

**SMOKY LAKE COUNTY**

Minutes of the **County Council meeting** held on Friday, **January 16, 2009** at 9:15 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Cory Ollikka in the presence of the following persons:

		<u>A T T E N D A N C E</u>
		<u>Friday, January 16, 2009</u>
<u>Div. No.</u>	<u>Councilors(s)</u>	
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Barton Coady	Present
4	Lori Danyluk	Present
5	Cory Ollikka	Present
C.A.O.	Cary Smigerowsky	Present
Asst CAO/R.S	Lydia Cielin	Present
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2 Members of the Public in attendance.

Twila Bauman, Planning and Communications Manager entered the Council Chambers, time 9:15 a.m.

**2. Agenda:**

**Agenda**

186-09: Cholak

That the Agenda for Friday, January 16, 2009 County Council meeting, be adopted as amended:

**Addition(s):**

- 1. Executive Session: Labour and Legal.

Carried Unanimously.

**3. Minutes:**

**Minutes of December 15, 2008 - County Council Meeting**

187-09: Coady

That the minutes of the County Council Meeting held on Monday, December 15, 2008 be adopted.

Carried.

**Minutes of November 24, 2008 - County Council Committee of the Whole Meeting**

188-09: Bobocel

That the minutes of the County Council Committee of the Whole Meeting: Planning held on Monday, November 24, 2008 be adopted.

Carried.

**Minutes of September 15, 2008 and September 18, 2008 – Assessment Review Board**

189-09: Cholak

That the minutes of the Smoky Lake County Assessment Review Board held on Monday, September 15, 2008 and of the recessed meeting minutes held on Thursday, September 18, 2008, be received for information.

Carried.

**Bylaw No. 1179-08: Cancellation of Undeveloped Road Allowance: SW 03-59-19-W4**

190-09: Danyluk That **Bylaw No. 1179-08:** authorize the Municipal Council of Smoky Lake County **for the purpose of closing to Public Travel and Disposing of portions of a Public Highway hereby close and consolidate the unused portion of the Undeveloped Road Allowance within SW 03-59-19-W4**, be deferred for **SECOND and THIRD READING**; and that a Public Hearing be re-scheduled to Thursday, **February 19, 2009**.

Carried.

**2008 Annual Meeting**

191-09: Coady That Smoky Lake County schedule the 2008 Annual Report Public Forum Meeting to be held on Monday, May 4, 2009; and contract McCallum Printing to publish the 2008 Annual Report Booklets for the approximate cost of \$3,389.44 for 2500 booklets at 80 pages.

Carried.

**Smoky Lake Heritage Board**

192-09: Cholak That Smoky Lake County accept Mr. Grant Gillund's resignation as a member from the Smoky Lake Heritage Board, with regret; and advertise for nominations for the Smoky Lake Heritage Board, as per Bylaw.

Carried.

**Smoky Lake Region Heritage Survey & Inventory**

193-09: Ollikka That Smoky Lake County, pending the support of the Town of Smoky Lake, Village of Vilna and Village of Waskatenau; and thereby in partnership with these municipalities, apply to the Municipal Heritage Partnership Program for two years of 50% grant funding to complete a Smoky Lake Region Heritage Survey and Inventory Project, with the project total of \$120,000.00 per year.

Carried.

**Safety Codes Accredited Agency**

194-09: Bobocel That Smoky Lake County authorize the development for a Request for Proposal for Joint Accreditation Inspection Services Agency; and subsequently terminate the current Agreement with Alberta Permit Pro, after consultation with the Town of Smoky Lake, Village of Vilna and Village of Waskatenau.

Carried.

Twila Bauman, Planning and Communications Manager left the Council Chambers, time 10:25 a.m.

**5. Issues for Information:**

**Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of December 16, 2008 to January 15, 2009.

**Legislative / Governance:**

- Reviewed County policies relevant to interim operation prior to budget adoption.

**Administrative:**

- Gave a eulogy outlining John Jusypink's life as Agriculture Fieldman and Fire Chief.

- Chief Administrative Officer: Retirement.
- Monday morning management meetings – e-mailed to Councillors.
- Management is focused on being more visual to Council in providing information, e.g. maps.
- 2009 Minister’s Senior Service Awards – deadline for submissions is February 27, 2009.

**Financial:**

- Review of 2008 revenue & expenditures.
- 2009 Budget preparation: Municipal and Gas.
- Invoiced the Town of Smoky Lake - \$21,540.96 for gas correction through their meter South Town station.
- Review of 2009 Road Projects with Public Works.
- Discussion with Comptroller to budget monies from New Deal Grant and other A.M.R.

**Human Resources:**

- Discussion(s) with management about job completion and improving communication.

**Community:**

- Placement of Federal Commemorative Plaque Signage on Provincial Land at Victoria Settlement: Recommendation of Smoky Lake Heritage Board – Letter being prepared.
- Smoky Lake Heritage Board – Payment of mileage, meals, accommodations: \$2,818.54.

**Smoky Lake Heritage Board**

195-09: Cholak

That Smoky Lake County reimburse the Smoky Lake Heritage Board in the amount of **\$2,818.54** for the Board Members 2008 expenses, as per Bylaw 1143-06.

Carried.

**Chief Administrative Officer: Retirement**

196-09: Danyluk

That Smoky Lake County Council accept, with regret, the letter received from Mr. Cary Smigerowsky, Chief Administrative Officer, dated January 16, 2009; in regards to the Notice of Retirement, effective August 31, 2009.

Carried.

**Financial Update:**

As annexed to the minutes:

☞ No Financial Statement.

**Action List:**

☞ **County Council:** December 15, 2008.

197-09: Cholak

That the updated report for the period of December 16, 2008 to January 15, 2009 by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Tracy Rosichuk, Tax Clerk entered the Council Chambers, time 11:25 a.m.

**Comptroller: Report**

**Tax Penalty: Cancellation**

198-09: Coady That Smoky Lake County cancel the November 1, 2008 Tax Penalty for Tax Roll Account Number 41370111 in the amount of \$16.81.

Carried.

**Tax Penalty: Cancellation**

199-09: Bobocel That Smoky Lake County cancel the November 1, 2008 Tax Penalty for Tax Roll Account Number 19593640 in the amount of \$75.26.

Carried.

200-09: Coady That the Comptroller Report received by Tracy Rosichuk, Tax Clerk on for the period of December 16, 2008 to January 9, 2009, be accepted and filed for information.

Carried.

Tracy Rosichuk, Tax Clerk left the Council Chambers, time 11:45 a.m.

**Management Reports**

**Water, Wastewater & Waste Management Department Discussion**

↳ Spedden Water Treatment Plant – Building Plan.

**Spedden Water Treatment Plant**

201-09: Coady That the Water, Wastewater and Waste Management Manager provide cost estimates on the building plan of 32 feet x 36 feet dimensions of the Spedden Water Treatment Plant.

Carried.

202-09: Cholak That the management reports received for the period of December 16, 2008 to January 9, 2009 from Doug Ponich, Public Works Manager, Bob Novosiwsky, Public Works Foreman, Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer, Twila Bauman, Planning and Communications Manager, and Trevor Tychkowsky, Safety Officer; be accepted and filed for information.

Carried.

**5. Issues for Information:**

**Reeve’s Report**

Reeve Cory Ollikka presented the following report:

- Invitation to speak at the R.C.M.P. Depot in Regina – The Troop 17 Graduation Class. Inspected the Troop and presented the Keynote Address. This experience was a tremendous honour and excellent profile on Smoky Lake County’s endeavours.
- Congratulations to Council and Administration for attending and supporting this diplomatic mission. Flight was covered by the RCMP.

- I will endeavour with your permission to write a thank you letter to the Assistant Commissioner on behalf of the citizens and Council for the experience and opportunity for Smoky Lake County for the invitation to the R.C.M.P. Depot.
- Councillor Coady indicated that the Rural Alberta speech delivered by the Reeve was very well received and were more than impressed – a copy was asked by the members of the R.C.M.P.
- Councillor Bobocel stated that the Reeve represented the County in a very professional manner.
- Councillor Cholak stated that it is a very great honour to be invited. Thank you to Council.
- Councillor Danyluk stated this was an excellent experience to see the RCMP Training in Regina.
- Chief Administrative Officer thanked Councillor Coady for his liaison contacts, our County Flag was represented in Eupol, Afghanistan.
- The County Web-site will host a Photo Gallery when our County Flag is represented in other Countries.

203-09: Ollikka

That the Reeve’s report be accepted, as presented.

Carried.

**9. Public Question and Answer Period:**

**12:00 p.m. to 12:05 p.m.**

**Hank Holowaychuk**

Comment: On behalf of the Smoky Lake Fire Department, with all due respect, thanked the Chief Administrative Officer for all the years for his excellent and professional assistance provided to the department and members. The CAO has been a tremendous asset to the County and Community and will be missed.

204-09: Ollikka

Meeting recessed for Lunch, time 12:05 p.m.

Carried.

**Meeting Reconvene**

The meeting reconvened on a call to order by Reeve Cory Ollikka at 1:00 p.m. in the presence of all Council members, and in the presence of the Chief Administrative Officer, and the Assistant Chief Administrative Officer/Recording Secretary.

**7. Delegation:**

**Aspen View Regional Schools**

Present before County Council at 1:00 p.m. to 1:30 p.m. was Mr. Brian Bittof, Board Vice-Chair and Mr. Randy Uglanica, Board Member to present Council the profile of Aspen View Schools and the demographics of Aspen View. The delegation thanked Council for including the trustees for representation at the Joint Municipalities Meeting.

## Committee Task Forces and Boards: Report

### Alberta HUB

- No report.
- HUB Happening: Winter 2008 – Volume 1, Issue 3.

### Ambulance Committee

- No report.

### Community Futures Corporation: St. Paul / Smoky Lake Region

- Meeting held on January 14, 2009 in the Smoky Lake Office - Board Room.
- Discussion on the regional growth and expansion guide.
- Addressed the Food Branding Strategy - regionally.
- Discussed the Operation Work Plan for 2009-2010.
- National Convention at Collingwood, Ontario: Manager and Reeve and possibly one Board member will be attending.

### Evergreen Regional Waste Management

- Evergreen Regional Waste Management has received a 10 year approval December 30, 2008 to December 30, 2018 to construct, operate and reclaim a Regional Landfill Class 2 allowing to go over the 10,000 tonne threshold.
- Beaver River Waste Management Commission will start hauling to Evergreen Regional at the same tipping fee costs.
- Commission members increase costs: 11% includes the municipalities within Smoky Lake County region to offset the deficit.
- Addressed re-classification of staff and wages.
- Effective April 1, 2009: Non-member tipping fee increase from \$57.00 to \$80.00 per tonne.

### Family Community Support Services Committee

- No report.

### Family-School Liaison Committee

- Meeting scheduled for January 20, 2009 at 1:00 p.m.
- Budget will be addressed.

### Fire and Rescue Committee

#### Smoky Lake:

- Smoky Lake County and Town Fire and Rescue Committee Minutes: October 21, 2008.

#### Waskatenau:

- Meeting to be scheduled with the Waskatenau Fire Department to discuss 2009 Budget.

#### Vilna:

- Firemen's Ball – January 17, 2009 in Vilna.

### Smoky Lake Fire Department: 2009 Budget

205-09: Bobocel

That County Council defer the Smoky Lake Fire Department recommendations on the proposed 2009 Budget purchases amount of **\$ 42,765.00** towards **Personal Protective Equipment, Equipment and Supplies, Training Aids, OH & S Requirements, and Capital items** to the Budget Committee Meeting.

Carried.

**Smoky Lake Fire Department 2009 Budget: Training and Meeting Practices**

206-09: Cholak That County Council defer the Smoky Lake Fire Department recommendations on the proposed 2009 Budget for **Training and Meeting Practices** in the amount of \$ **35,000.00** to the Budget Committee Meeting.

Carried.

**Smoky Lake Fire Department: Training Policy**

207-09: Cholak That Smoky Lake County defer to the Smoky Lake Fire Department to address the issue to establish a Policy on Training Guidelines and Procedures within the department.

Carried.

**Hank Holowaychuk, Captain, Smoky Lake Fire Department**

Council gave permission for Hank Holowaychuk, Captain, Smoky Lake Fire Department to address Council.

**Update:** Transition the department is under going with their Acting Fire Chief resigning - to be addressed on January 27, 2009 at their Annual General Meeting.

**Government Liaison Committee**

- Reeve of County of Thorhild has been ill and in the hospital.

208-09: Ollikka That the Reeve on behalf of Smoky Lake County send get well wishes to the Reeve of the County of Thorhild.

Carried.

**Highway 28/63 Regional Water Group Steering Committee**

- Director's meeting scheduled for January 20, 2009 to be held in Smoky Lake at the Legion Hall at 9:30 a.m.

**In-House Safety Committee**

- In-House Safety Meeting held on December 16, 2008.
- Training continues: First Aid.
- Crane Operation: Chains are in and will be organizing the Course Training.
- Training for large trucks – Class 1 and 3: One employee.
- Chain Saw Training: In process now.
- Transportation of Dangerous Goods: Trained one Gas Department employee.
- Plow Truck Operators Course: Being offered now.
- Air Brake Course: To be organized.
- Rural Utilities Safety Association Convention on December 1 – 4, 2008: Four employees attended.

**Joint Economic Development Initiative (JEDI) Committee**

- Budget 2009.
- Smoky Lake Incentive Program (SLIP).
- Minutes: September 9, 2008.
- Minutes: October 8, 2008.

- Minutes: October 27, 2008.
- Minutes: November 6, 2008.
- Minutes: December 11, 2008.
- Conference: Growing Rural Tourism – Inspire & Innovate, in Camrose.

**Municipal Planning Commission**

- No report.

**Northern Care**

- No report.

**North East Muni-Corr Ltd.**

- Meeting scheduled with MLA Jeff Johnson to tour the Recreational trail on December 19, 2008 has been cancelled and will be re-scheduled.

**Policy Committee**

- No report.

**R.C.M.P. Liaison Committee**

- Addressed earlier during the meeting.

**Risk Control Management Committee**

- No report.

209-09: Ollikka

That a Risk Control Management Committee meeting be scheduled for Thursday, **February 5, 2009** at 10:00 a.m.

Carried.

**Smoky Lake Agricultural Society**

- Ag Society Raffle Winners – all outside the Smoky Lake Area.

**Smoky Lake Foundation**

- Meeting scheduled for January 20, 2009 at 1:30 p.m.

**Smoky Lake Arts Retreat**

- No report.

**Victoria Settlement Advisory Committee**

- No report.

**Smoky Lake Heritage Board**

- Minutes: November 12, 2008.

**Doctor Retention and Recruitment Committee**

- Concern: Doctor on-call. M.L.A. Jeff Johnson has talk to the Chairman of Alberta Health Service and is in the process of resolving the issue.

**Joint Municipalities**

- Meeting to be scheduled - hosted by Smoky Lake County.

210-09: Coady

That the next Joint Municipalities Meeting be scheduled for **March 16, 2009** to be held in Division Two, hosted by Smoky Lake County.

Carried.

211-09: Danyluk That the Committee Task Force and Board Reports presented by Councillors be accepted.

Carried.

**6. Correspondence:**

212-09: Coady That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter:
  - December 19, 2008.
- b. Contact Newsletter:
  - Special Feature – Rebuilding Canada.
- c. Contact Newsletter:
  - January 2, 2009.
- d. Contact Newsletter:
  - December 5, 2008.

Carried.

**Federation of Canadian Municipalities**

213-09: Cholak That County Council who can attend – attend the Federation of Canadian Municipalities 72<sup>nd</sup> Annual Conference and Municipal Expo on June 5 – 8, 2009 at Whistler, B.C.

Carried.

**Alberta Municipal Affairs**

214-09: Coady That the newsletter received from Alberta Municipal Affairs, dated December 2008, Number 9, entitled “Tangible Capital Assets Projects”, be filed for information.

Carried.

**Northern Lights Library System**

215-09: Danyluk That Smoky Lake County approve a levy increase for the Northern Lights Library Board in the amount of **\$.49** per capita; from current \$3.59 per capita to \$4.08 per capita, effective January 1, 2009; totaling the municipal levy for 2009 in the amount of **\$22,627.68**.

Carried.

**Smoky Lake Eagles Volleyball Team**

216-09: Cholak That Smoky Lake County take no action to the request for funding in the amount of **\$1,750.00** to the H.A. Kostash School, Smoky Lake Eagles Volleyball Team for five tournaments, as the request is not within the County Policy guidelines.

Carried.

**Alberta Development Officers Association**

217-09: Bobocel That the newsletter received from the Alberta Development Officers Association, dated December 2008, entitled “The Communicator”, be filed for information.

Carried.

**North Saskatchewan Watershed Alliance**

218-09: Cholak That County Council who can attend – attend the North Saskatchewan Watershed Alliance (NSWA) – Rural Municipal Watershed Planning Forum on February 10, 2009 at the Royal Executive Inn in Nisku.

Carried.

**Royal Canadian Mounted Police**

219-09: Coady That the newsletter received from the Royal Canadian Mounted Police – “K” Division dated December 2008, Issue No. 10. entitled, “Between the Lines...telling it like it is”, be filed for information.

Carried.

**Alberta Municipal Infrastructure Program**

220-09: Cholak That Administration make the necessary adjustments accordingly to the three-year road plan, as per letter received from Honourable Luke Ouellette, Minister of Transportation, dated December 9, 2009 in regards to the 2008 Alberta Municipal Infrastructure Program (AMIP) funding of acceptance.

Carried.

**Shell Canada**

221-09: Cholak That Smoky Lake County contact Shell Canada to request that an open house meeting providing public awareness be held within our County, and c.c. Resource Energy Conservation Board; as per the correspondence received from Stuart Wilson, Regulatory and Public Consultation Advisor, dated December 17, 2008 in regards to Shell Canada’s Proposed Plans for the Redwater Area: Carbon Dioxide Test Well Program in Preparation for a Carbon Dioxide Sequestration (Permanent Carbon Storage) Program located in Smoky Lake Shell Edwand 2-28-60-16.

Carried.

**Canada – Alberta Building Canada Fund**

222-09: Bobocel That County Council refer to management to review a screening criteria and propose project(s) to Council in regards to the correspondence received from Carol Beale, Federal Co-Chair, Canada-Alberta Building Canada Fund – Communities Component (BDF-CC) Agreement, dated January 5, 2009.

Carried.

**Information Releases**

223-09: Danyluk That the Information Releases, dated December 2008, be filed for Information.

Carried.

**Reading File**

224-09: Coady

That the correspondence in the Reading File, entitled, “North Central Alberta Child and Family Services Authority: 2007/2008 Annual Report”, be filed for information.

Carried.

**8. Executive Session:**

**Executive Session: Personnel**

225-09: Bobocel

That County Council go into an executive session to discuss a personnel issue, time 2:30 p.m.

Carried.

226-09: Coady

That County Council go out of an executive session, time 3:22 p.m.

Carried.

**Village of Vilna**

227-09: Coady

That Smoky Lake County take no action to the letter received from Carol Trider, Mayor, Village of Vilna, dated January 14, 2009 in regards to the request to contract Administrative support.

Carried.

**Bills & Accounts:**

228-09: Cholak

That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account be filed for information:

<b>January 16, 2009</b>		
<b>Batch #</b>	<b>Cheque Numbers</b>	<b>Total of Batch</b>
19868	22732	\$ 12,511.31
19885	22733 to 22770	\$ 79,074.60
19907	22771 to 22790	\$ 327,788.51
19952	22791 to 22865	\$ 288,979.12
19954	22866 to 22879	\$ 115,879.95
19986	22880	\$ 851.00
19993	22881	\$ 12,517.77
<b>Total</b>		<b>\$ 837,602.26</b>

Carried.

**County Council Meetings**

229-09: Danyluk

That the next **County Council Meetings** be scheduled for Thursday, **February 19, 2009**; Tuesday, **March 17, 2009**; and Thursday, **April 16, 2009** at 9:00 a.m. to be held at the County Council Chambers; and that the **County Council Departmental Operations Meetings** be scheduled for Tuesday, **February 17, 2009** and Thursday, **April 9, 2009** to be held at 1:00 p.m. to be held at the County Council Chambers; and that the **County Council Budget Meetings** be scheduled for Monday, **March 9, 2009** at 1:00 p.m. and Tuesday, **March 10, 2009** at 9:00 a.m. to be held at the County Council Chambers.

Carried.

**ADJOURNMENT:**

230-09: Coady

That this meeting be adjourned, time 3:45 p.m.

Carried.

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REEVE

**S E A L**

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CHIEF ADMINISTRATIVE OFFICER