

**SMOKY LAKE COUNTY**

Minutes of the **County Council meeting** held on Tuesday, **December 8, 2009** at 9:05 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

<u>A T T E N D A N C E</u>		
<u>Tuesday, December 8, 2009</u>		
<u>Div. No.</u>	<u>Councilors(s)</u>	
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Barton Coady	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present
*****		

2 Members of the Public in attendance.

**2. Agenda:**

**Agenda**  
157-09: Coady

That the Agenda for Tuesday, December 8, 2009 County Council meeting, be adopted as amended:

Addition(s):

1. 2010-2011 Alberta Agriculture Wild Boar Bounty Program.

Carried Unanimously.

**3. Minutes:**

**Minutes of October 29, 2009 - County Council Organizational Meeting**

158-09: Danyluk

That the minutes of the County Council Organizational Meeting held on Thursday, October 29, 2009 be adopted.

Carried.

**Minutes of October 29, 2009 - County Council Meeting**

159-09: Coady

That the minutes of the County Council Meeting held on Thursday, October 29, 2009 be adopted.

Carried.

Twila Bauman, Planning and Communications Manager entered the Council Chambers, time 9:10 a.m.

**4. Request For Decision(s):**

**Bylaw No. 1204-09: Designation of the Anderson House as a Municipal Historic Resource**

160-09: Danyluk

That **Bylaw No. 1204-09:** authorize the Municipal Council of Smoky Lake County for the purpose of **designating the Anderson House as a Municipal Historic Resource** located on Lobstick Settlement, River Lot 14, be given **FIRST READING.**

Carried.

**As-built Right-of-Way: Pt. SW 25-60-18-W4**

161-09: Orichowski That Smoky Lake County purchase the 2.1 Acre parcel of land, located in SW 25-60-18-W4 from Al Breen, at a purchase price of **\$2,100.00** (one thousand dollars per acre) to be used as a road right-of-way.

Carried.

162-09: Danyluk That Smoky Lake County proceed to register the as-built Road Plan, located in SE and SW 25-60-18 W4 and NE and SE 24-60-18 W4, as prepared by Rachynski Land Surveys (1998) Ltd., File No. SP-266-03 in 2003.

Carried.

**Public Hearing:**

**Bylaw No. 1202-09:** Close and Dispose of Undeveloped Road Plan 6259BM: NE 32-59-13-W4 and SE 32-59-13-W4.

**Bylaw No. 1203-09:** Close and Dispose of Undeveloped Road Plan 2241ET within SE 16-57-13-W4; SW 16-57-13-W4; and NW 16-57-13-W4.

**Public Hearing**

The Reeve Dareld Cholak declared the County Council Meeting be recessed to call the Public Hearing to order, time 9:14 a.m.

**Public Hearing opened @ 9:15 a.m.**

The Reeve Dareld Cholak called the Public Hearing to Order at 9:15 a.m. in the presence of all the Council members, the Chief Administrative Officer and the Assistant Chief Administrative Officer/Recording Secretary.

General public: 2 members of the public in attendance for the Public Hearing.

**Bylaw No. 1202-09 Responses**

The Chief Administrative Officer reported that no verbal or written responses were received on the proposed Bylaw.

**Bylaw No. 1202-09:** was given first reading on October 29, 2009 to authorize the Municipal Council of Smoky Lake County **for the purpose of closing to Public Travel and Disposing of portions of a Public Highway hereby close and consolidate the unused portion of the Undeveloped Road registered in Road Plan 6259BM within NE 32-59-13-W4, affecting 4.75 Acres (1.923 Hectares) and SE 32-59-13-W4, affecting 0.76 Acres (0.308 Hectares) for a Total of 5.51 Acres (2.231 Hectares) and to Consolidate within NE 32-59-13-W4 and SE 32-59-13-W4.**

**Against the Bylaw(s):**

No comments against **Bylaw No. 1202-09:** Close and Dispose of Undeveloped Road Plan 6259BM: NE 32-59-13-W4 and SE 32-59-13-W4.

**For the Bylaw:**

No comments for the **Bylaw No. 1202-09:** Close and Dispose of Undeveloped Road Plan 6259BM: NE 32-59-13-W4 and SE 32-59-13-W4.

**Rebuttals:**

No rebuttals.

163-09: Bobocel

That County Council make the recommendation to submit to the Minister of Transportation for approval on **Bylaw No. 1202-09:** for the purpose of closing to Public Travel and Disposing of portions of a Public Highway hereby close and consolidate the unused portion of the Undeveloped Road registered in Road Plan 6259BM within NE 32-59-13-W4, affecting 4.75 Acres (1.923 Hectares) and SE 32-59-13-W4, affecting 0.76 Acres (0.308 Hectares) for a Total of 5.51 Acres (2.231 Hectares) and to Consolidate within NE 32-59-13-W4 and SE 32-59-13-W4; and proceed with second and third readings pending approval received from the Minister.

Carried.

**Bylaw No. 1203-09 Responses**

The Chief Administrative Officer reported that no verbal or written responses were received on the proposed Bylaw.

**Bylaw No. 1203-09:** was given first reading on October 29, 2009 to authorize the Municipal Council of Smoky Lake County **for the purpose of closing to Public Travel and Disposing of portions of a Public Highway hereby close and consolidate the unused portion of the Undeveloped Road registered in Road Plan 2241ET within SE 16-57-13-W4, affecting 1.67 Acres (0.676 Hectares) and SW 16-57-13-W4 affecting 0.801 Acres (0.324 Hectares) and NW 16-57-13-W4 affecting 1.60 Acres (0.648 Hectares) for a Total of 4.071 Acres (1.648 Hectares) and to Consolidate within SE 16-57-13-W4, SW 16-57-13-W4 and NW 16-57-13-W4.**

**Against the Bylaw(s):**

No comments against **Bylaw No. 1203-09:** Close and Dispose of Undeveloped Road Plan 2241ET within SE 16-57-13-W4; SW 16-57-13-W4; and NW 16-57-13-W4.

**For the Bylaw:**

No comments for the **Bylaw No. 1203-09:** Close and Dispose of Undeveloped Road Plan 2241ET within SE 16-57-13-W4; SW 16-57-13-W4; and NW 16-57-13-W4.

**Rebuttals:**

No rebuttals.

164-09: Bobocel

That County Council make the recommendation to submit to the Minister of Transportation for approval on **Bylaw No. 1203-09:** for the purpose of closing to Public Travel and Disposing of portions of a Public Highway hereby close and consolidate the unused portion of the Undeveloped Road registered in Road Plan 2241ET within

SE 16-57-13-W4, affecting 1.67 Acres (0.676 Hectares) and SW 16-57-13-W4 affecting 0.801 Acres (0.324 Hectares) and NW 16-57-13-W4 affecting 1.60 Acres (0.648 Hectares) for a Total of 4.071 Acres (1.648 Hectares) and to Consolidate within SE 16-57-13-W4, SW 16-57-13-W4 and NW 16-57-13-W4; and proceed with second and third readings pending approval received from the Minister.

Carried.

165-09: Cholak

That the Public Hearing be adjourned, time 9:17 a.m.

Carried.

The Reeve Dareld Cholak reconvened the County Council Meeting, time 9:18 a.m.

#### 4. Request for Decision:

##### **Bylaw No. 1202-09: Close and Dispose of Undeveloped Road Plan 6259BM: NE 32-59-13-W4 and SE 32-59-13-W4.**

166-09: Danyluk

That County Council submit to the Minister of Transportation for approval on **Bylaw No. 1202-09**: for the purpose of closing to Public Travel and Disposing of portions of a Public Highway hereby close and consolidate the unused portion of the Undeveloped Road registered in Road Plan 6259BM within NE 32-59-13-W4, affecting 4.75 Acres (1.923 Hectares) and SE 32-59-13-W4, affecting 0.76 Acres (0.308 Hectares) for a Total of 5.51 Acres (2.231 Hectares) and to Consolidate within NE 32-59-13-W4 and SE 32-59-13-W4; and proceed with second and third readings pending approval received from the Minister.

Carried.

##### **Bylaw No. 1203-09:**

##### **Close and Dispose of Undeveloped Road Plan 2241ET within SE 16-57-13-W4; SW 16-57-13-W4; and NW 16-57-13-W4.**

167-09: Orichowski

That County Council submit to the Minister of Transportation for approval on **Bylaw No. 1203-09**: for the purpose of closing to Public Travel and Disposing of portions of a Public Highway hereby close and consolidate the unused portion of the Undeveloped Road registered in Road Plan 2241ET within SE 16-57-13-W4, affecting 1.67 Acres (0.676 Hectares) and SW 16-57-13-W4 affecting 0.801 Acres (0.324 Hectares) and NW 16-57-13-W4 affecting 1.60 Acres (0.648 Hectares) for a Total of 4.071 Acres (1.648 Hectares) and to Consolidate within SE 16-57-13-W4, SW 16-57-13-W4 and NW 16-57-13-W4; and proceed with second and third readings pending approval received from the Minister.

Carried.

Twila Bauman, Planning and Communications Manager left the Council Chambers, time 9:20 a.m.

Ed English, Peace Officer/Recreation Manager entered the Council Chambers, time 9:21 a.m.

**Request For Proposal: County Lake –  
Recreational Area Facility Supervision and Cleaning Services**

168-09: Coady                      That County Council go into an executive session to discuss a legal issue and a personnel issue, time 9:21 a.m.

Carried.

Ed English, Peace Officer/Recreation Manager left the Council Chambers, time 10:05 a.m.

169-09: Danyluk                      That County Council go out of an executive session, time 10:30 a.m.

Carried.

Ed English, Peace Officer/Recreation Manager entered the Council Chambers, time 10:40 a.m.

**Site 1: Hanmore Lake: West End and East End and Island Lake**

170-09: Coady                      That Smoky Lake County award the Request For Proposal: County Lake – Recreational Area Facility Supervision and Cleaning Services and Schedule “A” – The Agreement for a five-year term: 2010 – 2014 to Contractor Glen and Irene Barnes to supervise Site 1: Hanmore Lake: West End and East End and Island Lake for the amount of NIL Dollars per year and Contractor to retain camping fees and supply wood and retain revenue.

Carried.

**Site 2: Bellis Beach**

171-09: Bobocel                      That Smoky Lake County award the Request For Proposal: County Lake – Recreational Area Facility Supervision and Cleaning Services and Schedule “A” – The Agreement for a five-year term: 2010 – 2014 to Contractor Veronica Wells to supervise Site 2: Bellis Beach for the amount of \$11,000.00 per year and Contractor will return camping fees to the County and supply wood and retain half the wood revenue.

Carried.

**Site 3: Mons Lake / Kaduk Lake**

172-09: Danyluk                      That Smoky Lake County award the Request For Proposal: County Lake – Recreational Area Facility Supervision and Cleaning Services and Schedule “A” – The Agreement for a five-year term: 2010 – 2014 to Contractor Veronica Wells to supervise Site 3: Mons Lake and Kaduk Lake for the amount of \$7,000.00 per year and Contractor will return camping fees to the County and supply wood and retain half the wood revenue.

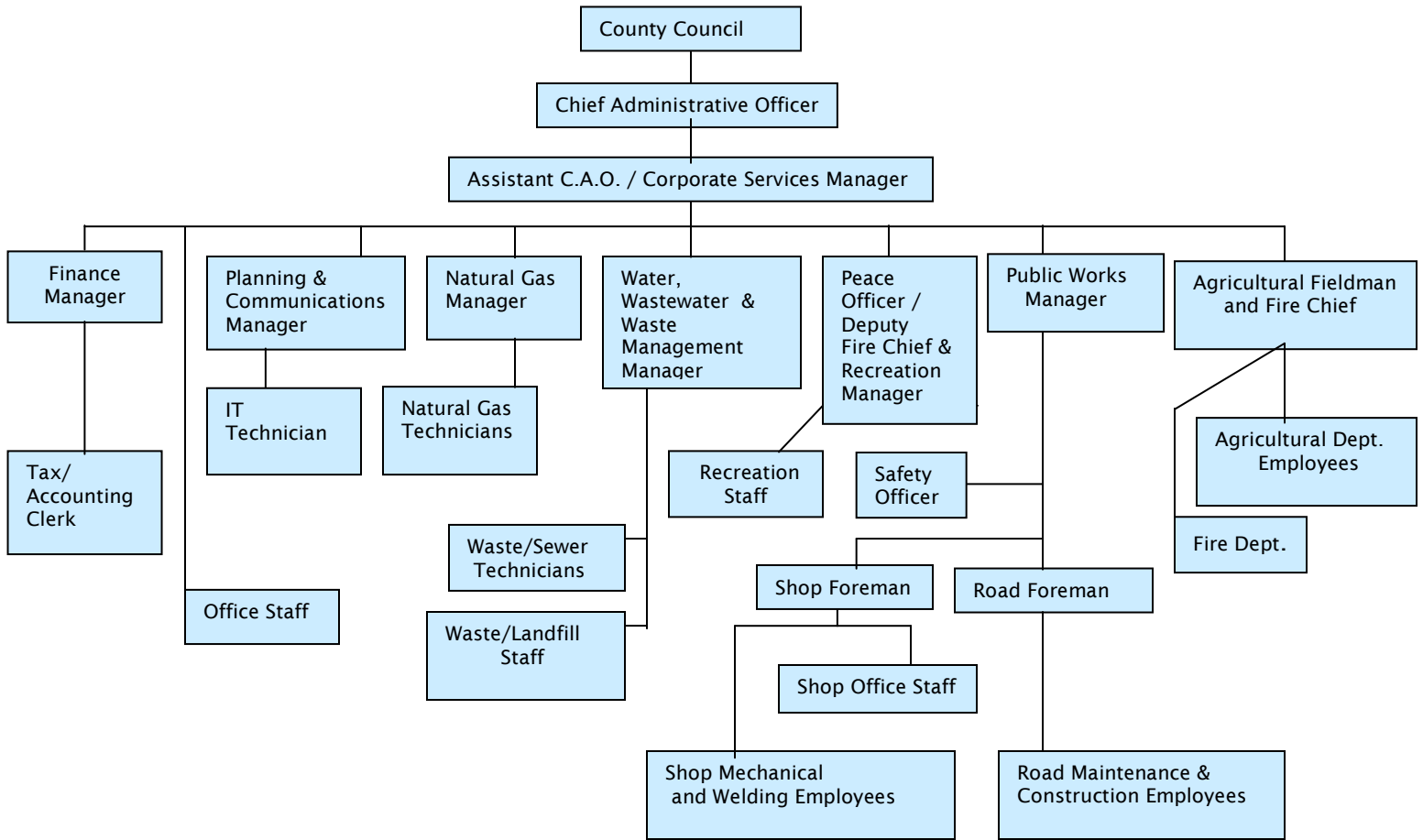
Carried.

Ed English, Peace Officer/Recreation Manager left the Council Chambers, time 10:42 a.m.

**Policy Statement No. 01-03-14: Organizational Chart**

173-09: Bobocel

That **Policy Statement No. 1-03-14** entitled "Organizational Chart" be approved as amended to include Position: IT Technician:



Carried.

**Policy Statement No. 02-16-01: Infectious Disease Management Plan**

174-09: Bobocel

That **Policy Statement No. 02-16-01** entitled " Infectious Disease Management Plan", be adopted:

<b>Purpose:</b>	The infectious Disease Management Plan provides for coordination of activities involving various Departments of the Smoky Lake County during a "Public Health Emergency" affecting all or part(s) of the municipality.
<b>Policy Statement and Guidelines:</b>	
<b>1. INTRODUCTION</b>	
<b>1.1 Objective:</b>	The primary focus of this plan is to provide a guide for all departments within the Smoky Lake County as they work together during a public health emergency.
<b>1.2 Situation:</b>	Local officials with Alberta Health Services will be the lead agency in directing the appropriate public health response following a public health emergency within the Area of Smoky Lake County. (AEMA) will help with this coordination of this response for the Government Operation Center.
<b>1.3 Act &amp; Regulation:</b>	<i>Public Health Act:</i> Section 1 (hh.1) defines a Public Health Emergency as: "an occurrence or threat of an illness, a health condition, an epidemic or pandemic disease, a novel or highly infectious agent or biological toxin, or the presence of a chemical agent or radioactive material that poses a significant risk to the public health."
<b>1.4 Public Health Agency of Canada:</b>	

Public Health Agency of Canada's role is to promote health, prevent and control chronic and infectious diseases, prepare for and respond to public health emergencies. The Public Health Agency of Canada is governed by Bill C-5: of the *Public Health Agency of Canada Act*. The act shares the jurisdiction over public health between Canada and all the provinces. In the province of Alberta this falls to Alberta Health.

#### **1.5 Assumptions:**

In developing the **Infectious Disease Management Plan**, the following assumptions were made:

- 1.5.1 There may be little to no advance notice that a public health emergency exists in the municipality.
- 1.5.2 A coordinated, interagency approach will be essential to the management and mitigation of an infectious disease.
- 1.5.3 Should an infectious disease lead to a public health emergency, it can place a severe strain on the region of the Smoky Lake County and financial resources.
- 1.5.4 The ability of the Smoky Lake County to maintain all services will be challenged, with a significant percentage of its employees being absent, either due to the illness or death, having to care for others, or failing to report to work out of fear.
- 1.5.5 All Smoky Lake County departments providing critical or vital services will develop a plan that can be activated in the event of a public health emergency.
- 1.5.6 If impacted, the Smoky Lake County will set priorities as to the level of services that will be provided based on the needs of the County.

## **2. CONCEPT OF OPERATIONS**

### **2.1 General Intent:**

Smoky Lake County will provide overall coordination of activities related to public health emergency and the potential impact on residents. This will also include any activities that take place in the Emergency Operations Center.

Based on a worst-case scenario, the objectives of managing and coordinating the Smoky Lake County following a public health emergency are to:

- 2.1.1 Continue and Maintain:
  - Emergency Services.
  - Municipal Government and critical administrative support functions.
  - Smoky Lake County Public Works Services.
  - Water, Wastewater and Waste Management Services.
  - Natural Gas Services
- 2.1.2 Provide information to the Smoky Lake County employees in a timely manner.
- 2.1.3 Provide support to Alberta Health Services in the Smoky Lake County region should they activate their Public Emergency Response Plans:
  - As ordered by the medical officer of health, close public buildings and facilities to minimize the spread of the infection.

- When requested, provide assistance in identifying alternative care facilities, triage centers, immunization sites, and temporary morgue facilities.
- As required, arrange for patient transportation services.
- Assist with emergency volunteer recruiting and registration.
- When needed, identify sources of specialty supply.

**2.2 Emergency Declarations:**

Should a public emergency in all or parts of the health region that includes the region of the Smoky Lake County occur, the appropriate authorities within Alberta health services shall be responsible for declaring Local States of Public Emergency pursuant to the *Alberta Public Health Act* - chapter P-37.

Should an emergency exist in all or parts of the Smoky Lake County, the local authority for the municipality shall be responsible for the declaring a State of Local Emergency pursuant to the *Alberta Emergency Management Act* - chapter E-6.8;

Both acts are equal in authority. This emphasizes the need for a collaborative approach to offset the potential for conflict that may arise between the two authorities, such as attempting to access the same limited resources for separate purposes of functions. Any declarations should be made in unison.

**3. PHASES OF EMERGENCY MANAGEMENT**

Smoky Lake County will, along with its Regional Disaster Plan, have four phases in relation to public health:

- ▶ **Preparedness**
- ▶ **Mitigation**
- ▶ **Response**
- ▶ **Recovery**

**3.1 Preparedness:**

3.1.1 In order to prepare for a public health emergency the Smoky Lake County will identify essential services as well as what can be minimized or deferred. Each department will develop contingency plans for operating at reduced staffing levels (worst case scenario could be up to 30% reduction in the available work force).

3.1.2 All Smoky Lake County Departments will maintain updated resource inventories of supplies, equipment and personnel, including possible sources of replacements. Departments will prepare or produce additional supplies, as required. Mapping and demographic information will be reviewed and updated, as required.

3.1.3 Although cross-training of staff is an on-going practice, an emphasis on cross-training will continue to be pursued as part of the preparedness requirements of this policy.

**3.2 Mitigation:**

3.2.1 In order to prepare for a public health emergency all Smoky Lake County personnel will be encouraged to voluntarily participate in immunization programs.

3.2.2 In addition, information will be provided on personal hygiene techniques. Staff will be educated as to when to stay away from the work place.

**3.3 Response:**

3.3.1 The Emergency Operations Centre is only activated on the request of local area health Services agencies to assist in the coordinated response of public health emergency.

3.3.2 During the response phase departments will ensure that the delivery of emergency and essential services is maintained, implement their respective Business Continuity Plans for operating at reduced levels and be prepared to close and/or secure all Smoky Lake County facilities in affected area(s) of the Municipality.

**3.4 Recovery:**

3.4.1 The recovery phase can include various activities including determining the need for continued support for families and victims, developing priorities for the recovery of essential services, make available post incident mental health counseling and continue providing updated messages to the public.

3.4.2 Departments will maintain accurate records of the use of personnel, equipment and supplies used in the response and recovery for possible recovery from the responsible party or from any available reimbursement programs.

**4. ROLES AND RESPONSIBILITIES**

4.1 The Smoky Lake County will carry out their assigned roles and responsibilities within the Emergency Operation Centre.

4.2 **Business Continuity Plans – Schedule “A”** address Municipal Operations on the following departments:

**PLAN A: Senior Administration**  
▶ **Office Administration**

**PLAN B: Finance Department**

**PLAN C: Peace Officer**  
▶ **Parks and Recreation**

**PLAN D: Planning and Communications Department**

**PLAN E: Water, Wastewater & Waste Management**

**PLAN F: Natural Gas Department**

**PLAN G: Public Works Department**  
▶ **Public Works Shop**  
▶ **Public Works Administration**

**PLAN H: Safety / Disaster Services Department**

**PLAN I: Agricultural Service Board**

**PLAN J: Fire Services Department**

4.3 The Business Continuity Plans identify the essential

services for all Hazards.

The functions of services were determined in harmonization of efforts and communication mechanisms and clarifications of roles and responsibilities based on four components:

- 4.3.1 **Critical:** are services that must be provided immediately; without which, loss of life, infrastructure destruction, loss of confidence in government and significant loss of revenue will result. These services normally require resumption within 24 hours, but for the purposes of all hazard planning they are core services of the municipality.
- 4.3.2 **Vital:** are services that must be provided within 72 hours, the absence of which would likely result in loss of life, infrastructure destruction, loss of confidence in government and significant loss of revenue or disproportionate recovery costs.  
For the purpose of all hazards planning, these are vital and necessary services that would normally need to be performed or completed within a two to four week business cycle to avoid significant damage or loss. These are services that may be performed on a rotating schedule.
- 4.3.3 **Necessary:** are services that must be resumed within two weeks, or could result in considerable loss, further destruction, or disproportionate recovery costs. For the purpose of all hazards planning these are services that staff will be allocated to either last or on a need to do priority.
- 4.3.4 **Desired:** are services that could be delayed for two weeks or longer, but are required in order to return to normal operating conditions, or alleviate further disruption. For the purpose of all risk planning, these are services that will be deemed as non-essential until such time as either staff levels are back to normal and/or priority necessitates.



**DEPARTMENT: Senior Administration**

	Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary	Desired
PLAN A	Legislative	Declaration: if required	Require 3 Elected or Reeve	✓			
		Communication	Have 3 and Back-up retiri Personnel	✓			
		Bylaw / Policies Meetings				✓	✓
	Overview of Departments	Structure-chain of Command	1( have 2) Can notify Reeve	✓			
		Communication		✓			
	Administration	Telephone – Government Meetings	1 (have 2)	✓			✓
		Signature Authorization	1 (have 2)	✓		Obtain Signatures stamp	
		Insurance	1 (have 2)				✓
		Minutes	Any staff			✓	
		CAO and Assistant CAO	Can operate from home	✓			

Office Administration						
Front Counter		1 (have 4)		✓		
Telephone and Central Communication		1 + all staff	✓			
Payroll	Payroll Clerk can Operate from home. Back-up: Angela	1		✓		
Accounts Payable	Brenda and Tracy training in November	1			✓	
Utilities Billing		1			✓	




**DEPARTMENT: Finance**


PLAN B	Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary	Desired
	Budget		1			✓	
	Tax Services	Searches and Requests	1			✓	
	Coding		1 (have 3)			✓	
	Grants	Monitor Report Applications	1			✓	
		Brenda is set-up to work from home and can cover job from there.					
		Angela Semeniuk Can be back-up					



**DEPARTMENT: Peace Officer**


PLAN C	Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary	Desired	
	Bylaw Enforcement	Enforce County Bylaws	1				✓	
	Animal Control	Pick-up Stray and Problem Animals	1 (have 20)				✓	
	Education	Educate people Of Bylaws, Provincial Law, and Policies.	1				✓	
	Provincial Statute Enforcement	Issue fines for certain Provincial Statutes	1				✓	
	Peace Officer Role	Maintaining local peace and order.	1 Alternates: RCMP, Canadian Forces Sheriff's Dept.	✓				
	<b>Parks and Recreation</b>							
	Maintain Park Areas	Grass cutting Building cleaning Garbage Pick-up	1 (have 2)				✓	

		DEPARTMENT: Planning and Communications					
		Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary
PLAN D	Planning		1 (have 3)				✓
	Communication: Web-site	External: To provide TIMELY communications to Staff, Council and Public.  Both can update web-site from Hon	1 (have 2)		✓		
	Communication: Public and Council	As required and Necessary.	1 (have 3)	✓			
	Communication: Newspaper	External: Can be Used to provide WEEKLY updates to public in regards to County Operations and how it may affect the public.	1 (have 3)				
		Twila can work at home, if necessary, via Fax or Email					


		DEPARTMENT: Water, Wastewater and Waste Management					
		Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary
PLAN E	Potable Water	Daily maintenance and checks on water plants, adding appropriate dosage of chemical required.	1 (3 alternates)	✓			
	Sewage System	Daily checks on automatic system low maintenance required unless disruption or line break occurs.	1 (3 alternates)	✓		✓	
	Repair Line Breaks	Have the break dug-up and repair clamp installed on the line.	3 (3 alternates)		✓		
	Waste Pick-up	Waste truck driver to unload waste bins throughout the County.	1 (2 alternates)			✓	
	Transfer Site Operation	Five transfer sites have One operator each to provide direction for the public, invoice when required, and general maintenance of the site.	These sites are not opened on same days, operators can be shuffled from each site.  5 operators (2 alternates)			✓	
	Truck Fill Water Testing	A water sample is collected and sent off to the lab for Bacterial Analysis.	1 (3 alternates)			✓	

		DEPARTMENT: Natural Gas					
		Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary
<b>PLAN F</b>	Meter Reading	Drive to customer Locations to read Meters.	1 (have 4)				✓
	Gas Odor Calls	Physically Inspect and repair gas leaks.	1 (have 4)	✓			
	Line Locating	Physically locating lines.	1 (have 4)		✓		
	Tap Maintenance	Make sure system is operating properly and safely.	1 (have 4)			✓	
	Gas Balancing	Check computer daily for any irregularities in gas consumption	1 (have 4)	✓			
	Odor Intensity Check	Making sure there is sufficient odor in gas for customer to detect leaks Driving to various locations and sampling for odor intensity.	1 (have 4)			✓	
	PFM	Check and Meter recall.	1 (have 4)				✓
	Emergency Calls	Responding to emergency calls at customer locations	1 (have 4)	✓			


		DEPARTMENT: Public Works						
		Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary	Desired
<b>PLAN G</b>	Road Maintenance	Clearing roads	5 (have 7)	✓				
	Brushing / Hydro Axe	Cleaning roads	All Staff				✓	
	Sanding Roads	Truck Operators	2 (have 3)		✓			
	Road Inspections	Management Duties	1 (have 2)				✓	
	Driveway Clearing	Tractor Operations	2 (have 3)			✓		
	Sign Replacement	Stop Signs Address on Road signs	2 (have 3)		✓			
	Management	Signing time sheets Monitor Road Plans	1 (have 2)	✓		✓		
	Industry	Industry Checks Road Use Agreements	1			✓		
	<b>Public Works: Shop</b>							
	Repairs	Fixing equipment and emergency equipment	1 (have 3)	✓				
	Service	Regular Maintenance Equipment	1 (have 3)				✓	
	Inspections	Large Equipment	1 (have 3)				✓	
	Welding	Fixing Equipment Working on Winter Projects and Requests	1	✓			✓	
	Building Maintenance	Plumbing Needs Cleaning Shop	1 1 + (All staff)	✓	✓			
	Computer Entries	Bills – Accounts Payable Time Sheets	1 (have 2) 1 (have 2)		✓			
	Parts	Inventory of Parts Ordering of Parts	1 (have 2)			✓	✓	
	<b>Public Works: Administration</b>							
	Parts	Put away stock	1 (have 2)				✓	
	Management	Coding: Projects/Bills Signing Bills/ Timesheets	1 (have 2)		✓			
	Front Desk	Answering Phones Dealing with Public	1+ (All staff)	✓	✓			

		DEPARTMENT: Safety / Disaster Services					
PLAN I	Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary	Desired
	Safety	Investigations of Incidents	1	✓			
		Inspections	1 + (Management)			✓	
		Fill out paper work and Tool box meetings.	1 + (Management)		✓		
		Updating Safety Manual	1				✓
		Teaching Courses	1				✓
		Safety Audits	1				✓
		Safety Committee	1 + (Committee)			✓	
	Disaster Services	Working and Starting up Emergency Operation Centre	1 + (3 extra)	✓			
		Preparing for Emergencies	1 + (3 extra)		✓		
		Updating Manuals	1 + (3 extra)				✓
		Filling out Grants	1 + (3 extra)				✓
		Follow-up on Grants	1 + (3 extra)			✓	

		DEPARTMENT: Agricultural Service Board					
PLAN I	Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary	Desired
	Administration	Coding Filing Grants	1			✓	
	Spraying Program	Weed Control on County roads.	(have 2)				✓
	Mowing Program	Grass Control on County roads.	2 (have Staff at Public Works)				✓
	Water Control Program	Blasting and Trapping	2 (have 3)			✓	

		DEPARTMENT: Fire Services					
PLAN J	Services	Function	How is the Service Provided? (i.e. staff)	Critical	Vital	Necessary	Desired
	Fire Calls	Answering 9-1-1 Calls	1 (have 3)	✓			
	Administration	Coding Invoicing	1			✓	

Carried.

**Bylaw 1205-09: Borrowing Bylaw**

175-09: Danyluk That **Bylaw No. 1205-09:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given **FIRST READING**.

Carried.

Moved by Councillor Coady that **Bylaw No. 1205-09:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given the **SECOND READING**.

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1205-09:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Bobocel that **Bylaw No. 1205-09:** authorize the Municipal Council of Smoky Lake County to provide **operating expenditure borrowing** and short-term **capital property borrowing** as follows: **Operating Line-of-Credit not to exceed \$5,000,000.00 and Corporate MasterCard Account with a credit limit of \$50,000.00**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Addition to the Agenda:****2010-2011 Alberta Agriculture Wild Boar Bounty Program**

176-09: Bobocel That Smoky Lake County Agriculture Service Board participate and execute the 2010-2011 Wild Boar Bounty Program as per the Agreement with Alberta Agriculture and Rural Development.

Carried.

**5. Issues for Information:****Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of October 30, 2009 to December 7, 2009.

**Legislative / Governance:**

- Conference Call with Corridor Communications – Re: Legislative Authority/ability for municipalities to Loan Money or Guarantee Loans.
- Meeting with Corridor and Honourable Minister Ray Danyluk.

**Next Month's Objectives:**

- *Start to compile 2009 Information and Reports for Annual Booklet.*

**Administrative:**

- Correspondence with Solicitor General Office – Re: Peace Officer Audit Recommendations.
- Responded to Scotford Aggregate (after consulting Lawyer) – Re: Extension for removal of Aggregate Pile.
- Provided a statement to WCB – Re: County Policy on Retiring Workers.
- Completed and submitted Transportation Brief.
- Completed and returned Municipal Affairs: Vilna Dissolution Workbook.

**Next Month's Objectives:**

- *Review 2010 Work Plans with departments.*

**Financial:**

- Completed Proposal for Revenue – Generating Compressed Natural Gas Venture through Gas Alta.

**Human Resources:**

- Office Staff Meeting.
- Worked on Revisions to Organizational Chart. – (Will need to discuss with Council in Executive Sessions).

**Community:**

- Investigated Undeveloped Road Allowance Jurisdiction – Question for Multi-Use Trail – Re: County Border with Kikino Metis Settlement.
- Provided Reference Letter for a former Aspen View Trustee.
- Two meetings with RCMP – Re: Musical Ride and Local Concerns.

Brenda Adamson, Finance Manager entered the Council Chambers, time 10:55 a.m.

**Smoky Lake Trail Twisters**

177-09: Danyluk

That Smoky Lake County enter into an Recreational Trail Road License agreement with the Smoky Lake Trail Twisters Snowmobile Club to implement and construct a new multi-use trail on existing undeveloped road allowances, once the route is finalized between Smoky Lake County, Alberta Sustainable Resources and Kikino Metis Settlement; and that such Agreement show that consultations with adjacent landowners have taken place by containing any signatures from adjacent landowners; and that no work on County Road Allowances shall proceed until such agreement is approved by County Council and duly executed.

Carried.

**Financial Update:**

As annexed to the minutes:

- ↳ Financial Statement for the Month of **September 2009** and for the Month of **October 2009**.

**Action List:**

- ↳ **Action List:**  
**County Council Organizational: October 29, 2009.**  
**County Council: October 29, 2009.**

178-09: Coady

That the updated report for the period of October 30, 2009 to December 4, 2009 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

**Finance Manager's: Report**

Brenda Adamson, Finance Manager provided an updated Finance report for the period of October 16, 2009 to November 26, 2009.

**Property Tax Levy: Penalty Cancellation**

179-09: Danyluk That Smoky Lake County cancel the March 1, 2009 Property Tax Levy Penalty in the amount of \$2.95 on Tax Roll Account Number 28170121 and in the amount of \$27.52 on Tax Roll Account Number 28170123.

Carried.

180-09: Coady That Smoky Lake County cancel the November 1, 2009 Property Tax Levy Penalties in the amount of \$5.97 on Tax Roll Account Number 17610340; in the amount of \$6.08 on Tax Roll Account Number 17611010; in the amount of \$10.38 on Tax Roll Account Number 17611110; in the amount of \$6.41 on Tax Roll Account Number 17611120; in the amount of \$6.24 on Tax Roll Account Number 17611130; in the amount of \$6.58 on Tax Roll Account Number 17611140; in the amount of \$10.85 on Tax Roll Account Number 17611220; in the amount of \$6.40 on Tax Roll Account Number 17611230; in the amount of \$6.26 on Tax Roll Account Number 17611320; in the amount of \$5.81 on Tax Roll Account Number 17611410 for a total amount of \$70.98.

Carried.

181-09: Bobocel That Smoky Lake County cancel the March 1, 2009 Property Tax Levy Penalty in the amount of \$2.46 and the November 1, 2009 Penalty in the amount of \$33.30 on Tax Roll Account Number 17591720.

Carried.

182-09: Coady That Smoky Lake County cancel the November 1, 2009 Property Tax Levy Penalty in the amount of \$7.33 on Tax Roll Account Number 15601510 and in the amount of \$12.71 on Tax Roll Account Number 15601520 for a total amount of \$20.04.

Carried.

183-09: Orichowski That Smoky Lake County cancel the 2007 Property Tax Levy in the amount of \$58.17, the November 1, 2007 Property Tax Levy Penalty in the amount of \$5.82, and the March 1, 2008 Property Tax Levy Penalty in the amount of \$6.40 on Tax Roll Account Number 18591443.

Carried.

184-09: Coady That Smoky Lake County cancel the November 1, 2009 Property Tax Levy Penalty in the amount of \$96.97 on Tax Roll Account Number 19601612 and in the amount of \$39.78 on Tax Roll Account Number 19601610.

Carried.

185-09: Danyluk That Smoky Lake County cancel the November 1, 2009 Property Tax Levy Penalty in the amount of \$98.41 on Tax Roll Account Number 41440123.

Carried.

186-09: Bobocel That Smoky Lake County cancel the November 1, 2009 Property Tax Levy Penalty in the amount of \$62.44 on Tax Roll Account Number 12591430; in the amount of \$9.31 on Tax Roll Account Number 125921140; in the amount of \$5.94 on Tax Roll Account Number 12592130; in the amount of \$13.30 on Tax Roll Account Number 12592720; in the amount of \$9.41 for Tax Roll Account Number 112592730; in the amount of \$7.31 for Tax Roll Account Number 12592811; in the amount of \$31.74 on Tax Roll Account Number 12592840; in the amount of \$5.25 for Tax Roll Account Number 12592841; and in the amount of \$82.69 on Tax Roll Account Number 24100405, for a total amount of \$227.39.

Carried.

### **Joly, McCarthy & Dion**

187-09: Danyluk That the letter received from Joly, McCarthy & Dion, Chartered Accountants, dated November 16, 2009 in regards to the Audit Independence Letter for the 2009 Year-End Audit, be filed for information.

Carried.

188-09: Bobocel That the letter received from Joly, McCarthy & Dion, Chartered Accountants, dated November 15, 2009 in regards to the Scope of the Audit for the 2009 Year-End Audit, be filed for information.

Carried.

Doug Ponich, Public Works Manager entered the Council Chambers, time 11:10 a.m.

### **Budget Meetings**

189-09: Coady That County Council schedule **Budget Meetings** on Monday, **January 25, 2010** and on Tuesday, **February 9, 2010** at 10:00 a.m. to be held in the County Council Chambers.

Carried.

190-09: Bobocel That the Finance Manager's Report received by Brenda Adamson for the period of October 16, 2009 to November 26, 2009, be accepted and filed for information.

Carried.

### **Management Report: Public Works Manager 2010 DeWatering Project**

191-09: Coady That Smoky Lake County allocate in the 2010 Budget the amount not to exceed **\$325,000.00** toward the DeWatering Project and confirm the 2010 DeWatering Project be undertaken by **Location (1989) Cats Ltd.** for the cost of \$3.25 per tonne, as per the three-year Contract Agreement.

Carried.

**2010 Gravel Crushing**

192-09: Bobocel

That Smoky Lake County approve the 2010 Gravel Crushing to be undertaken by **Ferbey Sand & Gravel Ltd.** to crush approximately 115,000 tonnes of gravel for the following rates, as per the three-year Contract Agreement:

Class 20: ¾ inch at Unit Price of \$3.75/tonne

Class 25: 1 inch at Unit Price of \$3.68/tonne

Sand Elimination at Unit Price of \$1.52/tonne

not to exceed in the amount of **\$393,500.00.**

Carried.

**2009 Road Projects**

193-09: Danyluk

That Smoky Lake County's re-allocated 2009 Road Project R2964: Twp 610 between RR 170 - RR 163 for 3.25 miles for Year 2010 be cancelled and approve the Road Project MG1024: Twp 610 between RR 170 – RR 173 for 3 miles in the 2010 Road Project.

Carried.

**Public Works Management Report**

194-09: Danyluk

That the management report received for the period of November 25, 2009 to December 4, 2009 from Doug Ponich, Public Works Manager, be accepted and filed for information.

Carried.

11:40 a.m.

**9. Public Question and Answer Period:**

**No Public for the Public Question and Answer Period.**

Doug Ponich, Public Works Manager and Brenda Adamson, Finance Manager left the County Council Chambers, time 11:45 a.m.

**5. Issues for Information:**

**Reeve's Report**

Reeve Dareld Cholak presented the following report:

- **Letter:** Nolan Crouse, Mayor, City of St. Albert to the Honourable Mary Anne Jablonski, Minister of Seniors and Community Supports dated November 16, 2009 – Re: Reply to October 5, 2009 – Letter in regards to Housing Authorities and Senior Citizens Lodges.
- **Letter:** Honourable Mary Anne Jablonksi, Minister of Seniors and Community Supports to Nolan Crouse, Mayor, City of St. Albert, dated October 5, 2009.
- **Letter:** Stephen Mandel, Mayor, City of Edmonton, dated November 30, 2009 – Re: Edmonton's EXPO.
- Kalyna Country Performing Arts Association – Financial Support.
- Spedden Fish & Game: Financial Support.
- Corridor Communications Ltd.: progressing well. Addressing the Letter of Credit and grant access possibly end of January.
- Minister of Seniors will be visiting the Smoky Lake Bar-V-Nook Lodge next week.
- Issues will be addressed during the Committee Task Force and Board reporting.

**Kalyna Country Performing Arts Association**

195-09: Coady That Smoky Lake County donate in the amount of **\$200.00**, as per Policy to the Kalyna Country Performing Arts Association, as per letter received from Judy Taylor, President, Kalyna Country Performing Arts Association, dated November 5, 2009.

Carried.

**Spedden Fish & Game**

196-09: Bobocel That Smoky Lake County provide Door Prizes to the Spedden Fish & Game for the Valentines Supper and Silent Auction to be held on Saturday, February 13, 2010 at the Agriplex in Ashmont; and donate in the amount of **\$500.00**, as per Policy to support the children to attend a conservation camp at Narrow Lake, Alberta.

Carried.

197-09: Bobocel That the Reeve's report received, be accepted.

Carried.

**Committee Task Forces and Boards: Report**

**Alberta Care**

- No report.

**Alberta HUB**

- 2009 Fall General Meeting for HUB scheduled for December 11, 2009 to be hosted in the Smoky Lake at the Smoky Lake Inn at 10:00 a.m..

**Community Futures Corporation: St. Paul / Smoky Lake Region**

198-09: Bobocel That County Council go into an executive session to discuss the Community Futures Corporation: St. Paul / Smoky Lake Region for legal purposes, time 11:47 a.m.

Carried.

199-09: Danyluk That County Council go out of an executive session, time 12:05 p.m.

Carried.

**Corridor Communications Incorporated**

- No report – addressed during Reeve's Report.

**Meeting Recessed**

Meeting recessed for Lunch, time 12:06 p.m.

**Meeting Reconvene**

The meeting reconvened on a call to order by Reeve Dareld Cholak at 1:00 p.m. in the presence of all Council members, and in the presence of the Chief Administrative Officer, and the Assistant Chief Administrative Officer/Recording Secretary.

**5. Issues for Information:****Committee Task Forces and Boards: Report****Doctor Retention & Recruitment Committee**

- No report.

**Evergreen Regional Waste Management**

- Letter: Dennis Bergheim, Manager, dated November 23, 2009 – Re: Rate Increase Effective January 1, 2010.
- In the progress of preparing an 2010 Interim Budget.
- 2009 Financial Position: Deficit position, due to additional Licenses and Legal Fees associated with the Class “2” Designation.
- Waskatenau Transfer Station: Operation days. Village of Waskatenau deals with the Waskatenau Transfer Station and decisions are made by its Council.

**Family Community Support Services Committee**

- No report.

**Family-School Liaison Committee**

- Reviewing the 2009 Program Year.
- Caseload increased by three.
- Approved the 2010 Budget.
- Letters will be sent to respective partners – Re: Funding Increase.

**Fire and Rescue Committee****Vilna:**

- No report.

**Waskatenau:**

- No report.

**Smoky Lake:**

- Smoky Lake Fire Department Christmas Party on December 12, 2009 at the Smoky Lake Complex.

**Government Liaison Committee**

- Member Advisory: Municipal Leadership on Climate Action – FCM’s Plans in the Lead Up to COP-15 in Copenhagen.

**Highway 28/63 Regional Water Group Steering Committee**

- Smoky Lake County hosted the Highway 28/63 Regional Water Services Commission Meeting and Christmas Dinner on November 26, 2009.
- Preliminary Costs reviewed.
- Next meeting is scheduled for Tuesday, January 5, 2010 at Waskatenau for 9:00 a.m.

**In-House Safety Committee**

- Meeting held on November 25, 2009.
- First Aid Training Course: 27 members from the Smoky Lake Fire Department and 32 members from the Vilna Fire Department.
- Crane Operations Training: All equipment certified.
- Scissor Lift Training: Gas Department Personnel to complete.
- Waskatenau Fire Department has completed the Air Brakes Course.
- Dave Kully: Can be an Instructor for Air Brakes Endorsement.
- External Audit: Barry Kissel, Auditor.

**Joint Economic Development Initiative (JEDI) Committee**

- Minutes: October 14, 2009.

**Municipal Planning Commission**

- No report.

**North East Muni-Corr Ltd.**

- No Report.

**Policy Committee**

- No report.

**R.C.M.P. Liaison Committee**

- Letter: D. J. Mitchell, Inspector, District Operations Officer, Royal Canadian Mounted Police, dated November 16, 2009 – Re: Thank You to Council for the time to meet with the members.

**Risk Control Management Committee**

- **Minutes:** Added Named Insured:
- **Smoky Lake Agricultural Society:**
  - August 10, 2009: Regular Meeting.
  - September 8, 2009: Regular Meeting.
  - October 5, 2009: Regular Meeting.
  - October 25, 2009: Financial Statement.
- **C.A.S.A: Community and School Association:**  
Minutes:
  - October 5, 2009: Annual General Meeting.
- **Smoky Lake Curling Club:**  
Minutes:
  - September 11, 2009: General Meeting.
- Correspondence: From Jubilee Insurance Program: Business Interruption Coverage Forms.

**Smoky Lake Agricultural Society**

- New Year Dance: Being advertised and Tickets are available.
- Jeanette Rosichuk: New Caterer.
- Clifford Nendze: Ice Arena Caretaker.
- Next Raffle: Honda Side-By-Side.
- Letters sent for sponsorship towards an Ice Re-surface: Zamboni and applying for a Community Initiative Program Grant. Ice Re-surface: Zamboni cost is approximately \$160,000.00.
- 2009 Financial: \$20,000.00 surplus.
- Total Renovation Costs: \$590,000.00 (\$295,000.00 Grants and \$295,000.00 Fund-Raising).

- Annual Meeting: No Change. Ed Boychuk, President, Nestor Rosichuk, Vice-President, Twila Bauman, Secretary-Treasurer. Cater: Jeanette Rosichuk, Ice Arena Caretaker: Clifford Nendze and Hall/Foyer and Concession: Happy Nest.
- All agreement stayed the same as in 2009.

#### **Smoky Lake Foundation**

- Organizational Meeting: No change.
- Smoky Lake Bar-V-Nook Lodge and Vilna Lodges have vacant.
  - Vilna Alzheimer's Unit: Full Occupancy.
  - Self-Contained Units – Full Occupancy.

#### **Smoky Lake Arts Retreat**

- No report.

#### **Victoria Settlement Advisory Committee**

- No report.

#### **Smoky Lake Heritage Board**

- No Minutes.

#### **Joint Municipalities**

- The next Joint Municipalities is scheduled for Tuesday, December 8, 2009 at the Vilna Cultural Centre to be hosted by the Village of Vilna.

#### **AAMD&C District 5**

- **Meeting:** For the meeting of the AAMD&C District 5 scheduled for January 4, 2010 at the Wainwright Communiplex hosted by the Municipal District of Wainwright.

200-09: Bobocel

That Smoky Lake County Council and Administration who can attend – attend the Alberta Association of Municipal Districts and Counties District No. 5 Meeting hosted by the Municipal District of Wainwright on Monday, January 4, 2010 at the Communiplex in Wainwright.

Carried.

201-09: Orichowski

That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

#### **6. Correspondence:**

202-09: Danyluk

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter:
  - November 12, 2009.
- b. Member Bulletin – November 12, 2009:
  - AAMDC Submits Position to the MLA Casino Review Committee.

- c. Member Bulletin – November 25, 2009:
  - AAMDC Announce 2009 Scholarship Winners.
- d. Member Bulletin – November 25, 2009:
  - Proposed Legislative Framework for In Situ Coal Development.
- e. Member Bulletin – November 25, 2009:
  - Second Annual Alberta Municipal Spending Watch Released.
- f. Member Bulletin – November 25, 2009:
  - Input Required: Commercial Vehicle Dimension and Weight Regulation Changes.
- g. Contact Newsletter:
  - November 26, 2009.
- h. Member Bulletin – November 26, 2009:
  - Rural Alberta Development Fund – Apply now until January 15, 2010.

Carried.

#### **Athabasca-Redwater PC Association**

203-09: Bobocel That Smoky Lake County Councillor Danyluk attend, on behalf of Council, the Athabasca-Redwater PC Association – Christmas Dinner with MLA Jeff Johnson and Honourable Mary Anne Jablonski on December 17, 2009 at the Thorhild Recreation Centre.

Carried.

#### **Northern Lights Library System**

204-09: Coady That the correspondence received from MaryAnn Mochulski, Board Member, Northern Lights Library System, dated November 18, 2009, entitled, “Northern Lights Library System Board Briefs – November 2009, Volume 6, Issue 4, be filed for information.

Carried.

#### **Brownlee LLP**

205-09: Coady That the correspondence received from Brownlee LLP in regards to a Emerging Trends in Municipal Law on February 11, 2010 in Edmonton at the Radisson Hotel, be filed for information.

Carried.

#### **Waskatenau Pre-school Association**

206-09: Coady That the letter received from Kim Kolybaba, President, Waskatenau Pre-school Association, dated October 26, 2009 request for funds to offset operation costs, be filed for information; Council’s action previously addressed issue on September 22, 2009.

Carried.

#### **Alberta Transportation**

207-09: Orichowski That the letter received from Honourable Luke Ouellette, Minister of Transportation, dated October 23, 2009 in regards to the Alberta Transportation’s 2008-09 Annual Report and Highlights available on Alberta Transportation Website, be filed for information.

Carried.

**AESO: Alberta Electric System Operator**

208-09: Coady That the letter received from David Erickson, President and Chief Executive Officer, AESO: Alberta Electric System Operator, dated October 19, 2009 in regards to Powering Albertans, be filed for information.

Carried.

**Alberta First.Com**

209-09: Bobocel That the letter received from the President of Alberta First.Com, dated November 23, 2009 regarding Notice to Alberta First.Com Members – the Board has agreed in principle to move toward dissolution of the organization, be filed for information.

Carried.

**Smoky Lake School of Dance Society**

210-09: Danyluk That Smoky Lake County accept the Smoky Lake School of Dance Society as an Additional Named Insured with Jubilee Insurance Agencies under the County's Insurance Umbrella; and execute all necessary policies.

Carried.

**Smoky Lake Fit'z Fitness Centre Association**

211-09: Bobocel That the letter received from Trevor Henry, Past President, Smoky Lake Fit'z Fitness Centre Association, dated December 2, 2009; seeking financial donation for Administration Costs, be filed for information.

Carried.

**Northern Lights Library System**

212-09: Coady That Smoky Lake County incorporate into the 2010 Budget the Northern Lights Library System 2010 Levy in the amount of \$22,162.56; as per letter received from Larry L. Tiedemann, Chairman, dated November 24, 2009.

Carried.

**North Saskatchewan Watershed Alliance**

213-09: Bobocel That the letter received from Jayme Nelson, Basin Planning Technician, Northern Saskatchewan Watershed Alliance, dated November 23, 2009 in regards to the Rural Municipal Watershed Planning Round Table held on December 10, 2009 from 9:30 a.m. to 5:00 p.m. at Strathcona County, be filed for information.

Carried.

**Mons Lake Community Association**

214-09: Danyluk That the newsletter letter received from the Mons Lake Community Association, entitled, "Mons Lake News", dated Fall 2009, be filed for information.

Carried.

**Alberta Treasury Board**

215-09: Danyluk That the letter received from Heather Kennedy, Assistant Deputy Minister, Alberta Treasury Board, dated November 17, 2009 in regards to the Oil Sands Sustainable Development – series of three workshops, be filed for information.

Carried.

**H.A. Kostash School**

216-09: Coady

That the letter received from Bruce Hinkley, Principal, H.A. Kostash School, dated October 23, 2009 in regards to School Scholarship donations, be filed for information.

Carried.

**Vilna Veselka Dance Club**

217-09: Bobocel

That the letter received from Barb Shapka, President, Vilna Veselka Dance Club, dated November 2, 2009 extending sincere thanks to the County for the generous donation, be filed for information.

Carried.

**Multiculturalism Award**

218-09: Orichowski

That Smoky Lake County advertise in the Grapevine the Multiculturalism Award for self-nominations to interested applicants, as per the correspondence received from Honourable Jason Kenney, P.C., M.P., Minister of Citizenship, Immigration and Multiculturalism in regards to nominations for individuals who contributed to Multiculturalism and Diversity in Canada.

Carried.

**Cancer Trail Ride**

219-09: Orichowski

That the letter received from Bobbi Wolbeck, Manager of Special Events and Community Liaison, Alberta Cancer Foundation, extending a thank you to the County for the donation to the Cancer Trail Ride, be filed for information.

Carried.

**C.A.S.A.: Community and School Association**

220-09: Bobocel

That Smoky Lake County take no action to the letters received from Nancy Senetza, Secretary, C.A.S.A.: Community and School Association, dated November 1, 2009 requesting financial assistance for the Science in Motion, Alberta Opera – Performing Arts, and Speaker for Water Color Painting; due to no funds available from the 2009 FCSS Budget.

Carried.

**Information Releases**

221-09: Bobocel

That the Information Releases, dated November 2009, be filed for Information.

Carried.

**Reading File**

No correspondence in the Reading File.

**Bills & Accounts:**

222-09: Danyluk

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

December 8, 2009		
Batch #	Cheque Numbers	Total of Batch
21319	24738 to 24748	\$ 27,621.84
21340	24749 to 24751	\$ 3,725.50
21356	24752 to 24764	\$ 139,007.88
21349	24765 to 24822	\$ 283,270.21

21386	24823 to 24857	\$ 53,746.25
21429	24858 to 24904	\$ 93,815.98
21434	24905	\$ 2,000.00
21462	24906 to 24933	\$ 31,787.26
21489	24934 to 24983	\$ 211,182.85
21519	24984 to 25014	\$ 49,977.62
21535	25015 to 25016	\$ 54,500.00
21541	25017 to 25031	\$ 131,026.89
<b>Total Cheques</b>		<b>\$ 1,081,662.28</b>
<b>Direct Debit Register</b>		
21210	Bank of Canada	\$ 2,050.00
21367	Smoky Lake County	\$ 138,254.77
21369	Bank of Canada	\$ 2,050.00
21392	Smoky Lake County	\$ 102,776.31
21543	Bank of Canada	\$ 2,050.00
21544	Smoky Lake County	\$ 141,043.73
21546	Smoky Lake County	\$ 93,264.84
<b>Total Direct Debits</b>		<b>\$ 481,489.65</b>
<b>Grand Total Bills and Accounts</b>		<b>\$ 1,563,151.93</b>

Carried.

**County Council Meetings**

223-09: Danyluk

That the next **County Council Meetings** be scheduled for Thursday, **January 21, 2010**; Thursday, **February 18, 2010**; Thursday, **March 25, 2010**; Thursday, **April 15, 2010**; Thursday, **May 20, 2010**; and on Thursday, **June 17, 2010** at 9:00 a.m. to be held at the County Council Chambers; and that the **County Council Departmental Operations Meeting** be scheduled for Monday, **March 1, 2010** at 10:00 a.m. to be held at the County Council Chambers; and that the **Industry Liaison Meeting** be scheduled for Monday, **March 1, 2010** at 1:00 p.m. in the County Council Chambers.

Carried.

**ADJOURNMENT:**

224-09: Coady

That this meeting be adjourned, time 1:35 p.m.

Carried.

\_\_\_\_\_  
REEVE

**S E A L**

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER