

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **June 29, 2023**, at 9:04 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Mr. Lorne Halisky, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, June 29, 2023</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3	Dominique Cere	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
CAO	Vacant	N/A
Interim CAO	Lydia Cielin	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Svcs/R.S.	Patti Priest	Present in Chambers
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Planning Technician	Kyle Schole	Virtually Present
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<u>Observers in Attendance Upon Call to Order:</u>		
Communications Officer	Evonne Zukiwski	Virtually Present
Interim Ag. Fieldman	Amanda Kihn	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Municipal Clerk	Jenna Preston	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Enviro & Park Manager	Dave Franchuk	Virtually Present
GIS Technician	Carole Dowhaniuk	Virtually Present
Public Works Manager	Christopher Minailo	Present in Chambers
Peace Officer	Tate Murphy	Virtually Present
Public	3 Members	Virtually Present
Media	N/A	Absent

2. **Agenda:**

673-23: Cere                      That the Smoky Lake County Council Meeting Agenda for Thursday, June 29, 2023, be adopted, as presented.

Carried Unanimously.

3. **Minutes:**

**Minutes of June 1, 2023 – County Council Meeting**  
674-23: Serben                      That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, June 1, 2023, be adopted as presented.

Carried.

**Smoky Lake RCMP Detachment – Impromptu Visit**  
Present before Council from 9:06 a.m. to 9:19 a.m. was the Smoky Lake RCMP Detachment Commander: Anita Doktor and the District Advisory Non-Commissioned Officer (DANCO): James Morton, Staff Sergeant, for an impromptu visit to provide verbal information, including but not limited to the following points:

- Constable Lindstrom will be leaving at the end of August, 2023.
- The detachment’s increased funding is in place for an additional member and will advertise laterally to fill the position and there is no “community fit” interview required.
- There are new strategies in place in respect to Rural Crime.
- We encourage participation in Community Assisted Policing Through Use of Recorded Evidence (CAPTURE) program to help

protect your property, your family and your community by registering your security camera(s) with the RCMP.

- Mental Health and wellness important managing time
- Cpl. Roxanne Genereaux is no longer filling in at the Detachment.
- Thursday, September 7, 2023 the Smoky Lake RCMP Detachment is hosting a barbeque lunch event, celebrating 150 years.

#### **Smoky Lake RCMP Detachment – Impromptu Visit**

675-23: Fenerty

That Smoky Lake County Council accept the verbal information provided from the Smoky Lake RCMP Detachment Commander: Anita Doktor and the District Advisory Non-Commissioned Officer (DANCO): James Morton, on June 29, 2023, during their impromptu visit.

Carried.

One member of the public, entered Council Chambers, 9:10 a.m.

#### **5. Municipal Planning Commission:**

Nil.

#### **6. Public Hearing:**

### **County Council Meeting Recessed**

The Smoky Lake County Reeve announced the Council Meeting recessed, time 9:19 a.m.

#### **PUBLIC HEARING:**

#### **Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14 & Bylaw No. 1438-23: Animal Control Bylaw**

##### **1.0 Opening**

The Public Hearing was **called to order at 9:19 a.m.** by the Reeve, Lorne Halisky in the presence of all Council members, Interim Chief Administrative Officer, Finance Manager, and Executive Services Clerk, as well as in the virtual presence of the Planning and Development Manager, Planning Technician, Community Peace Officer, Communications Officer, Interim Agricultural Fieldman, Natural Gas Manager, Municipal Clerk, Fire Chief, and **six members of the public, and no member of the Media.**

Confirmation was provided by the Planning and Development Manager that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized as:

**To obtain public input in regard to Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14 & Bylaw No. 1438-23: Animal Control Bylaw.**

##### **2.0 Staff Presentation**

Kyle Schole, Planning Technician, provided the following information:

#### **BACKGROUND:**

- In Fall 2021, Smoky Lake County undertook a Public Participation opportunity, dealing with Lake RVs, Urban Chickens, and Dark Skies.
- Since that time, the County has hired a Bylaw Officer, enhancing our ability to conduct enforcement.

- The existing Land Use Bylaw (LUB) dating from 2014 currently regulates and restricts the keeping of animal units and restricts keeping any chickens within hamlets.
- In April 2023, Planning & Development Services prepared a Land Use Bylaw Amendment which would require a statutory Public Hearing prior to considering its adoption.
- In May 2023, Enforcement and Protective Services, and Agricultural Services collaborated in preparing an accompanying Animal Control Bylaw for consideration.
- The proposed changes are as follows:
  - To remove the animal control provisions from the Land Use Bylaw to be in a new stand-alone enforcement Bylaw:
    - To allow a minimum of 2 and up to 4 chickens to be kept on parcels of less than 5 acres in area.
    - This bylaw shall not apply to Agriculture General (AG) or Victoria Agriculture (A1) districts.
    - This bylaw shall not apply to the ownership of domestic dogs and cats.
  - To add a definition of “Kennel” or Boarding/Breeding Facility” to the Land Use Bylaw.
- Council gave First Readings to both bylaws at its Regular Meeting of June 1st, 2023.

### 3.0 Public Presentations Via Written Submissions

There were no written submissions received.

### 4.0 Public Presentations at the Public Hearing

There were no Members of the Public virtually or physically present who requested to speak **in opposition or in support of Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14 & Bylaw No. 1438-23: Animal Control Bylaw.**

### 5.0 Questions and Answers

Councillor Cere asked: How often would the property be inspected?  
Kyle Schole, Planning Technician, answered: On an as needed basis.  
Councillor Cere asked: Will the coop structures be inspected?  
Kyle Schole, Planning Technician, answered: There is a discretionary nature to it, the welfare of the birds will be the first priority. They must meet the minimum provincial standards.

### 6.0 Closing Remarks

There being no further presentations, the Reeve thanked all the presenters for their comments and for attending and declared the Public Hearing for **Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14 & Bylaw No. 1438-23: Animal Control Bylaw**, closed, time **9:31 a.m.**

### County Council Meeting Reconvened

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Halisky, time **9:31 a.m.**, in the presence of all Council members, Interim Chief Administrative Officer, Finance Manager, and Executive Services Clerk, as well as in the virtual presence of the Planning & Development Manager, Planning Technician, Community Peace Officer, Communications Officer, Interim Agricultural Fieldman, Natural Gas Manager, Municipal Clerk, Fire Chief, and **six members of the public, and no member of the Media.**

**14. Executive Session:**

**Personnel Issue: Producer-at-Large Applications to the Agricultural Service Board**

676-23: Gawalko That Smoky Lake County Council go into Executive Session to discuss a Personnel Issue, in respect to reviewing applications for the position of Producer-at-Large Member to the County's Agricultural Service Board, under the authority of the FOIP Act Section 17: Third Party Personal Privacy, in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, Interim Agricultural Fieldman, and Executive Services Clerk, time 9:33 a.m.

Carried.

677-23: Cere That Smoky Lake County Council go out of Executive Session, time 9:55 a.m.

Carried.

**7. Request for Decision:**

**Agricultural Service Board (ASB) Producer-at-Large – Appointments to the Board**

678-23: Serben That Smoky Lake County Council appoint the following applicants to the County's Agricultural Service Board (ASB) for the term ending October 20, 2025:

Tori Ponich, as a Producer-at-Large Member,  
Curtis Boychuk, as a Producer-at-Large Member,  
Tamara Flondra, as a Producer-at-Large Member,  
Kurt Melnyk, as a Producer-at-Large Alternate Member, and  
Brett Rurka, as a Producer-at-Large Alternate Member.

Carried.

**Agricultural Service Board (ASB) – Appointments to the Board**

679-23: Cere That Smoky Lake County Councillor Gawalko and Councillor Serben be appointed as Members to the County's Agricultural Service Board, with Councillor Halisky and Councillor Cere being appointed as the Alternates, for the term ending October 20, 2025.

Carried.

**Policy Statement No. 62-19-03: ASB Producer-at-Large: Terms of Reference**

680-23: Gawalko That Smoky Lake County Policy Statement No. 62-19-03: Agricultural Service Board Producer-at-Large: Terms of Reference, be amended to include Schedule "B" Oath of Office and Confidentiality Agreement and Schedule "C" Producer-at-Large: Expense Claim; and include a provision to allow appointing Alternate Members: two Producer-at-Large Alternate Members and two Council Alternate Members.

Carried.

Spencer Kotylak, Deputy Fire Chief, virtually joined the meeting, 10:00 a.m.

**4. Delegation:**

**ATCO Electric**

Present before County Council from 9:57 a.m. to 10:10 a.m. was ATCO Electric Representative: Andrew Richards, to provide the following verbal information in respect to providing and promoting the 25-minute "ATCO Electric 7 Step to Electrical Safety Presentation", including but not limited to:

- Please invite ATCO to any safety events to provide the presentation.
- Volunteer Firefighters are the greatest risk.
- Our region is number one for line contacts.
- Coordinating with the schools to do presentations.

**ATCO Electric**

681-23: Gawalko

That Smoky Lake County Council accept the information received on June 29, 2023, from Andrew Richards, ATCO Electric, in respect to the desire to promote the 25-minute “ATCO Electric 7 Step to Electrical Safety Presentation”.

Carried.

**ATCO Electric – 7 Step to Electrical Safety Presentation**

682-23: Cere

That Smoky Lake extend an invitation to ATCO Electric to incorporate the 25-minute “ATCO Electric 7 Step to Electrical Safety Presentation” into the County’s Annual Safety Meeting, Farmers and Ranchers Appreciation Day, Emergency Preparedness Day, Junior Firefighters Day Camp, and any other appropriate event.

Carried.

**7. Request for Decision:**

**Draft Kisiskaciwanisipi North Saskatchewan Heritage Concept Plan**

683-23: Halisky

That Smoky Lake County accept the draft Kisiskaciwanisipi North Saskatchewan Heritage River Concept Plan, prepared by O2 Planning & Design Inc., for information as discussed at the June 19, 2023, Committee of the Whole Meeting.

Carried.

**Draft Kisiskaciwanisipi North Saskatchewan Heritage Concept Plan**

684-23: Cere

That Smoky Lake County provide the draft “Kisiskaciwanisipi North Saskatchewan Heritage River Concept Plan”, prepared by O2 Planning & Design Inc., as discussed at the June 19, 2023, Committee of the Whole Meeting, to the various municipal and non-municipal partners for further opportunity to provide feedback.

Carried.

**Draft Kisiskaciwanisipi North Saskatchewan Heritage Concept Plan**

685-23: Cere

That Smoky Lake County submit the draft “Kisiskaciwanisipi North Saskatchewan Heritage River Concept Plan” as prepared by O2 Planning & Design Inc., as discussed at the June 19, 2023, Committee of the Whole Meeting through Alberta Environment and Protected Areas to the Canadian Heritage Rivers Board (CHRB) and Technical Committee for consideration at its Annual General Meeting currently slated for September 2023, and send a request to meet with the Alberta Minister of Environment and Protected Areas.

Carried.

**Royal Astronomical Society of Canada (RASC) Dark Skies Preserve Designation**

686-23: Gawalko

That Smoky Lake County provide a letter of support for Métis Crossing’s application for recognition as a Dark Sky Preserve, under the Royal Astronomical Society (RASC) Dark Sky Application Requirements (2020), and provide copies of the said letter to neighboring communities requesting consideration of the same.

Carried.

**Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14**

687-23: Cere

That Smoky Lake County **Bylaw No. 1437-23: Amendment to Land Use Bylaw No. 1272-14**, for the purpose of amendment for Hamlet Chickens, be given **SECOND READING**.

Carried.

**Bylaw No. 1438-23: Animal Control Bylaw**

688-23: Fenerty That Smoky Lake County **Bylaw No. 1438-23: Animal Control Bylaw**, for the purpose of providing for the keeping and care of animals in Smoky Lake County hamlets, be given **SECOND READING**.

Carried.

**Executive Session:**

**County Owned Land: Plan 716CL, Block 1, Lot 9, Warspite – Expression of Interest**

689-23: Cere That Smoky Lake County Council go into Executive Session to discuss a Land and Legal Issue in respect to County Owned Land: Plan 716CL, Block 1, Lot 9, Hamlet of Warspite - Expression of Interest, under the authority of the FOIP Act Section 16: interests of a third party, Section 24: advice from officials, Section 25: economic interests of a public body, and Section 29: information that is or will be public, in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, Planning & Development Officer, Planning Technician, and Executive Services Clerk, time 10:45 a.m.

Carried.

690-23: Serben That Smoky Lake County Council go out of Executive Session, time 11:02 a.m.

Carried.

**County Owned Land: Plan 716CL, Block 1, Lot 9, Warspite – Expression of Interest**

691-23: Serben That Smoky Lake County Council go into Executive Session to discuss a Land and Legal Issue in respect to County Owned Land: Plan 716CL, Block 1, Lot 9, Hamlet of Warspite - Expression of Interest, under the authority of the FOIP Act Section 16: interests of a third party, Section 24: advice from officials, Section 25: economic interests of a public body, and Section 29: information that is or will be public, in the presence of all Council, Interim Chief Administrative Officer, Finance Manager, Planning & Development Officer, Planning Technician, and Executive Services Clerk, time 11:03 a.m.

Carried.

692-23: Serben That Smoky Lake County Council go out of Executive Session, time 11:14 a.m.

Carried.

**7. Request for Decision:**

**County Owned Land: Plan 716CL, Block 1, Lot 9, Warspite – Expression of Interest**

693-23: Gawalko That Smoky Lake County **deny** the Expression of Interest in the amount of \$7,875.00 (including G.S.T.) received from Earl O'Hagan, for purchase of the lands legally described as Plan 716CL, Block 1, Lot 9, in the Hamlet of Warspite; and provide a counteroffer in the amount of \$9,875.00, plus GST in the amount of \$493.75 for a total in the amount of \$10,368.75.

Carried.

**Bylaw No. 1402-21: Road Cancellation – Part of 51<sup>st</sup> Avenue – Warspite**

694-23: Cere that Smoky Lake County **Bylaw No. 1402-21: Road Cancellation – part of 51<sup>st</sup> Avenue – Warspite**, for the purpose of closing all that portion of 51<sup>st</sup> Avenue, lying south of Lot A and north of Lot B, of Plan 8420551, located within the Hamlet of Warspite, be given **THIRD & FINAL READING**, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**County Owned Land - Road Cancellation – Part of 51st Avenue – Warspite**

695-23: Gawalko

That Smoky Lake County Council decline the counteroffer to purchase, received from Mr. Gene Sobolewski, in the amount of \$1,000.00, dated June 9, 2023, for the County Owned Land described as: all that portion of 51<sup>st</sup> Avenue, lying south of Lot A and north of Lot B, of Plan 8420551, located within the Hamlet of Warspite.

Carried.

One Member of the Public left Council Chambers, time 11:20 a.m.

Brenda Adamson, Finance Manager, left Council Chambers, time 11:23 a.m.

**Bylaw No. 1439-23: Smoky Lake Regional Intermunicipal Collaboration Framework (ICF)**

696-23: Cere

That Smoky Lake County **Bylaw No. 1439-23: Smoky Lake Regional Intermunicipal Collaboration Framework (ICF)**, between Smoky Lake County, Town of Smoky Lake, Village of Vilna, and Village of Waskatenau as municipalities in a region with some common boundaries, be given **FIRST READING** as amended to reflect an extended timeframe for review from a period of five years to seven years.

Carried.

Moved by Councillor Fenerty that Smoky Lake County **Bylaw No. 1439-23: Smoky Lake Regional Intermunicipal Collaboration Framework (ICF)**, between Smoky Lake County, Town of Smoky Lake, Village of Vilna, and Village of Waskatenau as municipalities in a region with some common boundaries, be given **SECOND READING**.

Carried.

Moved By Councillor Gawalko that Smoky Lake County Council give **unanimous consent for permission for Third Reading to Bylaw No. 1439-23: Smoky Lake Regional Intermunicipal Collaboration Framework (ICF)**, between Smoky Lake County, Town of Smoky Lake, Village of Vilna, and Village of Waskatenau as municipalities in a region with some common boundaries.

**Carried Unanimously.**

Moved by Councillor Serben that Smoky Lake County **Bylaw No. 1439-23: Smoky Lake Regional Intermunicipal Collaboration Framework (ICF)**, between Smoky Lake County, Town of Smoky Lake, Village of Vilna, and Village of Waskatenau as municipalities in a region with some common boundaries, be given **THIRD & FINAL READING**, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Brenda Adamson, Finance Manager, entered Council Chambers, time 11:25 a.m.

**Bylaw No. 1447-23: Intermunicipal Subdivision & Development Appeal Board (ISDAB)**

697-23: Serben

That Smoky Lake County **Bylaw No. 1447-23: Intermunicipal Subdivision & Development Appeal Board (ISDAB)**, for the purpose of establishing an ISDAB for Smoky Lake County, the Town of Smoky Lake, the Village of Waskatenau, and the Village of Vilna through an ISDAB Agreement, be given **SECOND READING**.

Carried.

Moved by Councillor Fenerty that Smoky Lake County **Bylaw No. 1447-23: Intermunicipal Subdivision & Development Appeal Board (ISDAB)**, for the purpose of establishing an ISDAB for Smoky Lake County, the Town of Smoky Lake, the Village of Waskatenau, and the Village of Vilna through an ISDAB Agreement, be given **THIRD & FINAL READING**, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Intermunicipal Subdivision & Development Appeal Board (ISDAB)**

698-23: Cere

That Smoky Lake County appoint the following people as members to the **Intermunicipal Subdivision & Development Appeal Board (ISDAB)**, for Smoky Lake County, the Town of Smoky Lake, the Village of Waskatenau, and the Village of Vilna, in accordance with the ISDAB Agreement under County **Bylaw No. 1447-23**:

- Christine Hansen, Grant Gillund, and Gary Henry of Smoky Lake County,
- Amy Cherniwchan of the Town of Smoky Lake,
- Jerry Melnyk, Sylvia Holowach, David Thomas, and Candace Bryks each of Lamont County,
- Margaret Allan Newell and Pat Olchoway both of Thorhild County as Board Members, and
- Kyle Schole - Planning Technician and Jordan Ruegg – Planning & Development Manager, as Clerks,

Carried.

11:33 to 11:33 a.m.

**Public Question and Answer Period:**

None.

**Policy Statement No. 01-07-02: To Sell Portions of Municipal Reserve &**

**Policy Statement No. 07-01-01: Designated Recreational Trails**

699-23: Gawalko

That Smoky Lake County Council **rescind** the following policies which are superseded by other policy statements and legislation, as recommend by the Planning and Development Department:

- Policy Statement No. 01-07-02: To Sell Portions of Municipal Reserve, established in 1995 and updated once in 2000, and
- Policy Statement No. 07-01-01: Designated Recreational Trails.

Carried.

**Ukrainian Cultural Heritage Village – Sponsorship Request**

700-23: Serben

That Smoky Lake County Council approve to promote the Ukrainian Cultural Heritage Village's Ukrainian Day, scheduled for August 20, 2023, on social media and sponsor the event in the amount of **\$500.00** to the Ukrainian Cultural Heritage Village, as an "Activity Sponsor" which includes:

- Quarter page ad in the Ukrainian Day program book (3000+ copies),
- Logo and recognition on the UCC-APC website,
- Prominent Signage at the sponsorship area (banner to be provided by the sponsor),
- Recognition on the acknowledgement page of the Ukrainian Day program book,
- Acknowledgement in UCC-APC newsletter article about Ukrainian Day, and on-line;

As per the sponsor package received from the Ukrainian Canadian Congress of Alberta.

Carried.



**Vilna & District Agricultural Society – Sponsorship Request**

701-23: Fenerty      That Smoky Lake County Council approve to provide funds in the amount of **\$1,000.00, to the Vilna & District Agricultural Society**, as a “Diamond Sponsor” towards Vilna’s Boomtown Days Fair, scheduled for August 18-19, 2023, to include the County’s Logo on printed materials, social media promotion, website promotion, signage at the event, thank-you board recognition, and announcement during their lunch program, as per the sponsorship package received from the Chair of the Vilna Boomtown Days Committee.

Carried.

**Smoky Lake Fire Department – Donation Request**

702-23: Serben      That Smoky Lake County Council approve to provide the Smoky Lake Fire Department with a donation of **\$1,000.00** payable to the Smoky Lake Fire Department care of the Town of Smoky Lake, funded from the Grants to Individuals and Organizations budget, in response to a letter from Juanita Cozicar, Fire Chief, dated June 12, 2023 requesting a donation towards the annual fireworks show scheduled for August 6, 2023 in conjunction with the Smoky Lake Heritage Weekend, honouring the Town’s 100-Year anniversary.

Carried.

**Ukrainian Orthodox Society of Spedden – Donation Request**

703-23: Fenerty      That Smoky Lake County **defer** the request received from Gordon Gordey, Treasurer, Ukrainian Orthodox Society of Spedden, dated May 31, 2024, requesting funding towards their operating shortfall; and request further information in respect to their financial statements.

Carried.

**Stry Ukrainian Catholic Recreation Society – Donation Request**

704-23: Gawalko      That Smoky Lake County Council approve to donate funds in the amount of **\$2,673.24**, funded from the Grants to Individuals and Organizations budget and Municipal Sustainability Initiative (MSI) fund, to the Stry Ukrainian Catholic Recreation Society, in response to the letter received from Bernard Tchir, Treasurer, dated May 31, 2023, requesting funding towards their income shortfall due incurred over the last three years primarily relating to COVID-19 restrictions.

Carried.

**Meeting Recessed**      Meeting recessed for Lunch, time 12:05 p.m.

**Meeting Reconvened**      The meeting reconvened on a call to order by Reeve Lorne Halisky at 12:36 p.m. in the physical presence of all Council members, the Interim Chief Administrative Officer, Executive Services Clerk, Finance Manager, and the virtual presence of the Planning & Development Manager, Planning Technician, Communications Officer, Natural Gas Manager, Environment & Parks Manager, Municipal Clerk, Fire Chief, and 3 Members of the Public.

**7. Request for Decision:**

**Family and Community Support Services (FCSS) Grant**

705-23: Serben      That Smoky Lake County **approve** to allocate funding from the **2023** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:

Community Group	Eligibility	Funding
Vilna & District Municipal Library	The Green Thumbs & Golden Needles Program	\$2,700.00

Carried.

**2023-2025 Audit Re-Appointed to JMD Group LLP Chartered Professional Accountants**

706-23: Serben That Smoky Lake County re-appoint JMD Group LLP Chartered Professional Accountants as the County Auditor for a three-year term as follows: Year-2023 in the amount of \$44,000.00, Year-2024 in the amount of \$46,000 and Year-2025 in the amount of \$49,000 plus additional costs in accordance with the letter received from Barbara McCarthy, CPA, CA dated April 12, 2023.

Carried.

**Request for Proposal for Smoky Lake County Assessment Services**

707-23: Serben That Smoky Lake County proceed with a Request for Proposal (RFP) process to obtain Property Assessment Services for the County for the 2024 property taxation year.

Carried.

**MCC for Smoky Lake Development Corp. Request for Operating Funds**

708-23: Serben That Smoky Lake County Council **defer** the letter from Amy Cherniwchan, Chairperson of the MCC for Smoky Lake Development Corp., dated May 8, 2023, requesting funds in the amount of \$6,000.00, towards the MCC for Smoky Lake Development Corp.'s operating expenses in Year-2023; to a future Council meeting in conjunction with the start of the County's Year-2024 budget process.

Carried.

Brenda Adamson, Finance Manager, left Council Chambers, time 1:23 p.m.

**Highway 28/63 Regional Water Services Commission - Interim Manager Compensation**

709-23: Gawalko That Smoky Lake County Council appoint the Finance Manager; Brenda Adamson, as the Highway 28/63 Regional Water Service Commission Interim Manager in accordance with the Memorandum of Understanding between the Commission and Smoky Lake County executed on December 10, 2020; and approve to compensate her in the amount of \$500.00 per month, effective June 1, 2023, for duration of her services as the Interim Manager of the Highway 28/63 Regional Water Services Commission; and acknowledge the compensation amount is allocated from funds received from the Commission to manage it.

Carried.

**Lamont County Reeve's Annual Golf Tournament**

710-23: Serben That Smoky Lake County Council not attend Lamont County Reeve's Annual Golf Tournament, scheduled for August 17, 2023, to be held at Whitetail Crossing golf course, near Mundare, Alberta.

Carried.

Brenda Adamson, Finance Manager, entered Council Chambers, time 1:29 p.m.

Mark Fedoretz, Public Works Shop Foreman, virtually joined the meeting, time 1:32 p.m.

**Policy 03-35-14: Snow Clearing – Public and Private Services**  
711-23: Gawalko                      That Smoky Lake County Policy Statement No. 03-35-14: Snow  
Clearing– Public and Private Services, be amended:

Title: Snow Clearing - Public & Private Services		Policy No.: 35-14
Section: 03	Code: P-R	Page No.: 1 of 5 E
Legislation Reference: Municipal Government Act		
Purpose: Provides protocol for public and private snow clearing within Smoky Lake County.		
Policy Statement and Guidelines:		
1. STATEMENT:		
1.1 Smoky Lake County recognizes its obligation to provide an acceptable level of snow clearing service within its available resources for winter maintenance on municipal roads. All reasonable efforts will be made to provide roadways that are in a safe, passable condition.		
1.2 The County may also provide snow clearing services for private residential driveways within the County, at a cost to the resident.		
2. OBJECTIVE:		
2.1 That County roads be in a condition where traffic can move freely within five (5) days following any winter weather event.		
3. PUBLIC SNOW CLEARING SERVICES GUIDELINES:		
3.1 Grader operators will start snow clearing operations at a different point in their grader beat for each event where practical, to ensure that the same citizens are not always last to be served.		
3.2 Grader operators will proceed to clear the roads in a systematic manner as directed by the Public Works Manager, Public Works Road Foreman or designate.		
3.3 Truck plow(s) and/or tractor(s) will be deployed to public roads, hamlets, subdivisions, and private residential driveways in that order of priority.		
3.4 Equipment operators will minimize snow berms across private driveways and around parked vehicles where practicable.		
3.5 Roads may initially be opened one way if required to meet the five (5) day objective of getting traffic moving freely after a severe winter weather event, which is any combination of snow and wind that obstructs traffic flow.		
3.6 Snow clearing equipment may be moved into areas of the County where conditions are more severe, once traffic is moving within a grader beat.		
4. PUBLIC SNOW CLEARING COMMUNICATIONS GUIDELINES:		
4.1 The Chief Administrative Officer or designate, will communicate to the Council, the general Public and/or emergency service providers through the Communications Officer when necessary, during major winter weather events to report on emergent conditions and departmental priorities during the event.		

Title: Snow Clearing - Public & Private Services		Policy No.: 35-14
Section: 03	Code: P-R	Page No.: 2 of 5 E
Policy Statement and Guidelines:		
4.2 Inquiries from Councillors and residents should be directed through the Chief Administrative Officer or designate, to the Public Works Manager or designate, to aid them in identifying emergent issues requiring attention. The Public Works Manager or designate will use this information to prioritize County snow clearing activities.		
5. PUBLIC / COMMUNITY FACILITIES GUIDELINES:		
5.1 Community halls, church yards, and cemeteries may receive snow clearing services by request at no cost to the organization, subject to availability of equipment and operators.		
5.2 Snow clearing for funeral and burial services will be provided at no cost and highly prioritized, subject to reasonable notification.		
6. PRIVATE RESIDENTIAL DRIVEWAY SNOW CLEARING FLAGS TERMS & CONDITIONS:		
6.1 For the purpose of this policy, a "Private Residential Driveway" is defined as the most direct route travelled between the nearest public road and the residential dwelling and <b>must</b> be located within Smoky Lake County.		
6.2 The Private Residential Driveway distance to be cleared shall be up to 200 linear meters and anything exceeding 200 linear metres will require the purchase of an additional snow clearing flag for each increment up to 200 linear metres. The maximum width to be cleared shall be up to 4 linear meters.		
6.3 Snow clearing flags are <b>non-transferable</b> and are valid only for the specific location indicated on the hold harmless agreement.		
6.4 Snow clearing on Private Residential Driveways shall be considered as a secondary priority to all public snow clearing operations, and landowners or tenants that require more immediate services are encouraged to hire a private contractor at their own cost.		
6.5 County landowners or tenants may purchase County snow clearing flags for their Private Residential Driveway under the following conditions:		
6.5.1 The landowner, tenant, or anyone known to reside at the residence, must not have any outstanding accounts receivable over 30 days due to Smoky Lake County.		
6.5.2 The Landowner or tenant agree to place their County issued snow clearing flag in a conspicuous location at the entrance of their driveway beside their municipal rural address sign and ensure it is visible to County snow clearing operators.		

Title: Snow Clearing - Public & Private Services		Policy No.: 35-14
Section: 03	Code: P-R	Page No.: 3 of 5 E
Policy Statement and Guidelines:		
6.5.3 The landowner or tenant shall complete the site plan attached to and forming part of <b>Schedule "A"</b> to accurately identify all hazards and obstacles the operator and equipment are likely to encounter prior to any snow clearing activities. The County reserves the unfettered right to refuse to undertake snow clearing activities on a Private Residential Driveway until all obstacles and/or hazards have been removed by the landowner or tenant. The County also reserves the unfettered right to refuse to undertake any snow clearing activities on a Private Residential Driveway if the County equipment operator deems it to be too narrow or too close in proximity to existing buildings or gates.		
6.5.4 In the event that the landowner or tenant has pre-purchased a snow clearing flag(s) and the County later determines that the work cannot be undertaken by reasons of 6.5.3 above, then the County will refund the monies paid for the snow clearing flag(s) to landowner or tenant.		
6.5.5 Snow clearing on Private Residential Driveways may only occur after an accumulation of a minimum of six (6) inches of snow, including drifted snow as measured at the centreline along the clearing route.		
6.6 The <b>Application Form and Hold Harmless Agreement for Private Snow Clearing</b> , as per <b>Schedule "A"</b> , are located at the County Public Works Shop Office as well as online on the County's website <a href="http://www.smokylakecounty.ab.ca">www.smokylakecounty.ab.ca</a> .		
6.7 Snow clearing flags can be purchased prior to, and/or during, snow covered ground with the snow clearing services season beginning on November 1 <sup>st</sup> to April 30 <sup>th</sup> the following year. There shall be no discount or proration to the stated price below for any reason whatsoever if purchased within the service season. The price per snow clearing flag for a Private Residential Driveway is:  <b>\$250.00 for seniors and/or persons with disability</b> who can provide proof of their age or disability through a birth certificate, valid driver's license, other government issued identification, or valid parking placard, or <b>\$700.00 for all other landowners and tenants.</b>		

Section 03

Policy 35-14

Schedule "A"  
APPLICATION FORM AND HOLD HARMLESS AGREEMENT FOR PRIVATE SNOW CLEARING

THIS AGREEMENT made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.



BETWEEN:

SMOKY LAKE COUNTY  
(hereinafter called "the County")

OF THE FIRST PART

(hereinafter called "the Landowner or Tenant")

OF THE SECOND PART

Landowner or Tenant Name (Print) \_\_\_\_\_

Landowners or Tenant Legal Land Description: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ W4  
Quarter Section Township Range

Municipal Address: \_\_\_\_\_ Sub-division Name (if Applicable): \_\_\_\_\_

Flag Number(s) Issued: \_\_\_\_\_ Cost per Flag: \$ \_\_\_\_\_  
Total Amount Paid: \$ \_\_\_\_\_

WHEREAS the Landowner or tenant has requested that the County be allowed to enter the property legally described above, to clear snow on the private residential driveway in accordance with the terms and conditions of **Policy Statement No. 03-35: Snow Clearing**.

NOW THEREFORE, the Landowner or tenant hereby agrees that the purchased snow clearing flag will entitle them to have snow cleared along the most direct route commonly used to access the residence, including the turn-around in the yard where safe to do so, as depicted on the **site plan** conditional upon accumulation of a minimum of **6 inches** of snow.

1. The Landowner or tenant agrees that the maximum length of the driveway to be serviced through the purchase of a flag is 200 lineal meters. Additional flags will have to be purchased for lengths of exceeding 200m.
2. The Landowner or tenant agrees that the flag(s) purchased are to be posted at the entrance of his/her driveway beside the municipal rural address sign, well before County snow clearing equipment is expected and agrees that the County is not responsible for flags that are blown away or stolen.
3. The Landowner or tenant, hereby covenants and agrees that they will at all times indemnify and save harmless the County, its servants, agents, employees, executors, administrators, and assigns, from and against any claim for loss, damage or injury, however caused to the property aforementioned by reason of the performance of the said work of snow clearing, whether such loss or damage is the result of the negligence of any servant, agent, or employee of the said municipality, or otherwise.

(Page 1 of 2 of Schedule "A")

Section 03

Policy 35-14

Site Plan:

N

AT A MINIMUM INCLUDE THE FOLLOWING INFORMATION IN YOUR SITE PLAN:

- |   |  |
|---|--|
| ✓ Location of driveway.                               | ✓ All developed/undeveloped road allowances and right-of-way and/or easements. |
| ✓ Location of existing buildings.                     | ✓ Location of Private Sewage Disposal System (existing and/or proposed)        |
| ✓ Location of existing access (es).                   | ✓ Location of power generation facilities (if applicable).                     |
| ✓ Location of any abandoned or active water wells.    |  |
| ✓ Location of shelterbelts, dugouts and water bodies. |  |

IN WITNESS WHEREOF has hereunto set their hand and the day and year first above written.

SIGNED } SMOKY LAKE COUNTY  
Landowner or Tenant (Print Name & Title) } Per (Print Name & Title):

(Page 2 of 2 of Schedule "A")

Carried.

**University of Alberta's "Reimagining Rural Economic Development" Conference**

712-23: Cere

That Smoky Lake County Councillor Fenerty attend one day of the University of Alberta's "Reimagining Rural Economic Development: Cooperative Innovation & the Future of Our Communities" Conference, scheduled for Wednesday, October 25, 2023, to Thursday, October 26, 2023, Hosted by the Alberta Centre for Sustainable Rural Communities (ACSRC), University of Alberta - Augustana Campus, in Camrose Alberta.

Carried.

**Natural Gas Department - Unit 202A Service Body Refurbishing**

713-23: Serben

That Smoky Lake County Council **defer** the decision in respect to proceeding with the refurbishing and installation of the service body for the Natural Gas Department identified as fleet Unit 202A, until after quotes are received from local vendors, further to Motion #641-23 from the June 1, 2023, Smoky Lake County Council meeting.

Carried.

**STEP (Summer Temporary Employment Program) Wage Increase**

714-23: Cere

That Smoky Lake County Council approve an increase to the wage compensation for Smoky Lake County STEP (Summer Temporary Employment Program) employees, from the hourly wage in the amount of \$15.00 per hour to the amount of \$17.00 per hour, **effective July 1, 2023**, in an effort to be a more competitive employer and fill the STEP positions more quickly.

Carried.

**Sale of County Surplus Equipment – Expired 500 US Gallon Propane Tank**

715-23: Halisky

That Smoky Lake County Council accept the offer in the amount of \$50.00 plus GST for a total in the amount of \$52.50 payable to Smoky Lake County from Peter Anton, to purchase the County surplus capital equipment, as is where is, described as an expired 2001 500 US gallon propane tank serial # 42609, located at Smoky Lake Transfer station; **and** readvertise the remaining expired 2001 500 US gallon propane tanks until sold or otherwise disposed of.

Carried.

**Alberta Coordinated Action for Recycling Enterprises (Alberta CARE) - Fall Conference**

716-23: Fenerty

That Smoky Lake County relevant administration who can attend - attend the Association of Alberta Coordinated Action for Recycling Enterprises (Alberta CARE)'s 23<sup>rd</sup> Annual Fall Conference, scheduled for September 6-8, 2023, to be held in Grande Prairie, Alberta.

Carried.

**Enterprise Fleet Management Canada Inc. Leases**

717-23: Fenerty

That Smoky Lake County execute the open-end (equity) lease agreement with Enterprise Fleet Management Canada Inc. as per their Quote 7270882, Dated June 8, 2023, for Four (4) Year-2024 GMC Sierra SLE 4x4 Crew Cab 5.75 ft. box 147.4 in. WB, to replace Fleet Units 101C, 100A, 227A, 239B.

Carried.

**Snow Blade Proposal**

718-23: Cere

That Smoky Lake County Council approve the unbudgeted expense in the amount of \$8,740.00 to purchase a 7.5ft snow blade attachment for Public Works Unit 206, GMC 3500 4X4, from Fort Garry Industries Ltd. as per the quote received, dated April 27, 2023, further to the March 16, 2023, Council Motion #448; and installed the said blade in-house at the County Shop.

Carried.



Scott Franchuk, County Fire Chief, entered Council Chambers, time 2:12 p.m.

2023 Hyundai HL975A Wheel Loader

719-23: Gawalko That Smoky Lake County Council approve the partially unbudgeted expense and agree to execute the agreement with Chinook Equipment to purchase a 2023 Hyundai HL975A Wheel Loader with a 6.3-yard smooth bucket, at a cost in the amount of \$439,000.00, plus GST, as per their quote #03-972, dated June 15, 2023; and fund the unbudgeted amount from reserves.

Carried.

Thorhild County Fire Services Mutual Aid Agreement 2023-2025

720-23: Fenerty That Smoky Lake County execute a Fire Services Mutual Aid Agreement with Thorhild County for the Year 2023 to Year 2025 Election Term at a cost of \$400/hour/unit.

Carried.

3rd Annual 2023 Emergency Preparedness Day

721-23: Serben That Smoky Lake County Council approve the unbudgeted expenditure in the amount of \$1,793.08 for hosting the 3rd Annual 2023 Emergency Preparedness Day at the Smoky Lake Agricultural Society Complex located at 4612 - 54 Ave on Friday, May 12, 2023.

Carried.

3rd Annual 2023 Junior Fire Fighter Summer Day Camp

722-23: Halisky That Smoky Lake County **approve** to allocate funding from the **2023** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant as follows:


Community Group	Eligibility	Funding
Smoky Lake County Fire & Rescue	3 <sup>rd</sup> Annual 2023 Junior Firefighter Summer Day Camp	\$6,000.00

Carried.

One Member of the Public, entered Council Chambers, time 2:40 p.m.

8. Interim Chief Administrative Officer’s Report:

Chief Administrative Officer - Report Period: May 23, 2023 – June 22, 2023			
LEGISLATIVE / GOVERNANCE			
Projects	Date In Progress	Date Outstanding	Date Completed
■ 2023 Five-Year Road Plan – Road Project P2314: Asphalt Paving Tender Project on Twp 612 between Hwy 856 – RR 174 of 1 mile. A RFD and Tender Package will be prepared and provided to Council for the next scheduled Council Meeting (beginning of August).	May 2023		August 3
■ Victoria Trail: Speed Limit Council Motion 606-23: Metis Crossing – Request to Reduce the Speed Limit on Victoria Trail “That Smoky Lake County Council defer the email request from Leon Boychuk-Hunter, dated May 5, 2023, requesting a speed limit reduction for Victoria Trail, to the next Council Meeting to allow time for Administration to determine the length of the Speed limit reduction zone to be considered for the Victoria Trail.” <u>Estimate Cost of Signage for the complete trail (Appr. 12 miles)</u> Signs: 25 at \$105.00 each = \$ 2,625.00 Posts: 25 at \$67.00 each = \$ 1,675.00 Hardware: Nuts/Bolts/Washers = \$ 64.00 Sub-Total = \$ 4,364.00 Labour: 2 men at \$30.00/hr x 24 hrs = \$ 1,440.00 Vehicle: \$38.00/hr x 24 hrs = \$ 912.00 TOTAL \$ 6,716.00 ► Currently there are no signs posted. It is the Provincial set speed limit on rural roads of 80km. ► Public Works Signage budget: \$14,000.00 - spent to date \$ 7,837.75. <u>Recommendation:</u> As per Council discussion – Administration has no concerns.	May 5	May 23	June 20

<div>■ <b>Community Emergency Management Program Emergency Plan for the Region.</b> <b>L-1 Attachment – Digital copy</b> <u>Next Steps:</u> Review the Smoky Lake Regional Emergency Management Agency Bylaw. Then schedule a meeting.</div> <div>■ <b>Also: Joint Health &amp; Safety Committee Meeting: Discussion held in respect to Safety First Aid Kit – an action item from April 5, 2023 determine costs for replacing all kits or upgrading.</b> We have to comply with the <u>Alberta (OHS) Occupational Health and Safety Code</u>: Part 11– <b>workplace</b> first aid kits must meet CSA Z1220-17 standards, this came in effective March 31, 2023. ► Cost is approx. \$20.00 for refills/upgrade from Lakeland and \$45.56 to purchase new one. County has 75 First Aid Kits units in various locations. <b>20 First Aid Kits will be upgraded now and will advise when all 75 are completed.</b></div>	June 1		June 15
	June 13	June 19	June 26
Alberta Environment and Protected Areas (EPA): Have developed information signage to educate and create awareness on the Lake Sturgeon (a native and threatened fish species in the North and South Saskatchewan Rivers). They will provide the signs, posts and hardware, require County help for the installations at the locations along the river that have river access: Waskatenau Ferry Site and Desjarlais Ferry Site. <b>L-2 Attachment – Signs and Location Map</b>  Parks and Recreation Department will assist in the installation. Desjarlais Ferry Site   Pakan/Victoria Ferry   Waskatenau Ferry Site  <b>Recommendation: That Smoky Lake County approve to assist Alberta Environment and Protected Areas (EPA) to install the provided Signage "Lake Sturgeon – Species at Risk" at the following locations along the North Saskatchewan River:</b> ▪ <b>Waskatenau Ferry Site:</b> within NE-32-58-19-W4 east side of bridge off of Hwy 831 ▪ <b>Desjarlais Ferry Site:</b> within SE-11-57-14-4 SOUTH POINT OFF OF RGE RD 135A <b>And suggest another location that may be of interest:</b> ▪ <b>Pakan/Victoria Ferry Site:</b> within NW-12-58-17-W4 and River Lot 6(Victoria Settlement) RGE RD 171A south of Victoria Trail <b>to educate and create awareness on the Lake Sturgeon (a native and threatened fish species in the North and South Saskatchewan Rivers).</b>	June 14		June 29
<b>ADMINISTRATIVE</b>			
Projects	Date In Progress	Date Outstanding	Date Completed
<b>Notice of Temporary Road Closure</b> was posted on Social Media as follows: <i>Range Road 130 is CLOSED between Township Road 600 to 610 for bridge replacement and other construction, until further notice Northbound and Southbound traffic will detour on Rand Road 131.</i>	June 15		June 16
<b>Notice of Road Re-Open</b> posted on Social Media as follows: <i>Range Road 130 is re-open between Township Road 602 to 610 for and continues to be closed for the bridge replacement, until further notice between Township Road 600 and 62 (detours in place).</i>	June 19		June 19
<b>Fire Negotiation Committee Meeting with Administrators:</b> ▪ Discussed Call Attendance for each Fire Department ▪ Discussed budget options based on transitional solutions recommendation and other Fire Department Regional Concepts currently established. ► Agreed at this Committee Meeting to forward the regional Fire Negotiation planning to ICC Committee and follow the Transitional Solutions recommended Actions provided as the discussion model. ► <b>On the Agenda – Administration will be asking for an ICC Meeting date to be scheduled.</b>	June 14		June 14
<b>MSCNet</b> forwarded a "Proposed Agreement" to the County to extend GigAir in Town of Smoky Lake asking to use the County Public Works shop as a location to help extend their GigAir network. <b>A-1: Agreement Suggested wording and sections are highlighted in "Red".</b> <b>A-2: Email and Presentation</b> Providing Council with information: Email how this request originated and Presentation made to the Town, for reference: what GigAir Technology represents, current installations locations in Smoky Lake and <b>Recommendation: Execute agreement subject to MSCNet agreeing to the amendments incorporate.</b>	May 23	June 2	June 21
<b>Smoky Lake Regional Web-Site:</b> Meeting with the past CEDO to have all information accounts and passwords relating to the regional website, facebook and twitter provided to the County.	June 15		July 5
<b>Athabasca Flooding</b> Assisted Athabasca in providing 250 sand bags to help with current flooding situations.	June 22		June 22
<b>FINANCIAL</b>			
Projects	Date In Progress	Date Outstanding	Date Completed
<b>In respect to the County Strategic Plan:</b> <b>Last motion made:</b> April 27, 2023 – Council Meeting <b>Motion 565-23 for the 2023-2025 Strategic Plan</b> " That Smoky Lake County Council approve the Revision 1 version of the strategic plan and authorize the Chief Administrative Officer to integrate the proposed changes into operational and financial targets/milestones accompanying the plan for approval by Council pursuant to the direction set at the Government Liaison Committee meeting held on April 18, 2023." <b>Met with Planning Department on June 13 to work on establishing a budget and rough timeline for the strategic priorities to assist the Finance Manager – so numbers can be incorporate into the financial plan.</b> <i>Thank you to Kyle for compiling the information.</i>	June 13		June 15
<b>HUMAN RESOURCES</b>			
Projects	Date In Progress	Date Outstanding	Date Completed
■ <b>Loss Prevention Coordinator</b> (part of the ASIST Team) was called to help with evacuation of Fort Chipewyan to Fort McMurray. All expenses are covered by Regional Municipality of Wood Buffalo.	May 31		June 3
■ Held a <b>Staff Debrief</b> on Council meeting	June 6		June 6
■ <b>Public Works hired a seasonal – Classification III:</b> Congratulations to Craig Hennessey – starts June 22, 2023.			

COMMUNITY			
Projects	Date In Progress	Date Outstanding	Date Completed
<b>Metis Crossing – Nekinan House</b> Compromise on a Parking Space with the General Manager of the Nekinan House to park behind the building(formally known as the Nurses Residences), as she was her office was relocated there from the main building. <b>Note: Researching options to expand County parking for the Gas, Water, Ag Department Vehicles - as the current space is very active with Food Bank parking.</b>	May 25		May 29
<b>Smoky Lake Community Daycare Co-operative: Request for an Internet HUB (Air Card) and Computer.</b> <ul style="list-style-type: none"><li><b>HUB:</b> Device to purchase is \$240.00.</li><li>Monthly charge capped at \$ 30.00 plus monthly base of \$5.00 under the County Plan.</li><li>An Alcatel aircard with the SIM associated with the phone number: 780-656-5414.</li><li><b>Computer:</b> County as an older computer. Value of \$300.00. Serial number for the laptop is: R90178F7. Model: Lenovo Thinkpad T540p with Windows 10 Pro, Intel i5 CPU 6GB RAM, 128GB SSD, Cd/dvd burner and SD-Card reader</li></ul> ✓ The HUB and Computer was picked-up by DayCare not to further delay progress <b>Recommendation: That Smoky Lake County approve action taken to donate to the Smoky Lake Community Daycare Co-operative a Computer - Model: Lenovo Thinkpad T540p with Windows 10 Pro, Intel i5 CPU 6GB RAM, 128GB SSD, CD/DVD burner and SD-Card reader with Serial Number: R90178F7 from the County Inventory.</b> <b>Recommendation: That Smoky Lake County approve action taken to Donate or Lease to the Smoky Lake Community Daycare Co-operative an Alcatel aircard HUB for Internet ???????.</b>	June 13		June 15
<b>Smoky Lake Community Daycare Co-operative: Cellular Phone Service</b> - County Council – December 12, 2019 <u>Motion: 202-19</u> "That Smoky Lake County, being a stakeholder of the Smoky Lake Community Daycare Co-operative, approve to allow the Smoky Lake Community Daycare Co-operative to transfer their current cellular phone number for the Pumpkin Patch Daycare, to the County's cellular phone plan; and Smoky Lake Community Daycare Co-operative Steering Community reimburse the County for all related charges on a monthly basis to be reviewed one year". Year 2020: COVID Year 2021: Phone charges = \$194.66 Year 2022: Phone charges = \$222.52 <b>Recommendation: That Smoky Lake County, being a stakeholder of the Smoky Lake Community Daycare Co-operative continue to allow the Smoky Lake Community Daycare Co-operative to remain under the County's cellular phone plan and reimburse the County for all phone related charges on an annual basis as invoiced by the County.</b>	Dec. 12/19		
<b>Smoky Lake Community Daycare Cooperative Insurance</b> January15, 2020 - Motion J143-20 - County and Town Motion "That the Smoky Lake County and Town of Smoky Lake Joint Council approve to fund on a 50/50 Town/County cost share, the RMA Insurance fee for the Policy dated: November 1, 2019 to November 1, 2020, in the total amount of \$1,103.76, for the Smoky Lake Community Daycare Cooperative Committee's Pumpkin Patch Daycare insurance policy held under the Smoky Lake County's Additional Named Insured umbrella; in response to the Pumpkin Patch, Smoky Lake Community Daycare Co-operative's letter request, dated December 4, 2019; and, <u>recommend</u> the Cooperative provide a written request of same for Council's consideration on an annual basis." <b>Last sentence of the motion – no requests are being submitted annually. Municipalities continued to pay the insurance:</b> 2020: \$1,103.76; 2021: \$1,469.63 2022: 1,490.51			
<b>At the time when this motion this was - this group was a new entity: many unknown elements at the time the DayCare was being established.</b> <b>Recommendation: That Smoky Lake County and Town of Smoky Lake jointly continue to fund on a 50/50 Town/County cost share for the Smoky Lake Community Daycare Cooperative - Pumpkin Patch Daycare insurance policy held under the Smoky Lake County's Additional Named Insured umbrella, as per January 15, 2020 – Motion J143-20, until further notice is received from either party.</b>			
<b>On behalf of the County in respect to Metis Crossing: Expressed our condolences to Leon Boychuk-Hunter on the passing of his father. Basket was delivered on June 19.</b>	June 8		June 19
<b>On behalf of the County – Promotional Items were provided to:</b> <ul style="list-style-type: none"><li>Quiet Nook Community Hall: Raffle and fund-raising Event</li><li>Royal Canadian Mounted Police: Commissioner Meeting with Reeve.</li></ul>	June 5		June 5
TRAINING / MEETINGS			
<b>Joined Council to listen to a Summit on the Aging Workforce: A Multi-generational workforce – consisting of 5 generations and how to deal with the recruitment and retention of the labour workforce. Will forward powerpoint presentation once received.</b>	June 8		June 8
<b>Attended meeting on June 22, 2023 at the Town Office in respect to the Regional Newsletter Concept. Update will be provided at the next JMM meeting for more information and clarification. Discussion resulted to 4 Options:</b> <ul style="list-style-type: none"><li><b>Option 1:</b> 4-5 page newsletter: Highlighting each municipality information. Published quarterly: Question of Cost and resource capacity, delivery, lead organizer</li><li><b>Option 2:</b> Just share each other newsletters.</li><li><b>Option 3:</b> Publish a regional calendar versus newsletter</li><li><b>Option 4:</b> See what future of RCDC is.</li></ul> <b>So still a work in progress</b>	June 22		June 22
PREVIOUS ACTIONS			
<b>Temporary on hold</b> unless otherwise indicated by Council: <ul style="list-style-type: none"><li><b>Stony Creek / Saddle Lake: Beaver Dam Issue</b></li><li><b>Administrative Efficiencies:</b> Review with Council will be required.</li><li><b>Broadband Project</b></li><li><b>Policies: Cold Weather / Snow Clearing</b> will be addressed accordingly.</li><li><b>Regional Engineering Standards (APC)</b> continues within the Planning and Development Department.</li><li><b>Strategic Plan:</b> Last motion made in respect to the Strategic Plan listed under Finance section <u>in today report</u>.</li><li><b>Will work with Manager's</b> on enhancing our Monday - Managers Meeting Notes: So information reported is in more detail; i.e. follow template as previously provided to Council that highlights an itemizes specific department priority areas.</li></ul>			On-going
Signature: Interim Chief Administrative Officer	County Council Meeting: June 29, 2023		



**Victoria Trail Speed Reduction**

723-23: Serben

That Smoky Lake County Council **approve** to reduce the speed limit on Victoria Trail from the Red River Cart at Range Road 185, east to Highway 855, for approximately 8.5 miles, from the Provincially set amount of 80km/hr to 50km/hr, in response to the deferred email request from Leon Boychuk-Hunter, dated May 5, 2023; **and** proceed with a project allocated to the Public Works Year-2023 signage budget, for the installation of new speed limit signs as needed, along the said section of road.

Carried.

**Alberta Environment and Protected Areas (EPA) Lake Sturgeon – Species at Risk Signage**

724-23: Serben

That Smoky Lake County approve to assist Alberta Environment and Protected Areas (EPA) to install their provided Signage “Lake Sturgeon – Species at Risk” at the following locations along the North Saskatchewan River:

- Waskatenau Ferry Site: within NE-32-58-19-W4 east side of bridge off of Highway 831;
- Desjarlais Ferry Site: within SE-11-57-14-4 South point off of Range Road 135A;
- Pakan/Victoria Ferry Site: within NW-12-58-17-W4 and River Lot 6(Victoria Settlement) Range Road 171A south of Victoria Trail to educate and create awareness on the Lake Sturgeon (a native and threatened fish species in the North and South Saskatchewan Rivers).

Carried.

**MCSnet – GigAir Network Booster Agreement**

725-23: Gawalko

That Smoky Lake County Council approve to execute an agreement with MCSnet, subject to amendments to ensure there is no costs or liabilities incurred by the County, for the purpose of hosting a GigAir Network Booster device outside the County’s Public Works Shop building, located at 5004 50 Street, Smoky Lake, as requested by MCSnet to increase MCSnet’s highspeed internet network coverage for Town residents and businesses surrounding location.

Carried.

**BF8200 - SE 2-59-13-W4M on Township Road 590 East of Range Road 132.**

726-23: Serben

That Smoky Lake County Council approve Formula Alberta to inspect the bridge identified as BF8200, near the lands legally describes as SE 2-59-13-W4M on Township Road 590, East of Range Road 132, to assess the failures and provide the County with a quote for repairs.

Carried.

**Smoky Lake Community Daycare Co-operative: Computer**

727-23: Cere

That Smoky Lake County approve action taken by Administration in providing the Smoky Lake Community Daycare Co-operative’s Pumpkin Patch Daycare, a donation of a Computer - Model: Lenovo ThinkPad T540p with Windows 10 Pro, Intel i5 CPU 6GB RAM, 128GB SSD, CD/DVD burner and SD-Card reader with Serial Number: R90178F7, from County inventory.

Carried.

**Smoky Lake Community Daycare Co-operative: Internet HUB (Air Card)**

728-23: Serben

That Smoky Lake County **defer** donating or leasing an Alcatel air card HUB for Internet, to the Smoky Lake Community Daycare Co-operative’s Pumpkin Patch Daycare, until they assess and confirm in writing what their internet needs are for their proposed secondary location.

Carried.

**Smoky Lake Community Daycare Co-operative: Cellular Phone Service**

729-23: Serben

That Smoky Lake County, being a stakeholder of the Smoky Lake Community Daycare Co-operative, continue to allow the Smoky Lake Community Daycare Co-operative's Pumpkin Patch Daycare to remain under the County's cellular phone plan and continue to reimburse the County for all phone related charges on an annual basis as invoiced by the County.

Carried.

**Smoky Lake Community Daycare Cooperative: Insurance**

730-23: Cere

That Smoky Lake County Council agree to fund 50% of the insurance policy fees for the Smoky Lake Community Daycare Cooperative's Pumpkin Patch Daycare, held under Smoky Lake County's Additional Named Insured umbrella, further to the January 15, 2020, Joint Council Meeting Motion # J143-20: to cost share the said fees with the Town of Smoky Lake at a 50/50 split, and agree to continuing the said funding until further notice is received from either party.

Carried.

**JMM – Court House & AAIP**

731-23: Halisky

That Smoky Lake County acknowledge and comply with recommendations made at the Smoky Lake Region's Joint Municipalities Meeting held on June 12, 2023, to:

1. pursue the Alberta Advantage Immigration Program (AAIP) - Rural Renewal Stream Designation, as a region, and
2. write a letter of support for re-opening the Smoky Lake Provincial Courthouse.

Carried.

**Interim Chief Administrative Officer Report**

732-23: Fenerty

That Smoky Lake County's Interim Chief Administrative Officer report, for the period of May 23, 2023, to June 22, 2023, be accepted for information.

Carried.

**9. Council Committee Reports:**

Nil.

**10. Correspondence:**

**Jarret Dyrbye and Jillian Powell**

733-23: Serben

That Smoky Lake County acknowledge the "formal request" outlined in the letter received from Town of Smoky Lake residents: Jarret Dyrbye and Jillian Powell, dated June 5, 2023, in respect to the alleyway access and drainage between an industrial zone and residential zone in the Town of Smoky Lake, and requesting soil testing on private property, is beyond the scope of the County's jurisdiction and defer the letter to the Town of Smoky Lake.

Carried.

**UCC APC Request to Exclude Russian Community from 2023 Edmonton Heritage Festival**

734-23: Cere

That Smoky Lake County acknowledge receipt of the copied correspondence to the Board of the Edmonton Heritage Festival from the President of the Ukrainian Canadian Congress (UCC) Alberta Provincial Council (APC), dated May 23, 2023, requesting the Board deny the Russian community's participation in the upcoming 2023 Edmonton Heritage Festival due to Russia's invasion of Ukraine and campaign of genocide against Ukrainians.

Carried.

**Métis Nation of Alberta – 95th Annual General Assembly**

735-23: Cere

That Smoky Lake County Councillors who can attend – attend and the Reeve attend the Métis Nation of Alberta – 95<sup>th</sup> Annual General Assembly, Opening Ceremonies and bring greetings on August 12, 2023, beginning at 9:00 a.m. during the four-day event scheduled for August 10-13, 2023, at Métis Crossing.

Carried.

**Village of Waskatenau – Township Road 592 and Highway 28**

736-23: Serben

That Smoky Lake County Council write a letter of concern to the Minister of Transportation Chief of Staff & Shayne Getson (Corridors), MLA to advocate for the access road at Township Road 592 adjacent to Highway 28, to remain open, in response to the letter received from Richard Warren, Mayor of Village of Waskatenau, dated May 25, 2023, in respect to the Village not supporting the proposed access road closure at Township Road 592 adjacent to Highway 28, including the following concerns and/or comments about the said access:

- it serves as an emergency bypass at the Roundabout (Highway 28 & Highway 831) and alleviates rerouted traffic going through the Village of Waskatenau;
- agricultural equipment utilizes it on a daily basis to bypass the roundabout, as the size and width span of the equipment makes it difficult to navigate the roundabout;
- local residents utilize it to bypass the heavy traffic flow at the roundabout as a safer option; and
- it has no history of accidents and has remained a safe access from the Highway, its skewed angle intersecting Highway 28 has never been a problem or a safety concern.

Carried.

**Alberta's Iron Horse Trail – Invitation to Artisan at Work - Destination Analysis**

737-23:

That Smoky Lake County approve action taken by Councillor Fenerty and Councillor Serben in attending in-person, and other Councillors attending virtually from Council Chambers, the hybrid, in-person/virtual session in respect to the release of the Alberta's Iron Horse Trail Artisan at Work – Destination Analysis, in response to the letter invitation received from Marianne Janke, Executive Director of Alberta's Iron Horse Trail / Travel Lakeland, dated June 2, 2023.

Carried.

**Minister of Municipal Affairs – Composite Assessment Review Boards Ministerial Order**

738-23: Gawalko

That Smoky Lake County acknowledge receipt of the Ministerial Order No. M:007/23, replacing previous Ministerial Order M:001/10, from the Minister of Municipal Affairs, dated April 27, 2023, in respect to procedures and fees for adjudicative services provided to municipal Composite Assessment Review Boards (CARB) by the Land and Property Rights Tribunal (LPRT), with updated legislative and naming references, timelines for notifying the LPRT of cancelled CARB hearings, and providing clarification of fees for municipalities who participate in joint assessment review boards with other municipalities.

Carried.

**Village of Waskatenau - Proposed Cost Sharing/Annexation**

739-23: Serben

That Smoky Lake County Council attend the meeting hosted by the Village of Waskatenau, scheduled for Thursday, July 6, 2023, at 2:30 p.m. to be held at the Waskatenau Senior Drop-In Centre, for the purpose of discussing potential cost/revenue sharing schemes and/or annexation, as per the letter request from Bernice Macyk, Chief Administrative Officer, Village of Waskatenau, dated May 31, 2023.

Carried.

**2023 Regional Parades**

740-23: Gawalko That Smoky Lake County prepare a parade float with the Town of Smoky Lake's 2023 Parade Theme: "Celebrating 100 Years as a Municipality" to honour both the Town of Smoky Lake and Village of Vilna; and enter the parade float in the regions' parades scheduled by the Town of Smoky Lake (Annual Heritage Day Parade) on August 5, 2023, Vilna & District Agricultural Society (Vilna Boomtown Days Parade) in the Village of Vilna on August 19, 2023, and Victoria Trail Agricultural Society (Annual Fair Days Parade) in the Village of Waskatenau on August 12, 2023.

Carried.

**Welcoming Week – September 8 to 17, 2023**

741-23: Cere That Smoky Lake County proclaim September 8 to 17, 2023 as Welcoming Week:

Whereas, our region's success depends on ensuring all residents of Smoky Lake County feel welcome here, and new residents are a vital part of our community bringing fresh perspectives and new ideas, starting businesses, and contributing to the vibrant diversity we all value;

Whereas, we honour the spirit of unity to bring neighbours together across the County, and invite all residents to join this movement of communities, nationwide and worldwide, by taking action in the spirit of welcoming;

Whereas, together, we can achieve greater prosperity and make Smoky Lake County the kind of place where diverse people from around the world feel valued and want to put down roots;

Whereas, regardless of where we are born or what we look like, we are united in our efforts to build a stronger County by recognizing the contributions we all make to create vibrant culture, growing economy, prosperity, and inclusiveness for all who call it home, and where every resident has the opportunity to contribute at their best;

Now therefore, Smoky Lake County affirms we are a welcoming community and does hereby proclaim the week of September 8 to 17, 2023, as Welcoming Week.

Carried.

**Vilna Citizens – Village Concerns**

742-23: Gawalko That Smoky Lake County acknowledge receipt of the letter received from "Citizens of Vilna" dated May 28, 2023, in respect to "high" property taxes is beyond the scope of the County's jurisdiction and defer the letter to the Village of Vilna.

Carried.

**Alberta Utilities Commission - Major Alternative/Renewable Energy Projects**

743-23: Serben That Smoky Lake County acknowledge receipt of the letter from Geoff Scotton, Senior Communications Advisor - Assistance and Information Services Team Lead, Alberta Utilities Commission (AUC), dated June 14, 2023, stating: "When rendering decisions, the AUC can and does require conditions of approval, which can include reclamation and end-of-life matters. The AUC will continue to monitor the adequacy of reclamation requirements to ensure the public interest is protected." as a response to the Reeve's emailed letter dated June 9, 2023 in respect to good and proper planning and reclamation for major alternative / renewable energy projects, including preservation of agricultural lands.

Carried.

**Smoky Lake Region Service Assessment and Economic Development Strategy**

744-23: Serben

That Smoky Lake County acknowledge receipt of the document prepared by 13Ways, dated October 2022, for the sole use of Village of Vilna, Village of Waskatenau, Town of Smoky Lake, and Smoky Lake County, titled: “Service Assessment and Economic Development Strategy, Smoky Lake Region”, concluding a list of recommendations as follows:

1. Realize Efficiencies:
  - a. Asset Management and Budgeting
  - b. Joint operations of linear services
  - c. Administrative support
  - d. Coordinated Fleet management
2. Grow the Pie:
  - e. Regional Economic Development Strategy
  - f. Regional Marketing Strategy
  - g. Regional Land Use and Development Planning
3. Make it Happen:
  - h. Develop a “Common Purpose” with a Shared Strategic Direction and a “Shared Objective”
  - i. Prepare a Governance Structure and Organizational Processes that is effective
  - j. Identify the required financial and human resources to implement the initiatives.

Carried.

**Highland Community Hall 90th Anniversary Celebration**

745-23: Cere

That Smoky Lake County Councillors who can attend – attend and the County’s Reeve or designate attend and bring greetings to the 90<sup>th</sup> Anniversary Celebration of Highland Community Hall (Ukrainian Farmers’ National Home of Taras Shevchenko), scheduled for Saturday, July 15, 2023, at Barich, Alberta.

Carried.

**Métis Self-Government Legislation**

746-23: Fenerty

That Smoky Lake County Council approve action taken by the Reeve in providing an email to M.P. Shannon Stubbs, dated June 18, 2023, on behalf of the Smoky Lake County Council to state they are in full support of the Federal Métis Self-Government Legislation brought forward on June 19, 2023.

Carried.

One Member of the Public entered Council Chambers, time 3:45 p.m.

**Original H.A. Kostash School – Save Our School (SOS) HAK Campaign Meeting**

747-23: Serben

That Smoky Lake County Schedule a meeting in respect to the Original H.A. Kostash School and the “Save Our School (SOS) HAK Campaign initiated by Brian and Leesa Jones, Town of Smoky Lake Business Owners, for Tuesday, July 4, 2023 at 5:00 p.m. to be held virtually, through Electronic Communication Technology **and/or** physically in County Council Chambers, with an invitation extended to the Town of Smoky Lake Council, Administration, and to Brian and Leesa Jones.

Carried.

**Original H.A. Kostash School – Save Our School (SOS) HAK Campaign Letters**

748-23: Serben

That Smoky Lake County Council acknowledge receipt of the following letters of support relating to the Original H.A. Kostash School and the “Save Our School (SOS) HAK” Campaign initiated by Brian and Leesa Jones, Town of Smoky Lake Business Owners, from:

- Merv Beilish, dated April 19, 2023,
- Noreen Easterbrook, dated April 22, 2023,
- Four Lodges Studios and Gallery, dated April 23, 2023,
- Studio 28 Artists and Crafters' Guild, dated April 27, 2023,
- Brian & Leesa Jones, dated May 23, 2023,
- Métis Crossing, dated June 19, 2023
- Northern Lights RV Resort, dated June 19, 2023,
- Studio 28 Artists and Crafters' Guild, dated June 22, 2023,
- Mike Ouellet, Realtor, dated June 26, 2023,
- Vision XS, dated June 28, 2023,
- Brian & Leesa Jones, dated June 28, 2023, and
- Smoky Lake Senior Citizens Club, dated June 29, 2023.

Carried.

Two Members of the Public, entered Council Chambers, time 3:45 p.m.

**11. Information Releases:**

Nil.

**12. Financial Reports:**

Nil.

**13. Next Meeting(s):**

**Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting**

749-23: Halisky

That Smoky Lake County schedule a Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting, for Tuesday, July 25, 2023 at 9:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers, for the purpose of discussing the potential shared service: Peace Officer / Bylaw Enforcement.

Carried.

**Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting**

750-23: Halisky

That Smoky Lake County schedule a Smoky Lake Region Intermunicipal Collaboration Committee (ICC) Meeting, for Wednesday, August 9, 2023 at 9:00 a.m. to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers, for the purpose of discussing Regional Fire Services.

Carried.

**Policy Committee Meeting**

751-23: Cere

That the next Smoky Lake County Policy Committee Meeting, be scheduled for Wednesday, August 30, 2023, at 9:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and/or** physically in County Council Chambers.

Carried.

### County Council Meetings

The next Smoky Lake County Council Meetings, are scheduled for:  
**Thursday, August 3, 2023, at 9:00 a.m. (Regular),**  
**Wednesday, August 23, 2023, at 9:00 a.m. (Regular),**  
**Thursday, September 7, 2023, at 9:00 a.m. (Regular),**  
**Thursday, September 28, 2023, at 9:00 a.m. (Regular),**  
**Thursday, October 12, 2023, at 9:00 a.m. (Regular),**  
**Thursday, October 26, 2023, at 9:00 a.m. (Organizational), and**  
**Thursday, October 26, 2023, at 9:00 a.m. (Regular),**  
to be held virtually, through Electronic Communication Technology as  
per Bylaw 1376-20 **and/or** physically in County Council Chambers.

### Executive Session:

#### **Legal Issue: Terms and Conditions of a Software Contract**

752-23: Cere

That Smoky Lake County Council go into Executive Session to discuss  
a Legal Issue in respect to Terms and Conditions of a Software Contract,  
under the authority of the FOIP Act Section 16: Third party business  
interests, in the presence of all Council, Interim Chief Administrative  
Officer, Finance Manager, and Executive Services Clerk, time 4:00 p.m.

Carried.

753-23: Cere

That Smoky Lake County Council go out of Executive Session, time  
4:16 p.m.

Carried.

#### **Government Frameworks.com Inc.'s Software: Cascade**

754-23: Fenerty

That Smoky Lake County Council agree to fulfill the financial  
obligations for the user licenses and support for Cascade software  
payable to Government Frameworks.com Inc.'s under Invoice  
#7072721, in the total amount of \$54,819.32, dated March 30, 2023, and  
recommend a payment schedule as outlined in the original service  
agreement with the Annual Fees paid in the amount of \$25,467.75 in  
March 2024, and in the amount of \$26,741.13 in March 2025, as per  
discussions held under the authority of the FOIP Act Section 16: Third  
party business interests, in Executive Session on June 29, 2023.

Carried.

### Executive Session:

#### **Personnel Issue: Environment and Parks Manager Compensation**

755-23: Cere

That Smoky Lake County Council go into Executive Session to discuss  
a Personnel Issue: Environment and Parks Manager Compensation,  
under the authority of the FOIP Act Section 17: Third party personal  
privacy, in the presence of all Council, Interim Chief Administrative  
Officer, Finance Manager, and Executive Services Clerk, time 4:18 p.m.

Carried.

756-23: Serben

That Smoky Lake County Council go out of Executive Session, time  
4:48 p.m.

Carried.

**Environment & Park Manager Salary Range**

757-23: Gawalko      That Smoky Lake County Council establish a salary range of \$81,070 to \$124,711, for the position of Environment & Park Manager and provide retro pay to the current Environment & Park Manager to January 1, 2023 accordingly, as per discussions held under the authority of the FOIP Act Section 17: Third Party Personal Privacy, in Executive Session on June 29, 2023.

Carried.

**15.    ADJOURNMENT:**

758-23: Fenerty      That the Smoky Lake County Council Meeting of June 29, 2023, be adjourned, time 4:49 p.m.

Carried.

\_\_\_\_\_  
REEVE

**S E A L**

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER