace the John Deere Tractor, and Gravel Trailer, along with renting instead of purchasing a loader result in higher than normal services expenses.

15) Office/Food/Janitor Supplies

Management has reviewed these costs and has committed to decreasing these costs across all departments

16) Fuel

We are estimating fuel costs to increase on average 4%. This is largely dependant on gas and diesel prices.

17) Gravel

Increase in gravel costs is a result of the increased crushing contract.

18) Chemicals

Increase in chemical costs is a result of Council decision to increase spraying program

19) Utilities

Utilities have increased a small amount to reflect some inflation

20) Employee Recognition

There is a slight increase because more long term employment awards are expected. This is partially offset by a refund from WCB included in sales.

21) Other General Supplies

This is where the cost of water is coded. As sales volumes have increased, we have increased the volumes purchased. This is why the budget has increased in 2019

22) Transfers to local boards and agencies

Transfers to Local Boards is higher in 2019 . This budget proposes to provide \$9,000 to the heritage board for operations and projects.

As well, the reallocation of the Family School Liaison Program to Aspen View has taken place. The costs have been removed from their original line item and coded here. This has not resulted in any overall increase in the budget.

23) Transfer to Reserves From Operations

	2019	2018
Aggregate Business Tax	\$ 200,000	\$ 200,000
Retirement payout		\$ 5,000
Connectivity	\$ 54,469	\$ 76,000
Gravel Royalties	\$ 27,270	\$ 27,270
	<u>\$ 281,739</u>	<u>\$ 308,270</u>

24) Contingency

The contingency for 2018 was \$147,048 . The contingency budget is currently \$0

25) Sale of Capital Assets

	2019	2018
2 Graders	\$ 200,000	\$ 125,000
Protective Services Equip		\$ 5,000
	<u>\$ 200,000</u>	<u>\$ 130,000</u>

26) Provincial Capital Grants

	2019	2018
MSI Capital	\$ 1,152,000	\$ 964,000
Rural Transportation Grant	\$ 457,250	\$ 457,250
STIP Bridge Program	\$ 1,712,944	\$ 344,063
Federal Gas Tax Grant	\$ 130,000	\$ 130,000
FCM Grant		\$ 41,500
	<u>\$ 3,452,194</u>	<u>\$ 1,936,813</u>

27) Transfers from Capital Reserves

	2019	2018
Previous years projects	\$ 25,000	\$ 227,000
Aggregate Levy - Road Repair	\$ 123,000	
Previous years Road surplus	\$ -	\$ 334,308
Planned transfers	\$ 37,000	\$ 132,982
	<u>\$ 185,000</u>	<u>\$ 696,308</u>

\$ -

28) Transfers to Reserves

	2019	2018
5 Year Capital Plan	\$ 417,500	\$ 390,000
Road Plan	\$ 182,105	\$ 200,000
	<u>\$ 599,605</u>	<u>\$ 590,000</u>

29) Capital and Road Plan

The capital and road plan budgets are provided in detail through Requests for Decisions

30) Department Information

Detailed Department information is attached as 4.1(b)

**Smoky Lake County
2019 Capital Budget**

Dept	Item #	Budget 2019	Budget 2020	Budget 2021	Budget 2022	Budget 2023
ADMIN	ADMIN BUILDING RESERVE	30,000	50,000	50,000	50,000	50,000
ADMIN	ADMIN BUILDING DOORS	1	20,000			
ADMIN	NUISANCE GROUND RECLAMATION RESERVE	75,000	75,000	75,000	75,000	75,000
ADMIN	WARSPITE RV PARK RESERVE - removed	0				
ADMIN	WARSPITE RV PARK CONSTRUCTION		300,000			*200,000 from reserves
ADMIN	AERIAL PHOTOS RESERVE	5,000	5,000	5,000	5,000	5,000
ADMIN	HERITAGE SIGNS	2	15,000	15,000	15,000	15,000
PS	FIRE EQUIPMENT REPLACEMENT RESERVE	10,000	10,000	10,000	10,000	10,000
PS	FIRE TRUCK RESERVE	75,000	125,000	125,000	125,000	125,000 cost of PS vehicle average is \$125,000/year
PS	FIRE EQUIPMENT STORAGE SHOP					
PS	RESERVE - removed	0	25,000	25,000	25,000	25,000
PS	EMERGENCY MEDICAL RESPONSE VEHICLE	6,000				
PS	TOWER	15,000				*from connectivity reserve
PS	AIR BOTTLE REPLACEMENT RESERVE		38,000	10,000	10,000	10,000 *purchase in 2020 from reserves
PS	REPLACE 403 WASK FIRE TRUCK					420,160 *200,000 from reserve
PS	REPLACE 407 SMOKY LAKE RESCUE TRUCK			204,000		* 130,000 from reserve
PS	REPLACE 445 SMOKY LAKE WATER TRUCK				129,780	
PS	REPLACE 410 TRUCK (SCOTT)			51,000		
PS	REPLACE 222 TRUCK (ED) - removed	0	70,700			
PS	REPLACE 221 ATV FOR BYLAW			19,890		
PS	SKID FOR GATOR	4	7,500			
PS	AFFRACS RADIO - removed	5	0			
PW	FENCE - removed	6	0	25,000		* transfer 17000 From reserve
PW	REPLACE TRUCK 101			52,530		
PW	REPLACE TRUCK 104				53,045	
PW	REPLACE TRUCK 105 SKID STEER CREW TRUCK				61,285	
PW	REPLACE TRUCK 107	7	61,000			
PW	DUMP TRAILER/BOX FOR 107	7	11,000			
PW	REPLACE TRUCK 108 PLOW TRUCK		79,285			
PW	REPLACE TRUCK 110 MECHANIC SERVICE TRUCK		60,095			
PW	REPLACE 114 STREET SWEEPER (JOINT)					124,800
PW	REPLACE TRUCK 115CREW TRUCK			60,690		
PW	REPLACE TRUCK 116 CREW TRUCK				61,285	
PW	REPLACE CREW TRUCK 117					53,560
PW	REPLACE TRUCK 118 - moved to 2020	8	35,350			
PW	REPLACE TRUCK 119			60,690		
PW	REPLACE TRUCK 122 CREW TRUCK			60,690		
PW	REPLACE TRUCK 135 CREW TRUCK		60,095			
PW	REPLACE TRUCK 141 DUMP TRUCK		166,650			
PW	REPLACE 155 OIL TRUCK		166,650			
PW	REPLACE SNOW PLOW 166			10,404		
PW	REPLACE 170 TRUCK		213,110			*48,000 from reserve
PW	REPLACE 180 TRUCK			195,840		
PW	REPLACE OIL TANKER 183			99,807		
PW	REPLACE 188 FIFTH WHEEL TRUCK					199,680
PW	REPLACE 190 DUMP TRUCK SANDER/PLOW					199,680 *84,000 from reserve
PW	REPLACE 197 TRUCK		0	193,920		*190,000 from reserve
PW	TRANSFER TO RESERVE FOR PW VEHICLES		100,000	0	0	193,000
PW	GRADER REPLACEMENT	9	570,000	656,500	580,000	669,500 590,000 *125,000 fr sale / 400,000 from MSI
PW	SELL GRADER CARRYOVER FROM 2018	9				*75,000 fr sale
PW	REPLACE 623 FORKLIFT			10,302		
PW	625 CAT LOADER - LEASE - removed					
PW	and rent instead - moved to operating	10				
PW	REPLACE 196 GRAVELTRAILER - removed	11	60,600			
PW	REPLACE ROCK TRUCK			500,960		515,840
PW	REPLACE EXCAVATOR 627				495,430	
PW	REPAIR 601 DOZER - reserve	12	100,000			
PW	REPLACE 626 VOVLO PACKER					46,800
PW	TRACTOR/BLADE- removed - budget					
PW	50,000 for repair	13	0			
PW	REPLACE 638 CAT COMPACTOR					187,200
PW	REPLACE 136 TRAILER					36,400
PW	REPLACE 108 PRESSURE WASHER					15,600
PW	REPLACE 603 CAT RECLAIMER					520,000 *154,000 from reserve
PW	REPLACE 190A PLOW					104,000
PW	TRANSFER TO RESERVE FOR PW EQUIPMENT		0	0	154,000	0 0
PW	WOBBLY PACKER - removed	14	30,000	30,000	30,000	30,000
W	REPLACE TRUCK 226		0	49,995		
W	REPLACE TRUCK 239		0	50,490		
W	REPLACE TRUCK 227		0		50,985	
WASTI	REPLACE TRUCK 112 GARBAGE TRUCK		0	280,500		*250,000 from reserves

**Smoky Lake County
2019 Capital Budget**

<u>Dept</u>	<u>Item #</u>	<u>Budget 2019</u>	<u>Budget 2020</u>	<u>Budget 2021</u>	<u>Budget 2022</u>	<u>Budget 2023</u>
WASTI COLD STORAGE - WEEPING TILE/FAN	15	20,000				* from reserves
WASTI USED ATV FOR CLEANUP		0	10,100			
WASTI GARBAGE TRUCK RESERVE TRANSFER		22,500	45,000		45,000	45,000
WASTI WASTE BIN	16	5,000				*from reserves
WASTI DUMP TRAILER (SHARED P&R/WASTE)	17	12,000				*from reserves
AG REPLACE SPRAY TRUCK 435 removed			75,750	0	0	
AG REPLACE SPRAYER 423 removed - unable to source			75,750	0	0	
AG SKID SPRAYER FOR 420	18	15,000	0	0	0	
AG TRANSFER TO RESERVE FOR AG VEHICLES			35,000	35,000	35,000	35,000 Cost of Ag vehicle replacement \$35,000/year
AG REPLACE MOWER	19	33,000	30,098	0	0	31,200
AG REPLACE CUTTER	19	33,000	25,048	0	0	31,200
AG REPLACE 454 TRAILER						12,137 *10,000 from reserves
AG REPLACE 455 JOHN DEER TRACTOR						78,000 *78,000 from reserves
AG TRANSFER TO RESERVE FOR AG EQUIPMENT				64,000	64,000	Cost of Ag Equipment replacement \$64,000/yea
P&R SHOWER HOUSE		0			300,000	** try to get 50% grant
P&R PIER	20	12,000	12,000			
P&R RIVER CROSSING						
P&R TRAILER			11,009	11,118		
P&R PLAYGROUND			50,000			*Grant \$25,000
P&R GARBAGE BINS	21	6,000	6,000	6,000	6,000	
P&R WARSPITE TREES			25,000			
P&R MONS LAKE RETAINING WALL	22	20,000				
P&R REPLACE MOWER		0		17,340	17,510	
GAS INFRASTRUCTURE LINE REPLACEMENT	23	50,000	50,000	50,000	50,000	50,000
GAS RMO STATION REPLACEMENT PLAN RESERVE		70,000		70,000		70,000
GAS RMO STATION REPLACEMENT PLAN			140,000		140,000	* 70,000 from reserve
GAS MAPPING UNIT					10,000	
GAS MODEMS FOR RMO	24	19,250	19,250			
GAS POLESHEDED FOR PIPE - removed	25	0	42,000			
GAS REPLACE TRUCK - removed	26	0	60,600	61,200	61,800	62,400
GAS REFURBISH TRUCK BOX			7,000	7,000	7,000	7,000
GAS SMOKY LAKE RMO STATION (CARRY OVER FF	27	270,000				* funded from town and 2018 reserve

TOTAL CAPITAL	<u>1,688,250</u>	<u>3,716,817</u>	<u>2,572,189</u>	<u>2,795,620</u>	<u>3,786,657</u>
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