



**Smoky Lake County**  
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## Building Permit Application Form

Application Date (Y/M/D): \_\_\_\_\_

Estimated Completion Date (Y/M/D): \_\_\_\_\_

Development Permit Number: \_\_\_\_\_

Permit Type:  Owner  Contractor

Cost of Installation (Labor & Material) \$ \_\_\_\_\_

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act & Regulations and shall commence within 90 days of permit issuance. This permit expires after one year without an extension request.

**Owner Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
 City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

**Owner's Signature / Declaration (Single Family Residential Only)**

"I hereby declare I am the owner of the premises in which the work will be conducted, and reside on the property. I am doing the work myself, and assume responsibility for compliance with the applicable Act and Regulations"

**Contractor Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
 City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Cell: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
 Contractor/Architect/Engineer Name

\_\_\_\_\_  
 Signature

**Project Location:**

Municipality/Town/Village/ Street Address: \_\_\_\_\_  
 Legal Subdivision: Part of: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ West of: \_\_\_\_\_  
 Subdivision Name: \_\_\_\_\_ Lot: \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_  
 Directions: \_\_\_\_\_

**Project Information (2 sets of plans/specifications and payment must accompany this application):**

**Building Type:**  Commercial  Residential  Multi Family  Industrial  
 Institutional  Mobile/Manufactured Home: CSA # \_\_\_\_\_ Model \_\_\_\_\_  
**Type of Work:**  New Work  Renovations  Garage  Basement Development  Deck  Other \_\_\_\_\_  
 Wood Stove: Certification Label Number \_\_\_\_\_

**Measurement in: Sq Ft / m<sup>2</sup> (circle one)**

Basement/Footprint \_\_\_\_\_ Main Floor \_\_\_\_\_ 2<sup>nd</sup> floor \_\_\_\_\_ Garage \_\_\_\_\_  
 Number of Storeys \_\_\_\_\_ Application Date (Y/M/D) \_\_\_\_\_ Building Classification \_\_\_\_\_

**Description of Work:** \_\_\_\_\_

**Type of Payment:**  Cash  Cheque  Visa  MC  Other

Credit Card # \_\_\_\_\_ Expiry \_\_\_\_\_

**Permit Fee:** \$ \_\_\_\_\_ + **SCC Levy** \$ \_\_\_\_\_  
 \$4.50 or 4% of the permit fee (whichever is greater) maximum \$560.00

**Total Cost:** \$ \_\_\_\_\_ **Receipt #:** \_\_\_\_\_

**AUTHORIZATION**

Issuing Officer's Name: \_\_\_\_\_

Issuing Officer's Signature: \_\_\_\_\_

Designation Number: \_\_\_\_\_

Issued Date: \_\_\_\_\_

**PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING TWO WORKING DAYS NOTICE.**

The personal information provided as part of this application is collected under Sec. 43 of the Safety Codes Act and Sections 303 and 295 of the Municipal Government Act and in accordance with Section 32.c of the Freedom of Information and Protection of Privacy Act.