

## SMOKY LAKE COUNTY

### **A G E N D A:** County Council Meeting to be held on Thursday, **April 30, 2020** at 9:00 A.M.

Virtual through Zoom Platform –

<https://zoom.us/j/977465510?pwd=QlIxS0tnbU95SDVQN2F0cG05V1g4QT09> Smoky Lake.

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#### **1. Meeting:**

Call to Order

#### **2. Agenda:**

Acceptance of Agenda:  
as presented or  
subject to additions or deletions

**Moment of Silence to the Province of Nova Scotia**



#### **3. Minutes:**

1. Minutes of February 20, 2020 – **County Council Meeting.** ©

Recommendation: Motion to Adopt.

2. Minutes of February 25, 2020 – **County Council Committee of the Whole for the Purpose of Planning Meeting.** ©

Recommendation: Motion to Adopt.

3. Minutes of March 5, 2020 – **County Council Departmental Meeting.** ©

Recommendation: Motion to Adopt.

4. Minutes of March 13, 2020 - **County Council Committee of the Whole for the Purpose of Industry Liaison Meeting.** ©

Motion to Adopt.

5. Minutes of March 16, 2020 – **County Council Special Meeting.** ©

Motion to Adopt.

#### **4. Request for Decision:**

1. **Bylaw No. 1376-20:** Emergency Electronic Meeting Protocol. ©

2. **2020-2023 Gravel Crushing Tender.** ©

3. **Bylaw No. 1373-20-** Hamlet of Bellis Sewer System. ©

4. **Bylaw No. 1374-20:** Borrowing Bylaw. ©

5. **Policy No. 03-04-06:** Hiring of Contract Trucks and Equipment. ©

6. **Policy No. 03-14-12:** Haul Road Agreement. ©

7. **Policy No. 01-38-03:** Smoky Lake County Strategic Plan 2018-2020. ©

8. **Bylaw No. 1379-20:** Joint Agreement for Regional Community Development Committee (RCDC). ©
9. **Bylaw No. 1377-20:** Agricultural Fieldman and Designate Officer. ©
10. **Bylaw No. 1370-20:** Victoria Trail Municipal Historic Area Designation. ©
11. **Policy Statement No. 61-24-01:** Victoria Trail District National Historic Site Caveat Program. ©
12. **Intermunicipal Collaboration Committee (ICC): Notice of Intent-** Regionalizing the Smoky Lake County Regional Heritage Board. ©
13. Request to Purchase County-Owned Land: PLAN 5225CL; Block, OT (Former Waskatenau Nuisance Grounds). ©
14. **Policy Statement No. 61-04-03:** Smoky Lake Region Strategic Plan. ©
15. **Bylaw No. 1369-20:** Ruthenia School Municipal Historic Resource Designation. ©
16. **Policy Statement No. 07-05-01:** Victoria Settlement Advisory Committee – Terms of Reference be REPEALED. ©
17. **Fire Invoice 45861:** 59213 - RR145. ©

## 5. Issues for Information:

### 1. Reports:

#### 5.1.1 Chief Administrative Officer:

- a. Monthly Report: February 21, 2020 to March 25, 2020. *(Handed out at Meeting)*
- b. Financial Statement for the month of: **December 2019/January/February/March 2020.** ©
- c. Action List:
  - i. County Council Meeting – February 20, 2020. ©
  - ii. County Council Committee of the Whole: Planning Meeting – February 25, 2020. ©
  - iii. County Council Departmental Meeting – March 5, 2020. ©
  - iv. County Council Committee of the Whole for the Purpose of Industry Liaison Meeting – March 13, 2020. ©
  - v. County Council Special Meeting – March 16, 2020. ©

#### 5.1.2 Municipal Finance:

- a. Actual to Budget Review. ©
- b. Accounts Receivable Aging Reports *(for Councillor's information)*. ©
- c. Cheques register for Councillor's information *(for Councillor's information)*. ©

#### 5.1.3 Reeve's Report.

- a. February 13, 2020 to April 21, 2020. ©

#### 5.1.4 Manager's Reports.

- a. Public Works Manager. ©
  - i. Disposition – Surface Materials Exploration, Plan 8263 SG, from February 13, 2020 expiring August 12, 2020. ©

**Recommendation:** Acknowledge receipt.

- ii. Current Road Conditions. ©

- b. Public Works Foreman. ©
- c. Public Works Shop Foreman. ©
- d. Peace Officer. ©
- e. Natural Gas Manager.
- f. Environmental Operations.
- g. Agricultural Service Board.
- h. Planning and Development. ©
- i. Safety Officer. ©
- j. Fire Chief.
- k. GIS. ©
- l. Communication Director. ©

5.1.5 Training Events – Reports.

- a. Public Works Manager.
- b. Public Works Foreman.
- c. Public Works Shop Foreman.
- d. Peace Officer.
- e. Natural Gas Manager.
- f. Environmental Operations.
- g. Agricultural Service Board.
- h. Planning and Development. ©
- i. Safety Officer.
- j. Emergency/Fire Protective Services.
- k. GIS.
- l. Finance.
- m. Administration.

2. Committee: Task Forces and Boards

- 5.2.1 Alberta Care
- 5.2.2 Corridor Communications Incorporated– *(In Executive Session)*
- 5.2.3 Doctor Retention & Recruitment Committee
- 5.2.4 Evergreen Regional Waste Management Commission
- 5.2.5 Family Community Support Services Committee
- 5.2.6 Fire and Rescue Liaison Committee
- Smoky Lake:**
- Vilna:**
- Waskatenau:**
- 5.2.7 Government Liaison Committee
- 5.2.8 Highway 28/63 Regional Water Commission
- 5.2.9 Joint Health and Safety Committee
  - a. AMHSA News and Events – Re: Health and Safety Committees. ©

**Recommendation:** Acknowledge receipt.

- b. **Minutes:** December 13, 2019. ©
- c. **Minutes:** February 21, 2020. ©

- 5.2.10 Municipal Planning Commission:
- 5.2.11 Northeast Alberta Information HUB
  - a. Membership Invoice of \$1230.50. ©

**Recommendation:** Pay membership Invoice.

- 5.2.12 North East Muni-Corr. Ltd.
  - a. Comptroller Report/Chequing Account: March 31, 2020. ©
  - b. Division Two Councillor Report. ©
- 5.2.13 Northern Lights Library Board
  - a. Financial Statements: Year ended December 31, 2019. ©
- 5.2.14 Policy Committee

5.2.15 R.C.M.P. Liaison Committee

- a. Chief Superintendent Wendell Reimer, District Officer, Eastern Alberta District, Royal Canadian Mounted Police, dated March 24, 2020 – Re: Update on Eastern Alberta District Detachments in response to COVID-19. ©

**Recommendation:** Acknowledge receipt.

5.2.16 Regional Community Development Committee (RCDC)

- a. **Request for Decision** Regional Economic Development Committee (RCDC): Mandate Letter for 2020. ©

**Recommendation:** See Request for Decision.

- b. **Request for Decision** Policy No. 61-23-01: Regional Community Development Committee (RCDC): Contractor Performance Appraisal Economic Development Assistant (EDA). ©

**Recommendation:** See Request for Decision.

- c. **Request for Decision** Policy No. 01M-42-01: Economic Development Assistant (EDA). ©

**Recommendation:** See Request for Decision.

5.2.17 Regional Emergency Management

5.2.18 Risk-Pro Control Management Committee

**Added Named Insured: Minutes:**

**Waskatenau Pryveet Dance Club**

- a. Minutes: March 3, 2020. ©
- b. Minutes: April 14, 2020. ©

**Smoky Lake Riding Club**

- c. Annual Organizational Minutes: January 26, 2020. ©

5.2.19 Smoky Lake Community Day Care Cooperative Committee

5.2.20 Smoky Lake Foundation

5.2.21 Smoky Lake Region Fire and Rescue Committee

5.2.22 Smoky Lake Heritage Board

- a. Minutes: Annual General Meeting: March 12, 2019. ©
- b. Minutes: March 12, 2019. ©
- c. Minutes: July 9, 2019. ©
- d. Minutes: October 22, 2019. ©
- e. Minutes: December 16, 2019. ©
- f. Noreen Easterbrook, Chair, Smoky Lake Heritage Board, dated March 12, 2019 – Re: President's report.

**Recommendation:** Acknowledge receipt in accordance with Bylaw No. 1236-11 and file for information.

5.2.23 Joint Municipalities:

5.2.24 Smoky Lake Agricultural Society

5.2.25 Intermunicipal Collaboration Framework Committee

- a. Kaycee Madu, Minister of Alberta Municipal Affairs, dated February 24, 2020 – Re: Congratulating on the completion of ICF with Lac La Biche County. ©

**Recommendation:** Acknowledge receipt.

- b. Wayne Shanks, M.P.I, RPP, MCIP, Manager of Planning and Development, dated March 11, 2020 – Re: ICF Extension, Ministerial Order No. MSL: 047/18. ©

**Recommendation:** Acknowledge receipt.

- c. David Diduck, Reeve, Lamont County, dated February 12, 2020 – Re: Intermunicipal Collaboration Frameworks- Extension. ©

**Recommendation:** Accept request for extension.

#### 5.2.26 Citizens-on-Patrol Association

### 6. Correspondence:

- 1. Shannon Stubbs, Member of Parliament for Lakeland, Conservative Shadow Minister for Natural Resources, dated March 6, 2020- Re: Private Members Bill. ©

Recommendation: Council's discretion.

- 2. Smoky Lake and District Chamber of Commerce Invoice for membership. ©

Recommendation: Pay membership invoice.

- 3. Noel Simpson, Chamber President, Smoky Lake Chamber of Commerce, dated March 26, 2020 – Re: COVID-19 Small and Medium Enterprise Business Impacts in our Region. ©

Recommendation: Council's discretion.

- 4. Day of Mourning Posters: April 28<sup>th</sup> – National Day of Mourning. ©

Recommendation: That Smoky Lake County declare in the County Grapevine April 28 as a "Day of Mourning" remembering all workers who have been killed, injured or disabled at their place of work in 2019 – 165 men and women; and commemorate the event as per Policy to honour the memory of workers injured or killed on the job.

- 5. Tina Warawa, Office Manager Constituency Assistant, Office of Shannon Stubbs, M.P., Shadow Minister of Natural Resources, dated April 6, 2020 – Re: Positive Community Messages – COVID-19. ©

Recommendation: Council's discretion.

- 6. APWA – Celebrate Public Works Week from May 17-23, 2020: "The Rhythm of Public Works." ©

Recommendation: Declare National Public Works Week from May 17-23, 2020 with the theme "The Rhythm of Public Works."

- 7. Ian McDougall BSc, BEH(AD), CPHI(C), Public Health Inspector, Smoky Lake Office, dated April 20, 2020 – Re: COVID-19 Public Health Recommendations for Private and Municipality Operated Campgrounds. ©

Recommendation: Adhere to Provincial Regulations.

- 8. Glenn Van Dijken, MLA, Athabasca-Barrhead-Westlock, dated April 15, 2020 – Re: Infrastructure Projects. ©

Recommendation: Acknowledge and submit list to MLA.

9. Wyatt Skovron, Senior Policy Advisor, Rural Municipalities of Alberta (RMA), dated April 1, 2020 – Re: Save the Date – Virtual Spring 2020 Resolution Session April 24<sup>th</sup>. ©

Recommendation: That Council attend the Virtual Spring 2020 Resolution Session virtually.

10. Alberta's Lakeland Destination Marketing Organization Invoice for Membership. ©

Recommendation: Renew 2020 membership and pay invoice.

11. Summary: Thank You's received to Smoky Lake County for the Month of March and April 2020- None received.

12. **Information Releases:** Month of March and April 2020. ©

Recommendation: **March 2020:** R01-20 to R06-20 be filed for information and R07-20 to R11-20 be acknowledged as received or receipt.

**April 2020:** R12-20 be filed for information and R13-20 be acknowledge receipt.

**7. Delegation(s):**

1. JMD Group LLP - Barb McCarthy, CA Chartered Accountant  
@ **10:00 a.m.** - Re: Smoky Lake Consolidated Financial Statement and the Smoky Lake Gas Utility Financial Statement for December 31, 2019 year-end. ©

**8. Executive Session:**

**9. Public Question and Answer Period: 11:30 a.m. – 12:00 noon**

**10. Bills and Accounts:**

**11. Date and time of Next Meeting(s):**

**Motion required: Approve the following scheduled meetings held virtual:**

- **Policy Committee Meeting:** April 8, 2020 at 10:00 a.m.
- **Municipal Planning Commission:** April 8, 2020 at 2:30 p.m.
- **Policy Committee Meeting:** April 16, 2020 at 10:00 a.m.
- **County Budget Meeting:** April 23, 2020 at 10:00 a.m.
- **Committee of the Whole: Planning:** April 27, 2020 at 1:00 p.m.
- **Joint County and Town Meeting:** April 29, 2020 at 1:00 p.m.

**County Council:**

- **Next scheduled meeting is Thursday, May 28, 2020 at 9:00 a.m.**
- **Schedule County Council Meeting for June.**

**12. Adjournment**