



SMOKY LAKE COUNTY COUNCIL MEETING AGENDA

Thursday, September 7, 2023 at 9:00 a.m.

Virtual - Meeting ID: 221383663

<https://video.businessconnect.telus.com/join/221383663>

And with Council physically present in the County Council Chambers, Smoky Lake.

- 1) Call to Order
- 2) Adoption of Agenda
- 3) Adoption of Minutes
 - 1) County Council Meeting – August 23, 2023
- 4) Delegation
- 5) Public Hearing (*Council Meeting Recessed and undertaken on a Separate Agenda*) - **N/A**

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.

- 6) Municipal Planning Commission (*Council Meeting Recessed and undertaken on a Separate Agenda*) - **N/A**
- 7) Business – Requests for Decisions
 - 1) Private Donation Made to CN Station
 - 2) Power Up North Conference
 - 3) NE Muni-Corr ATV Ride – Request for Assistance
 - 4) 2023 Financial Plan
 - 5) Tax Sale
 - 6) Sponsorship Request -Smoky Lake Pumpkin Growers -*To be handed out at meeting*
 - 7) Responsibility for Municipal Streetlights – Village of Waskatenau
 - 8) Enterprise Fleet Management Inc. Leases
 - 9) Surplus Equipment Bids
 - 10) Dust Suppression
- 8) CAO Report - **N/A**
- 9) Council Committee Reports- **N/A**
 - 1) Division One
 - 2) Division Two
 - 3) Division Three
 - 4) Division Four - **Reeve**
 - 5) Division Five
- 10) Correspondence
 - 1) Email – Cora Roberts, Advanced Education – CALP Funding
 - 2) Veterans Memorial Highway Brochure

11) Information Release

12) Financial Reports- *N/A*

- 1) Budget to Actual
- 2) Financial Statement
- 3) Cheque Register

13) Next Meeting

- 1) Schedule a County Road Tour

14) In Camera

15) Adjournment

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Wednesday, **August 23, 2023**, at 9:17 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Wednesday, Aug. 23, 2023</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers until 9:40 a.m. & then Virtually Present with connectivity issues throughout the meeting
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Vacant	N/A
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

Observers in Attendance Upon Call to Order:

Communications Officer	Evonne Zukiwski	Virtually Present
Ag. Fieldman	Carliegh Danyluk	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Public Works Manager	Christopher Minailo	Present in Chambers
Public	3 Members	Virtually Present
Media	N/A	Absent
Delegation	Nature Canada	Virtually Present
Delegation	Sgt. Anita Doktor	Present in Chambers

2. Agenda:

805-23: Fenerty That the Smoky Lake County Council Meeting Agenda for Wednesday, August 23, 2023, be adopted, as amended:

- Deletions:
4.3 Delegation: Juanita Marois, Metis Crossing.
7.4 Alberta Community Partnership (ACP) Grant Application.

- Additions:
1. N.E. Muni-Corr ATV Ride - Request for Assistance.

Carried Unanimously.

3. Minutes:

Minutes of July 20, 2023 – Special County Council with Town of Smoky Lake
806-23: Gawalko That the minutes of the **Smoky Lake County Special County Council combined with Town of Smoky Lake Special Council Meeting** held on Thursday, July 20, 2023, be adopted as presented.

Carried.

Minutes of August 3, 2023 – Regular County Council Meeting
807-23: Fenerty That the minutes of the **Smoky Lake County Regular County Council Meeting** held on Thursday, August 3, 2023, be adopted as presented.

Carried.

4. Delegations:

Nature Canada – Autumn Jordan, Urban Nature Organizer

Virtually present before Council from 9:20 a.m. to 9:34 a.m. was Autumn Jordan, Urban Nature Organizer for Nature Canada, to present information to promote acquiring Bird Friendly Certification, including but not limited to the following points:

- Nature Canada has developed a certification standard to certify eligible cities as Bird Friendly Cities, to recognize and celebrate the contributions they have made to save bird lives in their municipalities.
- Certification is a badge of honor and a source of community pride. It tells the world that your municipality does things to help birds and reverse their declines in your own backyard.

Nature Canada – Bird Friendly Municipality

808-23: Fenerty

That the presentation received by Smoky Lake County from the Delegation: Autumn Jordan, Urban Nature Organizer with Nature Canada, providing awareness in respect to Nature Canada's Bird Friendly Certification, on August 23, 2023, be accepted for information.

Carried.

Smoky Lake RCMP Detachment Commander: Sgt. Anita Doktor

Present before Council from 9:35 a.m. to 9:52 a.m. was the Smoky Lake RCMP Detachment Commander: Anita Doktor, to provide verbal information, including but not limited to the following points:

- Comparing April to June statistics from 2019 and 2023, crime down this quarter.
- Promotion continues for utilizing the "Alberta RCMP" smart phone application, (a web-based communication platform for RCMP officers to fan out real-time alerts to community members) that allows access to the RAVE Community Watch Advisory.
- Coffee with a Cop sessions continue to increase exposure.
- Celebrating RCMP 150 Years on September 7, 2023.

Smoky Lake RCMP Detachment

809-23: Serben

That the verbal report received by Smoky Lake County from the Delegation: Sgt. Anita Doktor, Smoky Lake RCMP Detachment Commander, on August 23, 2023, be accepted for information.

Carried.

Executive Session:

Personnel Issue: Public Works Staff

810-23: Gawalko

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: Public Works Staff, under the authority of the FOIP Act Section 17: Third party personal privacy, in the physical and virtual presence of all Council, Interim Chief Administrative Officer, Finance Manager, Public Works Manager, Planning & Development Manager, Planning Technician, and Executive Services Clerk, time 10:27 a.m.

Carried.

811-23: Fenerty

That Smoky Lake County Council go out of Executive Session, time 10:55 a.m.

Carried.

Town of Smoky Lake Resident - Jarret Dyrbye

812-23: Gawalko

That Smoky Lake County acknowledge the correspondence received from Town of Smoky Lake resident: Jarret Dyrbye, dated June 1, 2023, titled: "Minor verbal altercation incident", is beyond the scope of the County's jurisdiction and defer the matter to the RCMP; and recommend Public Works personnel and equipment utilize the west side access of the Public Works Shop yard as much as possible.

Carried.

Chris Minailo, Public Works Manager, left Council Chambers 11:00 a.m.

5. Public Hearing:

Nil.

6. Municipal Planning Commission:

Nil.

7. Request for Decision:

Bylaw No. 1450-23: Physicians and Health Care Professionals Committee

813-23: Fenerty

That Smoky Lake County **Bylaw No. 1450-23: Physicians and Health Care Professionals Committee**, for the purpose of establishing a committee for retaining and attracting physicians, veterinarians, nurses, dentists, pharmacists, physiotherapists, and other health care professionals in the Smoky Lake Region, be given **FIRST READING** as amended to reflect an extended timeframe for review from a period of five years to seven years.

Carried.

Moved by Councillor Serben that Smoky Lake County **Bylaw No. 1450-23: Physicians and Health Care Professionals Committee**, for the purpose of establishing a committee for retaining and attracting physicians, veterinarians, nurses, dentists, pharmacists, physiotherapists, and other health care professionals in the Smoky Lake Region, be given **SECOND READING**.

Carried.

Moved By Councillor Gawalko that Smoky Lake County Council give **unanimous consent for permission for Third Reading** to **Bylaw No. 1450-23: Physicians and Health Care Professionals Committee**, for the purpose of establishing a committee for retaining and attracting physicians, veterinarians, nurses, dentists, pharmacists, physiotherapists, and other health care professionals in the Smoky Lake Region.

Carried Unanimously.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1450-23: Physicians and Health Care Professionals Committee**, for the purpose of establishing a committee for retaining and attracting physicians, veterinarians, nurses, dentists, pharmacists, physiotherapists and other health care professionals in the Smoky Lake Region, be given **THIRD & FINAL READING**, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 05-05-03: Physicians & Health Care Professionals Committee: Terms of Reference

814-23: Fenerty

That Smoky Lake County Policy Statement No. 05-05-03: Physicians & Health Care Professionals Committee: Terms of Reference, be amended:

Title: Physicians and Health Care Professionals Committee: Terms of Reference		Policy No.: 05-03
Section: 05	Code: P-S	Page No.: 1 of 1
Legislation Reference:		Alberta Provincial Statutes
Purpose:	Attraction and retention for Physicians and Health Care Professionals is a committee established by County Council under the Public Health & Welfare Services . Joint Committee of all municipalities within Smoky Lake County. Appointment confirmed at County Organizational Meeting.	
Policy Statement and Guidelines:		
1. MEMBERSHIP: 1.1 Reeve is appointed as member. 1.2 Deputy Reeve is appointed as an alternate.		
2. MANDATE: 2.1 To act plan and implement an integrated approach to attract and retain Physicians, Veterinarians, Nurses, Dentists, Pharmacists, Physiotherapists and other Health Care Professionals to the Smoky Lake Region. 2.2 To liaise with Health Care Professionals for strategic advice and expertise among the community stakeholders and advocate the Provincial Government and Regional Health Authority to take more responsibility for the attraction and retention of Physicians, Veterinarians, Nurses, Dentists, Pharmacists, Physiotherapists and other Health Care Professionals in small rural areas.		
3. COMMITTEE: TERMS OF REFERENCE: 3.1 The Committee Terms of Reference is as outlined in Bylaw No. 1450-23: ESTABLISHING A PHYSICIANS AND HEALTH CARE PROFESSIONALS COMMITTEE FOR ATTRACTION AND RETENTION OF PHYSICIANS, VETERINARIANS, NURSES, DENTISTS, PHARMACISTS, PHYSIOTHERAPISTS AND OTHER HEALTH CARE PROFESSIONALS IN THE REGION.		

Carried.

Bordering on Disaster Conference

815-23: Halisky

That Smoky Lake County Councillor Linda Fenerty and relevant Staff that can attend – attend the 2023 Bordering on Disaster Conference, scheduled for September 13 to 14, 2023, at the Lloydminster Agricultural Exhibition Association, 5521 49 Avenue, Lloydminster, Saskatchewan.

Carried.

Smoky Lake Community Daycare Cooperative – Additional Named Insured (ANI)

816-23: Gawalko

That Smoky Lake County remove the Smoky Lake Community Daycare Cooperative, as an Additional Named Insured (ANI) with RMA Insurance Agencies under the County’s Insurance Umbrella, in accordance with County Policy Statement No. 14-B.01-02: Insurance Application for Non-Profit Community Organizations, as the Daycare Cooperative is no longer a Non-Profit Organization.

Carried.

County-Owned Lands Public Land Sale Tender

817-23: Gawalko

That Smoky Lake County Council **defer** a Public Land Sale Tender, to a future date after determining a fair minimum bid price based on information from the County Assessors and also explore where the said tender shall be advertised for maximum reach.

Carried.

Policy Statement No. 61-08-01: Regional Engineering and Design Standards (REDS)
818-23: Fenerty That Smoky Lake County Policy Statement No. 61-08-01: Regional Engineering and Design Standards (REDS), be adopted:

Title: Regional Engineering Design Standards (REDS)		Policy No.: 08-01
Section: 61	Code: P-I	Page No.: 1 of 17 E
Legislation Reference: Municipal Government Act, R.S.A. 2000, Chapter M-26, Part 17		
Purpose:	To implement a policy that establishes minimum acceptable Regional design standards and criteria for the preparation and submission of plans and specifications for the orderly and satisfactory development of subdivisions and other municipal services within the County.	

Policy Statement and Guidelines:	
1. STATEMENT:	
1.1	Smoky Lake County recognizes that prospective developers require clarity with respect to minimum subdivision design criteria and municipal servicing requirements.
1.2	Smoky Lake County will provide certainty to prospective developers with respect to minimum subdivision design criteria and municipal servicing standards and specifications in a clear and transparent manner.
1.3	Smoky Lake County will provide a consistent approach with respect to minimum subdivision design criteria and municipal servicing standards and to align its servicing standards and specifications with its regional municipal partners.
1.4	Smoky Lake County has developed these standards and specifications collaboratively with its regional municipal partners, and has developed the standards in a manner that encourages good engineering and construction practices.
1.5	These standards and specifications are intended to serve as the minimum allowable levels to which the improvements discussed are to be built, and to enable standardization throughout the County.
2. PROCEDURES:	
2.1	The Regional Engineering Design Standards (REDS) SCHEDULE "A" will be updated periodically as needed, at the sole discretion of the County.
2.2	The CAO or designate is hereby authorized to make amendments to the REDS as deemed necessary.
2.3	No deviation or variance from the REDS shall be permitted without the expressed written consent of Smoky Lake County.
2.4	The use of the REDS is intended for general information only. Detailed specifications and guidelines for projects with the County will be determined by the County on a site-specific basis at the time of development.
2.5	In the event of conflicting specifications, the CAO or designate shall be the sole authority in determining all approved specifications.

Title: Regional Engineering Design Standards (REDS)		Policy No.: 08-01
Section: 61	Code: P-I	Page No.: 2 of 8
Policy Statement and Guidelines:		
2.6	A copy of the REDS manual may be obtained on the County website at www.smokylakecounty.ab.ca .	
2.7	Hard copies of the REDS manual may be obtained at the County office at the price specified in the Planning and Development Fees Bylaw, as amended.	



(Please note: the complete 500-Page Schedule “A” is not pictured here in these minutes.)

Carried.

11:30 to 11:35 a.m.

Public Question and Answer Period:

Question from Eddy Huk, President of Spedden Hall:

- In respect to requesting donations to keep the hall operating, thank you for the \$2,000, but why did Stry Hall get \$2,600?

Answer from Brenda Adamson, Finance Manager:

- The funds provided to Stry Hall was allocated from Municipal Sustainability Initiative (MSI) funds and those MSI funds have been use up, so there was only “Grants to Individuals & Organizations” budget funds left.

Comment from Lorne Halisky, Reeve:

- A good time to come back to us would be in the fall when we are creating the budget.

Sponsor RMA Resolution - Modern Sport Fishing Regulations Supporting Ecosystems, Rural Tourism, Quality of Life, and Economic Development

819-23: Fenerty

That Smoky Lake County sponsor the following resolution to be considered at the Rural Municipalities of Alberta (RMA) Fall 2023 Convention, subject to a second from another RMA municipal member to fulfill a district level endorsement, titled: “Modern Sport Fishing Regulations Supporting Ecosystems, Rural Tourism, Quality of Life, and Economic Development”:

WHEREAS angling is an enjoyable pastime shared by many residents, as well as visitors to this Province and rural communities; and

WHEREAS nearly ten years have lapsed since, Alberta released the latest Fish Conservation and Management Strategy for Alberta in 2014; and

WHEREAS sportfishing in Cold Lake requires either an Alberta Sportfishing License for the Alberta portions, or a Saskatchewan Angling License for the Saskatchewan portions; and

WHEREAS currently, only spears propelled by spring, elastic, compressed gas, or muscular power are permitted, and they may only be utilized by persons who are swimming, and spears or bows cannot be used to harvest any trout, mountain whitefish, Arctic grayling, lake sturgeon, walleye, or northern pike anywhere in Alberta; and

WHEREAS Alberta has made strides in its ability to manage and monitor fish populations and species at risk, as well as enforce angling regulations on a site-specific basis; and

WHEREAS an increasing number of tour operators are interested in expanding or innovating in this space;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to review, modernize, and advance its Sportfishing Regulations, including but not necessarily limited to catch limits, spear/bowfishing, and seeking to implement and achieve more nuanced and site-specific measures for the purposes of supporting ecosystems, rural tourism, quality of life, and economic development,

AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to collaborate with the Province of Saskatchewan on innovating, harmonizing, and collaborating on the same;

AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta specifically lobby the Ministries of Alberta Tourism and Sport, Alberta Forestry and Parks, and especially Alberta Environment and Protected Areas (including the Division of Fish and Wildlife Stewardship) to continue public education on sustainable angling.

Carried.

Sponsor RMA Resolution - Post-COVID Bridging Supports for Small and Medium-sized Community Halls and Facilities
820-23: Gawalko

That Smoky Lake County sponsor the following resolution to be considered at the Rural Municipalities of Alberta (RMA) Fall 2023 Convention, subject to a second from another RMA municipal member to fulfill a district level endorsement, titled: “Post-COVID Bridging Supports for Small and Medium-sized Community Halls and Facilities”:

WHEREAS the global COVID-19 Pandemic disrupted most if not all aspects of civic society for more than two years, and continues to reverberate across our rural communities including volunteer organizations; and

WHEREAS small and medium-sized community halls and facilities form a bedrock of the fabric of our rural communities; and

WHEREAS small and medium-sized community halls and facilities serve as gathering-places, cultural centers, youth and family hubs, evacuee reception and emergency operations centers; and

WHEREAS small and medium-sized community halls and facilities are confronted with an existential challenge as they seek to rebuild and return to sustainability in a post-COVID world; and

WHEREAS many rural municipalities simply lack the capacity to single-handedly shoulder the burden of bridging supports for these facilities and groups;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to re-double and enhance its efforts and investments to ensure these key assets do not disappear from the landscape,

AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta lobby the Ministries of Municipal Affairs, Seniors, Community and Social Services, and Service Alberta and Red Tape Reduction, in achieving the same.

Carried.

8. Interim Chief Administrative Officer’s Report:

Chief Administrative Officer - Report Period: July 1, 2023 – August 16, 2023			
LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
<div>■ Village of Waskatenau: Letter dated July 31, 2023 – Expressing interest in the lands described as the Former Waskatenau Nuisance Grounds in Smoky Lake County (SE 16-59-19-W4).</div> <div>Planning and Development Department replied by email informing the County sold the property.</div> <div>L-1: Letter</div> <div>Recommendation: That Smoky Lake County approve action taken by administration in responding to the letter received from Village of Waskatenau dated July 31, 2023, expressing interest to purchase the Former Waskatenau Nuisance Grounds in Smoky Lake County (SE 16-59-19-W4) by email on August 8, 2023 indicating property was sold.</div>	July 31		August 8
ADMINISTRATIVE			
Projects	Date In Progress	Date Outstanding	Date Completed
<div>Letter of Support: Whitefish Lake First Nation #128 – to assist Whitefish Lake First Nation with the grant application for a Multiplex: Eatery, Indigenous Hall of Fame (multi-use indoor arena project).</div> <div>A-1: Letter</div> <div>Recommendation: That Smoky Lake County approve action taken by administration to provide a Letter of Support to Whitefish Lake First Nation #128 in support of the Grant Application funding towards a Multi-plex facility, Eatery and Indigenous Hall of Fame.</div>	July 11		June 16
<div>Alberta Association of Agricultural Societies - Alberta Open Farms Days: 2023 - 11th Annual Alberta Open Farms Days – August 19 and 20, 2023: County assisted in promoting the event by advertising.</div>	August 9		August 18
<div>Intermunicipal Collaboration Committee (ICC): Few items that were discussed that the Committee would like Council(s) action:</div> <div>A-2: ICC (Draft) Minutes: August 9, 2023</div> <div>1. Housing in the Smoky Lake Region:</div> <div>Write a letter (regionally) to the Honourable Jason Nixon, Minister of Seniors, Community and Social Services to an opportunity to meet to discuss housing needs in the region (housing development and senior housing expansion):</div> <div>▶ Letter was completed on August 16, 2023.</div> <div>▶ ICC Committee would like an Ad-Hoc Working Group Committee established with one elected from each respective municipality (Working Group) that will work on Housing Opportunities and Initiatives.</div>	August 9		

<div>1. Recommendation: That Smoky Lake County approve that a letter be written regionally to Honourable Jason Nixon, Minister of Seniors, Community and Social Services to an opportunity to meet to discuss housing development and senior housing expansion options.</div> <div>2. Recommendation: That Smoky Lake County appoint Councillor _____ as the member and Councillor _____ as the Alternate to the Housing Ad-Hoc Working Group Committee for Housing Opportunities and Initiatives, as per the Intermunicipal Collaboration Committee (ICC) recommendations from the August 9, 2023 meeting.</div> <div>2. Smoky Lake Regional Heritage Board Funding: Chair of the Regional Heritage Board requested, if possible, to simplify the process for receiving the municipal funding versus going to four municipalities annual to request such funds. ► The ICC Committee held discussion and understand that having known budgetary amount provides opportunities to the Board to apply for grants, ability for pre-planning, not missing the municipal budget deadlines. Recommended from ICC listed below: Recommendation: That Smoky Lake County agree with the recommendations provided by the Intermunicipal Collaboration Committee (ICC) to provide the Smoky Lake Regional Heritage Board funding in Year 2024 and Year 2025 as follows: <div>Smoky Lake County: \$ 13,500.00 Town of Smoky Lake: \$ 5,000.00 Village of Waskatenau: \$ 500.00 Village of Vilna: \$ 500.00 TOTAL \$ 19,500.00</div>Subject to the respective partnering municipalities adopting the same resolution.</div>			
<div>Note of Awareness: Smoky Lake County Entrance Signs: 10 of the 12 signs are damaged, peeling, and deteriorating. A-3: Pictures with locations</div> <div>History:<ul style="list-style-type: none">Signs were purchased from Sign Deznig, Athabasca in the amount of \$24,345.28 on August 31, 2016.Five signs were repaired at an additional cost of \$1,500 on November 6, 2019.Currently the company: "Sign Deznig" no longer exists.</div> <div>Update: Environment and Parks Department is researching companies for quotes / style's / etc. and further discussion to be held during budget.</div>			
<div>MSCNet: The agreement still has not been executed. Working with the Company on finalizing the small details: What Public Works building is the GigAir equipment being installed.</div> <div>Will Update Council through this report process.</div>	June 15		

FINANCIAL			
Projects	Date In Progress	Date Outstanding	Date Completed
Nothing under Finance.			
HUMAN RESOURCES			
Projects	Date In Progress	Date Outstanding	Date Completed
■ Agricultural Service Board: Agricultural Fieldman, Carleigh Danyluk, returned back to work from leave.	August 14		August 14
■ Natural Gas Department: Natural Gas Technician, William Gray has submitted his resignation. Will be placing an ad for replacement. Wish him all the best in his new endeavors			August 24
■ Held a Staff Debrief on Council meeting	August 8		August 8
COMMUNITY			
Projects	Date In Progress	Date Outstanding	Date Completed
County Neighbour: Richard LaFramboise – Hold Harmless – Custom Work Agreement was executed. Public Works trimmed and cut trees encroaching onto his property.	August 2		August 2
Smoky Lake Community Daycare Co-operative: Request for a second cell phone: Cellular Phone Service - County Council – December 12, 2019 Motion: 202-19 "That Smoky Lake County, being a stakeholder of the Smoky Lake Community Daycare Co-operative, continue to allow the Smoky Lake Community Daycare Co-operative to remain under the County's cellular phone plan and reimburse the County for all phone related charges on an annual basis as invoiced by the County. Year 2020: COVID Year 2021: Phone charges = \$194.66 Year 2022: Phone charges = \$222.52 Recommendation: That Smoky Lake County, being a stakeholder of the Smoky Lake Community Daycare Co-operative purchase a second cellular phone for the Smoky Lake Community Daycare Co-operative to be under the County's cellular phone plan and reimburse the County for all phone related charges on an annual basis as invoiced by the County.	August 9		
TRAINING / MEETINGS			
Signature: Interim Chief Administrative Officer	County Council Meeting: August 23, 2023		

Village of Waskatenau – Former Nuisance Grounds SE 16-59-19-W4
821-23: Serben

That Smoky Lake County approve action taken by administration in responding to the letter received from Village of Waskatenau dated July 31, 2023, expressing interest to purchase the Former Waskatenau Nuisance Grounds in Smoky Lake County (SE 16-59-19-W4) by email on August 8, 2023, indicating property was sold.

Carried.

Whitefish Lake First Nation #128 – Letter of Support for Grant Application

822-23: Gawalko That Smoky Lake County approve action taken by administration to provide a Letter of Support to Whitefish Lake First Nation #128 in support of the Grant Application funding towards a Multi-plex facility, Eatery and Indigenous Hall of Fame.

Carried.

Housing Opportunities and Initiatives

823-23: Serben That Smoky Lake County approve that a letter be written regionally to Honourable Jason Nixon, Minister of Seniors, Community and Social Services to an opportunity to meet to discuss housing development and senior housing expansion options.

Carried.

Ad-Hoc Working Group Committee for Housing Opportunities and Initiatives

824-23: Serben That Smoky Lake County appoint Councillor Halisky as the member and Councillor Serben as the Alternate to the Housing Ad-Hoc Working Group Committee for Housing Opportunities and Initiatives, as per the Intermunicipal Collaboration Committee (ICC) recommendations from the August 9, 2023, meeting.

Carried.

Smoky Lake Regional Heritage Board Funding

825-23: Gawalko That Smoky Lake County agree with the recommendations provided by the Intermunicipal Collaboration Committee (ICC) to provide the Smoky Lake Regional Heritage Board funding in Year 2024 and Year 2025 as follows:

Smoky Lake County:	\$ 13,500.00
Town of Smoky Lake:	\$ 5,000.00
Village of Waskatenau:	\$ 500.00
Village of Vilna:	\$ 500.00
TOTAL	\$ 19,500.00

subject to the respective partnering municipalities adopting a resolution of same.

Carried.

Smoky Lake Community Daycare Co-operative: Cellular Phone Service

826-23: Gawalko That Smoky Lake County Council approve action taken, being a stakeholder of the Smoky Lake Community Daycare Co-operative to purchase a second cellular phone for the Smoky Lake Community Daycare Co-operative, to be under the County’s cellular phone plan and with costs reimbursed to the County for all phone related charges on an annual basis as invoiced by the County.

Carried.

Interim Chief Administrative Officer Report

827-23: Serben That Smoky Lake County’s Interim Chief Administrative Officer report, for the period of July 1, 2023, to August 16, 2023, be accepted for information.

Carried.

9. Council Committee Reports:

Division One Councillor’s Report on various Committees, Boards and Commissions

Dan Gawalko – Deputy Reeve & Division One Councillor’s report from various Committees, Boards and Commissions:

- June 5 attended the LARA meeting in Ashmont, Alyssa is back on a part time basis, Megan gave the forage and livestock reports, St. Paul and Smoky Lake sites have been seeded all seeding deadlines have been met plots are doing well and will be starting to spray, have 2 summer staff and one contract staff that have assisted with seeding, Charlene presented the financials up to May 31 2023, the LFA report heifers will be going in on June 7 with the dry weather water may be a concern this year, a update on current contracts was given, still waiting to hear on the RDAR RST grant and the potential KTT grant, the board would like to see a one page document outlining

plots at each site, we will be purchasing a new sprayer from R-Tech industries, we will be reviewing our policies at the next meeting and will continue to have Collaborative Strategies at the final review, upcoming events, June 21 Pasture walk with Judy Greg, July 25 St. Paul field day, July 27 Fort Kent Field day, next meeting July 17 at 10:00 am.

- June 28, Evergreen Regional Waste meeting, a motion was made to purchase and stockpile TDA for new cell construction, Ashley gave the treasurers report, Smoky Lake site inspections were done all were clean and looking good, Dave will be meeting with Evergreen manager and RMA insurance at the Spedden site in August for an insurance inspection, Paul gave the site report, Omni McCann water monitoring report came back and everything is fine, the loader is back from the welders, next meeting July 20 at the Lafond landfill.
- June 4 attended the NE ASB chairs and fieldman virtual meeting, discussed the new Minister of Agriculture RJ Sigurdson from the Highwood riding, asked about any resolutions that need more discussion also talked about the RMA micro grant for economic development with Alberta Hub for the financial and economic impacts of airports in the region, will be having a meeting with the bee commission and hoping to engage in a conversation with the GOA about spraying roads and ditches along highways.
- July 17 attended the LARA meeting, ordered a new small plot sprayer from Homewood Manitoba it should be here by mid-August, discussed staffing overtime, currently working on some policy reviews, LFA reported 6" of rain on the pasture, also talked about holding another young farmer social as the last one was well attended, Alyssa gave the executive director report attended some ASB meetings met the ED of LICA and will become a member, hired a cropping agrologist and interviewed for the environmental position, next meeting August 21 @ 10:00 am in Ashmont.
- July 20, Evergreen regional waste management meeting, Omni McCann presented new cell construction to accommodate tractor trailers and TDA, Wildrose contract was sent out and signed, fire marshal inspected town of St. Paul transfer sites and on August 18 RMA insurance will be doing an inspection at the Evergreen site and also Ashmont and Spedden, Precision scale went into receivership so Accurate scale will now be calibrating our scales, discussed safety putting non household waste in our bins and also about the danger of lithium batteries being placed in bins and then being transferred to trucks and the fire hazard from them, Ashley gave the treasurers report, after the meeting we had an onsite BBQ and anyone in attendance could tour the Evergreen facility, next meeting will be on August 23 in St. Paul @ 10:00 am
- July 27 attended the Vilna Bellis Citizens on Patrol in Bellis, Leanna gave the finance report, ticket sales are going good, some members of the club will be working at the pancake breakfast at the Randy Russ barrel racing event and some will be doing security, they will also be having a fun day at Vilna car show on Sunday during Vilna Boom Town days serving burgers and hotdogs and a silent auction, also who can attend the ACOPA AGM in Lloydminster in September, next meeting September 28 7:00 pm in Vilna.

Division Two Councillor's Report on various Committees, Boards and Commissions

Linda Fenerty – Division Two Councillor's written report from various Committees, Boards and Commissions:

May 26, 2023 – Northern Lights Library System – NLLS Headquarters – 9:00 a.m.

- 2023 AGM & General Board Meeting as presented/amended, all in favor, motion carried. Library Manager's Council (LMC) report, presented and accepted. Alberta Library Trustee Association – presented and accepted. Financial Report - presented, all in favor, carried. Population and Levy Discussion - The town of Vermilion (among others) has expressed concern about using the same population figures used by the province to calculate the grant and the NLLS levy. They've asked that the Board revisit the population figures discussion and consider using the most up-to-date population figures available. Motion made to not change the current NLLS agreement and continue to tie the provincial operations grant and the NLLS levy together - motion carried. Provincial Grant Increase - The province announced an increase in library funding on March 1st. This change includes a move from the 2016 population to the 2019 population. Motion made to continue with the approved budget based on the 2016 population numbers and charge levies accordingly. Carried Overage money options - motions to keep the excess monies from the population number change from the 2023 operating grant in the NLLS operating budget. Motion carried. Several policies were brought up for review & deletion. Elections held for Executive and Board positions.
- General Board Meeting - numbers going up in all libraries. Many different programs are being implemented by libraries, ie. Gardening, pop up libraries. Money leftover in budget has been sent to each library for use e book allotments, software, programs. Financial report – all monies have been received from municipalities. Population & levy discussion – Darlene motions to not change the current NLLS agreement and continue to tie provincial operations grant and the NLLS levy together.

June 12, 2023 – Muni-Corr Mtg. – St. Paul County Office – 10:00 a.m.

- Highlights-Approved for up to \$10,000.00 for the TransCanada Trail Infrastructure& Major Repairs, received a grant to move outhouses and install a compost toilet at Lindbergh.- Approved for funding through the Trans Canada Trail for the 2 Billion Tree Project for 10,000 trees each year from 2024 - 2028.
- Year-end review. Launched the OuterSpatial app. Alberta's Lakeland Destination Marketing Organization - Soft launched the new Lakeland website. Still working on populating the site with tourism operators They have continued work on the four PrairiesCan projects. Discussion on ongoing projects.

June 14, 2023 – Community Futures Mtg. & AGM – St. Paul– 4:30 p.m.

- Annual General meeting was held with no changes made to executive. Audit report has been given, nothing to report. After AGM, we continued with the regular Board meeting. Loan portfolio was discussed, no changes. Penny presented General Manager's report. Small and medium sized businesses are far from recovery partly because of COVID and with labour shortages, increasing interest rates and inflation, it's been a difficult time for CF entrepreneurs. There has been a decrease in clients this year throughout all CF regions.

June 28, 2023 – North Saks. Watershed Alliance AGM & Org. Mtg. – Snow Valley Lodge – 8:00 a.m.

- NSWA is a non-profit, multi-stakeholder organization dedicating to promoting the health and sustainability of the North Saskatchewan River and its watershed. AGM held with all reports presented and accepted. Two presentations given – (1) Wetlands in the Watershed – This presentation outlined the importance of the wetlands. Four of the strategies used to increase awareness are: (a) collaborate and take action – increase engagement, develop target objectives, enhance website, (2) build and mobilize knowledge through better GIS inventory & mapping, understanding cultural and social values, and strategize research question, (3) optimize planning, policy, and financial programs, and (4) implement wetland monitoring. The second presentation was from Ducks Unlimited (Bart Muusse) – his presentation was on the efforts made to work with NSWA and of programs available for re-developing existing wetlands.
- Board Organizational meeting followed at 1:00 with election of Executive.

Other Meetings

- June 1, 2023 – County Council Mtg. – Council Chambers – 9:00 a.m.
- June 8, 2023 – Summit on the Aging Workforce – 8:00 a.m.
- June 9, 2023 – Farmers & Ranchers' Appreciation Day – Smoky Lake Complex – 11:00 a.m.
- June 9, 2023 – 4-H Achievement Day – Waskatenau Arena – 1:30 p.m.
- June 12, 2023 – Artisans at Work (Econo Musee') – The Landing, St. Paul – 1:00 p.m.
- June 12, 2023 – Joint Municipalities Mtg. – Metis Crossing, Smoky Lake – 5:00 p.m.
- June 13, 2023 – RMA Special Liens Guide Webinar – Council Chambers – 9:00 a.m.
- June 19, 2023 – COW mtg. – Council Chambers – 10:00 a.m.
- June 22, 2023 – North Saskatchewan Watershed Alliance Engagement Session – King's University – 8:00 a.m.
- June 29, 2023 – County Council Mtg. – Council Chambers – 9:00 a.m.
- July 6, 2023 – HAK School Discussion – Town of Smoky Lake Chambers
- July 20, 2023 – HAK School Discussion – Executive Session – Council Chambers
- July 28, 2023 – Vilna Library Board Meeting – Vilna Library
- August 3, 2023 – County Council Mtg. – Council Chambers – 9:00 a.m.

Division Three Councillor's Report on various Committees, Boards and Commissions

Dominique Cere – Division Three Councillor written report from various Committees, Boards and Commissions:

May 26/23 Bar V Nook Resident Meeting

- Re: Emergency Evacuation: The manager informed residents of the right to form a resident group, reminded them of the forms to file complaints, discussed procedures in place for emergencies such as evacuations, advised residents to ensure they have a bag ready for such an event. Also mentioned that the resident survey was to be filled in within the next two weeks. Question was asked as to whether assigned parking was available and the reply was we don't as it is too difficult to arrange. Manager asked if residents liked the rocking chairs and as there was money left over how would they like it spent. Last question from one of the residents was about diabetic food and manager replied that she would check into that.

May 28-31/23 AB Fire Chiefs Association Conference:

- Attended numerous sessions which covered some of the following: the importance of technology and the value of ChatGPT, the importance of locating your fire station so that it can access the whole county, technology needs to be available everywhere, need to be up to date with NG911 by 2025; along with the need for technology are the problems of cyber security, identity theft as well as the expectations of the public as to what is/can/should be available and lastly, the importance of collaboration. The trade show certainly made evident that the cost of supplies/equipment/transportation is on the rise and that everyone needs to budget for all of that.

June 01/23 Regular Council Meeting

June 08/23 Summit on Aging Workforce:

- This session discussed the need to be able to retain older workers as nearly 1/3 of the workforce is over 55. It is the first time ever that we will have 5 generations in the workforce. Studies show that age in the workplace is an opportunity for growth and not decline. Post pandemic opportunities are out there to recruit, motivate and retain older workers.

June 09/23 Farmers' Appreciation Day in Smoky Lake as well as the Bellis 4H show in Waskatenau.

June 12/23 Joint Municipalities Meeting:

- Numerous speakers were present: Anita Doktor, Smoky Lake RCMP Detachment Commander with a policing update, MLA Glen van Dijken who provided an update from the Legislature, and Maryanne Jenke, Chris Down and Clayton Didier who presented a power-point presentation to the group.

June 13/23 Joint Health and Safety Meeting

June 13/23 RMA & Brownlee; MGA Special Lien:

- This was a presentation provided to Council to explain in detail just exactly what The MGA Special Lien is and how to go about using it. This one-hour presentation was well done and also provided some information as to where to go to get some more information, should one need it.

June 19/23 Committee of the Whole Planning Meeting

June 22/23 Smoky Lake Foundation Meeting

June 26/23 Alberta Bilingual Municipalities Association:

- Meeting began with a brief round of introductions as well as a review of the agenda. Some concern expressed over when budgets are passed and the expectation is that this will be solved in the near future. A letter of intent has been sent to Heritage Canada to get an application in for funding. The goal of this Association is to meet every 6 months.

June 29/23 Regular Council Meeting

June 30/23 Smoky Lake Foundation Special Meeting

July 06/23 H. A. Kostash Special Council Meeting

July 20/23 County Council Special Meeting re: H. A. Kostash:

- This meeting also included members of the Smoky Lake Town Council, MLA Glenn van Dijken as well as some of the Aspen View School Board representatives.

July 21/23 Smoky Lake Foundation Regular Meeting

August 03/23 Regular Council Meeting

August 08/23 Bar V Nook 60th Anniversary Celebration:

- The celebration began with Oh Canada as well as a blessing. Greetings were heard from Métis Crossing, Smoky Lake Town Council, Smoky Lake County Council as well as the interim CAO. Each presentation was followed up with a song. The celebration concluded with cake.

August 09/23 ICC Meeting

August 10/23 Métis Crossing Soft Launch of Solar Project:

- Program began shortly after dinner at about 7 pm. Started with a review of how the project came about, reviewed the different phases of the project which began with a pre-feasibility study completed in November, 2018. Fast forward 5 years and the project is nearing completion.

August 16/2023 Joint Health and Safety Committee Meeting

Reeve – Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Reeve and Division Four Councillor's report from various Committees, Boards and Commissions:

June 1, 2023 – Regular Council Meeting, held in Chambers (All Council in-person)

- Amended: Policy Statement No. 03-35-13: Snow Clearing, and Policy Statement No. 02-10-02: Peace Officer - Operational Records Management System.
- Gave First Readings to: Bylaw No. 1447-23: Intermunicipal Subdivision and Development Appeal Board (ISDAB), Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14, and Bylaw No. 1438-23: Animal Control Bylaw.
- Gave Third & Final Readings to: Bylaw No. 1436-23: Major Alternative Energy Bylaw, Bylaw No. 1444-23: Municipal Reserve (MR) Designation for Plan 2562BS, Block RLY, Lot 59 (Warspite), and Bylaw No. 1448-23: Natural Gas.
- Proclaimed June 11, 2023, as Canadian Rivers Day, and June 5 to June 11, 2023, as Senior's Week
- Awarded the winners of the Agricultural Services Poster Contest.
- Approved to provide a one-time street sweeping to the Smoky Lake Complex and gravel to the Pioneer Bible Camp's access road as well as 1-hour of grass cutting.
- Acknowledged the Smoky Lake Tourism Company Partnership.

June 3, 2023 – Town of Smoky Lake Centennial Celebration (Lorne in-person)

- Attended the celebration, brought greetings, and presented a congratulatory gift.

June 6, 2023 – Meeting with the Alberta RCMP Commanding Officer (Lorne in-person)

- Discussed RCMP operations, member complement, Rural Crime etc.

June 8, 2023 - Summit on the Aging Workforce, held virtually (Dan, Dominique and Lorne in-person, Linda virtually)

- Listened to a panel of experts, keynote speakers, and business leaders on the future of the aging workforce.

June 9, 2023 - Farmers and Ranchers Appreciation Day, held in Smoky Lake (All Council in-person)

- Attended and brought greetings.

June 12, 2023 – Alberta Iron Horse Trail Artisan at Work (Dan, Dominique and Lorne virtually)

- Received updates on PrairiesCan Funding to contract EconoMusee Network Society who spent eight days in our region meeting with a wide variety of tourism operators etc. to determine if there are enough potential sites to develop an Artisan at Work Destination (cluster). They were pleasantly surprised with the potential and opportunities in the region.

June 12, 2023 – Joint Municipalities Meeting, held at Métis Crossing (All Council in-person)

- Received updates from Commander Sgt. Anita Doktor, and Cpl. Roxanne Genereaux, of the Smoky Lake RCMP Detachment, MLA Glenn van Dijken, Athabasca-Westlock-Barrhead Constituency, Juanita Marois, CEO, Métis Crossing, Lakeland Catholic Separate School Division, Aspen View Public School Division, and Travel Lakeland / Alberta's Iron Horse Trail / Alberta's Lakeland DMO.

June 13, 2023 – Joint Health & Safety Meeting, held in Chambers (Lorne in-person, Dominique virtually)

- Reviewed several unresolved business items outstanding since between March 2021 & April 2023.
- Received an update on the audit finding report / audit action plan and training report.
- Reviewed six incidents that occurred between April 21, 2023 & May 24, 2023.

June 13, 2023 – RMA Special Lien Guide Webinar (Lorne, Dan, Jered and Linda in-person)

- Discussed Tax Enforcement Options such as seizures, civil claim, tax repayment agreement, registration of special lien, appointment of receiver and participation in regulatory process. Also to keep sending regular pay your tax notices as normally the squeaky wheel gets the grease.

June 14, 2023 - Highway 28/63 Regional Water Services Commission, held in Chambers (Lorne in-person)

- Received the Financial Reports & Engineers report.
- Acknowledge the resignation of Mr. Gene Sobolewski from the position of Commission Manager, May 23, 2023, and recommended the Smoky Lake County name Brenda Adamson as the Interim Commission Manager.

June 15, 2023 – Alberta's Lakeland DMO Meeting (Lorne virtually)

- Discussed tourism partnerships with Kalyna Country, PrairiesCan Projects, digital and social management & marketing, escape to the Lakeland contest and the master trail plan contract.

June 17, 2023 – Mons Lake Community Association Meeting (Lorne in-person)

- Discussed County initiatives etc. and represented the County at this meeting.

June 19, 2023 – Council Committee of the Whole, held in Chambers (All Council in-person)

- Reviewed the Land Use Bylaw / Municipal Development Plan FAQ Update and the Revision 2, Adjusted Project Charter: Five Small 'Big Ideas', the draft Kisiskaciwanisipi North Saskatchewan Heritage River Concept Plan, the Applied Land Use Planning (ALUP) Program presentation material from Brownlee LLP, and material from the Community Planning Association of Alberta (CPAA) Conference.

June 19, 2023 – Government Liaison Committee Meeting, held in Chambers (all Council in-person)

- Meet with delegations of three different lobbyist groups Alberta Council LLP, Crestview Strategies and Canadian Strategy Group to hear their platforms etc. in determining a lobbyist strategy.
- June 19, 2023 – Smoky Lake Chamber of Commerce Meeting, held at Smoky Lake Golf Club (Lorne in-person)
- Discussed website launch, street fair on August 23 showcasing the community, Parades in region, new billboard sign installed and Christmas party update.
- June 20, 2023 – Elevate Wellness Meeting, held in Town of Smoky Lake Chambers (Lorne in-person)
- Discussed updates on lending library materials, walking trail work, Devonian Park work, bike racks throughout the Town etc.
- June 21, 2023 – Federation of Alberta Gas Co-ops Ltd. Meeting, held at River Cree Resort Edmonton Meeting (Dan & Lorne in-person)
- Received updates from O&M Committee, Training Committee and Health & Safety Working Group. Presenters gave presentations on Workers Compensation Board and Municipal Affairs. FedGas Insurance Reciprocal Exchange Meeting discussed audited financial statements with everything in good standing, insurance coverages for members etc.
- June 22, 2023 – Northeast Alberta Alliance for Growth & Opportunity NAAGO Meeting, held in Vermillion, (Lorne & Dan in-person)
- Discussed developing a NAAGO Terms of Reference and Hwy 28 Lobby update/next steps.
 - Discussed other lobbying initiatives such as Medical Services/EMS, Local Government Fiscal Framework LGFF, Non-Emergency Transportation and Broadband. Determined that the NAAGO stick to two lobbying initiatives Highway 28 and Medical Services/EMS.
- June 22, 2023 - Northeast Alberta HUB, held in Vermillion, (Lorne, Jered & Dan in-person)
- Received the Annual Chair's Message, Financial Reports & Executive Director's Report.
 - Appointed JMD Group LLP Chartered Professional Accountants as auditors for 2023-2024.
 - Guest Speaker Angus Watt – National Bank Financial gave a presentation on population, age of population, population decline and lack of workers etc.
- June 24, 2023 – Fifth Annual Alberta Metis Festival, held at Metis Crossing (Lorne in-person)
- Gave greetings on behalf of the County and represented the County building relationships, partnerships etc.
- June 29, 2023 - Regular Council Meeting, held in Chambers (All Council in-person)
- Held a Public Hearing for Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14 & Bylaw No. 1438-23: Animal Control Bylaw.
 - Appointed Producer-At-Large Members to the County's Agricultural Service Board (ASB).
 - Amended Policy Statement No. 62-19-03: Agricultural Service Board Producer-at-Large: Terms of Reference.
 - Gave Second Readings to: Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14, and Bylaw No. 1438-23: Animal Control Bylaw.
 - Gave Third & Final Readings to: Bylaw No. 1402-21: Road Cancellation – part of 51st Avenue – Warspite, Bylaw No. 1439-23: Smoky Lake Regional Intermunicipal Collaboration Framework (ICF), and Bylaw No. 1447-23: Intermunicipal Subdivision & Development Appeal Board (ISDAB).
 - Appointed ISDAB Members.
 - Rescinded Policy Statement No. 01-07-02: To Sell Portions of Municipal Reserve, established in 1995 and updated once in 2000, and Policy Statement No. 07-01-01: Designated Recreational Trails.
 - Approved \$500 to the Ukrainian Cultural Heritage Village's Ukrainian Day, \$1000 to the Vilna & District Agricultural Society's Boomtown Days, \$1000 to the Smoky Lake August 6th Fireworks, \$2,673.24 to the Stry Ukrainian Catholic Recreation Society, and \$2,700 of FCSS funds to Vilna & District Municipal Library, and \$6,000 of FCSS funds toward the Junior Firefighter Summer Day Camp.
 - Re-appointed JMD Group LLP Chartered Professional Accountants as the Auditor for 3 more years.
 - Appointed the Finance Manager, as the Highway 28/63 Regional Water Service Commission Interim Manager.
 - Amended Policy Statement No. 03-35-14: Snow Clearing– Public and Private Services.
 - Approved to increase STEP student wages from \$15 to \$17.
 - Approved the partially unbudgeted expense to purchase a new Loader for \$439,000.
 - Reduced the speed limit on Victoria Trail from the Red River Cart to 50km/hr.
 - Proclaimed September 8 to 17, 2023 as Welcoming Week.
- June 30, 2023 – RMA Economic Development Session, held virtually (Lorne)
- Discussed RMA Economic Development Microgrant opportunities and Microgrant Application Process.
- July 10, 2023 – Heritage Board Meeting Virtually (Linda and Lorne)
- Discussed wetland grant application was denied, heritage education for students, advertising for new members, donor board for Ruthenia School, wetland public access of IHT, wetland viewing project by Warspite is complete, need to complete fencing by Ruthenia School, looking at other heritage designation sites in region, promoting heritage/culture on social media and walking tour initiative for Town of Smoky Lake is completed with Vilna considering a walking tour.
- July 12, 2023 - Economic Development Performance Virtual Session (Lorne)
- Discussed performance metric data/measures using new business numbers, tax revenue and development permits issued etc.
 - Resources to obtain metric data include but not limited to the GOA, CRA etc.
- July 13, 2023 - Northeast Alberta HUB, held in St. Paul, (Lorne in-person)
- Reviewed the Alberta HUB (REDA) update & Jobs Economy & Trade - Ministry mandate letter.
 - Discussed:
 - Regional Investment Readiness – reviewed marketing materials,
 - Profile development – Member / Regional
 - Invest Alberta – Alberta CAN Initiative – Phase 2, Site Selection/Developers/Real Estate.

- Potential Alberta HUB projects – group discussion
 - RMA Micro-grant - Consensus / Potential Projects – Group Discussion
 - Alberta HUB board advocacy - Barriers to rural investment
 - Access to Capital / Financing / funding /Grants
- July 13, 2023 – Junior Fire Camp Visit (Lorne in-person)
- Interacted with the participants and represented County. All seem to be enjoying themselves with the hopes that our region can attract new fire department members.
- July 15, 2023 – Highland Community Hall 90th Anniversary Celebration (Lorne and Jered in-person)
- Attended the celebration, brought greetings, and presented a congratulatory certificate.
- July 17, 2023 – Doctor Retention & Recruitment Committee Meeting, held in Town Chambers (Lorne & Dan in-person)
- Supported a change to the Bylaw include a name change to “Physicians and Healthcare Professionals” Committee and grammatical amendments.
 - Organized a planning committee for the Rural High School Health Care event, October 27, 2023.
 - Received information from Anita Fagnan, Rural Community Consultant – Northeast Zone, Rural Community Development & Engagement about the Rural Health Professions Action Plan (RhPAP).
- July 20, 2023 – Special Council Meeting, held in Chambers (All Council in-person)
- Discussed the old HAK School in closed session and determined no further municipal time or resources will be expended to support or entertain efforts in saving the Old HAK School building or any portion thereof, for commercial and/or community use, due to funding constraints.
- July 27, 2023 - Highway 28/63 Regional Water Services Commission, held in Chambers (Lorne & Dan in-person)
- Acknowledged that the Commission, in due course, intends to make White Fish Lake No. 128 a Commission Member.
 - Received reports from the Manager, Finance Manager, Engineer, & Provincial Representative.
- August 2, 2023 – Smoky Lake LARA Summer Field Day (Dan & Lorne in-person)
- Presentations on Cut the Crop on New Cereal Varieties, Nutrient and Mineral Composition on Alberta Pasture Grasses, Silage Sense and Research on the Ranch/Livestock Genetics.
 - Visited the Smoky Lake Test Plot by Warspite. Best plot in years however the event attendance was low from local Ag producers.
- August 3, 2023 - Regular Council Meeting, held in Chambers (All Council in-person)
- Agreed to execute two property tax agreements to collect taxes on two properties.
 - Acknowledged the bridge closure on Twp Rd 590, East of Rge Rd 132, due to structural failure.
 - Removed the paving project for 1-mile of Twp Rd 612 between Hwy 855 & Rge Rd 174, from the 5-year road plan.
 - Approved \$2,000 to the Ukrainian Orthodox Society of Spedden, \$300 to the Smoky Lake Golf Club's Junior Golf Program,
 - Amended Policy Statement No. 02-37-01: Peace Officer Patrol Vehicle & adopted Policy Statement No. 02-36-02: Peace Officer Uniform and Equipment.
 - Gave Third & Final Reading to: Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14, and Bylaw No. 1438-23: Animal Control Bylaw.
 - Proclaimed September 19, 2023 to September 22, 2023 as Alberta Development Officers Week.
- August 5, 2023 – Town of Smoky Lake Parade (Lorne, Jered, & Dan)
- Distributed candy from the parade float. Won 1st prize for the float.
- August 6, 2023 – Randy Russ Memorial Barrel Race in Bellis (Lorne)
- Attended event and represented County.
- August 8, 2023 – Bar-V-Nook 60th Anniversary Celebration (Lorne, Dan, Jered and Dominique in-person)
- Attended the celebration, brought greetings, and presented a congratulatory certificate.
- August 9, 2023 - Smoky Lake Region Intermunicipal Collaboration Committee (All Council in-person)
- Provided direct to Administration to: determine options for the levels of Regional Fire Services with a detailed corresponding budget and develop a Terms of Reference for a Regional Fire Services Committee.
 - Agreed to draft three individual “Shared Services Agreements” with the County for Community Peace Officer and/or Bylaw Enforcement.
 - Agreed to develop an ad-hoc working group to address Housing Opportunities and Initiatives.
 - Recommended to provide the Smoky Lake Regional Heritage Board funding of \$19,500/year for 2024 & 2025, with the County's portion being \$13,500, Town's \$5,000.00, Waskatenau's \$500.00, and Vilna's \$ 500.
- August 10, 2023 – MNA General Assembly Meet/Greet and Solar Project soft launch at Metis Crossing (Lorne, Jered, Dominique and Linda)
- Represented County building relationships, partnerships etc.
- August 12, 2023 – 95th MNA General Assembly AGM Meeting (Lorne & Jered in-person)
- Attended 95th MNA General Assembly grand entry, brought greetings, and represented County building relationships, partnerships etc.
- August 13, 2023 – Waskatenau Parade (Lorne, Jered, Linda and Dominique)
- Distributed candy from the parade float. Won 1st prize for the float in the Municipal Category and 1st place overall.
- August 15, 2023 – Elevate Wellness Meeting, held in Town of Smoky Lake Chambers (Lorne in-person)
- Discussed updates on lending library materials, walking trail work, Devonian Park work, bike racks throughout the Town etc.
 - Discussed next steps/what's next after the Elevate Wellness Project is complete.
- August 16, 2023 – Joint Health & Safety Committee Meeting, held virtually (Lorne & Dominique)
- Reviewed several unresolved business items outstanding since between March 2021 & August 2023.
 - Received an update on the audit finding report / audit action plan and training report.
 - Reviewed three incidents that occurred between May 25, 2023 and August 14, 2023. One Near Miss Property Damage, one First Aid and one Near Miss Injury/Property Damage.

Division Five Councillor's Report on various Committees, Boards and Commissions

Jered Serben – Division Five Councillor written report from various Committees, Boards and Commissions:

May 29-31 Alberta Fire Chief Tradeshow
June 1 Regular Council Meeting
June 3 Town of Smoky Lake 100 Year Celebration (Ukrainian National Hall)
June 6 Downtown Location Daycare Building Inspection
June 6 Pumpkin Patch Daycare Meeting
June 9 Farmer's Appreciation BBQ
June 12 Alberta's Ironhorse Trail Destination (in – person, St. Paul)
June 12 JMM, Smoky Lake hosted @ Metis Crossing
June 13 RMA Special Lien Guide Webinar
June 19 Committee of the Whole
June 19 Smoky Lake Agricultural Society
June 22 Smoky Lake Foundation Business Plan
June 22 AGM Alberta Hub @ Vermilion
June 26 Pumpkin Patch Daycare meeting
June 27 Signed Building Lease, Pumpkin Patch Daycare (downtown location)
June 27 VTAS
June 29 Regular Council Meeting
June 30 Smoky Lake Foundation Board Meeting
July 6 Special Council Meeting Delegation Smoky Town Chambers
July 15 Highland Hall 90th Anniversary
July 20 County/Town Special Meeting
July 21 Smoky Lake Foundation Meeting
August 3 Regular Council Meeting
August 5 Smoky Lake Parade
August 8 Bar V Nook 60th Anniversary
August 8 Pumpkin Patch Daycare Meeting
August 9 ICC Meeting (alternate)
August 10 Metis Crossing Solar Project soft launch (arrived in the evening)
August 12 Metis Nation of Alberta Assembly AGM (arrived in the evening)
August 13 Waskatenau Parade

June 6th Pumpkin Patch Daycare

- Inquiring about internet, land – line, security system and smoke detectors
- Discussion about draft lease
- Add subletting clause for CLC Mom's and Tot's
- Inquire with County re insurance after learning the daycare is for profit
- Inquire whether air conditioning functions as it should
- Contact building inspection company

June 26th Pumpkin Patch Daycare

- Fundraised \$338.45 from town wide garage sale
- Possible tax return
- 49 children on a waiting list plus 5 priority children, 53 total
- Move into new school week of July 24th
- Staff working through professional development
- Level 3 new hire starts in September
- 2 staff enrolling in Lakeland College for early development
- Sponsorship letters for 2 staff enrolling in Lakeland in order to be reimbursed through grant
- \$400 budget for mail box flyers advertising for new hires
- CLC revenue of \$300/month for Mom's and Tot's program

August 8th, Pumpkin Patch Daycare

- Delay opening downtown location due to licensing requiring building codes inspection and fire inspection
- Building requires commercial fire alarm system in order to operate at full capacity. Daycare will operate at 70% capacity until quotes arrive for fire alarm system. Full capacity tbd.
- Interviews will begin Wednesday, August 15th
- Chain – link fence at new school to be constructed on August 21st
- Negotiations with Aspen View regarding further outdoor space, ongoing
- Tidying up odds and ends at downtown location
- Aiming to soft launch last week of August

June 19th, Smoky Lake Ag. Society

- Discussions about upgrading tech. including surveillance cameras outside upon Tow's request
- Pumpkin Fair discussions, organizing
- Smoky Lake Heritage Days, Parade Float
- Fundraising ideas for winter

June 22nd, Smoky Lake Foundation -Jered and Dominique

- Approved required business plan
- Executive session*

June 30th, Smoky Lake Foundation (special meeting) - Jered and Dominique

- Business plan submitted June 27th
- Budget submitted June 26th
- Executive session*

July 21st, Smoky Lake Foundation -Jered and Dominique

- Minutes from June 22nd and June 30th tabled to correct errors
- Friends of Baar V Nook donated a 6 chair patio set

- Word that FCSS is working on returning the Meals on Wheels program, expected to start mid August
- Bar V Nook 60th Anniversary on August 8th (Chair of the board to prepare speech)
- June 21st National Aboriginal Day – Vilna. Residents constructed a Totem Pole
- Resident's Council to meet once per month – Vilna
- Discussion about approaching Lion's Club, invite a representative to a future meeting re resident transportation
- Bar V Nook Manager returns July 31st
- Resident's survey to be reviewed at August meeting
- National Healthcare week, Health committee delivered coffee and cookies to the lodge and Vilna staff
- Acknowledge receipt from MP Shannon Stubbs re negative carbon tax implications
- Surveillance warning signage to be ordered and applied to front doors

Executive Session:

Personnel Issue: Smoky Lake Community Daycare Co-op. & Smoky Lake Foundation Staff

828-23: Serben

That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue: Smoky Lake Community Daycare Co-operative Staff & Smoky Lake Foundation Staff, under the authority of the FOIP Act Section 17: Third party personal privacy, in the presence of all Council, Interim Chief Administrative Officer, and Finance Manager, time 12:20 p.m.

Carried.

Patti Priest, Executive Services Clerk, virtually left the meeting, time 12:30 p.m.

829-23: Serben

That Smoky Lake County Council go out of Executive Session, time 12:50 p.m.

Carried.

Reeve's Report and Councillors Reports

830-23: Fenerty

That Smoky Lake County's Reeve Report received for the period of June 1, 2023 to August 16, 2023, be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

10. Correspondence:

RMA - Camrose Casino Relocation Decision and Equitability of Charitable Gaming Model

831-23: Gawalko

That Smoky Lake County acknowledge receipt of the copied letter to the Chief Executive Officer of Alberta Gaming, Liquor and Cannabis, (AGLC) & the Honourable Nate Horner, President of Treasury Board and Minister of Finance, from Paul McLauchlin, Rural Municipalities of Alberta (RMA), dated July 24, 2023, expressing disappointment in AGLC's decision to uphold the rejection of the Camrose casino request relocate.

Carried.

Opposition to Canadian Heritage Rivers System Designation for North Saskatchewan River

832-23: Fenerty

That Smoky Lake County acknowledge receipt letter from Bart Guyon, Reeve of Brazeau County, dated July 25, 2023, opposing endorsement of the Canadian Heritage Rivers System Designation for the North Saskatchewan River, in fear of the designation becoming the first step in a process to have federal and provincial government usurp local land planning and decision-making from municipalities.

Carried.

Smoky Lake Region's 2023 Parades

833-23: Gawalko

That Smoky Lake County Council acknowledge the 2023 County float prepared by the Environment & Parks Department won:

- 1st place with a prize in the amount of \$30.00 cash from the Victoria Trail Agricultural Society (VTAS) Annual Fair Days Parade, held in the Village of Waskatenau on August 12, 2023;
- 2nd place with a prize in the amount of \$30.00 cash from the Vilna & District Agricultural Society's Boomtown Days Parade, held in the Village of Vilna on August 19, 2023;
- 1st place at Smoky Lake Agricultural Society's Smoky Lake Heritage Day Parade, held in the Town of Smoky Lake, on August 5, 2023;

and approve to donate any funds received back to the respective entity.

Carried.

Smoky Lake RCMP Detachment Community BBQ – September 7, 2023

834-23: Fenerty

That Smoky Lake County Council who can attend – attend the Smoky Lake RCMP Detachment's Community BBQ, celebrating 150-Years 1873-2023, scheduled for September 7, 2023, starting at 11:00 a.m. at the Smoky Lake RCMP Detachment, 5312 44th Avenue, Smoky Lake.

Carried.

Meeting Opportunity with Minister of Municipal Affairs at 2023 Fall RMA Convention

835-23: Fenerty

That Smoky Lake County **not** pursue a meeting with the Honourable Ric McIver, Minister of Municipal Affairs, during the Rural Municipalities of Alberta (RMA) Fall Convention, scheduled for November 6-9, 2023, being held in Edmonton.

Carried.

Letter of Concern for Highway 28 to Minister from three MLAs

836-23: Gawalko

That Smoky Lake County Council acknowledge receipt of the letter to the Honourable Devin Dreeschen, Minister of Transportation and Economic Corridors, from three MLAs: Scott Cyr - Bonnyville-Cold Lake-St. Paul, Glenn van Dijken - Athabasca-Barrhead-Westlock, Dale Nally - Morinville-St. Albert, dated July 27, 2023, in respect to bringing attention to the importance of Highway 28 and its current state of repair posing safety risks and hindering the region's development potential and requesting consideration in designating Highway 28 as an economic corridor within Alberta; **and** send a letter in support of same to the said Minister.

Carried.

Community Adult Learning Program – Grant Funding

837-23: Fenerty

That Smoky Lake County as managing partner of the Smoky Lake County Community Learning Council, acknowledge receipt of the letter received on August 18, 2023, from the Honourable Rajan Sawhney, ECA, Minister of Advance Education, announcing approval of a one-time grant fund for the grant year 2023/24, and to expect follow up correspondence on the grant amount and execution of the grant agreement.

Carried.

Addition to the Agenda:

N.E. Muni-Corr ATV Ride - Request for Assistance

838-23: Fenerty

That the email received by Smoky Lake County from Marianne Janke, representing the Alberta’s Iron Horse Trail / Travel Lakeland, dated August 21, 2023, in respect to their ATV Ride event known as “N.E. Muni-Corr ATV Ride”, scheduled for Monday, September 11, 2023, and requesting assistance of County manpower and equipment to facilitate a truck and trailer picking up the ATVs in the Town of St. Paul at the end of the trial ride and shuttling them back to the Village of Waskatenau, **be deferred** until the availability of County resources is determined.

Carried.

11. Information Releases:

Nil.

12. Financial Reports:

Budget to Actual Report & Financial Statements

As annexed to the minutes:

↳ Financial Statement for the months of: **March, April, May 2023.**

Financial Reports

839-23: Serben

That Smoky Lake County’s financial reports, including the Budget to Actual report as at August 15, 2023 and Cheque Register as of July 23, 2023, as follows, be filed for information:

County Council Meeting: July 23, 2023

Batch #	Cheque #	Total Batch
PMCHQ138	53298 to 53312	\$61,080.47
PMCHQ140	53313 to 53324	\$194,646.18
PMCHQ142	53325 to 53357	\$27,532.69
PMCHQ144	53358 to 53369	\$28,538.69
PMCHQ	53370 to 53420	\$10,501.36
PMCHQ148	53421 to 53435	\$364,784.09
PMCHQ149	53444	\$24,624.13
PMCHQ150	53445 to 53465	\$22,982.21
PMCHQ153	53466 to 53476	\$39,172.30
PMCHQ155	53477 to 53485	\$168,970.56
PMCHQ157	53486 to 53503	\$224,243.04
Total Cheques from 53298 to 53503		\$1,167,075.72

Batch #	EFT Numbers	Total Batch
230525	810 to 817	\$7,288.29
230530	818 to 822	\$71,723.32
230614	823 to 850	\$176,750.90
230619	851 to 853	\$175,973.44
230622	854 to 859	\$85,223.41
230629	860 to 877	\$125,354.26
230711	878 to 898	\$829,912.22
230713	899 to 907	\$556,303.78
230726	908 to 929	\$286,652.41
230802	930 to 939	\$59,459.16
230809	940 to 952	\$42,767.51
Total EFTs from 810 to 952		\$2,417,408.70

Direct Debit Register

Batch #	Description	Total Batch
PMPAY047	My HAS	\$285.09
PMPAY048	My HAS	\$220.91
PMPAY049	My HAS	\$448.19
Total Direct Debits from 047 TO 049		\$954.19

Grand Total Bills and Accounts	\$3,585,438.61
<i>(Note: From General Account)</i>	

Carried.

13. Next Meeting(s):

Schedule a Chief Administrative Officer Recruitment Meeting

840-23: Fenerty That a Smoky Lake County Chief Administrative Officer Recruitment Meeting, be scheduled for **Tuesday, September 26, 2023, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Schedule a Government Liaison Committee Meeting

841-23: Gawalko That the next Smoky Lake County Government Liaison Committee Meeting, be scheduled for **Tuesday, September 26, 2023, at 1:00 p.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

Scheduled County Council Meetings

842-23: Halisky That Smoky Lake County confirm the next Council Meetings, are scheduled for:
 Thursday, September 7, 2023, at 9:00 a.m. (Regular),
 Thursday, September 28, 2023, at 9:00 a.m. (Regular),
 Thursday, October 12, 2023, at 9:00 a.m. (Regular),
 Thursday, October 26, 2023, at 9:00 a.m. (Organizational),
 Thursday, October 26, 2023, at 9:00 a.m. (Regular),
 Thursday, November 23, 2023, at 9:00 a.m. (Regular), and
 Thursday, December 14, 2023, at 9:00 a.m., (Regular),
to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

15. ADJOURNMENT:

843-23: Halisky That the Smoky Lake County Council Meeting of August 23, 2023, be adjourned, time 1:13 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER



Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: # 7.1

Topic: Private Donation Made Towards Town's Historic CN Station

Presented By: Planning & Development

Recommendation:

That Smoky Lake County, as managing partner of the Smoky Lake Region Heritage Board, acknowledge the generous donation from Mr. Jim Ratsoy, in the amount of \$100,000.00 received by the Town of Smoky Lake, in support of the Provincial Historic Resource designated in 2007, known as the iconic Canadian Northern (CN) Railway Station in the Town of Smoky Lake, enabling the undertaking of necessary repairs and maintenance to the building to ensure future generations are able to continue to enjoy this focal point of our community and share in the stories of our past; and approve action taken by administration in writing a thank-you letter to the donor.

Background:

Built in 1919, the Smoky Lake Station is a designated Provincial Historic Resource in 2007, for its architectural significance as a fine example of a Standard Third Class, Plan 100-72 railway station and in its symbolic value as an emblem of the central role of railways in opening the province to settlement and agriculture.

The station was typical of small rural stations constructed by the CNoR at the time. Designed by influential Winnipeg architect, Ralph Benjamin Pratt, the station featured a high hipped roof with gabled dormers - an architectural element that Pratt effectively developed into an instantly recognizable trademark for CNoR stations. The main floor included a waiting area and office while the second storey provided living quarters for the station agent. A baggage room to the west offered space for freight storage. When it was initially built, the station's exterior was clad in wood shingling.

In 1920, the CNoR was amalgamated into the Canadian National Railway (CNR); in 1936, the CNR covered the shingle siding in stucco and added the company's corporate colours of forest green and gold to the building's trim - a standard CNR practice that homogenized the appearance of stations along lines absorbed by the company. Though several other rail lines were soon abandoned as a result of the merger, and a number of stations closed down, the station at Smoky Lake proceeded to do a good business as so much farmland had been opened up to the north and east of Smoky Lake following the war.

In the 1960's however, despite the more efficient replacement of coal with diesel for fuel, rail transport in the district began to decline, as it did elsewhere in Canada. Improved roads were making motor transport more cost effective. Finally, in the late 1980's, long after passenger traffic had been curtailed, Smoky Lake ceased to be a shipment center for CN altogether. The station therefore became redundant and was scheduled for demolition. However, a group of locals quickly formed the Friends of the Smoky Lake Railway Station and purchased the structure from CN. It was then located in a block closer to the center of town and restored during the early 1990's.

It has since been used as a visitor information booth, with space set aside for museum and art gallery purposes. The Smoky Lake Canadian Northern Railway Station is one of the oldest surviving examples of this style of building in Alberta.

With the gradual disappearance of early train stations from Alberta's communities, buildings like the Smoky Lake Canadian Northern Railway Station have gained increased historic significance as symbols of the essential role that the railways played in establishing settlement and agricultural economy in the province.

The Smoky Lake Regional Heritage Board was established in the mid-2000s, with an express mandate to recognize, conserve and promote our region's exceptional historic resources. Indeed, the Town and County are also partners in an Economic Development Strategy which seeks to leverage outstanding built, natural, and cultural heritage features to support a vibrant tourism sector.



Request for Decision (RFD)

With this very generous donation is making it possible to undertake necessary repairs and maintenance that will ensure that future generations are able to continue to enjoy this focal point of our community and share in the stories of our past.

Benefits:

Acknowledges & expresses appreciation donation towards an attraction in our region.

Disadvantages:

None.

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

None to the County.

Legislation:

Bylaw No. 1371-20: Smoky Lake Regional Heritage Board.

Intergovernmental:


Town of Smoky Lake

Strategic Alignment:

N/A

Enclosure(s):

N/A

Signature of the Interim CAO: 



Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: # 7.2

Topic: Power Up North Conference

Presented By: Interim CAO

Recommendation:

That Smoky Lake County Councillor _____ attend the 2023 Power Up North Conference, scheduled for October 3-5, 2023, at the Hotel Dene and Conference Centre, Cold Lake, Alberta.

Background:

This conference is geared towards entrepreneurs and the 2023 focus is the future. Four Speakers will be addressing tourism, business finances, social innovation and the future face of employment.

At the August 26, 2021 Council Meeting, the following motion was carried:

Power Up North Entrepreneur Conference Sponsorship

1107-21: Halisky That Smoky Lake County approve a "Gold Level", "Breakfast Sponsorship" at a cost in the amount of \$1,900.00, for the 3rd Annual "Power Up North!" conference to be held on September 8 and 9th, 2021 at Metis Crossing Cultural Gathering Centre in Smoky Lake in support for businesses within the Northeastern region of Alberta; and the Reeve to attend and provide a two-minute welcoming Address; as recommended by the Regional Community Development Committee Community Economic Development Officer and as per the Community Futures correspondence, dated July 16, 2021.

Benefits:

This conference provides informative sessions for businesses and entrepreneurs.

Disadvantages:

Unknown.

Alternatives:

Not attend.

Financial Implications:

Registration is \$299

Accommodations are approximately \$119

Meals are included in registration

Mileage is approximately: 150km x \$0.55 x both ways = \$165.00

Total Estimated Cost = \$583.00 per person

Legislation:

Policy Statement No. 08-18-08: Council Remuneration and Expenses.

Intergovernmental:



Request for Decision (RFD)


N/A

Strategic Alignment:

N/A

Enclosure(s):

Poster

Signature of the Interim CAO: 

Empowering Communities
& Energizing Economies
Since 2018!

Preferred Pricing
Early Bird Tickets
on Sale Now!

POWER UP NORTH

The Entrepreneurs Conference

October 3-5, 2023
Hotel Dene &
Conference Centre
Cold Lake, Alberta

Our 2023 Event is
FUTURE FOCUSED!

The Future of Tourism

Future Proof your Business Finances

The Future Face of Employment



IAN HILL
Social Innovator
& Business
Leader

Keynote Speaker
RENE BROOKS
Award-Winning
Rural Tourism
Expert



TAUNYA WOODS RICHARDSON

CEO of Nail The Numbers, Canada's go-to
financial training agency for entrepreneurs



MICHAEL KERR
Best-selling
author & leading
authority on
workplace culture

Proudly presented by:



**Power
Up
North!**

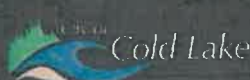


Early Bird Pricing available
until August 31, 2023

SCAN TO REGISTER!



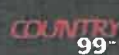
Title Sponsor



bdc



STINGRAY



99

Empowering Communities
& Energizing Economies
Since 2018!

10.1

Preferred Pricing
Early Bird Tickets
on Sale Now!

POWER UP NORTH

The Entrepreneurs Conference

October 3-5, 2023
Hotel Dene &
Conference Centre
Cold Lake, Alberta

Our 2023 Event is
FUTURE FOCUSED!

The Future of Tourism

Future Proof your Business Finances

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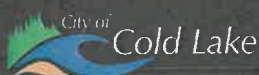


Early Bird Pricing available
until August 31, 2023

SCAN TO REGISTER!



Title Sponsor





Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: # 7.3

Topic: N.E. Muni-Corr ATV Ride - Request for Assistance

Presented By: Interim CAO

Recommendation(s):

That Smoky Lake County Council deny the request outlined in the email deferred by Council Motion 838-23, on August 23, 2023, from Marianne Janke, representing the Alberta's Iron Horse Trail / Travel Lakeland, dated August 21, 2023, in respect to their ATV Ride event known as "N.E. Muni-Corr ATV Ride", scheduled for Monday, September 11, 2023, requesting assistance of County manpower and equipment to facilitate a truck and trailer picking up the ATVs in the Town of St. Paul at the end of the trial ride and shuttling them back to the Village of Waskatenau; as the County has no availability or capacity of manpower and/or equipment to accommodate such a request.

Background:

August 28, 2023, administration spoke with our insurance provider who pointed out it's up to the County when determining what level of risk is ok to take and when consulting the Environment & Parks Manager and Public Works Manager, it was determined that there is no capacity to accommodate the request.

Benefits:

N/A

Disadvantages:

N/A

Alternatives:

Unknown.

Financial Implications:

N/A

Legislation:

N/A

Intergovernmental:

N/A

Strategic Alignment: N/A

Enclosure(s):

1. Email from Marianne Janke, representing the Alberta's Iron Horse Trail / Travel Lakeland, dated August 21, 2023.

Signature of the CAO: _____



Request for Decision (RFD)

Attachment #1:

From: info@ironhorsetrail.ca <info@ironhorsetrail.ca>
Sent: Monday, August 21, 2023 10:29:58 AM
To: Lorne Halisky <halisky@smokylakecounty.ab.ca>; Amy Cherniwchan <amy@smokylake.ca>
Cc: Linda Fenerty <lfenerty@smokylakecounty.ab.ca>; Jered Serben <jserben@smokylakecounty.ab.ca>; Dave Franchuk <dfranchuk@smokylakecounty.ab.ca>; Evelynne Kobes <evelynne@smokylake.ca>
Subject: Monday, September 11th - N.E. Muni-Corr ATV Ride - Request for trucking/busing assistance

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Lorne and Amy,

Every year the N.E. Muni-Corr Ltd. Board attempts to quad one of the sections of the trail. We invite all elected officials, CAO' and public works to join us, provided they have their own ATV. This is a great way for the Board members and alternates to learn about the trail, the challenges, adjacent landowner issues along with all the great things it offers.

This year the ATV ride is going to be from Waskatenau to St. Paul. We'll start about 9:00am in the morning and anticipate being in St. Paul about 6:00pm that evening. I am wondering if Smoky Lake County can send a truck and trailer to pick up the ATV's in St. Paul at the end of the ride and shuttle them back to Waskatenau? As well, we would like to ask the Town of Smoky Lake if they can arrange for an Action Bus or Handy van to pick up the riders and shuttle them back? Last year we did St. Paul to Heinsburg and the County/Town of St. Paul did the shuttling. They sent two pick up trucks with goose neck trailers and the Handi-Van.



Right now, my best guess is we would have 4 side by sides and half a dozen ATV's.

If you need more info or have any questions, just call or email me.

Thanks!

Marianne Janke
Alberta's Iron Horse Trail / Travel Lakeland
Email: info@ironhorsetrail.ca
Phone: (780) 645-2913
Cell: (780) 645-8090



Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: # 7.4

Topic: 2023 Financial Plan

Presented By: Brenda Adamson / Financial Manager

Recommendation:

That the Five Year Financial Plan for 2023-2027 be approved

Background:

MGA Section 283.1, Financial Plans and Capital Plans, states that, at a minimum, every municipality must prepare a written three-year financial plan and a five-year capital plan. Municipalities are encouraged to consider longer timeframes for financial planning if they see a benefit to doing so. As we are preparing a 5-year capital plan, we have extended the financial plan to 5 years as well.

The plan © provides summary information on the services we provide, the budget process, and the fund structure we use. It will provide the reader with valuable information regarding our reserves (restricted surplus) and their forecasted balances. It is set up to help the reader understand where revenue comes from, how we spend the money as well as what changes are predicted.

The plan is presented so that the reader can easily identify how much tax revenue is needed each year to balance the budget. There are large fluctuations predicted. This is because we keep moving large capital purchases from the current year budget to the next year budget. The amount that we will need to spend to catch up with the capital replacement in the next year keeps increasing. When reading it, you will see that the tax revenue needed to balance the budget as it stands is an unachievable amount.

The public consultation process took place in November/December, 2022. The focus was the 2023 budget with discussions regarding the future budgets.

Benefits:

- Smoky Lake County exceeds provincial requirements.
- Administration and Council can begin to plan for additional revenue needs in future years.
- Council and administration can evaluate the longer term consequences of current program and organizational decisions.
- The County can be prepared for future financial challenges and opportunities.
- This is a more proactive approach to financial planning.
- This plan is a flowing document and is adjusted and updated every year.

Disadvantages:

- Longer term financial planning requires upfront staff time.
- There are many unknown factors, therefore years 2-5 are only estimates of what we can expect.

Alternatives:

- Council can add, delete, or change the priorities in future years.



Request for Decision (RFD)

Financial Implications:

The financial plan will be updated each year to reflect the current year budget and forecasted capital requirements.

Legislation:

Required plans

283.1(1) In this section, (a) "capital plan" means a plan referred to in subsection (3);(b) "financial plan" means a plan referred to in subsection

(2).(2) Each municipality must prepare a written plan respecting its anticipated financial operations over a period of at least the next 3 financial years.

(3) Each municipality must prepare a written plan respecting its anticipated capital property additions over a period of at least the next 5 financial years.

(4) The 3 financial years referred to in subsection (2) and the 5 financial years referred to in subsection (3) do not include the financial year in which the financial plan or capital plan is prepared.(5) Council may elect to include more than 3 financial years in a financial plan or more than 5 financial years in a capital plan.(6)

Council must annually review and update its financial plan and capital plan.

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

- 2023-2027 Financial Plan

Signature of the CAO: 



2023 – 2027

FINANCIAL PLAN



SMOKY LAKE COUNTY

4612 MCDOUGALL DRIVE, PO BOX 310

SMOKY LAKE AB T0A 3C0

www.smokylakecounty.ab.ca

INTRODUCTION

The 2023 to 2027 financial plan provides the highlights of Smoky Lake County's Operating, Capital, and Road Plan budget. This document is divided into the following sections:

Strategic highlights: provides summary information on Smoky Lake County's strategic plan.

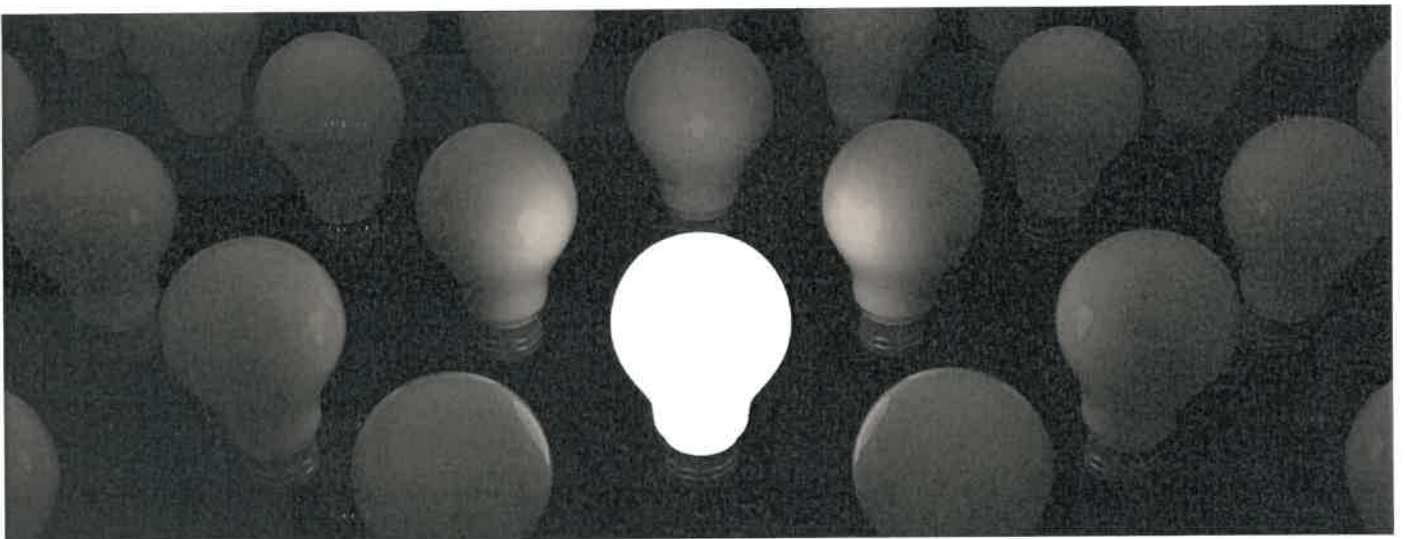
County Information: provides general information on Smoky Lake County and the services provided.

Budget Highlights: explains the process that Council goes through to create an approved budget, as well as the current financial status and outlook for the future.

Budget: provides information on the operating and capital budgets for 2023, 2024, 2025, 2026, and 2027.

Appendix: includes copies of related policies passed by council

- ✓ ***Budget Development Policy 08-11***
- ✓ ***Revised Capital Budget***
- ✓ ***Five-Year Road Plan Policy 03-18***



2023-2025 strategic Plan	4
Vision.....	5
Mission	5
Strategic Priorities:	5
County information	6
Services.....	7
Organizational Chart	8
Financial Policies.....	9
Budget highlights	10
Budget Process	10
Budget Overview	12
2023-2027 BUDGET	17
Revenues	17
Expenses.....	19
Budget Summary.....	20
Budget Overview by Department.....	22
APPENDICES	29
Appendix 1: Policy 08-11 Budget Development	29
Appendix 2 : 2022 Five Year Capital Budget.....	32
Appendix 3 : Policy 03-18 Five Year Road Plan – Section 3 only	33



SMOKY LAKE COUNTY

STRATEGIC PLAN 2023-2025

(Revision #1, approved on April 27, 2023, Council Motion #565-23)



2023-2025 STRATEGIC PLAN

The Strategic Plan was developed to outline Council's vision for the future.

The full Strategic Plan can be viewed at
www.smokylakecounty.ab.ca/p/strategic-plan

Vision

Leading the way in positive growth with healthy, sustainable, rural living

Mission

Smoky Lake County strives for collaboration and excellence in the provision of transparent and fiscally responsible governance and services.



Strategic Priorities:

- Grow Employment Opportunities- Council is committed to Lobby for the reinstatement of healthcare services in the region, the re-opening of the courthouse, and supporting growth in all industries to stimulate population growth in the region.
- Pro-activity in Development – Committed to the development of policy and programming to foster a proactive approach to land management.
- Emergency Service – Council is committed to ensure that all County residents have access to full-services Police, Fire, and EMS services.
- Education – Council is committed to ensuring that educational opportunities for County residents continue to grow
- Cultural Diversity – Council is committed to ensuring that the County is recognized as being a Culturally Diverse Community

Funds have been budgeted in 2023 and 2024 to carry out the following activities:

- ✓ Contract a Lobby Consultant.
- ✓ Investigate and participate in the Alberta Advantage Immigration Program.
- ✓ Prepare market studies.
- ✓ Review the 2013 Recreation Master Plan.
- ✓ Review County Economic Development
- ✓ Update the Land use Bylaw and Municipal Development Plan

COUNTY INFORMATION



3,396.3
square kilometers



POPULATION*
2,517



Average Age
42.0



12
Mini Transfer Stations
2
Landfill Locations



1,555 KM
of Roads
1,337 KM
Gravel Roads
193 KM
Paved Roads
25 KM
Fibre Mat Roads



56
Bridges
46
Culvert Bridges
Included



1,563 KM
Natural Gas Pipelines
Owned and Operated
(and growing)



198,170 acres
Annual Crop Land



3
Fire Departments

* County's calculated population for Year-2021 is 2,517, as a result of using the same methodology used by Municipal Affairs, based on the Statistics Canada's 2021 Census.



Hamlets:

Spedden

Bellis

Edwand

Warspite

SERVICES

Chief Administrator's Office

Financial Services and Technology
Taxation
Geographical Information Systems
Communications
Other Government Services
Intergovernmental Relations

Protective Services

Fire and Emergency Response
Disaster Management
Bylaw Services

Transportation

Road Maintenance
Culvert Maintenance
Bridge Maintenance
Vehicle & Equipment Repairs & Maintenance

Environmental

Warspite Water Distribution
Water Truck fills
Warspite & Bellis Sewer Services
Intermunicipal Contract Services
Landfills
Waste Transfer Stations

FCSS

FCSS Grant Distributions

Planning

Development and Safety Codes Permits
Subdivisions
Compliance Certificates
Inter-municipal initiatives
Business Licenses
County owned lands

Agriculture Service Board

Pest Control
Weed Inspection
Weed Spraying
Roadside Mowing
Lakeland Agricultural Research Assoc (LARA)

Economic Development

Regional Economic Development
Victoria District Economic Development
Doctor Recruitment and Retention

Recreation and Cultural Services

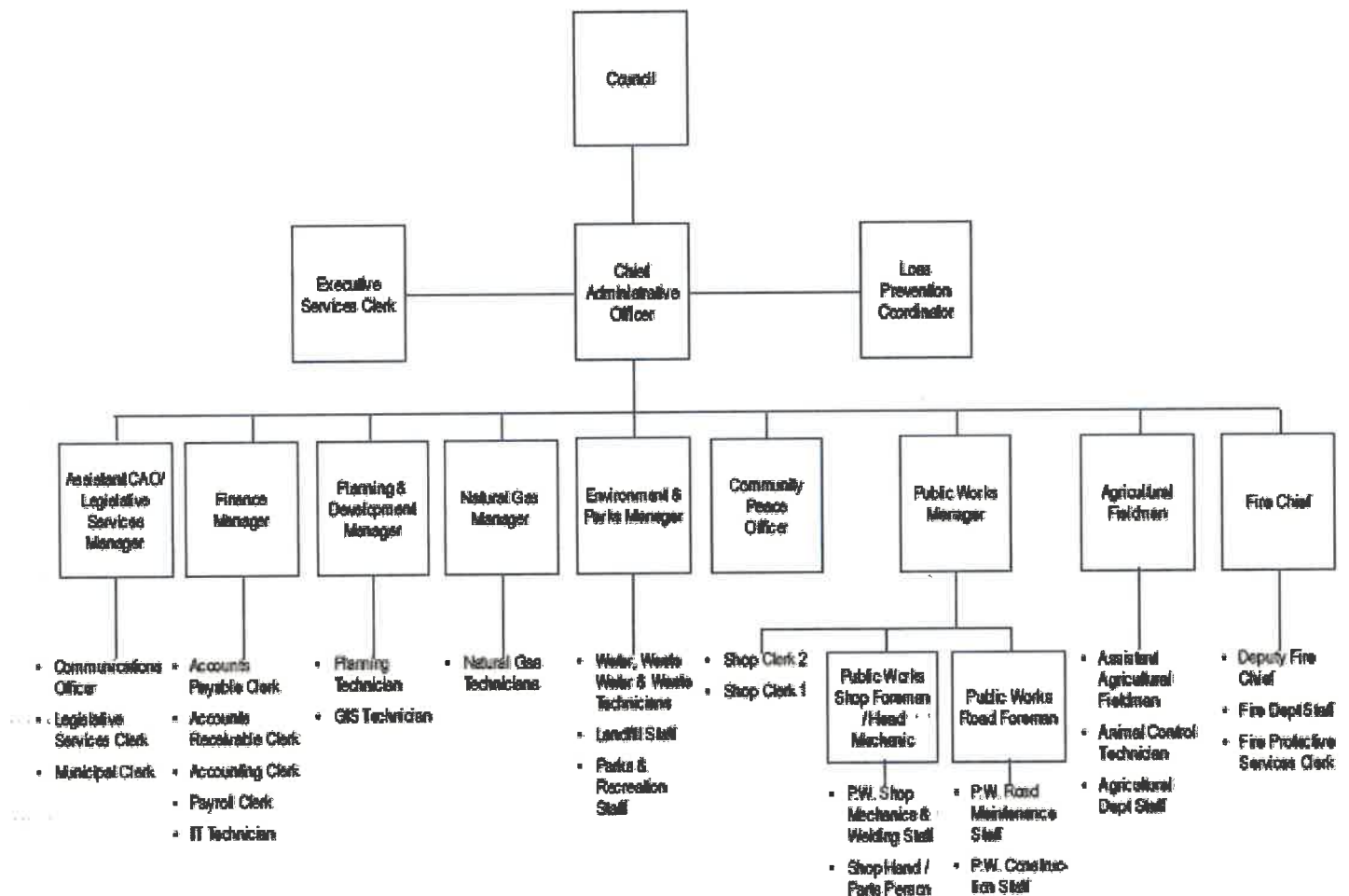
Campsite and Park Maintenance
Assist Non-Profit Groups
Iron Horse Trail
Heritage Board

Natural Gas

Natural Gas Services to County and Vilna residents

Organizational Chart

Smoky Lake County is organized so that each manager reports directly to the CAO. This structure has been established to limit the number of management levels.



Financial Policies

Smoky Lake County Council has identified long term financial planning as an important tool for sustainability. Along with the Budget Policy, there are two main policies that guide financial planning

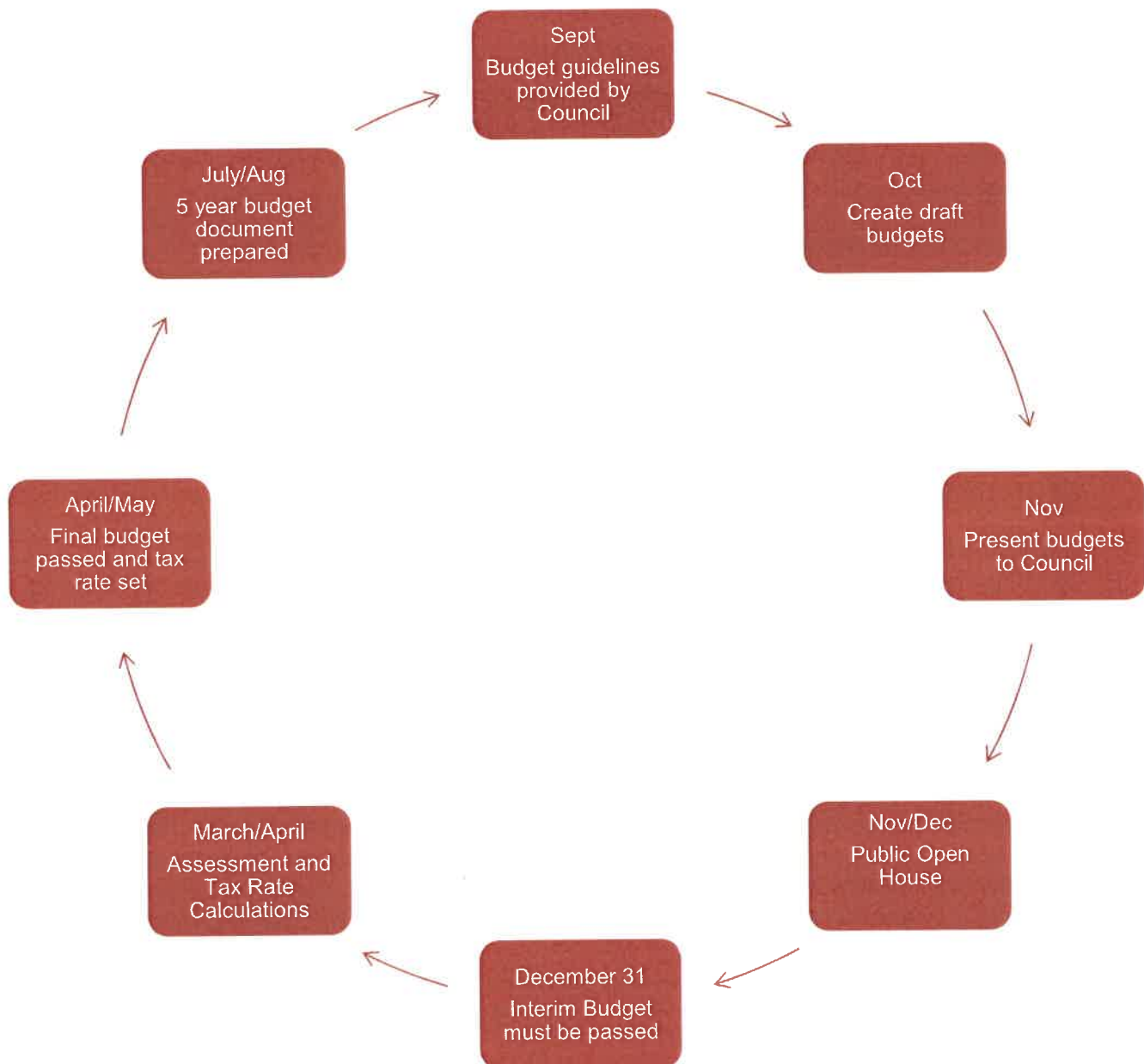
Policy 08-30-01 *provides guiding principles relating to the long term financial plan*

- ✓ *The municipality complies with provincial legislation and the Public Sector Accounting Board recommendations.*
- ✓ *When deciding on a course of action that may impact the whole community, the outcome of the decision will be for the benefit of the community as a whole.*
- ✓ *Core services as mandated by legislation and as required to maintain quality of life will be provided at a base level with minimal interruption to service. Revenues supporting these services will be stable, assured and sustainable.*
- ✓ *Services outside a municipality's mandate will not be provided to the community by the municipality.*
- ✓ *Resources will support a centralized labour workforce providing on-going consistent services.*
- ✓ *Communications will center on information provision to the community and will meet all legislated requirements.*
- ✓ *Revenues collected from unreliable, one-time or uncertain sources should be applied to non-core operations or held in reserves for longer term needs.*
- ✓ *Cash and property investments will be made to first protect and maintain principal and then to maximize returns. Liquidity of investments will align with capital and operating needs.*
- ✓ *Outsourcing of expertise will be supported if expertise is not available in-house; is project based; requires an independent assessment or opinion; or if there is a need to supplement the current workforce for a period of not more than six months.*
- ✓ *Reserves will be established and maintained to provide for stability of operations; asset replacement and renewal at the end of their useful life; growth obligations and statutory requirements.*
- ✓ *Infrastructure assets will be replaced once assets reach the end of their useful life and are no longer cost effective to operate and/or they impact health and safety. Notwithstanding a least cost approach applies that leverages senior government grants; combines projects for synergies (e.g. water, sewer and road replacements); and joint projects with other organizations.*

Policy 01-41-01 *Asset Management provides guidance to ensure that Asset Management practices are integrated throughout the organization to maximize value from existing and new assets.*

BUDGET HIGHLIGHTS

Budget Process



Policy 08-11 [Appendix #1](#) guides the budget process of development, implementation, and evaluation. Budgeting takes place year-round starting with staff gathering information during the summer months. A detailed review of the Operating Budget, Road Plan and the Capital Replacement Plan takes place to ensure that the budgets are created based on the most up to date information. An interim budget must be approved by Council by December 31. Once the assessment is established in March, tax rates are discussed, and a final annual budget is approved. Council may amend the budget through motions as circumstances require.

The annual budget must be a balanced budget. The estimated revenue and transfers must be sufficient to pay the estimated expenditures and transfers not including amortization (MGA s.243).

The Alberta Municipal Government Act (MGA s.283.1) requires each municipality to prepare a written three-year financial plan and a five-year capital plan, and Council is required to update the financial plan each year as per MGA s.283.1(6). The current year's budget is used as a foundation and adjustments are made to future years to include inflation, changes in services, and expected capital requirements.

Public Consultation

Public Consultation took place in November & December 2022. The feedback was taken in consideration when preparing the final budget for 2023. An open house budget will be held late fall for all ratepayers. **Any time throughout the year, we welcome feedback through the following methods:**

- Email feedback to finance@smokylakecounty.ab.ca
- Attend the budget meetings when scheduled in the fall
- Provide feedback to your Councilor.



Budget Overview

BUDGET RECOMMENDATIONS

Administration recommends that Smoky Lake County work towards full annual funding of operations, maintenance, growth, and asset depletion by applying the following measures:

- Ensure that the budget contains necessary inflationary increases to maintain services at a consistent level in future years.
- Set funds aside for long-term infrastructure needs and capital replacement.
- Continue to pursue new sources of revenue.
- Use new revenues to reduce tax rates only when they are assured, sustainable, and stable.
- Ensure that funding towards capital exceeds annual amortization so that the value of capital is not depleted.
- Work towards providing consistent funding for capital and infrastructure to avoid the tax rate fluctuations that will be required over the next four years.

BUDGET MESSAGE

The 2023-2027 budget is based on the level of services approved in the 2023 budget.

The budget has been prepared by administration with the following guidelines:



- **Inflation:** Alberta Budget 2023-2026 predicts a change in the Consumer Price Index to be 2024 2.2%, 2025 2.2%, 2026 2.2%, and 2027 2.2%. Smoky Lake County has used these percentages to predict our future budgets.
- **Wage and salary** increase are based on Union Contracts:
 - The 3-Year Collective Agreement with Canadian Union of Public Employees (CUPE) Local 4575 expires December 31, 2024. Salaries will increase by \$0.55 per hour in 2023 and \$0.75 in 2024. The predicted inflation of 2.2 % is used to forecast payroll for 2025, 2026, and 2027.
 - The Collective Agreement with International Union of Operating Engineers (IUOE Local 955) expires December 31, 2024. Wages are budgeted at 1% for 2023, 0% for 2024. The predicted inflation of 2.2 % is used to forecast payroll for 2025, 2026 , and 2027
- The **Capital** Plan approved by Council.
- The **Five-Year Road** Plan as approved by Council December 2022.
- No change to service levels in future years.
- There will be changes to the Municipal Sustainability grant in 2024. We do not know how these changes will impact grant funding; therefore, we have budgeted future based on the assumption that there is no change to grant amounts future years.

FUTURE OUTLOOK

The County has been able to maintain a solid financial position in spite of provincial economic challenges. With careful planning, we have minimized the impact of cost increases which include high inflation, ongoing downloading from the province, and decline in non residential assessment.

Provincial Downloading

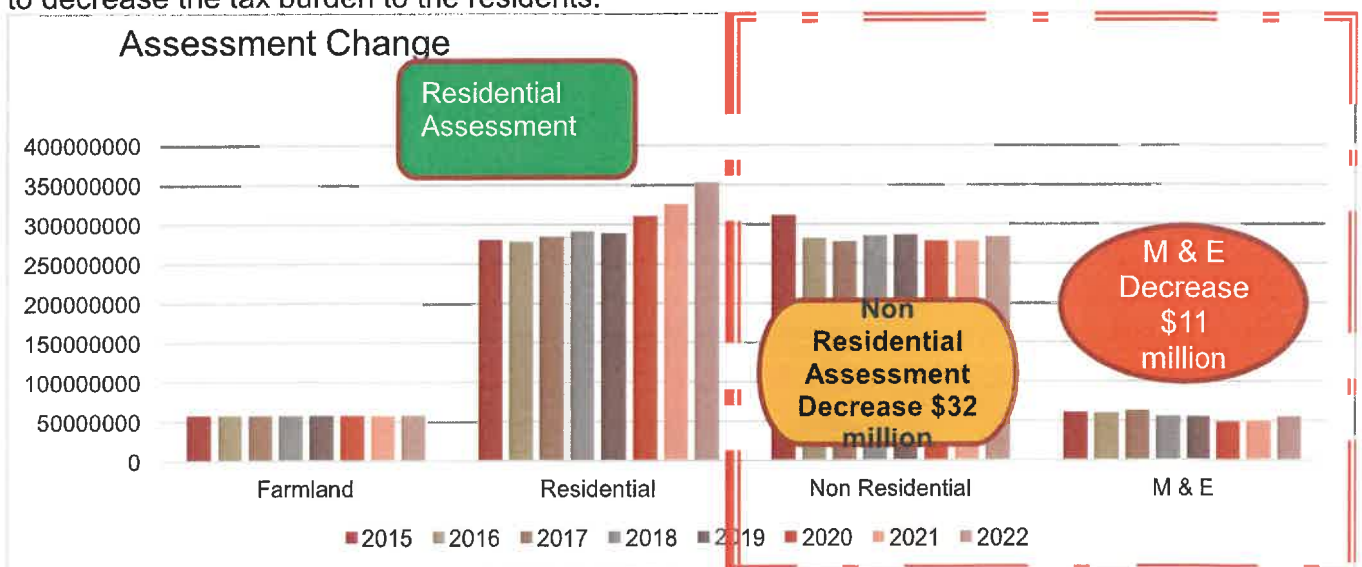
The downloading from the province includes increasing costs and decreasing grants.

- *Policing costs are being phased in over 4 years:*
 - 2020 \$ 62,702
 - 2021 \$ 95,621
 - 2022 \$127,404
 - 2023 \$191,242
- *Grant in lieu payments (property taxes for provincial owned land) are paid at a rate of 50%. This is a loss in revenue of \$30,000.*
- *The Municipal Sustainability Initiative has been decreased from \$1,579,000 in 2021 to \$640,324 in 2022. Although we have forecasted the grant to remain at \$640,000 per year for the next five years, the program will be changing in 2024.*

Assessment and Property Tax Challenges

Changes in the taxable assessment since 2015 have created a revenue challenge for Smoky Lake County. The 2015 taxable assessment peaked at \$750,573,000. Due to a substantial loss of oil and gas assessment, It declined to a low of \$678,340,340 in 2017 and has now recovered up to \$749,240,670 as a result of increased residential property values.

Property taxes are levied based on four categories: farmland, residential, non residential, and machinery equipment. Smoky Lake County relies heavily on non-residential and M & E tax revenue to decrease the tax burden to the residents.

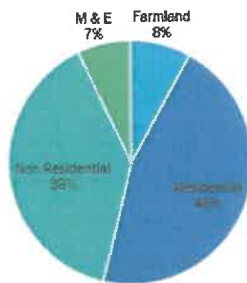


The proportion of Residential assessment vs non-residential continues to increase

Residential Assessment:

- ❖ 2016 41%
- ❖ 2021 46%
- ❖ 2022 47%

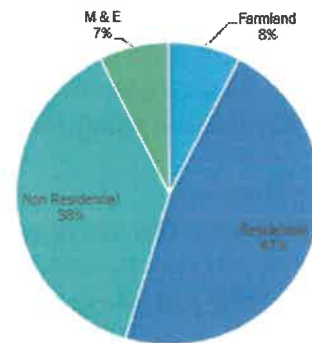
2021



Non-Residential & M & E:

- ❖ 2016 51%
- ❖ 2021 45%
- ❖ 2022 38%

2022



This is significant because it creates a greater tax burden for the residential properties

In 2020 Council recognized the need to offset the declining tax revenue from Oil and Gas with a new revenue source such as tourism. The Victoria District Economic Development Strategy Business Plan Bylaw 1390-20 was passed in 2020. In 2022 both the Town of Smoky Lake and County established a Municipally Controlled Corporation and loans have been provided to allow the corporation to carry out the next steps. New Tourism business in the Smoky Lake region will provide new sources of assessment, create new jobs, and increase the population; thus, improving the Region's long term sustainability. More Information is available on the Smoky Lake County website.

<https://www.smokylakecounty.ab.ca/m/victoria-district-economic-development-strategy/business-plan->

VICTORIA DISTRICT ECONOMIC DEVELOPMENT STRATEGY

Municipally Controlled Corporation Business Plan

Excerpted from:
Victoria District Economic Development Strategy Business Plan,
Funding Model and Corporate Structure October 21, 2020

May 7, 2021



FUND STRUCTURE

The County has two funds, Municipal and Gas. The fund structure is used to ensure that costs for each fund are covered only by revenues belonging to that entity. Each fund is budgeted with a modified accrual basis of accounting, similar to the basis used to create the audited financial statements. Revenues and expenses are budgeted for in the year they will be accounted for. Grant revenues are budgeted in the year they will be used.

Municipal Fund

The municipal Fund is the primary fund used to manage the County's financial resources and obligations. All services are provided from this fund except for Natural Gas.

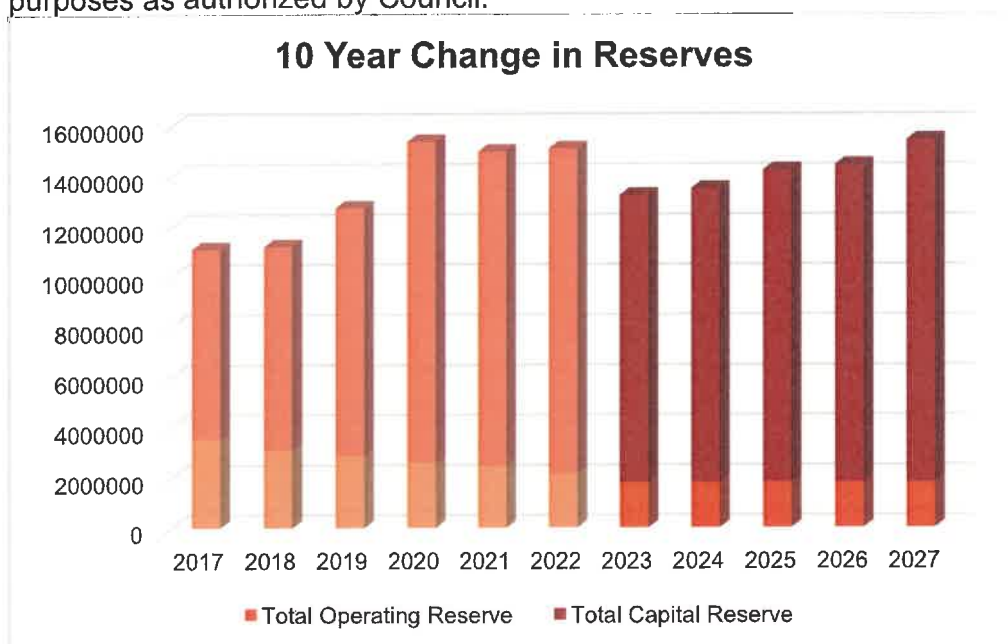
Natural Gas Fund

The Natural Gas Utility is a user pay utility that supplies natural gas to Smoky Lake County and Vilna properties. It is 100% funded through user fees.

Smoky Lake County Financial Statements are consolidated and therefore include the accounts of all funds held by the County. The Financial Statements are audited annually and are available to the public by April of the following year.

RESERVES AND SURPLUS

The County keeps reserve funds set aside to provide funding for future expenditures and to ensure sufficient funds are available when required, as well as, where possible, to avoid the need to incur debt. On the financial statements, they are referred to as restricted surplus. Unrestricted surplus consists of surplus funds that were the result of past budget surpluses and may be used for capital or operating purposes as authorized by Council.



Restricted Surplus (Reserves)

		2023	2024	2025	2026	2027
Municipal Reserve	Funds collected in lieu of subdivision natural reserve	50,131	50,131	50,131	50,131	50,131
General Operating	Reserves not allocated to projects as well as reserves carried forward to the next year - funding source property taxes	1,762,358	1,762,358	1,762,358	1,762,358	1,762,358
General Capital	Primarily for specific purchases and projects - funding source property taxes	2,400,153	2,439,153	2,478,153	2,517,153	2,478,153
Building Reserve	Building repairs & rehabilitation - funding source property taxes	1,189,721	1,239,721	1,289,721	1,339,721	1,389,721
Fire	For Fire equipment replacement and fire emergencies - funding source property taxes	1,738,070	1,322,070	1,350,586	734,054	981,054
Landfill	For waste equipment and landfill improvements - funding source property taxes	344,160	394,160	444,160	494,160	544,160
Transportation	For specific public works projects and equipment - funding source property taxes	840,696	1,140,696	1,440,696	1,740,696	2,040,696
Road Development	For roads damaged by natural resource extraction - funding source aggregate license fee	1,407,269	1,442,269	1,477,269	1,556,269	1,635,269
Gravel Pit Reclamation	For the reclamation of gravel pits - funding source gravel sales	480,012	493,012	506,012	519,012	532,012
Gravel Pit Development	For the development of new gravel pits - funding source gravel sales	129,628	143,628	157,628	171,628	185,628
Connectivity	For the development or improvement of internet services - funding source was the sale of CCI shares in 2020	351,523	351,523	351,523	351,523	351,523
Street Sweeper	For the replacement of a regional street sweeper - funding source - fees charged for street sweeping services	61,060	61,060	61,060	61,060	61,060
Water	For water and sewer projects - funding source property taxes	213,848	218,848	223,848	228,848	233,848
Agriculture Services	For Agricultural Equipment replacement - funding source property taxes	167,000	167,000	167,000	242,000	317,000
Gas Reserve	For natural gas projects - funding source gas, odorant, and compressed natural gas sales	2,129,473	2,304,772	2,498,003	2,695,487	2,897,315
Total Reserves		13,265,104	13,530,403	14,258,150	14,464,102	15,459,930

2023-2027 BUDGET



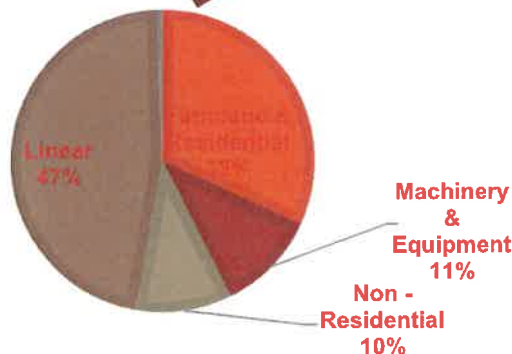
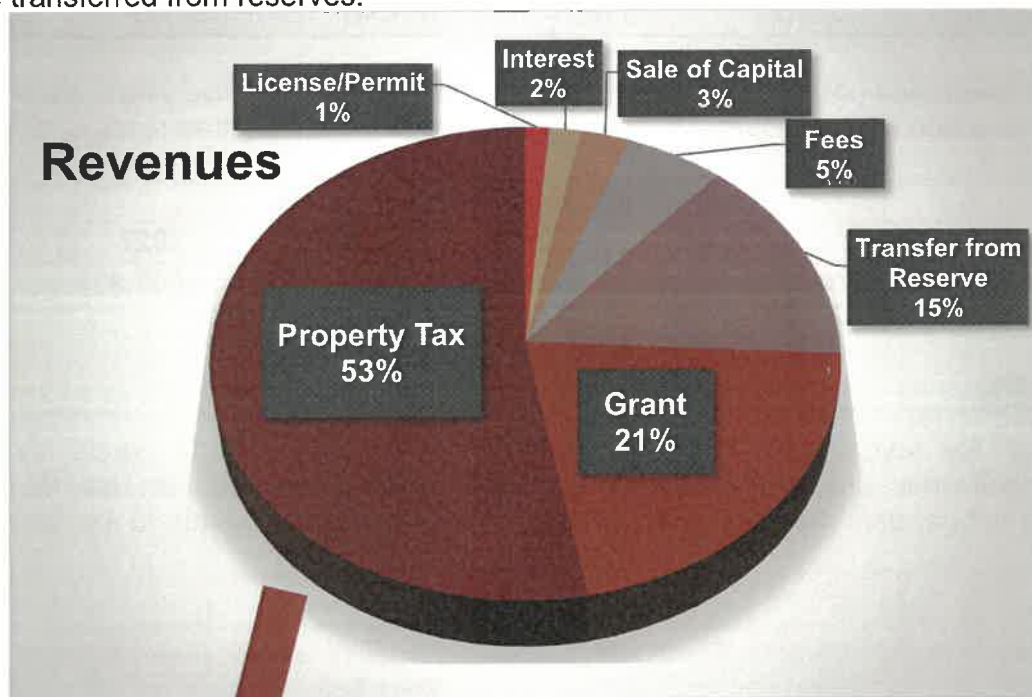
Revenues

Revenues for the County come from three main sources: Property Taxes, User Fees, and Grants

PROPERTY TAXES

Council considers the assessment, budget, and requisitions when setting the tax rate.

In 2023, the Net Property Taxes (Property Tax revenue less the Education and Seniors' Requisitions) will provide 53% of the total revenue. To keep the requirements for tax revenue lower again this year, funds will be transferred from reserves.



Property Tax revenue will provide \$10.2 million dollars. Most of the tax revenue comes from:

- ✓ Non-Residential
- ✓ Linear
- ✓ Machinery and Equipment.

Only 32% of the 10.2 million dollars comes from residential and farmland taxes. As other tax sources and grants have decreased, the need to rely on residential and farmland taxes has increased.

2023 Property Tax Rates

MILL RATES	RESIDENTIAL		FARMLAND		NON RESIDENTIAL SMALL BUSINESS		NON RESIDENTIAL		MACHINERY AND EQUIPMENT	
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
Municipal Rates	5.7753	5.7753	13.2753	12.8753	21.9292	21.9292	22.1452	21.9292	22.1452	21.9292
Education	2.4387	2.6213	2.4387	2.6213	3.7365	3.8847	3.7365	3.8847		
Seniors Foundation	0.688	0.7224	0.688	0.7224	0.688	0.7224	0.688	0.7224	0.688	0.7224
Total Rates	8.902	9.119	16.402	16.219	26.3537	26.5363	26.5697	26.5363	22.8332	22.6516
INCREASE		-0.217		0.183		-0.1826		0.0334		0.1816

Based on the forecasted costs for Capital and Operations over the next five years, substantially more municipal tax revenue will be required to balance the budget unless another revenue source is established.

Forecasted Tax Revenue required				
2023	2024	2025	2026	2027
10,275,287	14,877,737	13,684,002	13,825,398	13,009,903

USER FEES

Municipal user fee revenue comes from water/sewer charges, sales of goods and services, campsite fees, and landfill fees. For 2023 the revenue budgeted from User fees (not including natural gas charges) is \$1,060,683. User fees are expected to increase with inflation.



GRANTS



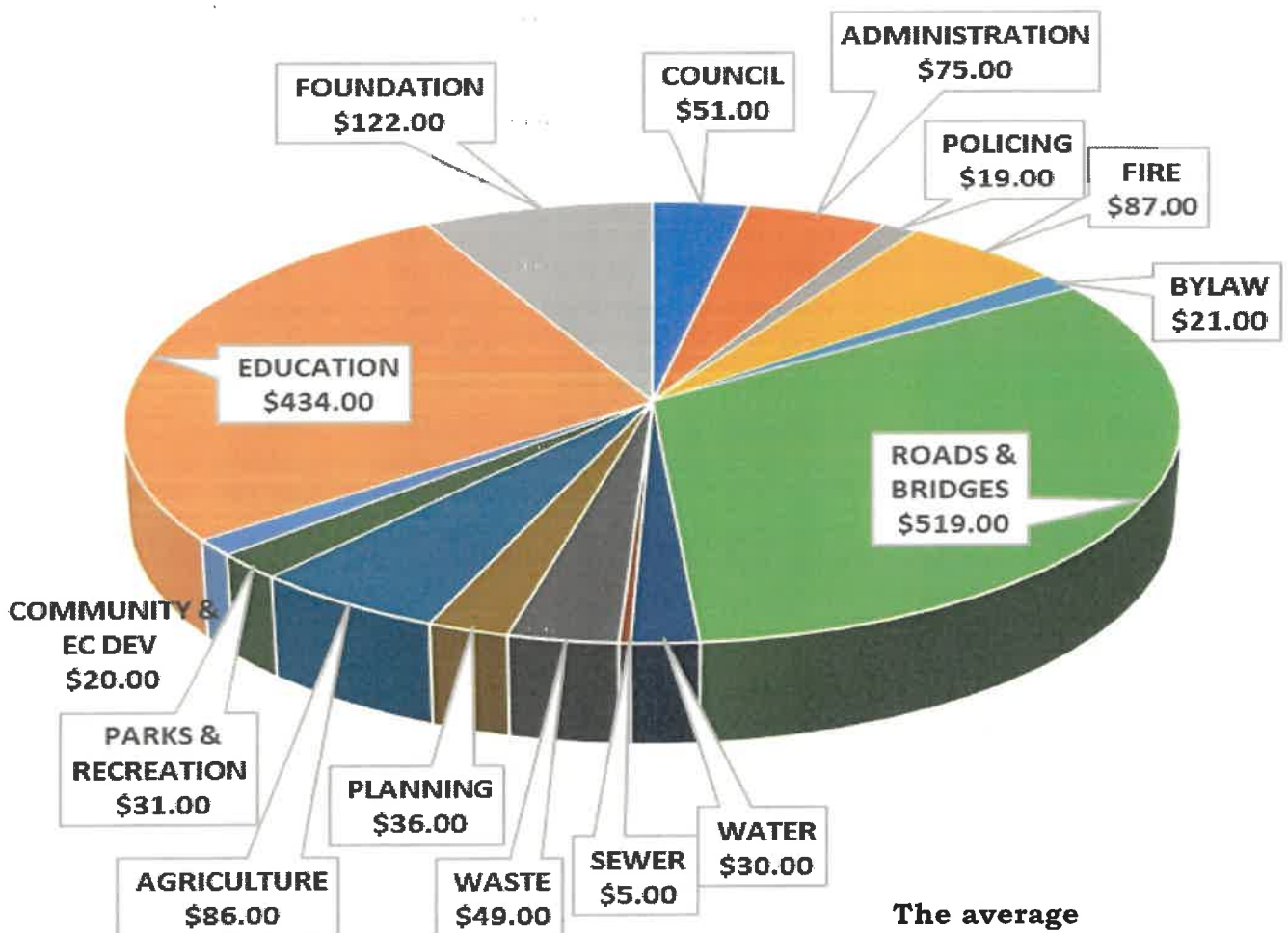
Estimated grants are included in the financial plan.

1. Annual grants like the Municipal Sustainability Initiative Grant (MSI) and the Federal Gas Tax Grant are conservatively estimated based on what was provided in the previous year. The MSI program will be replaced by the Local Government Fiscal Framework (LGFF) in 2024. We don't know how much to expect from the LGFF program, so we have left the budget amount the same as the MSI amount for 2023.
2. Specific grants for projects are estimated based on the current grant rules. If the County does not receive the grant, the project may be cancelled or postponed until further funding can be secured. As new grant programs become available, Council may make changes to the budgets to capitalize on the opportunities.

Expenses

Expenses are tracked per department. The “where do my tax dollars go” chart shows the portion of tax revenue that is allocated to each department.

HOW IS \$1,585 SPENT?



The average residential property value is \$178,034 which results in an **average total tax levy of \$1,585** (\$132.00 per month).

The average increase is \$125 per year (\$6.60 per month)

Budget Summary

	2023	2024	2025	2026	2027
Revenues					
Sales of goods and services	971,443	992,815	1,014,656	1,036,975	1,059,789
Government transfers for operating	820,445	486,984	486,984	491,895	494,368
Investment income	350,000	350,000	357,700	365,569	373,612
Penalties and costs of taxes	80,200	81,964	83,768	85,611	87,495
Licenses and permits	224,500	225,039	225,590	230,552	226,728
Special levies and taxes	44,540	45,520	46,522	47,545	48,591
Natural Gas	3,014,520	3,080,839	3,148,618	3,217,889	3,288,682
Total Revenues	5,505,648	5,263,161	5,363,838	5,476,036	5,579,265
Expenses					
Legislative	511,243	522,490	533,985	545,732	557,736
Administration	1,823,899	1,864,308	1,902,826	1,942,196	1,982,431
Other Government Services	499,450	54,115	80,304	56,520	57,763
Protective Services	1,380,557	1,348,930	1,378,601	1,408,931	1,439,924
Transportation	6,318,718	6,457,730	6,599,801	6,744,997	6,893,387
Water/Sewer	735,383	751,562	768,095	784,991	802,262
Waste	530,988	542,669	554,606	566,807	579,275
FCSS	116,635	121,884	121,884	121,884	121,884
Planning	621,716	489,604	411,135	420,180	429,424
Agriculture Service Board	930,448	950,918	971,840	993,221	1,015,074
Economic Development	144,400	147,577	150,824	154,141	157,533
Recreation & Cultural Services	536,174	547,970	560,024	572,345	584,936
Natural Gas	3,074,520	3,142,159	3,211,286	3,281,934	3,354,137
Contingency	174,526				
Total Expenses	17,398,657	16,941,915	17,245,211	17,593,879	17,975,766
Net Revenue (Expense) before reserve transfers	-11,893,009	-11,678,754	-11,881,373	-12,117,843	-12,396,501
Net Transfer To/From Op Reserves	913,969	0	0	0	0
Reverse Amortization	2,265,300	2,315,137	2,366,071	2,418,126	2,471,327
Net Operating Revenue (Expense)	-8,713,740	-9,363,617	-9,515,302	-9,699,717	-9,925,174
Non Operating Items:					
Net Contribution to Capital	672,388	5,576,780	4,675,876	4,106,809	3,854,445
Net Transfer To - From Reserves	889,159	-90,000	-534,516	-8,468	-794,000
Financing /Debt Repayment	0	0	0	0	0
Total Cash Requirements (for tax bylaw)	10,275,287	14,850,397	13,656,662	13,798,058	12,985,619

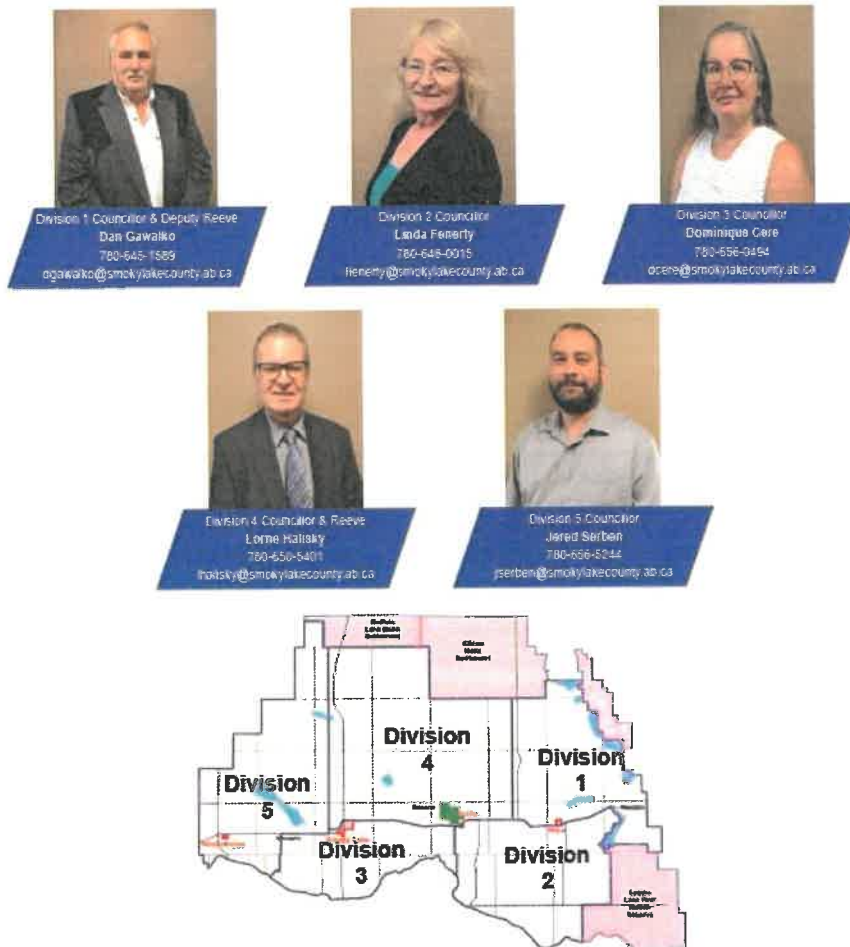
CAPITAL BUDGET

Vehicle and Equipment is scheduled so that we maximize use and minimize maintenance costs. Maintenance costs are reviewed on an ongoing basis to recommend the best time for replacement. Several large equipment replacements have been pushed to 2024. The approved detailed capital budget is in Appendix 2

CAPITAL SUMMARY	2023	2024	2025	2026	2027
Revenues					
Sale of Capital Assets	543,800	335,000	301,000	191,000	185,500
Provincial Grant	3,153,489	3,286,175	1,411,440	1,899,500	971,000
Federal Grant	150,000	150,000	150,000	150,000	150,000
Other Grant	0	0	0	0	0
Long Term loan	0	0	0	0	0
Transfer from Reserve	1,903,159	828,000	383,484	984,532	199,000
Gas	115,500	0	0	0	0
Total Revenues	5,865,948	4,599,175	2,245,924	3,225,032	1,505,500
Expenses					
Vehicles	510,304	91,800	806,484	1,111,232	69,000
Equipment Replacement	1,443,155	3,078,000	1,253,522	991,988	1,006,588
Equipment - New Initiatives	0	0	0	0	0
Bridge Repairs and Replacement	1,659,659	3,514,900	1,015,253	1,666,000	428,000
Land Improvements	93,000	15,000	15,000	15,000	93,000
Engineering Structures	0	0	0	0	0
Buildings	0	0	0	0	0
Transfer to Reserves	1,014,000	918,000	918,000	993,000	993,000
Other Capital	0	0	0	0	0
Road - Oil Treatment/Paving	417,500	150,000	200,000	365,000	0
Road - FiberMat/Micro Surface	0	210,240	0	0	0
Road - Rehabilitation/Base Stabilization	736,000	571,000	537,000	506,000	590,000
Road - Construction	0	140,000	140,000	130,000	50,000
Road - Graveling	1,268,377	1,207,946	1,308,794	1,347,669	1,134,529
Gas	285,500	189,069	193,231	197,484	201,828
Total Expenses	7,427,495	10,085,955	6,387,284	7,323,373	4,565,945
Net Contribution to Capital & Reserves	\$1,561,547	\$5,486,780	\$4,141,360	\$4,098,341	\$3,060,445

Budget Overview by Department

LEGISLATIVE SERVICES includes all Council costs (payroll, supplies, and expenses).



LEGISLATIVE SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Salaries & Benefits	\$434,818	\$444,384	2.2%	\$454,160	2.2%	\$464,151	2.2%	\$474,362	2.2%
Total Expenses	\$76,425	\$78,106	2.2%	\$79,825	2.2%	\$81,581	2.2%	\$83,374	2.2%
Total Legislative	\$511,243	\$522,490	2.2%	\$533,985	2.2%	\$545,732	2.2%	\$557,736	2.2%

OTHER GOVERNMENT SERVICES includes intergovernmental relations and grants to organizations. Includes funding for the new H.A.K. school which has been carried forward to 2023.

OTHER GOVERNMENT SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Contracted and general services	\$7,500	\$7,154	-4.6%	\$32,311	351.6%	\$7,472	-76.9%	\$7,636	2.2%
Materials, goods and utilities	\$15,950	\$16,812	5.4%	\$17,181	2.2%	\$17,559	2.2%	\$17,945	2.2%
Transfers to local boards and agencies	\$475,500	\$29,638	-93.8%	\$30,290	2.2%	\$30,956	2.2%	\$31,637	2.2%
Transfers to (from) reserves	\$445,000								
Election Costs									
Net Costs for Taxation Purpose	\$53,950	\$53,604		\$79,782		\$55,987		\$57,218	

ADMINISTRATIVE SERVICES includes Costs for the finance and administration activities of the County, including the Information, Communication, and Geographical Information Systems. Reserves are being transferred in 2023 to decrease the tax burden. In 2023 a contingency was budgeted to ensure funds are in place for work on the strategic plan this year. No changes to service levels are proposed.

ADMINISTRATION	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Salaries , Wages & Benefits	\$772,945	\$791,074	2.3%	\$806,828	2.0%	\$822,928	2.0%	\$839,382	2.0%
Contracted and general services	\$900,579	\$ 920,391.43	2.2%	\$940,636	2.2%	\$961,329	2.2%	\$982,477	2.2%
Materials, goods, and utilities	\$105,145	\$107,458	2.2%	\$109,821	2.2%	\$112,237	2.2%	\$114,706	2.2%
Transfers to local boards and agency	\$38,230	\$38,230	0.0%	\$38,230	0.0%	\$38,230	0.0%	\$38,230	0.0%
Bank charges and short term interest	\$4,000	\$4,088	2.2%	\$4,178	2.2%	\$4,270	2.2%	\$4,364	2.2%
Grants	\$113,230	\$113,230		\$113,230		\$115,721		\$115,721	
Operating Revenues	\$622,209	\$510,667	-17.9%	\$521,902	2.2%	\$533,383	2.2%	\$545,118	2.2%
Transfers to (from) reserves	\$468,969	\$89,000		\$89,000		\$89,000		\$89,000	
Contribution to Capital	\$30,000	\$0				\$12,000			
Contingency	\$174,526	\$0		\$0		\$0		\$0	
Net Costs for Taxation Purpose	\$761,018	\$1,326,345		\$1,353,561		\$1,390,890		\$1,407,320	

PROTECTIVE SERVICES includes Fire and Emergency Response, Disaster Management, Contribution to Policing, and Bylaw Enforcement. Fire Services are tracked by department. Different agreements have been reached with each urban municipality establishing how much the County pays.

Funds are transferred to reserves each year to ensure that Fire Equipment can be replaced when necessary.



PROTECTIVE SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Vilna Fire Department	\$117,600	\$120,187	2.2%	\$122,831	2.2%	\$125,534	2.2%	\$128,295	2.2%
Smoky Lake Fire Department	\$116,760	\$119,329	2.2%	\$121,954	2.2%	\$124,637	2.2%	\$127,379	2.2%
Waskatenau Fire Department	\$65,850	\$67,299	2.2%	\$68,779	2.2%	\$70,292	2.2%	\$71,839	2.2%
General Fire	\$586,569	\$588,574	0.3%	\$601,518	2.2%	\$614,753	2.2%	\$628,274	2.2%
Fees Charged	\$147,000	\$150,234	2.2%	\$153,539	2.2%	\$156,917	2.2%	\$160,369	2.2%
Disaster Services	\$10,300	\$10,527	2.2%	\$10,758	2.2%	\$10,995	2.2%	\$11,237	2.2%
Bylaw Enforcement	\$210,978	\$215,620	2.2%	\$220,363	2.2%	\$225,211	2.2%	\$230,166	2.2%
Alberta Policing Fee	\$192,000	\$196,224	2.2%	\$200,541	2.2%	\$204,953	2.2%	\$209,462	2.2%
Transfers to (from) reserves	\$247,000	\$416,000		\$28,516		\$616,532		\$247,000	
Contribution to Capital	\$0	\$663,000		\$218,484		\$863,532		\$0	
Net Costs for Taxation Purpose	\$1,400,057	\$1,414,525		\$1,440,206		\$1,466,458		\$1,493,283	

TRANSPORTATION SERVICES covers all aspects of fleet and road maintenance. The transportation budget tracks road and bridge projects as well as road maintenance/operations. In 2023 funds were transferred from reserves to decrease the impact on taxes. Large fluctuations in the budget are a result of the timing of the road plan and equipment replacement.



TRANSPORTATION SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Operating and Maintenance	\$6,049,718	\$6,182,812	2.2%	\$6,318,834	2.2%	\$6,457,850	2.2%	\$6,599,922	2.2%
Bridge Projects	1,659,659	3,514,900		1,015,253		1,666,000		428,000	
Oiling	417,500	150,000		200,000		365,000		0	
Fibermat	0	210,240		0		0		0	
Rehabilitation	736,000	571,000		537,000		506,000		590,000	
Construction	0	140,000		140,000		130,000		50,000	
Gravelling	1,268,377	1,207,946		1,308,794		1,347,669		1,134,529	
Total Road Projects	\$2,421,877	\$2,279,186	-5.9%	\$2,185,794	-4.1%	\$2,348,669	7.5%	\$1,774,529	-24.4%
MS/FGT/STIP Grant	\$3,210,489	\$3,436,175		\$1,561,440		\$2,049,500		\$1,121,000	
Transfers to (from) reserves	\$1,260,904	\$162,000		\$162,000		\$206,000		\$206,000	
Contribution to Capital	\$1,174,404	\$1,976,800		\$1,267,694		\$1,036,688		\$890,088	
Net Costs for Taxation Purpose	\$6,834,265	\$10,679,523	56.3%	\$9,388,135	-12.1%	\$9,665,707	3.0%	\$8,777,539	-9.2%

ENVIRONMENTAL SERVICES

- ✓ **Water** services consists of
 - water distribution in Warspite
 - the Truck fills located in Waskatenau, Warspite, Smoky Lake, Bellis, and Spedden.
 - Contracted water services to Highway 28/63 Water Services Commission
- ✓ **Sewer** provides sewer services in Warspite and Bellis
- ✓ **Waste** services covers:
 - all the waste removal to Evergreen
 - transfer stations
 - landfill costs in Bellis, Spedden and Smoky Lake
 - A portion of the landfill costs in Waskatenau and Vilna



ENVIRONMENTAL SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Water - Supply & Distribution	\$470,941	\$479,218	1.8%	\$487,722	1.8%	\$496,457	1.8%	\$505,431	1.8%
Truckfills	\$47,350	\$46,308	-2.2%	\$45,290	-2.2%	\$44,293	-2.2%	\$43,319	-2.2%
Sewer Services	\$70,952	\$72,513	2.2%	\$74,108	2.2%	\$75,738	2.2%	\$77,404	2.2%
Waste Collection & Hauling	\$302,576	\$309,232	2.2%	\$316,034	2.2%	\$322,986	2.2%	\$330,091	2.2%
Transfer Sites	\$171,912	\$175,694	2.2%	\$179,559	2.2%	\$183,510	2.2%	\$187,547	2.2%
Transfers to (from) reserves	\$14,500	\$55,000		\$55,000		\$55,000		\$55,000	
Contribution to Capital	\$40,500	\$0		\$0		\$0		\$0	
Net Costs for Taxation Purpose	\$1,024,031	\$1,045,349	2.1%	\$1,067,134	2.1%	\$1,089,398	2.1%	\$1,112,154	2.1%

FAMILY AND COMMUNITY SUPPORT SERVICES (FCSS) supports the Family School Liaison Worker (FSLW) Program by allocating the provincial grant to it. Aspen View Public Schools Division administers the FSLW program. Smoky Lake County is required to contribute municipal funds equal to 25% of the grant to the FCSS program. Council has chosen to use these funds to provide local groups and organizations with financial assistance when providing FCSS programs. Details can be found in Policy 08-17 FCSS Grants.



FAMILY AND COMMUNITY SOCIAL SERVICES (FCSS)	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Family School Liason	\$93,308	\$93,308	0.0%	\$93,308	0.0%	\$93,308	0.0%	\$93,308	0.0%
Provincial Grant	\$93,308	\$97,507		\$97,507		\$97,507		\$97,507	
FCSS Grants To Organizations	\$23,327	\$28,576	22.5%	\$28,576	0.0%	\$28,576	0.0%	\$28,576	0.0%
Net Costs for Taxation Purpose	\$23,327	\$24,377		\$23,327		\$23,327		\$23,327	

PLANNING SERVICES provides building & development permits, compliance certificates, etc. Several strategic priorities have been assigned to the department, resulting in an increase to the consulting budget for 2024.

PLANNING SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Planning Administration net of revenue	\$296,216	\$275,343	-7.0%	\$281,401	2.2%	\$287,592	2.2%	\$293,918	2.2%
Consulting	\$260,000	\$147,320		\$61,320	-58.4%	\$62,669	2.2%	\$64,048	2.2%
Grants	\$200,000	\$0		\$0		\$0		\$0	
Appeal Board	\$7,000	\$7,154	2.2%	\$7,311	2.2%	\$7,472	2.2%	\$7,637	2.2%
Transfers to (from) reserves	\$15,000	\$0		\$0		\$0		\$0	
Contribution to Capital	\$15,000	\$15,000		\$15,000		\$15,000		\$15,000	
Net Costs for Taxation Purpose	\$363,216	\$444,817	22.5%	\$365,032	-17.9%	\$372,733	2.1%	\$380,603	2.1%

AGRICULTURE SERVICE BOARD



supports the Agricultural Industry through the provision of pest control, weed inspection/spraying, roadside mowing, as well as dog control. The department contributes to the Lakeland Agricultural Research Association (LARA) annually.

AGRICULTURAL SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Administration	\$575,621	\$588,285	2.2%	\$601,229	2.2%	\$614,458	2.2%	\$627,978	2.2%
Grant	\$138,907	\$166,247	19.7%	\$166,247	0.0%	\$166,247	0.0%	\$166,247	0.0%
Mowing	\$140,659	\$143,753	2.2%	\$146,916	2.2%	\$150,148	2.2%	\$153,451	2.2%
Weed Control	\$102,179	\$104,427	2.2%	\$106,724	2.2%	\$109,072	2.2%	\$111,472	2.2%
Beaver Control	\$97,339	\$99,480	2.2%	\$101,669	2.2%	\$103,906	2.2%	\$106,192	2.2%
Gopher Control	\$500	\$511	2.2%	\$522	2.2%	\$534	2.2%	\$545	2.2%
Council Costs	\$13,150	\$13,439	2.2%	\$13,735	2.2%	\$14,037	2.2%	\$14,346	2.2%
Transfers to (from) reserves	\$127,000	\$0		\$0		\$75,000		\$75,000	
Contribution to Capital	\$8,000	\$195,000		\$272,828		\$0		\$0	
Net Costs for Taxation Purpose	\$925,541	\$978,649	32.9%	\$1,077,377	13.2%	\$900,908	13.2%	\$922,737	13.2%

Economic Development Services are provided inter-municipally through the Regional Community Development Committee (RCDC). The current funding formula for the committee requires 67% from Smoky Lake County. The financial plan is based on this agreement. Doctor Recruitment and Retention is also funded jointly.

ECONOMIC DEVELOPMENT	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
County Development/Tourism	\$7,300	\$7,461	2.2%	\$7,626	2.2%	\$7,793	2.2%	\$7,965	2.2%
Regional Economic Development	\$78,765	\$80,702	2.5%	\$82,477	2.2%	\$84,292	2.2%	\$86,146	2.2%
Dr Recruitment/Retention	\$20,000	\$20,440	2.2%	\$20,890	2.2%	\$21,349	2.2%	\$21,819	2.2%
Transfers to (from) reserves	\$0								
Net Costs for Taxation Purpose	\$106,065	\$108,602	2.4%	\$110,993	2.2%	\$113,435	2.2%	\$115,930	2.2%

Recreation and Cultural Services include the maintenance of all County owned parks and campgrounds. The operations of the campgrounds at Hanmore Lake, Kaduk Lake, Mons Lake and Bellis Beach are contracted out. This department also includes grants to the Agricultural Societies, maintenance of the Iron Horse Trail and costs of the Heritage Board

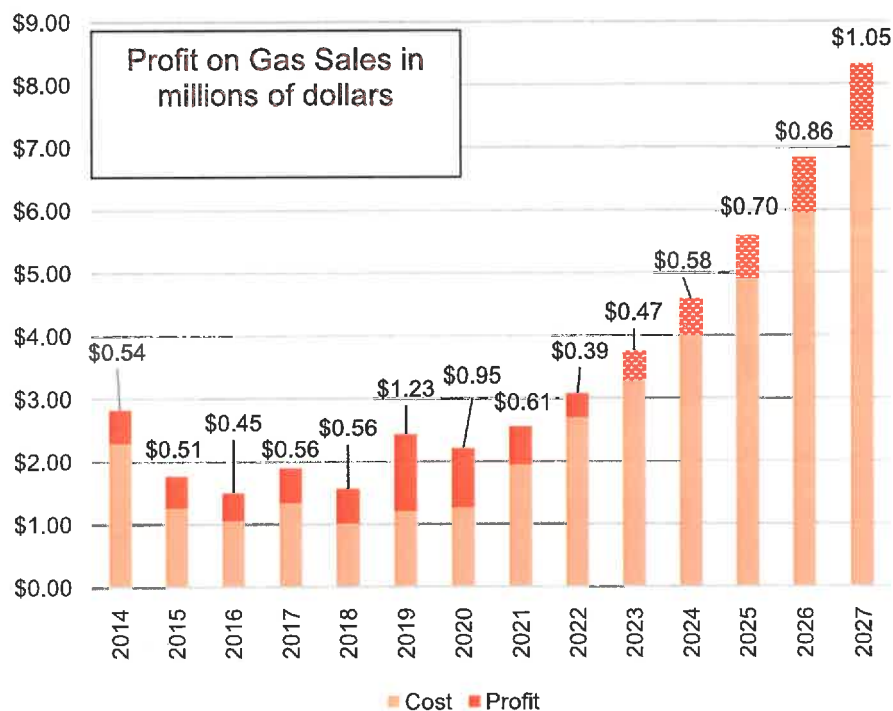
RECREATION & CULTURAL SERVICES	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
General	\$378,474	\$389,221	2.8%	\$400,203	2.8%	\$409,008	2.2%	\$418,007	2.2%
Recreation Trail	\$2,500	\$2,555	2.2%	\$2,611	2.2%	\$2,669	2.2%	\$2,727	2.2%
Hanmore/Island Lake	\$26,500	\$27,083	2.2%	\$27,679	2.2%	\$28,288	2.2%	\$28,910	2.2%
Bellis Beach/ Mons Lake	\$6,000	\$6,132	2.2%	\$6,267	2.2%	\$6,405	2.2%	\$6,546	2.2%
Heritage Board	\$15,700	\$16,045	2.2%	\$16,398	2.2%	\$16,759	2.2%	\$17,128	2.2%
Agricultural Societies	\$95,000	\$95,000	0.0%	\$95,000	0.0%	\$95,000	0.0%	\$95,000	0.0%
MSI Grant	\$95,000	\$95,000	0.0%	\$95,000		\$95,000		\$95,000	
Northern Lights Library System	\$26,000	\$26,572	2.2%	\$27,157	2.2%	\$27,754	2.2%	\$28,365	2.2%
Transfers to (from) reserves	\$78,000	\$0	-100.0%	\$0		\$0		\$78,000	
Contribution to Capital	\$78,000	\$0	-100.0%	\$0		\$0		\$78,000	
Net Costs for Taxation Purpose	\$390,174	\$401,178	2.8%	\$412,423	2.8%	\$421,497	2.2%	\$430,771	2.2%



Natural Gas Services distribute natural gas to County and Vilna Residents. The department also supplies odorant and compressed natural gas to other gas co-ops. The Gas department operates financially independent of Smoky Lake County.

NATURAL GAS	2023	2024	Budget Change	2025	Budget Change	2026	Budget Change	2027	Budget Change
Bulk Odorant	-\$96,000	-\$98,112	2.2%	-\$100,270	2.2%	-\$102,476	2.2%	-\$104,731	2.2%
CNG Trailer	-\$15,500	-\$15,841	2.2%	-\$16,190	2.2%	-\$16,546	2.2%	-\$16,910	2.2%
Gross Margin - Sales less gas purchase	-\$1,311,867	-\$1,340,728	2.2%	-\$1,370,225	2.2%	-\$1,400,370	2.2%	-\$1,431,178	2.2%
Legislative	\$9,000	\$9,198	2.2%	\$9,400	2.2%	\$9,607	2.2%	\$9,819	2.2%
Administration	\$905,578	\$925,501	2.2%	\$945,862	2.2%	\$961,039	1.6%	\$976,553	1.6%
Distribution- Operating & Maintenance	\$568,789	\$581,302	2.2%	\$594,091	2.2%	\$607,161	2.2%	\$620,519	2.2%
Capital Assets	\$ 225,500.00	\$ 13,770.00		\$ -		\$ -		\$ -	
Reserve Transfers - System Capital	-\$ 55,500.00	\$ 175,299.00		\$ 193,231.00		\$ 197,484.00		\$ 201,828.00	
Total Natural Gas	\$230,000	\$250,389	13.2%	\$255,899	13.2%	\$255,899	12.6%	\$255,899	12.6%

Gas sales are predicted using an average of the past 5 years volumes and an estimated minimal price change. Surpluses are added to reserves and deficits are covered by reserves.



APPENDICES

Appendix 1: Policy 08-11 Budget Development

SMOKY LAKE COUNTY



Title: Budget Development		Policy No.: 11-02
Section: 08	Code: P-R	Page No.: 1 of 3
Legislation Reference:		Municipal Government Act, Sections 242 – 246.
Purpose:	To provide an efficient and effective process for the development of the annual Total Function Budget and Five Year Financial Plan.	
Policy Statement and Guidelines:		
1. STATEMENT OF INTENT:		
1.1 The Budget Development Policy provides a guideline for the activities that encompass the development, implementation, and evaluation of a plan for the provision of services and capital purchases. This policy along with Policy 08-30-01 Financial Management Policy provide for a consistent approach to the financial planning of Smoky Lake County.		
2. RESPONSIBILITIES:		
2.1 <u>Council</u> is responsible for the following:		
2.1.1 Providing Administration, in August each year, with direction as to its expectation for:		
<ul style="list-style-type: none">• The municipal tax rate• Percent increase (or decrease) for the next year in function or capital expenditures that are acceptable• Expected changes to service levels• Priorities in the Road Plan		
2.1.2 Scheduling adequate meeting time to review budget documents using the following as a guideline.		
<ul style="list-style-type: none">• Directional Meeting – August• Capital Asset Meeting– October• Five-year Road Plan – October• Natural Gas – November• Complete Total Function Budget draft – November/December• Tax Rate Meeting(s) – April/May		
2.1.3 Interim Budget Approval upon the incorporation of changes and modifications requested by council (target date: December 31)		
2.1.4 Final Budget Ratification upon the incorporation of further changes and modifications as a result of meetings setting the tax rate (target date: April 30)		
2.1.5 Five Year Financial Plan Ratification based on updated information (target date: July 31)		

Title: Budget Development		Policy No.: 11-02
Section: 08	Code: P-R	Page No.: 2 of 3

Policy Statement and Guidelines:

2.2 **Administration** (led by the Finance Manager) is responsible for: ensuring that the Annual Budget and Five Year Financial Plans meet legislation requirements and follow industry best practices through the following activities.

2.2.1 **Management Review of Department Budgets(to be complete by October 15):**

- Based on the guidelines established by Council, each function group will prepare a draft five year Function Budget which contains the following items: Five Year Operating Budget, Ten-Year Capital Asset Plan, Road Plan, and other Project Plans as required.
- The Chief Administrative Officer will meet with each of the function groups to discuss their requests and needs and make appropriate changes where necessary.
- Budgets will be based on factors such as assessment growth, union collection agreement, provincial funding, and council direction.

2.2.2 **Year 1 Budget Summary (to be complete by October 31):** The Finance Manager will compile all the individual documents into a summary that Should contain the following:

- Summary of the budget guidelines adopted by Council for the proposed year.
- Summary of Administration's proposed budget items:
 - a. Wages and benefits % and \$ change
 - b. Estimated assessment % and \$ change
 - c. General % factor used for utilities or typical expenditures
 - d. Major dollar changes for "special" or known issues (e.g., insurance / debentures)
 - e. Proposed staffing changes and the corresponding wage and benefits, etc. costs
 - f. New reserves or recommended changes to existing reserves
 - g. The amount of engineering and project costs budgeted for projects that are pre-designed and will be completed in subsequent year(s)
 - h. Identified major increases or decreases for each function
 - i. Projected grant funding
 - j. Any other items that would provide Council with information to make its decision making more effective and efficient

Title: Budget Development		Policy No.: 11-02
Section: 08	Code: P-R	Page No.: 3 of 3

Policy Statement and Guidelines:

2.2.3 Year 1 Budget Compilation (to be complete by October 31)

Administration to compile all the individual documents into the following budget documents:

- Revenue and expenditures by function
- Ten Year Capital Replacement Plan
- Road Plan
- Summary of Reserve Balances
- Any projects carry forwards (if known at this time)
- Supporting charts or graphs for information that will prove beneficial for budget review
- Where appropriate, information will be provided that shows previous year information, available current year information and percentage increases or decreases from one year to next.
- Administration will incorporate and track all changes / modifications resulting from Budget meetings with Council.

2.2.4 Five Year Financial Plan (to be complete by July 15)

The Finance Manager will compile all approved budget documents, along with Projections for years 2 to 5 into a Five Year Financial Plan. The Financial plan should identify upcoming changes, opportunities, and Challenges

2.2.5 Ensure that the budget is adhered to by reviewing actual expenditures as compared to budget.

2.2.6 Provide council with the Budget at a Glance Report monthly and point out any major budget variances.

	Date	Resolution Number
Approved	September 21, 2006	# 690-06 - Page # 8209
Amended	August 30, 2018	# 848-18 - Page # 13229
Amended		

Appendix 2 : 2023 Five Year Capital Budget

Smoky Lake County 2023 Capital Budget								
Dept		Item #	Budget 2023	Budget 2024	Budget 2025	Budget 2026	Budget 2027	FUNDING NOTE
ADM	AGGREGATE LICENSE REV TO RESERVE	R N/A	200,000	200,000	200,000	200,000	200,000	rev from aggregate lic to road res
ADM	ADMIN BUILDING RESERVE	R 1	50,000	50,000	50,000	50,000	50,000	
ADM	INTERDEPT DRONE REPLACEMENT	E				12,000		
ADM	ORTHO PHOTOS RESERVE	R		39,000	39,000	39,000	39,000	
ADM	SERVICE TRACKER FOR ALL VEHICLES	E 2						removed
ADM	ORTHO PHOTOS	E 3	109,255					fund from reserve/possible ACP grant
	DEPARTMENT TOTAL		359,255	289,000	289,000	301,000	289,000	
Bylaw	COMM PEACE OFF TRUCK	E 4	40,000					
	Byl DEPARTMENT TOTAL		40,000	-	-	-	-	
FIRE	FIRE BUILDING RESERVE	R 5	75,000	75,000	75,000	75,000	75,000	
FIRE	FIRE EQUIPMENT RESERVE	R 6	10,000	10,000	10,000	10,000	10,000	
FIRE	FIRE APPARATUS RESERVE	R 7	162,000	162,000	162,000	162,000	162,000	
FIRE	AFRRCS RADIO SOFTWARE UPDATE	E 8	15,000					reserve
FIRE	PROTECTIVE SERVICES DRONE	E 9	9,500					reserve
FIRE	PUMP FPR WASKATENAU FIRE TRUCK	E	93,000					Apply to use MSI Grant
FIRE	REPLACE FIRE TRUCK WASK 403	E		663,000				reserve
FIRE	REPLACE RESCUE TRUCK SL 407	E			218,484			reserve/town contribution
FIRE	REPLACE FIRE TRUCK VILNA 401	E				676,260		reserve
FIRE	REPLACE WATER TRUCK SL 445	E				187,272		reserve
	DEPARTMENT TOTAL		364,500	910,000	465,484	1,110,532	247,000	
PW	2022 REPLACE GRADER	E	647,400					reserves & grants
PW	2022 CAT REBUILD		350,000					reserves & grants
PW	REPLACE GRADER	E		1,500,000	764,694	779,988	795,588	2024 finance graders
PW	GRADER RESERVE	10	300,000	300,000	300,000	300,000	300,000	
PW	REPLACE SANDING TRUCK 195	E 11	100,000	100,000	100,000	100,000	100,000	sell current for \$30,000/lease
PW	REPLACE WHEEL LOADER	E 12	100,000	100,000	100,000	100,000	100,000	lease
PW	MOTION 840-22 REPLACE 101C	V	63,500					sell for \$50,000
PW	MOTION 840-22 REPLACE 101A	V	63,500					sell for \$50,000
PW	REPLACE STREETSWEEPER 114	E	-					rent instead of replace
PW	REPLACE ROCK TRUCK 608	E		520,000				sell for \$150,000
PW	REPLACE EXCAVATOR 627	E			380,000			sell for \$80,000
PW	REPLACE KENWORTH T800 197	V			208,000			sell for \$40,000
PW	REPLACE SERVICE TRUCK 110	V		91,800				sell for \$5,000
PW	REPLACE PRESSURE WASHER 164	E			16,000			sell for \$1,000
PW	REPLACE KENWORTH T800 155	V				180,200		sell for \$10,000
PW	REPLACE RAM 5500 122	V				67,500		sell for \$1,000
PW	REPLACE RAM 5500 119	V					69,000	sell for \$5,000
PW	REPLACE FORKLIFT 623	E					11,000	sell for \$500
PW	REPLACE CREW TRUCKS 109 & 100A	V	142,804					sell for \$72,000
PW	TRANSF 206 FROM GAS DEPT		10,000					
PW	PURCHASE BLADE FOR 206		11,000					
PW	GRAVEL SALES TO RESERVE	R n/a	27,000	27,000	27,000	27,000	27,000	transf royalty fr gravel sale to grav reserve
	DEPARTMENT TOTAL		1,815,204	2,638,800	1,895,694	1,554,688	1,402,588	fund capital from reserve
E & P	FROM PREV YEARS :MONS LAKE BEACH/EROSION		20,000				20,000	reserve
E & P	FROM PREV YEARS: EMERGENCY BOAT L/V		58,000				58,000	reserve
E & P	MOTION 840-22 REPLACE 239A	V	63,500					sell for \$50,000
E & P	MOTION 840-22 REPLACE 226B	V	63,500					sell for \$50,000
E & P	MOTION 840-22 REPLACE 227	V	63,500					sell for \$50,000
	RESERVE FOR SEWER		5,000	5,000	5,000	5,000	5,000	
	GARBAGE TRUCK RESERVE		50,000	50,000	50,000	50,000	50,000	
E & P	REPLACE MOWER 7345 & 722	E 13						removed
E & P	REPLACE TILT TRAILER 136	E 14						removed
E & P	GRAPPLE ATTACHMENT FOR SKID STEER	E 15						removed
	DEPARTMENT TOTAL		323,500	55,000	55,000	55,000	133,000	
PLN	HISTORIC DESIGNATION PLAQUE	L 16	15,000	15,000	15,000	15,000	15,000	fund from reserve
	DEPARTMENT TOTAL		15,000	15,000	15,000	15,000	15,000	
AG	REPLACE FLEX ARM & MOWER 473/474	E			72,828			
	RESERVE FOR EQUIPMENT		135,000			75,000	75,000	
AG	UTILITY SNOW/MOBILE	E 17	8,000					
AG	REPLACE TRACTOR	E		195,000	200,000			
	DEPARTMENT TOTAL		143,000	195,000	272,828	75,000	75,000	
	MUNICIPAL TOTAL		3,060,459	4,102,800	2,993,006	3,111,220	2,161,588	
GAS	Infrastructure Line Replacement	R	50,000					
GAS	POLESHED FROM PREV YEARS		60,000					reserve
GAS	RMO REPLACEMENT	B 18	140,000					POSSIBLE GRANT UP TO \$35,000
GAS	RMO MODEM REPLACEMENT	E 19	22,000					
GAS	REFURBISH TRUCK BOX (UNIT 202)	V 20	13,500	13,770				
GAS	TRUCK REPLACEMENT - ENTERPRISE	V 21	60,000					
	DEPARTMENT TOTAL		345,500	13,770	-	-	-	
	CAPITAL TOTAL		3,405,959	4,116,570	2,993,006	3,111,220	2,161,588	
	BRIDGE TOTAL		1,659,659	3,514,900	1,015,253	1,666,000	428,000	
	ROAD TOTAL		2,421,877	2,272,186	2,185,794	2,105,669	1,774,529	
	GRAND TOTAL (MUNICIPAL AND NATURAL GAS)		7,487,495	9,903,656	6,194,053	6,882,889	4,364,117	

Appendix 3 : Policy 03-18 Five Year Road Plan – Section 3 only

Section 3



Completed up to November 17, 2022

Policy 18-17

2022 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 181 between TWP 604- TWP 605	P2215	5	1		\$ 350,000.00		MSP 360,000.00
		5		Total	\$ 350,000.00	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 592 between RR 145- RR 150	R2212	2	1		\$ 22,000.00	\$ 22,482.78	MSI/MO
Twp 592 between RR 142- RR 143	R2222	2	1		\$ 22,000.00	\$ 18,933.08	MSI/MO
Methodist Cemetery Road	R2213	1	140 m		\$ 6,171.00	\$ 2,156.92	MSI/MO
Metis Cemetery Road	R2223	1.5	250 m		\$ 6,692.40	\$ 3,450.02	MSI/MO
RR 155 between Twp 601A- Twp 610	R2614	6	4.5		\$ 103,000.00		MSI/MO
Twp 594 between RR 194A- RR 200	R1425	2.5	1.5		\$ 35,000.00	\$ 36,912.03	MSI/MO
RR 191 between Twp 602- Twp 604	R1525	3	2		\$ 45,000.00	\$ 15,742.01	MSI/MO
Twp 602 between RR 195- RR 200	R2215	1.5	1		\$ 22,000.00	\$ 47,074.41	MSI/MO
		19.5		Total	\$ 261,063.40	\$ 146,751.25	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2211	4	3		\$ 75,000.00	\$ 44,218.31	MSI/MO
RR 130 between Twp 603- Twp 604	MG2221	2	1		\$ 25,000.00	\$ 28,941.68	MSI/MO
RR 144 between Twp 590- Hwy 652	MG2212	8	6		\$ 84,000.00	\$ 90,014.75	MSI/MO
Twp 592 between RR 183- RR 182A	MG2233	1	0.5		\$ 10,000.00	\$ 1,327.50	MSI/MO
Twp 590 between Hwy 855- RR 170	MG2243	5	3.25		\$ 60,000.00	\$ 23,417.97	MSI/MO
Twp 590 between RR 174(n)-RR 180(s)	MG2253	2	1.25		\$ 25,000.00	\$ 4,056.00	MSI/MO
Twp 612 between RR 174- RR 174A	MG2214	1	0.5		\$ 10,000.00	\$ 6,761.07	MSI/MO
Twp 600 between RR 181- RR 182	MG2215	2	1		\$ 25,000.00	\$ 15,302.82	MSI/MO
Twp 612 between RR 174A- RR 180	MG2225	2	1.5		\$ 27,000.00	\$ 26,146.94	MSI/MO
RR 180 between Twp 612A- Twp 614	MG2235	2	1.5		\$ 27,000.00	\$ 29,477.39	MSI/MO
		29		Total	\$ 368,000.00	\$ 269,664.43	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2213	4	5.5		\$ 121,000.00	\$ 82,824.67	Aggregate Reserve
Twp 582A & 582 between Hwy 855- RR 172A	MG2223	3	2		\$ 44,000.00		Aggregate Reserve
		7		Total	\$ 165,000.00	\$ 82,824.67	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	44.5	7,422.50	\$ 178,140.00	5,941.33	\$ 169,764.94	RTG
218.5	PW46	78.5	12,835.00	\$ 320,875.00	7,752.72	\$ 207,400.28	RTG
159.5	PW47	46.5	7,455.50	\$ 156,565.50	7,224.89	\$ 176,783.46	RTG
167	PW48	58	9,218.50	\$ 184,370.00	8,011.57	\$ 193,648.34	RTG
219	PW49	64	10,232.00	\$ 204,640.00	9,089.71	\$ 237,640.87	RTG
		291.5	47,163.5	\$ 1,044,590.50	38,020.22	\$ 985,237.89	
Contingency:			5,000.00	\$ 105,000.00	3027.53	\$ 76,462.66	
Total			52,163.50	\$ 1,149,590.50	41,047.75	\$ 1,061,700.55	
Road Repair PW90:						\$ 62,460.94	Unallocated Cost of gravel only

Five-Year Road Plan: Year 2022-2026



2023 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	P2313	2	0.5		\$ 65,000.00		MSLMO
Twp 612 between Hwy 855- RR 174	P2314	2	1		\$ 352,500.00		Aggregate Levy
		4		Total	\$ 417,500.00	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Victoria Tr. between RR 171A- RR 172	R2313	2	0.5		\$ 10,000.00		MSLMO
		2		Total	\$ 10,000.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 859- RR 144	MG2322	7	5		\$ 100,000.00		MSLMO
RR 173 between Twp 584- Twp 583A	MG2323	1	0.5		\$ 10,000.00		MSLMO
RR 170 between Twp 590- Twp 592A	MG2333	4	2.5		\$ 55,000.00		MSLMO
Twp 612 between RR 174- RR 174A	MG2314	1	0.5		\$ 13,000.00		MSLMO
RR 180 between Twp 594- Twp 594A	MG2315	1	0.5		\$ 15,000.00		MSLMO
Twp 612 between RR 174A- RR 180	MG2325	2	1.5		\$ 35,000.00		MSLMO
RR 180 between Twp 612A- Twp 614	MG2335	3	1.5		\$ 35,000.00		MSLMO
Twp 604 between RR 191- RR 192A	MG2355	3	1.5		\$ 50,000.00		MSLMO
Twp 590 between RR 174(n)- 180(s)	MG2353	2	1.25		\$ 20,000.00		MSLMO
RR 130 between Twp 602- Twp 610	MG2311	6	4		\$ 100,000.00		MSLMO
Twp 600 between RR 181- RR 182	MG2345	2	1		\$ 25,000.00		MSLMO
RR 191 between Hwy 28- Twp 594	MG2365	2	1.5		\$ 37,000.00		MSLMO
Twp 604 between RR 181- RR 183	MG2375	3	2		\$ 50,000.00		MSLMO
RR 124 between Twp 601- Twp 603A	MG2321	4	2.5		\$ 60,000.00		MSLMO
		41		Total	\$ 605,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
		3		Total		\$0.00	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2313	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40	6,767.00	\$ 196,243.00	0.00	\$0.00	RTG
218.5	PW46	81.5	13,148.00	\$ 354,996.00			RTG
159.5	PW47	38	5,990.00	\$ 149,750.00			RTG
167	PW48	45.5	7,144.50	\$ 171,468.00			RTG
219	PW49	66	10,420.00	\$ 270,920.00			RTG
908		271.0	43,469.5	\$ 1,143,377.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			48,469.50	\$ 1,268,377.00			
Road Repair PW90:							Unbudgeted Cost - 0.00

Five-Year Road Plan: Year 2023-2027



2024 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 600 between RR 181- RR 182	P2415	3	1		\$ 150,000.00		MSL/MO
Twp 590 between RR 174(N)- RR 180(s)	P1813	2	1.25		\$ 150,000.00		MSL/MO
		3		Total	\$ 150,000.00	\$0.00	
CHIP-SEAL							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 170 between Hwy 28- Twp 600	FM2414	3	2		\$ 210,240.00		MSL/MO
		3		Total	\$ 210,240.00	\$0.00	
MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 130 between Twp 602- Twp 604	MG1841	3	2		\$ 45,000.00		MSL/MO
Twp 590 between RR 143- RR 144	MG1822	1	0.5		\$ 10,000.00		MSL/MO
RR 143 between Twp 590- Hwy 28	MG1942	6	4		\$ 100,000.00		MSL/MO
RR 144 between Twp 590- Hwy 652	MG2412	8	6		\$ 80,000.00		MSL/MO
Twp 592 between RR 182A- RR 183	MG2423	1	0.5		\$ 10,000.00		MSL/MO
RR 183 between Twp 591A- Twp 592	MG2433	2	0.5		\$ 20,000.00		MSL/MO
RR 164 between Hwy 28- Twp 584A	MG2443	8	5.5		\$ 125,000.00		MSL/MO
Twp 604 between RR 181- RR 183	MG2415	4	2		\$ 60,000.00		MSL/MO
		33		Total	\$ 450,000.00	\$0.00	
CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 590- Twp 591	C2413	13	1		\$ 140,000.00		MSL/MO
		13		Total	\$ 140,000.00	\$0.00	
MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2413	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	
GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	38.5	6,517.50	\$ 189,007.50			RTG
218.5	PW46	79	12,851.00	\$ 346,977.00			RTG
159.5	PW47	36	5,817.50	\$ 145,437.50			RTG
167	PW48	41	6,659.50	\$ 159,828.00			RTG
219	PW49	58	9,296.00	\$ 241,696.00			RTG
998		252.5	41,141.5	\$ 1,082,946.00			
Contingency:				\$ 125,000.00			
Total			46,141.50	\$ 1,207,946.00			
Road Repair PW90:							Label Actual Cost of gravel only

Five-Year Road Plan: Year 2023-2027



2025 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	P2514	3	1.5		\$ 200,000.00		MSI/MO
		3		Total	\$ 200,000.00	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 174 between Twp 612- Twp 613A	R2514	3	1.5		\$ 35,000.00		MSI/MO
RR 190 between Hwy 28- Twp 600	R2515	6	3.5		\$ 85,000.00		MSI/MO
Twp 594 between RR 185- RR 190	R2525	2	1		\$ 24,000.00		MSI/MO
		11		Total	\$ 144,000.00	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 620 between RR 135- RR 142	MG2511	5	3		\$ 75,000.00		MSI/MO
Twp 590 between RR 181(a)- RR 184(a)	MG2523	5	3		\$ 70,000.00		MSI/MO
RR 163 between Twp 595- Twp 600	MG2514	2	1		\$ 25,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2524	1	0.5		\$ 12,000.00		MSI/MO
RR 180 between Hwy 28- Twp 594	MG2515	2	1.5		\$ 30,000.00		MSI/MO
Twp 612 between RR 174A- RR 180	MG2525	2	1.5		\$ 30,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2535	2	1.5		\$ 30,000.00		MSI/MO
		19		Total	\$ 272,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
RR 171 between Twp 591- Twp 592	C2513	13	1		\$ 140,000.00		MSI/MO
		13		Total	\$ 140,000.00	\$0.00	

MG HAUL ROADS-PWST							
Project Name	Code	# Days	Length/Miles	Res #s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 835- RR 165	MG2513	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	46	7,641.00	\$ 221,589.00			RTG
218.5	PW46	83.5	13,243.00	\$ 357,561.00			RTG
159.5	PW47	43	6,770.00	\$ 169,250.00			RTG
167	PW48	51	8,002.50	\$ 192,060.00			RTG
219	PW49	59	9,359.00	\$ 243,334.00			RTG
908		282.5	45,015.5	\$ 1,183,794.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			50,015.50	\$ 1,308,794.00			
Road Repair PW90:							Unallocated Cost of gravel only

Five-Year Road Plan: Year 2023-2027



2026 Road Projects

D.L. TREATMENT PAVING							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
							MSI/MO
#REF!				Total	\$ -	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
							MSI/MO
0				Total	\$ -	\$0.00	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2611	4	2.5		\$ 50,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2612	8	6		\$ 90,000.00		MSI/MO
Twp 584 between Hwy 859- RR 144	MG2622	6	4		\$ 60,000.00		MSI/MO
Twp 592 between RR 183- RR 182A	MG2623	1	0.5		\$ 12,000.00		MSI/MO
RR 183 between Twp 592- Twp 591A	MG2633	0.5	0.5		\$ 10,000.00		MSI/MO
RR 163 between Twp 595- Twp 600	MG2614	2	1		\$ 30,000.00		MSI/MO
17.5				Total	\$ 252,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 590 between RR 150(s)- RR 150A	C2612	7	0.5		\$ 60,000.00		MSI/MO
Twp 590 between RR 154(s)- RR 154A	C2622	4	0.25		\$ 15,000.00		MSI/MO
RR 200 between Twp 592- Twp 593	C1715	12	1		\$ 130,000.00		MSI/MO
Twp 592 between RR 200- RR 195A	C2615	6	0.5		\$ 50,000.00		MSI/MO
Twp 592 between RR 171- RR 172	C2113	12	1		\$ 130,000.00		MSI/MO
12				Total	\$ 385,000.00	\$0.00	

MG HAUL ROADS-PWS/							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2613	4	5.5		\$ 121,000.00		Aggregate Reserve
4				Total	\$ 121,000.00	\$0.00	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	40.5	6,798.50	\$ 197,156.50			RTG
218.5	PW46	83.5	13,615.00	\$ 367,605.00			RTG
159.5	PW47	41.5	6,675.50	\$ 166,887.50			RTG
167	PW48	52.5	8,360.50	\$ 200,652.00			RTG
219	PW49	70	11,168.00	\$ 290,368.00			RTG
908		288.0	46,617.5	\$ 1,222,669.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			51,617.50	\$ 1,347,669.00			
Road Repair PW90:							Unbudgeted Cost of gravel only

Five-Year Road Plan: Year 2023-2027



2027 Road Projects

OIL TREATMENT/PAVING							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
							MSI/MO
		0		Total	\$ -	\$0.00	

REHABILITATION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
							MSI/MO
		0		Total	\$ -	\$ -	

MG30 BASE STABILIZATION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 124 between Twp 601- Twp 603A	MG2711	3	2.5		\$ 70,000.00		MSI/MO
RR 144 between Twp 590- Hwy 652	MG2712	8	6		\$ 100,000.00		MSI/MO
Twp 592 between RR 171- RR 172	MG2723	2	1		\$ 20,000.00		MSI/MO
RR 164 between Hwy 28- Twp 584A	MG2733	8	5.5		\$ 125,000.00		MSI/MO
Twp 612 between RR 174- RR 174A	MG2714	1	0.5		\$ 15,000.00		MSI/MO
Twp 612 between RR 174A- RR 180	MG2715	2	1.5		\$ 37,000.00		MSI/MO
RR 180 between Twp 612A- Twp 614	MG2725	3	1.5		\$ 37,000.00		MSI/MO
Twp 604 between RR 181- RR 183	MG2735	4	2		\$ 65,000.00		MSI/MO
		13		Total	\$ 469,000.00	\$0.00	

CONSTRUCTION							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
RR 162 between Twp 594- Twp 594A	C2314	3	0.25		\$ 50,000.00		MSI/MO
		3		Total	\$ 50,000.00	\$ -	

MG HAUL ROADS-PW57							
Project Name	Code	# Days	Length/Miles	Res #/s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2713	4	5.5		\$ 121,000.00		Aggregate Reserve
		4		Total	\$ 121,000.00	\$ -	

GRAVELLING							
Mile per Division	Code	Proposed Miles	Proposed Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144	PW45	39	6,611.00	\$ 191,719.00			RTG
218.5	PW46	75	12,134.00	\$ 327,618.00			RTG
159.5	PW47	32.5	5,132.00	\$ 128,300.00			RTG
167	PW48	37	5,818.50	\$ 139,644.00			RTG
219	PW49	54	8,548.00	\$ 222,248.00			RTG
908		237.5	38,243.5	\$ 1,009,529.00			
Contingency:			5,000.00	\$ 125,000.00			
Total			43,243.50	\$ 1,134,529.00			
Road Repair PW90:							Unbudgeted Cost of gravel only

Five-Year Road Plan: Year 2023-2027



Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: # 7.5

Topic: Tax Sale

Presented By: Brenda Adamson, Finance Manager

Recommendation:

That Smoky Lake County Council approve the following Tax Notification properties to be advertised for Tax Sale to be held December 1 , 2023 at 10:00 AM

Roll	Acres	LINC #	Legal
12591540	153.38	0020900742	NE 15-59-12-4
13613240	158.00	0023571153	NE 32-61-13-4
14590910	161.00	0023555179	SE 9-59-14-4
16601910	160.00	0010150563	SE 19-60-16-4
17593320	160.51	0023477391	SW 33-59-17-4
22010105	Spedden	0010199347	Lot 5 & 6 Blk 1 Plan 1955CL
28170112	Edwand	0019965343	Lot 12 & 13 Blk 1 Plan 2206CL
30190101	Wayetnau	0013499082	Lot 1 Blk 1 Plan 7822612
40300413	Warspite	0010266906	Lot 13 Blk 4 Plan 314HW

Background:

There are a total of 9 properties that are subject to tax sale. As per the MGA, we must proceed with a tax sale for the unpaid properties. Once the tax sale date is set, notifications will be mailed to each owner as well as interested parties. We will also have the Peace Officer hand deliver notices as soon as possible to give owners ample opportunity to make arrangements or agreements to pay the tax arrears.

We have contacted Accurate Assessment for recommendation regarding the reserve bids.

The parcels will be offered for sale, subject to the reserve bid to be set at a future meeting and to the reservations and conditions contained in the existing Certificate of Title.

Roll	Acres	LINC #	Legal
12591540	153.38	0020900742	NE 15-59-12-4
13613240	158.00	0023571153	NE 32-61-13-4
14590910	161.00	0023555179	SE 9-59-14-4
16601910	160.00	0010150563	SE 19-60-16-4
17593320	160.51	0023477391	SW 33-59-17-4
22010105	Spedden	0010199347	Lot 5 & 6 Blk 1 Plan 1955CL
28170112	Edwand	0019965343	Lot 12 & 13 Blk 1 Plan 2206CL
30190101	Edwand	0013499082	Lot 1 Blk 1 Plan 7822612
40300413	Warspite	0010266906	Lot 13 Blk 4 Plan 314HW



Request for Decision (RFD)

The parcels will be offered for sale, subject to the reserve bid to be set at a later date and to the reservations and conditions contained in the existing Certificate of Title.

These properties are being offered for sale on an "as is, where is" basis and Smoky Lake County makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence, or presence of environment contamination, or the developability of the subject land for any intended use by the Purchaser.

No bid will be accepted where the bidder attempts to attach conditions precedent to the sale of any parcel. No terms or conditions of sale will be considered other than those specified by Smoky Lake County.

No further information will be available at the auction regarding the lands to be sold.

Benefits:

- Adheres to legislation.

Disadvantages:

n/a

Alternatives:

n/a

Financial Implications:

As per the MGA

Legislation:

418(1) Each municipality must offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

Intergovernmental:

(Describe any intergovernmental involvement and/or implications related to or affecting the recommendation or select from dropdown)

Strategic Alignment:

(Select the Strategic Plan Priority that this topic is associated with)

Enclosure(s):

(List any supporting documents attached)

Signature of the CAO: 

2023 Tax Sale Properties
August 23, 2023

Roll #	Linc #	C of T	Value per Assessor	Acres	Legal
12591540**	0020900742	972029545	tbd	153.38	NE 15-59-12-4
13613240	0023571153	852135637	tbd	158.00	NE 32-61-13-4
14590910	0023555179	092248848	tbd	161.00	SE 9-59-14-4
16601910	0010150563	182098785	tbd	160.00	SE 19-60-16-4
17593320	0023477391	152340116	tbd	160.51	SW 33-59-17-4
22010105	0010199347	212140746	tbd	Spedden	Lot 5 & 6 Blk 1 Plan 1955CL
28170112	0019965343	092108163001	tbd	Edwand	Lot 12 & 13 Blk 1 Plan 2206CL
28170123***	0033858085	092108250		Edwand	Lot 21 to 26 Blk 1 Plan 2206CL
30190101	0013499082	992184869	tbd	Wayetenau	Lot 1, Blk 1, Plan 7822612
40300413	0010266906	092108250	tbd	Warspite	Lot 13 Blk 4 Plan 314HW

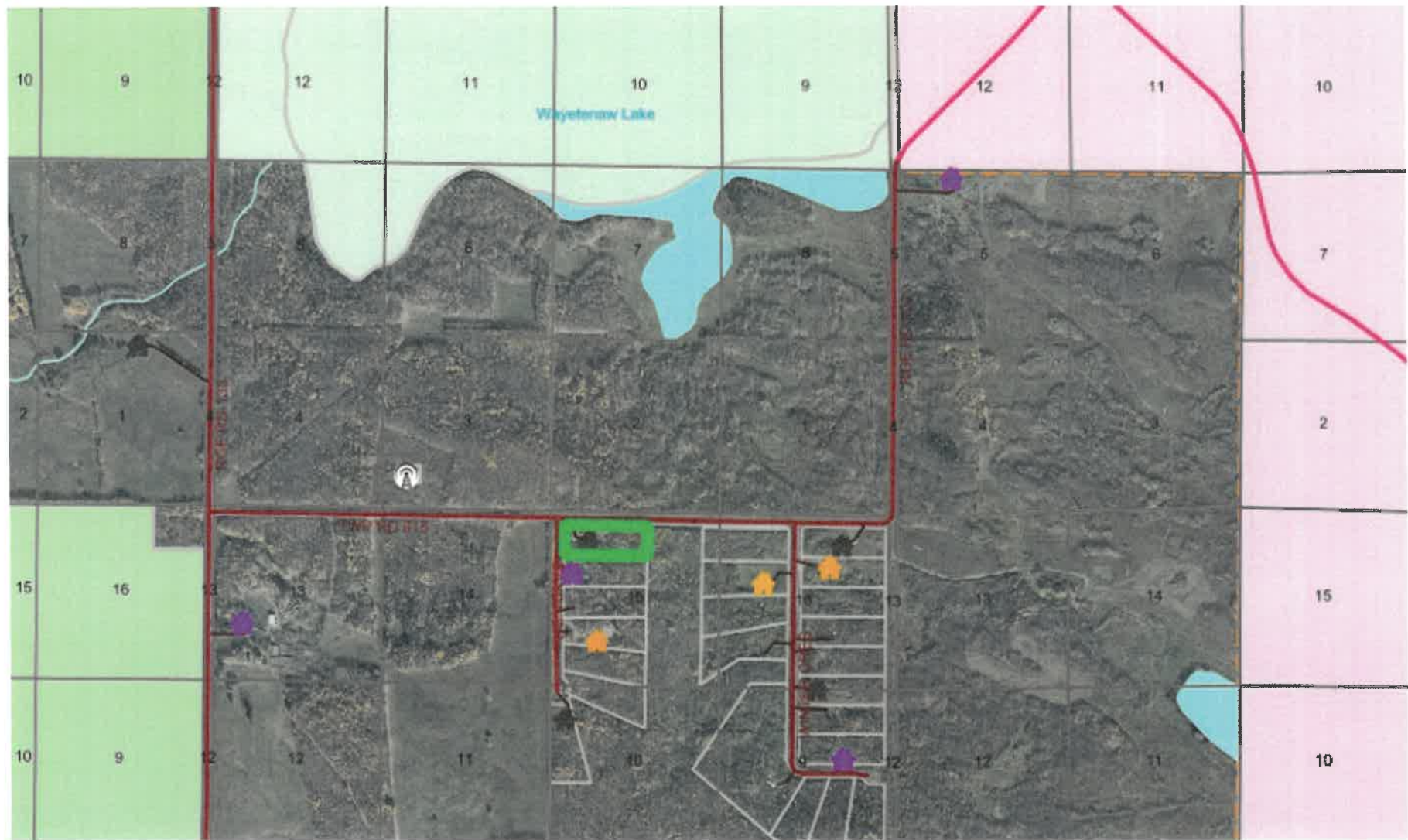
Ministerial Extension Order

** Signed & Approved Tax Agreement - Payments to start September 15, 2023 (Roll 12591540)

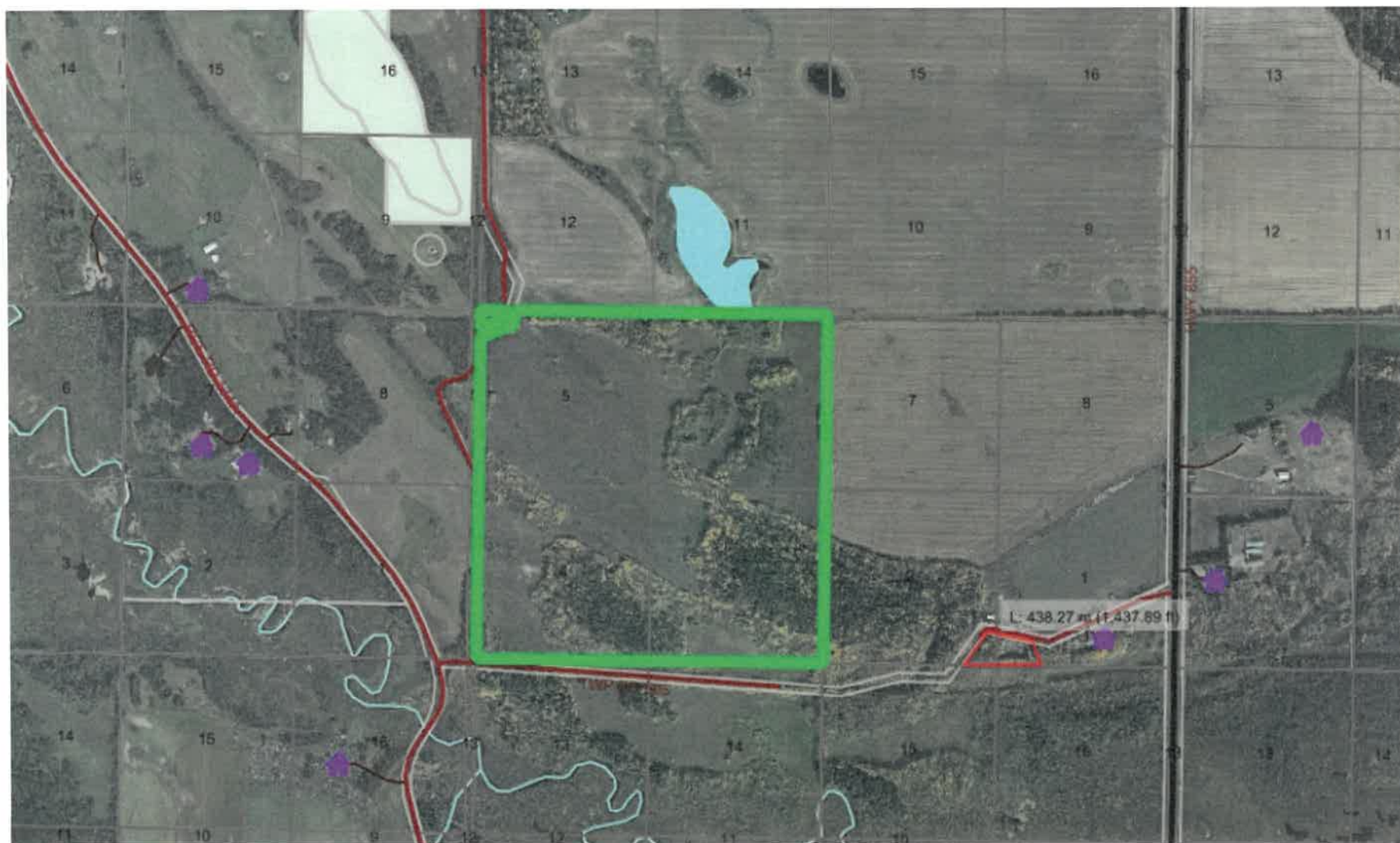
Legal Proceedings against this property

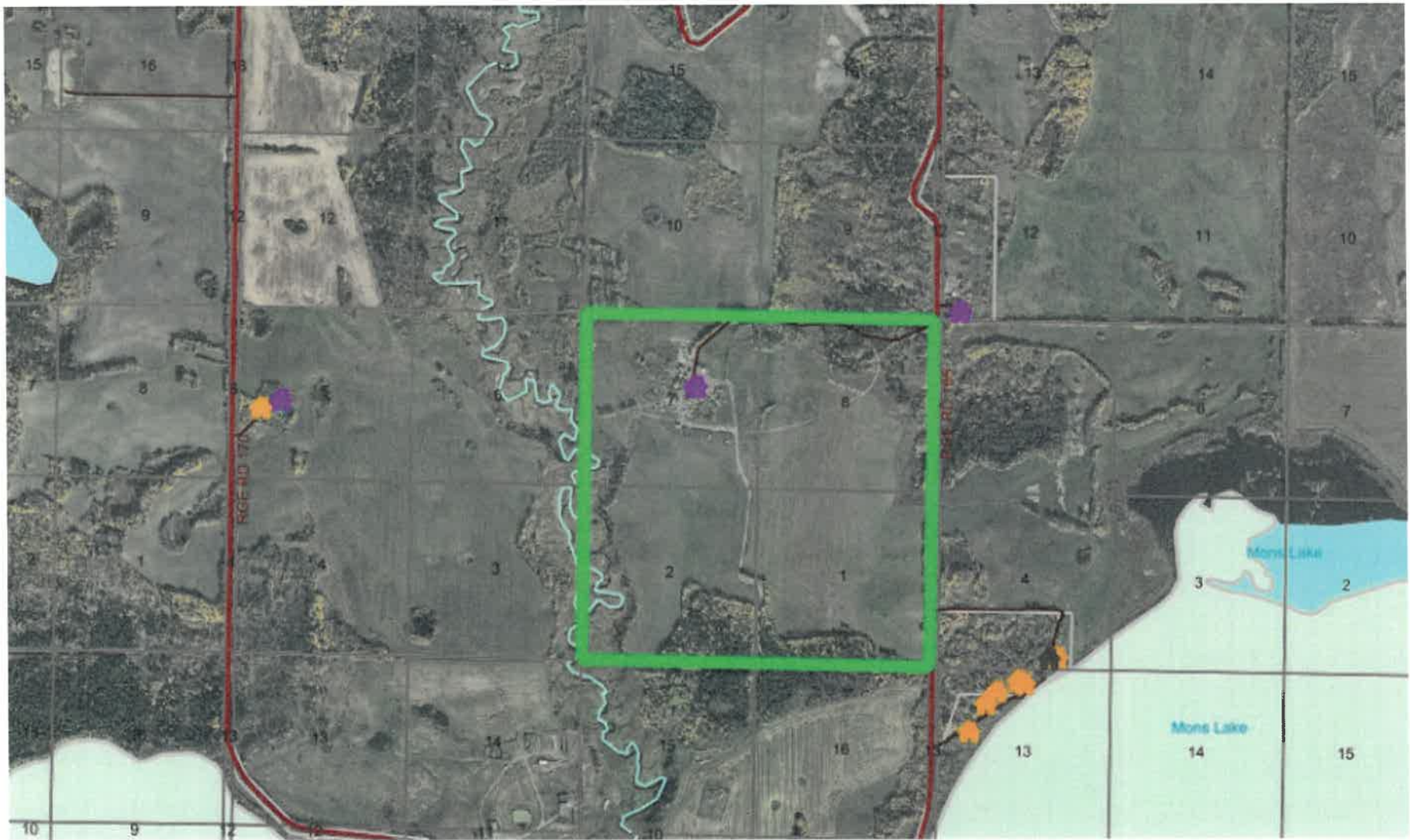
*** Signed & Approved Tax Agreement - Payments to start September 1, 2023 (Roll 28170123)

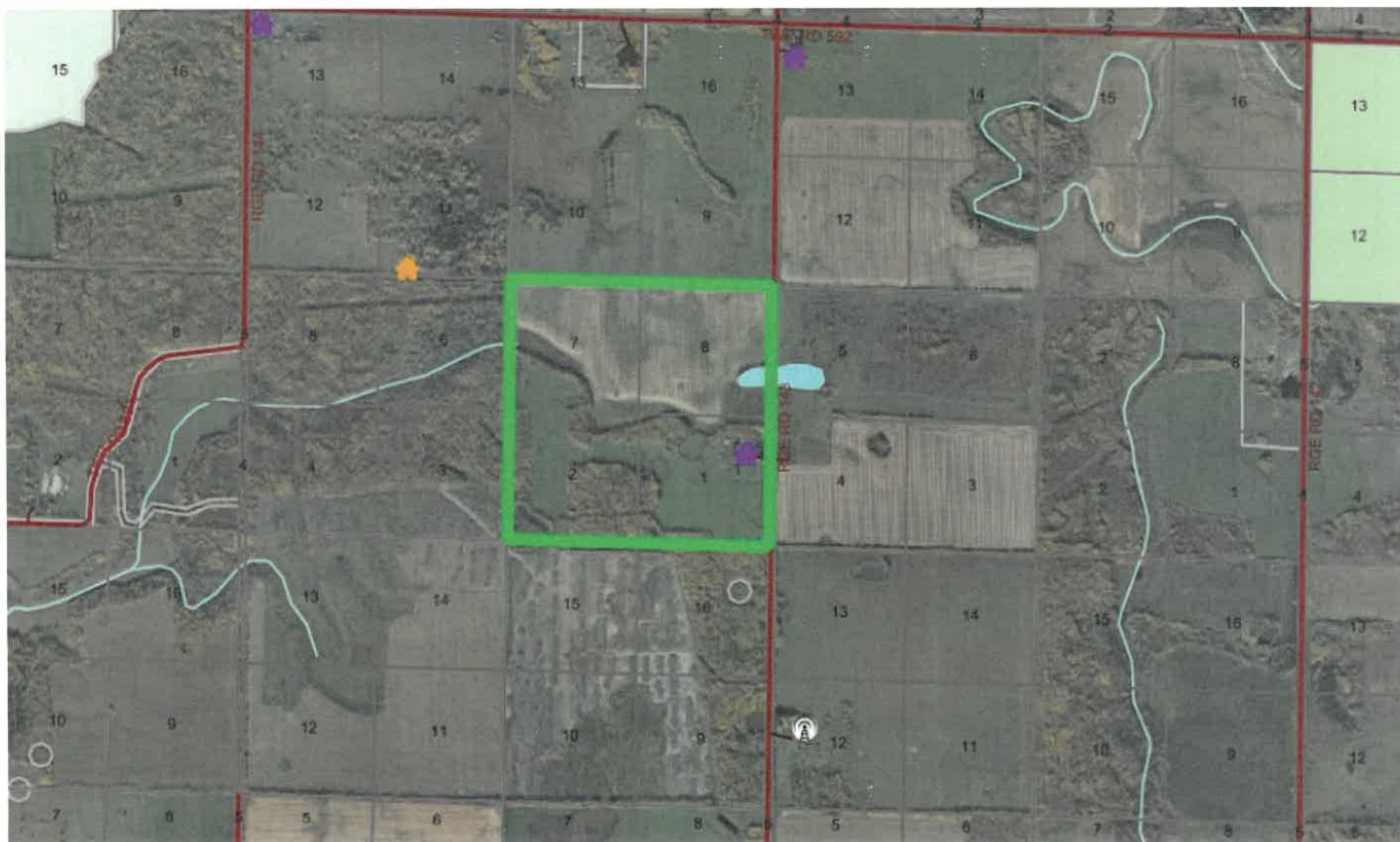


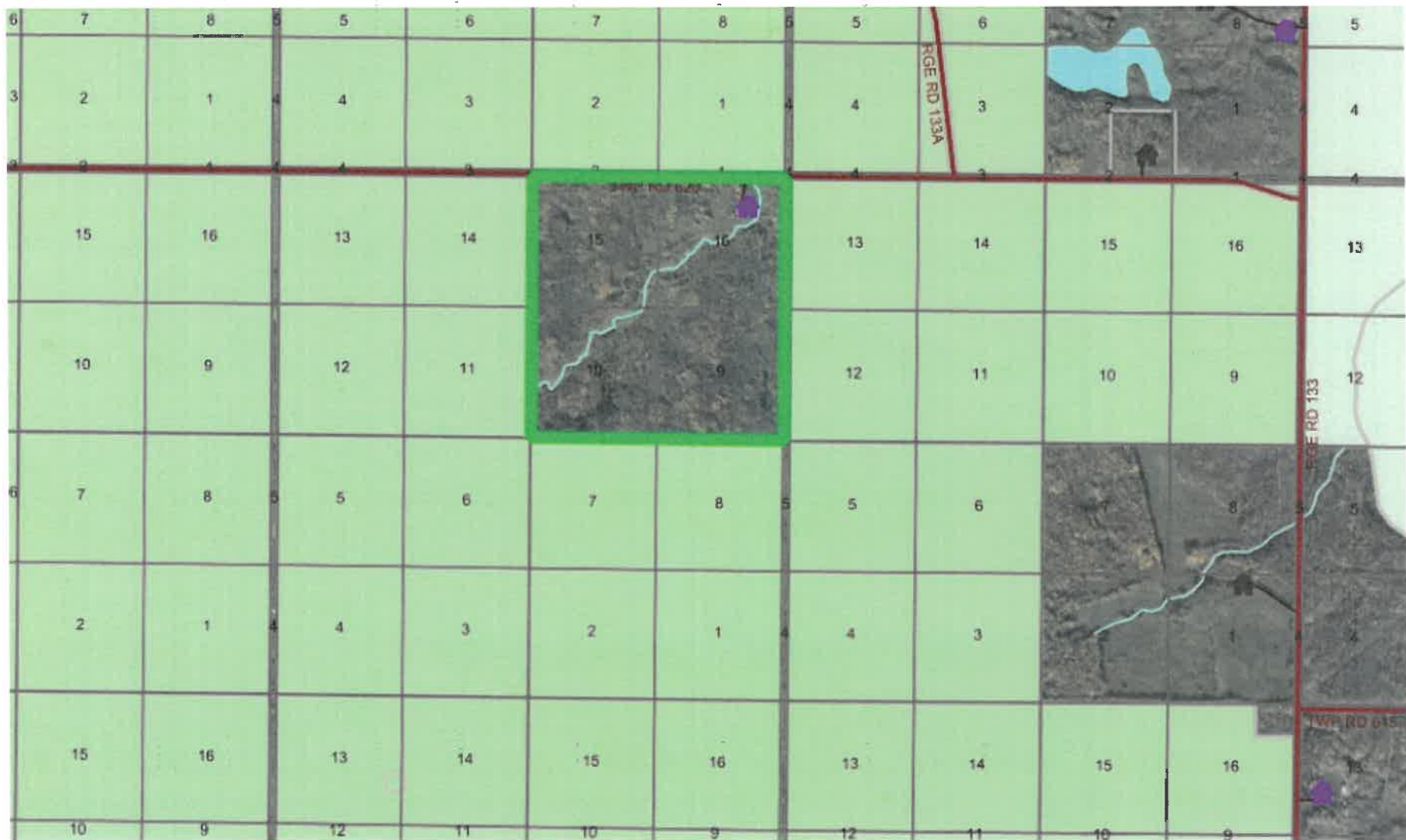


















Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: #7.7

Topic: Assumption of Responsibility for Municipal Streetlights – Entrance to Village of Waskatenau

Presented By: Planning & Development Services

Recommendation(s):

That Smoky Lake County assume responsibility for payment of the electricity charges for the three (3) streetlights located on RGE RD 193A, between Highway 28 and the entrance to the Village of Waskatenau (Site IDs 0010465047210, 0010467850617, & 0010467861915) as an unbudgeted expense.

Background:

The Public Works Manager received an email, dated June 12, 2203, from ATCO Electric, regarding a series of streetlights located on RGE RD 193A at the entrance to the Village of Waskatenau. ATCO informed the PW Manager that these streetlights were located within the County boundary, despite the Village having been responsible for paying the electricity bills, and asking whether or not the County wished to assume responsibility for the lights.

The Planning and Development Manager investigated the matter further, confirming that a total of three (3) streetlights are located within the County. The P&D Manager obtained billing data from the Village (**Attachment #1**) with annual totals for the 3 lights as follows:

Site ID 0010465047210 = \$ 724.74

Site ID 0010467850617 = \$ 774.67

Site ID 0010467861915 = \$ 774.67

Total = \$ 2274.08

Subsequently, at the August 3, 2023 County Council meeting, the following motion was made:

Motion 777-23: *“That Smoky Lake County defer further discussion in respect to payment of the electricity charges for the three (3) streetlights located on Range Road 193A, between Highway 28 and the entrance to the Village of Waskatenau (identified under ATCO Electric Site IDs 0010465047210, 0010467850617, and 0010467861915), until further research is completed to confirm jurisdictional boundaries.”*

Section 18(2) of the *Municipal Government Act* states:



Request for Decision (RFD)

*"Subject to this or any other Act, a municipal district also has the direction, control and management of roads and road diversions surveyed for the purpose of opening a road allowance as a diversion from the road allowance on the **south** or west boundary of the district although the roads or road diversions are outside of the boundaries of the municipal district."*

Furthermore, the *Traffic Safety Act* expands on the municipality's responsibilities/authorities. Section 110 of the *Traffic Safety Act* states:

"A road authority may, in respect of a highway over which it has direction, control and management, place, erect or otherwise display traffic control devices at any location on, over or adjacent to the highway for the purposes of controlling and regulating traffic..."

Furthermore, the Section 1(mm)(ii) of the *Traffic Safety Act* defines a "road authority" as:

"in the case of a highway that is under the direction, control and management of a municipality, the council of the municipality".

Furthermore, the Section 1(ss) of the *Traffic Safety Act* defines a "traffic control device" as:

"any signal, marking or device placed, marked or erected under the authority of this Act for the purpose of regulating, warning or guiding traffic."

The above noted sections from the *Municipal Government Act* and the *Traffic Safety Act* indicate that Smoky Lake County has jurisdiction over both RGE RD 193A and the portion of 53rd Avenue, and that the streetlights located along these roadways are under the direction, control and management of the County.

Benefits: Maintain public safety and security.

Disadvantages: Additional costs incurred for electricity.

Alternatives: Choose not to assume responsibility for the lights

Financial Implications: The cost of providing electricity to all 3 of the streetlights is approximately \$2,275/year.

Legislation: N/A

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s):

1. Attachment #1 -

Signature of the CAO: _____

A handwritten signature in black ink, appearing to be "Angela", written over a horizontal line.

Enclosure #1



Request for Decision (RFD)

Site ID	Start Date	End Date	Consumption	Unit of Measure	Energy Charges \$	Delivery Charges \$	Total w/o GST	GST	Total w/GST
0010465047210	2022-01-01	2022-01-31	49.78	kWh	\$ 3.77	\$ 37.53	\$ 41.30	\$ 2.07	\$ 43.37
0010465047210	2022-02-01	2022-02-28	40.80	kWh	\$ 3.28	\$ 33.90	\$ 37.18	\$ 1.86	\$ 39.04
0010465047210	2022-03-01	2022-03-31	38.13	kWh	\$ 3.13	\$ 37.56	\$ 40.69	\$ 2.03	\$ 42.72
0010465047210	2022-04-01	2022-04-30	30.32	kWh	\$ 2.71	\$ 36.43	\$ 39.14	\$ 1.96	\$ 41.10
0010465047210	2022-05-01	2022-05-31	24.24	kWh	\$ 2.38	\$ 37.63	\$ 40.01	\$ 2.00	\$ 42.01
0010465047210	2022-06-01	2022-06-30	19.75	kWh	\$ 2.13	\$ 36.41	\$ 38.54	\$ 1.93	\$ 40.47
0010465047210	2022-07-01	2022-07-31	23.43	kWh	\$ 2.39	\$ 37.56	\$ 39.95	\$ 2.00	\$ 41.95
0010465047210	2022-08-01	2022-08-31	28.10	kWh	\$ 2.80	\$ 37.55	\$ 40.35	\$ 2.02	\$ 42.37
0010465047210	2022-09-01	2022-09-30	33.90	kWh	\$ 3.44	\$ 36.32	\$ 39.76	\$ 1.99	\$ 41.75
0010465047210	2022-10-01	2022-10-31	42.23	kWh	\$ 3.35	\$ 37.67	\$ 41.02	\$ 2.05	\$ 43.07
0010465047210	2022-11-01	2022-11-30	47.08	kWh	\$ 3.62	\$ 36.45	\$ 40.07	\$ 2.00	\$ 42.07
0010465047210	2022-12-01	2022-12-31	51.56	kWh	\$ 3.87	\$ 37.69	\$ 41.56	\$ 2.08	\$ 43.64
0010465047210	2023-01-01	2023-01-31	49.78	kWh	\$ 3.77	\$ 40.22	\$ 43.99	\$ 2.20	\$ 46.19
0010465047210	2023-02-01	2023-02-28	40.80	kWh	\$ 3.28	\$ 36.32	\$ 39.60	\$ 1.98	\$ 41.58
0010465047210	2023-03-01	2023-03-31	38.13	kWh	\$ 3.13	\$ 40.11	\$ 43.24	\$ 2.16	\$ 45.40
0010465047210	2023-04-01	2023-04-30	30.32	kWh	\$ 2.71	\$ 38.75	\$ 41.46	\$ 2.07	\$ 43.53
0010465047210	2023-05-01	2023-05-31	24.24	kWh	\$ 2.38	\$ 39.99	\$ 42.37	\$ 2.12	\$ 44.49

TOTAL \$ 724.74

Site ID	Start Date	End Date	Consumption	Unit of Measure	Energy Charges \$	Delivery Charges \$	Total w/o GST	GST	Total w/GST
0010467850617	2022-01-01	2022-01-31	74.67	kWh	\$ 5.13	\$ 39.22	\$ 44.35	\$ 2.22	\$ 46.57
0010467850617	2022-02-01	2022-02-28	61.20	kWh	\$ 4.40	\$ 35.43	\$ 39.83	\$ 1.99	\$ 41.82
0010467850617	2022-03-01	2022-03-31	57.19	kWh	\$ 4.18	\$ 39.25	\$ 43.43	\$ 2.17	\$ 45.60
0010467850617	2022-04-01	2022-04-30	45.48	kWh	\$ 3.53	\$ 38.11	\$ 41.64	\$ 2.08	\$ 43.72
0010467850617	2022-05-01	2022-05-31	36.35	kWh	\$ 3.04	\$ 39.39	\$ 42.43	\$ 2.12	\$ 44.55
0010467850617	2022-06-01	2022-06-30	29.62	kWh	\$ 2.67	\$ 38.13	\$ 40.80	\$ 2.04	\$ 42.84
0010467850617	2022-07-01	2022-07-31	35.15	kWh	\$ 3.07	\$ 39.29	\$ 42.36	\$ 2.12	\$ 44.48
0010467850617	2022-08-01	2022-08-31	42.14	kWh	\$ 3.67	\$ 39.27	\$ 42.94	\$ 2.15	\$ 45.09
0010467850617	2022-09-01	2022-09-30	50.85	kWh	\$ 4.64	\$ 37.98	\$ 42.62	\$ 2.13	\$ 44.75
0010467850617	2022-10-01	2022-10-31	63.34	kWh	\$ 4.51	\$ 39.45	\$ 43.96	\$ 2.20	\$ 46.16
0010467850617	2022-11-01	2022-11-30	70.62	kWh	\$ 4.91	\$ 38.20	\$ 43.11	\$ 2.16	\$ 45.27
0010467850617	2022-12-01	2022-12-31	77.33	kWh	\$ 5.27	\$ 39.48	\$ 44.75	\$ 2.24	\$ 46.99
0010467850617	2023-01-01	2023-01-31	74.67	kWh	\$ 5.14	\$ 42.34	\$ 47.48	\$ 2.37	\$ 49.85
0010467850617	2023-02-01	2023-02-28	61.20	kWh	\$ 4.40	\$ 38.18	\$ 42.58	\$ 2.13	\$ 44.71
0010467850617	2023-03-01	2023-03-31	57.19	kWh	\$ 4.18	\$ 42.14	\$ 46.32	\$ 2.32	\$ 48.64
0010467850617	2023-04-01	2023-04-30	45.48	kWh	\$ 3.54	\$ 40.67	\$ 44.21	\$ 2.21	\$ 46.42
0010467850617	2023-05-01	2023-05-31	36.35	kWh	\$ 3.04	\$ 41.93	\$ 44.97	\$ 2.25	\$ 47.22

TOTAL \$ 774.67

Site ID	Start Date	End Date	Consumption	Unit of Measure	Energy Charges \$	Delivery Charges \$	Total w/o GST	GST	Total w/GST
0010467861915	2022-01-01	2022-01-31	74.67	kWh	\$ 5.13	\$ 39.22	\$ 44.35	\$ 2.22	\$ 46.57
0010467861915	2022-02-01	2022-02-28	61.20	kWh	\$ 4.40	\$ 35.43	\$ 39.83	\$ 1.99	\$ 41.82
0010467861915	2022-03-01	2022-03-31	57.19	kWh	\$ 4.18	\$ 39.25	\$ 43.43	\$ 2.17	\$ 45.60
0010467861915	2022-04-01	2022-04-30	45.48	kWh	\$ 3.53	\$ 38.11	\$ 41.64	\$ 2.08	\$ 43.72
0010467861915	2022-05-01	2022-05-31	36.35	kWh	\$ 3.04	\$ 39.39	\$ 42.43	\$ 2.12	\$ 44.55
0010467861915	2022-06-01	2022-06-30	29.62	kWh	\$ 2.67	\$ 38.13	\$ 40.80	\$ 2.04	\$ 42.84
0010467861915	2022-07-01	2022-07-31	35.15	kWh	\$ 3.07	\$ 39.29	\$ 42.36	\$ 2.12	\$ 44.48
0010467861915	2022-08-01	2022-08-31	42.14	kWh	\$ 3.67	\$ 39.27	\$ 42.94	\$ 2.15	\$ 45.09
0010467861915	2022-09-01	2022-09-30	50.85	kWh	\$ 4.64	\$ 37.98	\$ 42.62	\$ 2.13	\$ 44.75
0010467861915	2022-10-01	2022-10-31	63.34	kWh	\$ 4.51	\$ 39.45	\$ 43.96	\$ 2.20	\$ 46.16
0010467861915	2022-11-01	2022-11-30	70.62	kWh	\$ 4.91	\$ 38.20	\$ 43.11	\$ 2.16	\$ 45.27
0010467861915	2022-12-01	2022-12-31	77.33	kWh	\$ 5.27	\$ 39.48	\$ 44.75	\$ 2.24	\$ 46.99
0010467861915	2023-01-01	2023-01-31	74.67	kWh	\$ 5.14	\$ 42.34	\$ 47.48	\$ 2.37	\$ 49.85
0010467861915	2023-02-01	2023-02-28	61.20	kWh	\$ 4.40	\$ 38.18	\$ 42.58	\$ 2.13	\$ 44.71
0010467861915	2023-03-01	2023-03-31	57.19	kWh	\$ 4.18	\$ 42.14	\$ 46.32	\$ 2.32	\$ 48.64
0010467861915	2023-04-01	2023-04-30	45.48	kWh	\$ 3.54	\$ 40.67	\$ 44.21	\$ 2.21	\$ 46.42
0010467861915	2023-05-01	2023-05-31	36.35	kWh	\$ 3.04	\$ 41.93	\$ 44.97	\$ 2.25	\$ 47.22

TOTAL \$ 774.67



Request for Decision (RFD)





Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: # 7.8

Topic: Enterprise Fleet Management Canada Inc. Leases

Presented By: Mark Fedoretz

Recommendation:

That Smoky Lake County Council approve the unbudgeted expense to accommodate the early delivery of 4 trucks replacing units 100B, 109A, 105, and 203 funded from General Capital Reserves; and partially replenish the said reserve with any sales proceeds from the sale of units 100B, 109A, 105, and 203; and include the amount required to fully replenish the said reserve in the 2024 Budget.

Background:

Enterprise had advised that we should order the vehicles early to ensure delivery in 2024. Council approved the order in motion #446-23 that Smoky Lake County execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote 7075800, Dated March 7, 2023, for Four (4) Year-2024 GMC Sierra SLE 4x4 Crew Cab 5.75 ft. box 147.4 in. WB, to replace Fleet Units 100B 109A 105 And Gas department truck 203.

Enterprise has 3 of the trucks now and wants to deliver. The expenditure to purchase the trucks is budgeted in 2024 therefore we currently do not have funds allocated for this purchase.

Benefits:

Replacing vehicles as per Enterprise recommendations allows us to take advantage of lower purchasing costs and higher sales revenue. This keeps the total cost of vehicle ownership as low as possible.

Disadvantages:

This is outside the 2023 budgeting period as they were scheduled for replacement in 2024. The trucks arrived earlier than expected.

Alternatives:

Council's discretion.

Financial Implications:

\$80,751.00 each for a total of \$323,000.00

Sales of Unit 100B and 109A \$136,000.00

Sales of 105 \$15,000.00

Strategic Alignment:

N/A

Enclosure(s):

Signature of the CAO: _____



Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: # 7.9

Topic: County Surplus Equipment Bids

Presented By: Environment & Park Manager

Recommendation:

That Smoky Lake County Council accept the offer from Bruce Kassian, to purchase the County surplus capital equipment, as is - where is, described as:

- 2001 500 US gallon propane tank serial # 49921 located at Bellis Transfer station, and
- 2001 500 US gallon propane tank serial # 512057 located at Spedden transfer station,

in the amount of \$250.00 plus GST for each tank, for a grand total payable in the amount of \$525.00 (including GST) payable to Smoky Lake County.

Background:

May 11, 2023, Council approved to sell the following County Surplus Equipment: Three Year-2001, 500 US Gallon Propane Tanks (requiring recertification), by Motion #604-23:

- Serial # 42609, at Smoky Lake Transfer Station;
- Serial # 49921, at Bellis Transfer Station;
- Serial #512057, at Spedden Transfer Station.

The original bid closing date of June 1st was extended due to lack of bids received and on June 29, 2023, Council accepted a bid of \$50+GST for the tank located at Smoky Lake Transfer Station.

August 29, 2023, the Environment & Parks Manager received the bids from Bruce Kassian.

Benefits:

Liquidates surplus equipment.

Disadvantages:

N/A

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

The amount of revenue received from the sale of the equipment.

Legislation:

Policy Statement No. 08-13-01: Disposal of Assets.

Intergovernmental:

N/A

Strategic Alignment:

N/A

Enclosure(s):

1. Bid Results.

Signature of the CAO: 



Request for Decision (RFD)

Enclosure 1.

Bid Results from the Surplus Equipment Sale as of August 29, 2023.

Year-2001 500 US gallon propane tank serial #49921

BID

Bruce Kassian	\$250.00
---------------	----------

No other bid

Year-2001 500 US gallon propane tank serial #512057

Bruce Kassian	\$250.00
---------------	----------

No other bid



Request for Decision (RFD)

Meeting Date: Thursday, September 7, 2023

Agenda Item: # 7.10

Topic: Dust Suppression Request for Iron Horse Trail at Edwand

Presented By: Environment and Parks Manager

Recommendation:

Smoky Lake County Council approve to provide funds not to exceed the amount of \$2,1000.00 for trucking/hauling to assist North East Muni-Corr Ltd. to facilitate dust suppression on the Iron Horse Trail right-of-way for approximately 200 meters adjacent to, and east of, the Hamlet of Edwand, for the purpose of conducting a test strip with MG30 product supplied at no cost by Kortech Ltd. of St. Paul.

Background:

- Muni-Corr Ltd. Meeting, June 12, 2023 Motion, moved by Director Kobes to approve access for Smoky Lake County to apply dust control in the right of way East of Edwand as a test strip.
- The Environment & Parks Manager met on site with Mr. Ken Warholik of Kortech Ltd. who advised that a grader/groomer would be required to touch up the 200-meter stretch before the product is sprayed on the sites sandy material.

Benefits:

This would be a good opportunity to see if this test strip would be an advantage to lower the dust coming from the trail and may be determined if we would apply dust suppression where the trail goes through other hamlets throughout the County in the future.

The application would help alleviate dust complaints from Edwand residents.

Disadvantages:

There have been complaints of the trail becoming slick when it rains in other areas that received an MG30 application.

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

The financial implications of the recommendation are an unbudgeted expenditure, but we do have room for this project in the Parks and Recreation budget.

Legislation:

N/A

Intergovernmental:

N/A

Strategic Alignment:

N/A

Enclosure(s):

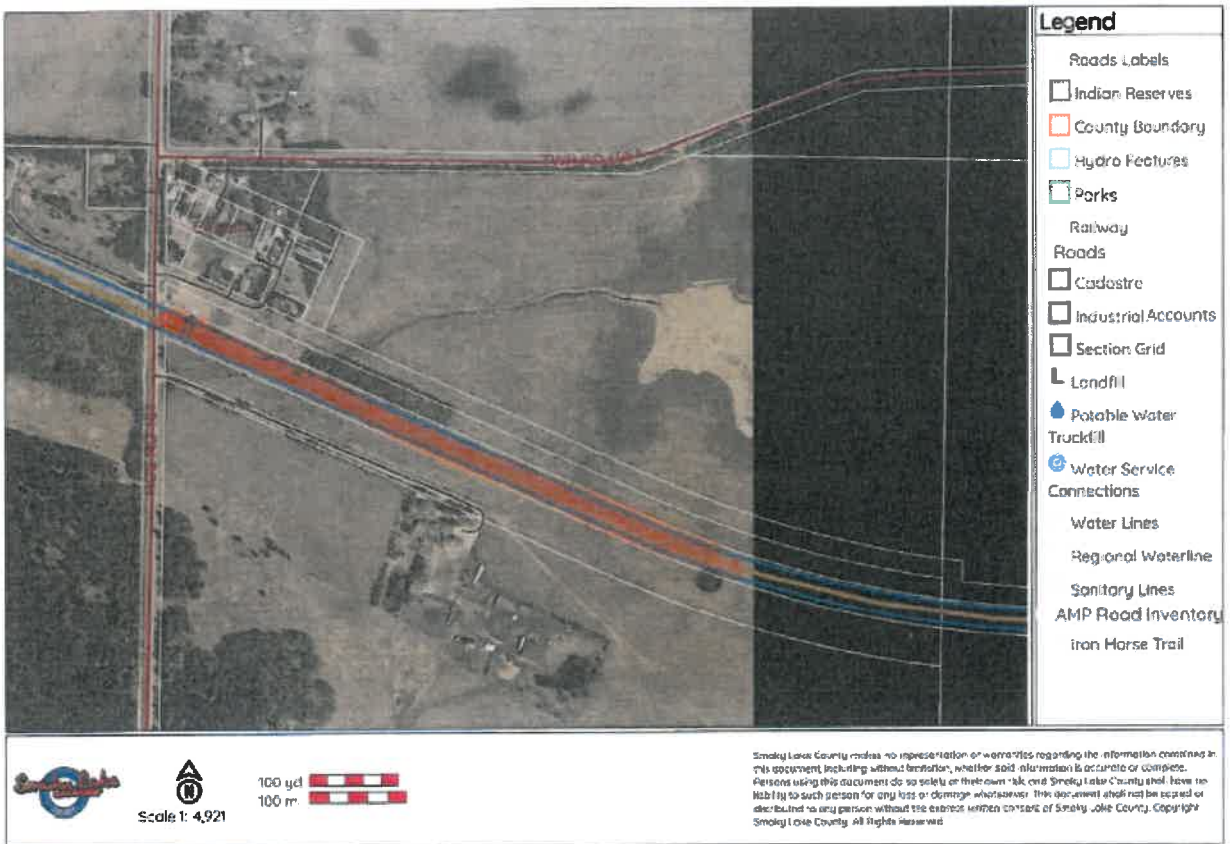
1. Map of the proposed area highlighted in orange.

Signature of the CAO: 



Request for Decision (RFD)

Attachment #1



Smoky Lake County

Smoky Lake County

Date Created: 6/29/2021

Jenna Preston

From: Patti Priest
Sent: August 28, 2023 8:31 AM
To: Jenna Preston
Cc: Brenda Adamson; Lydia Cielin
Subject: FW: CALP Additional Funding Request-Smoky Lake County Community Learning Council (Smoky Lake County)

Please add to the Sept. 7th agenda under correspondence.

From: AE CALP <ae.calp@gov.ab.ca>
Sent: August 24, 2023 1:34 PM
To: Chief Admin. Officer <cao@smokylakecounty.ab.ca>
Subject: CALP Additional Funding Request-Smoky Lake County Community Learning Council (Smoky Lake County)

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Gene Sobolewsky,

Thank you for applying to the Alberta Government in March 2023 for additional funds to assist in the delivery of the Community Adult Learning Program. As the funding amount requested has far exceeded the available budget, your organization has been approved for \$3,870 in one-time funding.

Our team is processing the grant agreement now, and we will coordinate with your organization soon. Once agreements are fully executed, a copy will be returned to you, and payment will be released.

In the meantime, should have you have questions or need to update contact information for your organization please email ae.calp@gov.ab.ca.

Thank you for time and efforts in this process.

Sincerely,

Cora Roberts
Director of Foundational Learning Supports
Advanced Education

From: Two Hills Chronicle <THRegionalChronicle@outlook.com>

Sent: Tuesday, August 22, 2023 2:35 PM

10.2

To: communications@beaver.ab.ca; cao@brooks.ca; info@minburncounty.ab.ca; administration@newellmail.ca; reception@countypaintearth.ca; countysp@county.stpaul.ab.ca; infor@thcounty.ab.ca; admin@warnercounty.ca; reception@fishinglakegems.ca; county@flagstaff.ab.ca; rogerlittlechilds@mcsnet.ca; tkillam@telusplanet.net; main.office@laclabichecounty.com; pulse@rmwb.ca; sam.cardinal@saddlelake.ca; town@smokylake.ca; county <county@smokylakecounty.ab.ca>; office@townofcastor.ca; admin@hanna.ca; main@milkriver.ca; sburton@town.stpaul.ab.ca; comms@taber.ca; info@townoftwohills.com; info@vauxhall.ab.ca; vegtown@vegreville.com; webinfo@viking.ca; cao@villageofalliance.ca; administration@villageofduchess.com; admin@warner.ca; vilna@mcsnet.ca

Subject: Veterans Memorial Highway 36 & 881 Brochure

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Two Hills Regional Chronicle
Box 156
Two Hills AB T0B 4K0

thregionalchronicle@outlook.com

August 22, 2023

Re: Veterans Memorial Highway 36 & 881 Brochure

To Whom It May Concern:

The Two Hills Regional Chronicle is currently working on a brochure, with the cooperation and approval of the Veterans Memorial Highway Association, that will promote, showcase and highlight the Veterans Memorial Highway as well as the communities within close proximity to it. This includes Highway 36 from the Coutts border and Highway 881 up to and including Fort McMurray.

The intent of the brochure is to promote safety and usage, including passing lanes and truck stops, thereby providing an alternate route to the much-used Highway 2.

As a service to its members, the advertising and promotion in the brochure are **FREE** to all members of the Veterans Memorial Highway Association.

Kindly review the information on the attached pages regarding your municipality. If necessary please make changes and return to The Regional Chronicle by **Sept 15, 2023**. Should you have any questions, please feel free to contact Sonny Rajoo at (780) 657-3536, Morgan Gordeyko at (587) 280-1379 or send concerns to the above-mentioned email address.

Thank you in advance for your cooperation regarding this matter. We look forward to working with you on this exciting project.

Morgan Gordeyko

Two Hills Regional Chronicle



Veterans Memorial Highway #36 & #881





Veterans Memorial Highway #36 & #881



Contents

Taking a Journey on Veterans Memorial Highway Association



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Veterans Memorial Highway Association Board



Milk River, incorporated as a town in March 1956, is named after the Milk River which flows immediately to its south. This results in the Town of Milk River being one of the few Canadian communities within the Mississippi River drainage system. The Town of Milk River is situated approximately 70 kilometres (43 mi) south of Lethbridge, and 16 kilometres (9.9 mi) from the Canada-U.S. border.

Having a humid continental climate, the residents of the Town of Milk River enjoy some of the warmest summers in Alberta. Although this town primarily serves as a service centre for the many farms and cattle ranches which surround it, Milk River residents and visitors have a variety of recreational activities to enjoy and experience. A nine-hole golf course, a curling rink, swimming pool, skateboard park, Devil's Coulee Dinosaur Heritage Museum, and Writing-on-Stone Provincial Park are available. Visiting in Spring allows one to enjoy rafting and canoeing.

ATTRACTIONS

- **Writing-on-Stone Provincial Park**
NW 36 TW1 range 13, Milk River, AB
(403) 647-2364

PLACES TO EAT

- **Sandstone Lounge and Eatery**
212 8 Ave NW, Milk River, AB (403) 647-2891
- **Subway**
904 Service Rd NW, Milk River, AB
- **Yummy Inn Chinese Restaurant**
117 Main St NW, Milk River, AB (403) 647-2050

PLACES TO REFUEL

- **Milk River UFA Petroleum Agency & Cardlock**
704 Service Rd NW, Milk River, AB (403) 647-3787
- **Chinook Gas CO-OP Ltd**
125 8 Ave NE, Milk River, AB (403) 647-3588
- **Sandstone Gas Plus**
Address: 212 8 Ave NW, Milk River, AB
(403) 388-8833

PLACES TO STAY

- **Sandstone Motel**
212 8 Ave NW, Milk River, AB (403) 647-2211
- **Prairie Rose Lodge**
117 3 Ave NW, Milk River, AB (403) 647-3531
- **8 Flags Campground**
205-213 Railway St, Milk River, AB (403) 647-4488



Warner, a village in Alberta, Canada, is surrounded by the County of Warner No. 5, and is approximately 65 km (40 mi) south of Lethbridge. Warner is a farming community situated at the intersection of Highway 4 and Highway 36, about 38 km north of the Montana border and Interstate 15. Warner's nearest neighbours are the towns of Stirling and Milk River.

Home to the Devil's Coulee Dinosaur Heritage Museum Galt Historical Railway Park and Warner Elevator Row are some of the village's tourist attractions.



Right Above: Devil's Coulee Dinosaur Heritage Museum

Right Below: Creepy Hollow

ATTRACTIONS

- **Creepy Hollow**
44046 AB-4, Warner, AB (403) 331-9335
- **Devil's Coulee Dinosaur Heritage Museum**
300A County Road, Warner, AB (403) 642-2118

PLACES TO EAT

- **Warner Chinese Restaurant**
215 4 Ave, Warner, AB (403) 642-2228
- **Mish's Diner**
508 4 Ave, Warner, AB
- **Mama's Home Baking & Coffee**
206 4 Ave, Warner, AB (403) 715-4722

PLACES TO REFUEL

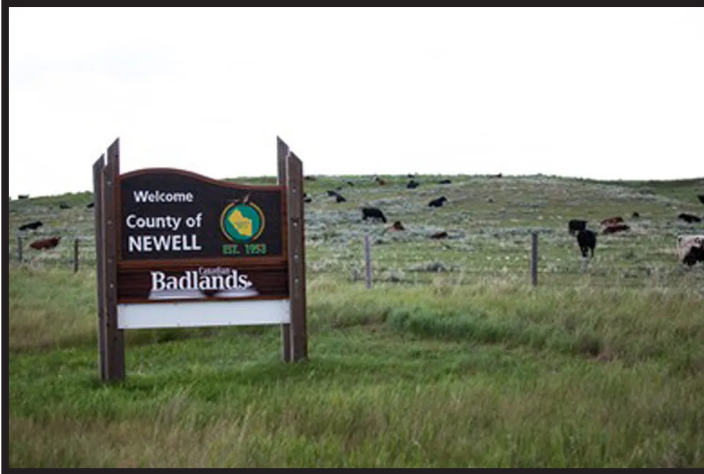
- **36-4 Fuels**
401 Country Rd, Warner, AB
- **Warner Gas Bar**
100 4 Ave, Warner, AB

PLACES TO STAY

- **Warner Hotel & Bar**
102 4 Ave, Warner, AB (403) 421-0008
- **The Old Church B&B**
208 3 St, Warner, AB (587) 220-5003



COUNTY OF NEWELL



The County of Newell is a municipal district in southern Alberta, Canada incorporated in January 1953 and was renamed in September 2011. Located in Census Division No. 2, its municipal office is located south of the City of Brooks.

Enjoy the localities in the county, for eg. Bantry, Denhart, Millicent and Steeveville.

ATTRACTIONS

- Kinbrook Island Provincial Park
- Badlands Trail
- Tillebrook Provincial Park
- Dinosaur Provincial Park Visitor Centre

PLACES TO EAT

- Wasana Restaurants Ltd
4 Pine Ave W, Brooks, AB (403) 362-5554
- Seasons Cafe & Eatery
1217 2 St W, Brooks, AB (403) 362-6666
- Bar One
1260 E, 1260 Cassils Rd E, Brooks, AB (403) 362-4886

PLACES TO REFUEL

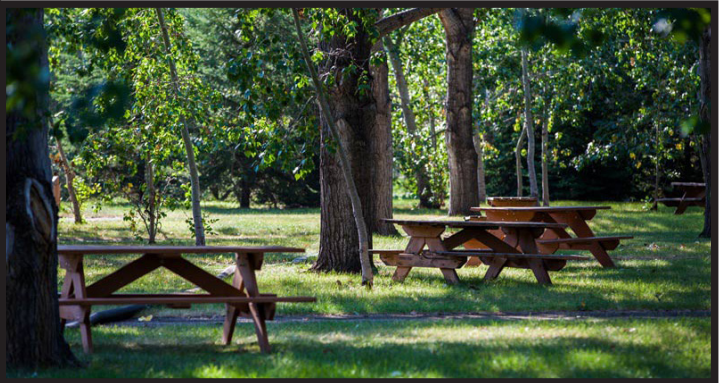
- Safeway Gas Station
645 4 St W, Brooks, AB
- Bassano Petroleum Ltd
131 1 Ave, Bassano, AB (403) 641-4056
- Co-op Gas Bar
731 Alberta St W, Brooks, AB (403) 501-3778

PLACES TO STAY

- Tel Star Motor Inn
813 2 St W, Brooks, AB (800) 260-6211
- A1Hotel
601 11 St, Bassano, AB (403) 616-2324
- Royal City Motor Inn
352 7 St E, Brooks, AB (403) 362-8988



COUNTY OF NEWELL



CAMPGROUNDS

- Emerson Bridge Park Campground
225042 Hwy 36
- Kinbrook Campground
Kinbrook Island Provincial Park
- Tillebrook Provincial Park - Campground A

PARKS & TRAILS

- Dinosaur Provincial Park
- Badlands Trails
- Newcastle Mine Hiking Area



County of Paintearth No. 18 is a municipal district in east central Alberta, Canada. Located in Census Division No. 7, its municipal office is located southeast of the Town of Castor near the intersection of Highway 12 and Highway 36.

ATTRACTIONS

- **Big Knife Provincial Park**
- **Castor & District Museum Society**
4903 51 St, Castor, AB (403) 882-4064
- **Castor Pharmacy Museum**
5006 50 Ave, Castor, AB (403) 882-3356

PLACES TO EAT

- **White Goose Family Restaurant**
4601 45 St, Castor, AB (403) 882-2333
- **Tasty Mill Restaurant & Lounge**
5021 Victoria Ave, Coronation, AB (403) 578-3500
- **Extreme Pizza**
4918 Windsor Ave, Coronation, AB (403) 578-4339

PLACES TO REFUEL

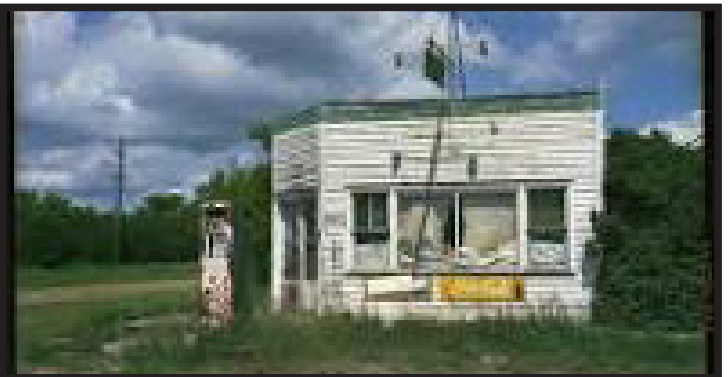
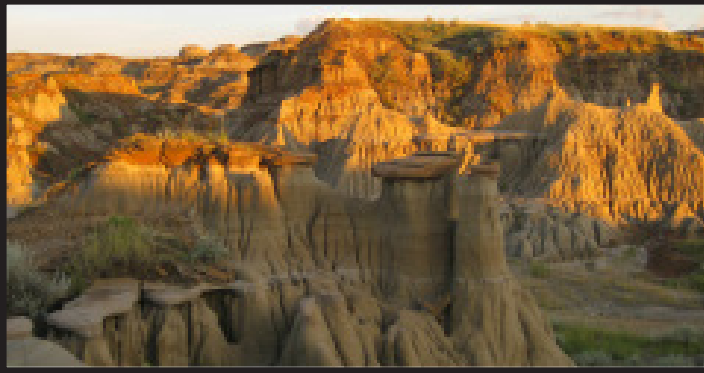
- **Paintearth Gas Co-Op Ltd**
5517 49 Ave, Castor, AB (403) 882-3974
- **Central Alberta Co-op Castor Cardlock**
AB-12, Castor, AB (403) 882-7907
- **Race Trac Gas**
5226 AB-12, Coronation, AB (403) 578-3800

PLACES TO STAY

- **Grey Goose Motel**
4316 48 Ave, Castor, AB (403) 882-3444
- **Coronation Motel**
5505 AB-12, Coronation, AB (403) 578-3700
- **New Frontier Bar & Hotel**
5221 Highway 12 West, Coronation, AB (403) 578-3000



County of Pinteearth No. 18



CAMPGROUNDS

- Coronation Dam Campground
- Huber Dam Campground
- Castor Recreation Area and Campground

PARKS & TRAILS

- Big Knife Provincial Park
- Battle River Trail Ride
- Willow Canyon



Smoky Lake County



Smoky Lake County is a municipal district in northeast Alberta, Canada, located 116 km (72 mi) northeast of Edmonton at the junction of Highway 28 and Highway 855. It lies between the North Saskatchewan River, Smoky Creek and White Earth Creek, in a mainly agricultural area.

Nearby, one will find the provincial historic site of Victoria Settlement, Long Lake Provincial Park, and The Woods Cree, a First Nations people, named "Smoking Lake" for the smoke from ceremonies performed on the shore.

ATTRACTIONS

- Garner Lake Provincial Park
- Victoria Settlement Provincial Historic Site
- Smoky Lake Golf Club
- Hanmore Lake
- Mons Lake

PLACES TO EAT

- **Red chimney Restaurant**
32 Wheatland Ave, Smoky Lake, AB
(780) 656-2210
- **Betsy's Burger Shack**
179 Wheatland Ave, Smoky Lake, AB
(780) 656-4088
- **Maple Garden Restaurant**
181 White Earth St, Smoky Lake, AB
(780) 656-4355

PLACES TO REFUEL

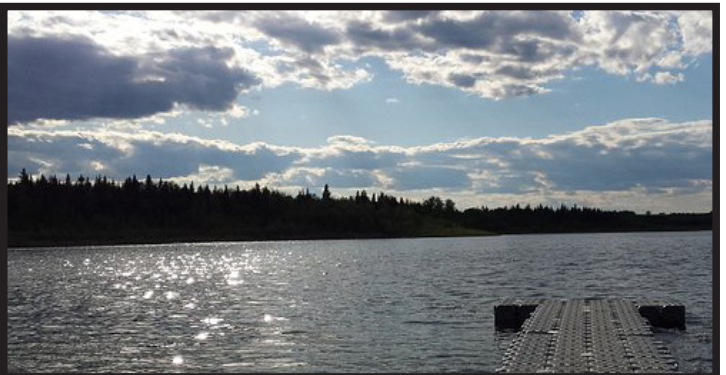
- **Esso**
5504 44 Ave, Smoky Lake, AB (780) 656-3738
- **Smoky Lake UFA Petroleum Agency & Cardlock**
5503 44 Ave, Smoky Lake, AB (780) 656-3924
- **Smoky Lake Centex**
4329 56 St, Smoky Lake, AB (780) 656-2357

PLACES TO STAY

- **Super 8 by Wyndham Smoky Lake**
5404 44 Ave, Smoky Lake, AB (780) 656-3515
- **Country Garden Hotel**
4203 56 St, Smoky Lake, AB (780) 656-4040
- **Smoky Lake Inn**
4 Wheatland Ave, Smoky Lake, AB (780) 656-3615



Smoky Lake County



CAMPGROUNDS

- Northern Lights RV Resort
14125 AB-652, Hamlin, AB (587) 412-2275
- Garner Lake Campground
Spedden, AB T0A 3E0 (780) 636-3991
- Smoky Lake Golf Course & RV Park
17340 Township Rd 594, Smoky Lake, AB (780) 656-2121

PARKS & TRAILS

- Victoria Trail
- Iron Horse Trail
- Garner Lake Provincial Park
- Bellis Lake Natural Area



COUNTY OF ST. PAUL



This people-focused, close-knit community is located 208km northeast of Edmonton and includes the towns of St Paul, Elk Point and Summer Village of Horseshoe Bay.

Residents and tourists alike can enjoy a vast number of trails and lakes in the region. Fort George-Buckingham House and Frog Lake Memorial Site are among its provincial historical sites.

ATTRACTIONS

- Fort George and Buckingham House
- Floating Stone Lake
- Frog Lake National Historic Site
- Whitney Lakes Provincial Park
- Lac Sante

PLACES TO EAT

- **Silver Star Dining & Lounge**
5010 50 Ave, St. Paul, AB (780) 645-1890
- **Smitty's Family Restaurant and Lounge**
5556 50 Ave #103, St. Paul, AB (780) 645-4210
- **Twisted Fork**
4914 50 Ave, St. Paul, AB (780) 614-3276

PLACES TO REFUEL

- **Cornerstone Co-op Gas Bar St Paul**
5005 42 St, St. Paul, AB (780) 645-3227
- **Petro-Canada**
4210 50 Ave, St. Paul, AB (780) 645-2885
- **St. Paul UFA Petroleum Agency & Cardlock**
3938 50 Ave, St. Paul, AB (780) 635-3868

PLACES TO STAY

- **The Landing Hotel & Conference Centre**
4902 39 St, St. Paul, AB (587) 465-1300
- **Canalta Hotel St Paul**
5008 43 St, St. Paul, AB (780) 645-5581
- **Galaxy Motel, St. Paul**
5110 50 Ave, St. Paul, AB (780) 645-4441



COUNTY OF ST. PAUL



CAMPGROUNDS

- St. Paul Iron Horse Campground
4012 53 Ave, St. Paul, AB (780) 614-4244
- Stoney Lake Campground
56402, Range Rd 81, Elk Point, AB (780-724-2381)
- Floating Stone Lake Campground
- Lac Bellevue Campground

PARKS & TRAILS

- St Paul Iron Horse Trail
- Wheeler Park
- Fort Price Elk Point Trail Riders
- Westcove Municipal Rec Area

COUNTY OF TWO HILLS



Within its boundaries are the urban municipalities of the Town of Two Hills and Village of Myrnam as well as the Hamlets of Beauvallon, Brosseau, Derwent, Duvernay, Hairy Hill, Morecambe, Musidora and Willingdon.

April tourists can enjoy the Agri-Day and Tradeshow, and Run to the Hills Rally in July, has bikers looking forward to visiting. Known as the gateway to the north, and predominantly agricultural inclined, the communities of the region cater to both urban and rural amenities.

ATTRACTIONS

- **World's Largest Lapel Pin**
Tourist Park, Highway 45, Willingdon
- **Lac Sante**
- **Geleta Park**
- **Stony Lake**

PLACES TO EAT

- **C J's Restaurant**
5009 49 St, Myrnam, AB (780) 366-3336
- **Two Hills Pizza & Wings**
5002 50 Ave, Two Hills, AB (780) 657-1066
- **Golden Wings Restaurant**
5023 47 Ave, Two Hills, AB (780) 657-0022

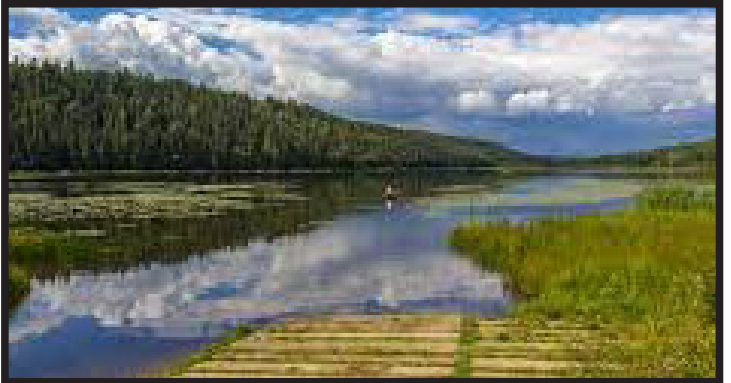
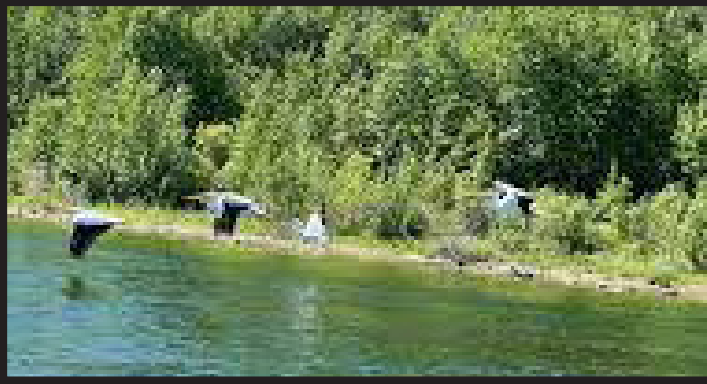
PLACES TO REFUEL

- **Two Hills Fas Gas**
AB-36, Two Hills, AB (780) 657-2331
- **Cornerstone Co-op Cardlock Two Hills**
5401 46 St, Two Hills, AB (780) 645-1728
- **Two Hills UFA Petroleum Agency & Cardlock**
4801 55 Ave, Two Hills, AB (780) 657-2950

PLACES TO STAY

- **Two Hills Inn & Liquor Store**
5002 47 Ave, Two Hills, AB (780) 657-2750
- **Junction Inn**
5401 51 St, Two Hills, AB (780) 657-3341
- **Willingdon Hotel**
5103 50 St, Willingdon, AB (780) 367-2271

COUNTY OF TWO HILLS



CAMPGROUNDS

- John Dudar Park Jackfish Lake
- Wayside Fallen Riders Park
- Lac Bellevue Campground

PARKS & TRAILS

- Two Hills Trails
- Cougar Patch
- Geleta Park



COUNTY OF WARNER



The County of Warner is a municipal district located in southern Alberta, just north of the border of the United States. Its residential areas include Milk River, Raymond and Wrentham. Writing-on-stone Provincial Park, Stirling Agricultural Village and Lost Frontier Mini-Railway are some of its local attractions.

ATTRACTIONS

- Devil's Coulee Dinosaur Heritage Museum
- Writing-on-Stone Provincial Park
- Warner elevator row, last surviving "Grain Elevator Row" in Alberta
- Lost Frontier Mini-Railway

PLACES TO EAT

- Warner Chinese Restaurant
215 4 Ave, Warner, AB
- Brimstone Grill
E 100 N, Raymond, AB
- Mama's Home Baking & Coffee
206 4 Ave, Warner, AB

PLACES TO REFUEL

- 36-4 Fuels
401 Country Rd, Warner, AB
- Sandstone Gas Plus
212 8 Ave NW, Milk River, AB
- Fas Gas Plus - Gas Station
189 W 200 N, Raymond, AB

PLACES TO STAY

- Sandstone Motel
212 8 Ave NW, Milk River, AB
- The Old Church B&B
208 3 St, Warner, AB
- Double Tree Inn
102 2 Ave N, Coutts, AB



COUNTY OF WARNER



CAMPGROUNDS

- Ridge Park Campground
- Warner RV Park
- Chin Park

PARKS & TRAILS

- Hoodoo Trail
- Ridge Park
- Creepy Hollow



Flagstaff County is a municipal district in east central Alberta, Canada, located in Census Division 7. The county was incorporated in the current boundaries in 1944, and its name changed a year later to Municipal District of Flagstaff No. 62. It was established as a county in 1968 and has its municipal office located in the Town of Sedgewick.

Situated about 150km southeast of Edmonton, the county boasts a spectacular scenic ride on the Friends of The Battle River Railway that takes one around Alliance, Galahad and Canada's Largest Baseball Glove in Heisler.

ATTRACTIONS

- Alliance and District Museum
- Lougheed Iron Creek Museum
- Sedgewick Archives Gallery & Museum
- Diplomat Mine Interpretive Site

PLACES TO EAT

- Eggs & Co.
4814 47 St, Sedgewick, AB (780) 384-2271
- Mizane Steak & Pizza
4901 47 St, Sedgewick, AB (780) 384-3600
- Bruce's Place Restaurant
5026 50 St, Daysland, AB (780) 374-3855

PLACES TO REFUEL

- Tempo
5002 49 St, Daysland, AB (780) 374-3733
- Sedgewick Gas Station
Highway 13, Sedgewick, AB (780) 384-3959
- Esso
4745 49 St, Hardisty, AB (780) 888-3560

PLACES TO STAY

- R & R Inn
4304 49 St, Hardisty, AB (780) 888-0004
- Super 8 Hotel
4807 48 St, Hardisty, AB (780) 888-2550
- Wagon Wheel Motel
4914 46 St, Killam, AB (780) 385-3838



CAMPGROUNDS

- **Hardisty Lake Park & Campground**
4807 49 St, Hardisty, AB (780) 888-2700
- **Hardisty Golf Course Campground**
Address: Golf Course Rd, Hardisty, AB (780) 888-2288
- **Killam Centennial Park Campground**
48 Ave, Killam, AB (780) 385-3977

PARKS & TRAILS

- **Diplomat Trout Pond**
Alberta (780) 384-4118
- **Big Knife Provincial Park**
Forestburg, AB T0B 1N0
- **Lougheed Trout Pond**
Lougheed, AB T0B 2V0 (780) 386-3970



The Lac La Biche Region, located north of Vilna on Highway 36, is surrounded by wilderness, consisting of sandy beaches, boreal forest, and lakes. It is a great place for spending time outdoors where Mother Nature is at your doorstep.

With over 100 lakes and more than 1000 campsites in the area, the region is a perfect place for outdoor adventure. For your fishing, hiking, and boating adventures, start right in Lac La Biche on the 22 km of paved trails around the lake. As Alberta's only island provincial park, Sir Winston Churchill Provincial Park has walking and biking trails through old-growth forests, white sandy beaches, and camping areas. You can also stay year-round in the new full-service lake-view cabins. In summer, book lake-view accommodation complete with raised platform beds and access to full-service bathrooms and a kitchen.

Nearby, play a round of golf at the Lac La Biche Golf & Country Club. Another beautiful area to explore is Lakeland Provincial Park & Provincial Recreation Area. The 38 km world-renowned canoe circuit includes seven lakes making it an exceptional experience.

ATTRACTIONS

- Sir Winston Churchill Provincial Park
- Lakeland Provincial Recreation Area
- Mission de Lac La Biche Mission
- Lac La Biche Museum

PLACES TO EAT

- **LaBone's Kitchen & Bar**
10015 101 Ave, Lac la Biche, AB (780) 623-2187
- **Tom's Pizza & Steakhouse**
10303 101 Ave, Lac la Biche, AB (780) 623-4499
- **Joe's Grill**
67165 Lakeland Dr Unit B, Lac la Biche, AB
(780) 623-3738

PLACES TO REFUEL

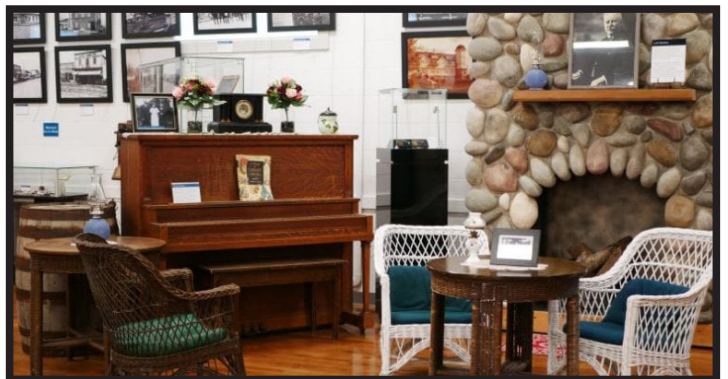
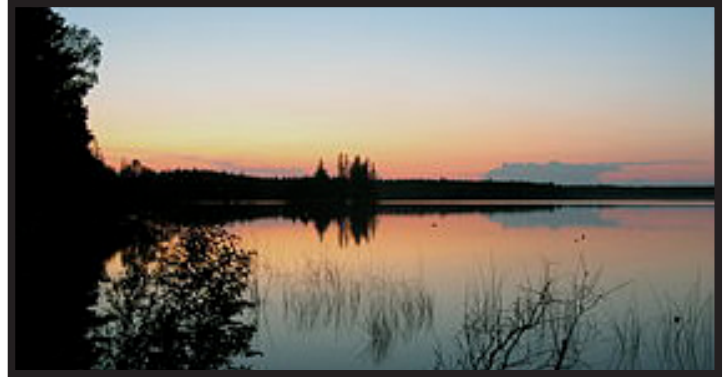
- **Esso**
10302 101 Ave, Lac la Biche, AB (780) 623-2806
- **Fas Gas Plus**
10303 101 Ave, Lac la Biche, AB (780) 623-4788
- **Lac La Biche UFA Petroleum Agency & Cardlock**
8304 100 St, Lac la Biche, AB (780) 623-8294

PLACES TO STAY

- **BCMInns - Lac La Biche**
14068 Stanley Dr, Lac la Biche, AB (780) 623-1888
- **Canalta Hotel Lac La Biche**
9905 83 Avenue, Lac la Biche, AB (780) 623-4490
- **Ramada by Wyndham Lac La Biche**
9305 100 St, Lac la Biche, AB (780) 623-2250



Lac La Biche County
welcoming by nature.

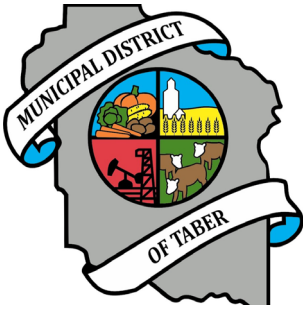


CAMPGROUNDS

- **Diesel's Owl Hoot Cabins and Campground**
13524 Highway 858, AB (780) 623-2134
- **Owl River Campground**
Lac la Biche, AB T0A 2C2
- **Fork Lake Campground**
AB-867, Alberta (780) 404-6196

PARKS & TRAILS

- **Beaverlake Park**
13319 Township Rd 670, Lac la Biche, AB (780) 623-9222
- **Pelican Island lookout point**
Sir Winston Churchill Provincial Park
- **Pelican Islands**
Lac la Biche, AB T0A 2C0



MUNICIPAL DISTRICT OF TABER



Taber is a town in southern Alberta, Canada that is surrounded by the Municipal District of Taber. It is approximately 51 km (32 mi) east of the City of Lethbridge at the intersection of Highway 3 and Highway 36.

Taber is famous for its corn due to the large amounts of sunshine the area receives. It is therefore known as the Corn Capital of Canada and holds an annual “Cornfest” in the last week of August.

ATTRACTIONS

- **Enchant Golf Club**
(403) 739-3771
- **Barnwell Park**
508 – 2nd Street West, Barnwell in MD of Taber
- **Aquafun Centre**
4700 - 50 Street in Taber
- **Freak Fishin & Tours**
4611 50 Ave in Taber

PLACES TO EAT

- **Dew Drop Inn**
428 1 St S, Grassy Lake (403) 655-2400
- **Hay's Family Diner**
107 3 St, Hays, AB T0K 1B0 (403) 725-2540
- **Mama's Kitchen**
428 1 St N, Grassy Lake, AB (403) 655-2400

PLACES TO REFUEL

- **Newalta Taber**
Township Rd 90, Barnwell, AB T0K 0B0
- **Co-op Cardlock**
226 Central Ave, Hays, AB (888) 654-7137
- **Bluewave Energy**
6323 64 St, Taber, AB T1G 2H2

PLACES TO STAY

- **Grantham Bed & Breakfast**
Alberta T0K 2K0 (403) 654-2608
- **Palace Hotel**
5303 47 Ave, Taber, AB (403) 223-2270



MUNICIPAL DISTRICT OF TABER



CAMPGROUNDS

- **Town of Taber Trout Pond Campground**
3200 Trout Pond Avenue, Taber, AB (403) 223-5544
- **Taber Legion Campground**
Address: 7211 50 St, Taber, AB (403) 223-3822
- **Taber RV Park**
50 Barton Dr, Taber, AB (403) 416-1118

PARKS & TRAILS

- **Taber Municipal Park**
101046 HWY 864, Taber, AB (403) 223-0091
- **Grassy Lake Centennial Park**
320 Comer Ave, Grassy Lake, AB T0K 0Z0
- **Enchant Municipal Park**
Range Rd 184, Enchant, AB T0K 0V0



REGIONAL MUNICIPALITY OF WOOD BUFFALO



The Regional Municipality of Wood Buffalo (RMWB), a specialised municipality in northeast Alberta and the second largest municipality in that area, covers the entire northeastern quadrant of Alberta, Canada. This entire region is drained by the Athabasca River, a major river that goes on to empty into the world's largest inland delta inside Wood Buffalo National Park and is home to oil sand deposits known as the Athabasca oil sands.

Incorporated as a specialised municipality in 1995, the RMWB caters to both rural and urban fans. Several protected areas are provincial parks where wildlife enthusiasts can relish nature's best.

ATTRACTIONS

- **Birch Mountains Wildland Provincial Park**
Coordinates 57°30'31"N 112°57'29"W
(780) 743-7437
- **Birch River Wildland Provincial Park**
(780) 743-7437
- **Dillon River Wildland Provincial Park**
Coordinates 55°50'42"N 110°54'15"W
(780) 743-7437

PLACES TO EAT

- **Surekha's On The Snye**
2 Clearwater Dr, Fort McMurray, AB (780) 713-3330
- **A&W Fort McKay**
AB-63, Fort Mackay, AB (780) 743-8094
- **Tim Hortons**
Alberta T0P 1C0 (867) 872-5411

PLACES TO REFUEL

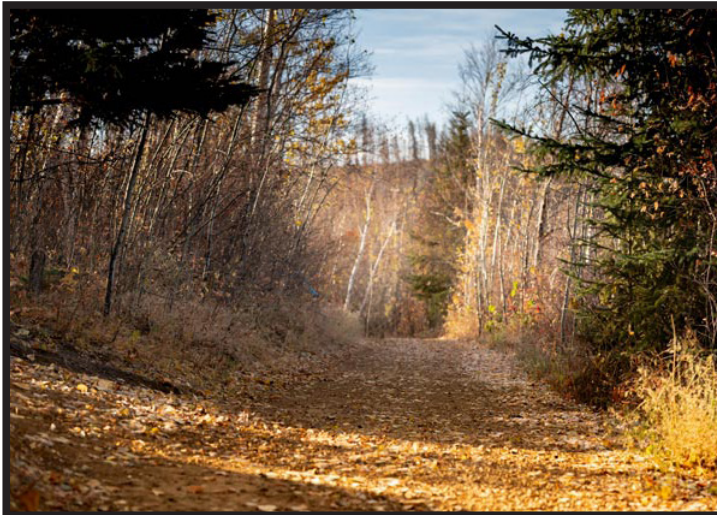
- **Petro-Pass Cardlock**
Fort Mackay, AB 174 (780) 824-1128
- **Petro-Canada / Tumbleweed General Store**
Hwy 63, Fort Mackay, AB (587) 258-9185
- **Petro-Canada**
Industrial Park, Lot 2B, Fort Mackay, AB
(587) 258-9185

PLACES TO STAY

- **Civeo Grey Wolf Lodge**
E Athabasca Hwy, Alberta (877) 234-8983
- **Civeo Beaver River Executive Lodge**
Alberta 63 N, Fort Mackay, AB (877) 234-8983
- **Sierra Select Lodge**
Alberta T0P 1C0 (780) 749-0210



REGIONAL MUNICIPALITY
OF **WOOD BUFFALO**



CAMPGROUNDS

- **Pine Lake Campground**
located 60km from Fort Smith on Pine Lake road
- **Richardson Camp**
Alberta TOP 1C0 (780) 824-2301

PARKS & TRAILS

- **Marguerite River Wildland Provincial Park**
(780) 743-7437
- **Richardson Wildland Provincial Park**
(780) 743-7437
- **Stony Mountain Wildland Provincial Park**
(780) 743-7437



Saddle Lake Cree Nation



Saddle Lake Cree Nation, located in the Beaver Hills region of central Alberta, has their traditional language as Plains Cree. There are three reserves under the governance of the Saddle Lake Cree Nation: Blue Quills, Saddle Lake 125, and Whitefish Lake 128.

Visitors can look forward to, and enjoy authentic traditional and cultural experiences.

ATTRACTIONS

- **Saddle Lake Cree Nation Race Track & Rodeo Grounds**
Saddle Lake, AB T0A 3T0 (780) 726-3829
- **Saddle Lake Cree Nation Iyiwakes Cultural Centre**
404a 50TH St, Saddle Lake, AB (780) 726-3829

PLACES TO EAT

PLACES TO REFUEL

- **Eugene Gas Bar**
5008 7th Ave, Saddle Lake, AB (780) 726-0007
- **Bison Auto Stop**
Saddle Lake 125, 133 AB-652, Saddle Lake, AB
(780) 726-2233
- **Centex**
Highway 652, 51st St, Saddle Lake, AB
(780) 726-2233

PLACES TO STAY



Castor is a town in Alberta, Canada, located at the intersection of Highway 12 and Highway 861, approximately 143 km (89 mi) east of the City of Red Deer. It has an elevation 816 m (2,677 ft).

Castor is French (also Latin) for beaver has an elevation 816 m (2,677 ft). The town is known for its duck and geese migration in the fall since its territory includes many stopping points well frequented by migrating waterfowl.

During summer months, tourists can enjoy the lake-like creek that wraps around the north east part of the town. The sandstone cliffs framing the creek, provide numerous wildlife sightings. Kayaking, Paddleboarding, motor-boating and swimming are some of the activities to be enjoyed. For those less adventurous, various museums and historical sites are available.



ATTRACTIONS

- **Castor and District Museum**
- **Grain Elevator**
- **All Saints Church**
- **Castor Pharmacy**

PLACES TO EAT

- **White Goose Family Restaurant**
4601 45 St, Castor, AB (403) 882-2333
- **CJ's Canteen & Castor Liquor Store**
5301 50 Ave, Castor, AB (403) 882-2855
- **Cosmopolitan Hotel & Bar**
4918 50 Ave, Castor, AB (403) 882-3095

PLACES TO REFUEL

- **Castor UFA Petroleum Agency & Cardlock**
5210 50 Ave, Castor, AB (403) 882-3282
- **Central Alberta Co-op Castor Cardlock**
AB-12, Castor, AB (403) 882-7907
- **D & L Methanol Svc Ltd**
Castor, AB (403) 740-6272

PLACES TO STAY

- **Grey Goose Motel**
4316 48 Ave, Castor, AB (403) 882-3444
- **Prairie Sky Bed & Breakfast**
5214 48 St, Castor, AB (403) 741-3077



A town in southern Alberta, Hanna is best known as the town where the rock band Nickelback was formed. The Hanna Golf and Country Club, established in 1935, is situated in the serene rolling prairie grasslands.

ATTRACTIONS

- Hanna Pioneer Museum & Village
- Hanna Visitor Information Center
- Hanna Golf & Country Club
- Antelope Hill Provincial Park

PLACES TO EAT

- **York Restaurant**
303 1 St W, Hanna, AB (403) 854-3144
- **Nick's Family Restaurant and Lounge**
113 Palliser Trail, Hanna, AB (403) 854-3933
- **Hanna Pizza & Steak House Ltd**
226 2 Ave W, Hanna, AB (403) 854-3424

PLACES TO REFUEL

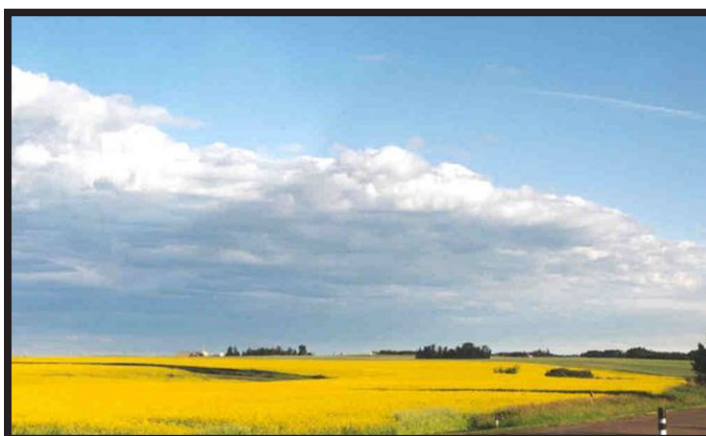
- **HUSKY**
107 Palliser Trail, Hanna, AB (403) 854-3360
- **Fas Gas**
332 2 Ave E, Hanna, AB (403) 854-2800
- **East Central Gas Co-Op Ltd**
406 5 St E, Hanna, AB (403) 854-4411

PLACES TO STAY

- **Canalta Hotel Hanna**
111 Palliser Trail, Hanna, AB (403) 854-2400
- **West View Motel**
519 2 Ave W, Hanna, AB (403) 854-3232
- **Hanna Canada Grey**
616 2 Ave W, Hanna, AB (403) 854-4471



Killam



Killam, a thriving, vibrant town located within Flagstaff County, is situated at the busy intersection of Highways 36 and 13 in east central Alberta. Killam together with its hospitable residents are committed to the continued success of their community and serves as a well manicured municipality. Killam strives to offer traditional “small town values” - while providing those additional comforts expected from larger centres.

With an abundance of water and a thriving agricultural community, Killam’s Centennial Park has a variety of both summer and winter activities. The Annual Indoor Rodeo, Street Fair are summer attractions, and winter attractions include the Parade of Lights and Christmas Craft Fair.

ATTRACTIONS

- Jojos Maze Craze And 18 Hole Mini Golf
- Camrose And District Centennial Museum
- Rochon Sands Provincial Park

PLACES TO EAT

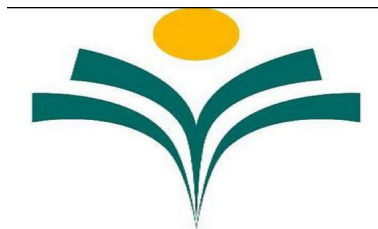
- **A-1 Restaurant**
5021 50 St, Killam, AB (780) 385-3777
- **Stop Spot Drive-In Restaurant**
4805 51 Ave, Killam, AB (780) 385-3050
- **Kong Pizza**
5515 51 Ave, Killam, AB (780) 385-2227

PLACES TO REFUEL

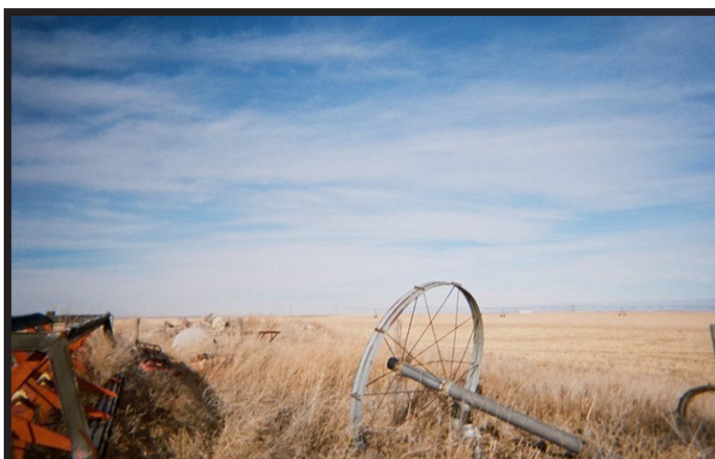
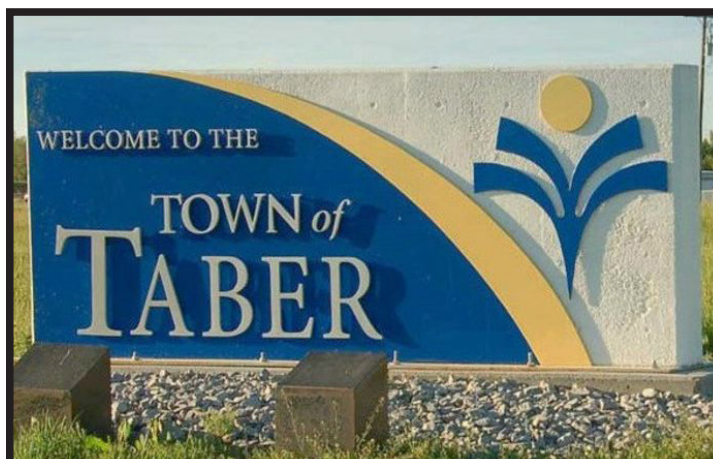
- **Esso**
4603 51 Ave, Killam, AB (780) 385-3060
- **Co-op Cardlock**
4600 Highway 36 N, Killam, AB (780) 385-3805
- **Killam UFA Petroleum Agency & Cardlock**
Highway #13 & Highway #36, Killam, AB
(780) 385-3567

PLACES TO STAY

- **Wagon Wheel Motel**
4914 46 St, Killam, AB (780) 385-3838
- **Killam Crossing Hotel**
4003 51 Ave, Killam, AB (780) 385-2290
- **Clan Malcolm Manor**
5006 53 St, Killam, AB (780) 384-2788



TOWN OF TABER



Taber is a town in southern Alberta, Canada that is surrounded by the Municipal District of Taber. It is approximately 51 km (32 mi) east of the City of Lethbridge at the intersection of Highway 3 and Highway 36. Taber, originally known as Tank No. 77, has a semi-arid climate.

Taber is famous for its corn due to the large amounts of sunshine the area receives. It is therefore known as the Corn Capital of Canada and holds an annual "Cornfest" in the last full weekend of August. This free festival is the largest of its kind, and is organised by the Taber and District Chamber of Commerce.

ATTRACTIONS

- **Aquafun Centre**
- **Cenotaph Park**
- **Taber Community Spray Park**
- **Ken McDonald Memorial Sports Complex**

PLACES TO EAT

- **The Mediterranean Grill -Taber**
5011 47 Ave, Taber, AB (403) 223-0885
- **COM & EAT**
5215 47 Ave, Taber, AB (403) 416-4663
- **Wok & Roll**
4720 51 St, Taber, AB (403) 223-8829

PLACES TO REFUEL

- **Co-op Gas Bar**
6400 46 Ave, Taber, AB (403) 223-3403
- **HUSKY/ESSO**
5124 46 Ave, Taber, AB (403) 223-4356
- **Fas Gas Plus - Gas Station**
5014 47 Ave, Taber, AB (403) 223-9307

PLACES TO STAY

- **Econo Lodge Hotel Taber**
5302 46 Ave, Taber, AB (403) 223-8911
- **Super 8 by Wyndham Taber AB**
5700 46 Ave, Taber, AB (403) 223-8181
- **Heritage Inn Hotel & Convention Centre**
4830 46 Ave, Taber, AB (403) 223-4424



A quaint town in central Alberta, the Town of Two Hills is predominantly an agriculture-based community. Warm, friendly close-knit family orientated residents create a comfortable environment for community members and tourists alike.

ATTRACTIONS

- Geleta Park
- Pioneer Park
- Lions Golf & Country Club
- Two Hills Fish & Game Association Trout Pond

PLACES TO EAT

- **Two Hills Pizza & Wings**
5002 50 Ave, Two Hills, AB (780) 657-1066
- **Golden Wings Restaurant**
5023 47 Ave, Two Hills, AB (780) 657-0022
- **Burger Palace 2009**
5015 54 Ave, Two Hills, AB (780) 657-3570

PLACES TO REFUEL

- **Two Hills Fas Gas**
AB-36, Two Hills, AB (780) 657-2331
- **Cornerstone Co-op Cardlock Two Hills**
5401 46 St, Two Hills, AB (780) 645-1728
- **Two Hills UFA Petroleum Agency & Cardlock**
4801 55 Ave, Two Hills, AB (780) 657-2950

PLACES TO STAY

- **Two Hills Inn & Liquor Store**
5002 47 Ave, Two Hills, AB (780) 657-2750
- **Junction Inn**
5401 51 St, Two Hills, AB (780) 657-3341



Fishing Lake Métis Settlement, one of the original twelve colonies of the Métis people in Alberta, and one of the eight that now remain, is an independent, self-governing community. This settlement, located next to the Alberta-Saskatchewan border in northeast central Alberta, has hot and humid summers, and long, cold winters.

Tourists can enjoy a medley of different cultures consisting of Aboriginal, French, and Celtic ancestry, along with fishing and boating activities.

ATTRACTIONS

- **Fishing Lake Community Park**
Fishing Lake Metis Settlement, AB T0A 3G0
- **Fishing Lake Skate Park**
Fishing Lake Metis Settlement, AB T0A 3G0
- **Fishing Lake Splash Park**
Fishing Lake Metis Settlement, AB T0A 3G0

PLACES TO EAT

Nearest..

- **Nation's Cree-Ation's**
30074, TWP RD 575A, SPUTINOW, AB T0A 3G0

PLACES TO REFUEL

Nearest:

- **FLMS Oil Hauling Inc**
Sputinow, AB T0A 3G0 (780) 943-3352
- **Centex - L.A Travel Centre**
Unipouheos 121, AB T0A 1M0 (780) 943-2874

PLACES TO STAY



TOWN OF *Vegreville*

ALBERTA



Vegreville, a town in central Alberta, is situated on Highway 16A approximately 103 km (64 mi) east of Edmonton, Alberta's capital city. It was incorporated as a town in 1906, and that year also saw the founding of the Vegreville Observer, a weekly newspaper for the region.

Although the primary economic base of the town is agricultural, tourists and residents enjoy several sights. A large percentage of Vegreville's population is of Ukrainian Canadian descent, and it is home to the Vegreville egg, the world's second largest pysanka (Ukrainian Easter egg). The Pysanka Festival, founded in 1973, occurs annually during the first weekend of July.

ATTRACTIONS

- Our Lady of the Highway
- Vegreville Pysanka
- Elks / Kinsmen Park
- Vegreville Regional Museum

PLACES TO EAT

- **Albert's Family Restaurant**
5337 50 Ave, Vegreville, AB (780) 632-6411
- **Chins**
5103 50 St, Vegreville, AB (780) 632-2008
- **Vito's**
4925 50 Ave, Vegreville, AB (780) 632-3999

PLACES TO REFUEL

- **Centex Gas Station and GO MARKET store**
5221 50 St, Vegreville, AB
- **Shell**
5333 50 Ave, Vegreville, AB (780) 632-2818
- **Co-op Gas Bar**
4906 51 Ave, Vegreville, AB (780) 632-6047

PLACES TO STAY

- **Vegreville Suites**
6539 Hwy 16A West, Vegreville, AB (780) 632-2094
- **Vegreville Garden Inn**
6041 50 Ave, Vegreville, AB (780) 632-2895
- **West-View Motel**
5301 50 Ave, Vegreville, AB (780) 632-2888



Town of Vauxhall



Vauxhall, a town in southern Alberta, Canada, and surrounded by the Municipal District of Taber is situated on Highway 36 (Veteran Memorial Highway) approximately 36 km (22 mi) north of Taber, 69 km (43 mi) south of Brooks and 114 km (71 mi) west of Medicine Hat. It is situated in the prairie land between Bow River and Oldman River.

Vauxhall is known as the “Potato Capital of the West”, is home to a diverse array of businesses. Vauxhall Courts and Vauxhall Arena are excellent sporting areas while the Vauxhall Lions Campground caters for accommodation.

ATTRACTIONS

- **Samantha & Sammy Spud (Vauxhall Mascots)**
Monuments & Statues, Points of Interest & Landmarks
- **Kinbrook Island Provincial Park**
- **Tillebrook Provincial Park**
- **Alberta Birds of Prey Visitor's Centre**

PLACES TO EAT

- **Vauxhall SuperBowl Restaurant Ltd**
431 3 Ave N, Vauxhall, AB (403) 654-4448
- **Vauxhall Garden Restaurant Ltd**
431 3 Ave N, Vauxhall, AB (403) 654-2287
- **Daily Grind**
507 2 Ave N, Vauxhall, AB (403) 363-9511

PLACES TO REFUEL

- **Vauxhall Esso**
409 1 St N, Vauxhall, AB (403) 654-4247
- **Co-op Cardlock**
205 1 Ave N, Vauxhall, AB (888) 654-7137
- **Bow River Gas Co-op Ltd**
1301 1 Ave N, Vauxhall, AB (403) 654-2233

PLACES TO STAY

- **Grantham Bed & Breakfast**
Township Road 131A, Vauxhall, AB (403) 654-2608
- **Sunrise Motel**
503 1 St N, Vauxhall, AB (403) 654-2523

Viking

A L B E R T A



Situated at the intersection of Highway 14 (Poundmaker Trail) and Highway 36 (Veterans Memorial Highway), approximately 121 km (75 mi) east of Edmonton, the town of Viking was established in 1909. The town also lends its name to the Viking Formation, an oil bearing stratigraphical unit. The Town celebrated its centennial in 2009.

Many parks and gardens around the town provide beautiful scenery. Troll Park celebrates Viking's rich Scandinavian history with a giant troll mountain and trolls hidden throughout the park.

ATTRACTIONS

- **Viking Ribstones**
Alberta T0B 2N0
- **Eastview RV Park**
4723 55 Ave, Viking, AB (780) 336-4747
- **Viking Carena Complex**
5120 45 St, Viking, AB (780) 336-3466

PLACES TO EAT

- **La Piazza Viking**
5123 50 St, Viking, AB (780) 336-0009
- **B & S Restaurant**
4431 55 Ave, Viking, AB (780) 336-3063
- **Burger King**
5144 54 St, Viking, AB (780) 336-3345

PLACES TO REFUEL

- **Esso**
AB-36 & Alberta 14, Viking, AB (780) 336-3200
- **Shell**
5148 54 St, Viking, AB (780) 336-3000
- **Petro Pass Truck Stop**
5207 51 Ave, Viking, AB (780) 336-3400

PLACES TO STAY

- **Viking Hotel**
5223 50 St, Viking, AB (780) 945-6224
- **Viking Lamplighter Motel**
5507 50 St, Viking, AB (780) 336-4772



VILLAGE OF ALLIANCE

AN ARTISTIC TOUCH



Alliance is a village in central Alberta, Canada. Established as a station on a Canadian Northern Railway line in 1916, Alliance became a village in 1918. Located on Highway 602, approximately 160 km (99 mi) east of Red Deer, Alliance is 2 km (1.2 mi) east of Veterans Memorial Highway (Highway 36) and 2.5 km (1.6 mi) north of the Battle River.

Alliance is a quaint but vibrant community that commands a sweeping view of the scenic Battle River Valley.

ATTRACTIONS

- Alliance Community Multiplex
- River Camp Ground
- Valley Ski Hill

PLACES TO EAT

- Alliance Valley Inn/Restaurant
206 Main St, Alliance, AB (780) 879-3699

PLACES TO REFUEL

- Co-op Cardlock
304 Railway Ave E, Alliance, AB (877) 385-3805
- Co-op Cardlock
200 Railway Ave W, Alliance, AB (877) 385-3805

PLACES TO STAY

- Alliance Valley Inn
206 Main St, Alliance, AB (780) 879-3699

Special Areas

ATTRACTIONS

PLACES TO EAT

PLACES TO REFUEL

PLACES TO STAY



COUNTY OF MINBURN



The County of Minburn, a municipal district in east central Alberta, Canada has its municipal office located in the Town of Vegreville.

Tourists heading east just outside of Vegreville on Highway 16A is the internationally recognized Rotary Peace Park offering a large picnic area, shelter with a fireplace and a covered BBQ area that can be reserved for private functions. On the southside of Highway 16 by Vegreville you can enjoy many species of birds while fishing at the Rainbow Park Reservoir. This scenic parcel of land boasts a man-made lake stocked with trout. The Akasu Hill, further east, is a historical site encompassing both Akasu Lake and Akasu Hill. The Hill was a rest stop for native tribes and is the highest geodetic elevation on the Yellowhead Highway between Edmonton and Winnipeg, Manitoba (2500 ft. above sea level). The Wapasu Recreation Conservancy Park near Innisfree and Wapasu Lake is a known migratory stop for white swans and countless wildlife species. Trails developed to the summit of the natural elevation that provide a panoramic view of the lake, and surrounding area for nature enthusiasts and day-users are able to enjoy the recreational area along the southeast shores of the lake.

ATTRACTIONS

- **Vegreville Corn Maze**
14413 AB-16A, Vegreville, AB (587) 790-0923
- **Vegreville Pysanka**
4500 Pysanka Avenue, Vegreville, AB
(780) 632-2606
- **Vegreville Visitor Information Centre**
4500 Pysanka Avenue, Vegreville, AB
(780) 632-6800

PLACES TO EAT

- **Albert's Family Restaurant**
5337 50 Ave, Vegreville, AB (780) 632-6411
- **China Zone Restaurant**
5335 50 Ave, Vegreville, AB (780) 603-2225
- **Boston Pizza**
6601 Highway 16A, West, Vegreville, AB
(780) 632-7160

PLACES TO REFUEL

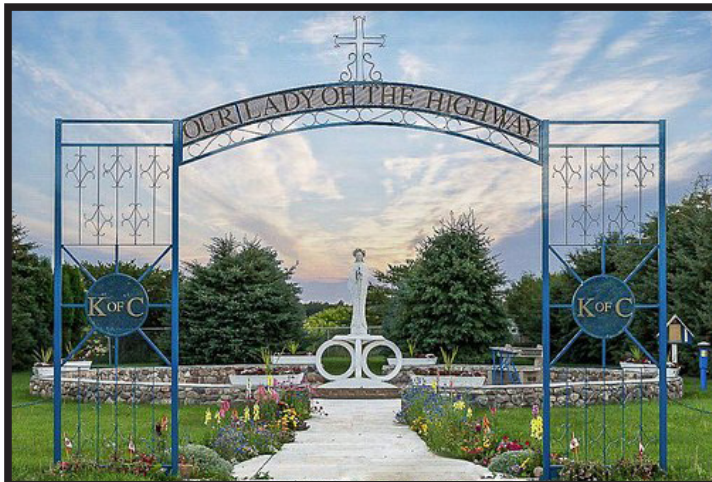
- **Co-op Gas Bar**
4906 51 Ave, Vegreville, AB (780) 632-6047
- **Centex Gas Station and GO MARKET store**
5221 50 St, Vegreville, AB
- **Shell**
5333 50 Ave, Vegreville, AB (780) 632-2818

PLACES TO STAY

- **Vegreville Suites**
6539 Hwy 16A West, Vegreville, AB
(780) 632-2094
- **Vegreville Garden Inn**
6041 50 Ave, Vegreville, AB (780) 632-2895
- **West-View Motel**
5301 50 Ave, Vegreville, AB (780) 632-2888



COUNTY OF MINBURN

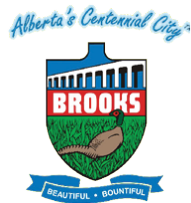


CAMPGROUNDS

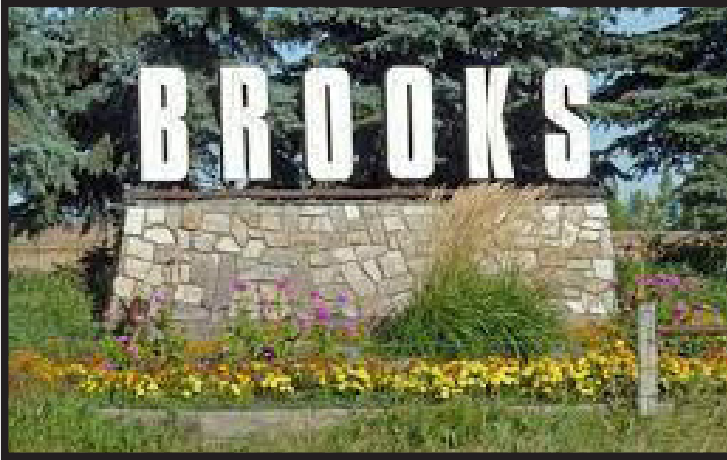
- **Innisfree Recreation Park**
Hwys 16 and 870 junction at Innisfree, then 1 km S at Birch Lake (780) 592-2414
- **Vegreville Municipal Campgrounds**
Next to Pysanka off Hwy 16A (780) 632-6800

PARKS & TRAILS

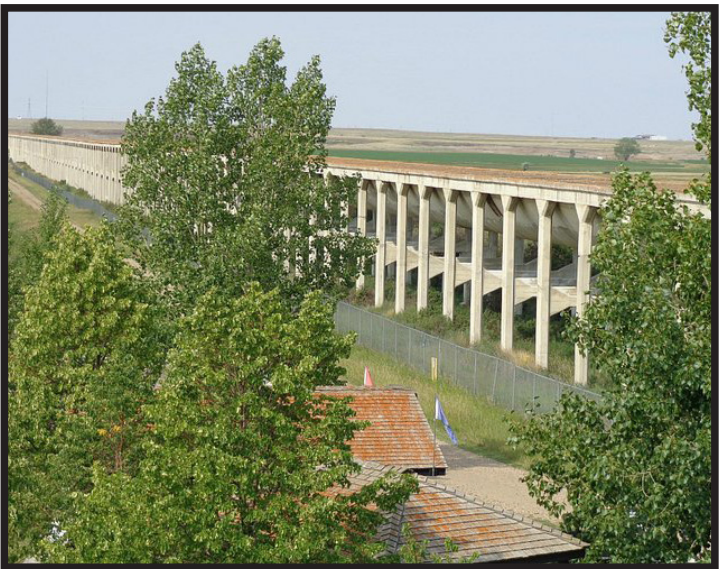
- **Wapasu Lake Conservancy Park**
4 km S of Hwy 16 on RR 115
- **Vegreville Rainbow Park Reservoir**
Along Hwy 16 N of Vegreville. (780) 632-6800



City of Brooks



Brooks is a city in southeast Alberta, Canada that is surrounded by the County of Newell. It is located on Highway 1 (Trans-Canada Highway) and the Canadian Pacific Railway, approximately 186 km (116 mi) southeast of Calgary, and 110 km (68 mi) northwest of Medicine Hat. The city has an elevation of 760 m (2,490 ft).

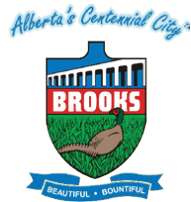


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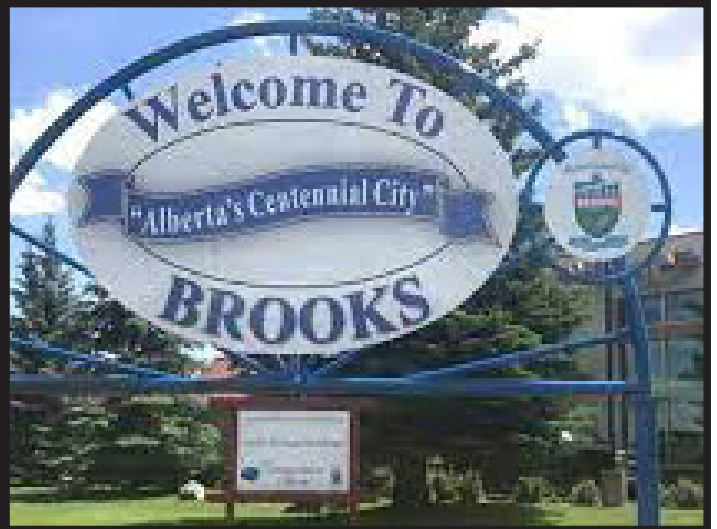
- **Husky**
315 Cassils Rd W, Brooks, AB (403) 362-4555
- **Petro-Canada**
203 2 St W, Brooks, AB (403) 362-6311
- **Fas Gas Plus**
708 2 St W, Brooks, AB (403) 362-6805

PLACES TO STAY

- **Days Inn & Suites by Wyndham Brooks**
1307 2 St W, Brooks, AB (403) 362-7440
- **Royal City Motor Inn**
352 7 St E, Brooks, AB (403) 362-8988
- **Canalta Hotel Brooks**
115 15 Ave W, Brooks, AB (403) 363-0080



City of Brooks



ATTRACTIONS

- **Brooks and District Museum**
568 Sutherland Drive, Brooks, Alberta
- **Dinosaur Provincial Park**
- **Brooks Golf Club**
801 2nd Avenue E / 1211 1st Avenue E, Brooks, AB
- **Dukes of Sutherland Park**
Sutherland Drive East

PLACES TO EAT

- **Gus's Steak & Pizza House**
703 1st Street West, Brooks, AB (403) 362-3002
- **Nikko Sushi**
740C Alberta Street W, Brooks, AB (403) 362-8868
- **Nineteen**
1211- 1st Avenue East, Brooks, AB (403) 362-2999

Village of Lac la Biche



Located approximately 2 hours northeast of Edmonton, Lac La Biche is an outdoor adventurers playground. Home to vast wilderness, provincial parks, and beautiful lakes, it's a great place to get out and see the dark sky, search for wildlife and birds, spend the night in a cabin, or enjoy the vast network of trails via hiking, quadding, or snowmobiling.

Whether you're looking to explore the outdoors or visit an incredible indigenous art gallery, Lac La Biche is an off-the-beaten-track destination that is full of cool things to do. In this travel guide, we'll share with you some of the best things to do in the Lac La Biche region, as well as where to stay, where to eat, and more!

ATTRACTIONS

- **Lac La Biche**
- **Sir Winston Churchill Provincial Park**
- **Museum Of Aboriginal Peoples' Art And Artifacts**
- **Lac La Biche Museum & Visitor Information Centre**

PLACES TO EAT

- **LaBone's Kitchen & Bar**
10015 101 Ave (780) 623-2187
- **Pelican Grill**
10 Provincial Park Rd, Lac la Biche (780) 623-4815
- **Lucky 15 Restaurant**
10 Nipewon Rd, Lac la Biche (780) 623-2887

PLACES TO REFUEL

- **Esso**
10302 101 Ave, Lac la Biche (780) 623-2806
- **Petro-Canada**
10323 Alberta Ave, Lac la Biche (780) 623-2974
- **Shell**
10339 101 Ave, Lac la Biche (780) 623-4090

PLACES TO STAY

- **BCMInns - Lac La Biche**
14068 Stanley Dr, Lac la Biche (780) 623-1888
- **Canalta Hotel Lac La Biche**
9905 83 Ave, Lac la Biche (780) 623-4490
- **Ramada by Wyndham Lac La Biche**
9305 100 St, Lac la Biche (780) 623-2250

Hamlet of Scandia



Scandia is a hamlet in Alberta, Canada within the County of Newell. It is located 2 kilometres (1.2mi) west of Highway 36, approximately 34 kilometres (21 mi) southwest of Brooks.

Scandia Honey Company is Canada's largest producer of 100% Canadian Honey, located in beautiful Scandia, Alberta. Proudly in operation since 1937.

ATTRACTIONS

- **EID Historical Park**
Railway Ave, Scandia, AB (306) 981-5013

PLACES TO EAT

- **The Coffee Barrel**
109 Railway Ave, Scandia, AB (403) 979-3093

PLACES TO REFUEL

PLACES TO STAY

- **E.I.D. Historical Park & R.V. Park**
Corner Railway Ave & 1st. St. Scandia AB
(403) 362-5010



Welcome to the town of St. Paul, no matter where you are from you are welcome here! St. Paul has always been a “people kind of place”. St. Paul is located on Highway 29, 2 hours east of Edmonton. Welcoming visitors is the world’s first UFO landing pad. It was built as a 1967 Canadian Centennial project. Adjoining the pad is the Visitor Information Centre.

History enthusiasts will enjoy touring Musée St. Paul, a museum which showcases the town’s origins as a Métis colony, the arrival of the homesteaders and the agricultural history of the area. Explore the historic Destrubé House – a building that was owned by some of the earliest settlers northeast of St. Paul. It definitely makes an interesting attraction as part of the museum.

ATTRACTIONS

- **UFO Landing Pad**
- **Musée St Paul Museum**
- **Lower Therien Lake**
- **Iron Horse Trail**

PLACES TO EAT

- **Twisted Fork**
4914 50 Ave, St. Paul (780) 614-3276
- **The Tin Cup**
1 Golf Drive South, St. Paul (780) 645-5022
- **Golden Gate Chinese Restaurant**
4825 50 Ave, St. Paul (780) 645-3883

PLACES TO REFUEL

- **Cornerstone Co-op Gas Bar St Paul**
5005 42 St, St. Paul (780) 645-3227
- **Petro-Canada**
4210 50 Ave, St. Paul (780) 645-2885
- **Esso**
4447 50 Ave, St. Paul (780) 645-2899

PLACES TO STAY

- **The Landing Hotel & Conference Centre**
4902 39 St, St. Paul (587) 465-1300
- **Canalta Hotel**
5008 43 St, St. Paul (780) 645-5581
- **St Paul Lodge**
5214 50 St, St. Paul (780) 645-2202

KIKINO METIS SETTLEMENT

Kikino Metis Settlement is a Metis settlement in central Alberta, Canada within Smoky Lake County. It is located along Highway 36, approximately 128 km (80 mi) west of Cold Lake. Kikino is one of 8 of the Metis Settlements.

Located in northeast Alberta, Kikino Metis Settlement has over 1,100 members living on close to 44,000 square hectares of land. The settlement shares a boundary with nearby Buffalo Lake Metis Settlement and is approximately 128 km west of Cold Lake.

Kikino Metis Settlement has a post office, general store with gas and food service, health unit, portable water delivery, volunteer fire department and the Kikino Silver Birch Resort and Campground. The local economy is diverse and focuses on construction, ranching, aggregate sales, tourism and has benefitted from its forestry resources and in exploration and development of oil and gas.

Recreation and community activities include hockey, baseball, soccer, dance, and a family literacy program. The settlement is home to various Métis performers and musicians. The well-known youth dance group Kikino Northern Lights Dancers are recognized as some of the best traditional Métis dancers and jiggers in Canada. Kikino Métis Elders founded the group in 1978, after identifying a need to teach youth traditional music and dance.

Kikino Metis Settlement hosts annual events including the Kikino Silver Birch Rodeo and Celebration Days, Kikino Slo-Pitch Tourney and the Métis Triathlon.



ATTRACTIONS

- **Hideaway Adventure Grounds**
Box 155, Kikino Metis Settlement, AB
(780) 623-8885
- **Painted Horse Paintball And Mini Putt**
63524 Hwy. 36 Kikino, AB
GPS: 54.48530678195684, -112.0007497574789
(780) 404-3482/ (780) 404-5188

PLACES TO EAT

- **Jacks on 2nd**
2nd Ave, Kikino, AB T0A 2B0

PLACES TO REFUEL

- **Kikino General Store**
Unnamed Rd, Kikino, AB T0A 2B0 (780) 623-1800

PLACES TO STAY

- **Kikino Silver Birch Resort**
Silver Birch Resort, Kikino, AB (780) 623-3252
- **Hideaway Adventure Grounds**
(780) 212-1725



HISTORIC VILNA

A true Alberta boomtown...



Left: World's Largest Mushrooms

Above: Historic Vilna Pool Hall

Vilna, a historic village in central Alberta, Canada, is located in Smoky Lake County, on Highway 28, 150 km (93.2 mi) northeast of the city of Edmonton.

Vilna's friendly small town atmosphere caters to all ages and interests. Indoor and outdoor recreational activities ensure a memorable experience. Bonnie Lake Provincial Recreation Area, north of the community, lies on the shores of Bonnie Lake and provides wonderful scenery.

ATTRACTIONS

- **World's Largest Mushrooms**
Village of Vilna, Vilna, AB (780) 636-3620
- **Bonnie Lake Campground**
PO Box 10, Vilna, Alberta (780) 656-8984
- **Historic Vilna Pool Hall**
P.O. Box 600, Vilna, Alberta

PLACES TO EAT

- **Porky's Sidestreet Cafe**
5019 51 Ave, Vilna, AB (780) 636-2506
- **Vilna Hotel**
5032 - 50 St., Vilna, Alberta

PLACES TO REFUEL

- **Crossroads Pitstop Ltd**
15703 Hwy 28 Junction 857, Vilna, AB
(780) 636-2256

PLACES TO STAY

- **Vilna Hotel**
5032 - 50 St., Vilna, Alberta

Hamlet of Wrentham



Wrentham is a hamlet in southern Alberta, Canada within the County of Warner No. 5. It is located southeast of the intersection of the Veteran Memorial Highway (Highway 36) and the historic Red Coat Trail (Highway 61), approximately 25 kilometres (16 mi) east of the Village of Stirling, 30 kilometres (19 mi) south of the Town of Taber and 55 kilometres (34 mi) west of the Village of Foremost. The hamlet was named by the Canadian Pacific Railway after Wrentham, a village in Suffolk, England.

Wrentham recorded a population of 58 in the 1991 Census of Population conducted by Statistics Canada.

ATTRACTIONS

PLACES TO EAT

PLACES TO REFUEL

PLACES TO STAY



BEAVER COUNTY



Beaver County was incorporated as a municipal district in central-east Alberta, Canada in July 1999. It is centred on Holden in the western part of Census Division No. 10. Its municipal office is located in Ryley.

Tourists can enjoy two parks with campgrounds, Black Nugget Lake and Camp Lake.

ATTRACTIONS

- Beaver Hills Biodiversity Trail
- Black Nugget Lake Park
- Viking Ribstones
- Tofield Historical Museum
- Coal Creek Golf Resort

PLACES TO EAT

- **Burger Baron**
5016 - 48 Avenue, Tofield, AB (780) 662-3131
- **La Piazza Donair & Sandwiches**
5124 - 50 Street, Viking, AB (780) 336-0009
- **Yummy Yummy Chinese Food**
5010 50 St, Village of Ryley, AB (780) 901-4100

PLACES TO REFUEL

- **ESSO**
5114 46 Ave, Tofield, AB (780) 662-2292
- **Centex, Countryside Service**
20002 Township Rd 512, AB (780) 662-0003
- **Petro-Canada**
5144 54 St, Viking, AB (780) 336-3314

PLACES TO STAY

- **Footloose Caboose Lodge**
20324 TWP 502
(780) 662-2372 / (888) 308-6776
- **Tofield Hotel**
50 Street and 52 Avenue, Tofield (780) 662-3116
- **Caledonia Motor Inn**
Jct Highway 36 & 14, Viking (780) 336-2400



BEAVER COUNTY



CAMPGROUNDS

- **Camp Lake Park**
Unnamed Road, Kinsella, AB (780) 336-3414
- **Holden Campground**
Holden, AB T0B 2C0
- **Buzzard Gulch Fisheries and Campground**
Township Rd 492, Ryley, AB (780) 603-8177

PARKS & TRAILS

- **Beaver Hill Loop**
- **Islet Lake Paddle Route**
- **White Tail and Running Dog Trail**
- **White Tail, Blackfoot Lake and Springs Loop**

FORT McMURRAY WOOD BUFFALO



Fort McMurray, an urban service area in the Regional Municipality of Wood Buffalo in Alberta, is 435 km (270mi) northeast of Edmonton on Highway 63, about 60 km (37 mi) west of the Saskatchewan border. Nestled in the middle of the Athabasca oil sands, surrounded by boreal forest at the confluence of the Athabasca River, the Clearwater River, the Hangingstone River, and the Horse River, it sits at 370 m (1,210 ft) above sea level. Fort McMurray is the largest community in the Regional Municipality of Wood Buffalo and has played a significant role in the development of the national petroleum industry and is considered one of the hubs of this industry.

The array of exotic trees include European Aspen, Blue Spruce and Sand Cherry. The MacDonald Island Park is a recreational center that holds the library, indoor waterpark, basketball, tennis and squash courts, rock climbing, fitness centre, indoor playground, and ice rinks.



PLACES TO REFUEL

- **Shell**
9824 Franklin Ave, Fort McMurray, AB
(780) 791-0161
- **Chevron Gas Station**
265 Eagle Ridge Blvd Unit 5, Fort McMurray, AB
(780) 791-4423
- **Esso**
10002 Franklin Ave, Fort McMurray, AB
(780) 715-0781

PLACES TO STAY

- **Ramada by Wyndham Fort McMurray**
8102 Fraser Ave, Fort McMurray, AB (780) 749-0261
- **Lemon Tree Inn**
177 Greely Rd, Fort McMurray, AB (780) 722-8619
- **Radisson Hotel & Suites Fort McMurray**
435 Gregoire Dr, Fort McMurray, AB (587) 604-0447

FORT McMURRAY WOOD BUFFALO



ATTRACTIONS

- **B Fort McMurray Heritage Village**
1 Tolen Dr, Fort McMurray, AB (780) 791-7575
- **Fort McMurray Fishing**
PM28+4H, Fort McMurray, AB
- **The Horse Pasture**
Unnamed Rd, T9H 0B6, Fort McMurray, AB

PLACES TO EAT

- **The Canadian Brewhouse (Fort McMurray)**
108 Riverstone Ridge, Fort McMurray, AB
(780) 743-4557
- **Yoshi Japanese Restaurant**
9612 Franklin Ave #310, Fort McMurray, AB
(780) 790-3440
- **The Keg Steakhouse + Bar - Fort McMurray**
10006 MacDonald Ave, Fort McMurray, AB
(780) 791-2540



VILLAGE OF DUCHESS



Duchess is a village in southern Alberta, Canada that is surrounded by the County of Newell. It is north of Brooks and the Trans-Canada Highway.

The village was named for Duchess Louise Marguerite. It is mainly a ranching community.

Population: 1,050

ATTRACTIONS

- **Princess Park**
Barzed Avenue
Features: Play structures, picnic table, open field area
- **Anniversary Park**
Louise Crescent
Features: Play structures, picnic table, open field area
- **Reservoir Walking Path**
Access from Margaret Avenue and Weinmeyer Way

PLACES TO EAT

- **Duchess Restaurant**
102 Railway Ave, Duchess, AB (403) 378-2333
- **Amy's Cakes & Cookies**
421 Howe Ave E, Duchess, AB (403) 427-1003
- **Outback Country Kitchen**
108 Centre St, Duchess, AB (403) 378-3785

PLACES TO REFUEL

- **Duchess Station**
109 Railway Ave, Duchess, AB (403) 378-3133

PLACES TO STAY

- **Duchess Village Suites**
103 Centre St, Duchess, AB (403) 378-3001
- **Sunrise Inn Motel**
107 Centre St, Duchess, AB (403) 378-3001
- **Stagecoach Inn**
107 Centre St, Duchess, AB (403) 378-3001

Information Release	
Date Released	Number/Information Released
July 26, 2023	R135-23: NSWA July 2023 Newsletter
July 27, 2023	R136-23: CHRS Newsletter
August 2, 2023	R137-23: Training Report – Communications – July 26, 2023
August 8, 2023	R138-23: RMA Contact Newsletter – August 4, 2023
August 8, 2023	R139-23: RMA District Updater August 2023
August 8, 2023	R140-23: Letter from Village of Waskatenau to Minister of Justice – Reestablishment of Town of Smoky Lake Courthouse- July 31 2023
August 10, 2023	R141-23: Coffee with a Cop – August 17, 2023
August 11, 2023	R142-23: RMA Contact Newsletter – August 11, 2023
August 15, 2023	R143-23: Unlocking Economic Opportunity with Drones – Alberta Innovates
August 16, 2023	R144-23: News Article: Athabasca Opt out of Immigration Program
August 16, 2023	R145-23: NSWA – State of the NSR Watershed Introductory Video
August 18, 2023	R146-23: RMA Contact Newsletter – August 18, 2023
August 22, 2023	R147-23: Riparian Workshop Follow Up
August 22, 2023	R148-23: Thank You – Randy Russ Memorial Barrel Race
August 24, 2023	R149-23: RMA Report – FCSS Programs in Alberta
August 25, 2023	R150-23: UCC-ACP Bulletin – August 24, 2023
August 25, 2023	R151-23: Thank You for Sponsoring Ukrainian Day
August 28, 2023	R152-23: RMA Contact Newsletter – August 25, 2023
August 29, 2023	R153-23: FCM Newsletter
August 29, 2023	R154-23: LARA
August 29, 2023	R155-23: Evergreen Meeting Documents
August 30, 2023	R156-23: NSWA Newsletter August 2023
August 31, 2023	R157-23: Thank You from Anne Tough and Family