

SMOKY LAKE COUNTY

A G E N D A: ORGANIZATIONAL MEETING of the County Council held this Thursday, 22nd day of **October 2020** at 9:00 o'clock A.M.

Virtual through Zoom Platform

<https://us02web.zoom.us/j/81227070689?pwd=NEhDU3lWN3dlOG1Lb0MxUHpPV0x1Zz09>

And with Council physically present in the County Council Chambers, Smoky Lake.

Council: Please reference

Organizational Meeting Minutes: October 24, 2019

And

Municipal Committee Listing for process outline

Call to Order by Chief Administrative Officer.

1. General Government Services (Policy Manual Subsection 1):

- | | |
|---|---|
| <p>1.1 Election of Chief Elected Official: <i>MGA – Section 150(1).</i></p> <p>1.2 Oath of Office: Chief Elected Official: <i>MGA – Section 156.</i></p> <p>1.3 Election of Deputy Chief Elected Official: <i>MGA – Section 152(1).</i></p> <p>1.4 Oath of Office: Deputy Chief Elected Official: <i>MGA – Section 156.</i></p> <p>1.5 Code of Conduct and Oath of Confidentiality: Acknowledge execution on
October 25, 2018. (<i>Bylaw 1320-18</i>)</p> | <p>Reference to
Orientation
Manual for
review if
necessary</p> |
|---|---|

Reference Minutes: October 24, 2019 – Organizational Meeting.
Orientation Manual – Section Two: 2. And distributed with Agenda.

- 1.6 Appoint Municipal Solicitor(s) – *Attached behind Agenda.*
- 1.7 Public-at-Large Committee Members – Remuneration.
- 1.8 Day, Hour and Place of Regular Meetings: *MGA – Section 193(1).*
- 1.9 Availability of Financial Statement and the Auditor's Report: *MGA – Section 276(3).*
- 1.10 Christmas Office Closure for Main Office and Public Works:
December 25, 2020 to January 1, 2021 & January 7, 2021 as follows:
Friday, Dec. 25, 2020, and Friday, Jan. 1, 2021, as paid Statutory Holidays,
Monday, Dec. 28, 2020 as a paid Statutory Holiday in Lieu of Boxing Day,
Tuesday, Dec. 29, 2020 to Thursday, Dec. 31, 2020 as (3) Employee Vacation Days, &
Thursday, Jan. 7, 2021 as a paid Holiday for Ukrainian Christmas.

Reference for Appointment of Committee Members: MGA – Section 146.
Orientation Manual – Section Four: 4.6 – 4.6.1: Municipal Committees 2019-
updated October 24, 2019- distributed with Agenda
Section Four: 4.6 Bylaws and Policies.

- 1.12 **Government Liaison Committee:** Reeve, Deputy Reeve & Councillors as deemed
necessary – **Section Four: 4.6 - 4.6.2: Policy 01-23.**
- 1.13 **Policy Committee:** All Council. – **Section Four: 4.6 - 4.6.3: Policy 01-22.**

12. Assessment and Taxation (Policy Manual Subsection 12):

12.1 Assessment Review Boards: MGA - Section 454.

As per Bylaw 1231-11: – **Section Four: 4.6 - 4.6.4: Bylaw 1231-11.**

Local Assessment Review Board:

One member and one alternate and

Two members Public-at-Large and one alternate public-at-large.

- Appoint elected member:
- Appoint elected member alternate:
- Re-Appoint: Public-at-Large members: Sue Landiak & Grant Gillund
- Appoint: Public-at-Large alternate member: Vacant

Composite Assessment Review Board:

One member and one alternate.

One member Public-at-Large.

- Appoint elected member.
- Re-Appoint: Public-at-Large: Sue Landiak & Grant Gillund
- Appoint: Alternate member elected or Public-at-Large: Vacant

13. Tax Recovery and Municipal Property (Policy Manual Subsection 13):

14. Risk Management (Policy Manual Subsection 14):

14.1 Risk Pro Management Committee: Reeve – **Section Four: 4.6 - 4.6.5: Policy 14-02.**

- Appoint Reeve.
- Appoint Deputy Reeve alternate.

15. Human Resources (Policy Manual Subsection 15):

15.1 Negotiating Committee: Three members and two alternate – **Section Four: 4.6 - 4.6.6: Policy 15-02**

- International Union of Operating Engineers – Local 955
- Canadian Union of Public Employees – Local 4575.

2. Protective Services (Policy Manual Subsection 2):

2.1 Fire Protective Services Committee: All Council.

2.2 Fire and Rescue Liaison Committee: – **Section Four: 4.6 - 4.6.7: Policy 02-20.**

2.2.1 Vilna Fire Department – One member and one alternate.

2.2.2 Smoky Lake Fire Department – One member and one alternate.

2.2.3 Waskatenau Fire Department – One member and one alternate.

2.3 RCMP Liaison Committee: One member and One alternate – **Section Four: 4.6 - 4.6.8: Policy 02-14.**

- 2.4 **Regional Emergency Management Advisory Committee:** One member and one alternate- **Section Four: 4.6 - 4.6.9: Bylaw 1353-19**
- 2.5 **Smoky Lake Region Fire and Rescue Committee:** Two members and One alternate – **Section Four: 4.6 - 4.6.10 Bylaw 1286-15.**
- 2.6 **Citizens-on-Patrol (COP) Liaison Committee:** One member and one alternate – **Section Four: Policy 02-25**
- 3. **Transportation Services (Policy Manual Subsection 3):**
 - 3.1 **Road Ban Committee:** Reeve, C.A.O., and Public Works Manager and alternate Deputy Reeve. **Section Four: 4.6 - 4.6.11: Bylaw 1225-11.**
 - 3.2 **North East Muni-Corr Ltd. Committee:** One member and One alternate – **Section Four: 4.6 - 4.6.12: Policy 03-19.**
- 4. **Environmental Health Services (Policy Manual Subsection 4):**
 - 4.1 **Alberta Care Committee:** One member and One alternate – **Section Four: 4.6: 4.6.13: Policy 04-11.**
 - 4.2 **Evergreen Regional Waste Management Commission:** One member and One alternate – **Section Four: 4.6 - 4.6.14: Policy 04-12.**
 - 4.3 **Highway 28/63 Regional Water Commission:** Two members and Two alternate – **Section Four: 4.6: - 4.6.15: Policy 04-13.**
- 5. **Public Health and Welfare Services (Policy Manual Subsection 5):**
 - 5.1 **Joint Health and Safety Committee:** One member and one alternate. **Section Four: 4.6 – 4.6.16: Policy 05-07.**
 - 5.2 **Doctor Retention and Recruitment Committee:** Reeve – **Section Four: 4.6 - 4.6.17: Policy 05-05.**
 - 5.3 **Family and Community Support Services Committee:** All Council. **Section Four: 4.6 - 4.6.18: Policy 05-03.**
 - 5.4 **Smoky Lake Community Day Care Cooperative Steering Committee:** One member and one alternate.
 - 5.5 **Smoky Lake Foundation:** Two members and Two alternate. **Section Four: 4.6 – 4.6.20: Policy 05-06.**
- 6. **Environmental Development Services (Policy Manual Subsection 6):**
- 61. **Planning, Sub-division and Development Control (Policy Manual Subsection 61):**
 - 61.1 **Land Use Bylaw No. 1272-14:**
 - 61.1.1 **Development Authority: Municipal Planning Commission - As per Bylaw No. 1346-19- All Council – **Section Four: 4.6 - 4.6.21: Bylaw 1346-19.****

- 61.1.2 **Sub-division and Development Appeal Board: As per Bylaw No. 1347-19 – Members at-Large.**
Section Four: 4.6 - 4.6.22: *Bylaw 1347-19*.
- **Re-Appoint: Members-at-Large:**
Grant Gillund, Christine Hansen, Richard Dubetz,
Dominique Cere, Ross Whitelaw and Jerry Melnyk
- 61.1.3 **Sub-division Authority: As per Bylaw No. 1345-19 - **Section Four: 4.6 4.6.23: *Bylaw 1345-19*.****
- **Re-confirm appointment:**
Municipal Planning Services (2009) Ltd.
- 61.2 **Smoky Lake County Regional Heritage Board: As per Bylaw 1236-11: – **Section Four: 4.6 - 4.6.24: *Bylaw 1236-11*.****
- **Re-Appoint: Members-at-Large: Noreen Easterbrook, Graham Dalziel,**
Christine Hansen, Michelle Wright, Leon Boychuk-Hunter and Pamela
Billey.
- 61.3 **Corridor Communications Incorporated (CCI): One member and One alternate - **Section Four: 4.6 - 4.6.25: *Policy 61-08*.****
- 61.4 **Regional Community Development Committee (RCDC): Two members and One alternate – **Section Four: 4.6 - 4.6.26: *Policy 61-07/ Bylaw 1273-14*****
- **Re-Appoint Public-at-Large members: at October 24, 2019 County Council Meeting: Leon Boychuk-Hunter and Perry Phillips**
- 61.5 **Intermunicipal Development Plan (IDP):**
- **Town of Smoky Lake – Bylaw 1289-16: Two members and One alternate**
 - **Village of Waskatenau – Bylaw 1304-17: Two members and One alternate**
 - **Village of Vilna – Bylaw 1290-16: Appoint all Council**
 - **Lamont County – Two members and One alternate**
 - **County of St. Paul No. 19 – Bylaw 1334-19: Appoint CAO/Planning & Development Manager**
 - **County of Two Hills No. 21 – Bylaw 1335-19: Appoint CAO/ Planning & Development Manager**
- 61.6 **Intermunicipal Collaboration Committee (ICC):**
- **Smoky Lake Region (Town of Smoky Lake, Village of Waskatenau, Village of Vilna, Smoky Lake County): Two members and One alternate**
 - **Thorhild County: Two members and One alternate**
 - **Lamont County: Two members and One alternate**
 - **County of St. Paul No. 19: All Council**
 - **County of Two Hills No. 21: All Council**
- 61.7 **Ukrainian Twinning Committee: Reeve – **See regular County Council Meeting: October 22, 2020 – RFD #4.2****
62. **Agricultural Service Board (Policy Manual Subsection 62):**
- 62.1 **Agricultural Service Board: All Council – **Section Four: 4.6 - 4.6.27: *Policy 62-19*.****
- 62.2 **Agricultural Service Board Committee: (*Advisory*) *When required* – **Section Four: 4.6 - 4.6.28: *Policy 62-20*.****
- ASB Chairperson, ASB Vice-Chairperson and any other member of Council affected by a specific issue and three members of the Public-at-Large.

62.3 **Agricultural Service Board Independent Appeal Panel for Weed Control:** As per Bylaw 1240-12 – **Section Four: 4.6 - 4.6.29: Bylaw 1240-12.**

- **Re-Appoint: Member-at-Large: Barry Feniak, Norman Schmidt, and Robert Semeniuk. Alternate: Ed Doktor.**

62.4 **LARA (Lakeland Applied Research Association):** One member and One alternate.

- **Re-Appoint: Public-at-Large members: Barb Shapka, Charlie Leskiw.**

7. Recreation and Cultural Services (Policy Manual Subsection 7):

7.1 **Northeast Alberta HUB:** One member and one alternate - **Section Four: 4.6 - 4.6.30: Policy 61-05.**

7.2 **Northern Lights Library System:** One member and one alternate – **Section Four: 4.6 - 4.6.31: Policy 07-04.**

7.3 **Smoky Lake Agricultural Society:** One member and one alternate

8. Fiscal Services (Policy Manual Subsection 8):

9. Rural Utilities (Policy Manual Subsection 9):

9.1 **Appointment of Utilities Committee:** To exercise provisions of the Rural Utilities Act and supplemental Bylaws thereto.

9.1.1 **Natural Gas Committee:** All Council.

9.1.2 **Environmental Operations (Water, Wastewater and Waste Management):**
All Council.

Adjournment:

Municipal Committees 2019-2020		As of the Organizational Meeting held October 24, 2019	
REEVE:	Craig Lukinuk (Division 3)		
DEPUTY REEVE:	Randy Orichowski (Division 5)		
COUNCILLORS:	Dan Gawalko (Division 1)	Johnny Cherniwchan (Division 2)	Lorne Halisky (Division 4)
AGRICULTURAL SERVICE BOARD		All Councillors	
AGRICULTURAL ISSUES ADVISORY COMMITTEE		ASB Chair., ASB Vice-Chair., any Councillors, & call for Public-at-Large Members as required	
A.S.B. INDEPENDENT APPEAL PANEL FOR WEED CONTROL		Public-at-Large: Barry Feniak, Norman Schmidt & Robert Semeniuk, Alt.: Ed Doktor	
ALBERTA CARE (ALBERTA COORDINATED ACTION FOR RECYCLING ENTERPRISES) COMMITTEE		Dan Gawalko	Alt.: Randy Orichowski
CCI WIRELESS - CORRIDOR COMMUNICATIONS INCORPORATED		Craig Lukinuk	Alt.: Johnny Cherniwchan
CITIZENS ON PATROL (C.O.P.) LIAISON COMMITTEE		Lorne Halisky,	Alt.: Dan Gawalko
COMPOSITE ASSESSMENT REVIEW BOARD		Craig Lukinuk Alt.: Johnny Cherniwchan Public-at-Large: Sue Landiak & Grant Gillund Alt.: Vacant	
DOCTOR RETENTION & RECRUITMENT COMMITTEE		Reeve	Alt.: Deputy Reeve
ENVIRONMENTAL OPERATIONS COMMITTEE		All Councillors	
EVERGREEN REGIONAL WASTE MANAGEMENT COMMISSION		Randy Orichowski,	Alt.: Dan Gawalko
FAMILY COMMUNITY SUPPORT SERVICES COMMITTEE		All Councillors	
FIRE & RESCUE LIAISON COMMITTEE		Vilna Fire Dept.: Dan Gawalko	Alt.: Johnny Cherniwchan
		Smoky Lake Fire Dept.: Craig Lukinuk	Alt.: Lorne Halisky
		Waskatenau Fire Dept.: Randy Orichowski	Alt.: Lorne Halisky
FIRE PROTECTIVE SERVICES COMMITTEE		All Councillors	
GOVERNMENT LIAISON COMMITTEE		Reeve, Deputy Reeve & Councillors as deemed necessary	
HIGHWAY 28/63 REGIONAL WATER SERVICES COMMISSION		Randy Orichowski & Dan Gawalko	Alt.: Lorne Halisky & Johnny Cherniwchan
INTERMUNICIPAL COLLABORATION COMMITTEES (ICC)			
With Town of Smoky Lake, Village of Waskatenau & Village of Vilna: Lorne Halisky & Craig Lukinuk Alt.: Johnny Cherniwchan			
With Thorhild County: Randy Orichowski & Lorne Halisky, Alt.: Dan Gawalko			
With Lamont County: Johnny Cherniwchan & Craig Lukinuk, Alt.: Dan Gawalko			
With County of St. Paul No.19: All Councillors			
With County of Two Hills No.21: All Councillors			
INTERMUNICIPAL DEVELOPMENT PLAN (IDP) COMMITTEES			
With Town of Smoky Lake: Lorne Halisky & Craig Lukinuk, Alt.: Johnny Cherniwchan			
With Village of Waskatenau: Randy Orichowski & Lorne Halisky, Alt.: Dan Gawalko			
With Village of Vilna: All Councillors			
With Thorhild County: Randy Orichowski & Lorne Halisky, Alt.: Dan Gawalko			
With Lamont County: Johnny Cherniwchan & Craig Lukinuk, Alt.: Dan Gawalko			
With County of St. Paul No.19: CAO & Planning and Development Manager			
With County of Two Hills No.21: CAO & Planning and Development Manager			
JOINT HEALTH & SAFETY COMMITTEE		Lorne Halisky	Alt.: Johnny Cherniwchan
LAKELAND AGRICULTURAL RESEARCH ASSOCIATION (LARA)		ASB Chair., Alt.: ASB Vice-Chair., Public-at-Large: Barb Shapka & Charlie Leskiw	
LOCAL ASSESSMENT REVIEW BOARD		Craig Lukinuk, Alt.: Johnny Cherniwchan, Public-at-Large: Sue Landiak & Grant Gillund, Alt.: Vacant	
MUNICIPAL PLANNING COMMISSION		All Councillors	
NATURAL GAS COMMITTEE		All Councillors	
NEGOTIATING COMMITTEE		Craig Lukinuk, Johnny Cherniwchan, Lorne Halisky Alt.: Dan Gawalko & Randy Orichowski	
NORTHEAST ALBERTA HUB		Lorne Halisky,	Alt.: Dan Gawalko
NORTH EAST MUNI-CORR LTD.		Johnny Cherniwchan,	Alt.: Craig Lukinuk
NORTHERN LIGHTS LIBRARY SYSTEM		Craig Lukinuk,	Alt.: Randy Orichowski
POLICY COMMITTEE		All Councillors	
RCMP LIAISON COMMITTEE		Lorne Halisky,	Alt.: Dan Gawalko
REGIONAL COMMUNITY DEVELOPMENT COMMITTEE (RCDC)		Lorne Halisky & Craig Lukinuk,	Alt.: Johnny Cherniwchan
		Public-at-Large: Leon Boychuk-Hunter & Perry Phillips	
REGIONAL EMERGENCY MANAGEMENT ADVISORY COMMITTEE		Reeve	Alt.: Deputy Reeve
RISK PRO MANAGEMENT COMMITTEE		Reeve	Alt.: Deputy Reeve
ROAD BAN COMMITTEE		Reeve	Alt.: Deputy Reeve Plus the Public Works Manager & CAO
SMOKY LAKE AGRICULTURAL SOCIETY		Lorne Halisky	Alt.: Craig Lukinuk
SMOKY LAKE COMMUNITY DAYCARE CO-OPERATIVE COMMITTEE		Craig Lukinuk, Alt.: Lorne Halisky	
SMOKY LAKE COUNTY REGIONAL HERITAGE BOARD Members-at-Large: Noreen Easterbrook, Graham Dalziel, Christine Hansen, Michelle Wright & Leon Hunter-Boychuk			
SMOKY LAKE FOUNDATION		Dan Gawalko & Randy Orichowski, Alt.: Lorne Halisky & Johnny Cherniwchan	
SMOKY LAKE REGION FIRE AND RESCUE COMMITTEE Lorne Halisky & Craig Lukinuk, Alt.: Johnny Cherniwchan			
SUBDIVISION & DEVELOPMENT APPEAL BOARD Members-at-Large: Grant Gillund, Christine Hansen, Richard Dubetz, Dominique Cere, & Jerry Melnyk			