

**Smoky Lake County  
2021 Budget**

					2021 PROPOSED BUDGET	2020 PASSED BUDGET	Increase (Decrease)	Notes
					Operations	Road	Bridge	Capital
<b>REVENUE</b>								
<b>Taxes</b>	Farmland & Residential	3,652,581			3,652,581	3,599,204	1.5%	
	Machinery & Equipment	1,251,618			1,251,618	1,272,025	-1.6%	
	Non- Residential	975,511			975,511	951,200	2.6%	(1)
	Linear	6,481,740			6,481,740	6,618,425	-2.1%	
	Provincial Government	68,672			68,672	67,650	1.5%	
	Aggregate Tax Levy	200,000			200,000	200,000	0.0%	(2)
	Sewer Levy	9,040			9,040	8,800	2.7%	
<b>Other Income</b>	Well Drilling/ drill Rigs	5,305			5,305	5,305	0.0%	
	Penalties	74,095			74,095	74,095	0.0%	
	User Fees and Sales of Goods	940,563			940,563	999,729	-5.9%	(3)
	Investment Income	285,100			285,100	356,312	-20.0%	(4)
	Development Levies	32,000			32,000	27,500	16.4%	
	Licenses and Permits	30,000			30,000	27,000	11.1%	
<b>Sales to Other Governments</b>		110,700			110,700	108,190	2.3%	
<b>Grants</b>	Provincial Conditional - Operating	335,215			335,215	373,308	-10.2%	(5)
	CLC	125,700			125,700	125,700	0.0%	
	<b>Transfer from Reserves for Operations</b>	1,659,000			1,659,000	500,000	231.8%	(6)
<b>TOTAL REVENUE</b>		<b>16,236,840</b>	<b>0</b>	<b>0</b>	<b>16,236,840</b>	<b>15,314,443</b>	6.0%	
<b>EXPENSE</b>								
<b>Salaries, wages and benefits</b>								
	Salaries	5,712,615	70,463		5,783,078	5,680,425	2%	(7)
	Benefits	1,125,075			1,125,075	1,087,615	3%	
	WCB	75,000			75,000	55,000	36%	(8)
	ELECTION FEES	18,900			18,900	1,000	1790%	
<b>Contracted and general services</b>								
	MILEAGE	52,264			52,264	59,455	-12%	
	MEALS & LODGINGS	102,655			102,655	115,370	-11%	
	INDIV MEMBERSHIP & CONF FEES	58,700			58,700	65,905	-11%	
	FREIGHT, EXPRESS, POSTAGE	35,910			35,910	35,500	1%	(9)
	TELEPHONE, COMMUNICATION	66,358			66,358	61,602	8%	
	TRAINING	122,840			122,840	123,371	0%	
	ADVERTISING, PRINTING, SUBSC	112,748			112,748	108,230	4%	(10)
	ACCOUNTING & AUDITING	28,560			28,560	28,000	2%	
	LEGAL FEES	16,300			16,300	16,000	2%	(11)
	ASSESSOR FEES	139,000			139,000	142,000	-2%	
	ENGINEERING	50,000		60,000	110,000	115,000	-4%	
	OTHER CONSULTING	97,947			97,947	184,750	-47%	(12)
	COMPUTERS-CONTRAC REPAIR	152,731			152,731	177,430	-14%	(13)
	INSURANCE	221,687			221,687	227,200	-2%	(14)
	MISC SERVICES	743,567	190,000	140,000	1,073,567	831,479	29%	(15)
<b>Materials, goods and utilities</b>								
	OFFICE/FOOD/JANITORIAL SUPPLIE	92,278			92,278	85,972	7%	(16)
	FUEL/PARTS/ETC	947,038	813,778		1,760,816	1,453,686	21%	(17)
	GRAVEL	0	818,759		818,759	911,858	-10%	(18)
	CHEMICALS	80,400			80,400	110,500	-27%	(19)
	COMPUTER SUPPLIES	61,186			61,186	66,700	-8%	(13)
	UTILITIES	171,879			171,879	165,434	4%	
	EMPLOYEE RECOGNITION	24,120			24,120	24,000	1%	(21)
	OTHER GENERAL SUPPLIES	167,487			167,487	158,941	5%	(22)
<b>Transfers to local boards and agencies</b>		1,478,695			1,478,695	428,555	245%	(23)
<b>Bank charges and short term interest</b>		6,150			6,150	5,850	5%	
<b>Transfers to reserve</b>		227,000			227,000	281,739	-19%	(24)
<b>Requisitions</b>		2,500,000			2,500,000	2,502,030	0%	
<b>contingency</b>		0			0	31,360	-100%	(25)
<b>Amortization</b>		2,059,800			2,059,800	2,064,786	0%	
<b>Natural Gas</b>					0	0	#DIV/0!	
<b>TOTAL EXPENSE</b>		<b>16,748,890</b>	<b>1,893,000</b>	<b>200,000</b>	<b>0</b>	<b>18,841,890</b>	<b>17,406,743</b>	8%
<b>TOTAL OPERATIONS</b>		<b>-512,050</b>	<b>-1,893,000</b>	<b>-200,000</b>	<b>0</b>	<b>-2,605,050</b>	<b>-2,092,300</b>	
<b>Add back ammortization</b>		<b>2,059,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,059,800</b>	<b>2,064,786</b>	
<b>TOTAL OPERATIONS</b>		<b>1,547,750</b>	<b>-1,893,000</b>	<b>-200,000</b>	<b>0</b>	<b>-545,250</b>	<b>-27,514</b>	
<b>CAPTIAL REVENUE</b>								
	SALE OF CAPITAL ASSETS		0	205,000	205,000	0	#DIV/0!	(26)
	Provincial Conditional - Capital	1,166,250	602,000	1,300,000	3,068,250	844,250	263%	(27)
	TRANSFER FROM CAPITAL RESERVE	165,000	0	976,500	1,141,500	377,264	203%	(28)
<b>CAPITAL FUNDING</b>		<b>1,331,250</b>	<b>602,000</b>	<b>2,481,500</b>	<b>4,414,750</b>	<b>1,221,514</b>		
<b>CAPTIAL EXPENSES</b>								
	BUILDINGS/LAND		0	1,138,000	1,138,000	367,000		
	RESERVES		0	0	0	540,000		(29)
	LAND IMPROVEMENTS		0	20,000	20,000	0		
	ENGINEERING STRUCTURES		602,000	57,000	659,000	0		
	EQUIPMENT		0	1,722,500	1,722,500	120,000		
	VEHICLES		0	330,000	330,000	167,000		
	natural gas capital				0	0	#DIV/0!	
	natural gas reserve				0	0	#DIV/0!	
<b>TOTAL CAPITAL EXPENSE</b>		<b>0</b>	<b>602,000</b>	<b>3,267,500</b>	<b>3,869,500</b>	<b>1,194,000</b>	196%	
<b>TOTAL CAPITAL</b>		<b>1,331,250</b>	<b>0</b>	<b>-786,000</b>	<b>545,250</b>	<b>27,514</b>		(30)
<b>NET Cash Deficit (Surplus)</b>		<b>1,547,750</b>	<b>-561,750</b>	<b>-200,000</b>	<b>-786,000</b>	<b>0</b>		

## **Smoky Lake County Notes to the 2021 Budget**

### **1) Taxes**

Based on overall 1.5% change to tax revenue

### **2) Aggregate Tax Levy**

Annually we estimate a minimum of \$200,000 which is transferred to reserves for future haul road projects

### **3) User Fees and Sales of Goods**

There has been a decreasing trend in Transportation User Fees (gravel sales, custom work, etc.), as well as . As a result, the budgeted user fees will be lower by approximately \$60,000.

### **4) Investment Income**

Interest is earned on funds in ATB. In 2020 the shares of CCI were sold therefore there will no longer be interest or dividend revenue. The expectation is that interest rates will remain very low throughout the next year resulting in a total decline of investment revenue in the amount of \$70,000

### **5) Provincial Conditional - Operating**

Smoky Lake County receives operating grants for Agricultural Services, Family and Community Social Services, Community Adult Learning as well as a Municipal Sustainability Operating Grant. In 2020 the Agricultural Services Grant was reduced by approximately \$40,000

### **6) Transfer from Operating Reserves**

The estimated surplus for 2020 is \$500,000. The budget includes this transfer. \$600,000 will be transferred from reserves to fund the investment in the Smoky Lake Tourism Project and \$445,000 to contribute to the new school build. \$114,000 will be transferred from reserve to fund the rental of a garbage truck.

### **7) Salaries and Wages**

The increase in Salaries and Wages has been limited to \$102,000

The budgeted Cost of Living increase for 2021 is:

IOE 955	0 (pending negotiations)
CUPE/Non Union staff and managers	\$.55 per hour
Council	Council has budgeted no wage increase for 2021

The budget includes incremental increases

#### **Staffing Highlights:**

##### Public Works

Shop succession plan - includes full time Apprenticeship Heavy Duty Technician in anticipation of

Shop Foreman retirement

Office succession plan - includes \$14,000 for a casual or temporary scale shack operator

##### Environmental Services

Landfill wages have been reduced to reflect winter hours

### **8) Benefits**

2021 benefits reflect inflation increases and increases associated with salary increases

LAPP contribution requirements remain the same

CPP Contribution rates increase to 5.45% from 5.25% . EI rates do not change.

WCB has increased over the past 2 years as a result of increases in wages and contract payments

**9) Mileage, Meals and Lodging, Membership Fees, Freight, Express, Postage, Telephone, Training**

There will be training, meals and mileage costs for the 2021 election

Council reduced their budget for conferences and training by \$31,000

The budget for conferences and training for County departments has been kept the same to ensure funds are

available when in person conferences resume

To offset the increase in postage costs, the finance department will be making payments via EFT as much as

possible starting in 2021

**10) Advertising**

Advertising costs continue to increase. This budget includes the large grapevine ad as well as advertising required for the legislated plans, and the election

Advertising includes ASB extension work (LARA).

**11) Auditing/ Legal/Assessor/Engineering Fees**

We have reduced professional fees to more closely reflect actual agreements

**12) Other Consulting**

Other Consulting includes consulting work for strategic plans, planning plans and bylaws, and GIS management.

There are no large projects planned for 2021 that will require consulting, reducing the budget by \$80,000

**13) Computer - Software and hardware**

This includes all the computer licensing, purchases, toner and office equipment repairs and maintenance.

Upgrades to our strategic planning software and website took place in 2020. These were one time costs therefore the 2021 budget is reduced

A proposal to change finance software in 2021 and 2022 is included in the capital budget but will not affect operations until 2022 or 2023

**14) Insurance**

Insurance increases in 2020 were not as high as expected, therefore we are able to decrease the budget for 2021 by \$8,000

**15) Misc. Services**

Misc. Services includes Equipment/Building Rentals, All outsourced repairs and maintenance

(equipment/building/vehicle), license and permits, etc. Repair costs are expected to increase as a result of aging vehicles and equipment.

Includes \$114,000 to lease garbage truck for 12 months.

The budget of \$76,000 for Dr recruitment and retention has been removed for 2021

This includes a contract services for road construction included in the road plan \$190,000

It also includes the policing levy which will increase by \$31,000

2020	\$63,702	2023	\$191,242
2021	\$95,621	2024	\$191,242
2022	\$127,404		

**16) Office/Food/Janitor Supplies**

Management has reviewed these costs and has committed to keeping costs the same in spite of inflation. The increase of approximately \$5,000 is for the beaver program

**17) Fuel/Parts/Etc.**

Parts will increase as repairs on older vehicles and equipment increase.

This includes the budget asphalt/oil/ sealant used on the roads which increases by approximately \$200,000 for planned road projects

**18) Gravel**

The road plan will use approx. \$100,000 less gravel in 2021

**19) Chemicals**

The actual increase in chemical required for 2020 was lower than expected and there is inventory left that will be used in 2021. This will result in a budgeted decrease of \$30,000

**20) Utilities**

Electricity has increased and the carbon levy increases the cost of natural gas

**21) Employee Recognition**

The budget for County employee recognition will remain the same. A small increase has been budgeted for services recognition for Fire Department Volunteers

**22) Other General Supplies**

Other General Supplies includes the purchase of water along with small misc. supplies required. As sales volumes continue to increase, volumes purchased increases. Other supply budgets have been increased to reflect inflation

**23) Transfers to local boards and agencies**

We have some substantial projects that Smoky Lake County will be contributing to in 2021 along with the regular annual contributions for grants to organizations, fire protections costs paid to the fire departments, Community Learning Council, Aspenview Family School Liaison, Agricultural Societies, and the annual cost to Evergreen Waste Commission

Projects:

Heritage Board annual contribution \$13,000

Contribution to HAK \$445,000 (funded from reserves)

Contribution to Victoria District Economic Development Corp \$600,000 (funded from reserves)

The budget for grants to individuals and organizations remains at \$29,000

The budget for grants to the three Agricultural Societies remains at \$95,000

**24) Transfer to Reserves From Operations**

	2021	2020
Aggregate Business Tax	\$ 200,000	\$ 200,000
Connectivity	\$ -	\$ 54,469
Gravel Royalties	\$ 27,000	\$ 27,270
	<u>\$ 227,000</u>	<u>\$ 281,739</u>

**25) Contingency**

The proposed budget for contingency is \$0

**26) Sale of Capital Assets**

	2021	2020
Unit 198 (Truck)	\$30,000	
Gravel trailer	\$7,500	
Unit 633 (tractor)	\$20,000	
Dump trailer	\$1,000	
5 pickup trucks	\$16,500	
1 Grader	\$130,000	\$ -
	<u>\$205,000</u>	<u>\$ -</u>

**27) Provincial Capital Grants**

	<b>2021</b>	<b>2020</b>
MSI Capital	\$ 2,068,250	\$ 844,250
STIP Bridge Program	\$ 330,495	\$ -
Federal Gas Tax Grant	\$ 669,505	\$ -
	<u>\$ 3,068,250</u>	<u>\$ 844,250</u>

**28) Transfers from Capital Reserves**

	<b>2021</b>	<b>2020</b>
Previous years projects	\$ 20,000	\$ 20,000
Aggregate Levy - Road Repair	\$ 165,000	\$ 165,000
Previous years Road		\$ 23,264
Bridges	\$ -	
Planned transfers for capital	\$ 956,500	\$ 169,000
	<u>\$ 1,141,500</u>	<u>\$ 377,264</u>

**29) Transfers to Reserves**

	<b>2021</b>	<b>2020</b>
5 Year Capital Plan	\$ -	\$ 299,550
Road Plan	\$ -	\$ 110,000
	<u>\$ -</u>	<u>\$ 409,550</u>

**30) Capital and Road Plan**

The capital and road plan budgets are provided in detail through Requests for Decisions

**31) Department Information**

Detailed Department information is attached as 4.1(b)