



SMOKY LAKE COUNTY COUNCIL MEETING AGENDA

Wednesday, August 23, 2023 at 9:00 a.m.

Virtual - Meeting ID: 354399070

<https://video.businessconnect.telus.com/join/354399070>

And with Council physically present in the County Council Chambers, Smoky Lake.

- 1) Call to Order
- 2) Adoption of Agenda
- 3) Adoption of Minutes
 - 1) Special County Council combined with Town of Smoky Lake Council Meeting – July 20, 2023
 - 2) County Council Meeting – August 3, 2023
- 4) Delegation
 - 1) Autumn Jordan – Nature Canada @ 9:00 a.m.
 - 2) Sgt. Anita Doktor – Smoky Lake RCMP @ 9:30 a.m.
 - 3) Juanita Marois – Metis Crossing @ 10:00 a.m.
- 5) Public Hearing (*Council Meeting Recessed and undertaken on a Separate Agenda*) - *N/A*

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.

- 6) Municipal Planning Commission (*Council Meeting Recessed and undertaken on a Separate Agenda*) - *N/A*
- 7) Business – Requests for Decisions
 - 1) Bylaw 1450-23: Physicians and Health Care Professionals Committee and Policy No. 05-05-03: Recruitment and Attraction for Physicians and Healthcare Workers Committee: Terms of Reference
 - 2) Bordering on Disaster Conference
 - 3) ANI – Smoky Lake Community Daycare Cooperative
 - 4) Alberta Community Partnership (ACP) Grant Application
 - 5) County-Owned Lands Public Land Sale Tender
 - 6) Policy 61-08-01: Regional Engineering and Design Standards (REDS)
 - 7) Rural Municipalities of Alberta (RMA) – Draft Fall 2023 Fall Advocacy Resolutions
- 8) CAO Report
- 9) Council Committee Reports
 - 1) Division One
 - 2) Division Two
 - 3) Division Three
 - 4) Division Four - **Reeve**
 - 5) Division Five

10) Correspondence

- 1) Letters – Paul McLauchlin, RMA - Camrose casino relocation decision and equitability of charitable gaming model
- 2) Letter – Bart Guyon, Brazeau County – Opposition to Canadian Heritage Rivers System Designation for North Saskatchewan River
- 3) Acknowledge 1st Prize Win – Waskatenau Fair
- 4) Smoky Lake RCMP Community BBQ – September 7, 2023
- 5) Email – Municipal Services Division – Engagement Team – Meeting Opportunity for 2023 Fall RMA Convention
- 6) Letter – Scott Cyr, MLA Bonnyville-Cold Lake-St. Paul, Glenn van Dijken, MLA Athabasca-Barrhead/Westlock, Honourable Dale Nally, MLA Morinville-St. Albert– Highway 28 Concerns and Planning Process
- 7) Letter – Honourable Rajan Sawhney, Alberta Advanced Education – Grant Approval for Community Adult Learning Program

11) Information Release - *N/A*

12) Financial Reports

- 1) Budget to Actual
- 2) Financial Statement
- 3) Cheque Register

13) Next Meeting

- 1) Schedule a CAO Recruitment Committee Meeting
- 2) Schedule a Government Liaison Committee Meeting

14) In Camera

- 1) Personnel Issue: Public Works Staff, under FOIP Act Section 17: third party personal privacy.

15) Adjournment

SMOKY LAKE COUNTY

Minutes of the **Special County Council Meeting, combined with the Town of Smoky Lake’s Special Council Meeting**, held Thursday, **July 20, 2023**, at 5:03 P.M. in Smoky Lake County Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, and Mayor Amy Cherniwchan, in the presence of the following persons:

			ATTENDANCE
			<u>Thurs., July 20, 2023</u>
<u>Title</u>	<u>Name</u>		
County Division 1 / Deputy Reeve	Dan Gawalko	Present in Chambers	
County Division 2	Linda Fenerty	Present in Chambers	
County Division 3	Dominique Cere	Present in Chambers	
County Division 4 / Reeve	Lorne Halisky	Present in Chambers	
County Division 5	Jered Serben	Present in Chambers	
County Interim CAO	Lydia Cielin	Present in Chambers	
County Finance Manager	Brenda Adamson	Present in Chambers	
County Executive Services /R.S.	Patti Priest	Present in Chambers	
Town Mayor	Amy Cherniwchan	Present in Virtually	
Town Deputy Mayor	Mel Morton	Present in Chambers	
Town Councillor	Evelynne Kobes	Present in Chambers	
Town Councillor	Marianne Prockiw-Zurusk	Present in Chambers	
Town Councillor	Terry Makowichuk	Present in Virtually @ 5:10 p.m.	
Town CAO	Dawn Philips	Present in Chambers	
Town Assistant CAO	Crystal Letwin	Present in Chambers	
MLA Athabasca-Barrhead-Westlock	Glenn van Dijken	Present in Chambers	
Aspen View Public Schools Board Chair	Candice Nikipelo	Present in Virtually	
Aspen View Public Schools Trustee	Elohne Chizawsky	Present in Virtually	
Aspen View Superintendent	Neil O’Shea	Present in Virtually	
Member of the Public	Hank Holowaychuk	Present in Chambers	

WAIVER NOTICE

County Councillors signed a “Waiver Notice” as displayed below:

SMOKY LAKE COUNTY

WAIVER NOTICE of a Special Meeting of the County Council
of the Smoky Lake County called under authority of
Section 194 of the Municipal Government Act

We, the undersigned members of the County Council of Smoky Lake County, hereby Waive Notice of a Special Meeting of the County Council to be held in County Council Chambers, 4612 McDougall Drive, Smoky Lake, Alberta, and/or virtually through Telus Business Connect Video Meeting:

<https://video.businessconnect.telus.com/join/170329746>
Meeting ID: 170329746

on **Thursday, July 20, 2023**, commencing at **5:00 P.M.**, to be **combined with the Town of Smoky Lake’s Special Council Meeting**, for the purpose of discussing and/or acting on an:

- 1. Executive Session / In Camera Legal Issue, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information:**

In respect to the request to delay or halt the demolition of the Original H. A. Kostash (HAK) School, located at 5019 50 Street, Smoky Lake, in reference to the “Save Our School (SOS) HAK” Campaign’s goal of repurposing the Old HAK School building for commercial and community use, initiated by Brian and Leesa Jones, Town of Smoky Lake Business Owners, in April 2023.

COUNCILLOR:	SIGNATURE	DATE
Dan Gawalko, Division One		July 20, 2023
Linda Fenerty, Division Two		July 20, 2023
Dominique Cere, Division Three		July 20, 2023
Lorne Halisky, Division Four		July 20, 2023
Jered Serben, Division Five		July 20, 2023

Agenda:

SLC759-23: Cere
TSL: Morton

That the **Smoky Lake County Special Council Meeting Agenda** as listed on the “Waiver Notice” for Thursday, July 20, 2023, **combined with the Town of Smoky Lake’s Special Council Meeting Agenda** of same, be adopted as presented.

Carried Unanimously.

Executive Session / In-Camera:

Legal Issue: Request to Delay or Halt the Demolition of the Old H. A. Kostash School

SLC760-23: Fenerty
TSL: Kobes

That Smoky Lake County Council and the Town of Smoky Lake Council go into Executive Session / In Camera, to discuss a Legal Issue, under the authority of the FOIP Act, Section 24 Advice from Officials and Section 27 Privileged Information, in respect to the Old H. A. Kostash (HAK) School, located at 5019 50 Street, Smoky Lake, in the presence of all those listed in attendance excepting thereout any public, time 5:04 p.m.

Carried.

SLC761-23: Serben
TSL: Prockiw-
Zarusky

That Smoky Lake County Council and Town of Smoky Lake Council go out of Executive Session / In Camera, time 6:57 p.m..

Carried.

Request For Decision:

Old H. A. Kostash School

SLC762-23: Cere
TSL: Kobes

That **Smoky Lake County Council and Town of Smoky Lake Council:**

Acknowledge the information received under the authority of the FOIP Act Section 24 Advice from Officials and Section 27 Privileged Information, from Mr. Glenn van Dijken, MLA, Athabasca-Barrhead-Westlock Constituency, and Mr. Neil O’Shea, Superintendent of Aspen View Public Schools, on July 20, 2023, in respect to the Old H. A. Kostash (HAK) School, located at 5019 50 Street, Smoky Lake; **and**

Acknowledge the estimated cost to cancel the project awarded by Alberta Infrastructure to demolish the Old HAK School is 30% of the total contract (or estimated to be in the amount of \$150,000.00) and the cost to delay the contract is estimated to be in the amount of \$75,000.00 per month; **and**

Acknowledge the Old HAK School property would not be sold or transferred for any amount less than fair market value in addition to the necessary asbestos abatement estimated to be in the amount of \$425,000.00; **and**

Acknowledge the Town of Smoky Lake’s decision to not retain the portion of the Old HAK School building referred to as the “small gym”, due to the estimated cost in the amount of \$150,000.00 to construct a wall, install utilities, heating system, and roof repairs (excluding any internal renovations), and the lack of community interest when brought forward to the community in January 2023, **and**

Acknowledge all avenues have been exhausted in respect to municipally supporting the “Save Our School (SOS) HAK” Campaign’s goal of repurposing the Old HAK School building for commercial and community use, initiated by Brian and Leesa Jones, Town of Smoky Lake Business Owners, in April 2023; **and**

Acknowledge the Aspen View Public School Board confirmed their May 4, 2023, decision to proceed with the demolition of the entire Old HAK School, scheduled to commence on August 1, 2023; **and**

Acknowledge Aspen View Public School intends to develop the Old HAK School lands for student and public recreational sports-field use, **and now,**

Therefore, no further municipal time or resources will be expended to support or entertain efforts in saving the Old HAK School building or any portion thereof, for commercial and/or community use.

Carried.

Adjournment:

SLC763-23: Gawalko TSL: Morton That the Smoky Lake County Special Council Meeting of Thursday, July 20, 2023, combined with the Town of Smoky Lake’s Special Council Meeting, be adjourned, time 7:04 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **August 3, 2023**, at 9:04 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, Aug. 3, 2023</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Vacant	N/A
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present

Observers in Attendance Upon Call to Order:

Communications Officer	Evonne Zukiwski	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Municipal Clerk	Jenna Preston	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Public Works Manager	Christopher Minailo	Present in Chambers
Peace Officer	Tate Murphy	Virtually Present
Public	1 Member	Virtually Present
Media	N/A	Absent

2. Agenda:

764-23: Fenerty

That the Smoky Lake County Council Meeting Agenda for Thursday, August 3, 2023, be adopted, as amended:

Additions to the Agenda:

1. Town of Smoky Lake – Request for Joint Funding.
2. Smoky Lake Public Library – Request for Funding.
3. Grand Opening of New H. A. Kostash School.
4. Lakeland Industry & Community Association (LICA) – Request for Letter of Support.
5. Pursuing Housing Initiatives Jointly.
6. Executive Session - Personnel Issue.

Carried Unanimously.

3. Minutes:

Minutes of June 19, 2023 – County Committee of the Whole Meeting

765-23: Gawalko

That the minutes of the **Smoky Lake County Council Committee of the Whole Meeting** held on Thursday, June 19, 2023, be adopted as presented.

Carried.

Minutes of June 29, 2023 – County Council Meeting

766-23: Fenerty

That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, June 29, 2023, be adopted as presented.

Carried.

5. **Municipal Planning Commission:**

Nil.

6. **Public Hearing:**

Nil.

7. **Request for Decision:**

Property Tax Agreement - Roll Number 28170123

767-23: Serben

That Smoky Lake County Council execute a Tax Agreement for Property Tax Roll Number 28170123, legally described as Plan 2206CL, Block 1, Lots 21 to 26 inclusive with a total monthly payment in the amount of \$211.00 per month effective September 1, 2023, for thirty-six (36) consecutive months, as per Policy Statement No. 12-01-01: Tax Agreement.

Carried.

Property Tax Agreement - Roll Number 12591540

768-23: Gawalko

That Smoky Lake County Council execute a Tax Agreement for Property Tax Roll Number 12591540, legally described NE 15-59-12-W4 with a total monthly payment in the amount of \$421 per month effective September 15, 2023, for thirty-six (36) consecutive months, as per Policy Statement No. 12-01-01: Tax Agreement

Carried.

Bridge #BF08200 - SE 2-59-13-W4M on Township Road 590 East of Range Road 132

769-23: Serben

That Smoky Lake County acknowledge the bridge identified as BF08200, near the lands legally describes as SE 2-59-13-W4M on Township Road 590, East of Range Road 132 was closed on June 26, 2023, due to structural failure; **and** acknowledge receipt of the information provided in an email from Jen Plamondon, P.Eng., Project Manager, Associated Engineering Alberta Ltd., dated July 19, 2023, in respect to the estimated cost in the amount of \$100,000 plus 15% contingency, to complete repairs required to re-open the said bridge; **and** submit a written request to the Honourable Deven Dreesen and Chief of Staff for emergent funding to complete the necessary repairs to bring the said bridge back in service.

Carried.

Paving Tender – Project #P2314 one mile of Twp Rd 612 between Hwy 855 & Rge Rd 174

770-23: Halisky

That Smoky Lake County Council agree to **not** proceed to tender Project #P2314, described as paving one mile of Township Road 612 between Highway 855 and Range Road 174 thereby removing the said project from the 5-Year Road Plan and proceed to continue regular maintenance as well as re-directing heavy oilfield traffic when appropriate.

Carried.

Chris Minailo, Public Works Managers, left Council Chambers, time 9:45 a.m.

Ukrainian Orthodox Society of Spedden – Donation Request

771-23: Gawalko

That Smoky Lake County approve to donate funds in the amount of **\$2,000.00**, funded from the Grants to Individuals and Organizations budget, to the Ukrainian Orthodox Society of Spedden, in response to the request received from Gordon Gordey, Treasurer, Ukrainian Orthodox Society of Spedden, dated May 31, 2023, requesting funding towards their operating shortfall.

Carried.

Request for Donation – Kinette Club of Smoky Lake

772-23: Serben

That Smoky Lake County provide County promotional items as per Policy Statement No. 01-37-02: Promotional Items, to the Kinette Club of Smoky Lake’s 10-Year Anniversary event scheduled for November 18, 2023, and their 12-Days of Christmas Raffles, scheduled for December 13-24, 2023; **and recommend** they reapproach the County after the new Sports Park funding requirement is determined; in response to the letter request for donations received from the Kinette Club of Smoky Lake, dated June 26, 2023.

Carried.

Request for Donation – Smoky Lake Golf Club’s Junior Golf Program

773-23: Cere

That Smoky Lake County donate funds in the amount of **\$300.00**, funded from the Grants to Individuals and Organizations budget, to the Smoky Lake Golf Club, in support of the Year-2023 Junior Golf Program, in response to the letter request received from the Clubhouse Manager: Craig Lukinuk, received on July 25, 2023.

Carried.

Policy Statement No. 02-37-01: Peace Officer Patrol Vehicle

774-23: Fenerty

That Smoky Lake County Policy Statement No. 02-37-01: Peace Officer Patrol Vehicle, be adopt:



SMOKY LAKE COUNTY



Title: Peace Officer Patrol Vehicle		Policy No.: 37-01
Section: 02	Code: P-A	Page No.: 1 of 3
Legislation Reference: Alberta Provincial Statutes		
Purpose: To outline protocol in the provision and use of a Community Peace Officer Patrol Vehicle.		

Policy Statement and Guidelines:

1. **STATEMENT:**
 - 1.1 The Community Peace Officer (CPO), employed by the County, will be provided with a vehicle that meets the specifications consistent with the Alberta Justice and Solicitor General Peace Officer Program.
2. **OBJECTIVE:**
 - 2.1 The CPO will be provided with a vehicle appropriate for their responsibilities and duties. The vehicle will meet the needs and standards of the role for protective and enforcement services undertaken for Smoky Lake County.
3. **GUIDELINES:**
 - 3.1 The vehicle used by the CPO shall be white in color.
 - 3.2 Vehicle markings shall be in accordance with the Public Security Peace Officer Program Policy and Procedures manual standards of blue reflective decaling, light bar mounted on the exterior roof of the vehicle, Smoky Lake County markings on the doors and a unit number assigned.

Smoky Lake County Enforcement Services – Peace Officer Vehicle




Title: Peace Officer Patrol Vehicle		Policy No.: 37-01
Section: 02	Code: P-A	Page No.: 2 of 3

Policy Statement and Guidelines:

4. PROCEDURES:

Use of Patrol Vehicle:

- 4.1 The CPO will be responsible to ensure that the vehicle they are assigned is operated in a safe and professional manner.
- 4.2 The CPO is only permitted to drive the vehicle for related duties. Travel by other staff members of Smoky Lake County is not permitted except for reasons for servicing or to facilitate repair or exchange.
- 4.3 The CPO may use the vehicle outside the County jurisdiction, when engaged in the performance of their duties, as well as for training courses or approved joint force operations.
- 4.4 The CPO will obtain authorization to take home the patrol vehicle in accordance with *Policy Statement No. 01-29: County Vehicle Use*.
- 4.5 The CPO will be held personally responsible for any ticketed offenses resulting from the use of the patrol vehicle and is required to adhere to the standards and processes for risk control measures in accordance with *Policy Statement No. 14A-06: Authorized Vehicle and Equipment Operator*.

Care and Operation of Patrol Vehicle:

- 4.6 At the start and end of the shift, the CPO shall make a visual inspection of the patrol vehicle for damages and deficiencies. Findings shall be noted in writing on the appropriate repair forms (*Pre – Post Inspection Form*) as per Public Works Department procedures.
- 4.7 The patrol vehicle shall be maintained in sound mechanical fashion at all times to be in a state of "operational readiness". The vehicle shall be kept neat, orderly, and clean at all times.
- 4.8 While on patrol, unless otherwise required in the execution of duties, the CPO shall not exceed the posted speed limit and shall obey all rules of the road. (*Lead by Example*).

Title: Peace Officer Patrol Vehicle		Policy No.: 37-01
Section: 02	Code: P-A	Page No.: 3 of 3

Policy Statement and Guidelines:

Replacement of Patrol Vehicle:

- 4.9 The CPO vehicle shall be considered for replacement in accordance with the County Fleet Management Program. In the event a patrol vehicle is replaced, all items related to enforcement, including but not limited to lights and decals will be removed and installed in the new patrol vehicle, if applicable.
- 4.10 The decommissioned vehicle will not have any equipment or identifiable markings as to its previous duty as a patrol vehicle when it is replaced.

Carried.

Policy Statement No. 02-36-02: Peace Officer Uniform and Equipment

775-23: Cere

That Smoky Lake County Policy Statement No. 02-36-02: Peace Officer Uniform and Equipment, be amended:



SMOKY LAKE COUNTY



Title: Peace Officer: Uniform and Equipment	Policy No.: 36-02
Section: 02	Code: P-A
	Page No.: 1 of 3

Legislation Reference: Alberta Provincial Statutes

Purpose: To provide Smoky Lake County Community Peace Officer direction on the appropriate standards for uniform dress and equipment.

Policy Statement and Guidelines:

1. **STATEMENT:**
 - 1.1 This uniform and equipment policy will establish standards to ensure that the uniformed Community Peace Officer be identified as the law enforcement authority in Smoky Lake County and be readily identifiable to the public through the proper wearing of uniform and equipment.
2. **OBJECTIVES:**
 - 2.1 To properly attire the Community Peace Officer in safe and functional uniforms. The uniforms shall adhere to the style and fashion as prescribed by Provincial Legislation.
 - 2.2 To identify uniform dress clothing and equipment entitlements for the Community Peace Officer. Damaged or worn-out clothing will be replaced on an as needed basis to be approved by the Chief Administrative Officer.
 - 2.3 To ensure that the Community Peace Officer wear the uniform in a consistent manner that reflects positively on themselves and on the County. The appearance of the Community Peace Officer will reflect the professionalism while in uniform and on duty.
3. **GUIDELINES:**
 - 3.1 The Community Peace Officer shall wear a complete uniform for a Level 1 CPO while on duty consistent with the Alberta Justice and Solicitor General Peace Officer Program.
 - 3.2 The Community Peace Officer "Shoulder Flash" design description, as provided by photo, is worn in an exterior fashion of which corresponds with the official crest of the service:

"Smoky Lake County Enforcement Services Peace Officer".
4. **PROCEDURES:**

Uniform Entitlements:

 - 4.1 Upon being employed by Smoky Lake County as a Community Peace Officer, the employee will be provided with complete dress uniforms to wear while on-duty, while in transit to or from work, for court or at other official County functions or events appearances.



Title: Peace Officer: Uniform and Equipment	Policy No.: 36-02
Section: 02	Code: P-A
	Page No.: 2 of 3

Policy Statement and Guidelines:

- 4.2 The dress uniform will consist of approved short or long-sleeved grey shirt; navy pants either plain or cargo style with reflective vertical grey stripe on either leg; protective vest; black boots; duty belt; hat and tie, if worn, color must correspond to pants or shirt and is not required to wear during normal course of their duties; navy jacket and depending on climactic conditions, wear a black toque plain or displaying the Smoky Lake County logo. Safety Vest lime green in color and bear the words "Community Peace Officer" title across the back. Approved shoulder flash and Peace Officer identification will be adorned on the uniform for identification on the jackets and shirts.
- 4.3 Community Peace Officer shall purchase their footwear in accordance with existing County Policy regarding boot purchase and replacement.
- 4.4 Community Peace Officer, if approved by the Director of the Peace Officer Program, may wear special uniform shirts or markings in support of community events. The shirts or markings must only be worn on the event date.
- 4.5 The Community Peace Officer shall not wear any part of the uniform when off duty, unless for the purpose of Training, Public Representation, or duties related to employment.
- 4.6 The Community Peace Officer is required to keep their dress uniform in good, clean condition and required to correct damaged articles as soon as practicable. Upon termination of employment as a Community Peace Officer, all dress clothing items are returned to the County.
- 4.7 The Community Peace Officer(s) shall maintain a high level of personal hygiene when on duty.

Identification:

- 4.8 The Community Peace Officer will be issued an official identification ID card by the Alberta Solicitor General and Public Security bearing the employee's name, identifying information and photo likeness. The Community Peace Officer shall be in possession of their ID card at all times while on-duty as the only legal identification document.
- 4.9 If the Community Peace Officer loses the Peace Officer's identification card, the loss must be immediately reported to the Chief Administrative Officer, Local Police Detachment and the Director of the Peace Officer Program.

Equipment:

- 4.10 For the purposes of personal protection, Community Peace Officer shall be issued and carry the following equipment while on-duty:
 - Defensive baton
 - Oleoresin Capsicum (OC) Spray

Title: Peace Officer: Uniform and Equipment		Policy No.: 36-02
Section: 02	Code: P-A	Page No.: 3 of 3
Policy Statement and Guidelines:		
<ul style="list-style-type: none">■ Soft body armor (Protective Vest)■ Body Worn Camera■ Radio and Clip■ Handcuffs <p>4.11 The Community Peace Officer is responsible for maintaining and regularly inspecting the uniform belt and the equipment accessories. Damage to any item of equipment shall be reported to the Chief Administrative Officer.</p> <p>4.12 The Chief Administrative Officer will permit the damaged equipment to be replaced as soon as the damage is noticed upon inspection. Damaged equipment will be disposed of and destroyed, as necessary. Supply companies can be consulted for proper disposal process.</p> <p>4.13 An inventory list of the employee's uniform and equipment will be kept and maintained by Community Peace Officer.</p>		

Carried.

RMA Rural Economic Development Microgrant Program

776-23: Serben

That Smoky Lake County apply to the Rural Municipalities of Alberta (RMA) Rural Economic Development Microgrant Program, for a potential maximum funding in the amount of \$10,000.00, under the “Innovation in Rural Investment Attraction” stream, for the purposes of developing an Investment Attraction Strategy for the Smoky Lake Region.

Carried.

Assumption of Responsibilities for Municipal Streetlights - Entrance Village of Waskatenau

777-23: Serben

That Smoky Lake County **defer** further discussion in respect to payment of the electricity charges for the three (3) streetlights located on Range Road 193A, between Highway 28 and the entrance to the Village of Waskatenau (identified under ATCO Electric Site IDs 0010465047210, 0010467850617, and 0010467861915), until further research is completed to confirm jurisdictional boundaries.

Carried.

Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14

778-23: Gawalko

That Smoky Lake County **Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14**, for the purpose of amendment for Hamlet Chickens, be given **THIRD AND FINAL READING**, and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Bylaw No. 1438-23: Animal Control Bylaw

779-23: Gawalko

That Smoky Lake County **Bylaw No. 1438-23: Animal Control Bylaw**, for the purpose of providing for the keeping and care of animals in Smoky Lake County hamlets, as amended, be given **THIRD AND FINAL READING**, and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

One Member of the Public, virtually joined the meeting, time 10:32 a.m.

Trevor Tychkowsky, Loss Prevention Coordinator, entered Council Chambers, time 10:51 a.m.

8. Interim Chief Administrative Officer's Report:

Discussion - Disaster Planning

Council held a brief discussion with the Interim Chief Administrative Officer and the Loss Prevention Coordinator, in respect to Disaster Planning and recommended a Regional Emergency Management Advisory Committee Meeting be scheduled to address the matter.

Trevor Tychkowsky, Loss Prevention Coordinator, left Council Chambers, time 10:56 a.m.

Schedule Regional Community Development Committee (RCDC) Meeting

780-23: Gawalko That Smoky Lake County schedule a Regional Community Development Committee (RCDC) Meeting for Thursday, August 31, 2023, at 1:00 p.m., to be held in County Council Chambers.

Carried.

Additions to the Agenda:

Town of Smoky Lake Request to Cost Share Replacement of Library Sidewalk

781-23: Serben That Smoky Lake County **defer** the letter received from the Town of Smoky Lake, dated July 28, 2023, requesting the County cost share the replacement of a 36' x 4' 6'' sidewalk at the Smoky Lake Public Library at a cost to the County in the amount of \$1,800.00, until further investigation is completed to determine all options to rectify flooding of the Library's basement, in response the copied letter from the Smoky Lake Public Library to the Town of Smoky Lake, dated November 16, 2022, in respect to the Library's basement flood insurance claim submitted in August 2022.

Carried.

Discussion - Pursuing Housing Initiatives Jointly – Councillor Dominique Cere

Councillor Cere brought forward the concept of potentially creating an ad-hoc Committee for jointly pursuing Housing Initiatives within the Region which can be established as per the scope of the Intermunicipal Collaboration Committee (ICC) and therefore ICC can address the matter.

9. Council Committee Reports:

Nil.

10. Correspondence:

Disposition No. TCL1843 Day Use Area South East End of Bonnie Lake

782-23: Gawalko That Smoky Lake County acknowledge receipt of the Alberta Government's Disposition, under the Public Lands Act, R.S.A. 2000, c.P-40, as amended, for a "Tourism and Commercial Recreation Lease" identified as No. TCL1843, for the purpose of "Tourism and Commercial Development (M/NP)" for the activity of "Day Use Area / Shelter" within Smoky Lake County, effective June 21, 2023 to the expiry date of June 20, 2083, for the site located within in the lands legally described as SE-02-60-13-W4, locally known as the "County Campsite" at the south east end of Bonnie Lake.

Carried.

Campground Development Research

783-23: Serben That Smoky Lake County research the possibility of developing campgrounds within the County at locations such as the site located within in the lands legally described as SE-02-60-13-W4, locally known as the “County Campsite” at the south east end of Bonnie Lake.

Carried.

Disposition No. TCL711 Campground at Bellis Beach

784-23: Gawalko That Smoky Lake County acknowledge receipt of the Alberta Government’s Disposition, under the Public Lands Act, R.S.A. 2000, c.P-40, as amended, for a “Tourism and Commercial Recreation Lease” identified as No. TCL711, for the purpose of “Tourism and Commercial Development (M/NP)” for the activity of “Recreational Campground” within Smoky Lake County, effective June 21, 2023 to the expiry date of June 20, 2083, for the Campground located within in the lands legally described as Sec.15-59-15-W4, commonly known as: Bellis Beach Campground.

Carried.

Alberta Development Officers Week Proclamation

785-23: Halisky That Smoky Lake County proclaim September 19, 2023 to September 22, 2023 as Alberta Development Officers Week:

WHEREAS, A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the Municipal Government Act, RSA 2000, Chapter M-26;

WHEREAS the Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities and environment; and,

WHEREAS Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of Smoky Lake County; and,

WHEREAS we recognize Development Officers and their commitment to public service; and,

NOW, THEREFORE, Smoky Lake County does hereby proclaim the week of September 19th to September 22nd, 2023, to be designated as Alberta Development Officers Week.

Carried.

Bar-V-Nook Lodge 60th Anniversary

786-23: Serben That Smoky Lake County Council who can attend – attend and bring greetings to the Bar-V-Nook Lodge’s 60th Anniversary celebration scheduled for Tuesday, August 8, 2023 at 10:00 a.m. at the lodge, 4524 52 Avenue, Smoky Lake.

Carried.

North Saskatchewan Watershed Alliance (NSWA) - Riparian Policy Workshop

787-23: Fenerty That Smoky Lake County Council who can attend – attend the North Saskatchewan Watershed Alliance (NSWA)’s Riparian Policy Workshop #2 (East location), scheduled for August 17, 2023, at the Vegreville Senior Sunshine Club 4630 49 St Vegreville, Alberta.

Carried.

Municipal Sustainability Initiative (MSI) & Canada Community-Building Fund (CCBF)

788-23: Cere

That Smoky Lake County acknowledge receipt of the letter from the Minister of Municipal Affairs: Ric McIver, dated July 7, 2023, confirming the Municipal Sustainability Initiative (MSI) Capital and Operating programs, and the Canada Community-Building Fund (CCBF) program funding allocations for Smoky Lake County as follows for Year-2023 to be:

- MSI Capital allocation in the amount of \$640,324,
- MSI Operating allocation in the amount of \$215,604, (double the 2022 allocation),
- CCBF allocation in the amount of \$154,063.

Carried.

Additional Supports Required for Agricultural Producers in Special Areas 2, 3 and 4

789-23: Cere

That Smoky Lake County provide a letter of support to the Minister of Agriculture and Irrigation, for working with the Agriculture Financial Services Corporation (AFSC) to ensure producers can utilize insured crops, including hay, to alternate uses on a timely basis; in response to the copied letters of same from Alberta Municipal Affairs' Special Area Board, dated July 5, 2023, and from County of Stettler No. 6, dated July 20, 2023.

Carried.

N.E. Muni-Corr Ltd. Annual Golf Tournament

790-23: Fenerty

That Smoky Lake County Council take no action to participate in the N.E. Muni-Corr Ltd. Annual Golf Tournament, scheduled for Monday, August 14, 2023, at the St. Paul Golf Course; and acknowledge the appointed member: Councillor Fenerty, will be attending the meeting portion of the event.

Carried.

Economic Developers Alberta – Ministry Dinner October 18, 2023

791-23: Fenerty

That Smoky Lake County Council take no action to attend the 2023 Annual Economic Developers Alberta (EDA) Ministry Dinner, scheduled for Wednesday, October 18, 2023, in Edmonton, Alberta.

Carried.

Alberta Rural Connectivity Forum – November 6-7, 2023

792-23: Fenerty

That Smoky Lake County Council take no action to attend the Alberta Rural Connectivity Coalition's Alberta Rural Connectivity Forum 2023, scheduled for November 6-7, 2023 in Banff, Alberta.

Carried.

RMA District 5 Event / Meeting

793-23: Gawalko

That Smoky Lake County's Reeve attend the Rural Municipalities of Alberta (RMA) District 5 Event / Meeting scheduled for August 24-25, 2023 at Shell Place, 1 C. A. Knight Way, Fort McMurray, Alberta.

Carried.

Additions to the Agenda:

Grand Opening of the New H. A. Kostash School

794-23: Serben

That Smoky Lake County Council who can attend – attend the Grand Opening the new H. A. Kostash School, 4803 54th Avenue, Smoky Lake, scheduled for Wednesday, September 13, 2023, at 10:30 a.m..

Carried.

Lakeland Industry and Community Association (LICA) – Letter of Support Request

795-23: Gawalko

That Smoky Lake County submit a letter of support to Lakeland Industry and Community Association (LICA), for the purpose of accompanying their application to the Aquatic Invasive Species Fund for the Beaver River watershed; in response to the email request of same, received by the County on August 1, 2023, from LICA’s Environmental Coordinator.

Carried.

11:30 to 11:30 a.m.

Public Question and Answer Period:

None.

Alberta Premier Danielle Smith’s Meet & Greet Luncheon

796-23: Fenerty

That Smoky Lake County Reeve Halisky and Councillor Serben, attend the Alberta Premier Danielle Smith’s Meet & Greet Luncheon, scheduled for Friday, August 18, 2023, at the Canadian Tractor Museum, 9704 96 Ave, Westlock, Alberta.

Carried.

11. Information Releases:

797-23: Cere

That the following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-02: Council - Request for Information, for the period of May 25, 2023, to July 21, 2023, be filed for information:

Information Release	
Date Released	Number/Information Released
May 25, 2023	R89-23: Evergreen Meeting May 2023
May 26, 2023	R90-23: UCC-ACP Buletting May 25 2023
May 26, 2023	R91-23: RMA Contact Newsletter: May 26 2023
May 31, 2023	R92-23: NSWA May Newsletter
June 1, 2023	R93-23: Alberta Provincial Rural Crime Watch Association June 1, 2023 Newsletter
June 1, 2023	R94-23: LICA – Bonnyville Oil and Gas Show
June 1, 2023	R95-23: RMA District Update June 2023
June 2, 2023	R96-23: Contact Information for office of Amarjeet Sohi – June 1, 2023
June 2, 2023	R97-23: RMA Contact Newsletter: June 2, 2023
June 6, 2023	R98-23: FCM 2023 Resolutions
June 7, 2023	R99-23: RMA Quasi Judicial Survey
June 9, 2023	R100-23: RMA Contact Newsletter: June 9, 2023
June 13, 2023	R101-23: FCM News – June 12, 2023
June 13, 2023	R102-23: Metis Crossing Application to Purchase June 12, 2023
June 12, 2023	R103-23: Industrial Property Assessment Services (Sent by Brenda to Council)
June 16, 2023	R104-23: NSWA 2022-2023 Annual Report
June 16, 2023	R105-23: Aspen View News Release June 16, 2023
June 16, 2023	R106-23: RMA Contact Newsletter: June 16, 2023
June 20, 2023	R107-23: Letter from Ric McIver – June 20, 2023 (Sent by Lorne)
June 22, 2023	R108-23: FCM Newsletter June 19, 2023
June 23, 2023	R109-23: Resumption of North Saskatchewan Regional Plan Letter – Town of Vegreville June 23, 2023
June 23, 2023	R110-23: RMA Contact Newsletter: June 23, 2023
June 26, 2023	R111-23: FCM Newsletter June 26 2023
June 29, 2023	R112-23: NSWA Newsletter June 2023
June 29, 2023	R113-23: Lac La Biche Golf Tournament Pamphlet
June 29, 2023	R114-23: National Urban Park Stakeholder Committee Package
July 4, 2023	R115-23: RMA Contact Newsletter: June 30, 2023
July 4, 2023	R116-23: Thank You from Pioneer Bible Camp
July 4, 2023	R117-23: Thank You – Lemonade Day
July 4, 2023	R118-23: Town of Smoky Lake July Newsletter
July 6, 2023	R119-23: FCM Newsletter July 5, 2023
July 6, 2023	R120-23: FCM Newsletter July 4, 2023
July 6, 2023	R121-23: RMA District Update July 2023
July 6, 2023	R122-23: Redwater Parade – Entry Information
July 6, 2023	R123-23: Smoky Lake Regional Heritage Board Minutes of March and October 2022
July 6, 2023	R124-23: UCC ACP News Bulletin July 6, 2023
July 7, 2023	R125-23: Training Report – Communications
July 10, 2023	R126-23: RMA Contact Newsletter: July 7, 2023
July 12, 2023	R127-23: Invitation to participate in Victoria Trail Ag Society Parade at Waskatenau Fair
July 12, 2023	R128-23: Evergreen Meeting Information
July 14, 2023	R129-23: RMA Contact Newsletter: July 14, 2023
July 17, 2023	R130-23: FCM Newsletter July 17, 2023
July 18, 2023	R131-23: Canada 365: Welcoming the World. Every Day. - Federal Tourism Growth Strategy
July 20, 2023	R132-23: Power up North Conference – October 2023 (released by Lorne)
July 21, 2023	R133-23: Evergreen Meeting Information
July 21, 2023	R134-23: RMA Contact Newsletter: July 21, 2023

Carried.

12. Financial Reports:

Nil.

Executive Session:

Legal and Personnel Issues

798-23: Cere

That Smoky Lake County Council go into Executive Session in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, Fire Chief and Executive Services Clerk, at 11:33 a.m. to discuss a:

1. Legal Issue in respect to Alberta Emergency Management Agency – Wildfire Disaster Recovery Program, under the authority of the FOIP Act Section 16: Third party business interests, from 11:33 a.m. to 11:54 a.m.,
2. Legal Issue in respect to agreements with the Smoky Lake Community Daycare Cooperative, under the authority of the FOIP Act Section 16: Third party business interests, from 11:54 a.m. to 12:08 p.m., and
3. Personnel Issue in respect to the County Fire Chief's Compensation, under the authority of the FOIP Act Section 17: Third party personal privacy, from 12:08 p.m. to 12:45 p.m.

Carried.

Scott Franchuk, Fire Chief, left Council Chambers, time 11:54 a.m.

Brenda Adamson, Finance Manager, and Patti Priest, Executive Services Clerk, left the meeting, time 12:08 p.m.

799-23: Serben

That Smoky Lake County Council go out of Executive Session, time 12:45 p.m..

Carried.

Alberta Emergency Management Agency - Disaster Recovery Program

800-23: Halisky

That Smoky Lake County Council apply to the Ministry of Public Safety and Emergency Services - Alberta Emergency Management Agency (AEMA), Recovery Branch - 2023 Wildfires Disaster Recovery Program, for maximum allowable funding.

Carried.

Fire Chief Salary Range

801-23: Halisky

That Smoky Lake County Council establish a salary range of \$81,070 to \$124,711, for the position of Fire Chief, as per discussions held under the authority of the FOIP Act Section 17: Third Party Personal Privacy, in Executive Session on August 3, 2023.

Carried.

13. Next Meeting(s):

County Council Meetings

802-23: Cere

That Smoky Lake County confirm the following Council Meeting dates are scheduled to be:

Wednesday, August 23, 2023, at 9:00 a.m. (Regular),

Thursday, September 7, 2023, at 9:00 a.m. (Regular),

Thursday, September 28, 2023, at 9:00 a.m. (Regular),

Thursday, October 12, 2023, at 9:00 a.m. (Regular),

Thursday, October 26, 2023, at 9:00 a.m. (Organizational), and

Thursday, October 26, 2023, at 9:00 a.m. (Regular),

and scheduled the following Council Meeting for:

Thursday, November 23, 2023, at 9:00 a.m. (Regular),

to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

County Council Meetings

803-23: Gawalko

That the next Smoky Lake County Council Meeting be scheduled for **Thursday, December 14, 2023, at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

15. ADJOURNMENT:

804-23: Serben

That the Smoky Lake County Council Meeting of August 3, 2023, be adjourned, time 12:49 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER



Request for Decision (RFD)

Meeting Date: Wednesday, August 23, 2023

Agenda Item: # 7.1

Topic: Bylaw 1450-23: Recruitment and Attraction for Physicians and Healthcare Workers and Policy Statement No. 05-05-03: Recruitment and Attraction for Physicians and Healthcare Workers Committee: Terms of Reference

Presented By: CAO

Recommendation:

- 1) That Smoky Lake County Council give First, Second, permission for Third, and Third Reading to Bylaw 1450-23: Recruitment and Attraction for Physicians and Healthcare Workers
 - 2) That Smoky Lake County Council amend Policy Statement No. 05-05-03: Recruitment and Attraction for Physicians and HealthCare Workers Committee: Terms of Reference
-

Background:

The Town of Smoky Lake has been the managing partner of the Doctor Recruitment and Retention Committee. As per the Committee's July 17, 2023, Motion #38-23, the Committee agreed to support the Committee's name change from "Doctor Retention and Recruitment" to "Physicians and Healthcare Professionals", and recommended the following grammatical amendments be made to each respective municipality's bylaw:

- Consistently use Retention before Recruitment
- Consistently substitute Recruitment with Attraction
- Consistently use Smoky Lake Region rather than Smoky Lake Area
- 6.3, add "...and retaining..." after "...in pursuit of recruiting..."
- 7i, add "...or healthcare professionals" as (Non-voting) members
- 3.4, add Dentists to the list
- Miscellaneous grammatical changes.

The County bylaw provided presented today aligns with the Town's bylaw, and County policy amendments provided align with the proposed bylaw.

Benefits:

Provides a strategy and procedure to recruit and retain health care professionals that is much needed in the Smoky Lake Region.

Disadvantages:

N/A

Alternatives:

Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

None at this time

Legislation:

MGA

Intergovernmental:

Involves the Town of Smoky Lake, Village of Vilna, and Village of Waskatenau.

Strategic Alignment:

Healthcare

Enclosure(s):

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1450-23**

A BYLAW OF SMOKY LAKE COUNTY IN THE PROVINCE OF ALBERTA TO PROVIDE FOR ESTABLISHING A PHYSICIANS AND HEALTH CARE PROFESSIONALS COMMITTEE FOR ATTRACTION AND RETENTION OF PHYSICIANS, VETERINARIANS, NURSES, DENTISTS, PHARMACISTS, PHYSIOTHERAPISTS AND OTHER HEALTH CARE PROFESSIONALS IN THE REGION.

WHEREAS, under the authority of the Municipal Government Act RSA 2000, Chapter M-26, as amended from time to time, authorizes the Council to pass, repeal, or amend any bylaw;

WHEREAS, under the provisions of the Municipal Government Act RSA 2000, Chapter M-26, and any amendments thereto, Section 7 general jurisdiction to pass bylaws for municipal purposes respecting the following matters (a) safety, health and welfare of people and the protection of people and property;

WHEREAS, under the provisions of the Municipal Government Act RSA 2000, Chapter M-26, and any amendments thereto, Section 145 (a) Council may pass bylaws in relation to (a) the establishment and functions of Council committees and (b) the procedure and conduct of Council committees and the conduct of members of Council committees established by the Council;

WHEREAS, under the provisions of the Municipal Government Act RSA 2000, Chapter M-26, and any amendments thereto, Section 146 (a) Council committee may consist (b) of a combination of Councillors and other persons;

WHEREAS, it is deemed desirable to have health care options available in the Smoky Lake Region;

WHEREAS, Council deemed it in the best interest of the municipality to form a committee to promote the retention and attraction of the Physicians and Health Care Professionals;

WHEREAS, the Council of the Smoky Lake County deems it advisable to jointly collaborate with the Town of Smoky Lake, Village of Waskatenau, and Village of Vilna for the establishment and implementation of a Joint Physician and Health Care Professional Committee;

NOW THEREFORE, the Council of Smoky Lake County, in the Province of Alberta, duly assembled, enacts as follows:

SECTION 1: TITLE

- 1.1 This Bylaw may be cited as the **"Physicians and Health Care Professionals Committee" Bylaw.**

SECTION 2: DEFINITIONS

- 2.1 **"Act"** means the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, and any amendments thereto;
- 2.2 **"Administration"** means the administrative and operational arm of the Municipality, comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the CAO;
- 2.3 **"CAO"** means the Chief Administrative Officer of the Municipality, or their delegate;
- 2.4 **"Closed Session"** means in-camera private meeting. It involves a confidential meeting, or a portion of a meeting, taking place with only Councillors, the CAO, or any other person invited by Council, present;
- 2.5 **"Council"** means the Municipal Council of the four partner municipalities;

- 2.6 “**Committee Member**” means a non-elected person appointed by Council to a Council Board, Commission or Committee of Council;
- 2.7 “**Councillor**” is any member of Council duly elected pursuant to the Local Authorities Election Act, RSA 2000, Chapter L-21 and any amendments thereto;
- 2.8 “**FOIP**” means the Freedom of Information and Protection of Privacy Act, R.S.A. 2000, c. F-25, any associated regulations, and any amendments or successor legislation;
- 2.9 “**Health Care Professional**” includes those providing professional health services, including, but not limited to, Physicians Veterinarians, Nurses, Dentists, Pharmacists, Physiotherapists, etc.;
- 2.10 “**Member**” means a Member of Council duly elected who continues to hold office, pursuant to the provisions of the Local Authorities Act, or a Member of a Committee duly appointed by Council, under the Municipal Government Act, to that Committee;
- 2.11 “**Physician**” means person who is legally qualified to practice medicine; doctor of medicine;

SECTION 3: MANDATE

- 3.1 To act plan and implement an integrated approach to retain and attract Physicians, Veterinarians, Nurses, Dentists, Pharmacists, Physiotherapists and other Health Care Professionals to the Smoky Lake Region.
- 3.2 To act as an Advisory Committee to work with health care professionals to address physician retention and attraction, as well as other health professional services needs in the Smoky Lake Region.
- 3.3 To liaise with Health Care Professionals for strategic advice and expertise among the community stakeholders related to matters of retention and Attraction of Physicians, Veterinarians, Nurses, Dentists, Pharmacists, Physiotherapists and other Health Care Professionals to ensure ongoing health care services for the community.
- 3.4 To advocate the Provincial Government and Regional Health Authority to take more responsibility for the retention and attraction of Physicians, Veterinarians, Nurses, Dentists, Pharmacists, Physiotherapists and other Health Care Professionals in small rural areas.

SECTION 4: MEMBERSHIP

- 4.1 Mayors/Reeves or designates from the following (Voting) municipalities:
- Town of Smoky Lake
 - Smoky Lake County
 - Village of Waskatenau
 - Village of Vilna
- 4.2 Designates appointed by a municipality in lieu of the Mayor/Reeve shall be appointed annually by the municipality.
- 4.3 Administration: Town of Smoky Lake will be the leading municipality of the Committee. (Non-Voting)

SECTION 5: DUTIES AND RESPONSIBILITIES

- 5.1 Make recommendations to Council on various issues related to health services.
- 5.2 Initiate and/or receive submissions or delegations and/or make submissions or delegations regarding health services and advise Councils.
- 5.3 Consult with the public, Minister of Health and other professionals regarding attraction and retention activities and related matters.

- 5.4 Educate the public with regards to the mandate of the committee.
- 5.5 Participate with local health professionals in planning, program development and implementation of initiatives as deemed appropriate by the Committee.

SECTION 6: BUDGET

- 6.1 The Committee shall approve, on an annual basis, an operational budget, upon resolution of the Council of the participating municipalities.
- 6.2 The Town of Smoky Lake shall maintain the Physicians and Health Care Professional's Committee bank accounts on behalf of the Committee.
- 6.3 Each respective municipality, as members of the Physicians and Health Care Professional Committee, will jointly contribute, on an annual basis, towards the cost and funding in pursuit of retaining and recruiting additional health care professionals in the area, when necessary.

SECTION 7: RESOURCES

- 7.1 Physicians and Health Care Professionals (Non-voting)
- 7.2 Lakeland Community Health Advisory Council (Non-voting)
- 7.3 Smoky Lake Foundation: Chairperson (Non-voting)
- 7.4 Lakeland Primary Care Network (PCN) CEO or designate (Non-voting)
- 7.5 Alberta Health Services (AHS) Representative (Non-voting)
- 7.6 Rural Health Professions Action Plan (RhPAP) representative. (Non-voting)
- 7.7 Municipal CAOs or designate from each municipality (Non-voting)
- 7.8 Other Resources, as needed.

SECTION 8: EXECUTIVE

- 8.1 Chairperson and Vice-Chairperson to be appointed by the membership, through consensus, on an annual basis.

SECTION 9: MEETINGS

- 9.1 A minimum of four (4) times a year, at the call of the Chairperson.
- 9.2 An agenda will be distributed 72 hours prior to each meeting.
- 9.3 Meetings of the committee will generally be held in public, unless FOIP Legislation dictates otherwise.
- 9.4 A simple majority of regular members of the Committee will constitute quorum.
- 9.5 Minutes of each Committee Meeting will be circulated within two weeks following the meeting and will be made public following adoption at a subsequent meeting.

SECTION 10: COMMUNICATION

- 10.1 The chair will act as spokesperson for the committee.

SECTION 11: EFFECTIVE DATE OF BYLAW

- 11.1 This Bylaw shall take effect on the day of the Third and Final Reading.

READ FIRST TIME THIS ____ DAY OF _____, 2023.

READ A SECOND TIME THIS ____ DAY OF _____, 2023.

READ A THIRD TIME AND FINAL PASSED THIS ____ DAY OF _____, 2023.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY



Title: Physicians and Health Care Professionals Committee: Terms of Reference	Policy No.: 05-03
Section: 05	Code: P-S Page No.: 1 of 1

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	<p>Recruitment and Attraction for Physicians and Health Care Professionals is a Committee established by County Council under the Public Health & Welfare Services.</p> <p>Joint Committee of all municipalities within Smoky Lake County.</p> <p>Appointment confirmed at County Organizational Meeting.</p>
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Policy Statement and Guidelines:

- 1. MEMBERSHIP:**
 - 1.1 Reeve is appointed as member.
 - 1.2 Deputy Reeve is appointed as an alternate.

- 2. MANDATE:**
 - 2.1 To act plan and implement an integrated approach to retain and attract Physicians, Veterinarians, Nurses, Dentists, Pharmacists, Physiotherapists and other Health Care Professionals to the Smoky Lake Region.
 - 2.2 To liaise with Health Care Professionals for strategic advice and expertise among the community stakeholders and advocate the Provincial Government and Regional Health Authority to take more responsibility for the retention and attraction of Physicians, Veterinarians, Nurses, Dentists, Pharmacists, Physiotherapists and other Health Care Professionals in small rural areas.

- 3. COMMITTEE: TERMS OF REFERENCE:**
 - 3.1 The Committee Terms of Reference is as outlined in **Bylaw No. 1450-23: ESTABLISHING A PHYSICIANS AND HEALTH CARE PROFESSIONALS COMMITTEE FOR ATTRACTION AND RETENTION OF PHYSICIANS, VETERINARIANS, NURSES, DENTISTS, PHARMACISTS, PHYSIOTHERAPISTS AND OTHER HEALTH CARE PROFESSIONALS IN THE REGION.**

	Date	Resolution Number
Approved	October 21, 2010	# 971-10 - Page # 9487
Amended	March 28, 2013	# 517-13 - Page # 10556
Amended	August 23, 2023	



Request for Decision (RFD)

Meeting Date: Wednesday, August 23, 2023

Agenda Item: # 7.2

Topic: Bordering on Disaster Conference

Presented By: Interim CAO

Recommendation:

That Smoky Lake County Councillor Linda Fenerty attend the 2023 Bordering on Disaster Conference, scheduled for September 13 to 14, 2023, at the Lloydminster Agricultural Exhibition Association, 5521 49 Avenue, Lloydminster, Saskatchewan, S9V 0Y7.

Background:

This conference aims to promote and strengthen the delivery of Emergency Management throughout Alberta, Saskatchewan, Western Canada and the territories. The conference views and caters to Emergency Management learnings over a multitude of disciplines, including, but not limited to; municipal, industrial, environmental, fire departments, civil security and emergency social services. For further details, visit: <https://www.lloydminster.ca/en/living-in-lloydminster/bordering-on-disaster-conference.aspx>

Benefits:

The conference champions change within Western Canada's Emergency Management by creating networking opportunities, hosting speakers to discuss lessons learned and industry best practices and attempting to foster the bridge between academic knowledge and practitioner application.

Disadvantages:

Unknown.

Alternatives:

Not attend.

Financial Implications:

Registration is \$427.33

Accommodations are \$297.48

Meals are included in registration

Mileage is approximately: 238km x \$0.55 x both ways = \$261.80

Total Estimated Cost = \$987.16

Legislation:

Policy Statement No. 08-18-08: Council Remuneration and Expenses.

Intergovernmental:

N/A

Strategic Alignment:

N/A

Enclosure(s):

N/A

Signature of the Interim CAO: 



Request for Decision (RFD)

Meeting Date: Wednesday, August 23, 2023

Agenda Item: # 7.3

Topic: ANI – Smoky Lake Community Daycare Cooperative

Presented By: Interim CAO

Recommendation:

That Smoky Lake County cancel Smoky Lake Community Daycare Cooperative, as an Additional Named Insured (ANI) with RMA Insurance Agencies under the County’s Insurance Umbrella, in accordance with County Policy Statement No. 14-B.01-02: Insurance Application for Non-Profit Community Organizations, as the Daycare Cooperative is no longer a Non-Profit Organization.

Background:

As a Not-for-Profit Community Organization, the Smoky Lake Community Daycare Cooperative became an ANI in September of 2018, and the Town and County originally agreed to fund the Daycare’s insurance held under the County’s ANI umbrella at a 50/50 cost share on January 15, 2020.

On June 29, 2023, County Council passed the following Motion #730-23: That Smoky Lake County Council agree to fund 50% of the insurance policy fees for the Smoky Lake Community Daycare Cooperative’s Pumpkin Patch Daycare, held under Smoky Lake County’s Additional Named Insured umbrella, further to the January 15, 2020, Joint Council Meeting Motion # J143-20: to cost share the said fees with the Town of Smoky Lake at a 50/50 split, and agree to continuing the said funding until further notice is received from either party.

On August 10, 2023, the Interim CAO notified the Daycare by email, that Smoky Lake County will be cancelling their insurance due to the discovery of their Certificate of Incorporation *not* being listed as “Not-for-Profit”, and advised them to look for another Insurance company, also mentioning that the Board can approach the County and Town again to request for a funding contribution towards the cost of their new insurance fee.

RMA Insurance mandates that in order to provide insurance coverage through the ANI program, the applicant must be a non-profit community group or entity that benefits the community as a whole, therefore the Daycare no longer qualifies for the ANI program.

Benefits:

Reduces the risk of the County being challenged legally, due to lack of consistent documentation.

Disadvantages:

N/A, this is mandated.

Alternatives:

N/A, this is mandated.



Request for Decision (RFD)

Meeting Date: Wednesday, August 23, 2023

Agenda Item: # 7.4

Topic: Alberta Community Partnership (ACP) Grant Application – Environmental Sensitivity Assessment (ESA) Study for Development of a Regional Municipal Land Suitability Tool

Presented By: Planning & Development Services

Recommendation(s):

1. That Smoky Lake County, acting as the Managing Partner, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, apply to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of obtaining grant funding to conduct and Environmental Sensitivity Assessment Study for the purposes of developing a Regional Municipal Land Suitability Tool; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.
2. That Smoky Lake County, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a Regional Highway Commercial Servicing Requirements Study; and approve the Town of Smoky Lake as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.
3. That Smoky Lake County, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a Regional Infrastructure and Engineering Study; and approve the Village of Vilna as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.
4. That Smoky Lake County, in partnership with the Town of Smoky Lake, the Village of Waskatenau and the Village of Vilna, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a _____; and approve the Village of Waskatenau as the Managing Partner; and further agree to abide by the



Request for Decision (RFD)

terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

Background:

The municipalities comprising the Smoky Lake Region typically leverage the ACP Grant to partner with each other under the Intermunicipal Collaboration (IC) Stream, to undertake projects of shared value and priority.

Examples of ACP Grant-funded projects undertaken in the past/currently ongoing:

- Regional Engineering Design Standards;
- Waskatenau Creek and Region Trails Connectivity Study;
- Heritage River Study.

Benefits: Obtain grant funding to conduct an ESA Study for use in developing a municipal land suitability tool that will help the County determine which areas are suitable/unsuitable for certain types of largescale developments, such as major alternative energy projects, etc.

Disadvantages: Staff time required to manage the project

Alternatives: Do not apply for the Grant or apply for the Grant for a different project.

Financial Implications: Administration expects the \$200,000.00 grant funding to cover the total cost of the project

Legislation: N/A

Intergovernmental: N/A

Strategic Alignment: Proactivity in Development

Enclosure(s):

1. Attachment #1 – Alberta Community Partnership Grant Application Guidelines

Signature of the CAO: _____

Enclosure #1



Request for Decision (RFD)

2023-24 Alberta Community Partnership

Program Guidelines



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2023/24 Alberta Community Partnership Program Guidelines

1. Guidelines

These guidelines are intended to assist applicants in completing Alberta Community Partnership (ACP) applications and financial reporting requirements for the program year. Before applying, applicants should consider both the general program information supplied in the main part of the guidelines and the component-specific information in the schedule(s).

2. Program Highlights

- Intermunicipal Collaboration (IC) project eligibility is focused on projects that result in regional municipal service delivery foundations or frameworks that align with broader regional or municipal priorities and initiatives. This can include new or enhanced regional emergency management frameworks, regional plans for emergency preparedness or disaster mitigation, and regional growth plans. (See Schedules 1A and 1B).
- IC evaluation criteria continue to reflect a strong focus on project outcomes and regional benefits. Additional information is available to assist in completing a high-quality IC application.
 - Application questions have been updated to enable the partnership to expand on project details, benefits to the region, and how the project addresses the needs and circumstances of the partnership.
 - Schedule 1B includes information to consider when drafting responses.
- Successful IC funded projects will continue to receive an initial payment of 75 per cent of the grant, with the remainder released upon project completion and the submission of satisfactory reporting.
- The Municipal Internship (MI) component continues with having a standard 18-month term for all three internship streams (Administrator, Finance Officer, and Land-Use Planner).
- It is the responsibility of the Grant Recipient to monitor reporting due dates and ensure the timely submission of all required reporting.
- The status of Statement of Funding and Expenditure (SFE) submissions can be viewed at ACP Online (ACPO) (see main guidelines section 4).
 - Email notification of SFE certification will no longer occur, however Grant Advisors will continue to follow-up on SFEs that require additional clarification or that report a variance.



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3. Key Dates and Contacts

ACTIVITY	TIMELINE	QUESTIONS? CONTACT
Project Application Submission	Municipal Internship October 1, 2023. Intermunicipal Collaboration October 2, 2023. Municipal Restructuring January 15, 2024. Mediation and Cooperative Processes & Strategic Initiatives February 1, 2024.	Call a Grant Advisor at 780-422-7125 (toll-free 310-0000), or email acp.grants@gov.ab.ca
Statement of Funding and Expenditures (SFE)	Due within 60 days of project completion date identified in the conditional grant agreement.	Call a Grant Advisor at 780-422-7125 (toll-free 310-0000), or email acp.grants@gov.ab.ca
Communication and Project Recognition	Please contact the Minister's Office at least 15 working days prior to an event or communication related to an ACP funded project.	Please refer to section 15, Communications and Project Recognition Requirements, for additional information.

Contact Information

Alberta Municipal Affairs
 Grants and Education Property Tax Branch
 Alberta Community Partnership Program
 15th Floor, Commerce Place
 10155 - 102 Street
 Edmonton AB T5J 4L4
 Phone: 780-422-7125 (toll-free: 310-0000)
 Email: acp.grants@gov.ab.ca

4. Submission Method

4.1) Alberta Community Partnership Online (ACPO)

ACPO is available through MACConnect. ACPO gives municipalities the ability to:

- create, edit, and submit ACP applications online;
- view and track the status of ACP applications;
- view agreement, payment, and reporting summary information for projects funded under ACP or the former Regional Collaboration Program (RCP);
- create, edit and submit ACP amendment requests; and
- create, edit, submit and track the status of ACP SFEs.



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Municipalities that already use MACConnect can request staff access to ACPO through the municipality’s MACConnect Stakeholder Administrator. The Stakeholder Administrator is the person delegated to manage access to applications in MACConnect on behalf of the municipality through the MACConnect Stakeholder Agreement.

All current Stakeholder Administrators are able to submit an electronic request through their MACConnect dashboard to grant a staff member access to ACPO. If the municipality needs to assign another Stakeholder Administrator, a request can be emailed to ACPOaccess@gov.ab.ca.

Municipalities that do not have access to MACConnect will need to enter into a Stakeholder Agreement before requesting access to ACPO. The Stakeholder Agreement can be requested by emailing to ACPOaccess@gov.ab.ca or contacting 780-644-2413 (toll-free in Alberta by first dialing 310-0000). Once the Stakeholder Agreement has been signed and returned to Municipal Affairs, the municipality will be able to request access to ACPO through their designated Stakeholder Administrator.

An ACPO help guide is available on the ACP program website at: www.alberta.ca/alberta-community-partnership.aspx.

Municipalities are encouraged to confirm MACConnect and ACPO access in advance of all application deadlines to ensure there are no technical issues preventing a project submission.

5. Program Objective

The objective of the ACP program is to improve the viability and long-term sustainability of municipalities by providing support for regional collaboration and capacity building initiatives.

The ACP program is designed to support municipalities in attaining the following key program outcomes:

- new or enhanced regional municipal services;
- improved municipal capacity to respond to municipal and regional priorities; and
- effective intermunicipal relations through joint and collaborative activities.

6. Funding Components

Project funding is administered under five distinct funding components. Information regarding specific objectives, eligibility criteria, and other conditions for each component are found in Schedules 1-5.

Intermunicipal Collaboration (IC) (Schedule 1A)	<ul style="list-style-type: none"> • Develop regional plans, service delivery frameworks, and establish regional service delivery efficiencies.
Municipal Restructuring (MR) (Schedule 2)	<ul style="list-style-type: none"> • Explore regional governance and minimize costs associated with municipal restructuring processes such as amalgamation, dissolution, or viability reviews.
Mediation and Cooperative Processes (MCP) (Schedule 3)	<ul style="list-style-type: none"> • Resolve intermunicipal conflict through dispute resolution alternatives and/or develop processes and protocols to enhance municipal collaboration.
Municipal Internship (MI) (Schedule 4)	<ul style="list-style-type: none"> • Provide recent post-secondary graduates with the opportunity to develop knowledge, skills, and experience so they may pursue careers in municipal administration, finance, or land-use planning and help build the capacity of Alberta’s municipal sector.
Strategic Initiatives (SI) (Schedule 5)	<ul style="list-style-type: none"> • Support for initiatives that align with provincial priorities and address intermunicipal needs of strategic significance.



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7. Eligibility Requirements

7.1) Eligible Applicants

APPLICANT TYPE	FUNDING COMPONENTS
Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, Special Areas)	All*
Improvement Districts	IC, MCP, and SI
Metis Settlements	IC, MCP, and SI
Townsite of Redwood Meadows Administration Society	IC, MCP, and SI
Edmonton Metropolitan Region Board and Calgary Metropolitan Region Board	MI Land-Use Planner and SI
Municipally controlled planning service agencies	MI Land-Use Planner

* Eligibility to apply under the MI streams is dependent on municipal population (see Schedule 4).

First Nations are eligible to participate under the IC component as non-managing, formal project partners on IC project applications. A band council resolution is required to confirm project participation.

The Minister may vary any program criteria, such as eligibility and application requirements, to respond to the Government of Alberta and Municipal Affairs' priorities.

7.2) Contributions to Other Entities

Ineligible entities under the ACP include individuals, for-profit corporations, not-for-profit organizations, regional service commissions (excluding planning commissions), intermunicipal entities, and municipal subsidiary corporations (for-profit and not-for-profit).

Successful applicants may contract these entities to conduct project activities. In these instances, the contracted entity is not considered a project partner, and the applicant remains responsible for the use of the funds, achieving project outcomes, and reporting on activities related to the approved project.

7.3) Eligible Projects

Eligible project information is provided in the component schedules.

7.4) Ineligible Expenses

The following expenses are ineligible for all components:

- existing and ongoing operational costs;
- floodway mapping costs;
- costs already funded under other grant programs; and
- Goods and Services Tax (GST).

8. Application Process

8.1) Project Application

A separate application form is required for each project submission.

Project applications can be submitted any time prior to the deadline(s) specified in section 3.



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Applications submitted through ACPO contain a certification statement to be completed by the authorized user, and do not require the submission of a signed hard copy application.

8.2) Review and Approval Process

Each project application submitted to Municipal Affairs will be reviewed to ensure it meets the requirements outlined in these guidelines. Once a project is assessed, a recommendation is forwarded to the Minister of Municipal Affairs.

All decisions by the Minister are final.

Applicants will be advised in writing of the status of their submission, and a list of successful projects will be posted annually to the program website.

Project applications submitted under the IC component will be evaluated based on criteria outlined in Schedule 1B, with scores assigned based solely on the information provided in the application. Applicants should ensure all relevant sections of the form are completed, as incomplete applications may result in a lower score relative to other submitted applications. Funding decisions will be made by March 31 of the program year.

It is anticipated that municipalities will be advised of project funding status in writing, typically within 10 to 12 weeks following submission, or by the end of the program year.

9. Funding Agreement and Amendment Process

9.1) Conditional Grant Agreement (CGA)

Following the Minister's approval of a project, successful applicants must enter into a CGA with Municipal Affairs. The CGA sets out the terms and conditions for the grant funding. This includes project start and end dates, project scope, grant payment conditions, and reporting requirements.

9.2) Amending an Agreement

If the project scope or time period to use grant funds change after project approval, a formal amendment request must be made to consider any changes to the existing agreement. An Amendment Request Form is available through ACPO. The amendment request should be submitted prior to the CGA project completion date and must provide detailed rationale to support consideration of the amendment request. Project amendments are granted at the discretion of Municipal Affairs based on an assessment of the rationale for the amendment. Questions regarding scope and time changes can be directed to a Grant Advisor.

Municipal partnerships are strongly encouraged to complete projects by the project completion date identified in the CGA, as established project scope and time parameters align with the original municipal commitment to the project that moves the project forward from planning to implementation.

Program staff work with municipalities to ensure reasonable project timelines are established, but standard completion dates set out in each component's application are expected to be honoured within the spirit and intent of program funding.

10. Time Period to Use Grant Funds

The ACP program year is based on the provincial fiscal year, which commences April 1. Grant funds can be retroactively applied to approved projects beginning April 1, 2023 unless otherwise stipulated in the executed CGA. Project costs will only be considered eligible up to the project completion date established in the CGA.

See component schedules for specific details regarding time periods to use grant funds.

11. Use of Other Grant Funds

ACP grants may be used in combination with funds from other provincial-municipal or federal-municipal grant programs, unless doing so is prohibited by the other program. Using ACP grant funds for costs covered by other programs, as per section 7.4, is not an allowable use of ACP funds.



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If a grant recipient chooses to use multiple grant funding sources for a project, it is their responsibility to understand each grant program's specific funding requirements. ACP funding does not signify broader support for any recommendation or outcome that might result from a project.

More information about specific requirements of provincial-municipal grant programs can be found on the respective program websites, accessible through the Municipal Grants Web Portal at <http://municipalaffairs.alberta.ca/municipal-grants-web-portal>.

12. Requirement for Award of Contract

All calls for proposals or tenders for projects funded under the ACP shall be carried out in accordance with the rules, regulations and laws governing such activities and in accordance with the best current procurement practices. They must also be advertised in accordance with the guidelines of the New West Partnership Trade Agreement (www.newwestpartnershiptrade.ca), and the Canadian Free Trade Agreement (www.cfta-alec.ca/agreement-on-internal-trade). It is the managing partner's responsibility to determine if the project's procurement approach aligns with best practices and obligations under trade agreements.

13. Payment Process and Financial Reporting Requirements

13.1) Payments

ACP payments will be made following legislative approval of the provincial budget, and Ministerial authorization of the component budgets. Payments for approved projects will be made based on the conditions of the CGA. Typically, the grant payment is made within four to six weeks following the execution of the CGA, unless stated otherwise.

13.2) Statement of Funding and Expenditures (SFE)

The grant recipient must submit an SFE for each project. Submission of the SFE is through ACPO and is due 60 days following the project completion date. The SFE summarizes the grant amount received, the actual project costs, grant funding applied, portion of funding provided by other grant programs and municipal sources, and income earned and applied to the project. Income earned on the ACP grant funding becomes part of the funding available to apply to project expenditures.

The SFE must be completed by the Chief Administrative Officer or delegate, who certifies that the grant recipient complies with the terms of the CGA, program guidelines, and administrative procedures. All supporting documentation such as reports, drawings, and invoices for project costs must be retained by the municipalities for a minimum of three years following completion of the project.

The SFE may be subject to review by the Provincial Auditor General.

Additional reporting is required for the MI component (see Schedule 4) and may be required under other components.

13.3) Credit Items

Income earned on deposited or invested ACP grant funds must be reported under Credit Items on the SFE.

The amount of income earned on the funds becomes part of the total grant funding available for the project.

13.4) Calculation of Income Earned

The municipality must maintain separate accounting records for the grant funds.

The municipality is encouraged to invest and earn income on all unexpended grant funds, subject to the provisions of Section 250 of the *Municipal Government Act*.

The amount of income earned on grant funds may be calculated by one of two methods:

- the actual income earned on the funds being held; or
- the estimated (notional) income earned on the funds. For example, multiply the average grant funding balance over one or more months that the grant funds were held in an account by the average interest rate over those months.



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14. Site Visits

Municipal Affairs may selectively meet with municipalities (virtually, or in person) to discuss ACP program delivery, explore suggestions for program improvement, and view completed ACP-funded projects where appropriate.

15. Communications and Project Recognition Requirements

Municipalities may choose to recognize a project milestone through advertising, public information campaigns, or ceremonies and events. If a municipality initiates a communications event related to an ACP-funded project (such as news conference, advertisement in local or national newspaper, news release, celebratory event), they are asked to advise Municipal Affairs of the proposed event a minimum of 15 working days prior to the celebration/launch/event.

News releases should acknowledge the province's contribution and must include a quote from the Minister or other GoA representative as determined by the province. Any advertising of ACP-funded projects should include a reference to the ACP program and the province's contribution.

The municipality should email an invitation including event details and proposed timelines, as well as project information (name of project, grant funding sources) to the Minister's Office's general mailbox at minister.municipalaffairs@gov.ab.ca and copy the grant program area at: acp.grants@gov.ab.ca.



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Schedule 1A – Intermunicipal Collaboration

1. Objective

The objective of the Intermunicipal Collaboration (IC) component is to promote municipal viability by providing support to partnerships of two or more municipalities to develop or enhance regional municipal service delivery plans and frameworks, including establishing regional service delivery efficiencies.

By having regional service delivery plans and frameworks in place, municipalities lay the foundation to move from concept to reality. The plans and frameworks will ensure that:

- roles and responsibilities have been defined;
- participating municipalities are on board with the next step; and
- the partnership knows what it will take in time and resources to get their project off the ground.

2. Eligible Entities

The following entities are eligible grant recipients (managing partners) under the IC component:

- municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts, and Special Areas);
- Metis Settlements; and the
- Townsite of Redwood Meadows Administration Society.

First Nations are eligible to participate as non-managing, formal project partners on IC project applications.

3. Eligible Projects

Projects that directly support new or enhanced regional approaches to municipal service delivery are eligible under the IC component. Municipal partnerships are in the best position to consider projects that will provide regional benefit to their residents, businesses, and communities. Partnerships should consider how proposed projects align with broader regional or municipal initiatives, provincial priorities, or legislative regulatory requirements.

Provincial priorities include investment attraction, job creation, efficient public service delivery, and emergency management and disaster mitigation. As such, regional partners may choose to explore regional development and planning, shared service delivery, economic development and growth, emergency preparedness and planning, emergency response, disaster mitigation, or other related projects. New and updated Intermunicipal Development Plans (IDPs), as well as updated Intermunicipal Collaboration Frameworks (ICFs), remain eligible under the IC component.

These IC projects must produce plans, agreements, studies, or frameworks that the partnership can use to determine, establish, or govern integrated or cooperative approaches to municipal service delivery. A municipal service is defined as any activity or work undertaken by, provided for, or on behalf of, a municipality for the purpose of providing good government, facilities or other items that are necessary or desirable to develop and maintain safe and viable communities. Planning is considered a municipal service for the purpose of this component.

A partnership may undertake a regional service planning project in order to determine such factors as the costs, benefits, governance model options, revenue or cost-sharing arrangements, infrastructure priorities or operational requirements for intermunicipal service delivery.

Applications will be reviewed to ensure that the project supports or creates arrangements for cooperative approaches to delivering services within the partnership, and that the project genuinely produces a regional result. If a project appears to benefit only the participants individually or if it is unclear how the project relates to supporting intermunicipal service delivery, the project may be deemed ineligible.

Certain regional projects may be a better fit under other ACP components or grant programs. Please see the table below for examples.



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REGIONAL MUNICIPAL SERVICE DELIVERY – DEVELOPMENT PHASES

PHASE	ELIGIBLE ICF PROJECTS ¹	PROJECTS ELIGIBLE UNDER OTHER FUNDING SOURCES
Explore Opportunity To determine if a regional approach to municipal service delivery makes sense.	<ul style="list-style-type: none"> Regional emergency preparedness, response, and risk mitigation e.g., regional storm water management plan. Review and establish streamlined regional operational standards. Asset management. Evaluate and establish regional development and planning approvals. Regional service needs or gaps assessment. Regional service-specific feasibility study. 	<ul style="list-style-type: none"> Broad exploration of regional governance options (See MR component, Schedule 2). Facilitator or dispute resolution specialist to prepare regional parties for regional service negotiations (See MCP component, Schedule 3).
Establish Scope Decision tools and guidance documents to determine the best approach to regional service delivery.	<ul style="list-style-type: none"> Service-specific delivery options. Regional service delivery expansion studies and needs assessments. Regional service cost-sharing models. Regional service-specific business plan or strategy, e.g., regional water engineering business plan or regional transit strategy. Develop a regional growth plan. Develop an approach or conduct a review of existing regional services to create operational efficiencies. Develop a regional Indigenous collaboration strategy. 	<ul style="list-style-type: none"> Regional governance study and/or business case (See MR component, Schedule 2).
Lay Groundwork Establish formal frameworks and agreements to prepare for implementation of cooperative and integrated services among partners.	<ul style="list-style-type: none"> Establish or update regional emergency management frameworks. Establish or update regional business continuity plans. Legal framework for a regional service delivery authority. Intermunicipal service sharing agreements (for instance, regional solid waste and recycling governance model and management system). Develop a regional municipal service delivery business plan. Conduct a cost and site location analysis. Establish or update regional municipal service bylaws and service sharing agreements. Develop a regional communication strategy and materials. Develop cost- and revenue-sharing models. New or amended IDPs, updated ICFs, including MDPs developed in support of the above. 	<ul style="list-style-type: none"> Cost and site location analysis (Municipal Sustainability Initiative – Capital²). Development of regional frameworks, land-use and other municipal, regional, and statutory plans, service sharing agreements and cost models, communication strategies, and cost and site location analysis (Municipal Sustainability Initiative – Operating²).
Deliver Service Implementation and direct delivery of the regional service.	Capital projects and operating pilots are not eligible.	<ul style="list-style-type: none"> Facility construction; equipment purchases (Municipal Sustainability Initiative - Capital²; Canada Community-Building Fund²). Set up and ongoing regional service delivery costs (Municipal Sustainability Initiative - Operating²).

¹Projects previously approved under the Alberta Community Partnership can be found at: <https://open.alberta.ca/publications/alberta-community-partnership-approved-projects>

² Information about these programs is available at <https://www.alberta.ca/municipal-affairs-grant-programs.aspx>.



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A) Itemized Expenditure Breakdown

Expenditures should be directly attributable to the project outcomes and may include contract and project management costs.

An itemized breakdown of all expenditure items and estimated project costs must be provided under the Budget section of the application form. The list of estimated project costs should specifically identify the types of consultant activities (e.g. development of specific plans, facilitation of stakeholder consultations, conducting a service inventory, consultant travel expenses, project management), and vendor costs (e.g. advertising, public consultation venue rental, and offsite printing).

If the budget expense item is general or vague, or if it is unclear how an expenditure item relates to the proposed regional service planning or development activities, the expenditure may be deemed ineligible.

B) Ineligible Project Costs

Capital expenditures, such as project expenditures associated with the construction, purchase, or betterment of capital assets or equipment.

Costs associated with the direct implementation or existing and ongoing operational costs related to the delivery of regional or municipal services, including costs associated with:

- hardware or software purchases, installation, or upgrades;
- hosting;
- municipal reimbursements (e.g. travel, meals, per diem);
- office set-up;
- ongoing or regular salary expenses;
- operational service pilots;
- overhead expenses;
- routine or regularly occurring data gathering;
- system updates or maintenance; and
- training.

4. Application Process

Applications under the IC component are due October 2 of the current program year. No applications will be accepted after the due date.

Only one application per managing partner per program year will be considered. If an applicant submits more than one grant application as a managing partner, the first submitted application will be evaluated for funding.

Ensure that all relevant sections of the application form are completed prior to submission, as incomplete applications may result in a lower score relative to other submitted grant applications. The evaluation of your grant application will be based only on the information submitted on the application form. Supplementary documentation will not be reviewed and will not impact the application evaluation and ranking.

5. Grant Amounts

The maximum grant available per project is \$200,000.

6. Component Conditions

Applications under the IC component must involve a partnership of two or more eligible entities, as defined in the Eligible Entities section.

Eligible entities may participate in multiple project partnerships but may only be the managing partner on one IC project per program year.

The managing partner is the partnership member that submits the grant application on behalf of the partnership, enters into the grant agreement, receives and manages the grant funds on behalf of the partnership, and reports to the ministry on project

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expenditures and outcomes. All other formal partners are referred to as project participants. The managing partner and project participants must confirm their project involvement through council resolutions or motions. The resolutions or motions should confirm support for their involvement in the project and designate a managing partner.

If all council resolutions or motions are in place, the managing partner **must** certify this on the application form. If council resolutions or motions are passed after the application is submitted, the managing partner must notify Municipal Affairs as soon as possible. Copies of the resolutions or motions are to be retained but do not need to be submitted unless requested by Municipal Affairs.

Projects that have all resolutions in place at the time of submission may be considered more project ready than applicants obtaining resolutions after the application deadline.

7. Payment of Funds

ACP funds will be paid following legislative approval of the provincial budget and is contingent on a Conditional Grant Agreement (CGA) being duly executed.

IC grant funds are provided in phased installments. Seventy-five per cent of funds will be provided following the execution of the CGA. A holdback of twenty-five per cent of the funding will be paid upon submission and certification of the SFE following project completion.

8. Time Period to Use Grant Funds

Grant recipients can retroactively apply grant funds towards approved projects effective April 1 of the program year unless otherwise stipulated in the CGA. No costs incurred prior to April 1 of the program year may be attributed to the grant.

Typically, a default 2-year project completion date will be specified in the CGA to allow sufficient time for the partnership to complete the project. This is the date by which all eligible project costs must be incurred and the use of grant funds expire. If the partnership experiences unforeseen delays that will impact the timely completion of the project, a time extension request for the CGA may be considered.

Municipal partnerships are strongly encouraged to complete projects by the project completion date identified in the CGA, as established project scope and time parameters align with the municipal commitment to the project that moves the project forward from planning to implementation.

Funding that is not expended by the project completion date in the CGA must be returned to the Government of Alberta.

9. Reporting Requirements

The grant recipient must submit an SFE (see main guidelines section 13.2) and may be asked to provide additional reporting on the outcome of the grant.

SFEs must be submitted within 60 days of the project completion date, or sooner if the project is completed prior to the Project Completion date.



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Schedule 1B – Evaluation of IC Applications

IC grant applications will be scored using the following evaluation criteria to establish a primary ranking of projects based on merit and alignment with current program priorities.

While not exhaustive, additional information has been provided in the evaluation criteria that may assist when preparing your application. The application should clearly demonstrate how the project will benefit the unique circumstances and priorities of the regional partnership. It is expected that responses are customized to reflect your specific project, and this will be reflected in scoring.

Funding recommendations will be made by a panel of program staff and may incorporate additional relevant factors such as geographic distribution of funds, past initiative funding, distribution of funds across service areas, and grant program reporting and compliance considerations.

PROJECT OUTCOME

1. Project results in improved level of integrated municipal service delivery for the region. **Maximum points: 25** *Corresponding application questions: 1, 2a & 2b*

- **High score:** project results in significantly improved level of regional municipal service delivery.
- **Low score:** project has limited impact on the level of regional municipal service delivery.
- When drafting your response, consider:
 - regional service gaps that will be addressed;
 - service delivery efficiencies (cost, resources) expected to be realized, and how they will enhance the scale or scope of service delivery; and
 - details that fully describe the new or enhanced regional municipal service delivery project.

2. Project results provide broader benefits to the partnership. **Maximum points: 20** *Corresponding application questions: 2a & 2b*

- **High score:** regional strengths and opportunities are leveraged, bringing significant benefit to the partnership and other municipalities and organizations in the region.
- **Low score:** project has limited benefit for participating municipalities.
- When drafting your response, consider:
 - short- and long-term benefits to regional residents, businesses, and communities;
 - how the benefits will be shared among the partners, and
 - outcomes that contribute to economic growth and development or other efficiencies that will be realized within the region.

PROJECT PRIORITY

3. Project results in improved level of integrated municipal service delivery for the region. **Maximum points: 25** *Corresponding application questions: 1, 2a & 2b*

- **High score:** project has been identified as a critical priority under a formal initiative (e.g. municipal strategic plan; watershed quality management; economic development; emergency services; red tape reduction).
- **Low score:** priority has not been clearly identified and project does not appear to align with broader regional or municipal plans.
- When drafting your response, consider:
 - project alignment with a regional or provincial priority; and
 - project alignment with legislative or regulatory requirements.



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4. Project funding will help the partnership to resolve capacity-related barriers in order to undertake the project.

Maximum points: 10
Corresponding application question: 3b

- **High score:** the need for project funding is clear. Funding support will enable the partnership to undertake a regional initiative that requires additional expertise or resources beyond the existing capacity of the municipalities.
- **Low score:** grant approval will have a minimal impact on the partnership's current ability to undertake the project.
- When drafting your response, consider:
 - project complexity and immediacy of need; and
 - regional impact if the project is unable to proceed.

PARTNERSHIP AND PROJECT READINESS

5. Regional partners are actively engaged in project delivery and have the fundamentals (such as ICF protocols) in place to support project success.

Maximum points: 15 *Corresponding application questions: 4a & 4b*

- **High score:** project is collaborative and all participating municipalities have the ability to influence project outcomes. Processes are in place to facilitate input into decision-making and resolve conflict.
- **Low score:** project delivery is driven by a third party, and it is unclear how municipal partners will be involved.
- When drafting your response, consider:
 - protocols in place to facilitate partnership engagement;
 - tools to ensure partnership input on decision-making; and
 - dispute resolution processes to resolve potential conflict.

6. Project is well-planned.

Maximum points: 5 *Corresponding application questions: 4c and 4d*

- **High score:** project planning appears completed. There are no significant concerns regarding the partnership's ability to execute the project successfully and achieve the expected benefits.
- **Low score:** insufficient information was provided to determine extent of planning for project delivery.
- When drafting your response, consider:
 - identification of project milestones or phases; and
 - potential risks at each phase, and strategies to mitigate potential issues that may hinder on-time project completion.

PARTNERSHIP BUDGET

7. Project budget estimates are supported.

Maximum points: 10 *Corresponding application question: 5a & 5b*

- **High score:** the basis for the budget estimates and requested grant amount was identified, and project costs appear reasonable.
- **Low score:** insufficient information was provided to determine the basis of estimated project costs and requested grant amount.
- When drafting your response, consider:
 - comprehensive project cost estimates from potential vendors or research on comparable project costs;
 - itemized project costs for each phase of the project; and
 - project costs are linked to scope of work identified under application question 4c.



Request for Decision (RFD)

Schedule 2 – Municipal Restructuring

1. Objective

The Municipal Restructuring (MR) component provides financial support to municipalities for projects associated with regional governance and municipal restructuring processes such as amalgamation, dissolution, or viability reviews.

The objectives of MR funding are to assist municipalities with the cost of:

- completing studies that may result in municipal restructuring or regional governance;
- infrastructure audits for municipalities undergoing a viability review or following a dissolution;
- transition following a dissolution or amalgamation; and
- debt servicing and critical infrastructure upgrades following a dissolution or amalgamation.

2. Eligible Entities

The following entities are eligible for funding under the MR component:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, and Special Areas).

3. Eligible Projects

Restructuring Study Stream

The Restructuring Study Stream provides funding towards one of the following types of studies associated with municipal restructuring:

- regional governance study which must include the exploration of options that may lead to some form of municipal restructuring; and
- infrastructure audit (during viability reviews).

Transitional Stream (Post-Restructuring)

The Transitional Stream supports eligible projects following the effective date of dissolution or amalgamation related to integrating the administration, governance, and legislation of the restructured municipality.

Examples of eligible projects include:

- financial audit of pre-restructured municipality/municipalities;
- community engagement activities including, but not limited to, advertising, public notices, and signage to communicate with residents, ratepayers and other stakeholders following restructuring;
- infrastructure audit or asset management plan following dissolution;
- integration or migration of administrative systems including, but not limited to, accounting and financial, assessment, communications, geographic information systems, information technology, and records management and taxation systems;
- legal and legislative costs including, but not limited to, contracts review, land title fees, electoral boundaries review, conducting by-elections, and bylaw and policy reviews;
- library costs including, but not limited to, establishment of new municipal library boards in the receiving municipality or amalgamated municipality;
- organizational review to optimize the structure and processes of the municipality;
- personnel costs including, but not limited to, additional staff time associated with the post-restructuring transition, staff training, and severance for staff employed in the former municipality or municipalities; and
- relocation of municipal operations in the dissolved or amalgamated municipality.



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Infrastructure/Debt Servicing Stream (Post-Restructuring)

The Infrastructure/Debt Servicing Stream supports upgrades to existing, municipally-owned capital infrastructure assets and equalization of any outstanding non-utility debt obligations of the dissolved municipality, or of the amalgamated municipalities. The receiving municipality or amalgamated municipality may apply for funds once needs are known and prioritized.

Examples of eligible projects include:

- repairs and upgrades for existing, municipally-owned infrastructure based on an infrastructure audit, asset management plan, or supporting documentation from the past five years that identify the priority project(s) that needs to be addressed;
- work needed to meet infrastructure and environmental standards that directly affects the dissolved municipality or the health and safety of residents; and
- repayment of non-utility debt and the reduction of liabilities associated with the former municipality(ies).

4. Application Process

Applicants are encouraged to contact a Municipal Viability Advisor prior to completing an application for regional governance and amalgamation studies. Please note, municipalities are no longer required to submit an application for infrastructure audits when the Minister has approved that a viability review be undertaken or for transitional or infrastructure/debt servicing, where the Lieutenant Governor in Council has approved an Order-in-Council amalgamating or dissolving one or more municipalities.

Municipal Viability Advisors can be reached by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000), or by email at viabilityreview@gov.ab.ca.

5. Grant Amounts

A) Restructuring Study Stream

The maximum amount available under the Restructuring Study Stream for infrastructure audits as part of a viability review is \$120,000.

The maximum amount available under the Restructuring Study Stream for a regional governance study and/or amalgamation study project is \$200,000, available in two phases: up to \$100,000 for a preliminary study (Phase 1), and the remainder to prepare a report on negotiations after one or more participating municipality(ies) initiates amalgamation proceedings pursuant to the *Municipal Government Act* (Phase 2).

In the case of an amalgamation study where an application is submitted by a municipality as managing partner, in cooperation with all municipalities jointly exploring amalgamation, the managing partner will be eligible for up to 100 per cent of the maximum grant.

In the case of a regional governance study and/or amalgamation study where an application is submitted by a municipality that wishes to initiate amalgamation proceedings with one or more other municipalities without unanimous agreement with the proposed partners, the initiating municipality will be eligible to apply for up to 10 per cent of the maximum grant to use towards the project. If all the municipalities party to the project agree to request the remaining funding, then up to the remaining 90 per cent may be approved and the initiating municipality would continue as the managing partner for the grant.

B) Transitional Stream (Post-Restructuring)

The total amount available under the Transitional Stream following the effective date of the restructuring is a base amount of \$100,000 plus \$500 per capita (to a maximum of 300 persons per municipality) for each dissolving municipality, or for each amalgamating municipality excluding base and per capita funding for the municipality with the largest population.

C) Infrastructure/Debt Servicing Stream (Post-Restructuring)

The total amount available under the Infrastructure/Debt Servicing Stream, following the effective date of the restructuring, is a base amount of \$500,000 plus \$1,500 per capita (to a maximum of 300 persons per municipality) for each dissolving municipality, or for each amalgamating municipality excluding base and per capita funding for the municipality with the largest population.



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6. Component Conditions

General Conditions for all MR component grants:

- a) A council resolution from the applicant must be submitted with the application for all MR streams.
- b) Agreement from other municipalities that are participating in the project (e.g. regional governance study or amalgamation study) or from municipalities that may be directly affected by the municipal restructuring (e.g. receiving municipality) should be in place and a copy of that agreement (e.g. emails, council resolution or formal agreement) submitted with the application.
- c) Municipalities involved in the projects may not separately apply under the MR component for the same study or restructuring process.
- d) Unused transitional grant funds cannot be applied to infrastructure projects, and vice versa.
- e) Applicants that have received restructuring grants in support of municipal restructuring that occurred prior to January 2014 are not eligible for MR funding.

If the cost of a project exceeds the maximum grant amounts, the municipality or municipalities involved are expected to cost-share or use other grant sources for the remainder of the project costs.

Conditions Specific to the Restructuring Study Stream (Infrastructure Audit):

- a) Applicants that receive funding are required to use the Viability Review Infrastructure Terms of Reference template as part of their procurement documentation. The template can be obtained by contacting a Municipal Viability Advisor by telephone at 780-427-2225 (toll-free in Alberta by first dialing 310-0000), or by email at viabilityreview@gov.ab.ca.

Conditions Specific to the Transitional Stream (Post-Restructuring):

- a) All grant funding applied for following restructuring must be accounted for separately by the receiving municipality in accordance with the Order-in-Council that dissolved the former municipality.

Conditions Specific to the Infrastructure/Debt Servicing Stream (Post-Restructuring):

- a) Funding to be used for existing, municipally-owned infrastructure projects is conditional upon the completion of an infrastructure audit / asset management plan in the past five years, which assists with identifying and prioritizing critical infrastructure and municipal needs. If a recent infrastructure audit, asset management plan, engineering study or related documentation does not already exist, eligible entities may apply for funds through the Transitional Stream to support an infrastructure audit or an asset management plan.
- b) Infrastructure projects must be located within the geographic boundaries of the dissolved municipality, or if the infrastructure project is located outside the dissolved municipality, the project must directly benefit the residents and property owners of the dissolved municipality.
- c) Funding to be used for debt servicing requires receipt of audited financial statements of the dissolved or amalgamated municipality(ies) following restructuring.
- d) Debt reduction or debt servicing funds can only be applied to the debt of the former municipality(ies) that transferred to the receiving/newly formed municipality.
- e) If grant funding was applied for following restructuring, grant funds must be accounted for separately by the receiving municipality (dissolution) or newly formed municipality (amalgamation) in accordance with the Order-in-Council that dissolved or amalgamated the former municipality(ies).

7. Payment of Funds

ACP funding will be paid following legislative approval of the provincial budget and is conditional on a Conditional Grant Agreement (CGA) being duly executed.



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When approved applications exceed the current year's budget allocation for the Municipal Restructuring Component, the ministry reserves the right to provide an initial payment and, if budget permits, provide the remaining funding in the next fiscal year, at the discretion of the ministry and as described in the CGA.

8. Time Period to Use Grant Funds

Successful applicants can apply grant funds towards approved projects effective April 1 of the current program year unless otherwise stipulated in the CGA. Infrastructure audits funded through the Restructuring Study stream must be completed within 12 months, while regional governance studies and post-restructuring projects must be completed within two years.

Funding that is not expended within the project completion date in the CGA must be returned to the Government of Alberta.

9. Reporting Conditions

The grant recipient must submit an SFE (see main guidelines section 13.2) and may be asked to provide additional reporting on the outcome of the grant.

Upon completion, a copy of the audit report or regional governance study funded under the Restructuring Study Stream must be submitted to the Municipal Capacity and Sustainability Branch of Municipal Affairs at viabilityreview@gov.ab.ca.



Request for Decision (RFD)

Schedule 3 – Mediation and Cooperative Processes

1. Objective

The Mediation and Cooperative Processes (MCP) component provides support to municipalities to develop collaborative protocols and processes to proactively manage conflict, or to assist in the negotiation of service agreements, land-use disputes, annexations, Intermunicipal Collaboration Frameworks or intermunicipal planning tools (such as an Intermunicipal Development Plan or Joint-Use Planning Agreement).

This enables municipalities to rely on an agreed-upon process for collaboration. This component also supports municipalities in using mediation, facilitation, or other dispute resolution alternatives to resolve intermunicipal conflict as local solutions provide the ability to control the outcomes and create options in the best interests of residents. This component is comprised of a Mediation stream and Cooperative Processes stream.

2. Eligible Entities

The following entities are eligible for funding under the MCP component:

- Municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, and Special Areas);
- Improvement Districts;
- Metis Settlements; and the
- Townsite of Redwood Meadows Administration Society.

3. Eligible Projects

A) Mediation Stream

The Mediation stream funds a mediator or third-party facilitator's fees and travel costs to support mediation or facilitative services to develop local solutions to conflicts municipalities may be having with their municipal neighbours, regional services commissions or other boards or agencies.

Eligible projects include:

- mediating conflict or facilitated negotiations between two or more municipalities, including ICF implementation or interpretation; and
- mediating conflict or facilitated negotiations between a municipality and another entity (which may include regional services commissions, school boards, First Nations, or Metis Settlements).

B) Cooperative Processes Stream

The Cooperative Processes stream provides proactive support to municipalities for building relations and cooperative processes within and between municipalities through the Collaborative Governance Initiative (CGI). There are three types of cooperative processes within this stream.

- Protocol Development** funds a consultant or an appropriate expert's fees and travel costs to assist in creating collaborative principles, processes and protocols using consensus. This may involve an internal process with one municipality or an external process between multiple municipalities.
 - An internal process example for a single municipality is when a municipality has a lack of consensus so a consultant is hired to help with the development of council and staff protocols and procedures regarding meeting management, roles and responsibilities, and strategic direction.
 - An external or multi-party example for groups struggling to work collaboratively would be to hire a consultant to facilitate discussions between multiple municipalities to assist with the development of cooperation protocols.



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- ii. **Protocol Implementation** funds the implementation of the principles, processes, and protocols created in the Protocol Development. That is, piloting, testing, and adjusting the protocols to achieve the desired objective.
- iii. **Intermunicipal Collaboration Framework Negotiation** funds a mediator or third-party facilitator's fees and travel costs to assist in the negotiation of ICFs, IDPs or any planning or service agreements. For example, neighbouring municipalities with contentious or complex negotiations who require a third party in order to renegotiate an ICF, IDP or any related intermunicipal planning or service agreements.

The objective of IDP and ICF funding support offered through the MCP component is to help municipalities access third-party facilitators or mediators if they have a **demonstrated need** for such services in the implementation or interpretation of their agreements.

Applicants seeking grant funds to assist with contracting technical resources and expertise to develop an IDP or update an ICF, and who do not need additional negotiation support, should consider the IC component (see Schedule 1A).

4. Application Process

Applications are typically completed after discussion with Ministry staff. Contact Municipal Collaboration staff at 780-427-2225 (toll-free in Alberta by first dialing 310-0000) prior to completing the form.

For all funding streams under this component, an applicant is required to complete an application that is supported by council resolutions or appropriate motions from all project participants. In the absence of council resolutions, an application may be submitted with a letter from the requesting municipality (with a copy to the partnering municipalities) that demonstrates support for the project and is signed by the Chief Elected Official.

All MCP component applications will be considered throughout the year up until February 1 of the current program year.

Decisions will be based on information provided in the ACP application form regarding the project's complexity and the immediacy of need. The degree of complexity will consider the number of issues, services, or factors that need to be negotiated and the number of municipalities involved. The immediacy of need for facilitation or mediation assistance will be based upon the following factors but not limited to:

- Degree of conflict or disagreement;
- History of conflict between the municipalities;
- Capacity to facilitate or resolve the issues or to collaborate; and
- Likelihood of the conflict to escalate.

5. Grant Amounts

The MCP component has funding maximums as follows:

- Mediation Stream: \$15,000
- Cooperative Processes Stream:
 - Protocol Development: \$50,000
 - Protocol Implementation: \$30,000
 - Intermunicipal Collaboration Framework Negotiation: \$50,000

The Minister may vary these maximum amounts and cost-share contributions (see section 6 below) in extraordinary or highly contentious projects.

6. Component Conditions

For projects involving cost-share or matching municipal contributions, the following verifiable in-kind expenses are eligible:

- Costs to rent space for project-related meetings or stakeholder consultations; and
- Overtime hours for municipal staff dedicated to the project.



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Conditions Specific to the Mediation Stream:

The Mediation stream grant of up to \$15,000 provides one-third of the cost of mediation and is conditional on the municipal partners contributing two-thirds of the total costs. For example, to receive a maximum mediation grant of \$15,000, the municipal partners would need to contribute an additional \$30,000, reflecting a total project cost of \$45,000.

Conditions Specific to the Cooperative Processes Stream:

Cooperative Processes stream grants are conditional upon the municipalities matching the grant funding, and can include verifiable in-kind contributions. For example, to receive a maximum ICF Negotiation grant amount of \$50,000, the municipal partners would need to contribute an additional \$50,000, reflecting a total project cost of \$100,000. The matching amount must be expended proportionately to the grant funding amount.

Municipalities must complete all reporting requirements under Protocol Development prior to submitting an application for funding under Protocol Implementation. Reporting must demonstrate the progress in the project and that all funding has been fully expended prior to submitting a Protocol Implementation application.

7. Payment of Funds

Funding will be paid following legislative approval of the provincial budget and is conditional on the following:

- a Conditional Grant Agreement (CGA) being duly executed; and
- for the Mediation stream, by way of installment upon receipt of a copy of the mediator's invoices submitted that demonstrates project costs; or
- for the Cooperative Processes stream, by way of lump-sum payment.

8. Time Period to Use Grant Funds

Successful applicants can apply grant funds towards approved projects retroactive to April 1 of the current program year unless otherwise stipulated in the CGA. The project completion date will be determined in conjunction with ministry staff and should ensure that it allows sufficient time for all reporting activities to be completed (typically one to two years). If the funding will not be expended by the agreed to project completion date, a time extension request must be submitted (see main guidelines section 9.2). Any grant funds unexpended upon completion or termination of the project shall be returned to the Government of Alberta.

9. Reporting Conditions

The grant recipient must submit an SFE (see main guidelines section 13.2), and may be asked to provide additional reporting on the outcome of the grant.

Upon completion, a copy of the report or study funded under the Cooperative Processes stream must be submitted to the Municipal Capacity and Sustainability Branch of Municipal Affairs at municipalcollaboration@gov.ab.ca



Request for Decision (RFD)

Schedule 4 – Municipal Internship

1. Objective

The Municipal Internship (MI) component provides support to municipalities and planning service agencies to recruit, train, and retain municipal employees who can progress into leadership positions in Alberta municipalities. The intent of this program is to provide recent post-secondary graduates with the opportunity to develop knowledge, skills, and experience so that they may pursue careers in municipal administration, finance, or land-use planning and help build the capacity of Alberta's municipal sector.

Host organizations provide hands-on work experience, coaching, mentoring, and learning opportunities to their interns. To support hosts, the ministry provides a workplan template (see section 2 below) customized to the organization's priorities and projects, and grant funding to help cover the costs of hosting an intern. Both interns and hosts are supported by the ministry's program team, which provides learning resources, professional development opportunities, coaching, and program guidance.

Interns bring knowledge, energy, and desire to learn to their host organizations. Through their experience in the program, interns gain a broad understanding of municipal government and administration and develop technical skills and competencies in one of three program streams:

- **Administrator:** for post-secondary graduates from any academic discipline. An Administrator intern is supervised by a senior member of the organization, participating in a wide variety of tasks and projects, and exploring potential career paths in their areas of interest. Interns in this stream will focus on building skills and knowledge in policy, management and operations.
- **Finance Officer:** for post-secondary graduates from an accounting discipline. A Finance Officer intern is supervised by a senior finance officer who supports them in their work in the finance department, and ensures the intern has an opportunity to supplement that learning with experiences in other departments. Interns in this stream may choose to pursue their Chartered Professional Accountant designation.
- **Land-Use Planner:** for post-secondary graduates from a land-use planning or related program. Host organizations must undertake the majority of land-use planning activities in-house. A Land-Use Planner intern is supervised by a senior planner (on staff) who supports the intern in their work in the planning department, and ensures the intern has an opportunity to supplement that learning with experiences in other departments. Interns in this stream may choose to pursue their Registered Professional Planner (RPP) certification.

2. Internship Workplan

The Municipal Internship Workplan is designed to ensure a broad variety of experience for interns so they may start building a well-rounded understanding of municipal operations and management during their term. The Workplan provides both a common structure and flexibility for customization so each host can create a plan that will best support its priorities and current activities, as well as support the host's intern in their area of interest and education.

The Workplan consists of six "core" learning areas in which all interns will gain work experience, skills, and knowledge, regardless of program stream:

- municipal government in Alberta (history, structure, and legislation);
- governance (council);
- management (administration);
- financial services;
- human resources; and
- land-use planning.

Finance Officer and Land-Use Planner interns will explore their respective department areas in more depth during their term.

The Workplan provides further recommended activities and learning opportunities in other municipal functions to supplement the core areas. Host municipalities will determine which of these areas will be part of their intern's experience based on municipal priorities and projects, and their intern's skills, interests, education, and career goals.

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These additional areas include (but are not limited to):

- agricultural services and agricultural services boards;
- assessment and taxation;
- communications;
- community services;
- economic development;
- emergency and protective services;
- infrastructure, public works and transit;
- intergovernmental relations;
- legislative services; and
- public library services.

3. Eligible Entities

The following entities are eligible under the MI component:

- municipalities (cities, towns, villages, municipal districts, and specialized municipalities);
- the Edmonton Metropolitan Region Board and Calgary Metropolitan Region Board (Land-Use Planner stream only); and
- intermunicipal planning service agencies (Land-Use Planner stream only).

Applicants must also meet specific population thresholds to be eligible (based on the 2019 Municipal Affairs Population List):

PROGRAM STREAM	POPULATION RANGE
Administrator	Between 700 and 75,000
Finance Officer	Between 2,500 and 125,000
Land-Use Planner	Between 5,000 and 125,000

Required Host Characteristics:

To be considered as a host for an intern, the organization must demonstrate:

- A strong council-administration or board-administration relationship exists and there is a strong commitment from both to have an intern;
- An organizational commitment to the Internship program's goals and requirements of the Workplan;
- A dedicated supervisor is appointed for the intern and an additional staff member is available as an alternate. The supervisor is to be the chief administrative officer or a senior manager (Administrator stream); a senior financial officer (Finance Officer stream); or a senior planner (Land-Use Planner stream);
- The organization undertakes the majority of their planning in-house and have a senior planner on staff (preferably with a RPP designation) (Land-Use Planner stream only);
- Land-Use Planner and Finance Officer interns are supported to pursue their professional designations (Registered Professional Planner and Chartered Professional Accountant, respectively) should they wish to achieve these credentials;
- A sufficient commitment of resources, both financial and staff, can be made; and
- An ability to provide learning opportunities and hands-on experiences in a wide range of municipal management and operational tasks, and an interest in providing coaching, mentoring, and sharing of knowledge with an intern.

4. Eligible Projects

The MI component has three streams. An eligible municipality or organization can apply under any or all of the streams of this program component in a program term; however, the applicant must complete separate applications as each stream is evaluated separately.



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Host municipalities are expected to dedicate sufficient time, support and financial resources to the project, and demonstrate an organizational commitment to the vision and purpose of the Internship Program.

Administrator

The Administrator stream allows for the hosting of an intern for an 18-month term. An Administrator intern is supervised by a senior member of the organization who supports the intern with developing competency in policy development and project management, as well as transferring knowledge about governance, management and operations of municipalities. The supervisor is also expected to support the intern with the coordination of rotations through departments across the organization, assignment of tasks, projects and other work that develops the intern's skills, and provides opportunities for the intern to explore career paths within municipal government.

Finance Officer

The Finance Officer stream allows for the hosting of an intern for an 18-month term. A Finance Officer intern is supervised by a senior finance officer who supports the intern with developing competency in public sector accounting, budgeting, financial analysis, and financial reporting. The supervisor is also expected to support the intern with the coordination of rotations through departments across the organization, assignment of tasks, projects and other work that develops the intern's skills, and provides opportunities for the intern to explore career paths within municipal government. Host municipalities are expected to support their intern in pursuing their Chartered Professional Accountant designation should the intern wish to do so.

Land-Use Planner

The Land-Use Planner stream allows for the hosting of an intern for an 18-month term. Host organizations must undertake the majority of land-use planning activities in-house. A Land-Use Planner intern is supervised by a senior planner (on-staff) who supports the intern in their work in developing competency in the development and maintenance of statutory and non-statutory plans, development processes and project management. The supervisor is also expected to support the intern with the coordination of rotations through departments across the organization, assignment of tasks, projects and other work that develops the intern's skills, and provides opportunities for the intern to explore career paths within municipal government. Host organizations are expected to support their intern in pursuing their Registered Professional Planner accreditation should the intern wish to do so.

For all streams, host organizations are expected to provide their intern with experience across the key functional areas of municipal operations and management. Municipalities that are not able to offer an intern experience in all of the functional areas are encouraged to partner with another municipality, a regional services commission, or an intermunicipal planning services agency to provide their intern with the relevant experience in that area. The lead, or "managing partner" must be a municipality that meets the eligibility requirements in section 2. This municipality submits the application, receives the grant funding, and is responsible for ensuring the intern Workplan is implemented and submitting grant reporting.

Generally, the partnering municipalities share the intern's time (e.g. two or three months on a rotating basis) or the term may be split into two nine-month blocks. The partners also split the costs associated with hosting an intern. The name of the partnering municipalities and details of how the partnership is to be implemented are required in the Grant Application Form. Program staff can provide recommendations on partnership hosting arrangements.

5. Application Process

An eligible municipality or organization can apply under any or all of the streams of this program component in a program year; however, a separate application is required for each stream.

Each project application submitted to Municipal Affairs will be reviewed to ensure it meets the requirements outlined in these guidelines. Once a project is assessed, a recommendation is forwarded to the Minister of Municipal Affairs. All decisions by the Minister are final. Applicants will be advised in writing of the status of their submission.

Applications are due by October 1, 2023 and are evaluated after the deadline. Host organizations are selected and funding is awarded based on information provided in the application form up to the maximum number of internship positions available in the program year.



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6. Grant Amounts

Grant funding of \$60,000 per host municipality is provided, and allocated as follows:

Compensation	Host municipalities are recommended to pay their intern in the range of \$48,000 to \$58,000 in salary per year (\$70,500 to \$85,500 for 18 months).
\$53,000	<p>The grant will provide \$53,000 to each host municipality to cover some of the intern's salary, benefits and other payroll deductions.</p> <p>As interns may not qualify for some benefit plans due to their temporary or contract status, the host municipality may consider offering a health spending or wellness account to their intern.</p>
Expenses	Includes: recruitment, relocation, professional development, safety equipment, association membership fees, and electronic equipment. Costs for supervisors to attend in-person Internship workshops can also be allocated to this category.
\$7,000	

7. Payment of Funds

Funding will be paid following legislative approval of the provincial budget and is subject to a Conditional Grant Agreement (CGA) being duly executed.

8. Time Period to Use Grant Funds

Successful applicants can apply grant funds to eligible project expenditures as per project timelines stipulated in the CGA. Interns may start their employment between April 24 – June 5, 2024. Internships are to be completed 18-months from the intern's start date.

9. Reporting Conditions

The grant recipient must submit an SFE (see main guidelines section 13.2). Additionally, supporting documentation is required and includes a Workplan, an Intern Interim Report, a Supervisor Interim Report, an Intern Final Report, and a Supervisor Final Report, as per the CGA.



Request for Decision (RFD)

Schedule 5 – Strategic Initiatives

1. Objective

The Strategic Initiatives (SI) component provides grants for initiatives in which the project outcomes are of ministry or provincial strategic significance and do not align with the other program components.

2. Eligible Entities

The following entities are eligible for grants under the SI component:

- the Edmonton Metropolitan Region Board and the Calgary Metropolitan Region Board;
- municipalities (cities, towns, villages, summer villages, municipal districts, specialized municipalities, improvement districts, and Special Areas);
- Metis Settlements;
- Townsite of Redwood Meadows Administration Society; and
- municipal professional administrative organizations.

3. Eligible Projects

Eligible projects include:

- support for the operations of metropolitan growth management boards;
- support for training and development for municipal professional administrative organization members and staff; and
- projects of provincial strategic significance that are deemed a ministry priority.

4. Application Process

Contact a Grant Advisor to discuss any proposed SI projects. Grant Advisors can be reached at 780-422-7125 (toll-free in Alberta by first dialing 310-0000) or acp.grants@gov.ab.ca.

5. Grant Amounts

The maximum amount of funding available under the SI component is a ministry determination.

6. Component Conditions

All projects funded through the SI component will need to demonstrate the strategic significance of their project and how it aligns with ministry or provincial priorities.

The Minister may modify any program criteria such as eligibility and application requirements to respond to Government of Alberta and Municipal Affairs' priorities.

7. Payment of Funds

Funding will be paid following legislative approval of the provincial budget and is subject to a Conditional Grant Agreement (CGA) being duly executed.



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8. Time Period to Use Grant Funds

Successful applicants can apply grant funds towards approved projects effective April 1 of the program year unless otherwise stipulated in the CGA. Applicants determine the appropriate project completion date to be specified in the CGA and should ensure that the project completion date allows sufficient time for all reporting activities to be completed. If the funds will not be expended by the agreed to project completion date, a time extension request should be submitted (see main guidelines section 9.2). Any grant funds unexpended upon completion or termination of the project shall be returned to the Government of Alberta.

9. Reporting Conditions

The grant recipient must submit an SFE (see main guidelines section 13.2), and may be asked to provide additional reporting on the outcome of the grant.



Request for Decision (RFD)

Meeting Date: Wednesday, August 23, 2023

Agenda Item: #7.5

Topic: County-Owned Lands Public Land Sale Tender

Presented By: Planning & Development Services

Recommendation(s):

That Smoky Lake County Council advertise, on in the Redwater Review, on the County's social media platforms and on the County's website, a Public Land Sale Tender, with a closing date and time of Friday, September 29, 2023, at 4:00:00 p.m. Mountain Time, for the following lands:

NW 2-59-12-W4M (13.57 ACRES)

NE 29-59-12-W4M (2.02 ACRES)

SW 21-60-13-W4M (1.0 ACRES)

NE 23-60-13-W4M (136.30 ACRES)

SW 34-61-13-W4M (127.60 ACRES)

NE 32-59-14-W4M (160.0 ACRES)

SE 9-58-15-W4M (22.04 ACRES)

SW 35-59-15-W4M (0.5 ACRES)

PLAN 8120163, LOT 1 (20.16 ACRES)

PLAN 3329ET (1.0 ACRES)

PLAN 1955CL, BLOCK 1, LOT 3, (3,900 SQUARE FEET)

PLAN 1955CL, BLOCK 1, LOT 18, (6,222 SQUARE FEET)

PLAN 1039CL, BLOCK 4, LOTS 12-14 (13,637 SQUARE FEET)

PLAN 1039CL, BLOCK 4, LOTS, 15 & 16 (12,803 SQUARE FEET)

PLAN 716CL, BLOCK 1, LOT 9 (3,900 SQUARE FEET)

PLAN 716CL, BLOCK 2, LOT 1 (3,900 SQUARE FEET)

PLAN 0425044, BLOCK H, LOT 10A (12,800 SQUARE FEET)

PLAN 0425044, BLOCK H, LOT 11A (10,000 SQUARE FEET)

Background:

Smoky Lake County Policy No. 61-10: Disposition of County Owned Property requires that a list of County-owned lands be forwarded to Council annually by the Planning and Development Department.

At the March 16, 2023 County Council meeting, this list was forwarded to Council by the Planning and Development Department for discussion. Subsequently, a Committee of the Whole meeting was held on April 6, 2023, where the list of County-owned lands was reviewed and direction was given to prepare with proceeding to sell certain properties on the list. The attached Public Land Sale Tender reflects this discussion which removed some lands from the list.



Request for Decision (RFD)

Benefits: The County can dispose of surplus lands, thereby generating revenue from the sale of lands and increasing opportunities for development of said lands.

Disadvantages: The County would relinquish land that it could use for its own purposes in the future.

Alternatives: Amend the Tender to add or remove parcels from the Tender or to provide opportunities for interested parties to lease said lands rather than purchase them outright.

Financial Implications: Costs of advertising the Tender will be approximately \$1,500.00.

Legislation: N/A

Intergovernmental: N/A

Strategic Alignment: Proactivity in Development

Enclosure(s):

1. Attachment #1 – Public Land Sale Tender

Signature of the CAO: _____



Request for Decision (RFD)

Enclosure #1



Request for Decision (RFD)



Smoky Lake County Public Land Sale Tender

-
- NW 2-59-12-W4M (13.57 ACRES)
 - NE 29-59-12-W4M (2.02 ACRES)
 - SW 21-60-13-W4M (1.0 ACRES)
 - NE 23-60-13-W4M (136.30 ACRES)
 - SW 34-61-13-W4M (127.60 ACRES)
 - NE 32-59-14-W4M (160.0 ACRES)
 - SE 9-58-15-W4M (22.04 ACRES)
 - SW 35-59-15-W4M (0.5 ACRES)
 - PLAN 8120163, LOT 1 (20.16 ACRES)
 - PLAN 3329ET (1.0 ACRES)
 - PLAN 1955CL, BLOCK 1, LOT 3, (3,900 SQUARE FEET)
 - PLAN 1955CL, BLOCK 1, LOT 18, (6,222 SQUARE FEET)
 - PLAN 1039CL, BLOCK 4, LOTS 12-14 (13,637 SQUARE FEET)
 - PLAN 1039CL, BLOCK 4, LOTS, 15 & 16 (12,803 SQUARE FEET)
 - PLAN 716CL, BLOCK 1, LOT 9 (3,900 SQUARE FEET)
 - PLAN 716CL, BLOCK 2, LOT 1 (3,900 SQUARE FEET)
 - PLAN 0425044, BLOCK H, LOT 10A (12,800 SQUARE FEET)
 - PLAN 0425044, BLOCK H, LOT 11A (10,000 SQUARE FEET)

Smoky Lake County

BOX 310 |
4612 McDougall Drive |
Smoky Lake, Alberta |
TOA 3C0 |

CLOSING DATE

FRIDAY, SEPTEMBER 29, 2023
2:00:00 p.m. Mountain Time



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

GENERAL INFORMATION TO APPLICANTS

SMOKY LAKE COUNTY (the County) is offering the following surplus County-owned lands (the Lands) for sale by Public Tender:

LEGAL DESCRIPTION	SIZE OF PARCEL	ZONING
PT. NW 2-59-12-W4M	13.57 ACRES	AGRICULTURE (AG)
NE 29-59-12-W4M	2.02 ACRES	AGRICULTURE (AG)
SW 21-60-13-W4M	1.0 ACRE	AGRICULTURE (AG)
NE 23-60-13-W4M	136.30 ACRES	AGRICULTURE (AG)
SW 34-61-13-W4M	127.60 ACRES	AGRICULTURE (AG)
NE 32-59-14-W4M	160.0 ACRES	AGRICULTURE (AG)
SE 9-58-15-W4M	22.04 ACRES	AGRICULTURE (AG)
SW 35-59-15-W4M	0.5 ACRES	HAMLET GENERAL (HG)
PLAN 8120163 LOT 1	20.16 ACRES	AGRICULTURE (AG)
PLAN 3329ET	1.0 ACRES	AGRICULTURE (AG)
PLAN 1955CL BLOCK 1 LOT 3	3,900 SQUARE FEET	HAMLET GENERAL (HG)
PLAN 1955CL BLOCK 1 LOT 18	6,222 SQUARE FEET	HAMLET GENERAL (HG)
PLAN 1039CL BLOCK 4 LOTS 12-14	13,637 SQUARE FEET	HAMLET GENERAL (HG)
PLAN 1039CL BLOCK 4 LOTS 15 & 16	12,803 SQUARE FEET	HAMLET GENERAL (HG)
PLAN 716CL BLOCK 1 LOT 9	3,900 SQUARE FEET	HAMLET GENERAL (HG)
PLAN 716CL BLOCK 2 LOT 1	3,900 SQUARE FEET	HAMLET GENERAL (HG)
PLAN 0425044, BLOCK H, LOT 10A	12,800 SQUARE FEET	HAMLET GENERAL (HG)
PLAN 0425044, BLOCK H, LOT 11A	10,000 SQUARE FEET	HAMLET GENERAL (HG)



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

Definitions

Applicants: Means all persons, partnerships or corporations who respond to this Public Land Sale Tender and includes their heirs, successors and permitted assigns.

County: Means Smoky Lake County.

Tender: Means a tender received from an Applicant, received prior to the deadline date and which meets the requirements of this Public Land Sale Tender.

Lands: Means the County-owned lands that are the subject of this Public Land Sale Tender.

May: Used in this Public Land Sale Tender denotes permissive.

Must/Shall/Will: Used in this Public Land Sale Tender denotes imperative.

Public Land Sale Tender: means this document and any addenda issued pursuant to this document.

Closing Date and Time

Only those Tenders received on or before the deadline date and time advertised for the submission of Tenders will be considered by the County. Tenders received after the deadline will not be considered. The County will assume no responsibility for Tenders that do not arrive at the County office by the specified closing date and time. Late Tenders will be returned to the Applicant upon receipt by the County.

Rejection and Disqualification of Tender

The County reserves the right to reject or disqualify any or all Tenders received. Should the County decide that it is in the best interests of the County to retain ownership of any or all of the Lands, the Applicant(s) shall have no claim against the County.

The County will reject or disqualify Tenders as non-compliant for the following reasons, unless otherwise specified in this Public Land Sale Tender:

- Failure to submit the required Tender and support documents in accordance with the closing date and time indicated on the cover page of this Public Land Sale Tender or any subsequent addenda;
- Failure to complete, sign and return the Tender Submission form.



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

- Failure to comply with any of the mandatory requirements of this Public Land Sale Tender or those mandatory requirements of an subsequent addenda, or any other condition that the County considers appropriate.

Tender Submission

Applicants must submit two (2) printed copies of your Tender in a sealed envelope, addressed to the following, delivered or post-marked no later than **Friday, September 29, 2023 at 2:00:00 p.m. Mountain Time**:

Smoky Lake County
 Planning and Development Department
 Box 310
 4612 McDougall Drive
 Smoky Lake, Alberta
 T0A 3C0

ATTN: Jordan Ruegg, Planning and Development Manager

All Tenders must include the attached Submission Form and are to be clearly marked “Public Land Sale Tender – TENDER # 01-23”.

Questions/Inquiries

Questions or inquiries relating to this Public Land Sale Tender shall be directed to:

Jordan Ruegg
 Planning and Development Manager
 Phone: 780-656-3730 Cell: 780-650-5207
 Toll Free: 1-888-656-3730 Fax: 780-656-3768
 Email: jruegg@smokylakecounty.ab.ca

Inquiries must not be directed to any other County employee(s) or elected official(s). Directing inquiries other than to those designated may result in your Tender being rejected or disqualified by the county. The deadline for questions or inquiries is **Friday, September 22, 2023 at 4:00:00 p.m., Mountain Time**.



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #1 INFORMATION

Property #1:

- Legal Description: PT. NW 2-59-12-W4M
- Frontage: Approximately 100m along Range Road 122
- Shape: Rectangular
- Total Land Area: Approximately 13.57 acres (5.49 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 41,320.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0022 081 559
Title: 992 266 545
Short Legal: 4;12;59;2;NW

Legal Description:

MERIDIAN 4 RANGE 12 TOWNSHIP 59 SECTION 2
 ALL THAT PORTION OF THE NORTH WEST QUARTER
 LYING TO THE NORTH OF THE NORTHERLY LIMIT OF
 CACHE LAKE INDIAN RESERVE NO. 125-A AS SHOWN
 ON A PLAN OF SURVEY OF THE SAID TOWNSHIP
 SIGNED AT OTTAWA ON THE 29TH DAY OF JULY
 A.D. 1918, CONTAINING 5.75 HECTARES (14.20 ACRES) MORE OR LESS.

EXCEPTING THEREOUT: 0.255 HECTARES (0.63 ACRES) MORE OR LESS FOR ROAD AS SHOWN
 ON ROAD PLAN 469MC

EXCEPTING THEREOUT ALL MINES AND MINERALS

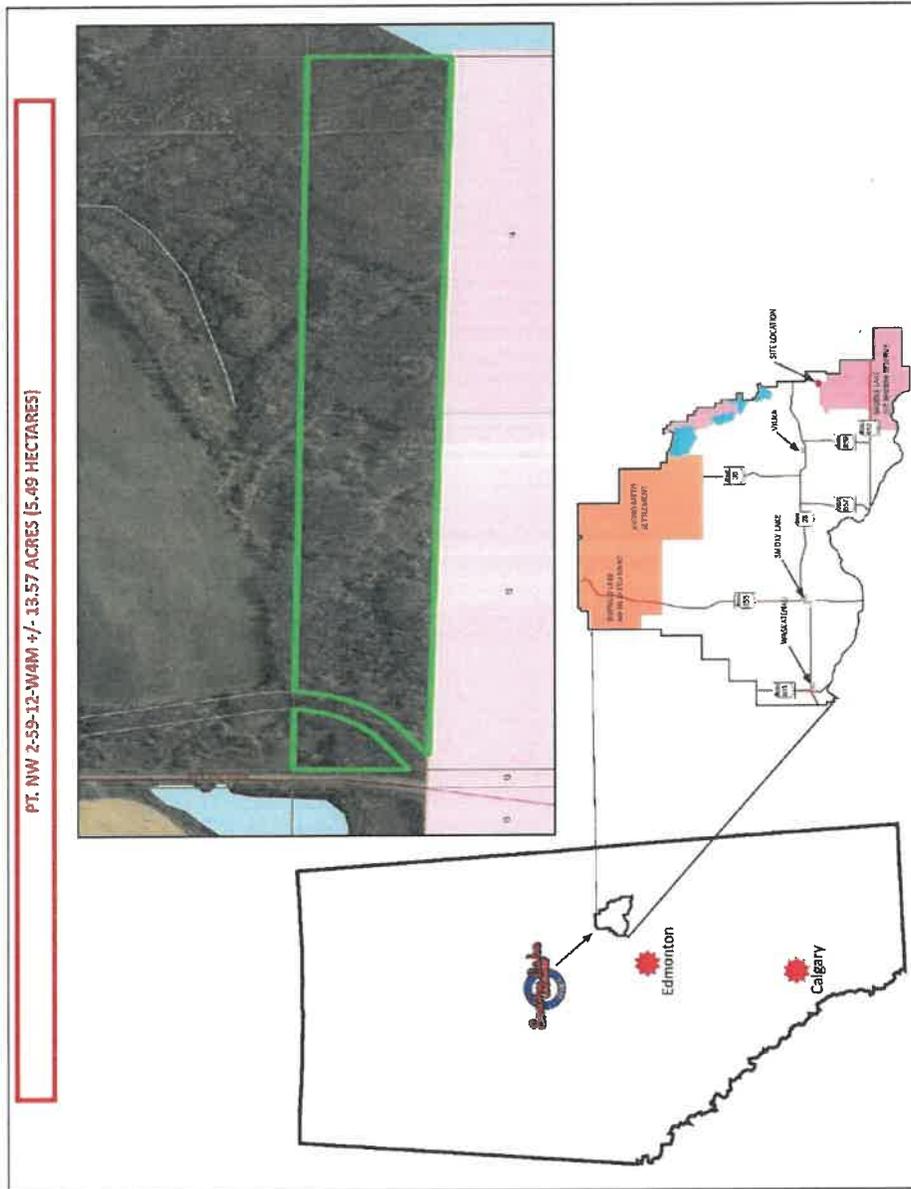


Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

Property #1: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #2 INFORMATION

Property #2:

- Legal Description: PT. NE 29-59-12-W4M
- Frontage: Approximately 10m along Range Road 124
- Shape: Panhandle
- Total Land Area: Approximately 2.02 acres (0.82 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 13,870.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0020 451 332
Title: 198Z130
Short Legal: 1532HW;OT

Legal Description:

PLAN 1532HW
MERIDIAN 4 RANGE 12 TOWNSHIP 59 SECTION 29
QUARTER NORTH EAST
ALL THAT PORTION AS SHOWN ON A PLAN OF SURVEY
OF THE SAID TOWNSHIP SIGNED AT OTTAWA ON THE
29TH DAY OF JULY A.D. 1918, CONTAINING 2.02
ACRES MORE OR LESS, AS SHOWN OUTLINED IN RED ON SAID PLAN

EXCEPTING THEREOUT ALL MINES AND MINERALS

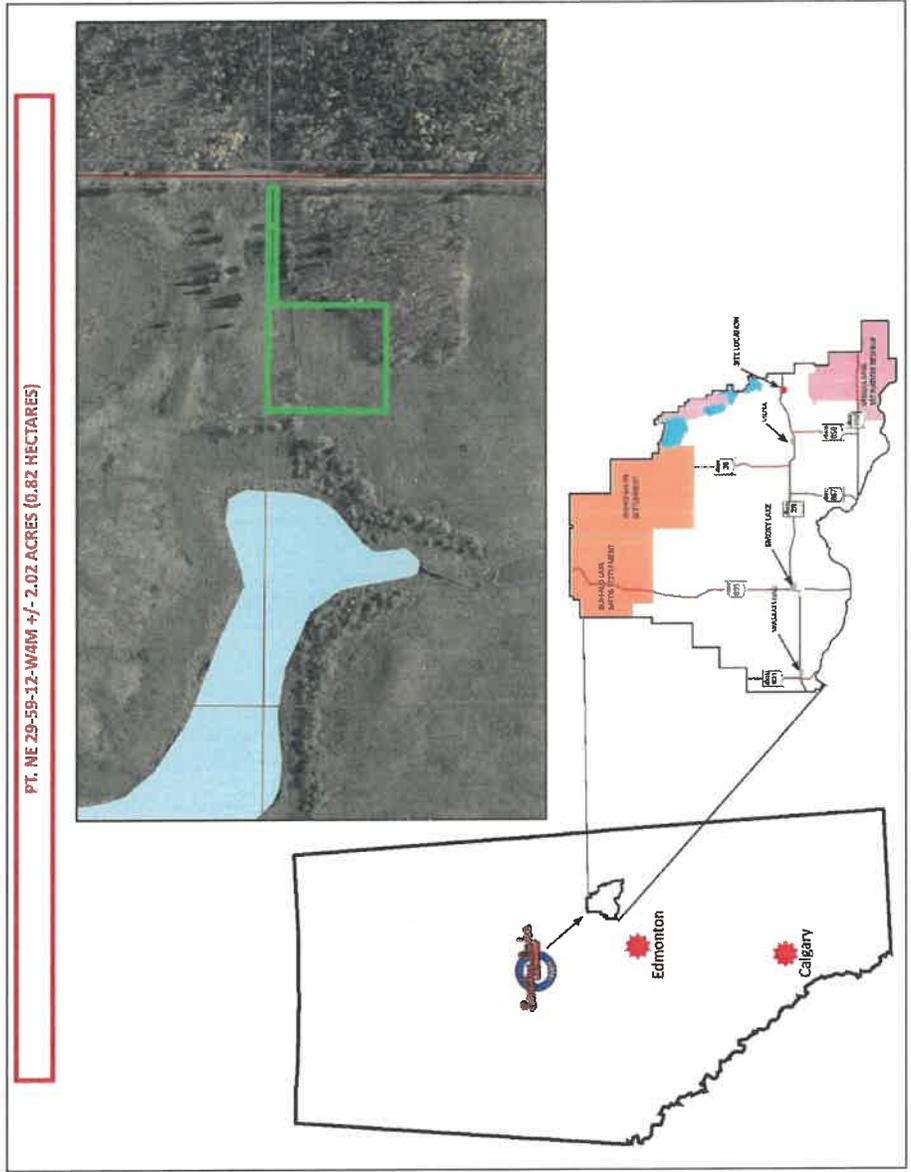


Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

Property #2: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #3 INFORMATION

Property #3:

- Legal Description: PT. SW 21-60-13-W4M
- Frontage: Approximately 35m along Range Road 134
- Shape: Rectangular
- Total Land Area: Approximately 1.0 acres (0.40 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 10,950.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0023 569 180
Title: 42H227A
Short Legal: 4;13;60;21;SW

Legal Description:

MERIDIAN 4 RANGE 13 TOWNSHIP 60 SECTION 21
ALL THAT PORTION OF THE SOUTH WEST QUARTER DESCRIBED AS FOLLOWS:
COMMENCING AT THE SOUTH WEST CORNER OF THE SAID QUARTER SECTION, THENCE
NORTHERLY AND ALONG THE WEST BOUNDARY THEREOF, A DISTANCE OF 105.6 FEET, THENCE
EASTERLY AND PARALLEL WITH THE SOUTH BOUNDARY OF THE SAID QUARTER SECTION A
DISTANCE OF 412.5 FEET, THENCE SOUTHERLY AND PARALLEL WITH THE SAID WEST
BOUNDARY A DISTANCE OF 105.6 FEET, TO A POINT ON THE SAID SOUTH BOUNDARY, THENCE
WESTERLY AND ALONG THE SAID SOUTH BOUNDARY A DISTANCE OF 412.5 FEET TO THE POINT
OF COMMENCEMENT CONTAINING .809 OF A HECTARE (1 ACRE) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

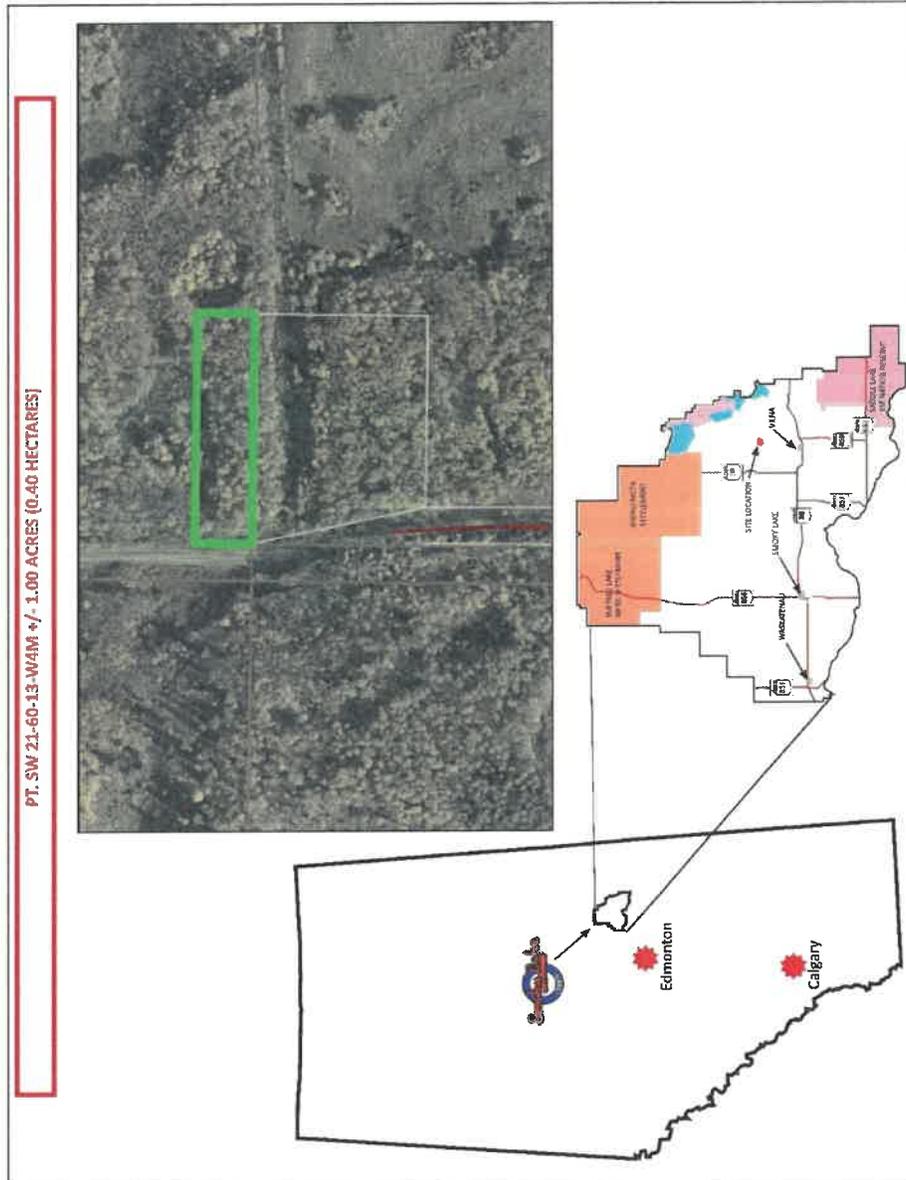


Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

Property #3: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #4 INFORMATION

Property #4:

- Legal Description: NE 23-60-13-W4M
- Frontage: Approximately 150m along Range Road 131
- Shape: Irregular
- Total Land Area: Approximately 136.30 acres (55.15 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 340,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

**LINC #: 0023 569 198
Title: 113088
Short Legal: 4;13;60;23;NE**

Legal Description:

MERIDIAN 4 RANGE 13 TOWNSHIP 60 SECTION 23
THE WHOLE OF LEGAL SUBDIVISIONS 10 AND 15 AND ALL
THOSE PORTIONS OF LEGAL SUBDIVISIONS 9 AND 16
NOT COVERED BY ANY OF THE WATERS OF LAKE NO. 3 AS
SHOWN ON A PLAN OF SURVEY OF THE SAID TOWNSHIP DATED
ON THE 11TH DAY OF MARCH A.D. 1926
CONTAINING 55.121 HECTARES (136.30 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS AND THE RIGHT TO WORK THE SAME

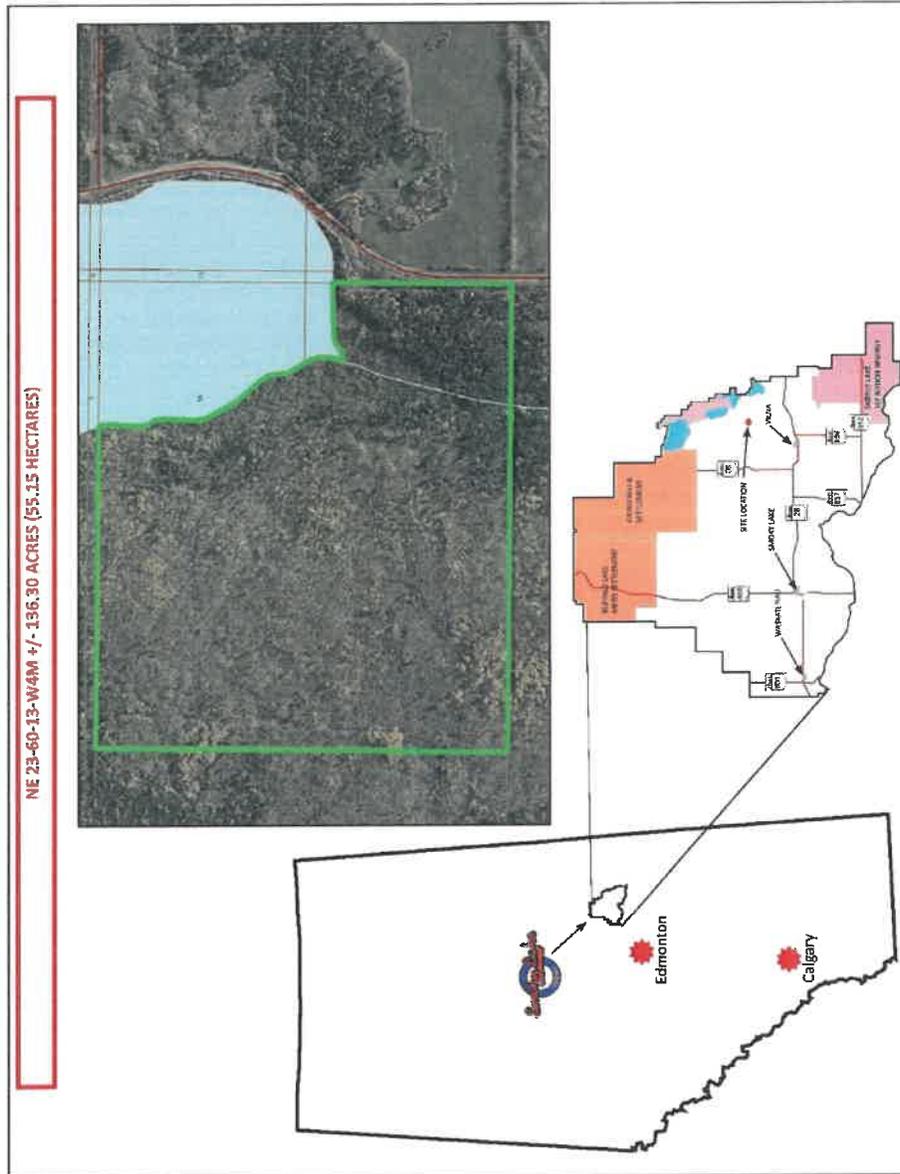


Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

Property #4: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #5 INFORMATION

Property #5:

- Legal Description: SW 34-61-13-W4M
- Frontage: Approximately 800m along Range Road 133 & 800m along Township Road 615
- Shape: Irregular
- Total Land Area: Approximately 127.60 acres (51.63 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 317,500.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0023 039 175
Title: 720139
Short Legal: 4;13;61;34;;3,4,5,6

Legal Description:

MERIDIAN 4 RANGE 13 TOWNSHIP 61 SECTION 34
THE WHOLE OF LEGAL SUBDIVISIONS 3 AND 4 AND ALL THOSE PORTIONS OF LEGAL SUBDIVISIONS 5 AND 6 NOT COVERED BY THE WATERS OF WAYETENAW LAKE, AS SHOWN ON A PLAN OF SURVEY OF THE SAID TOWNSHIP SIGNED AT OTTAWA ON THE 27TH DAY OF SEPTEMBER A.D. 1919, CONTAINING 51.6 HECTARES (127.60 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #6 INFORMATION

Property #6:

- Legal Description: NE 32-59-14-W4M
- Frontage: Approximately 800m along Range Road 144 & 800m along Township Road 600
- Shape: Square
- Total Land Area: Approximately 160.00 acres (64.70 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 400,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0022 081 559
Title: 992 266 545
Short Legal: 4;12;59;2;NW

Legal Description:

MERIDIAN 4 RANGE 14 TOWNSHIP 59 SECTION 32
QUARTER NORTH EAST

EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 64.7 HECTARES (160 ACRES) MORE OR LESS



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #7 INFORMATION

Property #7:

- Legal Description: PT. SE 9-58-15-W4M
- Frontage: Approximately 280m along Township Road 581A
- Shape: Square
- Total Land Area: Approximately 20.04 acres (8.10 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 50,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0038 921 664
Title: 212 175 589 +1
Short Legal: 4;15;58;9;SE

Legal Description:

MERIDIAN 4 RANGE 15 TOWNSHIP 58 SECTION 9 ALL THAT PORTION OF THE SOUTH EAST QUARTER DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE WEST BOUNDARY OF THE SAID QUARTER SECTION WITH A LINE DRAWN PARALLEL TO THE NORTH BOUNDARY OF THE SAID QUARTER SECTION AND 33 FEET PERPENDICULARLY DISTANT SOUTHERLY THEREFROM, THENCE SOUTHERLY ALONG THE SAID WEST BOUNDARY 990 FEET, THENCE EASTERLY AND PARALLEL TO THE SAID NORTH BOUNDARY 912 FEET, THENCE NORTHERLY AND PARALLEL TO THE SAID WEST BOUNDARY 957 FEET, THENCE EASTERLY AND PARALLEL TO THE SAID NORTH BOUNDARY TO A POINT ON THE EAST BOUNDARY OF THE SAID QUARTER SECTION, THENCE NORTHERLY ALONG THE SAID EAST BOUNDARY TO INTERSECTION WITH THE SAID LINE DRAWN PARALLEL TO THE SAID NORTH BOUNDARY AND 33 FEET PERPENDICULARLY DISTANT SOUTHERLY THEREFROM, THENCE WESTERLY ALONG THE SAID PARALLEL LINE TO THE POINT OF COMMENCEMENT.

THE LAND HEREBY DESCRIBED CONTAINING 8.92 HECTARES (22.04 ACRES) MORE OR LESS.

EXCEPTING THEREOUT:

		HECTARES (ACRES) MORE OR LESS
A) PLAN 2121870 SUBDIVISION	0.81	2.0 (ROAD ONLY)

EXCEPTING THEREOUT ALL MINES AND MINERALS

Property #7: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #8 INFORMATION

Property #8:

- Legal Description: NE 32-59-14-W4M
- Frontage: None
- Shape: Rectangular
- Total Land Area: Approximately 0.5 acres (0.20 hectares)
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 1,500.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

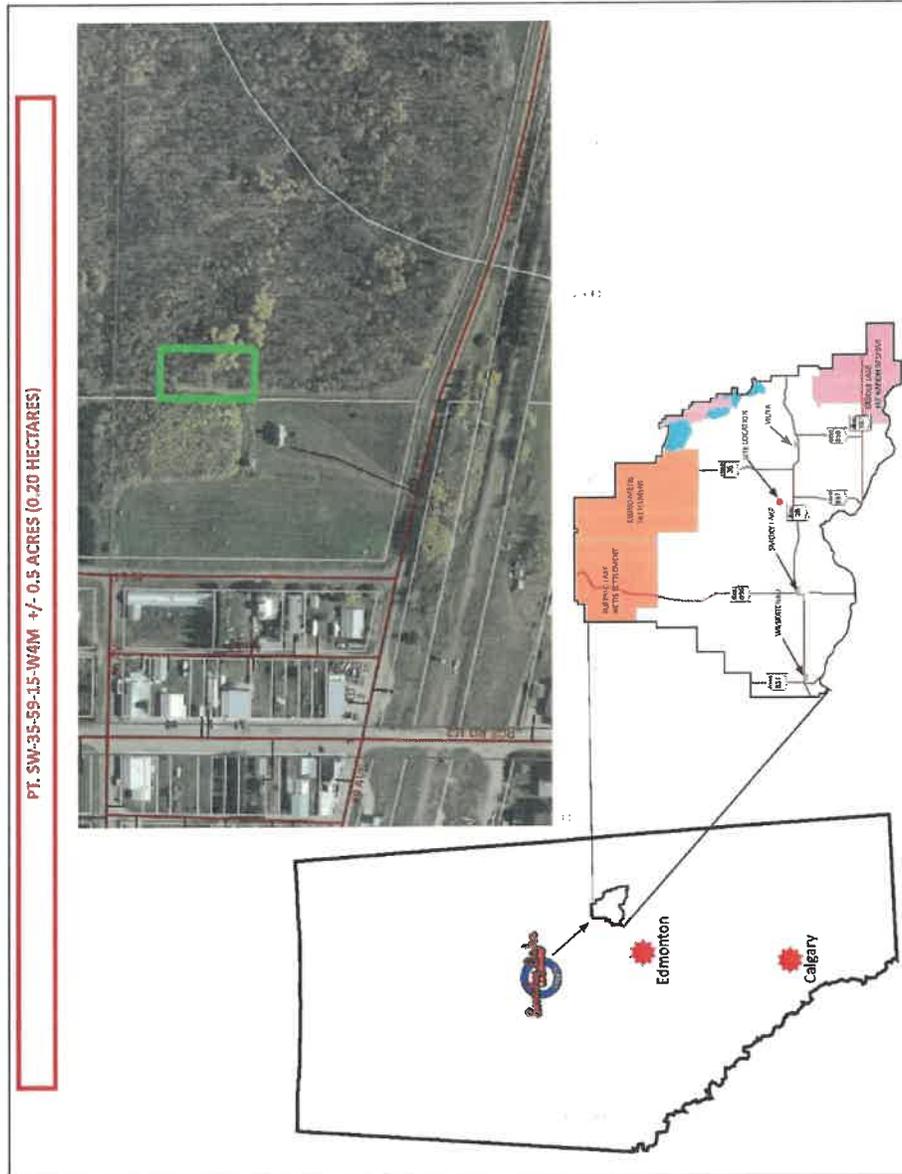
The Lands are legally described as follows:

LINC #: 0022 081 559
Title: 992 266 545
Short Legal: 4;12;59;2;NW

Legal Description:

MERIDIAN 4 RANGE 15 TOWNSHIP 35 SECTION 35 ALL THAT PORTION OF THE SOUTH WEST QUARTER SECTION 35 DESCRIBED AS FOLLOWS:
COMMENCING AT A POINT ON THE EASTERN BOUNDARY OF THE TOWNSITE OF BELLIS, AS SHOWN ON SUBDIVISION PLAN 1039CL 100 FEET SOUTH OF THE NORTHERN BOUNDARY OF THE SAID QUARTER SECTION, THENCE EASTERLY PARALLEL TO THE SAID NORTHERN BOUNDARY OF THE SAID QUARTER SECTION 105 FEET, THENCE SOUTHERLY AND PARALLEL TO THE SAID EASTERN BOUNDARY OF THE SAID TOWNSITE 210 FEET, THENCE WESTERLY AND PARALLEL TO THE SAID NORTHERN BOUNDARY OF THE SAID QUARTER SECTION 105 FEET MORE OR LESS TO THE SAID EASTERN BOUNDARY OF THE SAID TOWNSITE, THENCE NORTHERLY ALONG THE SAID EASTERN BOUNDARY OF THE SAID TOWNSITE 210 FEET MORE OR LESS TO THE POINT OF COMMENCEMENT, CONTAINING 0.50 OF AN ACRE MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS

Property #8: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #9 INFORMATION

Property #9:

- Legal Description: PLAN 8120163, LOT 1
- Frontage: Approximately 355m along Township Road 595A
- Shape: Triangular
- Total Land Area: Approximately 20.0 acres (8.09 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 75,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0011 980 737
Title: 812 015 923
Short Legal: 8120163;;1

Legal Description:

PLAN 8120163
LOT 1

EXCEPTING THEREOUT ALL MINES AND MINERALS
AREA: 8.16 HECTARES (20.16 ACRES) MORE OR LESS



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #10 INFORMATION

Property #10:

- Legal Description: PLAN 3329ET
- Frontage: Approximately 5m along Range Road 183
- Shape: Panhandle
- Total Land Area: Approximately 1.0 acres (0.405 hectares)
- Zoning: Agriculture (AG) District
- Reserve Bid: \$ 5,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0019 197 094
Title: 822 053 769 A
Short Legal: 3329ET;OT

Legal Description:

ROAD PLAN 3329ET
NUISANCE GROUND AND ACCESS ROAD

CONTAINING 0.405 HECTARES (1 ACRE)
MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

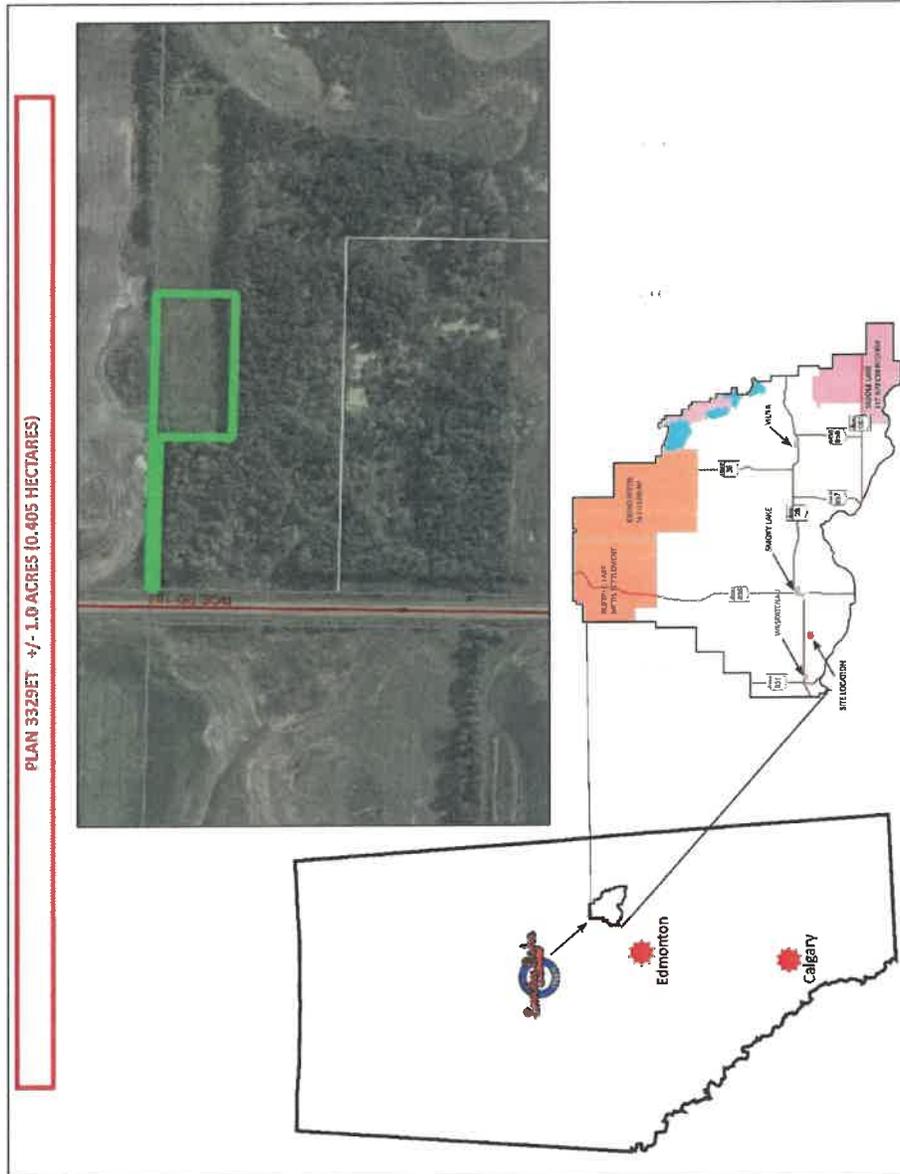


Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

Property #10: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #11 INFORMATION

Property #11:

- Legal Description: PLAN 1955CL, BLOCK 1, LOT 3
- Frontage: Approximately 10m along 49th Street in Spedden
- Shape: Rectangular
- Total Land Area: Approximately 3,900 square feet
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 5,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0019 197 094
Title: 822 053 769 A
Short Legal: 3329ET;OT

Legal Description:

PLAN 1955CL
BLOCK 1
LOT 3

EXCEPTING THEREOUT ALL MINES AND MINERALS

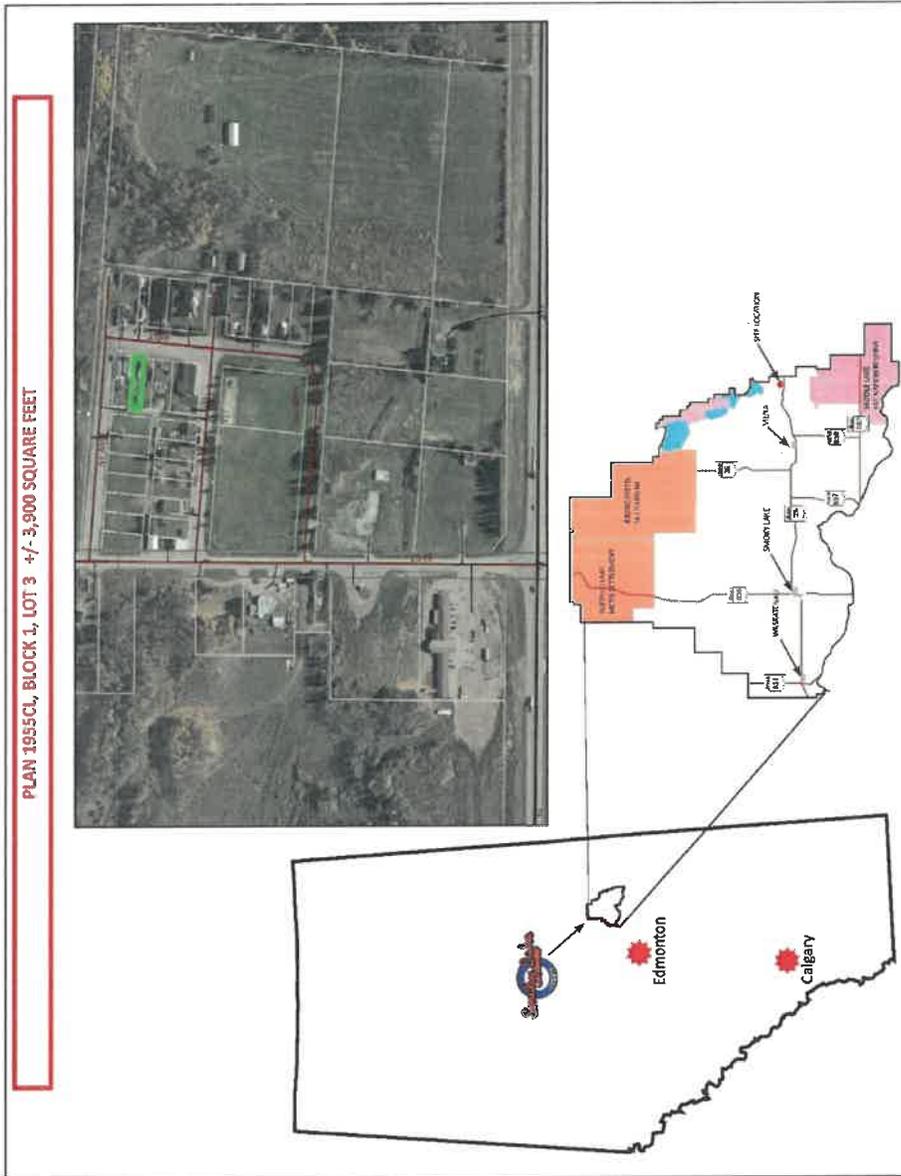


Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

Property #11: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #12 INFORMATION

Property #12:

- Legal Description: PLAN 1955CL BLOCK 1 LOT 18
- Frontage: Approximately 14m along 51st Avenue in Spedden
- Shape: Rectangular
- Total Land Area: Approximately 6,222 square feet
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 8,500.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

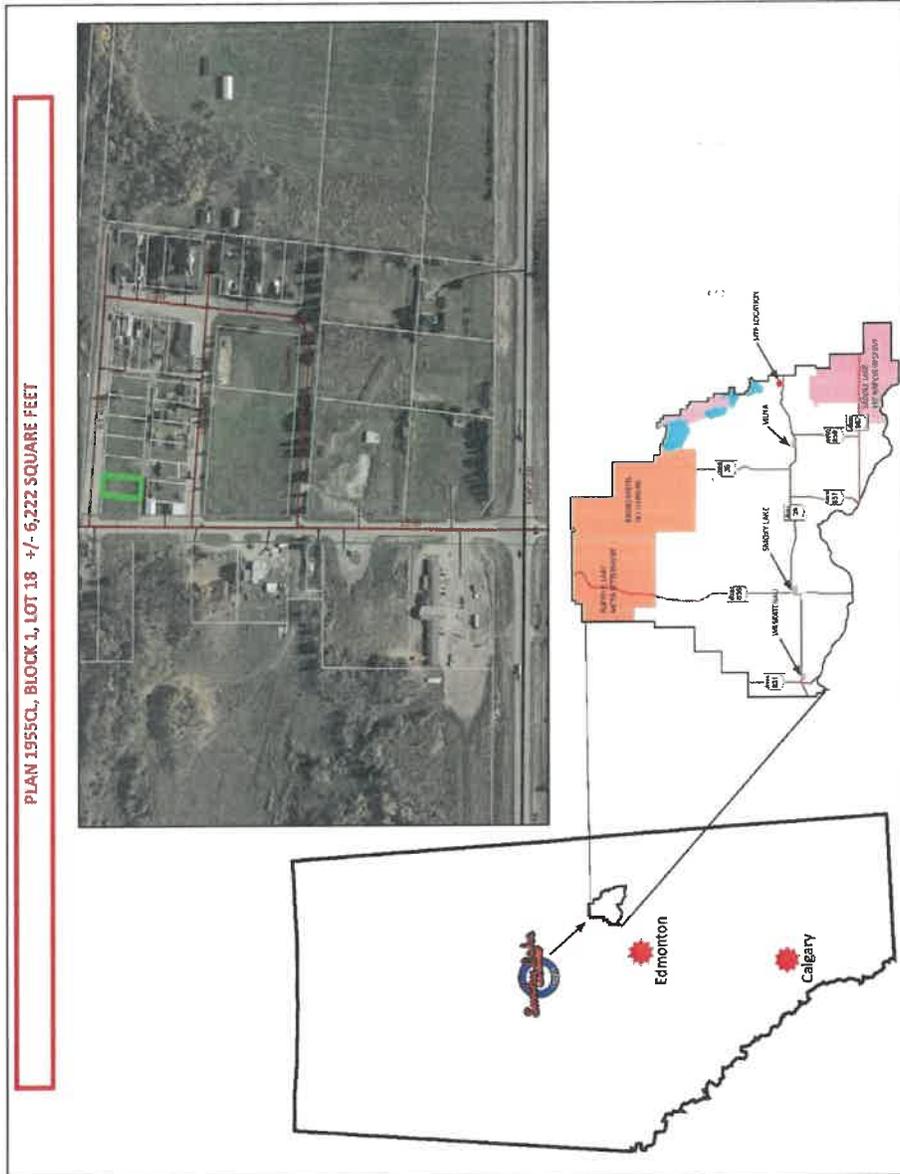
LINC #: 0020 154 811
Title: 072 595 849
Short Legal: 1955CL;1;18

Legal Description:

PLAN 1955CL
BLOCK 1
LOT 18

EXCEPTING THEREOUT ALL MINES AND MINERALS

Property #12: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #13 INFORMATION

Property #13:

- Legal Description: PLAN 1039CL BLOCK 4 LOTS 12-14
- Frontage: Approximately 34m along 50th Street in Bellis
- Shape: Rectangular
- Total Land Area: Approximately 13,637 square feet
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 15,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0017 429 747
Title: 852 130 346 A
Short Legal: 1039CL;4;12-14

Legal Description:

PLAN 1039CL
 BLOCK 4
 LOTS 12 TO 14 INCLUSIVE
 EXCEPTING THEREOUT ALL MINES AND MINERALS

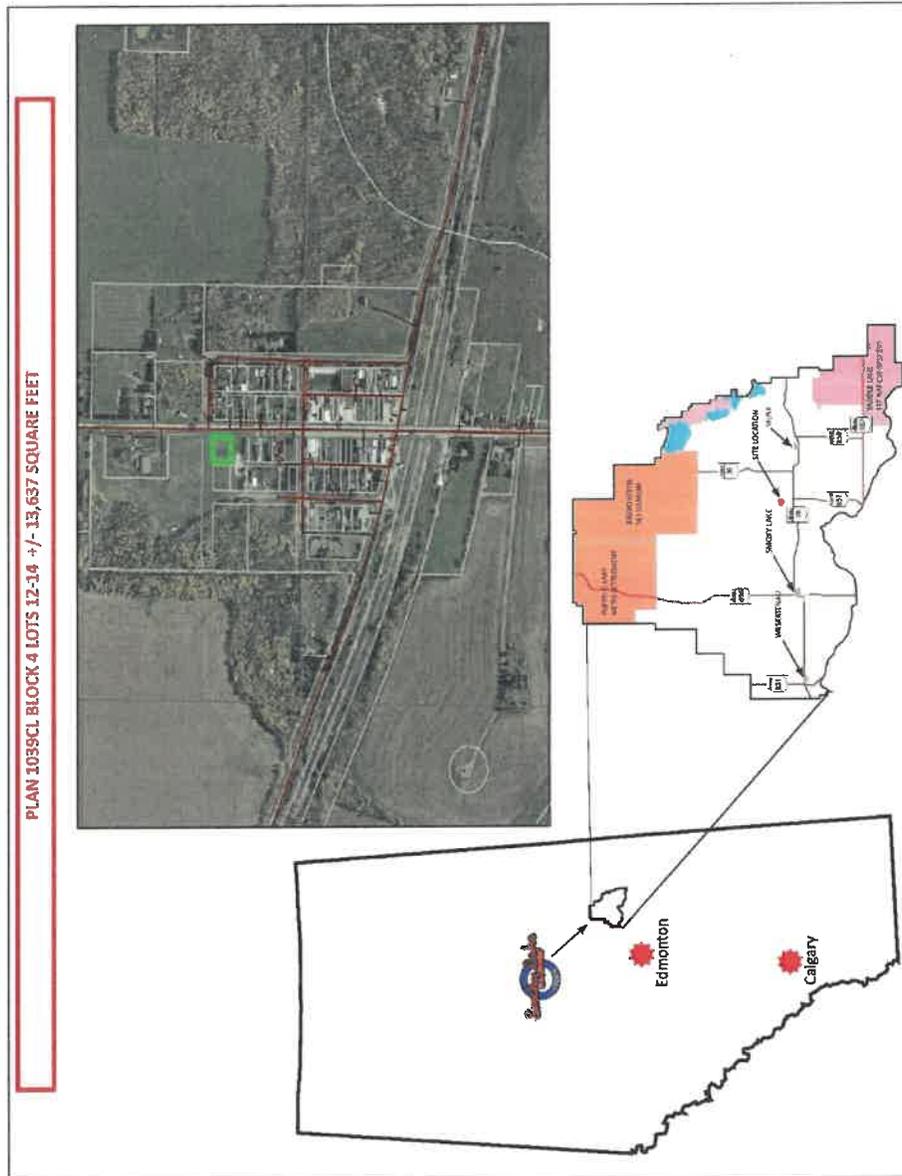


Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

Property #13: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #14 INFORMATION

Property #14:

- Legal Description: PLAN 1039CL BLOCK 4 LOTS 15 & 16
- Frontage: Approximately 38m along 51st Avenue & 34m along 51st Street in Bellis
- Shape: Rectangular
- Total Land Area: Approximately 12,803 square feet
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 15,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0017 429 796
Title: 852 130 346 B
Short Legal: 1039CL;4;15,16

Legal Description:

PLAN 1039CL
BLOCK 4
LOTS 15 AND 16

EXCEPTING THEREOUT ALL MINES AND MINERALS



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #15 INFORMATION

Property #15:

- Legal Description: PLAN 716CL BLOCK 1 LOT 9
- Frontage: Approximately 9m along 50th Street in Warspite
- Shape: Rectangular
- Total Land Area: Approximately 3,900 square feet
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 9,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

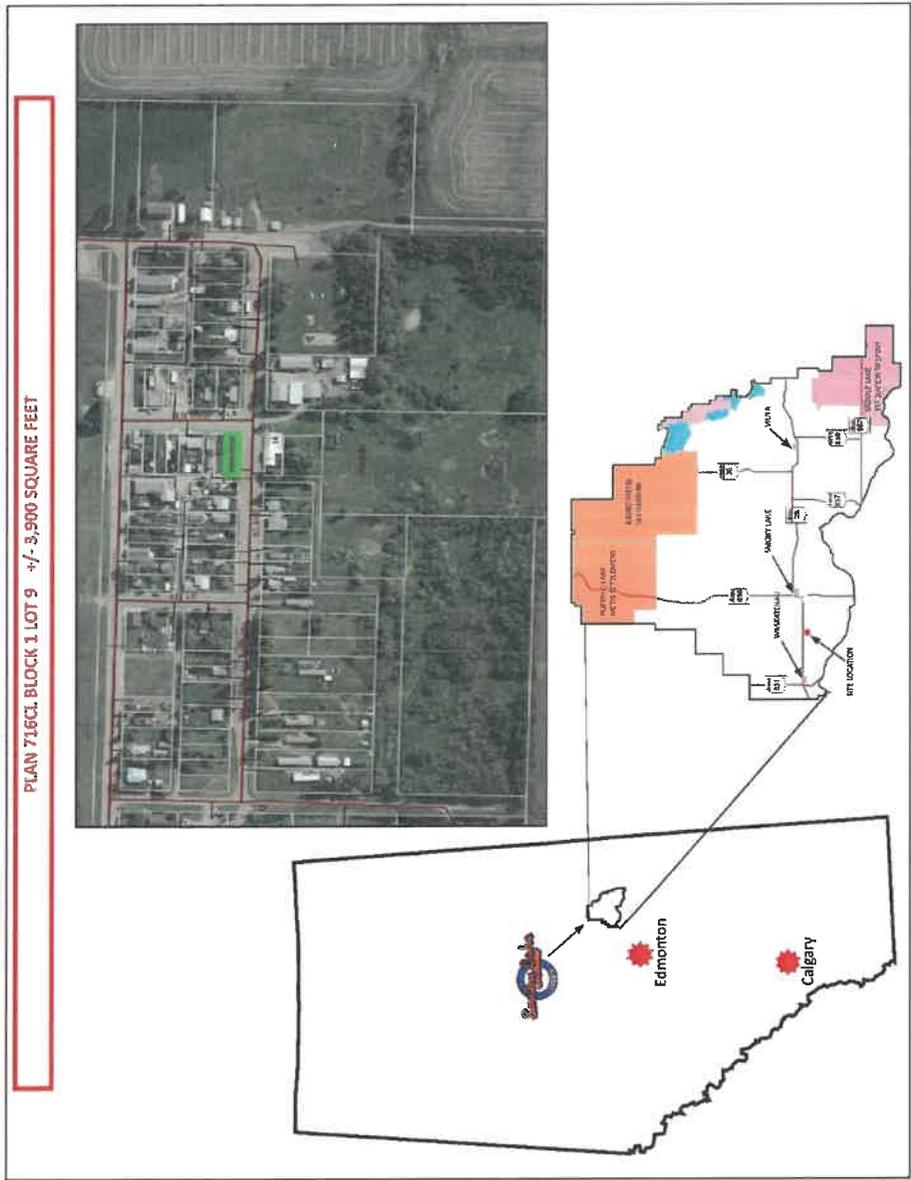
LINC #: 0016 828 428
Title: 162 301 265
Short Legal: 716CL;1;9

Legal Description:

PLAN 716CL
BLOCK 1
LOT 9

EXCEPTING THEREOUT ALL MINES AND MINERALS

Property #15: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #16 INFORMATION

Property #16:

- Legal Description: PLAN 716CL BLOCK 2 LOT 1
- Frontage: Approximately 9m along 50th Street in Warspite
- Shape: Rectangular
- Total Land Area: Approximately 3,900 square feet
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 9,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

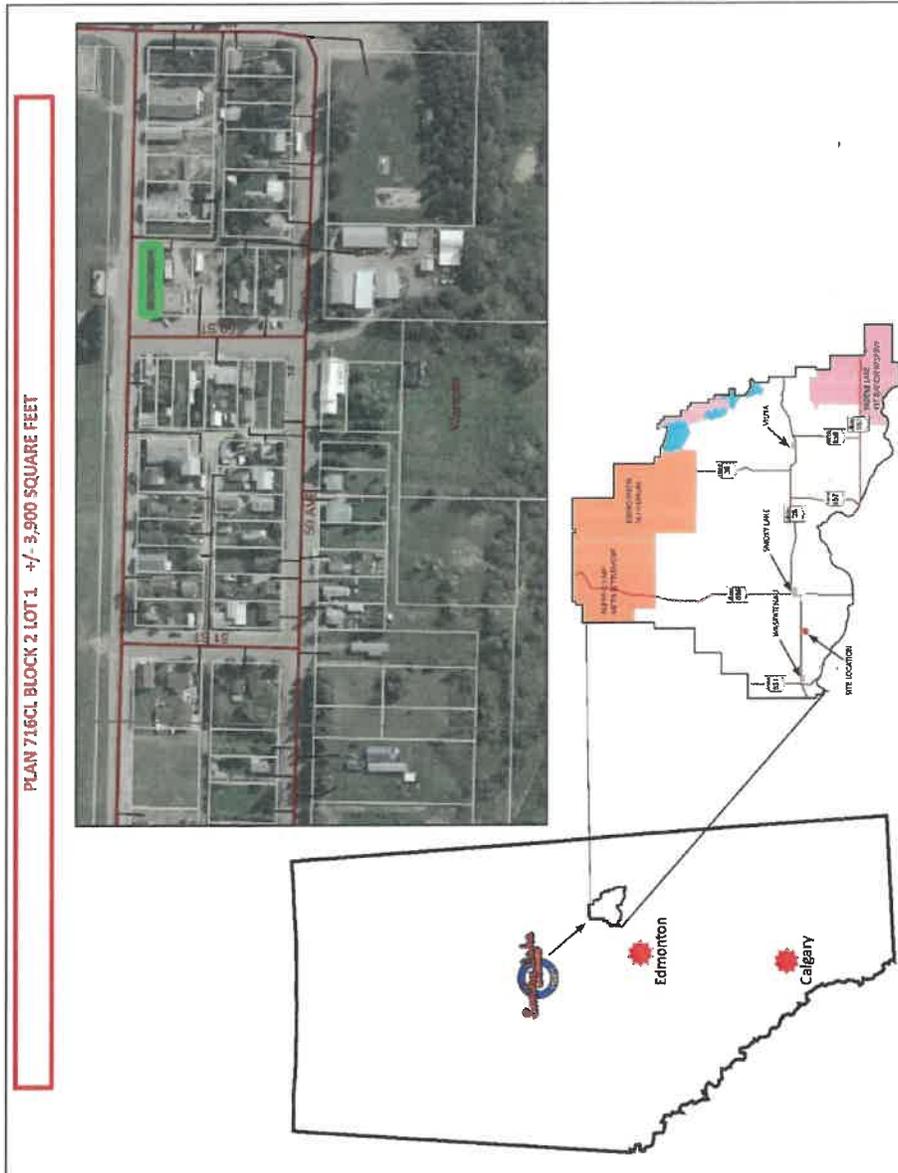
LINC #: 0010 830 594
Title: 032 019 317
Short Legal: 716CL;2;1

Legal Description:

PLAN 716CL
BLOCK 2
LOT 1

EXCEPTING THEREOUT ALL MINES AND MINERALS

Property #16: Site/Location Plan





Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #17 INFORMATION

Property #17:

- Legal Description: PLAN 0425044, BLOCK H, LOT 10A
- Frontage: No physical road access; access to undeveloped road plan
- Shape: Rectangular
- Total Land Area: Approximately 12,800 square feet
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 12,000.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0030 658 397
Title: 042 383 248 +7
Short Legal: 0425044;H;10A

Legal Description:

BLOCK H
LOT 10A

EXCEPTING THEREOUT ALL MINES AND MINERALS



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

PROPERTY #18 INFORMATION

Property #18:

- Legal Description: PLAN 0425044, BLOCK H, LOT 11A
- Frontage: No physical road access; access to undeveloped road plan
- Shape: Rectangular
- Total Land Area: Approximately 10,000 square feet
- Zoning: Hamlet General (HG) District
- Reserve Bid: \$ 10,500.00

NOTE: Smoky Lake County provides no representation or warranty in regards to the presence or absence of any environmental contamination or hazardous substances, soil conditions, accessibility or suitability for development. Any Applicant that submits a Tender does so at his or her own risk. Furthermore, the County accepts no responsibility for damage or contamination of the Lands after this Public Land Sale Tender has been issued.

Legal Description & Land Title:

The Lands are legally described as follows:

LINC #: 0030 658 405

Title: 042 383 248 +8

Short Legal: 0425044;H;11A

Legal Description:

BLOCK H

LOT 11A

EXCEPTING THEREOUT ALL MINES AND MINERALS



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

TENDER SUBMISSION REQUIREMENTS

Applicants are required to submit a Tender which includes the following:

- 1. Completed Tender Submission Form (see attachment)**
- 2. Covering Letter**
 - Company, organization or individual name
 - Description of the organization or individual, including address and contact information
 - Evidence of demonstrated success with similar projects
- 3. Deposit**
 - A 5% deposit made payable to Smoky Lake County
- 4. Additional Information**
 - Any additional information in support of the Tender that the Applicant feels is relevant and deserves consideration by Smoky Lake County



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

CONDITIONS AND GUIDELINES

1. All Tenders must be accompanied by a 5% deposit payable to Smoky Lake County. Deposits will be returned to unsuccessful Applicants. The balance of the purchase price shall be due within thirty (30) days from the date of Council approval of the successful Tender. G.S.T. will apply to all applicable Lands sold. Successful purchasers shall take title of the Lands subject to the conditions and reservations registered on the existing certificate of title.
2. The land is being offered for sale on an “as is, where is” basis and Smoky Lake County makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the developability of the subject Lands for any intended use by the purchaser. No Tender will be accepted where the Applicant attempts to attach conditions precedent to the sale of any parcel. No terms and conditions of sale will be considered other than those specified by Smoky Lake County.
3. Sealed Tenders must be marked “**Public Land Sale Tender – TENDER # 01-23**” and must include the legal land description of the parcel(s) of land which the Applicant wishes to submit a Tender for. Tenders must be received by **Friday, September 29, 2023 at 2:00:00 p.m. Mountain Time**.
4. A Tender opening will be held at 2:05:00 p.m. Mountain Time on Friday, September 29, 2023 at the Smoky Lake County Office, 4612 McDougall Drive, Smoky Lake, AB.
5. A final decision on whether or not to accept a Tender and sell the Lands shall be made by Council at its first available meeting following the Public Land Sale Tender closing date.
6. All successful Applicants shall be responsible for their share of any land transfer fees.
7. Residents and non-residents of Smoky Lake County are eligible to submit Tenders.
8. Smoky Lake County reserves the right to accept or reject any Tenders, whether or not the reserve bid for the Lands has been met, and may choose not to sell any or all of the Lands for any reason.



Request for Decision (RFD)



Smoky Lake County Land Sale Tender – TENDER# 01-23

TENDER SUBMISSION FORM

(This page **must be** completed and submitted as part of your Tender)

Applicant Covenant:

I/We, the undersigned authorized signing officer(s) of the Applicant, hereby declare that no person, firm or corporation other than the one represented by the signature(s) below, has any interest or claim in this submission.

I/We further declare that all statements, schedules and other supporting information provided in this Tender are true, complete and accurate in all respects to the best knowledge and belief of the Applicant.

I/We further declare that this Tender is made without collusion, connection, knowledge or comparison of figures or arrangement with any other company, firm or persons making a Tender and is in all respects fair.

I/We understand that this may result in the rejection of our Tender if this declaration is found to be untrue.

LEGAL NAME OF INDIVIDUAL OR ORGANIZATION/COMPANY

MAILING ADDRESS

CITY

POSTAL CODE

NAME OF CONTACT PERSON

PHONE NUMBER

FAX NUMBER (OPTIONAL)

CELLULAR NUMBER (OPTIONAL)

E-MAIL ADDRESS

SIGNATURE OF AUTHORIZED OFFICIAL

PRINT NAME

DATE



Request for Decision (RFD)

Meeting Date: Wednesday, August 23, 2023

Agenda Item: # 7.6

Topic: Policy No. 61-08: Regional Engineering and Design Standards (REDS)

Presented By: Jordan Ruegg, Project Manager & Manager for Planning & Development Services

Recommendation: That Smoky Lake County ADOPT the proposed Policy No. 61-08: Regional Engineering and Design Standards as prepared by Associated Engineering.

Background:

January 2020 - Motion 365-20: *"That Smoky Lake County Council warrants changes to the County's Subdivision Development Guidelines and Minimum Servicing Standards as prepared by Stewart Weir & Co. Engineering and adopted in Year 1986, to meet the current standards as described in the letter received from Gene Sobolewski, C.E.T., Senior Project Manager, Associated Engineering Alberta Ltd., dated December 3, 2019, in respect to Bascor Development's multi-lot subdivision proposal for the lands legally described as Lot 1, Block 6, Plan 1821256 (Pt. SW-34-59-13-W4M) at Bonnie Lake."* **Carried.**

In Fall 2020, Smoky Lake County applied for an Alberta Community Partnership Grant together with the Town and two Villages, which was ultimately successful.

In Spring 2021, the project commenced with a Request for Proposal (RFP), with Associated Engineering (AE) ultimately being selected as the successful vendor.

Since then, the Town, Villages, and County have undertaken to collaborate with AE.

The document which is before the Council was reviewed/confirmed at the Administrator's Meeting of August 22.

Benefits: Certainty for developers and economic development.

Disadvantages: Staff time.

Alternatives: Council may differ a decision.

Financial Implications: This project has been funded in its entirety by a 2021 Alberta Community Partnership (ACP) Grant.

Legislation: Municipal Government Act, M-26 RSA 2000

Intergovernmental: Nil.

Strategic Alignment: Proactivity in Development.

Enclosure(s):

- Proposed Policy No. 61-08: Regional Engineering and Design Standards as prepared by Associated Engineering © **Attachment 1**

Signature of the CAO: 

SMOKY LAKE COUNTY



Title: Regional Engineering Design Standards (REDS)		Policy No.: 08-01
Section: 61	Section: P-I	Page No.: 1 of 17 E
Legislation Reference:	Municipal Government Act, R.S.A. 2000, Chapter M-26, Part 17	

Purpose:	To implement a policy that establishes minimum acceptable Regional design standards and criteria for the preparation and submission of plans and specifications for the orderly and satisfactory development of subdivisions and other municipal services within the County.
Policy Statement and Guidelines:	
1. STATEMENT:	
1.1 Smoky Lake County recognizes that prospective developers require clarity with respect to minimum subdivision design criteria and municipal servicing requirements.	
1.2 Smoky Lake County wishes to provide certainty to prospective developers with respect to minimum subdivision design criteria and municipal servicing standards and specifications in a clear and transparent manner.	
1.3 Smoky Lake County wishes to provide a consistent approach with respect to minimum subdivision design criteria and municipal servicing standards and to align its servicing standards and specifications with its regional municipal partners.	
1.4 Smoky Lake County has developed these standards and specifications collaboratively with its regional municipal partners, and has developed the standards in a manner that encourages good engineering and construction practices.	
1.5 These standards and specifications are intended to serve as the minimum allowable levels to which the improvements discussed are to be built, and to enable standardization throughout the County.	
2. PROCEDURES:	
2.1 The Regional Engineering Design Standards (REDS) SCHEDULE "A" will be updated periodically as needed, at the sole discretion of the County.	
2.2 The CAO or designate is hereby authorized to make amendments to the REDS as deemed necessary.	

- 2.3 No deviation or variance from the REDS shall be permitted without the expressed written consent of Smoky Lake County.
- 2.4 The use of the REDS is intended for general information only. Detailed specifications and guidelines for projects with the County will be determined by the County on a site-specific basis at the time of development.
- 2.5 In the event of conflicting specifications, the CAO or designate shall be the sole authority in determining all approved specifications.
- 2.6 A copy of the REDS manual may be obtained on the County website at www.smokylakecounty.ab.ca.
- 2.7 Hard copies of the REDS manual may be obtained at the County office at the price specified in the Planning and Development Fees Bylaw, as amended.

	Date	Resolution Number
Approved	August 23, 2023	# - Page #
Amended		
Amended		

SCHEDULE "A"
REGIONAL ENGINEERING DESIGN STANDARDS (REDS)



Request for Decision (RFD)

Meeting Date: Wednesday, August 23, 2023

Agenda Item: # 7.7

Topic: Rural Municipalities of Alberta (RMA) – Draft Fall 2023 Fall Advocacy Resolutions

Presented By: Interim CAO Office, and Planning & Development Services

Recommendation(s):

- 1) That Smoky Lake County sponsor the following resolution to be considered at the Rural Municipalities of Alberta (RMA) Fall 2022 Convention, subject to a second from another RMA municipal member to fulfill a district level endorsement, titled: “Modern Sport Fishing Regulations Supporting Ecosystems, Rural Tourism, Quality of Life, and Economic Development”:

WHEREAS angling is an enjoyable pastime shared by many rural residents, as well as visitors to this Province and rural communities; and

WHEREAS angling is good for the soul; and

WHEREAS nearly ten years have lapsed since, Alberta released the latest Fish Conservation and Management Strategy for Alberta in 2014; and

WHEREAS sportfishing in Cold Lake requires either an Alberta Sportfishing License for the Alberta portions, or a Saskatchewan Angling License for the Saskatchewan portions; and

WHEREAS currently, only spears propelled by spring, elastic, compressed gas, or muscular power are permitted, and they may only be utilized by persons who are swimming, and spears or bows cannot be used to harvest any trout, mountain whitefish, Arctic grayling, lake sturgeon, walleye, or northern pike anywhere in Alberta; and

WHEREAS Alberta has made strides in its ability to manage and monitor fish populations and species at risk, as well as enforce angling regulations on a site-specific basis; and

WHEREAS an increasing number of tour operators are interested in expanding or innovating in this space;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to review, modernize, and advance its Sportfishing Regulations, including but not necessarily limited to catch limits, spear/bowfishing, and seeking to implement and achieve more nuanced and site-specific measures for the purposes of supporting ecosystems, rural tourism, quality of life, and economic development,

AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to collaborate with the Province of Saskatchewan on innovating, harmonizing, and collaborating on the same;

AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta specifically lobby the Ministries of Alberta Tourism and Sport, Alberta Forestry and Parks, and especially Alberta Environment and Protected Areas (including the Division of Fish and Wildlife Stewardship) to continue public education on sustainable angling.



Request for Decision (RFD)

- 2) That Smoky Lake County sponsor the following resolution to be considered at the Rural Municipalities of Alberta (RMA) Fall 2022 Convention, subject to a second from another RMA municipal member to fulfill a district level endorsement, titled: “Post-COVID Bridging Supports for Small and Medium-sized Community Halls and Facilities”:

WHEREAS the global COVID-19 Pandemic disrupted most if not all aspects of civic society for more than two years, and continues to reverberate across our rural communities including volunteer organizations; and

WHEREAS small and medium-sized community halls and facilities form a bedrock of the fabric of our rural communities; and

WHEREAS small and medium-sized community halls and facilities serve as gathering-places, cultural centers, youth and family hubs, evacuee reception and emergency operations centers; and

WHEREAS small and medium-sized community halls and facilities are confronted with an existential challenge as they seek to rebuild and return to sustainability in a post-COVID world; and

WHEREAS many rural municipalities simply lack the capacity to single-handedly shoulder the burden of bridging supports for these facilities and groups;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to re-double and enhance its efforts and investments to ensure these key assets do not disappear from the landscape,

AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta lobby the Ministries of Municipal Affairs, and Seniors, Community and Social Services, in achieving the same.

Background:

- Previous Smoky Lake County-sponsored RMA Resolutions have included:
 - 2009
 - Amalgamation costs (passed)
 - 2022
 - Lost Road Closure Files (passed),
 - Completion of Alberta’s Remaining Land-use Framework Regional Plans (defeated),
 - Enhanced Wetland Replacement (passed)
 - 2023
 - Municipal Access to Provincial Open Data (passed)
- Before consideration is given to either of the proposed Fall 2023 Fall Advocacy Resolutions, they must first be endorsed at the RMA District 5 level.



Request for Decision (RFD)

- Council must also identify seconders for each Smoky Lake County-sponsored resolutions, speak to each on the Convention floor during the Resolutions Session.
- Council is also encouraged to determine if any other draft resolutions are desired for the Spring 2024 RMA Convention.

Benefits: Advocating for the policy priorities of Smoky Lake County.

Disadvantages: None identified.

Alternatives: Do not endorse any RMA Resolutions for consideration at District 5, nor the Fall Convention.

Financial Implications: Nil, besides the costs of attending the Convention, which are regularly budgeted.

Legislation: N/A

Intergovernmental: Advocacy to various departments of the Provincial Government.

Strategic Alignment: Intergovernmental Relations

Enclosure(s):

1. **Draft RMA Resolution #1: Modern Sport Fishing Regulations Supporting Ecosystems, Rural Tourism, Quality of Life, and Economic Development**
2. **Draft RMA Resolution #1: Post-COVID Bridging Supports for Small and Medium-sized Community Halls and Facilities**

Reviewed by the Interim CAO:  Date: August 23, 2023

Resolution: X-23F

Resolution Title: Modern Sport Fishing Regulations Supporting Ecosystems, Rural Tourism, Quality of Life, and Economic Development

Sponsoring Municipality: Smoky Lake County

*Three-fifths (3/5) Majority Required
Endorsed by Central District*

WHEREAS angling is an enjoyable pastime shared by many rural residents, as well as visitors to this Province and rural communities; and

WHEREAS angling is good for the soul; and

WHEREAS nearly ten years have lapsed since, Alberta released the latest Fish Conservation and Management Strategy for Alberta in 2014; and

WHEREAS sportfishing in Cold Lake requires either an Alberta Sportfishing License for the Alberta portions, or a Saskatchewan Angling License for the Saskatchewan portions; and

WHEREAS currently, only spears propelled by spring, elastic, compressed gas, or muscular power are permitted, and they may only be utilized by persons who are swimming, and spears or bows cannot be used to harvest any trout, mountain whitefish, Arctic grayling, lake sturgeon, walleye, or northern pike anywhere in Alberta; and

WHEREAS Alberta has made strides in its ability to manage and monitor fish populations and species at risk, as well as enforce angling regulations on a site-specific basis; and

WHEREAS an increasing number of tour operators are interested in expanding or innovating in this space;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to review, modernize, and advance its Sportfishing Regulations, including but not necessarily limited to catch limits, spear/bowfishing, and seeking to implement and achieve more nuanced and site-specific measures for the purposes of supporting ecosystems, rural tourism, quality of life, and economic development,

AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to collaborate with the Province of Saskatchewan on innovating, harmonizing, and collaborating on the same;

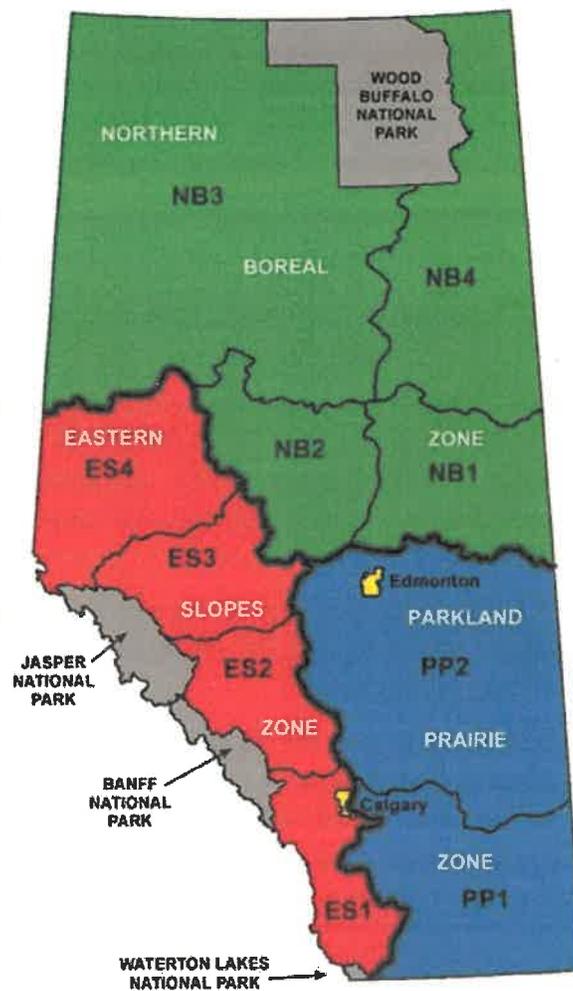
AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta specifically lobby the Ministries of Alberta Tourism and Sport, Alberta Forestry and Parks, and especially Alberta Environment and Protected Areas (including the Division of Fish and Wildlife Stewardship) to continue public education on sustainable angling.

Member Background

Straddling Alberta's Northeast Lakeland, Smoky Lake County lies within the Alberta Sport Fishing Unit NB1 – Northern Boreal. We are home to several stocked trout fisheries, many lakes, and the North Saskatchewan River (kisiskâciwanisîpiy). We are also along a well-traveled year-round corridor for skilled, enthusiastic, knowledgeable, and highly motivated anglers, heading from the Capital Region along Highway 28 to Lac La Biche, Cold Lake, and Northern Saskatchewan, and elsewhere.

Beginning in 2019, Smoky Lake County embarked on an Economic Development Strategy, aiming to leverage our unique natural, cultural, and culinary assets by growing our tourism economy.

In recent years, we have also observed a perceptible and sustained growth in public interest in angling, including through a variety of modes such as spear or bow fishing. However, Alberta is potentially limiting itself by not keeping pace with advancements in this space and retaining certain outdated regulations.



References:

[1] 2023 Alberta Guide to Sportfishing Regulations:

<https://albertaregulations.ca/fishingregs-pdfs-2023.html>

[2] Alberta Fisheries Management: <https://www.alberta.ca/fisheries-management>

[3] Alberta Fish Sustainability Index: <https://www.alberta.ca/fish-sustainability-index>

[4] Fisheries (Alberta) Act: <https://open.alberta.ca/publications/f16>

[5] Wildlife (Alberta) Act: <https://open.alberta.ca/publications/w10>

[6] Species at Risk (Canada) Act: <https://laws-lois.justice.gc.ca/eng/acts/S-15.3/FullText.html>

[7] Fisheries (Canada) Act: <https://laws-lois.justice.gc.ca/eng/acts/f-14/FullText.html>

RMA Background

RMA will provide after resolution is endorsed at district level.

DRAFT

Resolution: X-23F

Resolution Title: Post-COVID Bridging Supports for Small and Medium-sized Community Halls and Facilities

Sponsoring Municipality: Smoky Lake County

*Three-fifths (3/5) Majority Required
Endorsed by Central District*

WHEREAS the global COVID-19 Pandemic disrupted most if not all aspects of civic society for more than two years, and continues to reverberate across our rural communities including volunteer organizations; and

WHEREAS small and medium-sized community halls and facilities form a bedrock of the fabric of our rural communities; and

WHEREAS small and medium-sized community halls and facilities serve as gathering-places, cultural centers, youth and family hubs, evacuee reception and emergency operations centers; and

WHEREAS small and medium-sized community halls and facilities are confronted with an existential challenge as they seek to rebuild and return to sustainability in a post-COVID world; and

WHEREAS many rural municipalities simply lack the capacity to single-handedly shoulder the burden of bridging supports for these facilities and groups;

THEREFORE, BE IT RESOLVED that the Rural Municipalities of Alberta urge the Province of Alberta to re-double and enhance its efforts and investments to ensure these key assets do not disappear from the landscape,

AND FURTHER BE IT RESOLVED that the Rural Municipalities of Alberta lobby the Ministries of Municipal Affairs, and Seniors, Community and Social Services, in achieving the same;

Member Background

References:

[1] <https://edmontonjournal.com/news/politics/alberta-government-defends-funding-cuts-community-leagues-say-puts-essential-facilities-at-risk>

RMA Background

RMA will provide after resolution is endorsed at district level.



Chief Administrative Officer -

Report Period: July 1, 2023 – August 16, 2023

LEGISLATIVE / GOVERNANCE

Projects	Date In Progress	Date Outstanding	Date Completed
<p>■ Village of Waskatenau: Letter dated July 31, 2023 – Expressing interest in the lands described as the Former Waskatenau Nuisance Grounds in Smoky Lake County (SE 16-59-19-W4).</p> <p>Planning and Development Department replied by email informing the County sold the property. L-1: Letter</p> <p>Recommendation: That Smoky Lake County approve action taken by administration in responding to the letter received from Village of Waskatenau dated July 31, 2023, expressing interest to purchase the Former Waskatenau Nuisance Grounds in Smoky Lake County (SE 16-59-19-W4) by email on August 8, 2023 indicating property was sold.</p>	July 31		August 8

ADMINISTRATIVE

Projects	Date In Progress	Date Outstanding	Date Completed
<p>Letter of Support: Whitefish Lake First Nation #128 – to assist Whitefish Lake First Nation with the grant application for a Multiplex: Eatery, Indigenous Hall of Fame (multi-use indoor arena project). A-1: Letter</p> <p>Recommendation: That Smoky Lake County approve action taken by administration to provide a Letter of Support to Whitefish Lake First Nation #128 in support of the Grant Application funding towards a Multi-plex facility, Eatery and Indigenous Hall of Fame.</p>	July 11		June 16
<p>Alberta Association of Agricultural Societies - Alberta Open Farms Days: 2023 - 11th Annual Alberta Open Farms Days – August 19 and 20, 2023: County assisted in promoting the event by advertising.</p>	August 9		August 18
<p>Intermunicipal Collaboration Committee (ICC): Few items that were discussed that the Committee would like Council(s) action: A-2: ICC (Draft) Minutes: August 9, 2023</p> <p>1. Housing in the Smoky Lake Region:</p> <p>Write a letter (regionally) to the Honourable Jason Nixon, Minister of Seniors, Community and Social Services to an opportunity to meet to discuss housing needs in the region (housing development and senior housing expansion):</p> <ul style="list-style-type: none"> ▶ Letter was completed on August 16, 2023. ▶ ICC Committee would like an Ad-Hoc Working Group Committee established with one elected from each respective municipality (Working Group) that will work on Housing Opportunities and Initiatives. 	August 9		

<p>1. Recommendation: That Smoky Lake County approve that a letter be written regionally to Honourable Jason Nixon, Minister of Seniors, Community and Social Services to an opportunity to meet to discuss housing development and senior housing expansion options.</p> <p>2. Recommendation: That Smoky Lake County appoint Councillor _____ as the member and Councillor _____ as the Alternate to the Housing Ad-Hoc Working Group Committee for Housing Opportunities and Initiatives, as per the Intermunicipal Collaboration Committee (ICC) recommendations from the August 9, 2023 meeting.</p> <p>2. Smoky Lake Regional Heritage Board Funding:</p> <p>Chair of the Regional Heritage Board requested, if possible, to simplify the process for receiving the municipal funding versus going to four municipalities annual to request such funds.</p> <ul style="list-style-type: none"> ▶ The ICC Committee held discussion and understand that having known budgetary amount provides opportunities to the Board to apply for grants, ability for pre-planning, not missing the municipal budget deadlines. Recommended from ICC listed below: <p>Recommendation: That Smoky Lake County agree with the recommendations provided by the Intermunicipal Collaboration Committee (ICC) to provide the Smoky Lake Regional Heritage Board funding in Year 2024 and Year 2025 as follows:</p> <table border="0"> <tr> <td>Smoky Lake County:</td> <td>\$ 13,500.00</td> </tr> <tr> <td>Town of Smoky Lake:</td> <td>\$ 5,000.00</td> </tr> <tr> <td>Village of Waskatenau:</td> <td>\$ 500.00</td> </tr> <tr> <td>Village of Vilna:</td> <td>\$ 500.00</td> </tr> <tr> <td>TOTAL</td> <td>\$ 19,500.00</td> </tr> </table> <p>Subject to the respective partnering municipalities adopting the same resolution.</p>	Smoky Lake County:	\$ 13,500.00	Town of Smoky Lake:	\$ 5,000.00	Village of Waskatenau:	\$ 500.00	Village of Vilna:	\$ 500.00	TOTAL	\$ 19,500.00			
Smoky Lake County:	\$ 13,500.00												
Town of Smoky Lake:	\$ 5,000.00												
Village of Waskatenau:	\$ 500.00												
Village of Vilna:	\$ 500.00												
TOTAL	\$ 19,500.00												
<p>Note of Awareness: Smoky Lake County Entrance Signs: 10 of the 12 signs are damaged, peeling, and deteriorating. A-3: Pictures with locations</p> <p>History:</p> <ul style="list-style-type: none"> • Signs were purchased from Sign Dezign, Athabasca in the amount of \$24,345.28 on August 31, 2016. • Five signs were repaired at an additional cost of \$1,500 on November 6, 2019. • Currently the company: "Sign Dezign" no longer exists. <p>Update: Environment and Parks Department is researching companies for quotes / style's / etc. and further discussion to be held during budget.</p>													
<p>MSCNet: The agreement still has not been executed. Working with the Company on finalizing the small details: What Public Works building is the GigAir equipment being installed.</p> <p>Will Update Council through this report process.</p>	<p>June 15</p>												



VILLAGE OF WASKATENAU

Box 99, Waskatenau, Alberta T0A 3P0

Phone: (780) 358-2208
Fax: (780) 358-2208
Email: waskvillage@mcsnet.ca
Website: www.waskatenau.ca

July 31, 2023



Smoky Lake County
Box 310
Smoky Lake, Alberta
T0A 3C0

Attention: Lydia Cielin

The Village of Waskatenau is currently interested in the property owned by the Smoky Lake County described as: Former Waskatenau Nuisance Ground in Smoky Lake County (SE 16-059-19-W4M).

We ask that you provide the Village of Waskatenau with the purchase price for these lands and any conditions that you may have as part of the sale.

We look forward to hearing from you in the near future.

Thank you

Bernice Macyk
Chief Administrative Officer
Village of Waskatenau

"Country living at its Best"



Smoky Lake County

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0
Phone: 780-656-3730
1-888-656-3730
Fax: 780-656-3768
www.smokylakecounty.ab.ca

A-1

July 11, 2023
File: 1-94

Sent via email: [Josh Edwards <jedwards@capengineering.com>](mailto:jedwards@capengineering.com)

Whitefish Lake First Nation #128
P.O. Box 271, Goodfish Lake
Alberta, T0A 1R0

Re: Letter of Support for Whitefish Lake Multiplex: Eatery, Indigenous Hall of Fame

Smoky Lake County borders a portion of Whitefish Lake First Nation #128, and we value the recreational opportunities, facilities, and services within and surrounding our region that help enrich the lives of local people.

The Whitefish Lake Multiplex project at Goodfish Lake is an essential part of meeting their community needs and could serve up to 30,000 Indigenous, Métis, and non-Indigenous people who live within a one-hour drive of the location. This multi-use indoor arena project will alleviate long roundtrip commutes to surrounding towns for members to participate in hockey and other recreational activities. It would also provide a local cultural event space and the *only* food / beverage restaurant service within an 80km radius!

Therefore, please accept this letter as Smoky Lake County's support of Whitefish Lake First Nation #128's important project and application for grant funding.

If you have any questions, do not hesitate to contact the undersigned. We look forward to seeing the completion of Whitefish Lake First Nation #128's project that will serve our communities well.

Yours truly,

A handwritten signature in black ink, appearing to read "Lorne Halisky", written over a white oval-shaped background.

Lorne Halisky,
Reeve
lhalisky@smokylakecounty.ab.ca



SMOKY LAKE REGION
INTERMUNICIPAL COLLABORATION COMMITTEE (ICC)

Minutes of the **Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting** held on the afternoon of **Wednesday, August 9, 2023** at 1:01 P.M., virtually and physically within Smoky Lake County Council Chambers.

The committee meeting was called to Order by Chairperson, in the virtual or physical presence of the following persons:

	<u>Jurisdiction</u>	<u>Name</u>	<u>Position</u>	<u>Attendance</u>
Chairperson	Smoky Lake County	Lorne Halisky	Elected-Member	in Chambers
	Smoky Lake County	Linda Fenerty	Elected-Member	in Chambers
	Smoky Lake County	Jered Serben	Elected-Alternate	in Chambers
	Town of Smoky Lake	Evelynne Kobes	Elected-Member	in Chambers
	Town of Smoky Lake	Amy Cherniwchan	Elected-Member	in Chambers
	Town of Smoky Lake	Mel Morton	Elected-Alternate	Absent
Vice-Chairperson	Village of Vilna	Leroy Kunyk	Elected-Member	Virtually
	Village of Waskatenau	Roy Krahulec	Elected-Member	Absent
	Village of Waskatenau	Richard Warren	Elected-Alternate	Absent

Others in attendance:

<u>Jurisdiction</u>	<u>Name</u>	<u>Position</u>	<u>Attendance</u>
Smoky Lake County	Dominique Cere	Councillor	in Chambers
Smoky Lake County	Dan Gawalko	Councillor	in Chambers
Smoky Lake County	Lydia Cielin	Asst. CAO	in Chambers
Smoky Lake County	Patti Priest	Rec. Secretary	in Chambers
Smoky Lake County	Jordan Ruegg	P & D Manager	Virtual
Smoky Lake County	Kyle Schole	Planning Tech.	Virtual
Town of Smoky Lake	Marianne Prockiwi-Zarusky		Virtual
Town of Smoky Lake	Dawn Phillips	CAO	in Chambers
Village of Vilna	Earla Wager	CAO	Virtually
Village of Waskatenau	Tyson Berlinguette	Councillor	Absent
Village of Waskatenau	Bernice Macyk	CAO	in Chambers

2. Agenda:

Agenda for August 9, 2023 (Afternoon)

ICC09-23: Fenerty

That the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Agenda for the afternoon of Wednesday, August 9, 2023, be adopted as presented.

Carried Unanimously.

3. Minutes:

Nil.

Amy Cherniwchan, Town of Smoky Lake Mayor, left the meeting, time 1:57 p.m.

4. Request for Discussions:

Regional Peace Officer Services & Regional Bylaw Enforcement Services

ICC10-23: Kobes

That the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) advise Administration to draft three individual "Shared Services Agreements" between Smoky Lake County and the: Town of Smoky Lake, Village of Vilna, and Village of Waskatenau, for the purpose of Community Peace Officer and/or Bylaw Enforcement Services, provided through the County, including, but not limited to, a maximum amount of five service hours allocated to each respective Villages and Town; and undertake an informal review of all respective municipality's enforceable bylaws to potentially revise them for consistency and ease of enforcement.

Carried.

5. Delegation:

Michelle Wright, Business Owner in the Town of Smoky Lake: Alberta Registries Proposal and the Smoky Lake Housing Investment Cooperative

Present before the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) from 2:25 p.m. to 2:44 p.m., was Michelle Wright, Business Owner in the Town of Smoky Lake, to provide information on the two following topics:

1. Alberta Registries Proposal

Mandatory Requirements:

- Applicant must be incorporated at time of application and provide personal and business financials
- Financial viability – able to pay \$30,000 startup fee if successful
- List of mandatory services in the RFP
- Physical security, power surge protection, \$2,000,000 insurance
- Equipment and software by Agent: desktop computer, vision screening equipment, printers, shredding, phone, fax, copier

Other Information

- Estimated 8000 transactions annually, ranging from \$6.00 per transaction to \$16.00 per transaction, with options on some transactions to set a market rate.

Options for consideration:

- Municipally operated – similar models in Alberta
- Municipality in partnership with private sector – promote this option to community if anyone is considering submitting RFP
- Municipality supports Agent application financially or in-kind as Economic Development
- Municipality promotes Private sector applications.

2. Smoky Lake Housing Investment Cooperative

Background

- Rental market in Smoky Lake Region has near 0% vacancy rates.
- Applications for individually marketed properties can reach double digits.
- Family, Single and Couple units are all desired.
- Ability to attract new residents to the area is limited in a constrained housing market.
- Housing coops are typically member occupied (to minimize mortgage and rent inflation risks).
- Community proposal to create housing cooperative to own, manage, maintain, and rent individual houses to increase the pool of suitable housing for the Region.
- Cooperative initiative – approximately a dozen interested individuals identified in the Region, to purchase shares to provide the funds to acquire housing units for rental purposes. Direct inquiry to individuals only, has been conducted.

Opportunities for Municipalities

- Promote the Cooperative proposal to their residents
- Engage in the Cooperative development
- Partner with Cooperative for housing grants or other opportunities
- Optimize Cooperative viability through tax deferrals or relief.
- If housing development is undertaken by municipality, consider Cooperative as a Property Management entity.

For information only. As the Cooperative structure, bylaws and membership drives are initiated, further presentations to the Municipalities will be developed and shared.

4. Request for Discussions:

Establish Ad-hoc Committee for Housing Opportunities and Initiatives

ICC11-23: Fenerty

That the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) establish an Ad-hoc Committee for "Housing Opportunities and Initiatives" with a membership consisting of one elected official from each respective municipality as appointed by each respective Council.

Carried.

Minister of Seniors, Community and Social Services – Housing Initiatives

ICC12-23: Kobes

That the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) recommend sending a joint letter from the Municipalities of Smoky Lake County, Town of Smoky Lake, Village of Vilna, and Village of Waskatenau, to the Honourable Jason Nixon, Minister of Seniors, Community and Social Services, seeking opportunities in support of senior housing initiatives and expansion of seniors lodging within the Region.

Carried.

Smoky Lake Regional Heritage Board Funding

ICC13-23: Kobes

That the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) recommend each respective Municipal Council agree to provide the Smoky Lake Regional Heritage Board funding as follows in each Year-2024 and Year-2025:

Smoky Lake County:	\$13,500.00
Town of Smoky Lake:	\$ 5,000.00
Village of Waskatenau:	\$ 500.00
Village of Vilna:	\$ 500.00
<u>TOTAL</u>	<u>\$19,500.00</u>

Carried.

Next Meeting:

The next Smoky Lake Region Intermunicipal Collaboration Committee (ICC) meeting will be at the call of the Chairperson.

ADJOURNMENT:

ICC14-23: Kobes

That the Smoky Lake Region Intermunicipal Collaboration Committee (ICC) afternoon meeting of August 9, 2023, be adjourned, time 3:35 p.m..

Carried.

Hwy 857
PEELING

A3

FIRE HAZARD LEVEL
MODERATE

Smoky Lake
COUNTY



Hwy 36



HWY 28
EAST
PEELING
STRUCTURAL



Hwy 855
South

Logo Damaged
CRACKED AND FALLING
OFF

FIRE HAZARD LEVEL

HIGH

Smoky Lake
COUNTY



Hwy 656
STRUCTURAL



Hwy 28
NEST
STRUCTURAL

FIRE HAZARD LEVEL
HIGH

Smoky Lake
COUNTY



Hwy 28
WEST
PEELING



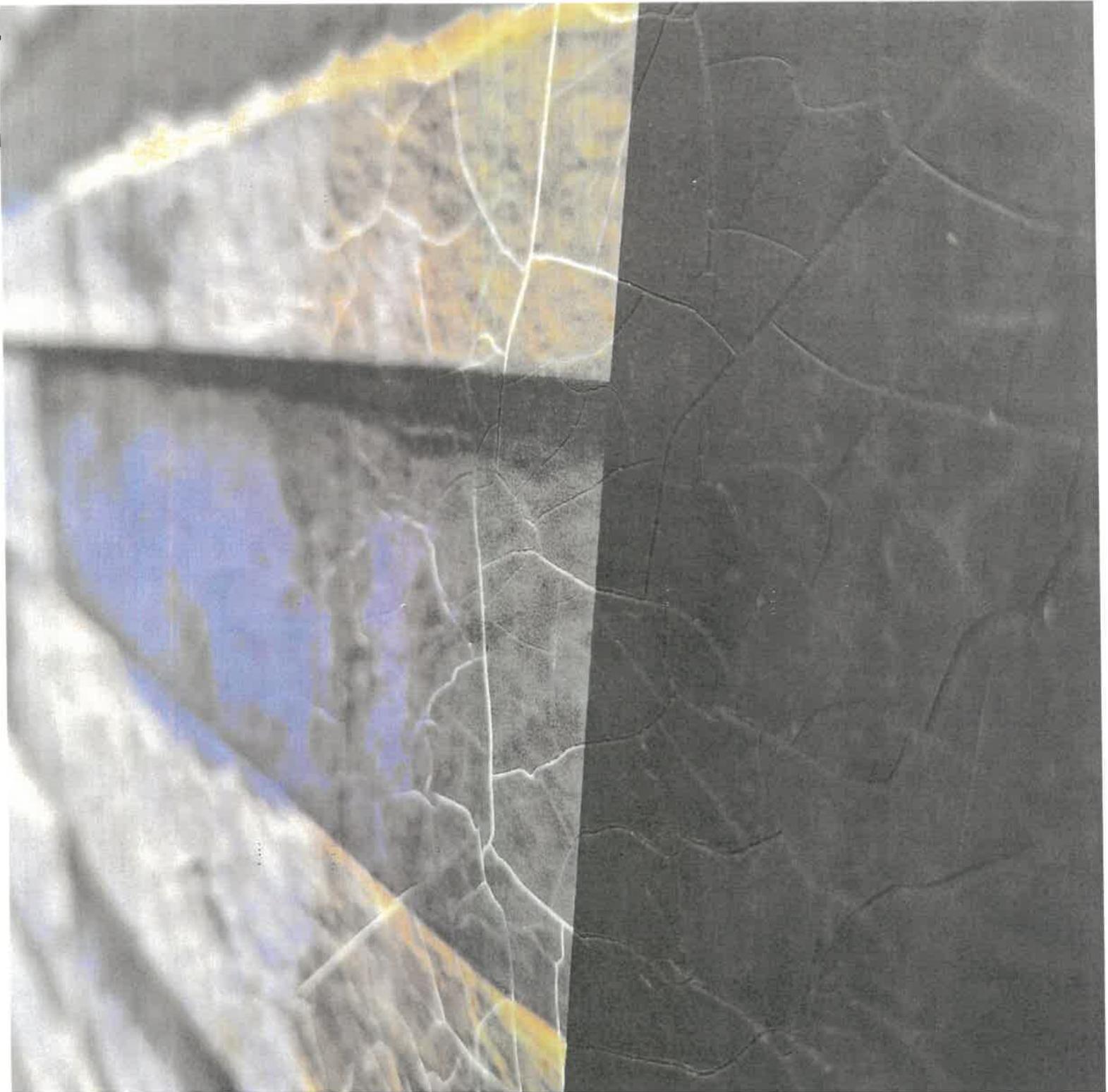
Hwy 831
SOUTH
STRUCTURAL

FIRE HAZARD LEVEL
HIGH

Smoky Lake
COUNTY



Hwy 831
SOUTH
PEELING



Hwy 831
 NORTH
 STRUCTURAL



Hwy 831
North
STRUCTURAL



August 16, 2023

Sent via Email to: SCSS.minister@gov.ab.ca

Honourable Jason Nixon, Minister of Seniors, Community and Social Services
404 Legislature Bldg. 10800 97 Ave
Edmonton AB T5K 2B6

Dear Mr. Nixon,

Re: Housing in Smoky Lake Region

Congratulations on your new role as the office of Minister of Seniors, Community and Social Services, and thank you for your service.

We are pleased to hear that as part of your mandate, work continues with the federal government and municipalities to ensure housing related programs align with the housing needs of Albertans implementing the 10-year strategy: "Stronger Foundations" to address affordable housing across the province, and working with senior lodge providers to undergo planned reviews for the purpose of expanding senior lodges and facilities to keep up with increased growth and demand.

The municipalities of Smoky Lake County, Town of Smoky Lake, Village of Vilna, and Village of Waskatenau are collaborating to seek opportunities in support of increased housing developments with mixed-income options and senior housing expansions within our Smoky Lake Region. Access to a variety of housing options is essential in sustaining our population and facilitating growth within our community.

The number of people on the waiting list to move into our senior housing facilities was up to ten in June this year. Unfortunately, this situation prevents senior residents from selling or renting their homes, and with most, if not all, existing rental properties occupied at capacity and the rapid housing market, it results in an extremely difficult challenge for any workers or newcomers to find accommodations. Our region continues to attract and rely on new Canadian immigrants to help support our worker shortages, which makes housing a vital priority to foster our economic growth and sustainability. Therefore, in solidarity, we are focusing our efforts to achieve housing diversity, affordability, and availability through potential partnerships with developers and agencies by accessing programs that increase opportunities for ownership as well as short-term and long-term rental.

Your support in our efforts is welcomed and as such we respectfully request a meeting with you and/or your Ministry to discuss any opportunities to address the housing needs in the Smoky Lake Region.

Thank you for your time and consideration,

Lorne Halisky,
Reeve,
Smoky Lake County



Amy Cherniwchan
Mayor,
Town of Smoky Lake



Leroy Kunyk
Mayor,
Village of Vilna



Richard Warren
Mayor,
Village of Waskatenau



Cc. MLA for Athabasca-Barrhead-Westlock: Glenn van Dijken
Jered Serben, Smoky Lake Foundation Seniors & Community Housing Board of Directors Chairperson

Dan Gawalko Councillor Report

Division One

- June 5 attended the LARA meeting in Ashmont, Alyssa is back on a part time basis, Megan gave the forage and livestock reports, St.Paul and Smoky Lake sites have been seeded all seeding deadlines have been met plots are doing well and will be starting to spray, have 2 summer staff and one contract staff that have assisted with seeding, Charlene presented the financials up to May 31 2023, the LFA report heifers will be going in on June 7 with the dry weather water may be a concern this year, a update on current contracts was given, still waiting to hear on the RDAR RST grant and the potential KTT grant, the board would like to see a one page document outlining plots at each site, we will be purchasing a new sprayer from R-Tech industries, we will be reviewing our policies at the next meeting and will continue to have Collaborative Strategies at the final review, upcoming events, June 21 Pasture walk with Judy Greg, July 25 St.Paul field day, July 27 Fort Kent Field day, next meeting July 17 at 10:00 am.
- June 28, Evergreen Regional Waste meeting, a motion was made to purchase and stockpile TDA for new cell construction, Ashley gave the treasurers report, Smoky Lake site inspections were done all were clean and looking good, Dave will be meeting with Evergreen manager and RMA insurance at the Spedden site in August for an insurance inspection, Paul gave the site report, Omni McCann water monitoring report came back and every thing is fine, the loader is back from the welders, next meeting July 20 at the Lafond landfill.

- June 4 attended the NE ASB chairs and fieldman virtual meeting, discussed the new Minister of Agriculture RJ Sigurdson from the Highwood riding, asked about any resolutions that need more discussion also talked about the RMA micro grant for economic development with Alberta Hub for the financial and economic impacts of airports in the region, will be having a meeting with the bee commission and hoping to engage in a conversation with the GOA about spraying roads and ditches along highways.
- July 17 attended the LARA meeting, ordered a new small plot sprayer from Homewood Manitoba it should be here by mid August, discussed staffing overtime, currently working on some policy reviews, LFA reported 6" of rain on the pasture, also talked about holding another young farmer social as the last one was well attended, Alyssa gave the executive director report attended some ASB meetings met the ED of LICA and will become a member, hired a cropping agronomist and interviewed for the environmental position, next meeting August 21 @ 10:00 am in Ashmont.
- July 20, Evergreen regional waste management meeting, Omni McCann presented new cell construction to accommodate tractor trailers and TDA, Wildrose contract was sent out and signed, fire marshal inspected town of St. Paul transfer sites and on August 18 RMA insurance will be doing an inspection at the Evergreen site and also Ashmont and Spedden, Precision scale went into receivership so Accurate scale will now be calibrating our scales, discussed safety putting non household waste in our bins and also about the danger of lithium batteries being placed in bins and then being transferred to trucks and the fire hazard from them, Ashley gave the treasurers report, after the meeting we had an

onsite bbq and anyone in attendance could tour the Evergreen facility, next meeting will be on August 23 in St.Paul @ 10:00 am

- July 27 attended the Vilna Bellis Citizens on Patrol in Bellis, Leanna gave the finance report, ticket sales are going good, some members of the club will be working at the pancake breakfast at the Randy Russ barrel racing event and some will be doing security, they will also be having a fun day at Vilna car show on Sunday during Vilna Boom Town days serving burgers and hotdogs and a silent auction, also who can attend the ACOPA AGM in Lloydminster in September, next meeting September 28 7:00 pm in Vilna.

Councillor's Report

April – May 26 – August 15, 2023

From Councillor Linda Fenerty, Division 2

May 26, 2023 – Northern Lights Library System – NLLS Headquarters – 9:00 a.m.

2023 AGM & General Board Meeting as presented/amended, all in favor, motion carried. Library Manager's Council (LMC) report, presented and accepted. Alberta Library Trustee Association – presented and accepted. Financial Report - presented, all in favor, carried. Population and Levy Discussion - The town of Vermilion (among others) has expressed concern about using the same population figures used by the province to calculate the grant and the NLLS levy. They've asked that the Board revisit the population figures discussion and consider using the most up-to-date population figures available. Motion made to not change the current NLLS agreement and continue to tie the provincial operations grant and the NLLS levy together - motion carried. Provincial Grant Increase - The province announced an increase in library funding on March 1st. This change includes a move from the 2016 population to the 2019 population. Motion made to continue with the approved budget based on the 2016 population numbers and charge levies accordingly. Carried. Overage money options - motions to keep the excess monies from the population number change from the 2023 operating grant in the NLLS operating budget. Motion carried. Several policies were brought up for review & deletion. Elections held for Executive and Board positions.

General Board Meeting - numbers going up in all libraries. Many different programs are being implemented by libraries, ie. Gardening, pop up libraries. Money leftover in budget has been sent to each library for use e book allotments, software, programs. Financial report – all monies have been received from municipalities. Population & levy discussion – Darlene motions to not change the current NLLS agreement and continue to tie provincial operations grant and the NLLS levy together.

June 12, 2023 – Muni-Corr Mtg. – St. Paul County Office – 10:00 a.m.

Highlights-Approved for up to \$10,000.00 for the TransCanada Trail Infrastructure & Major Repairs, received a grant to move outhouses and install a compost toilet at Lindbergh.-Approved for funding through the Trans Canada Trail for the 2 Billion Tree Project for 10,000 trees each year from 2024 - 2028.

Year-end review.-Launched the OuterSpatial app. Alberta's Lakeland Destination Marketing Organization - Soft launched the new Lakeland website. Still working on populating the site with tourism operators They have continued work on the four PrairiesCan projects. Discussion on ongoing projects.

June 14, 2023 – Community Futures Mtg. & AGM – St. Paul– 4:30 p.m.

Annual General meeting was held with no changes made to executive. Audit report has been given, nothing to report. After AGM, we continued with the regular Board meeting. Loan portfolio was discussed, no changes. Penny presented General Manager's report. Small and medium sized businesses are far from recovery partly because of COVID and with labour shortages, increasing interest rates and inflation, it's been a difficult time for CF entrepreneurs. There has been a decrease in clients this year throughout all CF regions.

June 28, 2023 – North Saskatchewan Watershed Alliance AGM & Board Org. Mtg. – Snow Valley Lodge – 8:00 a.m.

NSWA is a non-profit, multi-stakeholder organization dedicating to promoting the health and sustainability of the North Saskatchewan River and its watershed. AGM held with all reports presented and accepted. Two presentations given – (1) Wetlands in the Watershed – This presentation outlined the importance of the wetlands. Four of the strategies used to increase awareness are: (a) collaborate and take action – increase engagement, develop target objectives, enhance website, (2) build and mobilize knowledge through better GIS inventory & mapping, understanding cultural and social values, and strategize research question, (3) optimize planning, policy, and financial programs, and (4) implement wetland monitoring. The second presentation was from Ducks Unlimited (Bart Muusse) – his presentation was on the efforts made to work with NSWA and of programs available for re-developing existing wetlands.

Board Organizational meeting followed at 1:00 with election of Executive.

Other Meetings

- June 1, 2023 – County Council Mtg. – Council Chambers – 9:00 a.m.
- June 8, 2023 – Summit on the Aging Workforce – 8:00 a.m.
- June 9, 2023 – Farmers & Ranchers’ Appreciation Day – Smoky Lake Complex – 11:00 a.m.
- June 9, 2023 – 4-H Achievement Day – Waskatenau Arena – 1:30 p.m.
- June 12, 2023 – Artisans at Work (Econo Musee’) – The Landing, St. Paul – 1:00 p.m.
- June 12, 2023 – Joint Municipalities Mtg. – Metis Crossing, Smoky Lake – 5:00 p.m.
- June 13, 2023 – RMA Special Liens Guide Webinar – Council Chambers – 9:00 a.m.
- June 19, 2023 – COW mtg. – Council Chambers – 10:00 a.m.
- June 22, 2023 – North Saskatchewan Watershed Alliance Engagement Session – King’s University – 8:00 a.m.
- June 29, 2023 – County Council Mtg. – Council Chambers – 9:00 a.m.
- July 6, 2023 – HAK School Discussion – Town of Smoky Lake Chambers
- July 20, 2023 – HAK School Discussion – Executive Session – Council Chambers
- July 28, 2023 – Vilna Library Board Meeting – Vilna Library
- August 3, 2023 – County Council Mtg. – Council Chambers – 9:00 a.m.

May 24 to August 16, 2023

May 26/23 Bar V Nook Resident Meeting Re: Emergency Evacuation: The manager informed residents of the right to form a resident group, reminded them of the forms to file complaints, discussed procedures in place for emergencies such as evacuations, advised residents to ensure they have a bag ready for such an event. Also mentioned that the resident survey was to be filled in within the next two weeks. Question was asked as to whether assigned parking was available and the reply was we don't as it is too difficult to arrange. Manager asked if residents liked the rocking chairs and as there was money left over how would they like it spent. Last question from one of the residents was about diabetic food and manager replied that she would check into that.

May 28-31/23 AB Fire Chiefs Association Conference: Attended numerous sessions which covered some of the following: the importance of technology and the value of ChatGPT, the importance of locating your fire station so that it can access the whole county, technology needs to be available everywhere, need to be up to date with NG911 by 2025; along with the need for technology are the problems of cyber security, identity theft as well as the expectations of the public as to what is/can/should be available and lastly, the importance of collaboration. The trade show certainly made evident that the cost of supplies/equipment/transportation is on the rise and that everyone needs to budget for all of that.

June 01/23 Regular Council Meeting

June 08/23 Summit on Aging Workforce: This session discussed the need to be able to retain older workers as nearly 1/3 of the workforce is over 55. It is the first time ever that we will have 5 generations in the workforce. Studies show that age in the workplace is an opportunity for growth and not decline. Post pandemic opportunities are out there to recruit, motivate and retain older workers.

June 09/23 Farmers' Appreciation Day in Smoky Lake as well as the Bellis 4H show in Waskatenau.

June 12/23 Joint Municipalities Meeting: Numerous speakers were present: Anita Doktor, Smoky Lake RCMP Detachment Commander with a policing update, MLA Glen van Dijken who provided an update from the Legislature, and Maryanne Jenke, Chris Down and Clayton Didier who presented a power-point presentation to the group.

June 13/23 Joint Health and Safety Meeting

June 13/23 RMA & Brownlee; MGA Special Lien: This was a presentation provided to Council to explain in detail just exactly what The MGA Special Lien is and how to go about using it. This one hour presentation was well done and also provided some information as to where to go to get some more information, should one need it.

June 19/23 Committee of the Whole Planning Meeting

June 22/23 Smoky Lake Foundation Meeting

June 26/23 Alberta Bilingual Municipalities Association: Meeting began with a brief round of introductions as well as a review of the agenda. Some concern expressed over when budgets are passed and the expectation is that this will be solved in the near future. A letter of intent has been sent to

Heritage Canada to get an application in for funding. The goal of this Association is to meet every 6 months.

June 29/23 Regular Council Meeting

June 30/23 Smoky Lake Foundation Special Meeting

July 06/23 H. A. Kostash Special Council Meeting

July 20/23 County Council Special Meeting re: H. A. Kostash: This meeting also included members of the Smoky Lake Town Council, MLA Glenn van Dijken as well as some of the Aspenview School Board representatives.

July 21/23 Smoky Lake Foundation Regular Meeting

August 03/23 Regular Council Meeting

August 08/23 Bar V Nook 60th Anniversary Celebration: The celebration began with Oh Canada as well as a blessing. Greetings were heard from Métis Crossing, Smoky Lake Town Council, Smoky Lake County Council as well as the interim CAO. Each presentation was followed up with a song. The celebration concluded with cake.

August 09/23 ICC Meeting

August 10/23 Métis Crossing Soft Launch of Solar Project: Program began shortly after dinner at about 7 pm. Started with a review of how the project came about, reviewed the different phases of the project which began with a pre-feasibility study completed in November, 2018. Fast forward 5 years and the project is nearing completion.

August 16/2023 Joint Health and Safety Committee Meeting



Reeve's Report

June 1, 2023 to August 16, 2023

9.4

June 1, 2023 – Regular Council Meeting, held in Chambers (All Council in-person)

- Amended: Policy Statement No. 03-35-13: Snow Clearing, and Policy Statement No. 02-10-02: Peace Officer - Operational Records Management System.
- Gave First Readings to: Bylaw No. 1447-23: Intermunicipal Subdivision and Development Appeal Board (ISDAB), Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14, and Bylaw No. 1438-23: Animal Control Bylaw.
- Gave Third & Final Readings to: Bylaw No. 1436-23: Major Alternative Energy Bylaw, Bylaw No. 1444-23: Municipal Reserve (MR) Designation for Plan 2562BS, Block RLY, Lot 59 (Warspite), and Bylaw No. 1448-23: Natural Gas.
- Proclaimed June 11, 2023, as Canadian Rivers Day, and June 5 to June 11, 2023, as Senior's Week
- Awarded the winners of the Agricultural Services Poster Contest.
- Approved to provide a one-time street sweeping to the Smoky Lake Complex and gravel to the Pioneer Bible Camp's access road as well as 1-hour of grass cutting.
- Acknowledged the Smoky Lake Tourism Company Partnership.

June 3, 2023 – Town of Smoky Lake Centennial Celebration (Lorne in-person)

- Attended the celebration, brought greetings, and presented a congratulatory gift.

June 6, 2023 – Meeting with the Alberta RCMP Commanding Officer (Lorne in-person)

- Discussed RCMP operations, member complement, Rural Crime etc.

June 8, 2023 - Summit on the Aging Workforce, held virtually (Dan, Dominique and Lorne in-person, Linda virtually)

- Listened to a panel of experts, keynote speakers, and business leaders on the future of the aging workforce.

June 9, 2023 - Farmers and Ranchers Appreciation Day, held in Smoky Lake (All Council in-person)

- Attended and brought greetings.

June 12, 2023 – Alberta Iron Horse Trail Artisan at Work (Dan, Dominique and Lorne virtually)

- Received updates on PrairiesCan Funding to contract EconoMusee Network Society who spent eight days in our region meeting with a wide variety of tourism operators etc. to determine if there are enough potential sites to develop an Artisan at Work Destination (cluster). They were pleasantly surprised with the potential and opportunities in the region.

June 12, 2023 – Joint Municipalities Meeting, held at Métis Crossing (All Council in-person)

- Received updates from Commander Sgt. Anita Doktor, and Cpl. Roxanne Genereaux, of the Smoky Lake RCMP Detachment, MLA Glenn van Dijken, Athabasca-Westlock-Barrhead Constituency, Juanita Marois, CEO, Métis Crossing, Lakeland Catholic Separate School Division, Aspen View Public School Division, and Travel Lakeland / Alberta's Iron Horse Trail / Alberta's Lakeland DMO.

June 13, 2023 – Joint Health & Safety Meeting, held in Chambers (Lorne in-person, Dominique virtually)

- Reviewed several unresolved business items outstanding since between March 2021 & April 2023.
- Received an update on the audit finding report / audit action plan and training report.
- Reviewed six incidents that occurred between April 21, 2023 & May 24, 2023.



Reeve's Report

June 1, 2023 to August 16, 2023

June 13, 2023 – RMA Special Lien Guide Webinar (Lorne, Dan, Jered and Linda in-person)

- Discussed Tax Enforcement Options such as seizures, civil claim, tax repayment agreement, registration of special lien, appointment of receiver and participation in regulatory process. Also to keep sending regular pay your tax notices as normally the squeaky wheel gets the grease.

June 14, 2023 - Highway 28/63 Regional Water Services Commission, held in Chambers (Lorne in-person)

- Received the Financial Reports & Engineers report.
- Acknowledge the resignation of Mr. Gene Sobolewski from the position of Commission Manager, May 23, 2023, and recommended the Smoky Lake County name Brenda Adamson as the Interim Commission Manager.

June 15, 2023 – Alberta's Lakeland DMO Meeting (Lorne virtually)

- Discussed tourism partnerships with Kalyna Country, PrairiesCan Projects, digital and social management & marketing, escape to the Lakeland contest and the master trail plan contract.

June 17, 2023 – Mons Lake Community Association Meeting (Lorne in-person)

- Discussed County initiatives etc. and represented the County at this meeting.

June 19, 2023 – Council Committee of the Whole, held in Chambers (All Council in-person)

- Reviewed the Land Use Bylaw / Municipal Development Plan FAQ Update and the Revision 2, Adjusted Project Charter: Five Small 'Big Ideas', the draft Kisiskaciwanisipi North Saskatchewan Heritage River Concept Plan, the Applied Land Use Planning (ALUP) Program presentation material from Brownlee LLP, and material from the Community Planning Association of Alberta (CPAA) Conference.

June 19, 2023 – Government Liaison Committee Meeting, held in Chambers (all Council in-person)

- Meet with delegations of three different lobbyist groups Alberta Council LLP, Crestview Strategies and Canadian Strategy Group to hear their platforms etc. in determining a lobbyist strategy.

June 19, 2023 – Smoky Lake Chamber of Commerce Meeting, held at Smoky Lake Golf Club (Lorne in-person)

- Discussed website launch, street fair on August 23 showcasing the community, Parades in region, new billboard sign installed and Christmas party update.

June 20, 2023 – Elevate Wellness Meeting, held in Town of Smoky Lake Chambers (Lorne in-person)

- Discussed updates on lending library materials, walking trail work, Devonian Park work, bike racks throughout the Town etc.

June 21, 2023 – Federation of Alberta Gas Co-ops Ltd. Meeting, held at River Cree Resort Edmonton Meeting (Dan & Lorne in-person)

- Received updates from O&M Committee, Training Committee and Health & Safety Working Group. Presenters gave presentations on Workers Compensation Board and Municipal Affairs. FedGas Insurance Reciprocal Exchange Meeting discussed audited financial statements with everything in good standing, insurance coverages for members etc.

June 22, 2023 – Northeast Alberta Alliance for Growth & Opportunity NAAGO Meeting, held in Vermillion, (Lorne & Dan in-person)

- Discussed developing a NAAGO Terms of Reference and Hwy 28 Lobby update/next steps.



Reeve's Report

June 1, 2023 to August 16, 2023

- Discussed other lobbying initiatives such as Medical Services/EMS, Local Government Fiscal Framework LGFF, Non-Emergency Transportation and Broadband. Determined that the NAAGO stick to two lobbying initiatives Highway 28 and Medical Services/EMS.

June 22, 2023 - Northeast Alberta HUB, held in Vermillion, (Lorne, Jered & Dan in-person)

- Received the Annual Chair's Message, Financial Reports & Executive Director's Report.
- Appointed JMD Group LLP Chartered Professional Accountants as auditors for 2023-2024.
- Guest Speaker Angus Watt – National Bank Financial gave a presentation on population, age of population, population decline and lack of workers etc.

June 24, 2023 – Fifth Annual Alberta Metis Festival, held at Metis Crossing (Lorne in-person)

- Gave greetings on behalf of the County and represented the County building relationships, partnerships etc.

June 29, 2023 - Regular Council Meeting, held in Chambers (All Council in-person)

- Held a Public Hearing for Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14 & Bylaw No. 1438-23: Animal Control Bylaw.
- Appointed Producer-At-Large Members to the County's Agricultural Service Board (ASB).
- Amended Policy Statement No. 62-19-03: Agricultural Service Board Producer-at-Large: Terms of Reference.
- Gave Second Readings to: Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14, and Bylaw No. 1438-23: Animal Control Bylaw.
- Gave Third & Final Readings to: Bylaw No. 1402-21: Road Cancellation – part of 51st Avenue – Warspite, Bylaw No. 1439-23: Smoky Lake Regional Intermunicipal Collaboration Framework (ICF), and Bylaw No. 1447-23: Intermunicipal Subdivision & Development Appeal Board (ISDAB).
- Appointed ISDAB Members.
- Rescinded Policy Statement No. 01-07-02: To Sell Portions of Municipal Reserve, established in 1995 and updated once in 2000, and Policy Statement No. 07-01-01: Designated Recreational Trails.
- Approved \$500 to the Ukrainian Cultural Heritage Village's Ukrainian Day, \$1000 to the Vilna & District Agricultural Society's Boomtown Days, \$1000 to the Smoky Lake August 6th Fireworks, \$2,673.24 to the Stry Ukrainian Catholic Recreation Society, and \$2,700 of FCSS funds to Vilna & District Municipal Library, and \$6,000 of FCSS funds toward the Junior Firefighter Summer Day Camp.
- Re-appointed JMD Group LLP Chartered Professional Accountants as the Auditor for 3 more years.
- Appointed the Finance Manager, as the Highway 28/63 Regional Water Service Commission Interim Manager.
- Amended Policy Statement No. 03-35-14: Snow Clearing– Public and Private Services.
- Approved to increase STEP student wages from \$15 to \$17.
- Approved the partially unbudgeted expense to purchase a new Loader for \$439,000.
- Reduced the speed limit on Victoria Trail from the Red River Cart to 50km/hr.
- Proclaimed September 8 to 17, 2023 as Welcoming Week.

June 30, 2023 – RMA Economic Development Session, held virtually (Lorne)

- Discussed RMA Economic Development Microgrant opportunities and Microgrant Application Process.



Reeve's Report

June 1, 2023 to August 16, 2023

July 10, 2023 – Heritage Board Meeting Virtually (Linda and Lorne)

- Discussed wetland grant application was denied, heritage education for students, advertising for new members, donor board for Ruthenia School, wetland public access of IHT, wetland viewing project by Warspite is complete, need to complete fencing by Ruthenia School, looking at other heritage designation sites in region, promoting heritage/culture on social media and walking tour initiative for Town of Smoky Lake is completed with Vilna considering a walking tour.

July 12, 2023 - Economic Development Performance Virtual Session (Lorne)

- Discussed performance metric data/measures using new business numbers, tax revenue and development permits issued etc.
- Resources to obtain metric data include but not limited to the GOA, CRA etc.

July 13, 2023 - Northeast Alberta HUB, held in St. Paul, (Lorne in-person)

- Reviewed the Alberta HUB (REDA) update & Jobs Economy & Trade - Ministry mandate letter.
- Discussed:
 - Regional Investment Readiness – reviewed marketing materials,
 - Profile development – Member / Regional
 - Invest Alberta – Alberta CAN Initiative – Phase 2, Site Selection/Developers/Real Estate.
 - Potential Alberta HUB projects – group discussion
 - RMA Micro-grant - Consensus / Potential Projects – Group Discussion
 - Alberta HUB board advocacy - Barriers to rural investment
 - Access to Capital / Financing / funding /Grants

July 13, 2023 – Junior Fire Camp Visit (Lorne in-person)

- Interacted with the participants and represented County. All seem to be enjoying themselves with the hopes that our region can attract new fire department members.

July 15, 2023 – Highland Community Hall 90th Anniversary Celebration (Lorne and Jered in-person)

- Attended the celebration, brought greetings, and presented a congratulatory certificate.

July 17, 2023 – Doctor Retention & Recruitment Committee Meeting, held in Town Chambers (Lorne & Dan in-person)

- Supported a change to the Bylaw include a name change to “Physicians and Healthcare Professionals” Committee and grammatical amendments.
- Organized a planning committee for the Rural High School Health Care event, October 27, 2023.
- Received information from Anita Fagnan, Rural Community Consultant – Northeast Zone, Rural Community Development & Engagement about the Rural Health Professions Action Plan (RhPAP).

July 20, 2023 – Special Council Meeting, held in Chambers (All Council in-person)

- Discussed the old HAK School in closed session and determined no further municipal time or resources will be expended to support or entertain efforts in saving the Old HAK School building or any portion thereof, for commercial and/or community use, due to funding constraints.

July 27, 2023 - Highway 28/63 Regional Water Services Commission, held in Chambers (Lorne & Dan in-person)

- Acknowledged that the Commission, in due course, intends to make White Fish Lake No. 128 a Commission Member.



Reeve's Report

June 1, 2023 to August 16, 2023

- Received reports from the Manager, Finance Manager, Engineer, & Provincial Representative.

August 2, 2023 – Smoky Lake LARA Summer Field Day (Dan & Lorne in-person)

- Presentations on Cut the Crop on New Cereal Varieties, Nutrient and Mineral Composition on Alberta Pasture Grasses, Silage Sense and Research on the Ranch/Livestock Genetics.
- Visited the Smoky Lake Test Plot by Warspite. Best plot in years however the event attendance was low from local Ag producers.

August 3, 2023 - Regular Council Meeting, held in Chambers (All Council in-person)

- Agreed to execute two property tax agreements to collect taxes on two properties.
- Acknowledged the bridge closure on Twp Rd 590, East of Rge Rd 132, due to structural failure.
- Removed the paving project for 1-mile of Twp Rd 612 between Hwy 855 & Rge Rd 174, from the 5-year road plan.
- Approved \$2,000 to the Ukrainian Orthodox Society of Spedden, \$300 to the Smoky Lake Golf Club's Junior Golf Program,
- Amended Policy Statement No. 02-37-01: Peace Officer Patrol Vehicle & adopted Policy Statement No. 02-36-02: Peace Officer Uniform and Equipment.
- Gave Third & Final Reading to: Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14, and Bylaw No. 1438-23: Animal Control Bylaw.
- Proclaimed September 19, 2023 to September 22, 2023 as Alberta Development Officers Week.

August 5, 2023 – Town of Smoky Lake Parade (Lorne, Jered, & Dan)

- Distributed candy from the parade float. Won 1st prize for the float.

August 6, 2023 – Randy Russ Memorial Barrel Race in Bellis (Lorne)

- Attended event and represented County.

August 8, 2023 – Bar-V-Nook 60th Anniversary Celebration (Lorne, Dan, Jered and Dominique in-person)

- Attended the celebration, brought greetings, and presented a congratulatory certificate.

August 9, 2023 - Smoky Lake Region Intermunicipal Collaboration Committee (All Council in-person)

- Provided direct to Administration to: determine options for the levels of Regional Fire Services with a detailed corresponding budget and develop a Terms of Reference for a Regional Fire Services Committee.
- Agreed to draft three individual "Shared Services Agreements" with the County for Community Peace Officer and/or Bylaw Enforcement.
- Agreed to develop an ad-hoc working group to address Housing Opportunities and Initiatives.
- Recommended to provide the Smoky Lake Regional Heritage Board funding of \$19,500/year for 2024 & 2025, with the County's portion being \$13,500, Town's \$5,000.00, Waskatenau's \$500.00, and Vilna's \$ 500.

August 10, 2023 – MNA General Assembly Meet/Greet and Solar Project soft launch at Metis Crossing (Lorne, Jered, Dominique and Linda)

- Represented County building relationships, partnerships etc.

August 12, 2023 – 95th MNA General Assembly AGM Meeting (Lorne & Jered in-person)

- Attended 95th MNA General Assembly grand entry, brought greetings, and represented County building relationships, partnerships etc.



Reeve's Report

June 1, 2023 to August 16, 2023

August 13, 2023 – Waskatenau Parade (Lorne, Jered, Linda and Dominique)

- Distributed candy from the parade float. Won 1st prize for the float in the Municipal Category and 1st place overall.

August 15, 2023 – Elevate Wellness Meeting, held in Town of Smoky Lake Chambers (Lorne in-person)

- Discussed updates on lending library materials, walking trail work, Devonian Park work, bike racks throughout the Town etc.
- Discussed next steps/what's next after the Elevate Wellness Project is complete.

August 16, 2023 – Joint Health & Safety Committee Meeting, held virtually (Lorne & Dominique)

- Reviewed several unresolved business items outstanding since between March 2021 & August 2023.
- Received an update on the audit finding report / audit action plan and training report.
- Reviewed three incidents that occurred between May 25, 2023 and August 14, 2023. One Near Miss Property Damage, one First Aid and one Near Miss Injury/Property Damage.

For more information, please visit the Smoky Lake County Website under Council Meeting Minutes and Agendas. www.smokylakecounty.ab.ca

Yours Truly, Lorne Halisky, Smoky Lake County Reeve, and Councillor Division 4

Division 5 Councillor's Report

May 29, 2023 – Aug 12, 2023

Jered Serben

May 29-31	Alberta Fire Chief Tradeshow
June 1	Regular Council Meeting
June 3	Town of Smoky Lake 100 Year Celebration (Ukrainian National Hall)
June 6	Downtown Location Daycare Building Inspection
June 6	Pumpkin Patch Daycare Meeting
June 9	Farmer's Appreciation BBQ
June 12	Alberta's Ironhorse Trail Destination (in – person, St. Paul)
June 12	JMM, Smoky Lake hosted @ Metis Crossing
June 13	RMA Special Lien Guide Webinar
June 19	Committee of the Whole
June 19	Smoky Lake Agricultural Society
June 22	Smoky Lake Foundation Business Plan
June 22	AGM Alberta Hub @ Vermilion
June 26	Pumpkin Patch Daycare meeting
June 27	Signed Building Lease, Pumpkin Patch Daycare (downtown location)
June 27	VTAS
June 29	Regular Council Meeting
June 30	Smoky Lake Foundation Board Meeting
July 6	Special Council Meeting Delegation Smoky Town Chambers
July 15	Highland Hall 90 th Anniversary
July 20	County/Town Special Meeting
July 21	Smoky Lake Foundation Meeting
August 3	Regular Council Meeting
August 5	Smoky Lake Parade
August 8	Bar V Nook 60 th Anniversary
August 8	Pumpkin Patch Daycare Meeting

August 9 ICC Meeting (alternate)
August 10 Metis Crossing Solar Project soft launch (arrived in the evening)
August 12 Metis Nation of Alberta Assembly AGM (arrived in the evening)
August 13 Waskatenau Parade

June 6th Pumpkin Patch Daycare

- Inquiring about internet, land – line, security system and smoke detectors
- Discussion about draft lease
- Add subletting clause for CLC Mom's and Tot's
- Inquire with County re insurance after learning the daycare is for profit
- Inquire whether air conditioning functions as it should
- Contact building inspection company

June 26th Pumpkin Patch Daycare

- Fundraised \$338.45 from town wide garage sale
- Possible tax return
- 49 children on a waiting list plus 5 priority children, 53 total
- Move into new school week of July 24th
- Staff working through professional development
- Level 3 new hire starts in September
- 2 staff enrolling in Lakeland College for early development
- Sponsorship letters for 2 staff enrolling in Lakeland in order to be reimbursed through grant
- \$400 budget for mail box flyers advertising for new hires
- CLC revenue of \$300/month for Mom's and Tot's program

August 8th, Pumpkin Patch Daycare

- Delay opening downtown location due to licensing requiring building codes inspection and fire inspection
- Building requires commercial fire alarm system in order to operate at full capacity. Daycare will operate at 70% capacity until quotes arrive for fire alarm system. Full capacity tbd.
- Interviews will begin Wednesday, August 15th
- Chain – link fence at new school to be constructed on August 21st
- Negotiations with Aspen View regarding further outdoor space, ongoing
- Tidying up odds and ends at downtown location
- Aiming to soft launch last week of August

June 19th, Smoky Lake Ag. Society

- Discussions about upgrading tech. including surveillance cameras outside upon Tow's request
- Pumpkin Fair discussions, organizing
- Smoky Lake Heritage Days, Parade Float
- Fundraising ideas for winter

June 22nd, Smoky Lake Foundation

Jered and Dominique

- Approved required business plan
- Executive session*

June 30th, Smoky Lake Foundation (special meeting)

Jered and Dominique

- Business plan submitted June 27th
- Budget submitted June 26th
- Executive session*

July 21st, Smoky Lake Foundation

Jered and Dominique

- Minutes from June 22nd and June 30th tabled to correct errors
- Friends of Baar V Nook donated a 6 chair patio set
- Word that FCSS is working on returning the Meals on Wheels program, expected to start mid August
- Bar V Nook 60th Anniversary on August 8th (Chair of the board to prepare speech)
- June 21st National Aboriginal Day – Vilna. Residents constructed a Totem Pole
- Resident's Council to meet once per month – Vilna
- Discussion about approaching Lion's Club, invite a representative to a future meeting re resident transportation
- Bar V Nook Manager returns July 31st
- Resident's survey to be reviewed at August meeting
- National Healthcare week, Health committee delivered coffee and cookies to the lodge and Vilna staff
- Acknowledge receipt from MP Shannon Stubbs re negative carbon tax implications
- Surveillance warning signage to be ordered and applied to front doors



July 24, 2023

Len Rhodes
Board Chair, Alberta Gaming, Liquor and Cannabis

Kandice Machado
Chief Executive Officer, Alberta Gaming, Liquor and Cannabis

Via email to: len.rhodes@aglc.ca, kandice.machado@aglc.ca

Re: Camrose casino relocation decision and equitability of charitable gaming model

Dear Mr. Rhodes and Ms. Machado,

The Rural Municipalities of Alberta represents Alberta 63 municipal districts and counties, five specialized municipalities and the Special Areas Board. Combined, RMA members provide municipal governance to approximately 85% of Alberta's land mass. RMA members have extensive experience collaborating with local non-profit and charitable organizations, and in many cases, rural municipal councillors and staff are active volunteers in their communities. For this reason, RMA has long advocated to the Government of Alberta and the AGLC for changes to the current charitable gaming model to support a more equitable distribution of revenues among charitable organizations in Edmonton/Calgary and everywhere else in the province.

RMA was extremely disappointed at the recent AGLC appeal panel decision to uphold the original rejection of the Camrose casino's request to relocate to south Edmonton. Firstly, the decision itself appears to be based on an inconsistent application of scope in which the appeal panel selectively considers the proposed relocation's impact on organizations indirectly reliant on gaming revenue, while at other points considering only the impacts on the private owners of casinos. This is best exemplified through the panel's inclusion of the impacts of a relocation on the funding available to Horse Racing Alberta as a core reason for their appeal decision, while dismissing the impacts that the decision will have on over 650 charities in the Camrose/St. Albert gaming region, going so far as to cite an AGLC employee's off-hand comment that no charity "would be left behind" were the casino to close as sufficient evidence that this need not be a consideration in the relocation decision. The fact that the AGLC weighs the impacts of relocation on the market share of Horse Racing Alberta, which is allowed to operate its own gaming facilities for its sole benefit, as more significant than the viability of hundreds of rural and small-town voluntary organizations, many of whom rely on casino revenues for core operating funding, is reflective of AGLC's hands-off approach to addressing the unfairness of the current model.

Given that as per paragraph 46 of the appeal decision, the original AGLC recommendation to reject the relocation was based in part on "loss in revenue for Edmonton charities," RMA is confused as to why the original decision and the appeal panel so easily dismissed the impacts of the Camrose casino not relocating (and imminently closing) on several hundred rural charities. RMA can appreciate that decision-makers must consider impacts on multiple stakeholders, but there is no excuse for the inconsistency with which the AGLC considers urban charitable organizations and others with the power to operate their own gaming facilities and dismisses the obvious impacts that this decision will have on rural charitable organizations, all of which already face a systemic disadvantage under the current model.

In reviewing the decision, RMA was especially disappointed in the tone-deafness of the following quote from the review panel (paragraph 337):

The Panel finds that balance among charities is an issue that would need to be addressed by way of policy reform and not by way of a casino relocation. Further, the Panel finds that the proposed relocation negatively impacts the agriculture sector, HRA and First Nations peoples.

RMA would agree that a broader policy discussion would be the preferred means of addressing balance among charitable organizations. However, The AGLC and Government of Alberta have resisted this despite many years of advocacy from RMA and other stakeholders. The current model allows private casino owners to make operational decisions that have major impacts on Alberta's charitable sector. If policy reform requests are constantly refused, and discussing impacts on charitable organizations is out of scope for specific relocation applications, how will change ever occur?

RMA is requesting that AGLC provide answers to the following:

- ◆ When and in what form will a policy review of the current charitable gaming model take place to identify the inequities in the current system that were acknowledged but deemed out of scope by the review panel?
- ◆ What is the AGLC's **specific plan** to ensure that charitable organizations in the Camrose and St. Albert regions are not "left behind" if the Camrose casino closes, and when will these be shared with impacted organizations?
- ◆ Will the AGLC commit to providing charitable organizations impacted by the Camrose casino's likely closure access to a share of the revenues available to Edmonton-based charities, as opposed to those in the much lower-revenue Red Deer, Grande Prairie, and Ft. McMurray gaming regions (all of which border the directly impacted regions)?

We will be sharing similar concerns with the Minister of Finance. If nothing else, this decision and the supporting rationale highlights the brokenness of the current system and the need for improvements. I have re-attached RMA's 2018 report on this issue, which includes four common-sense recommendations to reduce the rural/urban disparity in the model. The report was previously submitted to AGLC in 2018 but was never responded to. RMA is currently in the process of updating this report using current data and will share with the AGLC when it is complete. I have also included a resolution recently passed by RMA members calling for a review of the model, which illustrates the ongoing importance of this issue in rural Alberta.

I look forward to your response.

Sincerely,



Paul McLauchlin, President

July 24, 2023

Hon. Nate Horner
President of Treasury Board and Minister of Finance

Via email to: tbf.minister@gov.ab.ca

Re: Camrose casino relocation decision and equitability of charitable gaming model

Dear Minister Horner,

As you are likely aware, Alberta Gaming, Liquor and Cannabis (AGLC) recently upheld a decision to reject the relocation of the Camrose casino to south Edmonton. According to the casino owners, the Camrose location is not financially viable and as such the casino will close in the near future. This decision is extremely alarming for the over 650 rural and small-town charities assigned to the Camrose and St. Albert casino regions (as they share revenues), as AGLC has provided no indication of how the closure of the casino would impact current charitable gaming regions or how the impacted organizations will be supported moving forward.

As you have a strong track record of being a champion for rural issues and are now in charge of the ministry that oversees the AGLC, I am confident that you will take action on a review and reform of the charitable gaming model to address the current inequities that rural charitable organizations face. While this has always been the case, the outcome of the Camrose relocation application places rural charities in an even more precarious position through no fault of their own. As importantly, the rationale used by the AGLC to reject the relocation application reflects their lack of concern for rural charities that rely on the model and their hands-off approach to making any changes or improvements, likely to avoid conflict with larger and more powerful urban charitable organizations and related stakeholders.

As an example of the inconsistent treatment of urban and rural charitable organizations within the relocation decision-making process, the AGLC's original decision to reject the relocation was based in part on "loss in revenue for Edmonton charities" (see paragraph 46 of the appeal decision) while at the same time, the AGLC seemed completely unconcerned with the impacts of the Camrose closure on rural charities, going so far as to cite an AGLC employee's off-hand comment that no rural charity "would be left behind" were the casino to close as sufficient evidence that this need not be a consideration in the relocation decision (paragraph 337). The AGLC also has no issue citing the impacts of relocation on Horse Racing Alberta (HRA) (due to the new casino potentially cannibalizing market share from the Century Mile facility) as a specific reason to reject the relocation (paragraph 339). While horse racing is an important industry in Alberta, it is again concerning that AGLC sees the impacts of relocation on HRA as in-scope but impacts on 650 similar charitable and non-profit organizations as out of scope, especially considering HRA's unique access to gaming revenues.

In justifying their decision to not consider the impacts of the decision on charities in the Camrose region, the appeal panel stated the following (paragraph 337):

The Panel finds that balance among charities is an issue that would need to be addressed by way of policy reform and not by way of a casino relocation. Further, the Panel finds that the proposed relocation negatively impacts the agriculture sector, HRA and First Nations peoples.

RMA was especially disappointed in the tone-deafness of this statement. RMA would agree that a broader policy discussion would be the preferred means of addressing balance among charitable organizations. However, the AGLC and Government of Alberta have resisted this despite many years of advocacy from RMA and other stakeholders. The current model allows private casino owners to make operational decisions that have major impacts on Alberta's charitable sector. If policy reform requests are constantly refused, and discussing impacts on charitable organizations is out of scope for specific relocation applications, how will change ever occur?

RMA has sent a separate letter on this issue directly to the AGLC requesting answers to the following:

- ◆ When and in what form will a policy review of the current charitable gaming model take place to identify the inequities in the current system that were acknowledged but deemed out of scope by the review panel?
- ◆ What is the AGLC's **specific plan** to ensure that charitable organizations in the Camrose and St. Albert regions are not "left behind" if the Camrose casino closes, and when will these be shared with impacted organizations?
- ◆ Will the AGLC commit to providing charitable organizations impacted by the Camrose casino access to a share of the revenues available to Edmonton-based charities, as opposed to those in the much lower-revenue Red Deer, Grande Prairie, and Ft. McMurray gaming regions (all of which border the directly impacted regions)?

As mentioned, all of us at RMA appreciate your commitment to supporting rural Alberta throughout your time as an MLA and Minister. As the Minister of Finance, we are hopeful that you will take action to address the blatant unfairness of the current model and work with RMA and other rural and urban stakeholders to improve the model in a way that eliminates or reduces the inequities of how charitable revenues are distributed.

I have attached an active RMA resolution calling for action on this issue, as well as RMA's 2018 report on the same. The report includes four common-sense recommendations to reduce the rural/urban disparity in the model. The report was previously submitted to AGLC in 2018 but was never responded to. RMA is currently in the process of updating this report using current data and will share with you when it is complete.

Sincerely,



Paul McLauchlin, President

cc: All MLAs representing ridings outside of the Edmonton and Calgary charitable gaming regions



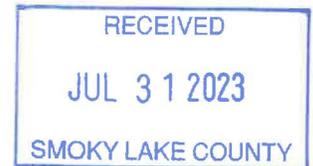
Brazeau County

7401 – Twp Rd 494, P.O. Box 77, Drayton Valley, Alberta T7A-1R1
 PHONE: (780) 542-7777 - FAX: (780) 542-7770
www.brazeau.ab.ca

July 25, 2023

Honourable Steven Guilbeault
 Minister of Environment and Climate
 Change
 Government of Canada
 House of Commons
 Ottawa, Ontario
 K1A 0A6

Honourable Rebecca Schulz
 Minister of Environment and Protected
 Areas
 Government of Alberta
 204 Legislature Building
 10800-97 Avenue
 Edmonton, Alberta
 T5K 2B6



Dear Ministers Guilbeault and Schulz,

CANADIAN HERITAGE RIVERS SYSTEM DESIGNATION FOR NORTH SASKATCHEWAN RIVER

I am writing on behalf of Brazeau County Council to share serious concerns we have with the nomination of the North Saskatchewan River into the Canadian Heritage Rivers System (CHRS). We ask that you decline to endorse the designation concept plan expected to be presented to you in spring 2024.

When first approached to support the designation in late 2020 and early 2021, our Council declined, for the same reasons I will outline below. Our opposition has not diminished, and we are in fact more concerned today now that the CHRS process has progressed.

While we have been told the designation is honorific and non-binding, we are concerned that this designation is only the first step in a process to have the federal and provincial governments usurp local land use planning and decision-making from municipalities. We understand the stated goal is to increase tourism, business, and recreation, however the Canadian Heritage Rivers System 2020-2030 Strategic Plan offers no specific initiatives to further those goals. It does make several references to river management, but no definition of what that management entails, or who will carry out this management. There are references to management plans by "local river managers, other stewardship groups and partner organizations" (page 11 of the Strategic Plan). As Brazeau County did not and does not support the designation, our Council wonders if decision-making will be taken from the locally elected municipal council, and put into the hands of unelected groups? This is not acceptable to us.

We also worry about the eventual scope of the CHRS designation. The North Saskatchewan River watershed area encompasses a vast portion of central Alberta, from the Rocky Mountains to the

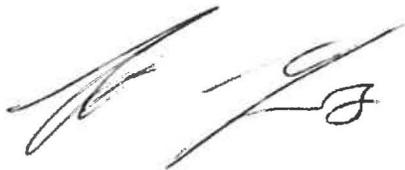
Saskatchewan border, and most of Brazeau County. We are concerned that intrusion into land use decisions will extend in the future from the river itself to its tributaries. We do not accept that local land use decisions will be made by the federal or provincial governments, or unelected organizations under authority bestowed by the CHRS designation.

Brazeau County is not opposed to conservation measures; in fact, we promote them. We are home to two first-of-their-kind environmentally-friendly wastewater treatment facilities that use plants to clean water in lagoons, as well as a hub for innovative companies looking to add value to the oil and gas industry while recycling oil industry waste and re-using infrastructure. In addition, we are proud of our ALUS Brazeau program, which has enrolled 1,600 acres in the program to conserve wetlands and other environmentally sensitive areas on private land.

We urge you to reconsider the designation of the North Saskatchewan River, and allow municipalities and local organizations to manage the river and its watershed unencumbered by federal and provincial overreach.

Thank you for consideration of our letter. Please do not hesitate to call me at 780-542-0999 if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bart Guyon', written in a cursive style.

Bart Guyon
Reeve, Brazeau County

cc: North Saskatchewan River CHRS partners



Smoky Lake RCMP Community BBQ



September 7, 2023

11 a.m.

Smoky Lake RCMP Detachment

5312 44th ave, Smoky Lake

AB, T0A 3C0

The Smoky Lake RCMP, in partnership with the NE Corridor Victim Services Unit, will be hosting a community BBQ to celebrate the RCMP's 150th Anniversary.

Please join us for some free food and the chance to meet the officers who keep our community safe.

We look forward to seeing you!



From: MA Engagement Team <ma.engagement@gov.ab.ca>
Sent: Monday, July 31, 2023 2:58 PM
To: MA Engagement Team <ma.engagement@gov.ab.ca>
Subject: Potential Meeting Opportunity (Municipal Affairs Minister) - 2023 Rural Municipalities of Alberta Fall Convention

Dear Chief Administrative Officer:

We are writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2023 Rural Municipalities of Alberta (RMA) Fall Convention, scheduled to take place at the Edmonton Convention Centre from November 6-9, 2023. These meetings will be in person at the convention centre.

Should your council wish to meet with Minister McIver during the convention, please submit a request by email to ma.engagement@gov.ab.ca no later than September 1, 2023.

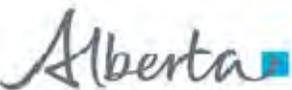
We generally receive more requests than can be reasonably accommodated over the course of the convention. To ensure suitable consideration of requests, municipalities should be mindful of the following criteria:

- No more than three policy items or issues **directly relevant to the Minister of Municipal Affairs and the department will be given priority**.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes per municipality. This will allow the Minister the opportunity to engage with as many municipal councils as possible. All municipalities submitting meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for those municipalities the Minister is unable to accommodate during the convention.

Engagement Team
Municipal Services Division
Municipal Affairs

The logo for the province of Alberta, featuring the word "Alberta" in a stylized, cursive font with a small blue square to the right of the text.

Classification: Protected A



LEGISLATIVE ASSEMBLY
ALBERTA

Honorable Devin Dreeshen
Minister of Transportation and Economic Corridors
324 Legislature Building
10800 97 Avenue
Edmonton, Alberta
T5K 2B6

July 27, 2023

Dear Minister Dreeshen:

We hope this letter finds you in good health and high spirits. First and foremost, we would like to extend our heartfelt congratulations to you on your successful re-election and subsequent appointment as a cabinet minister. Your unwavering dedication and commitment to public service have earned you this remarkable achievement, and we are confident that with your assistance, our province will thrive.

Today, we are writing to bring to your attention a matter of utmost importance for the residents and businesses of northeastern Alberta—Highway 28. This vital transportation artery serves as a lifeline for our communities, connecting us to other parts of the province and facilitating economic growth. However, the current state of Highway 28 has become a cause for concern, posing safety risks and hindering the region's development potential.

We must commend the outstanding efforts of Whip Shane Getson and Energy Minister Brian Jean in their roles before the election. Their relentless advocacy for the development of economic corridors in northeast Alberta has not gone unnoticed, and we express our deepest gratitude for their unwavering support. It is also with great appreciation that we acknowledge your recent announcement on April 24, 2023, regarding the plan to address the issues plaguing Highway 28. Your commitment to resolving this long-standing problem has been warmly welcomed by our region, and we are grateful to have you as the first minister to make such a significant pledge.

As you know, the economic expansion that is occurring in and around the Lakeland region as a result of the in-situ oil sands and heavy oil industry has resulted in significantly increased traffic

along Highway 28. Intersections along this route are not optimal and lack turning, through, and acceleration lanes. Passing lanes are absent. Traffic counts are at twinning levels, and the residents have been calling for twinning.

Highway 28 from Bonnyville to Highway 63 also lacks passing lanes. This has become a safety issue as Highway 28 acts as the over-dimensional load corridor from Highway 36 to Highway 63. The local industry has asked for Highway 28 to be converted to an over-dimensional load corridor from Highway 41 to Highway 36 in order to make up for the closure of Highway 41 to over-dimensional loads due to geotechnical issues through Kehewin First Nation.

From Highway 63 to Gibbons, Highway 28 is particularly problematic, even though the route is counted as being part of the National Highway system. The cracking, the potholes, the lack of shoulders and breakdown lanes, and the traffic counts that meet the thresholds for twinning the Service Class 1 highway make this section a top priority for Alberta.

While we recognize that the planning announcement marks the initial step towards improving Highway 28, we have received numerous inquiries from local municipal leaders, employers, and concerned citizens. To address their concerns and provide them with the necessary information, we kindly request a formal response detailing the Highway 28 planning process and timeline. Additionally, it would be highly beneficial if you could consider engaging with municipal stakeholders during the planning phase, affording them the opportunity to voice their suggestions and proposed improvements.

Moreover, we kindly request your consideration in making a formal announcement designating Highway 28 as an economic corridor within Alberta. This designation would not only emphasize the importance of this highway as a critical economic link for our region but also underscore its significance in fostering growth and prosperity for our community.

We would like to express our gratitude to the Ministry of Transportation and Economic Corridors and all the dedicated staff members who tirelessly work to enhance the province's transportation infrastructure. Your hard work and dedication do not go unnoticed, and we look forward to working closely with you in addressing the challenges faced by Highway 28.

Finally, we extend our sincerest thanks to all individuals and organizations who have advocated and continue to advocate for the improvement of Highway 28. Their support has played a crucial role in highlighting the significance of this issue and has contributed to the momentum we are experiencing today.

In closing, we kindly request all stakeholder municipalities to demonstrate support of this initiative by sending letters of endorsement to the Ministry of Transportation and Economic Corridors. These letters should reference this correspondence and support and encourage the Ministry regarding Highway 28.

Once again, congratulations on your re-election and appointment, Minister Dreeshen. We are confident that, under your leadership, our community's needs will be addressed, and our region will flourish. We eagerly await your response and the positive developments that lie ahead.

Thank you for your attention to this matter.

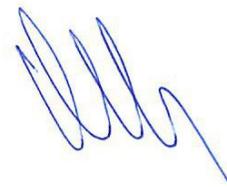
Sincerely,



Scott Cyr, MLA
Bonnyville-Cold Lake-St.
Paul



Glenn van Dijken, MLA
Athabasca-Barrhead-
Westlock



Honourable Dale Nally, MLA
Morinville-St. Albert

Cc:

Honourable Brian Jean, ECA, KC - Minister
of Energy and Minerals - MLA for Fort
McMurry-Lac La Biche

Honourable Jackie Armstrong-Homeniuk,
ECA - Parliamentary Secretary for
Settlement Services and Ukrainian Evacuees
- MLA for Fort Saskatchewan-Vegreville

Mr. Shane Getson - Parliamentary Secretary
for Economic Corridor Development - MLA
for Lac Ste. Anne-Parkland

Mr. Garth Roswell, MLA - Vermilion-
Lloydminster-Wainwright

Chairman Chad Cardinal – Kikino Metis
Settlement

Chairman Stan Delorme – Buffalo Lake
Metis Settlement

Chairperson Charles Gladue – Fishing Lake
Metis Settlement

Chairperson Kathy Lepine – Elizabeth Metis
Settlement

Chief Curtis Monias – Heart Lake First
Nation

Chief Gary Lameman – Beaver Lake Cree
Nation

Chief Gregory Desjarlais – Frog Lake First
Nation

Chief Kelsey Jacko – Cold Lake First Nation

Chief Stan L. Houle - Whitefish Lake First
Nation #128

Chief Trevor John - Kehewin Cree Nation

Mayor Amy Cherniwchan - Town of Smoky
Lake

Mayor Craig Copeland – City of Cold Lake

Mayor Dan Deck – Town of Gibbons

Mayor David McRae – Town of Redwater

Mayor Elisa Brosseau – Town of Bonnyville

Mayor Leroy Kunyk – Village of Vilna

Mayor Maureen Miller – Town of St. Paul

Mayor Nicholas Werstiuk – Village of
Glendon

Mayor Paul Reutov – Lac La Biche County

Mayor Richard Warren - Village of
Waskatenau

Reeve Barry Kalinski – Municipal District of
Bonnyville

Reeve Brian Hall – Athabasca County

Reeve Glen Ockerman – St. Paul County

Reeve Joyce Pierce – Thorhild County

Reeve Lorne Halisky - Smoky Lake County

Mayor Gerald S. Aalbers, Chair – City of
Lloydminster/Alberta HUB

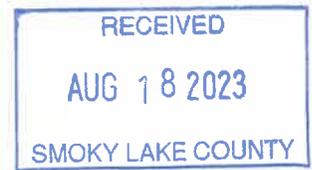
Executive Director Bob Bezpalko – Alberta
HUB



ALBERTA
ADVANCED EDUCATION

*Office of the Minister
MLA, Calgary-North West*

10.7



AR 65712

Ms. Gene Sobolewsky
Chief Administrative Officer
Smoky Lake County
P.O. Box 310
Smoky Lake AB T0A 3C0

Dear Ms. Sobolewsky:

Thank you for your submission to the Alberta government in March 2023 requesting additional funds for the delivery of the Community Adult Learning Program. Your organization's support for adult learners in providing literacy and foundational learning opportunities is commendable and makes a difference for so many Albertans.

Advanced Education has completed the review of all submissions and based on Budget 2023, and we are pleased to advise that we have approved your organization for a one-time grant fund for grant year 2023/24.

My department staff will follow-up with your organization on your grant amount and execution of the grant agreement. If you have any questions, please do not hesitate to contact my department staff at ae.calp@gov.ab.ca.

As the new Minister of Advanced Education, I look forward to working together to support Albertans, ensuring that they gain the confidence and skills needed in learning and transitioning to more formal education and finding success in the labour market.

Sincerely,

The Honourable Rajan Sawhney, ECA
Minister of Advanced Education