

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting Budget Meeting** held on Thursday, **November 12, 2009** at 9:00 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve Mr. Dareld Cholak in the presence of the following persons:

<u>A T T E N D A N C E</u>		
<u>Div. No.</u>	<u>Councilors(s)</u>	<u>Thursday, November 12, 2009</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Barton Coady	Present
4	Lori Danyluk	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst CAO/R.S	Lydia Cielin	Present

Member of the Administrative Staff in attendance:

Brenda Adamson – Finance Manager	Present
Tracy Rosichuk – Tax Clerk	Present
Twila Bauman – Planning & Com. Manager	Present
Ed English – Peace Officer	Present
Doug Ponich – Public Works Manager	Present
Dave Kully – Shop Foreman	Present
Bob Novosiwsky – Asst. Public Works Manager	Present
John Malysh – Natural Gas Manager	Present
Dave Franchuk – W.W.W. Manager	Present
Scott Franchuk – Ag Fieldman/Fire Chief	Present
Trevor Tychkowsky – Safety Officer	Present
Carole Dowhaniuk - Road Projects Clerk	Present

Agenda:

Agenda

125-09: Coady

That the Agenda for Thursday, November 12, 2009 County Council Budget Meeting, be adopted, as presented.

Carried Unanimously.

Minutes:

No minutes.

4. Issues for Decision:

Capital Asset Budget 2010 – 2014

Discussion

Discussion was held with County Council and Administration on the review of the proposed Five-year Capital Asset Budget: 2010 - 2014.

- **Administration**
- **Fire Protection**
- **Enforcement Services**
- **Public Works Department**

Discussion:

- 14M 2009 Grader

126-09: Bobocel

That Smoky Lake County purchase a 14M 2009 Grader from Finning Canada not to exceed the amount of **\$428,500.00** plus G.S.T.; and the delivery date to be January 2010.

Carried.

Policy 03-18-06: Three-Year Road Plan

Public Works Department

Discussion Discussion were held with County Council and Administration on the review of the proposed on Policy 03-18-06: Three-Year Road Plan:

- **2009 Completed Projects**
- **Road Projects: Year 2010 – 2012**
- **Gravelling: Year 2010 – 2012**
- **DeWatering**

Policy Statement No. 03-25-04: Sale of Gravel or Sand

127-09: Bobocel That **Policy No. 03-25-04** entitled **Sale of Gravel or Sand**, be amended:

Purpose:	To provide a guideline for the sale Gravel or Sand material.	
Policy Statement and Guidelines:		
The County will sell on an annual basis the equivalent of a maximum 125 tonnes total per resident household of Gravel and/or Sand material to be used within the Smoky Lake County boundaries.		
1. At the current commodity price of royalty, crushing cost, reclamation, loading, and hauling:		
GRAVEL		
Per Tonne	Ratepayers	Others
Royalty	\$ 4.00	\$ 5.00
Crushing Cost	\$ 6.00	\$ 6.00
Reclamation	\$ 2.00	\$ 2.00
Loading	\$ 0.00	\$ 1.00
Hauling	\$ 8.00 or \$ 5.00	
TOTAL	Tandem: \$20.00 Belly Dump: \$17.00	\$ 14.00
SAND		
Per Tonne	Ratepayers	Others
Royalty	\$ 2.00	\$ 3.00
Reclamation	\$ 2.00	\$ 2.00
Loading	\$ 0.00	\$ 1.00
Hauling	\$ 8.00 or \$ 5.00	
TOTAL	Tandem: \$12.00 Belly Dump: \$ 9.00	\$ 6.00
2. The County will haul the material at the current uniform price.		
3. The County may sell twice the annual basis material to a resident household for a special project at the discretionary decision of the Public Works Manager. However, any amounts above the 125 tonnes shall be at a rate of 30% higher than the current price charged for the first 125 tonnes.		
4. Larger quantities of material purchases by others within the Smoky Lake County boundaries may require the decision of the Chief Administrative Officer or Council.		
5. County projects of Gravel and Sand Hauling are first priority.		

Carried.

Grant Summary for 2010: Update

- **Administration:** Grants which are allocated to many different departments: Budgeted to receive 15% less than Year 2009.

► Municipal Sustainability Initiative:

Operating: 2010 – 2011	=	\$ 180,689
Capital: 2010 – 2011	=	\$ 354,670
Total	=	\$ 535,359

■ Protective Services:			
▶ <u>Municipal Sponsorship Grant:</u>			
Radio System for Fire Departments	=	\$	110,000
■ Public Works:			
▶ <u>Bridge Grants:</u>			
The Bridge Plan is being updated. Many of the Projects planned for 2009 are just being started now and will be deferred to 2010.			
▶ <u>Rural Transportation Grant:</u>	=	\$	376,140
▶ <u>Street Improvement Grant:</u>			
Bellis 2009 deferred to 2010	=	\$	14,733
Bellis 2010/2011	=	\$	<u>14,733</u>
Total	=	\$	29,466
▶ <u>New Deal for Cities & Communities:</u>			
2010 – 2011 Grant Allocation	=	\$	143,762
▶ <u>Resource Road/Special Grant:</u>			
Goodfish Lake Road	=	\$	800,000
Saddle Lake Road	=	\$	670,000
White Earth Road	=	\$	<u>1,500,000</u>
Total	=	\$	2,970,000
▶ <u>Alberta Municipal Infrastructure Grant:</u>	=	\$	352,665
▶ <u>Municipal Unconditional Grant:</u>	=	\$	8,818
Total Public Works	=	\$	3,880,851
■ Family and Community Support Services:			
Total FCSS Grant	=	\$	94,242
■ Agriculture Service Board:			
▶ <u>Agriculture Service Board:</u>	=	\$	150,000
▶ <u>AESA:</u>	=	\$	<u>72,553</u>
Total Agriculture Grants	=	\$	222,553
■ Parks and Recreation:			
▶ <u>STEP:</u>	=	\$	4,000
▶ <u>Community Facility Enhancement:</u>			
Applying for 1 Playground	=	\$	20,000
▶ <u>Hanmore / Island Lake:</u>	=	\$	<u>8,000</u>
Total Parks and Recreation	=	\$	32,000
TOTAL BUDGETED 2010 GRANTS	=	\$	4,874,252

128-09: Danyluk

That the 2010 Grant Summary update report presented to County Council, be filed for information.

Carried.

Reserve Summary Listing for 2010: Update

			Actual	Budgeted Decrease in Reserve Transfer to Operations	Budgeted Increase in Reserve Transfer from Operations	Budgeted Year-End Balance
Operating Reserves						
General	2009 Opening Balance		\$ 2,405,410.29			
	2008 Uncompleted Projects	- \$ 165,000.00				
	2009 Uncompleted Projects					
	2009 Municor Funds for Parks and Recreation	- \$ 29,819.00	- \$ 194,819.00			
			\$ 2,210,591.29	\$ 0.00	\$ 0.00	\$ 2,210,591.29
Capital Reserves						
	2005 Opening Balance		\$ 97,874.00	\$ 0.00	\$ 0.00	\$ 97,874.00
General	2009 Opening Balance		\$ 2,510,230.15			
	General Reserve Transfer	- \$ 85,000.00				
	2008 Parks & Rec	- \$ 27,863.00				
	2008 Enforcement Serv.	- \$ 12,815.00				
	2009 Council Approved transfer – defer to 2010	- \$ 50,000.00				
	2009 Projected Surplus	\$ 4,186.00	- \$ 171,492.00			
			\$ 2,338,738.15	\$ 0.00	\$ 0.00	\$ 2,338,738.15
Fire						
	2009 Opening Balance		\$ 455,000.00			
	Fire Truck Reserve	- \$ 312,000.00		\$ 308,500.00		
	Council Approved Transfer	- \$ 40,000.00				
	Council Approved Transfer	- \$ 200,000.00	- \$ 152,000.00		\$ 200,000.00	
			\$ 303,000.00	\$ 308,500.00	\$ 200,000.00	\$ 194,500.00
Regional Landfill						
	2009 Opening Balance		\$ 367,257.53			
	Regional Landfill Levy Transfer				\$ 113,500.00	
	Garbage Truck 2009 Balance	\$ 75,000.00			\$ 75,000.00	
	2009 Reserve – transfer by Council	\$ 101,210.00	\$ 366,706.00			
			\$ 733,963.53	\$ 0.00	\$ 188,500.00	\$ 922,463.53
Transportation						
	2009 Opening Balance		\$ 1,046,216.81			
	2008 Spedden Oiling	- \$ 3,645.22				
	Range Road 124	- \$ 55,833.06				
	Project P15	- \$ 95,360.53				
	Council Approved Transfer	- \$ 100,000.00				
	Hydro Axe	\$ 150,000.00	- \$ 104,838.81	\$ 100,000.00		
			\$ 941,378.00	\$ 100,000.00	\$ 0.00	\$ 841,378.00
Road Development						
	2009 Opening Balance		\$ 133,566.71			
	Gravel Aggregate Tax		\$ 0.00			
			\$ 133,566.71	\$ 0.00	\$ 0.00	\$ 133,566.71
Gravel Pit Reclamation						
	2009 Opening Balance		\$ 212,729.00			
	2009 Sale of Gravel	\$ 13,000.00				
	2010 Sale of Gravel		\$ 13,000.00			
			\$ 225,729.00	\$ 0.00	\$ 0.00	\$ 225,729.00
Gravel Pit Development						
	2009 Opening Balance		\$ 148,380.00			
	2009 Sale of Gravel	\$ 27,000.00				
	2010 Sale of Gravel		\$ 27,000.00		\$ 27,000.00	
			\$ 175,380.00	\$ 0.00	\$ 27,000.00	\$ 202,380.00
Connectivity						
	2009 Opening Balance		\$ 440,000.00			
	2008 Council Approved	- \$ 299,000.00	- \$ 299,000.00			
			\$ 141,000.00	\$ 0.00	\$ 0.00	\$ 141,000.00
Street Sweeper						
	2009 Opening Balance		\$ 4,908.01			
	2008 Transfer Surplus from Rental		\$ 0.00			
			\$ 4,908.01	\$ 0.00	\$ 0.00	\$ 4,908.01
Resort Road Stabilization						
	2009 Opening Balance		\$ 97,349.89			
	2009 Reserve Transfer (MSI)	\$ 100,000.00	\$ 100,000.00			
	Must be used 2013/2014		\$ 197,349.89	\$ 0.00	\$ 0.00	\$ 197,349.89

			Actual	Budgeted Decrease in Reserve Transfer to Operations	Budgeted Increase in Reserve Transfer from Operations	Budgeted Year-End Balance
Resort Paving						
	2009 Opening Balance		\$ 162,319.00			
	Reserve Transfer (MSI)		\$ 0.00			
	Must be used 2013		\$ 162,319.00	\$ 0.00	\$ 0.00	\$ 162,319.00
Regional Water Line						
	2009 Opening Balance		\$ 224,943.00			
	Reserve Transfer (MSI)					
	Transfer	\$250,000.00	\$ 250,000.00		\$ 250,000.00	
			\$ 474,943.00	\$ 0.00	\$ 250,000.00	\$ 724,943.00
			\$ 8,140,740.58	\$ 408,500.00	\$ 665,500.00	\$ 8,397,740.58
			Actual 2009	Budgeted Decrease in Reserve Transfer to Operations	Budgeted Increase in Reserve Transfer from Operations	Budgeted Year-End Balance
General Gas Reserve						
	2009 Opening Balance		\$ 247,566.28			
			\$ 247,566.28	\$ 0.00	\$ 0.00	\$ 247,566.28

129-09: Bobocel That the 2010 Reserve Summary Listing update report presented to County Council, be filed for information.

Carried.

Policy 03-18-06: Three-Year Road Plan

130-09: Danyluk That the Three-Year Road Plan on the 2009 Completed Projects, Road Projects for Year 2010-2012, Graveling for Year 2010-2012, and DeWatering report presented to County Council, be filed for information.

Carried.

Doug Ponich, Public Works Manager and Bob Novosiwsky, Assistant Public Works Manager left the Council Chambers, time 11:45 a.m.

Capital Asset Budget 2010 – 2014

Discussion Discussion was held with County Council and Administration on the review of the proposed Five-year Capital Asset Budget: 2010 - 2014.

- **Agricultural Services**
- **Planning Services**

Twila Bauman, Planning and Communications Manager left the Council Chambers, time 12:10 p.m.

- **Parks and Recreation Services**
- **Water and Wastewater Services**
- **Natural Gas**

Ed English, Peace Officer; Dave Kully, Shop Foreman; John Malysh, Natural Gas Manager; Dave Franchuk, Water, Wastewater and Waste Management Manager; Scott Franchuk, Agricultural Fieldman/Fire Chief; Trevor Tychowsky, Safety Officer; and Carole Dowhaniuk, Road Projects Clerk left the Council Chambers, time 12:50 p.m..

Policy Statement No. 02-16-01: Infectious Disease Management Plan

Distributed to County Council to review was Policy Statement No. 02-16-01: Infectious Disease Management Plan. Policy to be addressed at the next Departmental Operations Meeting scheduled for November 24, 2009.

Cost of Living: Management

131-09: Coady That County Council go into an executive session to discuss a County personnel issues, time 1:05 p.m.

Carried.

Lydia Cielin, Assistant Chief Administrative Officer, Brenda Adamson, Finance Manager, and Tracy Rosichuk, Tax Clerk left the Council Chambers, time 1:05 p.m.

132-09: Danyluk That County Council go out of an executive session, time 1:18 p.m.

Carried.

Lydia Cielin, Assistant Chief Administrative Officer entered the Council Chambers, time 1:19 p.m.

133-09: Danyluk That Smoky Lake County Management not receive a Cost-of-Living Allowance for Year 2010.

Carried.

Scotford Aggregates Ltd.

134-09: Bobocel That the Chief Administrative Officer write a letter to Mr. Ron Berg, Owner, Scotford Aggregates Ltd. to remove abandoned pile of material from the White Earth Gravel Pit by February 28, 2010.

Carried.

Committee of the Whole: Multi-Use Trail Meeting

135-09: Coady That the **Committee of the Whole: Multi-Use Trail Meeting** scheduled for Tuesday, **November 24, 2009** be moved to 9:00 a.m. and that the meeting be held at 11:00 a.m. with the adjacent landowners and interested public to be held at the County Council Chambers to address the Multi-Use Trail proposed with the Smoky Lake Trail Twisters.

Carried.

ADJOURNMENT:

136-09: Bobocel That this meeting be adjourned, time 1:25 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER