












Smoky Lake County
June 12, 2025 - Council Meeting - 09:00 AM

- 1 Called To Order**
- 2 Adoption of Agenda of the Regular Council Meeting June 12th, 2025**
- 3 Adoption of Minutes**
 - 3.1 Approval of Minutes
 - 📎 Minutes Regular Council Meeting, May 22, 2025 1
 - 3.1.1 Approval of Minutes- CAO Evaluation May 22, 2025
 - 📎 Approval of Minutes- CAO Evaluation May 22, 2025
- 4 Delegation(s)**
 - 4.1 MCSNet - Kevin Bernhardt Business Development Manager @ 9:30 a.m.
 - 📎 MCSNet -Presentation
 - 4.2 Delegation from Fran Byers @10:00 a.m.
 - 📎 Delegation from Fran Byers @10:00 a.m.
- 5 Public Hearing**
- 6 Public Question and Answer Period**
- 7 Municipal Planning Commission**
- 8 Business**
 - 8.1 Regional Emergency Management Meetings
 - 📎 RFD - Regional Emergency Management Meeting Date Request.
 - 8.2 Material Change Request for MCC
 - 📎 RFD - Material Change Request
 - 📎 Bylaw
 - 📎 Public Notice
 - 8.3 Back sloping Agreements Resolutions 336-25 & 335-25
 - 📎 RFD - Back sloping Agreements
 - 📎 RFD - Mar 13, 2025 NW-12-58-14-W4
 - 📎 NW-12-58-14-W4 Application
 - 📎 SW-1-60-14 Application
 - 8.4 Smoky Lake County Open House
 - 📎 RFD - Open House
 - 📎 Open House Lay Out Options

- 8.5 Policy 15-07-01 Employee Participation in Municipal Election Campaigns
 - 📎 RFD - Policy 15-07-01 Employee Participation in Municipal Election Campaigns
 - 📎 Policy 15-07-01 Employee Participation in Municipal Election Campaigns
- 8.6 19th Annual Federation Charity Golf Classic
 - 📎 RFD - 19th Annual Federation Charity Golf Classic
 - 📎 19th Annual Federation Charity Golf Classic Invitation
 - 📎 19th Annual Federation Charity Golf Classic Donation
 - 📎 19th Annual Federation Charity Golf Classic Invitation 3
 - 📎 19th Annual Federation Charity Golf Classic Registration
 - 📎 19th Annual Federation Charity Golf Classic Sponsorship
- 8.7 Natural Gas Charges
 - 📎 RFD - Request to Waive Natural Gas Charges 1
 - 📎 Request from Landowner
- 8.8 Bellis Ukrainian Orthodox Church Special Tax Cancellation
 - 📎 RFD - Bellis Ukrainian Orthodox Church Special Tax Cancellation
 - 📎 Policy 10-4 Special Tax Cancellation
 - 📎 Request from Bellis Ukrainian Orthodox Church
- 8.9 Truck Replacement
 - 📎 RFD - Truck Replacement
 - 📎 Quote
- 8.9.1 RV Bylaw 1432-23 Request for Information.
 - 📎 Request for Information. - RV Bylaw 1432-23
 - 📎 RV Survey
- 9 Chief Administrative Officer (CAO) Report**
- 9.1 Action Item Report - Dated June 6, 2025
 - 📎 Action Item Report - Dated June 6, 2025 1
- 10 Council Committee Reports**
- 11 Correspondence**
- 11.1 Village of Waskatenau - Repairs on HWY 31 Bridge
 - 📎 Letter Dated - May 2025
- 11.2 Bridge HWY 831 County of Smoky Lake
 - 📎 Anita Doktor (Sgt) Detachment Commander - Bridge HWY 831 County of Smoky Lake May 16, 2025
- 11.3 Mons Lake RV
 - 📎 How many trailers per lot Mons Lake - Cindy Wearmouth - May 20, 2025 1
- 11.4 Government of Alberta
 - 📎 Regional Employer Supports Employer Resources 2025 May 2025
- 11.5 Transportation and Economic Corridors
 - 📎 Strategic Transportation Infrastructure Program (STIP) Dated May 20, 2025 1
- 11.6 Government of Alberta

- 11.7  Weekly Economic Briefing May 26, 2025 1
Government of Alberta
- 11.8  Trade and Export Expansion Branch May 2025 1
Economic Development
- 11.9  Funding Resources May 2025 1
Collaborating for Business Success
- 11.10  Invitation
Oil & Gas Show
- 11.11  2025 Bonnyville Oil & Gas Show! 1
RMA Contact Newsletter
- 11.12  Police Funding Model Review Engagement Opportunities, Dated May 30, 2025 1
Warspite Revitalization Foundation
-  Letter of Support
- 12 Information Release**
- 12.1 Smoky Lake RCMP Detachment
 Support for RPAS Procurement
- 13 Financial Reports**
- 13.1 Bills & Accounts Report
 Bills & Accounts Report as of June 12, 2025 1
- 14 Next Meetings**
- 14.1 Confirmation of Upcoming meetings:

Thursday, 25, 2025, at 9:00 a.m. (Regular),

Thursday, August 14 and 28, 2025, at 9:00 a.m. (Regular)

Thursday, September 11 and 25, 2025. at 9:00 a.m. (Regular)
- 15 In Camera (Executive Session)**
- 16 Out of Camera (Executive Session)**
- 17 Adjournment**

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **May 22, 2025**, at 9:01 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

		ATTENDANCE
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, May 22, 2025</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3 / Deputy Reeve	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Executive Assistant	Chyenne Shaw	Present in Chambers
Recording Secretary	Meaghan Andreychuk	Present in Chambers

Observers in Attendance Upon Call to Order:

Acting Ag Fieldman	Kierstin Dubitz	Virtually Present
P & D Manager	Jordan Ruegg	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
C.P.O	Chandler Kerr	Virtually Present
P.W. Manager	Chris Minailo	Virtually Present
Public	12 guests	Virtually Present

2. Agenda:

517-25: Cere That the Smoky Lake County Council Meeting Agenda for Thursday, May 22, 2025, be adopted, as amended/presented:

Addition to the Agenda:

- 1. 10.1 Deletion from the Agenda was acknowledged on May 8th.
- 2. Correction of numbers on the agenda

3. Minutes:

3.1. Minutes of the Regular Council Meeting, May 8th, 2025

518-25: Gawalko That the minutes of the Smoky Lake County Regular Council Meeting, held on Thursday, May 8th, 2025, be adopted with the following amendments:

- 1. 3.1 Amended as Regular **Budget** Meeting held on **Tuesday**, April 22, 2025.

Carried.

Delegations entered Council Chambers at 9:08 a.m.

7. Business – Requests for Decisions

7.1 Alberta Emergency Alert Course

519-25: Cere That Smoky Lake County approves the Communications Officer, Evonne Zukiwski, to take the Alberta Emergency Alert (AEA) Course with the Government of Alberta to become authorized to issue emergency alerts as the Communications Officer, with Jasmine Schaub, Health and Safety Coordinator being the alternate, for the County and authorize two senior officials to sign off on the required form.

Carried.

7.2 Natural Gas Letter of Support

520-25- Halisky That Smoky Lake County Council execute the letter of support in regard to enforcement of the Gas Distribution Act and ongoing compliance concerns letter template, and submit the letter to the Honourable Nathan Neudorf, Minister of Affordability and Utilities, as provided by email from Tom Kee, Executive Director, Federation of Alberta Gas Co-op’s Ltd.

Carried.

7.3 Gravel Request - Smoky Lake Town and Country Golf Club

521-25: Serben That Smoky Lake County Council **approve** decision from Council with regards to the attached request from the Smoky Lake Town and Country Golf Club for three to four tandem loads of ¾” road crush to be donated and delivered to the golf course for the RV parking and Cart Shack storage area.

Carried.

7.5 County Open House

522-25: Serben That Smoky Lake County Council Direct Administration host an Open House with Hotdogs and Hamburgers for all relevant departments to demonstrate programs, equipment and services which are offered within Smoky Lake County, located at the Smoky Lake County Public Works shop, to be scheduled on August 29, 2025.

Carried.

Delegation members Bruce Morton Warspite Hotel Owner and maintenance employee Sebastian Lawyer, entered Council Chambers at 9:25 a.m.
Chris Minailo, Public Works Manager entered Council Chambers at 9:28 a.m.

7.4 Quiet Nook Request

523-25: Fenerty That Smoky Lake County approve to provide funding in the amount of \$500.00, promotional items at a value of \$100, as well as lawn maintenance prior to the event, be granted to the Quiet Nook event On Saturday, June 14th, 2025.

Carried.

4. Delegation:

4.1 Bruce Morton, Warspite Hotel, Horse Hitch Rail Project - 9:30 a.m.

4.1 Delegation Bruce Morton

Present before Council from 9:32 a.m. to 9:49 a.m. was Bruce Morton Warspite Hotel Owner and maintenance employee Sebastian Lawyer, for the purpose of discussion of installing a horse hitch across from the Hotel, and horse trough to the north of the hotel, for the following but not limited to incentives:

- Fathers’ day event, Celebration of Summer Solstice, wagon rides and wiener roast
- Tourism attraction
- Property protection of adjacent landowner

524-25: Cere That Smoky Lake County accepted the presentation of Bruce Morton, and Sebastian Lawyer, Warspite Hotel Owners, and upcoming plans for the hitching post and water trough as information.

Carried.

5. Public Hearing
Notice Of Proposed Material Change to Smoky Lake Development Corp

The Public Hearing was **called to order at 10:01 a.m.** by the Reeve, Jered Serben, in the physical presence of all Council members, with Linda Fenerty being absent, Chief Administrative Officer, Municipal Clerk, Finance Manager, and Planning and Development Manager with **10 Members of the Public** online, as well as 6 other County Staff.

The purpose of the hearing was summarized: Today’s Public Hearing has been called to gather public input on a proposed material change to the operations of the Smoky Lake Development Corporation.

Specifically, Smoky Lake County Council is considering the suspension of the current tourism development service within the municipal boundaries. This suspension would remain in effect until viable future economic opportunities are determined.

This Public Hearing provides an opportunity for residents to express whether they believe this proposed change is in the best interests of the municipality and its residents.

Anyone wishing to speak today must have registered in advance, and we will hear from those who have submitted written notice accordingly. We thank you for your participation and input on this important matter.

1. Opening
Reeve

Before we begin, in the event of a fire alarm or other need to evacuate this room, there are two exits, and please follow direction from County Staff.

I, Jered Serben, the Reeve for Smoky Lake County, will preside over this Public Hearing regarding the proposed material change to the operations of the Smoky Lake Development Corporation.

I declare this Public Hearing open at 10:00 a.m.

I would like to take a moment to introduce Council.

Administration’s advice will be provided by the CAO, Kevin

Lucas.

All persons present in the Council chambers wishing to be heard at this Public Hearing must first properly sign in on the sheet located with legislative services on the table at the front of the Council chambers by providing both their name and municipal address, as well as whether you wish to speak in support or in opposition to the proposed material changes to the Smoky Lake Development Corporation..

I request that anyone who wishes to speak but has not yet signed in, please do so now.

No one present

If you are participating in this Public Hearing online and wish to be heard, then when the time comes, please un-mute or raise your hand, and when called upon, please state your name and municipal address, and whether you are in support of or in opposition to the proposed material changes to the Smoky Lake Development Corporation so that we may record your attendance into the record and that your name can be added to the sign-in sheet.

No one present

Reeve

I will outline the ground rules and the orders of speaking for this Hearing, which are as follows:

1. First, I will confirm that the requirements for referral and advertising have been met.
2. Second, the CAO will summarize the purpose of the Hearing and provide a short background report on the proposed material changes to the Smoky Lake Development Corporation.
3. Third, following the CAO's report, written submissions that have been received by County administration will be read into the Hearing record.
4. Fourth, following the reading of written submissions, the Proponent will make a submission on the proposal.
5. Fifth, following the Proponent's submission, members of the public who have signed in will be given the opportunity to speak in the order they have signed in, starting with those persons physically present in Council chambers wishing to speak in opposition to the proposed material change to the operations of the Smoky Lake Development Corporation, followed by those speakers participating online who are also in opposition to the proposed material change to the operations of the Smoky Lake Development Corporation.
6. Sixth, following the conclusion of questions to those opposed, those members of the public who have also signed in who wish to speak **in support** of the proposed material change to the operations of the Smoky Lake Development Corporation will be given the opportunity to speak in the order they signed in, starting with those

persons physically present in Council chambers, followed by those speakers participating online who are also **in support** of the proposed material change to the operations of the Smoky Lake Development Corporation.

- 7. Seventh, I will call again a final time for anyone else who has not yet spoken, who did not initially sign in, and who still wish to speak. They will be given the opportunity to speak, after stating their name and municipal address for the record, and whether they are in support or in opposition. Following these speakers, Council may ask questions and/or request points of clarity.
- 8. Finally, Council will then either close or recess the Hearing and retire to consider the information received during the Hearing.

If Council recesses the hearing, then we will reopen it another day, and Councilors cannot allow themselves to be lobbied by the Proponent, residents, or others outside of a Public Hearing now that we have opened it. We will **only** consider matters raised at the Hearing.

Please note that only Councilors may ask questions of the Proponent, other speakers, and staff during the Hearing.

If any person other than a Councillor wishes to ask questions of the Proponent, other speakers, or staff, they must ask Council to ask the question on their behalf. And Council will only ask the question if we wish to have an answer to the question.

Finally, following the Hearing, Administration will provide updates to those who have signed up and provided their email or mailing address.

Reeve	At this time, I would ask the CAO to confirm whether this Public Notice has been properly advertised and Notice provided in accordance with the applicable Provincial Legislation and County Bylaws.
CAO	Yes, it has Mr. Chairperson.
Reeve	Thank you. I would now ask the CAO, to summarize the purpose of this Public Hearing and provide a background report on the proposed material change to the operations of the Smoky Lake Development Corporation.
CAO	Thank you, Mr. Chairperson, the purpose of this Hearing is for the Council of Smoky Lake County to obtain public input , both in support and in opposition to, the proposed material change to the operations of the Smoky Lake Development Corporation.

Read into record the Public Hearing Background, specifying that you are reading from the document.

2. Public Testimony and Written Submissions

Reeve	Thank you. Have we received any written submissions on the proposed bylaw? If so, I would ask the CAO to read aloud and
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	enter them into the record.
CAO	None Received
Reeve	<p>Thank you. I will now call upon persons signed up on the sign-in sheet whom are participating online and who are in opposition to the proposed material change to the operations of the Smoky Lake Development Corporation. Please state your <u>name and municipal address</u> for the record. Please note that each party wishing to speak will have only one opportunity to do so.</p> <p>Once again, I would ask that you not exceed 10 minutes, and either I or legislative services will let you know when your time has lapsed, and I will then ask you to wrap up.</p>
Opposed	<p>None in attendance</p> <p>Thank you. Does Council have any questions or points of clarification for those who have spoken in opposition to the proposed material changes to the Smoky Lake Development Corporation?</p>
Reeve	<p><i>Allow time for respectful Q&A, with questions to be directed through the Chairperson.</i></p> <p>Thank you. I will now call upon persons signed up on the sign-in sheet whom are <u>present in the Council chambers</u> and who are the proposed material change to the operations of the Smoky Lake Development Corporation.</p> <p>Just as before, please state your <u>name and municipal address</u> for the record. Please note that each party wishing to speak will have only one opportunity to do so.</p> <p>I would ask that you not exceed 10 minutes, and either I or legislative services will let you know when your time has lapsed and I will then ask you to wrap up.</p> <p>Council Members may ask presenters questions for the purpose of clarifying the speaker's comments.</p>
Those in Support	<p>None in attendance</p> <p>Thank you. I will now call upon persons signed up on the sign-in sheet whom are participating online and who are in support the proposed material change to the operations of the Smoky Lake Development Corporation. Please state your <u>name and municipal address</u> for the record.</p> <p>Please note that each party wishing to speak will have only one opportunity to do so. Council Members may ask presenters questions for the purpose of clarifying the speaker's comments.</p> <p>I would ask that you not exceed 10 minutes, and either I or legislative services will let you know when your time has lapsed, and I will then ask you to wrap up.</p>
	None in attendance
3. Public and Virtual Question period	
Reeve	<p>Thank you. That concludes speakers.</p> <p>At this time, does any Council member have any final questions of the proponent, any speaker, or staff,?</p>

Allow time for respectful Q&A, with questions to be directed through the Chairperson.
NIL

4. Closing Remarks

There being no further testimony, nor questions at this time, I would like to thank all presenters for their time, perspectives, and comments.

Smoky Lake County Council will take your comments into consideration when deciding on this matter.

Thank you to everyone who took time to attend this morning. Once again, moving forward, Administration will provide updates to those who have signed up and provided their email or mailing address.

You are welcome but not required to remain and observe the rest of the Regular Council Meeting, once we revert back to that agenda.

I declare this Hearing on the proposed material change to the operations of the Smoky Lake Development Corporation **CLOSED** at 10:11 a.m.

7.6 County Community Fund

525-25: Serben That Smoky Lake County Council Direct Administration bring back information on a restricted reserve for a County Community Fund, to help non-profit organizations to help assist projects to be completed to attract new residents and tourism within the County.

Carried.

11: 30 to 11: 32 a.m Public Question and Answer Period:

Rachelle Saybel, a member of the public, questioned what the decision was regarding previous (May 8th, 2025) Regular Council Agenda item 7.5.

Jered Serben, Reeve, responded that no decision was made as Council made the motion to direct administration to research comparable Bylaws as well as direct Enforcement Services to acquire more information concerning the units affected by this bylaw. This information will be presented at the next County Council Meeting, June 12th, 2025 Regular Council Meeting.

Rachelle, followed up with inquiring if the Recreational Vehicles can still be on the property until then

Jered Serben, responded stating the Bylaw is on hold until a further decision is made

8. Chief Administrative Officer’s Report:

8.1 CAO Report, May, 2025

526-25: Gawalko That Smoky Lake County Council accept the May 2025 Year to date CAO Report as information:

Carried.

8.2 Action List

527-25: Halisky That Smoky Lake County Council accept the 2025 Year to date Action List as file for information with the amendments:

- Action taken for Motion 421-25: Signing of the Memorandum of Understanding (MOU) between: the Kosiv District, Ivano-Frankivska Oblast, Ukraine, and the “Smoky Lake Region” with the Town of Smoky Lake, will be on Monday, May 26th, 2025 at the Ukrainian Twinning Kosiv/Smoky Lake Region Committee meeting.
- Resend letters referencing motion -25 to the updated addresses of the ministers

Carried.

9. Council Committee Reports:

9.1 Division One Councillor’s Report on various Committees, Boards & Commissions

-April 28 attended the LARA board meeting in Ashmont, we reviewed the strategic plan for 2025 and also looked at a new logo for LARA with Dark Horse media, Alyssa gave an update on the capital funding we will be purchasing a new seeder, crimp roller, grain analyzer, & a new tractor a MF 1840. Will be looking into hosting a regenerative agriculture soil health event with Don Huber, Alyssa gave her executive director report received funding for 2 summer jobs hired 4, Charlene R. will be retiring this spring so will be looking for someone to fill her position and also to work in the garden plot, working with LHR on new job descriptions and ordered a new microscope to be used with the kids in school programs, discussed starting a research committee with staff and 3 producer reps, updating the policy manual, research staff are getting the field trials ready Smoky Lake county will be at the Michael Carson field it has been soil sampled for clubroot & fertility and has been GPS pinned, also the weather station has been put up there which producers will have access to the data, Lance has helped over 22 producers with the new grant programs that have opened up on April 1/25, Alyssa gave the financial report no issues, Jay gave the LFA report, 390 heifers accepted into the pasture this year at .90/head/day and they updated the bull policy. Smoky Lake County field day will be on July 24 this year and LARA will also have a booth at Smoky Lake County Farmer appreciation BBQ on June 13 , next meeting June 23 @ 9am in Ashmont.

-May 15 attended the Evergreen Regional Waste Commission meeting with Councillor Lorne Halisky also in attendance, had an update on the EPR program, circular Materials & product care everything is going as planned, purchased a new Caterpillar 950 wheel loader, Ashley gave the financial report, Paul gave the site report wifi is poor at the site MCSnet is suggesting a 30-40 foot tower be installed at the commissions expense, hired a seasonal employee, Boscombe 4H Multi club came to the site on May 3 and picked up fugitive waste as a fund raiser 43 kids and parents attended, Mallaig school demolition is all coming to Evergreen the asbestos has been abated, May 22 The chair and Paul will visit 7 Lakes oilfield as their contract is up for renewal, June 13 RMA insurance will be visiting Spedden and some of our other sites, June 19 Regional Services Delivery zoom meeting for the ACP grant, next commission meeting June 19/25.

9.2 Division Two Councillor’s Report on various Committees, Boards & Commissions

Northern Lights Library Services – May 2, 2025 – 10:00 a.m. – NLLS Headquarters, Elk Point

- Metrix Group presented the 2024 audit, no discrepancies noted.
- Jennifer Anheliger, NLLS Board Chair, gave her report. MicroSoft 10 has been discontinued, hence some computers will have to be

replaced as they are not compatible with the new MicroSoft 11.

- 2026 DRAFT Budget was also presented. There will be a 1.5% levy increase to member libraries. Before the final budget is completed, a market analysis of the salaries will be conducted. Network security insurance is an ongoing issue and has not been included in budget yet, more to come on this. Approximate cost is \$20,000.
- An omnibus motion was made on revised policies, good work on the members of the Policy Committee.
- Elections were held for Board positions that are up to renewal this year. Jennifer Anheliger acclaimed as Board Chair. Kelly Chamzuk will be Zone 1 representative, Dwayne Spicer voted as Zone 3 representative, Officer at Large Indigenous rep will be Clifton Cross

Muni-Corr – St. Paul County Chambers – May 12, 2025 – 10:00 a.m. – St. Paul County Chambers

- RRTS report – Marvin met with Bonnyville Museum regarding tree removal between their buildings and the trail. This will be tended to by the Museum with contribution from RRTS. Landowner at Moose Lake is looking for dust control, may be a spot for an MG30 test strip but could be at landowners' expense. I spoke with Dave Franchuk regarding the MG30 strip at Edward. Dave will be getting this done. There were a number of complaints regarding the ATV ban, but after posting some pictures of the Redwater farm destruction, it seems to have died down. Second Chance Trail Ride was May 3 weekend, a smaller event, but still a success.
- NE Muni-Corr report – bookkeeper, Louise, is planning on retiring, Marianne to look into purchasing SAGE program as it is less work.
- Thank you letter to be sent to Summer Village of Horseshoe Bay for undertaking the ACP Grant
- O2 Design. Jordan Ruegg to present the MLUST project as a delegation at July meeting.

Heritage Board Collaboration Meeting – May 13, 2025 – 3:30 p.m. – Smoky Lake Town Chambers

- Terms of Reference paper – reviewed and accepted. Discussion on Train Station and how summer students will be utilized to provide tourists with information. Also discussed was purchase of a small Smart TV to showcase videos of Train Station and hopefully the Smoky Lake County Region. This will be brought discussed further at tomorrow's Board meeting.

Smoky Lake Heritage Board Society/Smoky Lake Regional Heritage Board – May 14, 2025 – 2:00 p.m. – Smoky Lake County Chambers

- **Smoky Lake Heritage Board Society** - Noreen will make a permit application for interior work on HITMOTR. Walls are peeling and need to be scraped before new paint is applied. Upstairs need some cleaning, as someone threw mud on the walls. Motion to spend up to \$3,000.00
- Ruthenia School – painting and scraping will be done in sections.
- Digital Museums grant request was not successful.
- Post Office film – 4 grants applications were made, and we may not know for awhile if we are approved. Grant amount is \$75,000.00. Michelle suggests writing a letter to Kalyna Country as they may support Heritage type projects.

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- **Smoky Lake Regional Heritage Board** – we are planning for the official opening of the Ruthenia School with suggestion that it be on Heritage Weekend in August. Proposal made to have bus tours after the formal program to tour Ruthenia School and other heritage spots. Length of tour would be about 3 hours. Motion made to rental bus/buses - \$2,500.00 Discussion held on purchasing a kiosk (interactive) for locations, i.e. Vilna, Waskatenau, Town of Smoky Lake. Possible we will start with a pilot project at the Train Station. Cost of kiosk is approximately \$3,000.00. Another idea bandied about was to purchase a Smart TV to display information about the history of the Train Station, approx. \$500.00. Motion made to spend up to \$3,500.00 for both kiosk and TV. May 19, the Heritage Board will visit the

Wynnyk House which historically was the Stry Post Office and Confectionery store. A Grant MacEwan student will be working on photo & document archive, possibly with an office at either the Train Station or Pappy's. Nature Trail – a contest was held on naming the Nature Trail. It will officially be known as Lover's Lane. Maintenance to be shared – County will mow the trails and Town will mow the parking area. A Nature Trail event is tentatively scheduled for July 12, 2025 with a botanist on hand to identify plants along the way. Plaques have arrived and will be installed at the Bellis Store, White Earth Hall, MacDonald Stopping House & Pine Creek Post Office – Noreen to speak with owners prior to installation.

Community Futures Meeting – May 21, 2025 – 5:00 p.m. – CFSPSL Office

- Three loans were approved after much discussion on merit, appraisals, etc. Delinquency report and financial report will be in next month's agenda package.
- Manager's report – Power Up North – planning continues, tickets have gone on sale through GoEast. They are not using EventBrite as this is an American company, and Kevin Kiselivich has a similar platform for sales. Open Farm Days – 15 sites, one of the stops being the Vilna Boomtown Days parade and Pool Hall Visit. Eleanor Olszewski is the new Emergency Management & Community Resilience Minister, also responsible for Prairies Economic Development Canada. She is from Alberta. The Board has directed Penny to speak with other CF offices and extend an invitation for the Minister to attend a future meeting. All CF staff have completed 6-week Business Coaching course. Jody, Dale & Joan spoke of takeaways from National Conference. Next meeting – June 11, 2025.

Other Meetings

- April 28 – Joint Municipalities Meeting – Waskatenau Hall – 5:00 p.m.
- May 8, 2025 – Regular Council Meeting – County Chambers – 9:00 a.m.
- May 22, 2025 – Regular Council Meeting – via zoom – 9:00 a.m (missed part of it due to medical appt.)

9.3 Division Three Councillor's Report on various Committees, Boards & Commissions

Dominique Céré – Division Three Councillor written report from various Committees, Boards and Commissions:

April 24	Regular Council mtg., County Council Chambers, Smoky Lake
April 25	Smoky Lake Foundation Mtg., Bar V Nook, Smoky Lake
April 28	Joint Health & Safety Mtg., Zoom
April 28	Joint Municipalities Mtg., Waskatenau
April 29	Tour of Health Facility, Red Deer

- Program is a 4 stage program: Stage 1 is stabilization; Stage 2 is Primary treatment; Stage 3 is Therapy; and Stage 4 is Transitional
- No cell phones allowed in Stages 1 and 2 (unless there are exceptional circumstances)
- Stage 2 consists of primary treatment and may last from 60 to 120 days
- Stage 3 includes therapy, lectures, residents working in the building (maintenance, cooking, cleaning, to list a few). Residents are taught work force skills and cell phones are allowed only during the day. For example, the kitchen is a training kitchen. Residents are able to not only do dishes but also prepare the meals. Leadership positions are positions which residents need to apply and interview for. Leaders are rewarded with a single room otherwise residents share rooms.
- Stage 4 is transitional. At this point, plans are made to ensure that the residents have everything in place, safe housing for when they leave, finances in place, a job to go to and so forth. They now have their cell phones.
- The GOAL is to be able to function in society and be self sustained.
- The men and women are kept separate for the majority of the time. There is some crossover but very little. For example, free time and meals are

gender specific.

- Group and clinical counselling is available to all, the setting is such that it is based on a community model where residents can help each other.
- There is an electronic board which indicates what is going on when. There are set times for exercise, meals, smudge, specific meetings (AA, Mindfulness meditation, group therapy for example).
- There is a medication window and a nurse is on staff 24/7. Addiction specialists are on call.
- Residents set smart goals weekly. Individualized programs where residents do have a say.
- Visitors are allowed on Sundays but this is not for Stage 1 residents. Families are allowed to show up for “Cake Night”; this is when individuals are honored for their 30-60-90 day completions.
- Stage 3 and 4 residents do get day passes but if they are gone for any extended period of time, they do get screened upon return to the centre.
- There are numerous Rehabilitation Providers which operate differently. EHN (this facility’s provider), seems to offer quite a bit of counselling. They have a national center therefore draw from all over Canada. Fresh Start is another Rehabilitation Provider.

May 2 General Board Mtg., Northern Lights Library Board, Zoom

May 9 FCSS, Metis Crossing, Zoom

- Some issues with connectivity? Town appeared to be sharing screen but the screen was stuck on the RMA Spring Update slide. I received a message that it wouldn’t start until 9 am but it never did appear to get started.

Other Meetings/Functions:

May 20 FCSS Cancelled due to not meeting quorum

9.4 Division Four Councillor’s Report on various Committees, Boards & Commissions

April 23, 2025 – LICA Board of Directors Meeting (virtually)

- LICA Vision, Mission and Values & Territorial Acknowledgement was delivered.
- Meeting Expectations and attendance file was reviewed/discussed.
- Executive Director, Manager of Environmental Monitoring Programs, Environmental Coordinator, Education and Outreach Coordinator, and Community Outreach Coordinator gave updates on current projects etc.
- Updates were given on Healthy Waters Lac La Biche project, Youth Calendar Contest, Field Days on Winter Watershed, Riparian Areas Survey, Stream of Dreams Program and Writing Contest on Electrical Energy are all taking place in 2025.
- Discussed inviting Pathways Alliance to do a carbon capture presentation to a future meeting.
- Respectful Workplace Policy developed by Lakeland HR Solutions was approved.
- Hiring a Community Outreach Coordinator still taking place.
- Local Food Infrastructure Fund Grant proposal for garden beds and compost bins.
- LICA Watershed Committee are looking into a Beaver River Watershed Video Project proposal using the Panoramic Media’s Original Quote and looking into Educational Workshop Options.
- Went over Executive Director Job Description to ensure it reflects what’s required for the position etc.
- Financial Report was in good standing including renewing a GIC and 2025/2026 Budget amendment approval.

May 5, 2025 – Bellis Board of Trade Meeting (in-person)

- Continued action on the Highway Sign on the corner of Hwy 28 and RR152 which needs work, so the members are looking into options such as type/size/material etc. and funding opportunities.

- Discussed speed through the hamlet with the County looking at the speed limit signage and the CPO to enforce.
- Unsightly premises are continued to be actioned by the County CPO.
- Waste Disposal at Bellis Lagoon work is ongoing with County Administration.
- The County was thanked for the donation for the 70th Bellis Board of Trade Anniversary Community BBQ which is scheduled for September 14 @ 12noon.
- Flowerpot Barrels will be filled with flowers and placed for hamlet beautification.
- Bellis Board of Trade Bylaw will need to be reviewed etc.
- Financial report was giving with all in good standing.
- Bellis Hamlet Domestic Water and Wastewater Study is currently in the works and expected to be completed by the end of 2025.
- Developing a Bellis Business Brochure and looking into fundraising initiatives.

May 15, 2025 – ALDMO - Alberta's Lakeland Destination Marketing Organization AGM and Board Meeting (in-person)

- Elections called for President, 1st Vice President, 2nd Vice President, Secretary and Treasurer positions.
- Appointed signing authorities.
- ATB was appointed as the Banking Institution.
- Two quotes minimum will be required for a Financial Auditor to audit the financials for the year end.
- 2025 Schedule of Meeting Dates and Times was shared.
- The Alberta's Lakeland Destination Marketing Organization Bylaw will be reviewed and brought to a future meeting.
- Financial report was deferred to a future meeting when the finances have been audited.
- Audited financial books is required for the 2025/2026 Travel Alberta Funding Proposal of \$250,000 for Travel Lakeland operations.
- Deferred the NE Muni-Corr Ltd. Contract using Management Services for ALDMO, asked for a justification letter for fees etc.
- Tourism Session at Metis Crossing was well represented and was an excellent event.
- Social Media contract including Website Management was discussed of how to manage this with minimal to no funding.
- Travel Alberta Representative Chris Downs will be leaving and will be replaced by Rene Rondo in July 2025.
- Travel Lakeland Management Report:
- Ongoing meetings with Travel Alberta; product development and implementation of the TDZ report.
- Finished the spring tradeshow with a really good response from Fort McMurray. Thanks to Dale Hedrick who helped out at all the tradeshow with the Town / County of St. Paul booth. So far, we have a few boxes short of a complete pallet of guides distributed.
- Took on the Super Host Ambassador training at the Lac La Biche Portage College campus.
- Attended the Explore Two Hills Tourism Conference & Tradeshow.
- Completed the 2025-year end financial reviews.
- Update meeting with Travel Alberta.
- Signed up for Sync account and will remove the Microsoft SharePoint. The new upgraded Microsoft account is \$60.69 a month and Sync is \$25.20 a month for up to 1 TB.
- Will be attending the LLB Tourism Kick-Off 2025.
 - Notify Lakeland DMO with what is new from you communities and feel free to post it on the new Alberta's Lakeland DMO Industry Facebook Group Page.

9.5 Division Five Councillor's Report on various Committees, Boards &

Commissions
Council and Budget Meetings

April 22 – County Budget Meeting

Council met to finalize the 2025 municipal budget. Major highlights include:

- Approval of a **\$10.9 million capital budget**
 - Balanced **total function budget** of **\$25.95 million**
 - Increased funding to the **Vilna, Waskatenau, and Smoky Lake Agricultural Societies**
 - A decision to **re-instate mowing to the fence-line** as part of the County's road maintenance program
-

April 24 – Regular Council Meeting

A range of strategic, planning, and operational items were addressed:

- **Bylaw 1477-25** received second and third reading to redistrict land from Rural Industrial (M2) to Agricultural (AG) use
 - Council passed multiple **Community Peace Officer (CPO) policy amendments**, improving operational standards for:
 - Annual reporting
 - Use of force and batons
 - Operational records
 - Patrol vehicles
 - **Delegations:**
 - **MNP** presented the Community-Based Policing Study; Administration was directed to engage Ministers and RCMP for follow-up
 - **STARS Air Ambulance** provided their 2023–2024 service review
 - **Smoky Lake Golf Club** representatives appeared regarding operational funding
 - **Tax Rate Bylaw 1480-25** was passed in all three readings for 2025
 - Council scheduled a **Public Input Period on May 22** regarding a material change to the Smoky Lake Development Corp. (tourism operations suspension)
 - Stars Presented Council with a photo framed for ongoing support in the amount of \$6, 000.00 annually
 - That Smoky Lake County Policy Statement No. 03-18-20: Five-Year Road Plan, be amended with the following additions:
 - Range Rd 130 from 602 to Whitefish to be added to the project list in 2026.
 - That Smoky Lake County add the Smoky Lake Town and Country Golf course to the JMM Meeting on April 28, 2025
-

May 8 – Regular Council Meeting

Council focused on emergency readiness and capital investments:

- Approved more than **\$786,000 in equipment acquisitions after receiving approximately \$595,000 in equipment auction sales** to support Public Works and Fire Services, including:
 - **Water tanker, dual-purpose dump/sander, sander/plow, and a**

track hoe with mulching head

- **Public Question Period** centered on wildfire preparedness:
 - I confirmed that **Thorhild County** had been contacted to offer assistance
 - **Health & Safety Coordinator Jasmine Schaub** and **CAO Kevin Lucas** updated residents on equipment readiness and emergency planning
 - **Delegations:**
 - **Northern Lights Library System** provided a Year in Review
 - **Clayton Didier** presented opportunities for developing a **visitor-based economy** in Smoky Lake County
 - Other items:
 - RV Bylaw 1432-23 was referred back for further research
 - **Aggregate Community Tax Bylaw** review and drone alternatives were requested
 - Organizational chart updates were deferred to June 26
 - Smoky Lake County was formally recognized with its **Certificate of Recognition (COR)** in occupational health and safety
 - That Smoky Lake County Council appoint Colten Gargus and Jorja Krysik as the Weed and Pest Inspectors for Smoky Lake County, effective May 8th, 2025, to termination of employment.
-

Regional and Community Engagement

April 25 – Smoky Lake Foundation Board Meeting

Attended strategic discussions on housing and seniors' services:

- Occupancy in supportive living sites are at 100% except for Vilna. Vilna is at 61 and 58 percent occupancy in the two levels of care. This, again, is due to small rooms.
- Shingles, soffits, eaves troughs and fascia will be replaced on the manor housing in Smoky Lake and Waskatenau. Completion by Aug/Sep
- Financials are clean, on budget
- Staff training and professional development is available and ongoing
- Recreation programming and upcoming summer programming and community trips
- Increased resident attendance at recreation programs; and Introduction of more live music and entertainment.
- Seniors Apartments and Community Housing 2025 Budget Reallocation, Raymond Cormie advised that the Government of Alberta has provided an additional \$95,700 in deficit funding for the Seniors Apartments and Community Housing programs. In response, R. Cormie presented the amended budget reflecting the additional revenue and expense allocations.
- Updates to the Ministerial Order, R. Cormie reported that an updated draft of the 1995 Ministerial Order will be presented at the next Board meeting for approval and submission to the Minister of Seniors, Community and Social Services.
- Skid Steer Consignment, R. Cormie reported that the skid steer had been sent to Martin Deere Line in Edmonton. Martin Deere Line did not accept the trailer on consignment due to their current number in stock. The trailer will be listed for a private sale.

April 28 – Joint Municipalities Meeting (JMM)

Engaged with municipal neighbors on key shared issues including:

- Highway 831 bridge safety repair, Letters have been sent to Mr. Glenn Van Dijken, MLA
- Community-Based Policing Study from Sgt. Anita Doktor, who provided a verbal update regarding:
 - BAIT Project was Successful and will continue
 - Community Peace Officer is assisting in Bylaw complaints, Animal Protection Act and other Provincial Legislation which makes the RCMP members available for Criminal Code Related Offenses.
 - New Member starting next week.
 - 1 Cpl leaving and a member from St. Paul will be transferring to the detachment.
 - Victim Services is in the process of hiring an Advocate for Smoky Lake, until then Redwater will cover one day a week, unless otherwise needed.
 - Sgt. Doktor will email MLA Glen van Dijken regarding the safety concerns of the Bridge repairs and reduced speed limit on HWY 831.
- STARS Air Ambulance contributions
- Smoky Lake Golf Club funding update
- Regional immigration support through the **AAIP Rural Renewal Stream**, update provided by Michelle Wright, Smoky Lake Chamber of Commerce
- Attendance boundary changes from **Aspen View Public Schools**, School Trustee, Elohné Chizawsky and Superintendent of Schools, Constantine Kastrinos, who provided a verbal update regarding:
 - Areas on the northwestern edge of the current Vilna attendance area were shifted to the Smoky Lake attendance area.
 - Rochester: The current Rochester attendance area was redistributed to the Athabasca and Thorhild attendance areas, with a boundary loosely following Highway 661. The changes aim to minimize bussing ride times and accommodate existing students while addressing concerns raised by families in the Rochester, Smoky Lake, and Vilna area.
 - The Board of Trustees unanimously approved Aspen View's Capital Plan for submission to the provincial government.
 - Aspen View Public Schools is facing a decrease in revenue and an increase in expenditures in the 2024/2025 school year, requiring spending reductions
- Presentation from Eastern Alberta Regional Victim Serving Society, Director of Regional Operations, Melody Littell, and Assistant Director of Regional Operations, Doris Pindroch, who provided an overview of East Area Regional Victim Services Program provided the following information points:
 - Victim services core values: respect, compassion, confidentiality, integrity, collaboration
 - Victim services as regional model
 - EARVSS Service Structure roles: navigators, coordinator, administrative staff, tier 1 are employees and tier two are volunteers, emphasis on timely, compassion service delivery
 - Community Referrals
 - General Support Services
 - Criminal Justice System Navigation

April 29 – Tour of the EHN Red Deer Recovery Community

Toured the EHN Sandstone Recovery Centre

- Nutritional rehabilitation to restore and normalize eating and food related habits, including meal support therapy and meal supervision
- Nutritional rehabilitation and structured meal support therapy
- In house counsellors, nurse practitioners, one medical doctor and administration
- Reward ceremonies for 30, 60, and 90 days of sobriety
- Residents follow schedules for regular household chores
- Medical detox
- Cognitive and Dialectical Behavioural Therapy (CBT/DBT)
- Recovery Capital Model programming
It serves as a provincial leader in long-term residential addiction recovery care.
- EHN have had zero attempts from residents to leave the facility early in the last two years.
- There is a “self check in” procedure, waitlist being 6 months
- Residents receive primary treatment for 60-90, up to 100 days
- Accommodations are separated from men and women
- Process groups supported by therapists and peers to work through situations and process emotions through different perspectives, support, encouragement and feedback in a safe environment
- Family sessions to support the family system and work through treatment goals that include skill and strategy integration.
- Jayden Ernst, Minister Williams chief of staff, to make arrangements with minister Nixon, Williams, Smoky Lake County Council, and Smoky Lake Foundation CAO, Raymond Cormie to meet for the purpose to increase housing within our region

May 9 – Northeast Alberta Alliance for Growth and Opportunities Meeting

Attended the NAAGO meeting; the following letter were drafted:

- **Follow-up Letter to Minister Dreeshen:**
This letter is intended to clarify and address some of the outstanding questions raised by the group. Your feedback will help ensure we’ve captured the key points effectively
- **Letter to the Department of National Defence (Canada):**
This letter highlights the urgent need for support in upgrading Highway 28, particularly in light of the upcoming 4 Wing Cold Lake Expansion.
- **Letter to surrounding Oil Companies:**
We are proposing to reach out to relevant oil companies for their support regarding Highway 28 improvements. The goal is to distribute this letter to all companies that are impacted by or have a stake in this corridor.
- **Letter to Local Councils:**
This letter aims to encourage continued support for **NAAGO** following the upcoming municipal elections. We want to ensure its important work carries on without interruption.

May 14 – 4th Annual AVIPS Robotics Tournament (Athabasca)

Honoured to serve as a judge at this K–9 robotics event with 160 students’ attendance, assessing student creativity, problem-solving, and teamwork. This initiative highlights the growing importance of STEM education and youth innovation.

9.5 Division Five Councillor’s Report on various Committees, Boards & Commissions

528-25- Halisky That Smoky Lake County's Reeve Report received for the period April 18, 2025, to May 14, 2025 be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted with the following amendments:

- Add Smoky Lake County letterhead
- Remove duplicate motion 499-25: That Smoky Lake County Council defer the organizational chart and salary range as provided per policy 01-03-28 Organizational Chart to the June 26th 2025 Regular Council Meeting.
- April 28th Joint municipalities Meeting Highway 831 bridge safety repair, letters sent to: Add Mr. Glenn Van Dijken, MLA, as the recipient.
- April 29th EHN: Medical doctors be changed to medical doctor
- Deletion of Muni-Corr meeting on May 12th, 2025

Carried.

10. Correspondence:

10.1 Minister signed letter to Reeve Jered Serben Smoky Lake County Dated April 11th, 2025- Deletion to the Agenda

That Smoky Lake County Council remove 10.1 Agenda item as it is a duplicate from the May 8th, 2025 Agenda.

Carried.

10.2 RMA's Legislative Update Week of April 28 – May 1, 2025 – RMA

529-25: Lorne That Smoky Lake County Council **Acknowledge receipt** of the 10.2 RMA's Legislative Update Week of April 28 – May 1, 2025 – RMA

Carried.

10.3 RMA Releases Bill 49 Member Resource May 5, 2025

530-25: Cere That Smoky Lake County Council **acknowledge receipt** of the RMA Releases Bill 49 Member Resource May 5, 2025

Carried.

10.4 RMA Releases Member Guide to the AUC's Draft Blackline of Rule 007 Facility Applications

531-25: Gawalko That Smoky Lake County Council Acknowledge receipt of the RMA Releases Member Guide to the AUC's Draft Blackline of Rule 007, dated May, 23, 2025, as presented and reply regarding the farmland safety.

Carried.

10.6 RMA's Legislative Update Week of May 5 – 9, 2025

532-25: Halisky That Smoky Lake County Council accept the RMA's Legislative Update Week of May 5 – 9, 2025, **acknowledge receipt and file as information.**

Carried.

10.7. Alberta Energy Regulator - Water Licensing in OneStop

533-25: Cere That Smoky Lake County Council accept the Alberta Energy Regulator - Water Licensing in OneStop, **file and accept as information.**

Carried.

10.8. Municipal Affairs - Smoky Lake County 2025 LGFF Funding Letter

534-25: Serben That Smoky Lake County Council Acknowledge receipt of the information from Municipal Affairs - Smoky Lake County 2025 LGFF Funding Letter.

Carried.

11. Information Releases:

11.1 NAAGO May 9th Follow up - Letters for Review

535-25: Lorne That Smoky Lake County Council accept the the NAAGO – Letters for Review 11.1.1 through 11.1.4, dated May, 13 , 2025, and request that a letter be sent to Minster Ellis highlighting the emergency response issues to be included in the letter and File for information.

Carried.

11.1.1 Letter to Minister Dreeshen

That Smoky Lake County Council accept the Letter to Minister Dreeshen , **and file for information**

11.1.2 Letter to National Defense

That Smoky Lake County Council accept the Letter to National Defense, **and file for information**

11.1.3 Letter to Oil and Gas Companies

That Smoky Lake County Council accept the Letter to Oil and Gas Companies , **and file for information**

11.1.4 Letter to Councils

That Smoky Lake County Council accept the Letter to Councils, **and file for information**

11.2 MNP - Your Feedback Needed_ Review of Alberta Police Funding Model

536-25: Cere That Smoky Lake County Council acknowledge receipt of the information from the MNP Review of Alberta Police Funding Model.

Carried.

12. Financial Statements for the month of December 31st 2024- February 28th 2025

12.1 2025 February Monthly Council Reconciliation

537-25: Halisky That Smoky Lake County Council Acknowledge receipt of Financial Statement, updated February 28th, 2025, as prepared by the Finance Manager, be filed for information.

Carried.

12.2 2025 March Monthly Council Reconciliation

538-25: Cere That Smoky Lake County's Financial Statement, updated March, 2025, as prepared by the Finance Manager, be filed for information.

Carried.

12.3 Budget to Actual

539-25: Gawalko That Smoky Lake County's Budget to Actual be filed for information.

Carried.

13. Next Meeting(s):

13.1. Reconfirm the Scheduled County Council Meeting Dates

540-25: Gawalko That Smoky Lake County rescinds Motion 513-25 from the previous Council Meeting on May 8th, 2025.

Carried.

541-25: Serben That the next Smoky Lake County Council Meetings be reconfirmed as follows:
Thursday, May 22, 2025, at 9:00 a.m. (Regular and CAO Evaluation meeting),
Thursday June 12 and Wednesday, 25, 2025, at 9:00 a.m. (Regular),
Thursday, August 28, 2025, at 9:00 a.m. (Regular),
Thursday September 11 and 25, 2025, at 9:00 a.m. (Regular)

to be held physically and/or virtually in County Council Chambers.

Carried.

14. Executive Session, including the Addition to the Agenda:

NIL

15. ADJOURNMENT:

542-25: Gawalko That the Smoky Lake County Council Meeting of May 22, 2025, be adjourned, 11:33 p.m.

Carried.

REEVE,
Jered Serben

S E A L

CHIEF ADMINISTRATIVE OFFICER,
Kevin Lucas

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting for the Purpose of Chief Administrative Officer Evaluation** held Thursday, **May 22nd 2025**, at 11:34A.M. in Smoky Lake County Council Chambers.

The meeting was called to order by the Reeve, Mr. Jered Serben, in the presence of the following persons:

		ATTENDANCE
		<u>Friday, Nov. 22, 2024</u>
<u>Title</u>	<u>Name</u>	
Councillor Division 1	Dan Gawalko	Present in Chambers
Councillor Division 2	Linda Fenerty	Absent
Councillor Division 3/ Deputy Reeve	Dominique C��r��	Present in Chambers
Councillor Division 4	Lorne Halisky	Present in Chambers
Councillor Division 5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Absent
Legislative Services /R.S.	Meaghan Andreychuk	Left Council Chambers @ 11:39
Executive Services	Chyenney Shaw	Present in Chambers
Members of the Public	N/A	Nil

Agenda:

Agenda for May 22, 2025

543-25: Halisky

That the Smoky Lake County Council Meeting for the Purpose of Chief Administrative Officer Evaluation Agenda, for Thursday, May 22, 2025, be adopted as presented.

Carried Unanimously.

Minutes from the November 22nd

544-25- Gawalko

That the Smoky Lake County Council Meeting for the Purpose of Chief Administrative Officer Evaluation minutes from the Friday, November 22nd, 2024, be adopted as presented.

Carried Unanimously.

Executive Session:

Personnel Issue: Chief Administrative Officer (CAO) Evaluation

445-25: Cere

That Smoky Lake County Council go into Executive Session, under the authority of the FOIP Act, Section 19: Confidential Evaluation, to conduct a review of the Chief Administrative Officer (CAO) in the physical presence of all Council and Executive Services Clerk, time 11:39 a.m.

Carried.

County Council Meeting Recessed

The Smoky Lake County Deputy Reeve announced the Council Meeting recessed, time 12:23 p.m. to 12:49 p.m. and remained in Executive Session, under the authority of the FOIP Act, Section 19: Confidential Evaluation, to conduct a review of the Chief Administrative Officer (CAO) in the physical presence of all Council and Executive Services Clerk.

446-25: Dawalko

That Smoky Lake County Council go out of Executive Session, time 2:04 p.m.

Carried.

Chief Administrative Officer (CAO) Evaluation

Adjournment:

447-25: Halisky

That the Smoky Lake County Council Meeting for the Purpose of Chief Administrative Officer Evaluation, of Thursday, May 22, 2025, be adjourned, time 2:05 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER



Delegation Request Form

APPLICATION

Thank-you for your interest in becoming a Delegation before County Council.

Please complete this application form. Please refer to Policy Statement No: 01-49 for Delegation Protocol and Procedures.

NOTE: By filling out this application form, you are consenting to disclosure of any personal information made evident through your speech or presentation materials and grant permission to the County to publish these materials and agrees to abide by the terms of this Policy.

Personal information on this Application is being collected under the authority of the Freedom of Information & Protection of Privacy Act (FOIP).

Smoky Lake County considers the author's address relevant to Council's consideration of this matter and will disclose this personal information if it is provided to us. However, the author's phone number and email address are not required and should be omitted if the author does not wish this personal information disclosed.

APPLICANT NAME AND CONTACT INFORMATION:

Last Name: Byers	First Name: Fran
Phone Number: [REDACTED]	E-mail Address: [REDACTED]
Mailing Address:	
<div style="display: flex; justify-content: space-between;"> Box Town Alberta Postal Code </div>	
Group / Organization / Business / Individual:	
<input type="checkbox"/> Representing a Group / Organization / Business : Mons Lake Campground <input type="checkbox"/> Attending as a Individual	

NAME OF PRESENTERS / ORGANIZATION:

Name	Position Title	Supporting documentation (optional)
1. _____	_____	<input type="checkbox"/> Handouts at the meeting (please provide copies to the Municipal Clerk or bring 12 copies to the meeting)
2. _____	_____	<input type="checkbox"/> Audio / visual presentation (must be received in pdf or jpg format accompanying the Application Form).
3. _____	_____	
4. _____	_____	

TOPIC AND PURPOSE OF PRESENTATION:

Clearly outline the topic of your presentation: ☐ Yes ☐ No **Executive Session**

Discuss the possibility of blocking off a designated swimming area in the Mons Lake Campsite area.

List desired outcome of presentation/recommend to Council:

Note: That all correspondence submitted to Smoky Lake County will form part of the public record and will be published when this matter is before Council.

Please Note for clarity: You do not need to complete this form to ask questions of Council at the "Public Question and Answer Period" scheduled between 11:30 a.m. and noon at each regular Council Meeting. All meetings are open to the Public.

Comments:

APPLICANT NAME: (PLEASE PRINT)	SIGNATURE	DATE
	Fran Byers	June 3 2025

OFFICE USE Only:

Applicant Received: _____	By: _____
Confirmed by: _____	Council Meeting Date: _____



Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: Regional Emergency Management Agency Meeting Date

Presented By: Jasmine Schaub, Health & Safety Coordinator, Director of Emergency Management

Recommendation(s):

Motion #1

That Smoky Lake County schedule a Regional Emergency Management Agency (REMA) meeting on September 10, 2025, to be immediately followed by a Hazard, Risk, and Vulnerability Assessment (HRVA) session facilitated by the Alberta Emergency Management Agency (AEMA).

Motion #2

That Smoky Lake County schedule a Regional Emergency Management Committee (REM Committee) meeting to take place in conjunction with the next Joint Municipalities Meeting.

Background:

As mandated by Bylaw No. 1466-24: Regional Emergency Management, sections 4.7 and 5.8, Smoky Lake County is required to convene both the Regional Emergency Management Committee and the Regional Emergency Management Agency at least once annually. These meetings ensure that the County and the Region remain compliant with the municipal bylaw and provincial expectations for emergency preparedness.

In addition, the Local Authority Emergency Management Regulation, Section 4(d), requires all municipalities in Alberta to conduct a Hazard Identification and Risk Assessment (HIRA) to inform and support their Municipal Emergency Management Plan. This is a legislated requirement and must be reviewed and updated on an annual basis.

To meet these obligations, Smoky Lake County should host the REMA meeting and then facilitate a collaborative stakeholder session to complete the HRVA. This will support legal compliance, encourage regional collaboration, and ensure the Emergency Management Plan reflects current risks and vulnerabilities facing the community.

Benefits: Hosting the REMA meeting and completing the HRVA ensures compliance with the municipal bylaw and provincial legislation. It enhances intermunicipal coordination and emergency preparedness across the region. The HRVA allows for the identification and mitigation of local risks, ultimately strengthening our emergency response capabilities. Completion of these requirements also positions the county to remain eligible for provincial or federal emergency management funding in the event of an emergency. Proactive planning helps to reduce operational costs and resource strain during real emergencies by ensuring employees are properly trained and response plans are up to date.



Request for Decision (RFD)

Disadvantages: There may be minor scheduling challenges and time commitments required from regional stakeholders. Additionally, staff time will be temporarily redirected to meeting coordination and facilitation, followed by updating the Regional Emergency Plan accordingly.

Alternatives: An alternative would be to ask another regional partner to host and facilitate the meeting. However, this would remove the County's opportunity to lead and could delay progress on the HRVA. Another alternative would be to postpone the meeting, which may result in further non-compliance with legislation and an increased risk of being unprepared in the event of an emergency.

Financial Implications: There will be minimal costs associated with hosting the REMA and HIRA meetings, including expenses for a meeting venue, light refreshments, a lunch, and printed materials. However, if the HIRA is not completed and an emergency occurs, the County may become ineligible for certain funding opportunities. Completing the HIRA and maintaining an updated emergency plan can also result in long-term savings through efficient resource deployment and reduced emergency-related staffing costs.

Legislation: This request is supported by Bylaw No. 1466-24: Regional Emergency Management and the Local Authority Emergency Management Regulation (Alta. Reg. 203/2018). Section 4(d) of the Regulation specifically requires that each municipality conduct a hazard and risk assessment to inform their emergency management plan.

Intergovernmental: This initiative involves coordination with the Town of Smoky Lake, the Village of Vilna, the Village of Waskatenau, and the Alberta Emergency Management Agency (AEMA).

Strategic Alignment: Emergency Services

Enclosure(s):

1. *Bylaw No. 1466-24: Regional Emergency Management*
2. *Local Authority Emergency Management Regulation*

Signature of the CAO:

A handwritten signature in blue ink, appearing to be "S. J. Smith", written over a horizontal line.



Request for Decision (RFD)

Meeting Date: Thursday, June 12th, 2025,

Agenda Item: #

Topic: Notice of Material Change- Smoky Lake Development Corporation

Presented By: CAO

Recommendation:

Motion: That Smoky Lake County, in its capacity as a Joint Shareholder in the Municipally Controlled Corporation for the MCC for Smoky Lake Development Corp. hereby approves the proposed material change to services suspending the current services of tourism development as for the public notice advertised on May 1st to May 14th, 2025 via Smoky Lake County Webpage, Smoky Lake County Facebook page, and X (also known as twitter) furthermore request repayment of funds invested by Smoky Lake County in the amount of \$500,000.

Background:

Smoky Lake County published a public notice for two consecutive weeks—May 1 to May 14, 2025—on the County’s website, Facebook page, and X (formerly Twitter) regarding the proposed material change. The notice informed residents of a scheduled public input opportunity on May 22, 2025, in accordance with Section 75.3 of the Municipal Government Act and Section 7 of the Municipally Controlled Corporations Regulation.

No written submissions or registrants were received by the deadline of May 20, 2025, at 4:00 p.m. MST.

Relevant Motion: That Smoky Lake County schedule a Public Input Period for the proposed Material change to Smoky Lake Development Corp. on May 22, 2025, (Time to be Determined later) pursuant to Section 75.3 of the Municipal Government act.

Carried.

NOTICE OF PROPOSED MATERIAL CHANGE TO SMOKY LAKE DEVELOPMENT CORP.
PUBLIC INPUT PERIOD AND MEETING DATE

SMOKY LAKE COUNTY
("Smoky Lake")

In the matter of the proposed material change to the Smoky Lake Development Corporation.

Notice is hereby given pursuant to the provisions of Section 75.3 of the Municipal Government Act and Section 7 of the Municipally Controlled Corporations Regulation that:

On May 22, 2025, the Smoky Lake Council will meet to discuss their desire to make a material change to the Smoky Lake Development Corp.’s operations that will suspend the current service of tourism development within the municipal boundaries until viable future economic opportunities can be determined.



Request for Decision (RFD)

TAKE NOTICE that a Council meeting will be held on May 22, 2025 at Smoky Lake County Council Chambers. This will be an opportunity for residents of the municipality to make representations to Smoky Lake County in an effort to determine if the proposed change is in the best interests of the municipality and its residents.

AND FURTHER NOTICE THAT any written submissions must be emailed to cao@smokylakecounty.ab.ca no later than 4:00 p.m. (MST) on May 20th, 2025. Anyone wishing to make a representation at the Council meeting must provide written notice to the Chief Administrative Officer at cao@smokylakecounty.ab.ca prior to 4:00 p.m. (MST) May 20, 2025, 2 days prior to meeting date. Anyone who fails to register within the designated time frame will not be permitted to speak.

DATED at Smoky Lake County OR the Town of Smoky Lake, Alberta on April 24th, 2025.

Benefits:

- Ensures fiscal responsibility through repayment of public funds.
- Aligns operational focus of the MCC with sustainable and viable economic opportunities.
- Fulfills legislative requirements for material change.

Disadvantages:

- Temporary suspension of tourism development initiatives.
- May impact tourism-related stakeholders and partnerships in the short term

Alternatives: Any alternative to the recommendation is at the discretion of Council.

Financial Implications:

Repayment of the \$500,000 investment by the Smoky Lake Development Corp. to Smoky Lake County as outlined in Revised Bylaw No. 1413-22.

Legislation: Section:

- **Municipal Government Act**, Section 75.3
- **Municipally Controlled Corporations Regulation**, Section 7
- **Bylaw No. 1413-22:** Lending to MCC for Smoky Lake Development Corp.

Intergovernmental:

- Coordination with the Town of Smoky Lake as joint shareholder in the MCC.



Request for Decision (RFD)

- Compliance with statutory regulations governing municipally controlled corporations.

Strategic Alignment:

- Supports responsible financial stewardship.
- Aligns with long-term strategic priorities to foster economically viable initiatives.
- Ensures transparency and accountability in intermunicipal partnerships.

Enclosure(s):

- Public Notice (May 1–14, 2025)
- Revised Bylaw No. 1413-22

Signature of the CAO:

A handwritten signature in blue ink, consisting of several loops and strokes, is written over a horizontal line. The signature is positioned to the right of the text "Signature of the CAO:" and ends with a small dash.



Request for Decision (RFD)

SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
REVISED BYLAW NO. 1413-22

BEING A REVISED BYLAW OF SMOKY LAKE COUNTY IN THE
PROVINCE OF ALBERTA TO AUTHORIZE LENDING MONEY TO A
MUNICIPAL CONTROLLED NON-PROFIT ORGANIZATION

WHEREAS pursuant to Sections 264 and 265 of the Municipal Government Act, R.S.A. 2000, Chapter M-26 and amendments thereto, a municipality may loan funds to a non-profit organization or one of its controlled corporations

AND WHEREAS, the MCC for Smoky Lake Development Corp is a non-profit municipal controlled corporation duly incorporated under the laws of the Province of Alberta.

AND WHEREAS, the MCC for Smoky Lake Development Corp; is owned 50% by Smoky Lake County and 50% by the Town of Smoky Lake.

AND WHEREAS, the MCC for Smoky Lake Development Corp will invest in the Smoky Lake Tourism Company Ltd which will invest and or lend funds for local tourism opportunities.

AND WHEREAS, the County of Smoky Lake’s available debt limit established by the provisions of 276(2) of the Municipal Government Act, R.S.A. 2000, Chapter M-26 was \$23,249,337

NOW THEREFORE, be it resolved that the Council of Smoky Lake County in the Province of Alberta, duly assembled hereby enacts as follows:

1. Smoky Lake County will lend to the MCC for Smoky Lake Development Corp the amount of Five Hundred Ninety Thousand Dollars (\$590,000) for the purpose of investing in the Smoky Lake Tourism Company Ltd. The term of the loan is eight (8) years.
2. The interest rate offered is 6.5% (per annum), and is based on the MCC for Smoky Lake Development Corp business plan.
3. The loan will be repaid by the MCC for Smoky Lake Development Corp annually on or before December 31 of each year, beginning December 31, 2024 hereafter called the “due date”. The loan will be repaid according to the schedule outlined in Schedule “A”, attached hereto forming part of this bylaw
4. Payments may be made without penalty in advance of the due dates above. Payments in advance of the due date will result in the recalculation of future payments. Interest is due or payable on the outstanding balance at the time of each repayment installment.
5. It is anticipated that the MCC for Smoky Lake Development Corp will repay the loan from investment earning.

Revised Bylaw No. 1413-22

6. The source of money to be loaned to the MCC for Smoky Lake Development Corp shall be from the General Capital Reserve Fund held by Smoky Lake County. All principal repayments received from the MCC for Smoky Lake Development Corp shall be returned to this reserve. All interest earned shall be allocated to general revenue in the year it is received.
7. **Revised to:** The MCC for Smoky Lake Development Corp shall provide Smoky Lake County with an executed Promissory Note and General Security agreement consistent with the terms of this bylaw.
8. Any funds not used by the MCC for Smoky Lake Development Corp for the purposes contained in this bylaw or the funding agreement shall be immediately returned to Smoky Lake County.
9. This bylaw shall take effect on the day of the final passing thereof and shall remain in effect until all amounts due to Smoky Lake County specified within this bylaw have been received.

READ a First Time **to revise** in accordance with the Municipal Government Act Section 63(2)(g)(ii), this **16th** day of **March, 2023**.

READ a Second Time **to revise** in accordance with the Municipal Government Act Section 63(2)(g)(ii), this **16th** day of **March, 2023**.

READ a Third and Final Time **to revise** in accordance with the Municipal Government Act Section 63(2)(g)(ii), this **16th** day of **March, 2023** and finally passed by Council.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

Schedule “A”

MCC Smoky Lake Development Corp
Amortization Schedule
Loan Value: \$590,000.00
Interest: 6.5% per annum
Payment Due: Dec 31st of each year

			Accrued Principle	Principal Paid	Interest	Balance Owing	Payment
Deferred Interest Payment	31-Dec-22	2022	\$ 590,000.00	\$ -	\$ 38,350.00	\$ 628,350.00	\$ -
Deferred Interest Payment	31-Dec-23	2023	\$ 628,350.00	\$ -	\$ 40,842.75	\$ 669,192.75	\$ -
Payment #1	31-Dec-24	2024		\$ 56,502.47	\$ 43,497.53	\$ 612,690.28	\$ 100,000.00
Payment #2	31-Dec-25	2025		\$ 60,175.13	\$ 39,824.87	\$ 552,515.15	\$ 100,000.00
Payment #3	31-Dec-26	2026		\$ 64,086.52	\$ 35,913.48	\$ 488,428.63	\$ 100,000.00
Payment #4	31-Dec-27	2027		\$ 68,252.14	\$ 31,747.86	\$ 420,176.49	\$ 100,000.00
Payment #5	31-Dec-28	2028		\$ 72,688.53	\$ 27,311.47	\$ 347,487.96	\$ 100,000.00
Payment #6	31-Dec-29	2029		\$ 77,413.28	\$ 22,586.72	\$ 270,074.68	\$ 100,000.00
Payment #7	31-Dec-29	2030		\$ 190,881.93	\$ 17,554.85	\$ -	\$ 287,629.54
Totals				\$ 590,000.00	\$ 297,629.54		\$ 887,629.54
Principal			\$ 590,000.00				
Interest			\$ 297,629.54				
Total Payments			\$ 887,629.54				

**NOTICE OF PROPOSED MATERIAL CHANGE TO SMOKY LAKE DEVELOPMENT
CORP.**

PUBLIC INPUT PERIOD AND MEETING DATE

**SMOKY LAKE COUNTY
("Smoky Lake")**

In the matter of the proposed material change to the Smoky Lake Development Corporation.

Notice is hereby given pursuant to the provisions of Section 75.3 of the *Municipal Government Act* and Section 7 of the *Municipally Controlled Corporations Regulation* that:

On *May 22, 2025*, the Smoky Lake Council will meet to discuss their desire to make a material change to the Smoky Lake Development Corp.'s operations that will suspend the current service of tourism development within the municipal boundaries until viable future economic opportunities can be determined.

TAKE NOTICE that a Council meeting will be held on *May 22, 2025* at *Smoky Lake County Council Chambers*. This will be an opportunity for residents of the municipality to make representations to Smoky Lake County in an effort to determine if the proposed change is in the best interests of the municipality and its residents.

AND FURTHER NOTICE THAT any written submissions must be emailed to *cao@smokylakecounty.ab.ca* no later than **4:00 p.m. (MST)** on *May 20th, 2025*. Anyone wishing to make a representation at the Council meeting must provide written notice to the Chief Administrative Officer at *cao@smokylakecounty.ab.ca* prior to **4:00 p.m. (MST)** *May 20, 2025*. Anyone who fails to register within the designated time frame will not be permitted to speak.

DATED at Smoky Lake County, Alberta on April 24th, 2025.



Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: Back sloping Agreements Resolutions 336-25 & 335-25

Presented By: CAO

Recommendation(s):

That Smoky Lake Council Rescind Motions 335-25 “That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-12-58-14-W4, as per the application received from Brad Shapka, dated March 4, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06” and Motion 336-25 “That Smoky Lake County Council approve the backsloping program project along the lands legally described as SW-1-60-14-W4, as per the application received from Brad Venio, dated March 12, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$5,000.00, in accordance with County Policy Statement No.03-21-06” Due to the amounts in the resolutions being incorrect.

Furthermore, making motions for the following:

Motion #1

That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-12-58-14-W4, as per the application received from Brad Shapka, dated March 4, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$5,000.00, in accordance with County Policy Statement No.03-21-06

Motion # 2

That Smoky Lake County Council approve the backsloping program project along the lands legally described as SW-1-60-14-W4, as per the application received from Brad Venio, dated March 12, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06

Background:

At the February 2025 Regular Council Meeting, Smoky Lake County Council passed two motions (Motions 335-25 and 336-25) approving funding under the County’s backsloping program for



Request for Decision (RFD)

two separate applications. These motions were related to projects on lands legally described as NW-12-58-14-W4 and SW-1-60-14-W4, submitted by Brad Shapka and Brad Veno, respectively.

Upon review, it was identified that the maximum funding amounts stated in the approved motions were inadvertently reversed. Motion 335-25 incorrectly stated a maximum funding amount of \$2,500.00 for Brad Shapka's application, which should have been \$5,000.00. Conversely, Motion 336-25 incorrectly stated a maximum funding amount of \$5,000.00 for Brad Veno's application, which should have been \$2,500.00.

As these discrepancies conflict with the intended funding levels and County Policy Statement No. 03-21-06, Council is required to formally rescind the incorrect motions and pass new resolutions reflecting the correct amounts. The corrected motions are presented for Council's consideration and approval to ensure program integrity and alignment with policy

Benefits: Continued recognition of Smoky Lake County's support for local landowners participating in land improvement initiatives, reinforcing the County's commitment to sustainable land use practices and alignment with County Policy Statement No. 03-21-06.

Disadvantages: None.

Alternatives: Council may choose not to rescind the original motions; however, this would leave incorrect funding amounts on record and result in potential inconsistencies in program administration.

Financial Implications: The corrected total funding commitment remains consistent with the intent of the original applications and within budgeted allocations for the backsloping program. NW-12-58-14-W4: Up to \$5,000.00 SW-1-60-14-W4: Up to \$2,500.00

Legislation:

- Municipal Government Act, RSA 2000, c M-26
- Smoky Lake County Policy Statement No. 03-21-06 – Backsloping Program Policy

Strategic Alignment: NIL

Enclosure(s):

1. Application from Brad Shapka for NW-12-58-14-W4
2. Application from Brad Veno for SW-1-60-14-W4 (dated March 12, 2025)

Signature of the CAO:

A handwritten signature in blue ink, appearing to be "S. Shapka", written over a horizontal line.



Request for Decision (RFD)

Meeting Date: Thursday, March 13, 2025

Agenda Item: #

Topic: Backsloping Program Application for NW-12-58-14-W4

Presented By: Public Works Manager

Recommendation(s):

Motion #1:

That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-12-58-14-W4, as per the application received from Brad Shapka, dated March 4, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06.

Background:

This program assists in the control of brush and noxious weeds along County Road right-of-ways, reducing the costs of road maintenance. Only County landowners and ratepayers are eligible to apply for funding under this program.

Benefits: Helps control of brush and noxious weeds along County Road right-of-ways.

Disadvantages: None.

Alternatives: Any alternative to the recommendation is at the discretion of Council.

Financial Implications: Up to \$2,500.00 per application, paid out of the 2025 backsloping program budget (\$8,000 budgeted each year for backsloping program).

Legislation: County Policy Statement No.03-21-06: Backsloping Program

Intergovernmental: N/ A

Strategic Alignment: N/ A

Enclosure(s):

- I. Application dated March 4, 2025 from Brad Shapka

Signature of the CAO: ☐ _____ 



BACKSLOPING PROGRAM

Application Date:

MARCH 4/25

APPLICANT NAME

BRAD SHAPKA

ADDRESS

TELEPHONE NUMBER

LEGAL, LAND LOCATION OF BACKSLOPING PROJECT:

1/4 NW

SECTION: 12

TOWNSHIP: 58

RANGE: 14

W4M

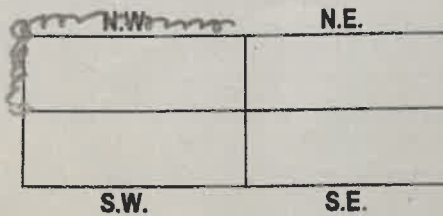
DISTANCE TO BE BACKSLOPED: 1 MILE(S)

ESTIMATED COST OF PROJECT

\$10000

DOLLARS

PLEASE MARK ON DIAGRAM, ROAD ALLOWANCE TO BE BACKSLOPED :



BACKSLOPING PROGRAM: is set out to assist in the control of brush and noxious weeds along County road right-of-ways and to reduce costs of road maintenance.

Objective: is to remove all trees and to slope the ditches to enable landowners to extend cultivation to the edge of the road right-of-way.

1. Smoky Lake County requires all brush, rocks and other debris to be removed so the cleared land may be prepared in such a state as to allow cropping or to the seeding of a forage mixture. The applicant will not remove any dirt from around power poles, alter or divert any drainage system or water course, and will contact Alberta First Call before commencement of work.
2. The area backsloped shall be kept free of noxious weeds, brush, and rocks in future years.
3. If the applicant requires a fence, it shall be set back a minimum of **33 feet** from the **centre** of the adjacent road right-of-way. It is also understood that the applicant is responsible for the erection and the cost of said fence.
4. The site will be inspected before commencement of the project and after completion by Smoky Lake County. No funds will be paid unless the project has been inspected and approved.
5. The applicant must make available all receipts for expenses occurred on the project to Smoky Lake County.
6. Upon approval of the project, the applicant will receive half of the cost of the project to a maximum amount of **\$ 2,500.00** per half mile.
7. Upon request of an applicant, Smoky Lake County may supply a forage seed mixture to be seeded on the worked backsloped area. There shall be not cost for the forage seed mixture. Forage seed requested: ☒ Yes ☐ No

I, THE UNDERSIGNED, HAVE READ THIS APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE TO THE TERMS AND CONDITIONS.


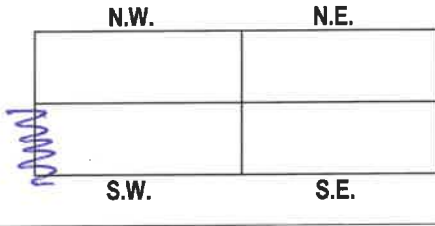
DATED THIS 4 DAY OF MARCH 20 25.

SIGNATURE OF APPLICANT:

Brad Shapka

PUBLIC WORKS MANAGER/FOREMAN:

Mina Te

 <h2 style="margin: 0;">BACKSLOPING PROGRAM</h2>		Application Date: <u>March 12/25</u>
APPLICANT NAME <u>BRAD VENO</u>		
ADDRESS <u>[REDACTED]</u>		TELEPHONE NUMBER <u>[REDACTED]</u>
LEGAL, LAND LOCATION OF BACKSLOPING PROJECT: 1/4 <u>SW</u> SECTION: <u>1</u> TOWNSHIP: <u>60</u> RANGE: <u>14</u> W4M		
DISTANCE TO BE BACKSLOPED: <u>1/2</u> MILE(S)		ESTIMATED COST OF PROJECT <u>\$5000</u> DOLLARS
PLEASE MARK ON DIAGRAM, ROAD ALLOWANCE TO BE BACKSLOPED :		
		
<p>BACKSLOPING PROGRAM: is set out to assist in the control of brush and noxious weeds along County road right-of-ways and to reduce costs of road maintenance.</p> <p>Objective: is to remove all trees and to slope the ditches to enable landowners to extend cultivation to the edge of the road right-of-way.</p> <ol style="list-style-type: none"> Smoky Lake County requires all brush, rocks and other debris to be removed so the cleared land may be prepared in such a state as to allow cropping or to the seeding of a forage mixture. The applicant will not remove any dirt from around power poles, alter or divert any drainage system or water course, and will contact Alberta First Call before commencement of work. The area backsloped shall be kept free of noxious weeds, brush, and rocks in future years. If the applicant requires a fence, it shall be set back a minimum of 33 feet from the centre of the adjacent road right-of-way. It is also understood that the applicant is responsible for the erection and the cost of said fence. The site will be inspected before commencement of the project and after completion by Smoky Lake County. No funds will be paid unless the project has been inspected and approved. The applicant must make available all receipts for expenses occurred on the project to Smoky Lake County. Upon approval of the project, the applicant will receive half of the cost of the project to a maximum amount of \$ 2,500.00 per half mile. Upon request of an applicant, Smoky Lake County may supply a forage seed mixture to be seeded on the worked backsloped area. There shall be not cost for the forage seed mixture. Forage seed requested: <input type="checkbox"/> Yes <input type="checkbox"/> No 		
I, THE UNDERSIGNED, HAVE READ THIS APPLICATION AND AM AWARE OF ITS CONTENTS AND AGREE TO THE TERMS AND CONDITIONS.		
DATED THIS <u>12</u> DAY OF <u>March</u> , 20 <u>25</u> .		
SIGNATURE OF APPLICANT: <u>[Signature]</u>		PUBLIC WORKS MANAGER/FOREMAN: <u>[Signature]</u>



Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: Smoky Lake County Open House

Presented By: Jasmine Schaub, Health & Safety Coordinator, Director of Emergency Management

Recommendation(s):

Motion #1

That Smoky Lake County Council approve hosting a 2025 Open House to showcase County equipment, services, and programs at the Smoky Lake Complex, on August 13, 2025, and that Administration proceed with planning and cost estimates accordingly.

Background:

Smoky Lake County Council requested a 2025 Open House for the community to view and learn about County services, equipment, and programs. The event was originally proposed for August 29, 2025, to be held at the Public Works Shop. This location would allow all departments to display their equipment and for operators and managers to be available to explain their roles and responsibilities.

However, this option raises several concerns:

- Public liability risks associated with visitors entering an active County works yard.
- The logistics of bringing every piece of equipment to town for the day.
- Potential theft or damage of equipment and tools.
- Proximity to a neighbour engaged in a lawsuit against the County, which may pose reputational or legal complications.
- The selected date falls on the Friday before a long weekend, potentially reducing public and staff availability.

Alternatives:

Option	Description	Pros	Cons	Cost Template
Option A	Host at Public Works Shop on August 29, 2025	Full equipment display, direct operator interaction	High risk of liability, theft concerns, low attendance due to long weekend	See cost breakdown below
Option B	Host at Smoky Lake Arena on July 16, 2025	Lower cost, safer site, mid-summer timing	Equipment transport required, less immersive than full shop setup	See cost breakdown below
Option C	Host at Smoky Lake Arena on August 13, 2025	Safer location, more prep time	Staff vacation impact, equipment staging required	Same as Option B



Request for Decision (RFD)

Option	Description	Pros	Cons	Cost Template
	with limited equipment			

Benefits: Engages the community and showcases transparency and services. Promotes County departments and fosters pride in municipal operations. Opportunity to recruit volunteers, inform ratepayers, and build relationships.

Disadvantages: Operations will need to cease for 1-2 days depending on the location. Bringing all equipment to Smoky Lake will further increase down time, as well as fuel and labour costs.

Alternatives: Any alternative to the recommendation is at the discretion of Council.

Financial Implications: The costs below are estimates for each location. They are based on the understanding that:

1. all outside staff are expected to attend, along with one member of each department, and the office staff will remain keep the administration office open.
2. Not all of the equipment will be brought back to town for display. There will be fuel costs for each piece of equipment moved. We have not attempted to quantify this cost.

Host at Public Works		
Category	Estimated Cost	Notes
Staff	\$22,000	Operators, admin, set-up crew (all outside staff 16 hours set up, shop cleanup, and attendance)
Food (burgers, condiments)	\$2,500	Estimate per 100 attendees + staff
Food Handling Certification	\$200	Certify 2 staff
Supplies for displays	\$1,000	
Total Estimate	\$25,700	
Host at Smoky Lake Complex		
Category	Estimated Cost	Notes
Staff	\$15,000	Operators, admin, set-up crew (all outside staff attendance and ½ staff set up and takedown)
Food (burgers, condiments)	\$2,500	Estimate per 100 attendees + staff
Food Handling Certification	\$200	Certify 2 staff
Rental	\$1,000	If held at arena
Supplies for displays	\$1,000	
Equipment Transport	???	Only for arena options
Total Estimate	\$18,700	



Request for Decision (RFD)

Legislation: Occupational Health & Safety Act – Public safety and food handling compliance.

Intergovernmental: NA

Strategic Alignment: N/A

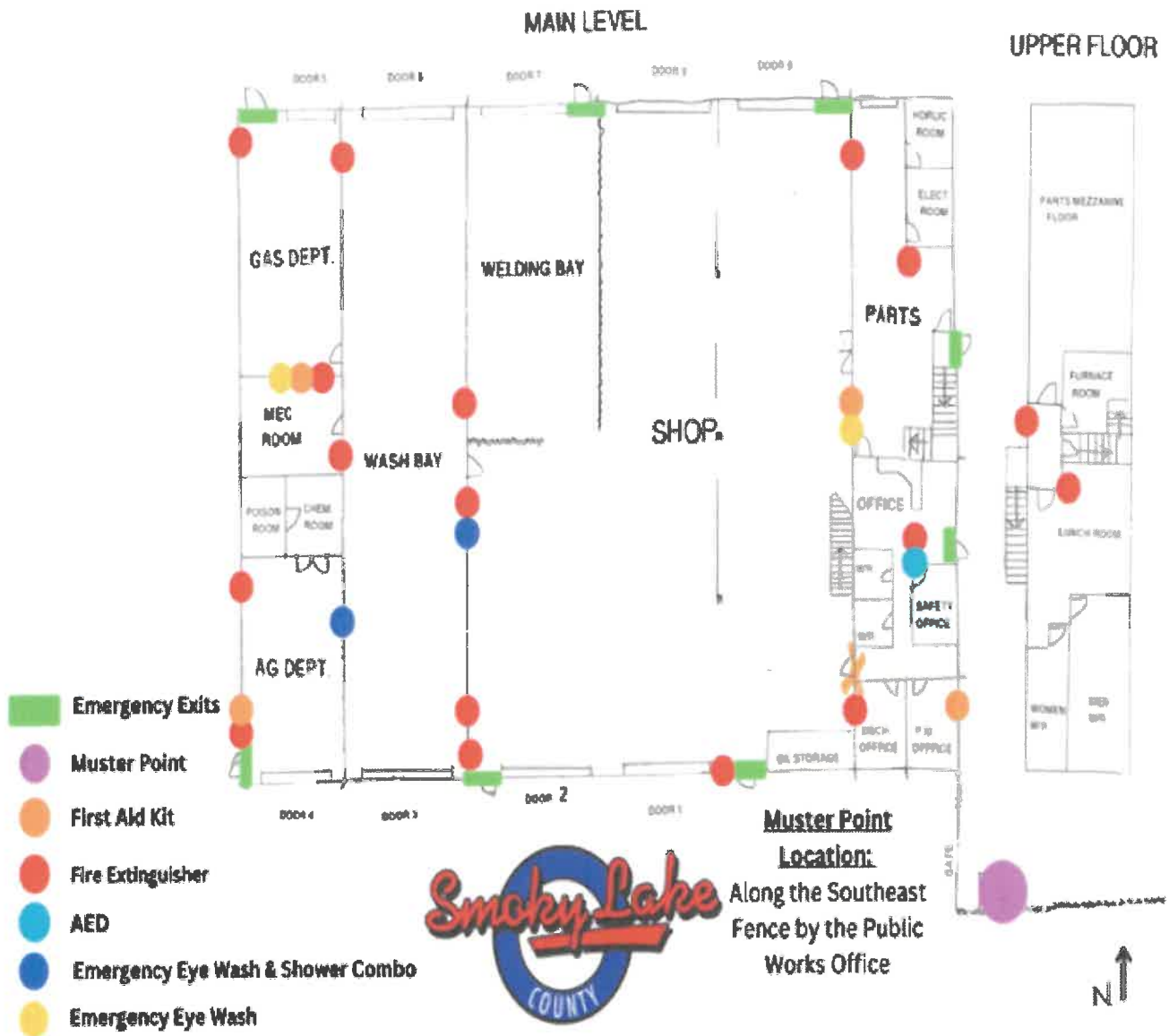
Enclosure(s):

Signature of the CAO: 



SLC PW Shop Yard

- *All yard open to public – all fleet trucks will be removed from yard to make room for large equipment
- *Gas & AG Bays will house their departments information tables inside
- *Wash Bay could house equipment—either Parks & Rec or Fire Equipment
- *All employees will have to park elsewhere and walk to PW shop to save room for equipment and the public to park out front



PW Main Level Shop Interior (all opened for public)



→ Big bay doors

|| → door

● → opened doors

● → locked doors

→ Department information Tables



*South side of PW Shop only portion opened.

*Wash Bay could house equipment—either Parks & Rec or Fire Equipment

*Closed portion will be for employee parking and fleet vehicle parking

PW Main Level Shop Interior

(Restricted PW yard option - South side opened)

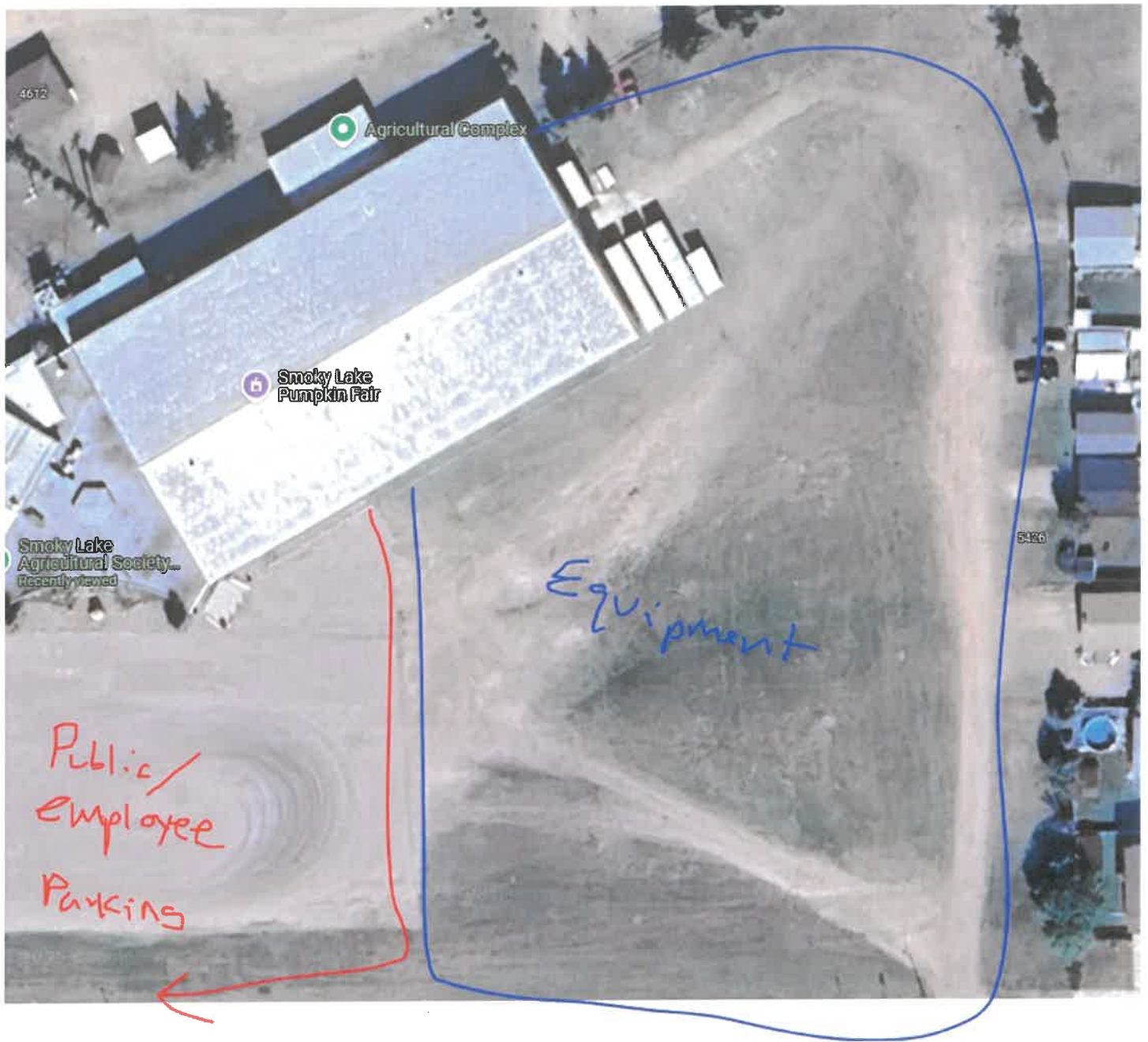


- Big bay doors
- door
- opened doors
- barricade
- locked doors
- into booths

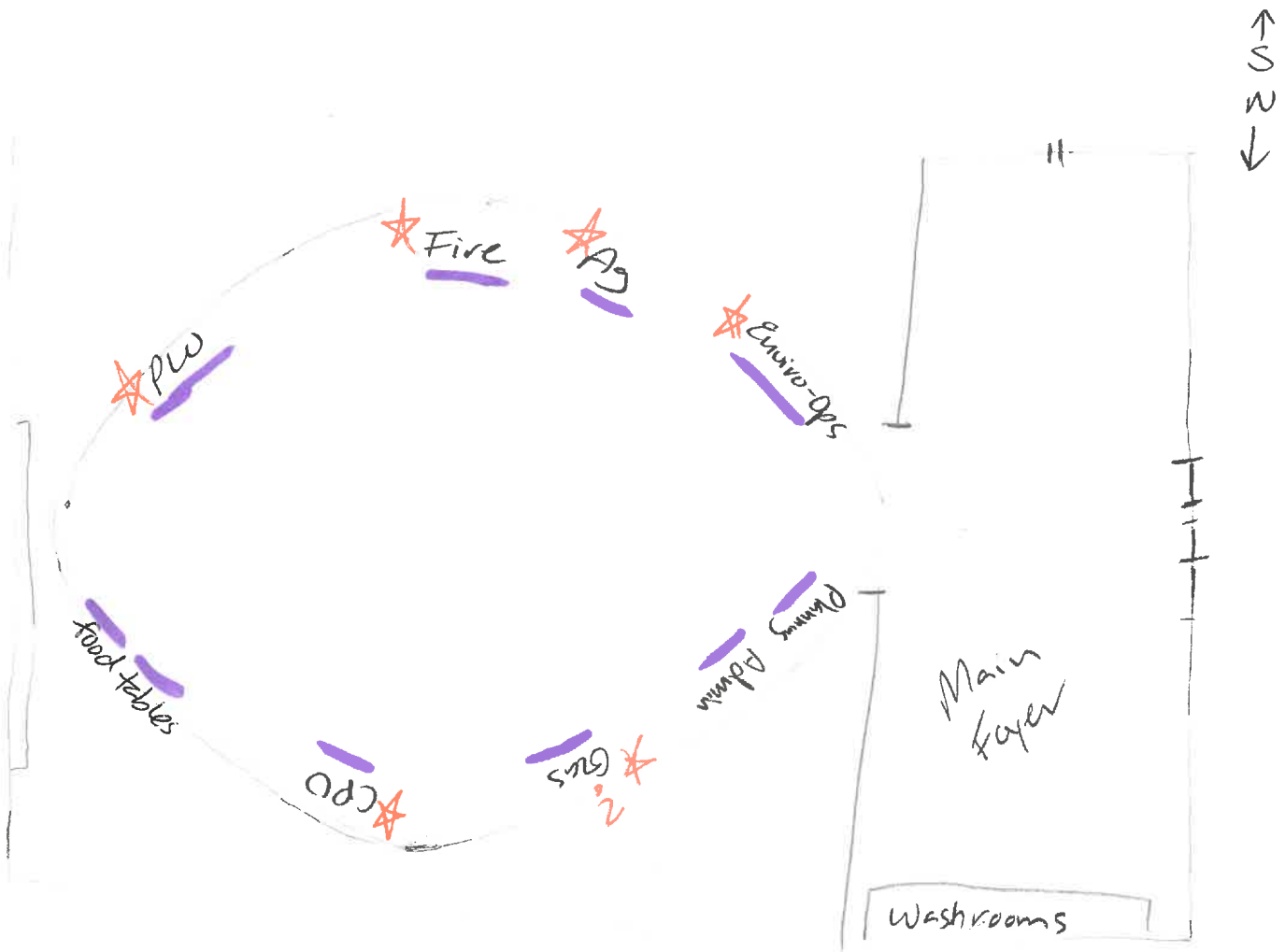


Using the Smoky Lake Complex – Only the east side that is gravel

- *All tables and smaller equipment will be in ARENA ONLY
- *Entrance through main foyer or North side garage door at the back of arena
- *Paved area for employee parking and public parking
- *BBQs will be out areas garage door with a food table inside for people to grab from
- *Small equipment will be inside arena with department information tables (i.e pick up truck, parks and rec mowers, Ag dept traps/hand sprayers, etc.)



Complex Arena Interior



★ - possible equipment
by booths

— information tables



Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: Policy 15-07-01 Employee Participation in Municipal Election Campaigns

Presented By: Kevin Lucas, CAO

Recommendation(s):

That Smoky Lake County Council approve Policy HR-07-01 titled "Employee Participation in Municipal Election Campaigns" as presented, to ensure compliance with the Municipal Government Act and the Local Authorities Election Act, and to safeguard administrative neutrality and the integrity of municipal operations.

Background: The proposed Policy HR-07-01 is designed to establish clear rules for County employees participating in municipal election campaigns. It ensures legal compliance with relevant legislation while maintaining the political neutrality of County administration. This policy is especially pertinent during general and by-election periods and is intended to clarify expectations and procedures regarding campaigning and running for office by County employees.

Benefits: Ensures compliance with Sections 174, 207, and 153 of the Municipal Government Act and Sections 5, 22, 23, and 147.2(1) of the Local Authorities Election Act. Protects the impartiality and neutrality of the County's operations. Clarifies procedures for employees seeking election, including campaigning rules, required leaves of absence, and resignation protocols. Enhances public trust in municipal governance by preventing conflicts of interest.

Disadvantages: May require employee awareness training during election years. Potential temporary staffing gaps during employee leaves of absence.

Alternatives: There are no alternatives to the recommendation because it is a legislative requirement.

Financial Implications: There are no financial or budget implications to this recommendation.

Legislation: Municipal Government Act and the Local Authorities Election Act

Intergovernmental: There are no intergovernmental involvement and/or implications related to or affecting the recommendation.

Strategic Alignment: N/A



Request for Decision (RFD)

Enclosure(s):

Policy 15-07-01 Employee Participation in Municipal Election Campaigns

Signature of the CAO:

A handwritten signature in blue ink, written over a horizontal line.



Smoky Lake County Policy

Title: **Employee Participation in Municipal Election Campaigns**

Policy # Versio

n

Category: Human Resources (HR)

HR-07

01

LEGISLATIVE REFERENCE:

In accordance with the following Sections of the *Municipal Government Act*:

Section 174 – Disqualification of Councillors: Specifies that a municipal employee is disqualified from becoming or remaining a councillor of the same municipality where they are employed.

Section 207 – CAO Responsibilities – Administrative Neutrality: Reinforces that the administration must be politically neutral and act impartially in carrying out duties.

Section 153 – General Duties of Councillors: Emphasizes that elected officials must avoid conflicts of interest and maintain the public trust.

And in accordance with the following Sections of the *Local Authorities Election Act*:

Section 5 – A person who is an employee of a municipality and who wishes to be nominated as a candidate in an election to be held for that municipality may notify that person's employer on or after January 1 in the year of a general election or on or after the day the council passes a resolution to hold a by-election but before the person's last working day prior to nomination day that the person is taking a leave of absence without pay under this section.

Section 22(1) – Ineligibility to be nominated: States that a person is not eligible to be nominated as a councillor if they are an employee of the municipality on nomination day unless they take a leave of absence.

Section 23 – Leave of Absence for Employees: Mandates that employees of a municipality must take a leave of absence without pay upon filing nomination papers and that they must resign if elected.

Section 147.2(1) – Prohibited Use of Resources: Prohibits the use of municipal resources to support a candidate's election campaign.

PURPOSE:

To provide guidelines for employee participation in municipal election campaigns that ensure compliance with the *Municipal Government Act* and the *Local Authorities Election Act*, while protecting the neutrality and integrity of Smoky Lake County's operations.

STATEMENT:

Smoky Lake County recognizes that employees are entitled to participate in the democratic process, including supporting or seeking elected office. However, participation must not interfere with job duties, compromise the impartiality of the municipality, or result in a conflict of interest. This policy outlines expectations and procedures to maintain administrative neutrality and legal compliance during election periods.

OBJECTIVE:

To establish clear rules for County employees regarding participation in municipal election campaigns, including when campaigning is permitted, the use of County resources, and procedures for leave of absence if an employee intends to run for elected office.



GUIDELINES & PROCEDURE:

1. Campaigning by Employees

- 1.1. Employees may engage in election campaigning only outside of scheduled work hours and off County property.
- 1.2. No campaigning is permitted on County-owned lands, buildings, vehicles, or worksites during business hours or during the employee's paid work time.
- 1.3. County resources—including but not limited to photocopiers, telephones, computers, logos, vehicles, and emails—shall not be used for any election-related purpose.
- 1.4. Employees must not wear apparel with the County Logo or represent themselves as County staff while engaging in campaign activities.

2. Leave of Absence for Employees Seeking Nomination

- 2.1. In accordance with *Section 22(1) and Section 23 of the Local Authorities Election Act*, any employee of Smoky Lake County who files a Notice of Intent or Nomination Papers to run for office must take a leave of absence without pay effective the day such papers are filed.
- 2.2. The employee may choose to use accrued vacation time or banked time in lieu of an unpaid leave.
- 2.3. If the employee is not elected, they may return to their position on the next scheduled workday following confirmation of election results.
- 2.4. If the employee is elected to Smoky Lake County Council, they must resign their position with the County effective the day they assume office, as per *Section 174 of the Municipal Government Act*.
- 2.5. If the employee is elected to another municipality's council, the *Chief Administrative Officer (CAO)* will assess potential conflicts of interest and determine whether continued employment is permissible.

3. Conflict of Interest and Political Neutrality

- 3.1. Employees must avoid actions or statements that may compromise the political neutrality of the County administration (*see Section 207 of the MGA*).
- 3.2. Employees must refrain from using their position or access to County information to support or oppose any candidate, in alignment with *Section 147.2(1) of the Local Authorities Election Act*.

4. Reporting and Enforcement

- 4.1. Any concerns or suspected violations of this policy must be reported to the CAO or Human Resources.
- 4.2. Breaches of this policy may result in disciplinary action, up to and including termination, as per the County's personnel policies.



	<u>Date</u>	<u>Council Resolution #</u>	<u>Version</u>
Adopted	Month, day, year	Motion #	01
Amended			
Reviewed			



Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: 19th Annual Federation Charity Golf Classic Invitation

Presented By: Daniel Moric, Gas Department

Recommendation:

Recommendation #1 – Smoky Lake County Council attend the 19th Annual Federation Charity Golf Classic on August 13, 2025. Number of attendees, at Council's discretion.

Recommendation #2 – Smoky Lake County Council sponsor the 19th Annual Federation Charity Golf Classic in the form of a donation, prize, or hole sponsorship, at Councils discretion.

Recommendation #3 - Smoky Lake County Council take no action regarding the 19th Annual Federation Charity Golf Classic.

Background: The Federation of Alberta Gas Co-ops host a yearly charity golf tournament. The 18 years prior was in support of MS Canada. This year, the Federation Golf Classic will be in support of STARS and HALO Air Ambulances. Smoky Lake Council, MLA's, MP's, and staff have attended in the past, up to and including 2023. For 2024, Smoky Lake County provided a \$500 donation to MS Canada, in lieu of attending.

Benefits: Supporting the STARS and HALO Air Ambulances. A great chance to socialize and make connections with attendees from across the province.

Disadvantages: Cost

Alternatives: At Council discretion.

Financial Implications: Single golfer is \$200. Team of 4 golfers is \$750. Sponsorship is available up to \$1000. Donation is at Council's discretion.

Legislation: N/A

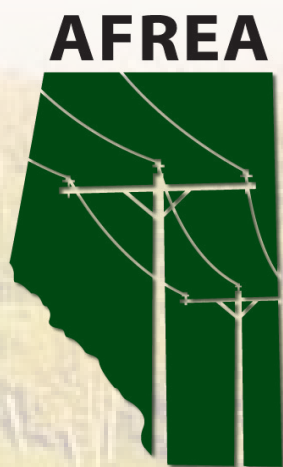
Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s):

1. Email from Fedgas Communications – 19th Annual Federation Charity Golf Classic Invite.
2. 2025 Invite.
3. Golfer Registration.
4. Sponsorship Registration.
5. Donation.

Signature of the CAO:



FedGas

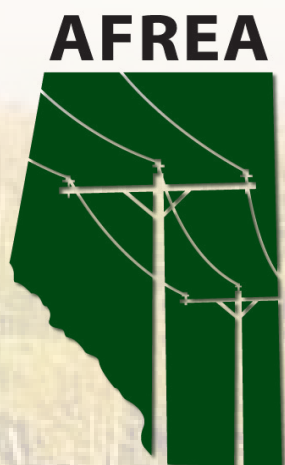
*19th Annual
Federation Charity
Golf Classic*

Wednesday, August 13, 2025

*Red Tail Landing Golf Club
Edmonton International Airport, AB*

Proudly Supporting





FedGas

19th Annual Federation Charity Golf Classic

Important Information

- * **Entry Fee** - \$200 per Single Golfer
(includes green fees, cart, full breakfast, food holes, and BBQ luncheon)
- * **Sponsorship, Donation, and Prize Opportunities** available
- * Red Tail Landing Golf Club is located at 435 Airport Perimeter Road #7

Tentative Schedule

- * **7:00 a.m. - 7:45 a.m.** - Registration & Breakfast
(Located at the banquet hall - south side of the parking lot)
- * **7:55 a.m.** - Golf Cart Parade to Starting Hole
- * **8:00 a.m.** - Shotgun Start
- * **Approx. 2:00 p.m.** - BBQ & Speeches
(Located at the banquet hall - south side of the parking lot)

Registration & sponsorship opportunities:
birdease.com/fedgolfclassic



19th Annual Federation Charity Golf Classic

Wednesday, August 13, 2025

RedTail Landing Golf Club, Edmonton International Airport, AB

Register

Sponsor

Donate

Countdown:

10

WEEKS

01

DAYS

16

HOURS



ON" SPONSORSHIP TIER - \$500-\$1 "IRON" SPONSORSHIP TIER - \$500-\$1 "IRON" SPONSORSHIP TIER - \$500-\$1 "WOOD" SPONSORSHIP TIER - \$1500 "WOOD" SPONSORSHIP TIER - \$1500-\$ "IRON" SPONSORSHIP TIER - \$500-\$1 "IRON"

Versorium Energy

Asyma Solutions Ltd**Asyma Solutions Ltd**

Barchard Engineering

Brownlee LLP

Lovat Gas Solutions Ltd

If you would like to consider another way to support the 19th Annual Federation Charity Golf Classic and make a difference, we invite you to consider making a donation to benefit STARS and HALO Air Ambulances. Please note that donations are purely charitable and will not include brand recognition. However, a charitable receipt may be requested directly from the receiving charity. Your generosity will help save lives—thank you for your support!

Choose Your Amount

\$500

\$1,000

Other Amount

Add Donation to cart

19th Annual Federation Charity Golf Classic

Wednesday, August 13, 2025

RedTail Landing Golf Club, Edmonton International Airport, AB

Register

Sponsor

Donate



RedTail Landing Golf Club, Edmonton International Airport, AB

Donate

HOURS



Versorium Energy

Register

Online registration is easy and convenient! Simply select your item(s) below by clicking **Add to Cart**. Clicking **Add to Cart** on a particular item more than once will add more than one, or you may use the Quantity arrows in your cart to add or remove items. When all of your items are entered, click **Continue**.

Add to Cart

Add to Cart

Add to Cart

Add to Cart

19th Annual Federation Charity Golf Classic

RedTail Landing Golf Club, Edmonton International Airport, AB

Donate





Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: 19th Annual Federation Charity Golf Classic Invitation

Presented By: Daniel Moric, Gas Department

Recommendation:

Recommendation #1 – Smoky Lake County Council attend the 19th Annual Federation Charity Golf Classic on August 13, 2025. Number of attendees, at Council's discretion.

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Background: The Federation of Alberta Gas Co-ops host a yearly charity golf tournament. The 18 years prior was in support of MS Canada. This year, the Federation Golf Classic will be in support of STARS and HALO Air Ambulances. Smoky Lake Council, MLA's, MP's, and staff have attended in the past, up to and including 2023. For 2024, Smoky Lake County provided a \$500 donation to MS Canada, in lieu of attending.

Benefits: Supporting the STARS and HALO Air Ambulances. A great chance to socialize and make connections with attendees from across the province.

Disadvantages: Cost

Alternatives: At Council discretion.

Financial Implications: Single golfer is \$200. Team of 4 golfers is \$750. Sponsorship is available up to \$1000. Donation is at Council's discretion.

Legislation: N/A

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s):

1. Email from Fedgas Communications – 19th Annual Federation Charity Golf Classic Invite.
2. 2025 Invite.
3. Golfer Registration.
4. Sponsorship Registration.
5. Donation.

Signature of the CAO: _____



19th Annual Federation Charity Golf Classic

Wednesday, August 13, 2025
RedTail Landing Golf Club, Edmonton International Airport, AB

[Register](#) [Sponsor](#) [Donate](#)

Countdown:

10

WEEKS

01


DAYS

16


HOURS




reflex
GAS MANAGEMENT




RIVER CREE
RESORT AND CASINO



+GF+



versorium
Smart energy



ASYMA
SOLUTIONS LTD
Guiding Great Businesses



ASYMA
SOLUTIONS LTD
Guiding Great Businesses

ON" SPONSORSHIP TIER - \$500-\$1 "IRON" SPONSORSHIP TIER - \$500-\$1 "IRON" SPONSORSHIP TIER - \$500-\$1 "IRON" SPONSORSHIP TIER - \$500-\$1 "IRON" SPONSORSHIP TIER - \$500-\$1 "IRON" SPONSORSHIP TIER - \$500-\$1 "WOOD

Reflex Gas Management Software River Cree Resort and Casino Georg Fischer Central Plastics Versorium Energy Asyma Solutions Ltd Asyma Solutions Ltd

Sponsorship Opportunities

We invite you to make a meaningful impact by sponsoring the 19th Annual Federation Charity Golf Classic. Your sponsorship not only showcases your commitment to community well-being but also provides valuable visibility for your brand. Join us in making a difference while connecting with industry leaders and enjoying a fantastic day on the course. Partner with us and help save lives—become a sponsor today!

Please select your Sponsorship package below by clicking on the **Add to Cart** button. You will have the opportunity to upload your company logo at checkout.

BBQ Luncheon Sponsor

- Includes: 4 Single Golfers
- Brand recognition opportunities:
 - 24" x 36" coroplast sign with sponsor logo posted at the BBQ Luncheon
 - Sponsorship package recognition on All Sponsors Sign posted all day in banquet facility
 - Sponsorship package recognition in event Program
 - Social media recognition on FedGas and AFREA Facebook pages
 - Verbal recognition by MC at the BBQ Luncheon
 - Brand recognition on event *Our Supporters* webpage

\$5,000

0 Available

SOLD OUT

Breakfast Sponsor

- Includes 3 Single Golfers
- Brand recognition opportunities:
 - 24" x 36" coroplast sign with sponsor logo posted at the Breakfast
 - Sponsorship package recognition on All Sponsors Sign posted all day in banquet facility
 - Sponsorship package recognition in event Program
 - Social media recognition on FedGas and AFREA Facebook pages
 - Verbal recognition by MC at the BBQ Luncheon
 - Brand recognition on event *Our Supporters* webpage

\$3,000

0 Available

SOLD OUT

Friends of STARS Sponsor

- Includes 1 Single Golfer
- Brand recognition opportunities:

Friends of HALO Air Ambulance Sponsor

- Includes 1 Single Golfer
- Brand recognition opportunities:

8.6 19th Annual Federation Charity Golf Classic

19th Annual Federation Charity Golf Classic Sponso... | Page - 72



- Recognition opportunities:
- Sponsorship package recognition in event Program
 - Social media recognition on FedGas and AFREA Facebook pages
 - Verbal recognition by MC at the BBQ Luncheon
 - Brand recognition on event *Our Supporters* webpage

\$1,500

0 Available

SOLD OUT

- Recognition opportunities:
- Sponsorship package recognition in event Program
 - Social media recognition on FedGas and AFREA Facebook pages
 - Verbal recognition by MC at the BBQ Luncheon
 - Brand recognition on event *Our Supporters* webpage

\$1,500

0 Available

SOLD OUT

Hole Sponsor

- On-site representation is **not** required
- Includes 1 Single Golfer
- Brand recognition opportunities:
 - 24" x 24" coroplast signs with sponsor logo posted at the Sponsor hole (tee box & green)
 - Sponsorship package recognition on All Sponsors Sign posted all day in banquet facility
 - Sponsorship package recognition in event Program
 - Verbal recognition by MC at the BBQ Luncheon
 - Brand recognition on event *Our Supporters* webpage

\$1,000

2 Available

Add to Cart

Hospitality Sponsor

- On-site representation **required**
- Food/snacks **and** beverages **required**
- Alcoholic beverages **must** be purchased through the golf course. Please note that only 3 Hospitality Sponsors may serve alcohol, according to AGLC rules. Alcohol service will be awarded on a first-come-first-served basis.
- Includes 1 Single Golfer
- Brand recognition opportunities:
 - 24" x 24" coroplast signs with sponsor logo posted at the Sponsor hole (tee box & green)
 - Sponsorship package recognition on All Sponsors Sign posted all day in banquet facility
 - Sponsorship package recognition in event Program
 - Verbal recognition by MC at the BBQ Luncheon
 - Brand recognition on event *Our Supporters* webpage

If food and beverage are not provided and/or Sponsor does not provide on-site representation, Sponsor will be charged \$250 after the conclusion of the event.

\$750

3 Available

Add to Cart

Hole-in-One Sponsor

- Sponsor must acquire sufficient Hole-in-One insurance.
- Sponsor must provide on-site hole-watcher representative.
- Includes 1 Single Golfer
- Brand recognition opportunities:
 - 24" x 24" coroplast signs with sponsor logo posted at the Hole-in-One hole (tee box & green)
 - Sponsorship package recognition on All Sponsors Sign posted all day in banquet facility
 - Sponsorship package recognition in event Program
 - Social media recognition on FedGas and AFREA Facebook pages
 - Verbal recognition by MC at the BBQ Luncheon
 - Brand recognition on event *Our Supporters* webpage

\$750

1 Available

Add to Cart

Cart Sponsor

- Does not include registered Golfers
- Brand recognition opportunities:
 - 42" x 16" vinyl banners with Sponsor logo attached to two carts. Banners will be attached to carts assigned to Sponsor's golfer(s), should the Sponsor choose to register any. If not, banners will be attached to carts at random.
 - Sponsorship package recognition on All Sponsors Sign posted all day in banquet facility
 - Sponsorship package recognition in event Program
 - Brand recognition on event *Our Supporters* webpage

\$750

Add to Cart

Green Sponsor

- Does not include registered Golfers
- Brand recognition opportunities:

Tee Sponsor

- Does not include registered Golfers
- Brand recognition opportunities:



- posted all day in banquet facility
- Sponsorship package recognition in event Program
 - Brand recognition on event *Our Supporters* webpage

\$500

6 Available

Add to Cart

Prize Sponsor

- Item donation for door prizes and event draws
- Does not include registered Golfers
- Brand recognition opportunities:
 - Sponsorship package recognition on All Sponsors Sign posted all day in banquet facility
 - Sponsorship package recognition in event Program

Please contact Emily Ewashko (eewashko@fedgas.com) with prize details and to arrange drop off/collection.

Add to Cart

- posted all day in banquet facility
- Sponsorship package recognition in event Program
 - Brand recognition on event *Our Supporters* webpage

\$500

2 Available

Add to Cart

General Sponsor

- Monetary sponsorship of Sponsor's Choice
- Does not include registered Golfers
- Brand recognition opportunities:
 - Sponsorship package recognition on All Sponsors Sign posted all day in banquet facility
 - Sponsorship package recognition in event Program

Please see the Additional Items in your cart to add a monetary value in increments of \$100. If you have questions or concerns, please contact Emily Ewashko (eewashko@fedgas.com).

19th Annual Federation Charity Golf Classic

Wednesday, August 13, 2025

RedTail Landing Golf Club, Edmonton International Airport, AB

Register

Sponsor

Donate

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[Privacy/TOS](#)



Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: Request to Waive Natural Gas Charges on 2024 Tax Notice.

Presented By: Natural Gas Manager

Recommendation:

Recommendation #1 – Smoky Lake County Council waive the natural gas charges in the amount of \$1,142.15, that was transferred to tax roll 18601410, on March 25, 2024.

Recommendation #2 – Smoky Lake County Council take no action in regards to the request to waive the natural gas charges in the amount of \$1,142.15, that was transferred to tax roll 18601410, on March 25, 2024.

Background: Smoky Lake County received a letter from the landowner of tax roll 18601410 on May 22, 2025 regarding waiving the natural gas charges applied to the tax roll from Smoky Lake County Natural Gas Account #60110.01 on March 23, 2024, and shown on the landowners 2024 Tax Notice. The natural gas charges that were transferred to the tax roll consisted only of accumulated unpaid monthly service charges from April 1, 2021 to February 29, 2024. Prior to this, Smoky Lake County Natural Gas transferred \$3,011.95 to the tax roll for unpaid natural gas consumption and service charges for the period of May 1, 2016 to March 31, 2021.

The landowner stated during a phone conversation in October 2024 with myself, that in 2015, he spoke to the natural gas manager at the time and requested the natural gas service be removed. I was unaware of this and the charges continued. The account was released by the landowner in October 2024, when he requested the account terminated. The gas meter was removed and the service line to the property was abandoned in October 2024, upon signing of the release of service contract.

Benefits: Collect unpaid natural gas charges transferred to tax roll in 2024, which remain unpaid in 2025.

Disadvantages: Write off charges.

Alternatives: Council Discretion

Financial Implications: Write off or collect unpaid natural gas charges.

Legislation: N/A

Intergovernmental: N/A

Strategic Alignment: N/A

Enclosure(s):

1. Letter from owner of Tax Roll 18601410.

Signature of the CAO:

MAY 22/2025

TO: COUNCIL OF SMOKY LAKE COUNTY 780-656-3768

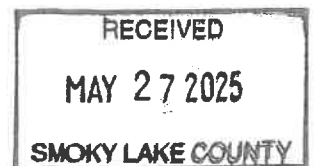
RE: TAX NOTICE ON [REDACTED]

I HAVE NOT LIVED ON THE FARM SINCE THE
FIRE 10 YEARS AGO. I TOLD THEM GAS DEPARTMENT
TO REMOVE GAS METER SO THERE WOULD BE NO
FURTHER FEES. IT WASN'T CHANGED UNTIL LAST
YEAR WHEN MR. MORIC SAID HE WOULD REMOVE
THE METER. I HAVE BEEN HOSPITALIZED AND
ON A FIXED INCOME. WOULD YOU PLEASE
FORGIVE THE OUTSTANDING GAS DEPARTMENT FEES
SO I CAN AFFORD TO PAY THE LAND TAXES
NEED SOME ASSISTANCE IN THIS TIME OF
HARDSHIP.

Yours truly

[REDACTED]

[REDACTED]





Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: Bellis Ukrainian Orthodox Church Special Tax Cancellation

Presented By: Brenda Adamson, Finance Manager

Recommendation:

That Policy Statement No 08-10-04: Special Tax Cancellation be amended to cancel the 2025 Local Improvement Tax charged to the Bellis Ukrainian Orthodox Church.

Background:

The Bellis Ukrainian Orthodox Church have provided a letter asking to be exempt from the Bellis Sewer Service Tax.

As per section 347 of the MGA, Council may cancel, refund, or defer the collection of a tax if it feels equitable. Smoky Lake County also has policy 08-10-03 which includes a schedule "a" that lists the approved cancellations. Bellis Ukrainian Orthodox Church requested and received a cancellation in 2024.

Benefits:

Provides Financial relief to a struggling non profit organization in Bellis

Disadvantages:

Loss of \$175.00 in revenue

Alternatives:

Deny the request.

Financial Implications:

Loss of \$175.00 revenue

Legislation:

Cancellation, reduction, refund, or deferral of taxes

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:(a) cancel or reduce tax arrears;(b) cancel or refund all or part of a tax;(c) defer the collection of a tax.

Intergovernmental:

n/a

Strategic Alignment:

n/a

Enclosure(s):

April 21, 2025 letter from Annette Flack, Secretary/Treasurer, Bellis Ukrainian Orthodox Church

Signature of the CAO: _____

A handwritten signature in blue ink, appearing to be "B. Adamson", written over a horizontal line.

SMOKY LAKE COUNTY



Title: Special Tax Cancellation	Policy No.: 10-04
Section: 08	Code: P-S
	Page No.: 1 of 2 E

Legislation Reference:	Municipal Government Act, Section 347.
------------------------	----------------------------------------

Purpose:	To provide financial relief to non-profit groups or registered charities that are levied a special tax through bylaw .
----------	------------------------------------------------------------------------------------------------------------------------

<p>Policy Statement and Guidelines:</p> <p>Smoky Lake County recognizes the limited financial capacity of non-profit groups or registered charities. <u>If Council considers it equitable to do so</u>, it may cancel the special tax in respect to a particular property that is owned by a non-profit group or registered charity.</p> <p>Under section 397, of the <i>Municipal Government Act</i>, no land is exempt from a local improvement charge if a local improvement tax bylaw authorized that particular property to pay for a local improvement that benefited that area of the municipality.</p> <p>However, under section 347 of the <i>Municipal Government Act</i>, Council may cancel, reduce, or refund all or part of the tax.</p> <p><u>Guidelines:</u></p> <ol style="list-style-type: none"> 1. A non-profit or registered charity may provide a letter asking to have the special tax cancelled. 2. The request will be presented to Council. 3. If Council approves the request, <u>Schedule "A": Special Tax: Cancellation</u> will be updated to contain the year of cancellation, the name of the group, roll number of the property and the mount of the local improvement charge as well as any other details that administration may find pertinent.

	Date	Resolution Number
Approved	October 26, 2006	#21-06 - Page # 8232
Amended	March 28, 2014	#402-14 - Page #11193
Amended	April 20, 2017	#615-17 - Page #12634
Amended	March 28, 2024	#439-24 - Page 15555

Section 8

Policy 10-04



SCHEDULE "A"

Special Tax: Cancellation

Taxation Year	Name	Roll Number	Details	Amount
2024	Ukrainian Greek Orthodox Church of Canada Box 125 Bellis, AB T0A 0J0	15593522	Sewer	\$175.00

April 21, 2025

Smoky Lake County
PO Box 310
Smoky Lake, Alberta

RE: Bellis Ukrainian Orthodox Church (SW 35 59 15 W4) Roll #15593522

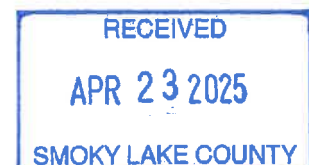
To Whom It May Concern:

On behalf of our parish congregation, we are asking to be exempt from paying the Bellis Sewer Service in the future, we have been faithfully paying it since the inception and now find ourselves with a dwindling membership and those that remain are elderly and unable to raise funds needed. We appreciate your consideration in this matter and look forward to your response.

Sincerely,



Annette Flack
Secretary/Treasurer
Bellis Ukrainian Orthodox Church





Request for Decision (RFD)

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: Capital Budget Change. Unit 208 2008 Chev 5500 Vehicle Replacement

Presented By: Natural Gas Manager

Recommendation:

That Smoky Lake County Council approve the following motions:

Motion #1 -To amend the 2025 Natural Gas capital budget by changing the vehicle replacement of Unit 208 from year 2026 to year 2025 with a budget of \$28,000; and the vehicle replacement of Unit 232 from year 2025 to 2026 with a budget of \$40,000.

Motion #2 - to approve the purchase of the 2011 Dodge 5500 ex-odorant truck (Unit 214) from Alberta Odorant Services for the price of \$19,000 plus GST, for the replacement of Unit 208 2008 Chev 5500, and sell Unit 208 at auction or transfer to another department.

Background: With Alberta Odorant Services purchasing a new truck for the Smoky Lake Odorant Delivery body, the 2011 Dodge 5500 4x4 diesel (Unit 214) has been offered to the Natural Gas department for purchase for \$19,000 plus GST, prior to listing the truck for sale to other Federation members or sending it to an auction. Smoky Lake County has operated, serviced, and maintained this truck since it was new. It currently has approx. 280,000 kms, is in above average condition, and would make an ideal candidate to install a new flat deck on (as it is currently a cab & chassis with the odorant body removed) and to replace Unit 208 2008 Chev 5500 4x4 diesel that has approx. 160,000 MILES (US truck). Unit 208 has an overheating issue, history of electrical issues, as well as brake parts are becoming harder to source. Unit 208 currently is used to pull Unit 233 32 foot tandem dually trailer and mainly hauls Unit 209 Ditch Witch trencher.

Benefits: 2011 Dodge 5500 can be purchased below market value, based on past auction results on similar trucks. Unit 208 can either be sold or transferred to another department who requires it, if there is another departments interested in it.

Disadvantages:

Alternatives: Not purchase the 2011 Dodge 5500 and replace next year, as scheduled with auction purchase.

Financial Implications: The 2011 Dodge would require the purchase and installation of a flat deck with gooseneck trailer hitch for pulling Unit 233 trailer. The total cost for the truck and flat deck would be \$28,000.00

This would change the 2025 capital budget by:

Removing the replacement of unit 232 at a cost of \$40,0000 funded from reserve and including the \$40,000 it in the 2026 capital budget

Adding the replacement of unit 208 at a cost of \$28,000 funded from reserve and removing \$50,000 from the 2027 capital budget

Legislation: N/A

Intergovernmental: N/A

Strategic Alignment: N/A



Request for Decision (RFD)

Enclosure(s):

1. Flat deck supply and install quote from Captial Trailers.

Signature of the CAO: _____

A handwritten signature in blue ink, appearing to be "J. B. Smith", written over a horizontal line.

Quote

Capital Trailers
14625 100 STREET
GRANDE PRAIRIE
T8V7C1

Quote# 1361

Date: 2025-05-26

CUSTOMER

Danny
Email:
Email: dmoric@smokylakecounty@ab.ca
Phone: 780 656 5734



Ship Via: Customer P/U	Salesperson: Mike White	
---------------------------	--------------------------------------------	--

Line	Description/Part Number	Qty	Price	Extension
	2026 Double A Channel Truck Deck 8' x 11' T1709	1	\$ 5,650.00	\$5,650.00
	Length 136", Width 101.25", Sill width 34"			
	Back of Cab to center of axle measurement 84"			
	Step and grab handle			
	1- 24" sidemount toolbox		\$ 350.00	\$350.00
	1 - 36" sidemount toolbox			
	Crossmembers 3" channel on 18" centers			
	Pockets preformed with full length rub rail			
	5" channel lacerail			
	2" pressure treated spruce deck			
	Headache rack tubing material			
	Rear skirt preformed 18" with lights			
	LED rubber mounted lights			
	Flip over gooseneck ball installed in deck		\$ 1,100.00	\$1,100.00
	Truck deck installation		\$ 1,900.00	\$1,900.00
	Tire Tax			

Sub Total: \$9,000.00
GST: \$450.00
Total: \$9,450.00



"We're Everything You Tow"

CAPITAL TRAILERS



Request for Information

Meeting Date: Thursday, June 12, 2025

Agenda Item: #

Topic: Recreational Vehicles Bylaws

Presented By: Jordan Ruegg, Planning and Development Manager

Background:

Smoky Lake County Council tasked administration with conducting a jurisdictional scan of other municipalities to determine how recreational vehicles are permitted on residential properties. Currently, Smoky Lake County Bylaw 1432-23 allows for the year round placement of up to two (2) RVs in hamlet and country-residential areas, with additional RVs being permitted for up to a maximum of four (4) consecutive days. These additional RVs must be removed from the property for a minimum of 24 hours before a subsequent 4-day period can be renewed. Bylaw 1432-23 does not apply to agricultural lands. Bylaw 1432-23 also prohibits RVs from being permanently connected to any utility or municipal service.

Jurisdictional Scan

St. Paul County Land Use Bylaw

- **General Urban District (Recreational Vehicle provisions apply to Lottie Lake only)**
 - o Maximum of two (2) Recreational Vehicles allowed on a lot
 - o The number of Recreational Vehicles allowed on a lot may, on occasion, exceed the maximum of two (2) subject to satisfactory arrangements being made for the disposal of sewage; and the maximum period of time when more than two (2) Recreational Vehicles shall not exceed five (5) consecutive days
- **Country Residential (CR1) District**
 - o Maximum of two (2) Recreational Vehicles allowed on a lot
 - o The number of Recreational Vehicles allowed on a lot may, on occasion, exceed the maximum of two (2) subject to satisfactory arrangements being made for the disposal of sewage; and the maximum period of time when more than two (2) Recreational Vehicles shall not exceed five (5) consecutive days
- **Country Residential (CR2) District**
 - o Recreational Vehicles are **NOT** permitted



Request for Information

Thorhild County Land Use Bylaw

- **Multi-Lot Country Residential (CR), Residential (R1A, R1B and R2), Long Lake Residential (RL) and Residential Cluster Conservation (RCC)**
 - o Year-round placement of one (1) Recreational Vehicle allowed (no development permit required)
 - o Discretionary Use – 2nd Recreational Vehicle may be permitted on an annual basis (development permit required)
 - o Additional Recreational Vehicles shall be permitted for a maximum of four (4) consecutive days
 - o No Recreational Vehicle shall be permanently connected to any utility or municipal service unless it is located within an approved Recreational Vehicle Park

County of Two Hills Land Use Bylaw

- **Country Residential Resort District (RR)**
 - o Maximum of three (3) Recreational Vehicles can be located on a lot at one time
 - o Additional Recreational Vehicles may be located on a lot provided that:
 - The purpose of the additional Recreational Vehicle(s) is to accommodate a short-term temporary event such as a family reunion;
 - The event does not exceed fourteen (14) consecutive days in any forty (40) day period;
 - The Recreational Vehicles are removed from the lot after the event; and
 - In the opinion of the Development Authority, the parcel size is acceptable for accommodation of additional recreational vehicles.

Parkland County Community Standards Bylaw

- o Maximum of three (3) Recreational Vehicles and/or boats can be located on a parcel less than 2.0 acres in size at a time. A maximum of five (5) RVs and/or boats can be stored on parcels greater than 2.0 acres in size

Signature of the CAO:

A handwritten signature in blue ink, appearing to be "J. Smith", written over a horizontal line.

Date: June 3, 2025

RV Survey

Location	# of RVs
Birchland resort lot 105	3
Birchland Resort lot 104	4
Birchland resort 504	3
Birchland Resort Lot 705	3
Birchland resort lot 812	3
Birchland Resort lot 800	3
Parkview Resort lot 28	3
Wayetnau Subdivision lot 111	3
Wayetnau Subdivision lot 113	3
Bonnie Lake Resort lot 367	3
Bonnie Lake Resort lot 310	3
Mons Lake Estates Lot 103	4
Mons Lake Estates Lot 107	3
Sandy Lane Park Lot 400	4
Sandy Lane Park lot 300	3
Sandy Lane Park Lot 27	3
Sandy Lane Park lot 26	3
Sandy Lane Park Lot 30	7
Sandy Lane Park Lot 19	3
Sandy Lane Park Lot 7	3
Haynes Estates Lot 13	3
Haynes Estates Lot 17	3
Haynes Estates Lot 38	3
Mons Lake Estates Lot 217	3
Mons Lake Estates Lot 216	3
Mons Lake Estates Lot 8	3

Red Highlight – No Existing File yet

Yellow Highlight – File Exists, Enforcement suspended

Green Highlight – Enforcement Taken; Compliance achieved

MOTION NO.	RESOLUTION	Assigned to	Due Date	Status	Comments
09-Jan-25					
234-25: Serben	That Smoky Lake County acknowledge receipt of the correspondence received from the Executive Assistant of Legislative Services, Beaver County, dated January 2, 2025, calling for RMA District 5 Agenda items to add to the January 24, 2025, Meeting; and respond to ensure the following subjects are on the agenda: <ul style="list-style-type: none"> · the decline of rural volunteers for community halls, · rural crime reduction, · rural healthcare, · Oil & Gas Property Tax. · Local Government Fiscal Framework (LGFF) funding, and 	Executive Services Clerk		in progress	The Agenda Items were forwarded as requested; however, they were not added to the agenda as there is a new format for submitting agenda items for the district meetings where an RFD with recommendations and background information must be submitted and attached/brought forward by the municipality to present/propose it. Due to this new format there was limited turnaround time to produce a respectable submission. Will be brought to June 25 meeting , for direction from Council
09-Feb-25					
335-25: Gawalko	That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-12-58-14-W4, as per the application received from Brad Shapka, dated March 4, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06.	Public Works & Accounts Payable		In Progress	Inspected and approved on ____, 2025. Cheque # ____ issued on ____, 2025. Will be brought to the June 12th 2025 Meeting due to error in Motion
336-25: Gawalko	That Smoky Lake County Council approve the backsloping program project along the lands legally described as SW-1-60-14-W4, as per the application received from Brad Veno, dated March 12, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$5,000.00, in accordance with County Policy Statement No.03-21-06.	Public Works & Accounts Payable		In Progress	Inspected and approved on ____, 2025. Cheque # ____ issued on ____, 2025. Will be brought to the June 12th 2025 Meeting due to error in Motion
13-Mar-25					

366-25: Céré	That Smoky Lake County instruct the Public Works Department to clear a portion (approximately 300 meters in length) of the undeveloped government road allowance lying south of the lands legally described as SE-14-59-16-W4M, and to construct a low-grade road on said cleared portions, pursuant to the scope of work provided by the Smoky Lake County Road Foreman, dated March 5, 2025; at no cost to the County; and enter into a Hold Harmless Agreement with the said lands' owner.	Public Works Manager		In Progress	Mulching was Completed May 23, 2025 Gravel and a little bit of cat work to be done. Will be scheduled in
371-25: Halisky	That Smoky Lake County Council acknowledge the Rural Municipalities of Alberta (RMA) representatives were unable to attend the March 27, 2025 Council Meeting as scheduled, and coordinate their attendance as Delegations to a future meeting to reschedule the RMA's 3-year rotation, Member visit.	Executive Srv.		In Progress	The RMA Member visit has been rescheduled to _____, 2025. Emailed Natalie Bartlett on May 12, 2025 - No Response Called on May 26, 2025 Spoke with Natalie, gave her June 12 or 25, she said she had to coordinate with two other people and would call back with a date.
384-25: Céré	That Smoky Lake County extend an invitation to MCSNet to be a delegation to an April 2025 Council Meeting to provide an update in respect to their broadband projects, since their last presentation received by Council in April 2024.	Executive Srv.		In Progress	Natalie Confirmed June 25 Meeting
10-Apr					
405-25: Halisky	That Smoky Lake County direct the Environmental Operations Manager to explore methods for securing both the Belis and Warspite Lagoon sites, draft a policy regarding usage fees, and present the findings at a future council meeting.	Environmental Operations Manager		In Progress	Research has started from 4 neighboring municipalities and will provide council with findings and recommendations attached with a RFD on early September Regular Council meeting.
421-25: Halisky	That Smoky Lake County Council approve to honor an extension of the Memorandum of Understanding (MOU) between: the Kosiv District, Ivano-Frankivska Oblast, Ukraine, and the "Smoky Lake Region" with the Town of Smoky Lake, for an additional three (3) years, to continue the work of the Ukrainian Twinning Committee to show support for our Ukrainian counterparts.	Legislative Services & Executive Services		In Progress	Bylaw will be coming to Council on June 12, 2025 Meeting
22-Apr-25					
437-25: Serben	That the Smoky Lake County amend the mowing program to include mowing to the fence-line for the 2025 year.	Ag Fieldman		In Progress	This will be brought to the June 17, 2025 ASB meeting, and be presented at the next Council Meeting that Follows.
24-Apr-25					
449-25: Serben	That Smoky Lake County Direct Administration to set up a meeting with Minster Mike Ellis as well as a meeting with the East Division RCMP and present the study and request enhanced support.	CAO & Executive Srv.		In Progress	Letters Drafted , has been signed. When reply is received Council will be updated.

459-25 Halisky	That Smoky Lake County directs the Community Peace Officer to develop an OHV Policy for a future council meeting in May.	Community Peace Officer		In Progress	Will be brought to the June 25, 2025 Meeting
460-25 Halisky	That Smoky Lake County directs the Administration to assess the repairs needed on the existing quad and fitting it for use for future use of the Community Peace officer.	Community Peace Officer		In Progress	Quad was assess as being suitable to use, awaiting quotes for lights.
467-25 Serben	That Smoky Lake County extends the invitation, as per motion 449-25, to include Minister of Municipal Affairs, Ric McIver, and Minister of Mental Health and Addiction, Dan Williams. Additionally, once the meeting date is confirmed, extend an invitation to Officer in Charge of Alberta Eastern District, RCMP, Gary Graham, and Sgt. Anita Doktor to attend the meeting.	CAO & Executive Services		In Progress	Letter was signed by Reeve and Sent. Once reply has been received, update will be brought to a future council meeting.
08-May-25					
519-25: Cere	That Smoky Lake County approves the Communications Officer, Evonne Zukiwski, to take the Alberta Emergency Alert (AEA) Course with the Government of Alberta to become authorized to issue emergency alerts as the Communications Officer, with Jasmine Schaub, Health and Safety Coordinator being the alternate, for the County and authorize two senior officials to sign off on the required form.	Communitications Officer		Completed	
520-25- Halisky	That Smoky Lake County Council execute the letter of support in regard to enforcement of the Gas Distribution Act and ongoing compliance concerns letter template, and submit the letter to the Honourable Nathan Neudorf, Minister of Affordability and Utilities, as provided by email from Tom Kee, Executive Director, Federation of Alberta Gas Co-op's Ltd.			Completed	23-May-25
521-25: Serben	That Smoky Lake County Council approve decision from Council with regards to the attached request from the Smoky Lake Town and Country Golf Club for three tandem loads of ¾" road crush to be donated and delivered to the golf course for the RV parking and Cart Shack storage area.	Legislative Services and Public Works Manager		In Progress	Golf Course has received one load and will provide a date for delivery for the two additional loads
522-25: Serben	That Smoky Lake County Council Direct Administration host an Open House with Hotdogs and Hamburgers for all relevant departments to demonstrate programs, equipment and services which are offered within Smoky Lake County, located at the Smoky Lake County Public Works shop, to be scheduled on August 29, 2025.	Dept Managers		In Progress	Planning Committee has been establiehd and plan will be brought to the June 12, 2025 Meeting for Council Decsion.
523-25: Fenerty	That Smoky Lake County approve to provide funding in the amount of \$500.00, promotional items at a value of \$100, as well as lawn maintenance prior to the event, be granted to the Quiet Nook event On Saturday, June 14th, 2025.	Legislative Services & Finance		In Progress	Grass will be cut on the week of the 9-12 by ag services

525-25: Serben	That Smoky Lake County Council Direct Administration bring back information on a restricted reserve for a County Community Fund, to help non-profit organizations to help assist projects to be completed to attract new residents and tourism within the County.	Legislative Services, CAO & Finance		In Progress	Will be brought to the June 25, 2025 Meeting
	That Smoky Lake County Council Acknowledge receipt of the RMA Releases Member Guide to the AUC's Draft Blackline of Rule 007 , dated May, 23 , 2025, as presented and reply regarding the farmland safety.	Planning & Dev Manager		Completed	It was reviewed by the Planning and Dev Manager and Council was provided with a verbal review to council
535-25: Lorne	That Smoky Lake County Council accept the the NAAGO – Letters for Review 11.1.1 through 11.1.4, dated May, 13 , 2025, and request that a letter be sent to Minster Ellis highlighting the emergency response issues to be included in the letter and File for information.	Legislative Services		Completed	Email sent to Amy May 26, 2025. Final Copy of Letters will be filed in MF #_____



VILLAGE OF WASKATENAU

Box 99, Waskatenau, Alberta T0A 3P0

Phone: (780) 358-2208

Fax: (780) 358-2208

Email: waskvillage@mcsnet.ca

Website: www.waskatenau.ca

May 15, 2025

Alberta Transportation
Box 4596
Barrhead, Alberta
T7N 1A5
Email to: michael.botros.gov.ab.ca

Re: Repairs on Highway #831 Bridge, North Saskatchewan River

On behalf of the Village of Waskatenau, we are writing to express concern and seek clarification regarding the ongoing delay in the repair of the damaged guardrail on the bridge located on Highway #831 over the North Saskatchewan River and the corresponding reduction of the speed limit to 50 km/h in the area.

As this bridge is a vital route for residents, travelers, and commercial traffic, the current condition raises significant safety concerns, particularly given the volume of vehicles using this corridor. The reduced speed limit, we understand to be an interim safety measure to mitigate risk to the public has increased travel times and has backed up the flow of traffic in some of the areas.

We would appreciate it if you could provide information regarding:

- The reason for the delay in initiating or completing the repair work;
- The expected timeline for the commencement and completion of the repairs

Ensuring the safety and integrity of critical infrastructure is of the utmost importance and we hope these repairs can be resolved as a priority.

Thank you for your attention to this matter. We look forward to your response.

Richard Warren, Mayor
Village of Waskatenau

c.c. Honourable Glenn Van Dijken, MLA Athabasca.Barrhead.Westlock@assembly.ab.ca
Smoky Lake County – cao@smokylakecounty.ca
Town of Smoky Lake – cao@smokylake.ca
Village of Vilna – vilna@mcsnet.ca

"Country living at its Best"

From: [Doktor, Anita \(RCMP/GRC\)](#)
To: athabasca.barrhead.westlock@assembly.ab.ca
Cc: [Kevin Lucas](#); [Chyenne Shaw](#)
Subject: Bridge HWY 831 County of Smoky Lake
Date: May 16, 2025 2:47:03 PM

Good Afternoon,

It has been brought to my attention from elected officials of the County of Smoky Lake and surrounding area that the Bridge damage on Highway 831 near Waskatenau has not been fixed as of yet and they are concerned about the safety.

As an RCMP I went to review the location and I found traffic concerns, the bridge is narrow and can cause a collision if people don't obey the traffic speed. I am hoping that MLA Van Dijken can ensure this bridge construction will be addressed in the near future.

Pictures attached

Anita

Anita Doktor (Sgt)
Detachment Commander
Smoky Lake RCMP Detachment
Ph: 780-656-3550
Anita.doktor@rcmp-grc.gc.ca



From: [Lorne Halisky](#)
To: [Cindy Wearmouth](#)
Cc: [REDACTED]
Subject: RE: How many trailers per lot Mons Lake
Date: May 20, 2025 2:16:26 PM

Good afternoon Cindy, thanks for your inquiry which will be added to County Bylaw 1432-23 RV Bylaw review and as a part of this process the County CPO is doing an RV count.

Best regards,
Lorne

-----Original Message-----

From: Cindy Wearmouth <[REDACTED]>
Sent: Tuesday, May 20, 2025 1:48 PM
To: Lorne Halisky <lhalisky@smokylakecounty.ab.ca>
Subject: How many trailers per lot Mons Lake

[You don't often get email from cindywearmouth@hotmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Hi Lorne

I live at Mons Lake on Sandy Lane side and I understand [REDACTED] is going around counting trailers on lots. This is absolutely ridiculous. Two trailers per lot families by lots together There could be four or five who cares how many trailers are on their lot as long as they're kept clean and neat this needs to be reviewed people buy family lots for a reason and to be told they're only allowed two trailers and if you're having a family function, they're only allowed to stay for four days. Give me a break won't happen at my house.

Thank you for your time
Cynthia wearmouth
Sent from my iPhone

Regional Employer Supports

Employer Resources

2025

The following list of resources is not exhaustive and is updated on an ongoing basis.
Note that funding opportunities may have application windows.

Grants and Funding Programs – General

[Indigenous Employment Training Partnerships Program \(Government of Alberta\)](#) – grant funding for Indigenous communities and organizations to deliver group-training projects designed in partnership with employers and other partners.

[Northern and Regional Economic Development Program \(NRED\) \(Government of Alberta\)](#) – funds initiatives led by Alberta municipalities, Indigenous communities, and non-profits that promote regional economic development and diversification.

[Wage subsidies and assistance programs \(Government of Canada\)](#) – information on federal programs to help you hire the right employees for your business.

[Training on the Job Program \(WCB Alberta\)](#) – subsidy to employers to hire and train someone who is unable to return to their regular job due to a workplace injury. The worker develops skills and gains work experience while the employer receives financial support from WCB during the employee's training period.

[Workforce Partnership Grant \(Government of Alberta\)](#) – grant program to support labour market adjustment strategies and workforce development through partnerships. The program includes Labour Market Partnerships and Workforce Attraction and Retention Partnership projects.

[Workforce Strategies Grant \(Government of Alberta\)](#) – grants to support organizations with innovative solutions that will help Albertans develop new skills and assist employers and industry to grow their workforce.

[Workplace Training Program \(Government of Alberta\)](#) – offers eligible Albertans work-site training and paid work experience. Participating employers provide on-the-job training and/or work experience with government funding contributions, with the expectation that participants maintain employment after completion of the program.

[Ukrainian Rural Alberta Attraction Program](#) – **Are you struggling to get employees?** This is a new provincial funded program lead by Alberta Association of Immigrant Serving Agencies (AAISA) to match Ukrainian nationals with employers in rural Alberta.

[Work-Sharing Program \(Government of Canada\)](#) – The Work-Sharing Program helps employers and employees avoid layoffs when there is a temporary decrease in the normal level of business activity, beyond the control of the employer.

Grants and Funding Programs – Industry-Specific

[Addressing the Agriculture Labour Task Force Grant Program](#) – funding to increase public awareness of agricultural career opportunities and to provide human resources training to support worker retention.

[Food Futures Program \(Alberta Food Processors Association\)](#) – wage subsidies of 50% (to maximum of \$5,000) are available to hire current post-secondary students and recent grads (within six months) for temporary work experience placements (minimum 200 hours). Placements can be in any area relevant to the industry, including nutrition and food science, agriculture, technologists, accounting and finance, human resources, IT, logistics, safety, engineering, business, etc.

[Training & Wage Subsidies for Environmental Jobs \(ECO Canada\)](#) – employment programs that stimulate environmental career pathways, skill development, business growth, workforce support and workforce advancement through wage and training funding.

[Class 1 Learning Pathway Grant Program | Alberta.ca](#) - The grant program consists of two streams: the Employment Pathway Grant and the Industry Advancement Grant. The Employment Pathway Grant supports the training and employment of Class 1 drivers by reimbursing employers for onboarding, training, and certain professional development costs. The Industry Advancement Grant focuses on building capacity within the commercial transportation industry to address challenges related to employment, attraction, retention, and diversification of Class 1 drivers.

Grants and Funding Programs – Youth and Apprenticeships

[Apprenticeship job creation tax credit](#) – offers a non-refundable tax credit an employer can claim for each eligible apprentice.

Apprenticeship – [funding opportunities for skilled trades and apprenticeship - Canada.ca](#)

[Canada Summer Jobs wage subsidy \(Government of Canada\)](#) – wage subsidies to employers with 50 or fewer full-time employees to create quality summer work experiences for young people aged 15 to 30 years. Deadline to apply is December 19, 2024.

[CAREERS - Youth Internship Incentive Program \(YIIP\)](#) – CAREERS works with Alberta schools to connect students to employers for paid internships. YIIP provides qualified employers with financial incentives to hire interns.

[Empowering Futures for Apprentices \(Electricity Human Resources Canada\)](#) – student work placement program for the electricity industry that provides subsidies to organizations who create these opportunities.

[FIRST \(First Industry Research Science Technology\) Jobs Pilot Program \(Technology Alberta\)](#) – meaningful work experience for students or recent graduates of an Alberta post-secondary institution while supporting growth of Alberta's Tech Sector.

[Student Work Placement Program \(Government of Canada\)](#) – gives post-secondary students paid work experience related to their field of study. Employers are eligible for up to \$5,000 for every student hired and up to \$7,000 for first year students or students from an under-represented group (women in STEM, persons with disabilities, newcomers, Indigenous students, visible minorities).

[Supplementary unemployment benefit plan \(SUBP\) - Canada.ca](#) – it allows the employer to top up wages from 55% to 95% while apprentices are in their technical training.

[Trade Pathways Program](#) – Connects young unemployed, underemployed or underrepresented Albertans to COR-certified construction companies for paid work placements.

Resources – Employee Attraction, Recruitment, and Retention

[Agriculture Job Connector \(Government of Alberta\)](#) – matching workers with employers to fill agriculture and agri-food jobs.

[Alberta is Calling: Moving Bonus for Skilled Trades](#) – provides a \$5,000 refundable tax credit for up to 2,000 eligible skilled tradespersons who move to Alberta between May 1, 2024 and December 31, 2024.

[Careers In Energy](#) – free resources for small to large energy industry employers to help hiring and retention practices evolve and shift with the changing skills and knowledge demands of the energy sector.

[Job Bank \(Government of Canada\)](#) – advertise your job for free and access free tools and resources to help you find, hire, and retain the right workers. [Jobs for Ukraine](#) provides information on how to promote jobs to Ukrainians coming to Canada to escape the crisis in their country.

[Labour Market Information \(Government of Alberta\)](#) – wage and salary information and job market forecasts, trends, statistics, and profiles.

[Level UP \(Riipen\)](#) – enables employers to connect with students from across Canada for paid, short-term, remote projects.

[Rural Roots – Work Integrated Learning \(Rural Development Network\)](#) – facilitates matches between employers of all types with innovative and talented undergraduate students.

[Tourism HR Canada](#) – pan-Canadian organization with a mandate aimed at building a world-leading tourism workforce by facilitating, coordinating, and enabling human resource development activities.

[Training for Work \(Government of Alberta\)](#) - Are you an employer looking for skilled employees? Contact one of our service providers to connect to job ready graduates in your area. Follow the link for more information and to see a list of Training for Work programs across Alberta.

[Wage and salary information \(Government of Alberta\)](#) – analysis of wages/salaries across a variety of occupations in Alberta.

Other Programs and Resources

[Alberta Advantage Immigration Program \(AAIP\) \(Government of Alberta\)](#) – an economic immigration program for permanent residence in Alberta. Nominees must have skills to fill job shortages or be planning to buy or start a business in Alberta. AAIP includes several streams, including the [Rural Entrepreneur Stream \(RES\)](#) and the [Rural Renewal Stream \(RRS\)](#).

[Alberta Purchasing Connection \(APC\) \(Government of Alberta\)](#) – easy to use tool that lets public and private sector users manage, advertise, distribute, and download public purchasing opportunities for goods, services, and construction in Alberta. Check APC for funding or proposal opportunities.

[Business Benefits Finder \(Government of Canada\)](#) – get a tailored list of government programs and services for your business.

[Business Link](#) – small business advice in Alberta to help small businesses start and thrive.

[Community Futures Alberta](#) – offers business loans, resources, mentoring, guidance and support for rural small business owners and entrepreneurs.

[Employment Standards \(Government of Alberta\)](#) – rules, regulations, compliance measures, and education and resources for employers and employees in Alberta workplaces.

[Francophone Mobility Work Permit](#) – a program for employers to hire French speaking temporary workers without a labour market impact assessment.

[Health and safety eNews \(Government of Alberta\)](#) – monthly e-newsletter with the latest Occupational Health and Safety news and events.

[Indigenous Tourism Alberta](#) – a non-profit organization devoted to help grow and promote authentic, sustainable and culturally rich Indigenous tourism experiences to share with the world.

[Prairies Economic Development Canada \(PrairiesCan\) \(Government of Canada\)](#) – federal department that supports economic growth across the Canadian Prairies by helping people navigate federal economic programs and services.

[Procurement support for business \(Government of Canada\)](#) – resources and supports available to support procurement with the Government of Canada.

[Regional economic development resources \(Government of Alberta\)](#) – resources to help community leaders, industry and business diversify and grow their regional economies.

[Small business resources \(Government of Alberta\)](#) – service helping small businesses connect to resources such as funding opportunities, mentorship programs, and expert advice. For more information, email [Biz Connect](#).

[Tradesecrets \(Government of Alberta\)](#) – information about apprentice services, certification, trades in Alberta, regulations, and resources.

[Trucking HR Canada](#) – a non-profit organization working to ensure Canada's freight transportation network has the skilled workforce needed for today and into the future.



ALBERTA

TRANSPORTATION and ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

AR 102434

May 20, 2025

Mr. Jered Serben
Reeve
Smoky Lake County
PO Box 310
Smoky Lake, AB T0A 3C0
jserven@smokylakecounty.ab.ca

Dear Reeve Serben:

I am pleased to advise you and your council the following projects will be funded under the Transportation and Economic Corridors' Strategic Transportation Infrastructure Program (STIP).

STIP – Local Road Bridge

BF 06788 Bridge Replacement, maximum grant of \$501,600

BF 01772 Bridge Replacement, maximum grant of \$311,250

The final grant amount will be based on the actual eligible costs at the time of project completion, up to the approved maximum grant amount. Please note, as a condition of this grant, no cost increases will be considered.

Although I know you are looking forward to sharing this important announcement, I request your confidentiality at this time. I ask you do not publicly communicate these project approvals until provincial announcements are made.

Our government continues to make investments in developing and maintaining transportation, water and wastewater infrastructure to support municipalities in improving critical local transportation infrastructure, creating jobs and stimulating the economy.

Sincerely,

Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

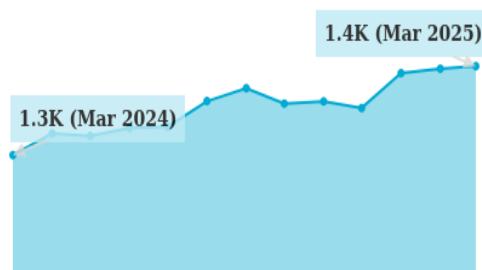
cc: Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock
Michael Botros, Regional Director, Transportation and Economic Corridors

WEEKLY ECONOMIC BRIEFING

Indicators Updated this Week

AVERAGE WEEKLY EARNINGS

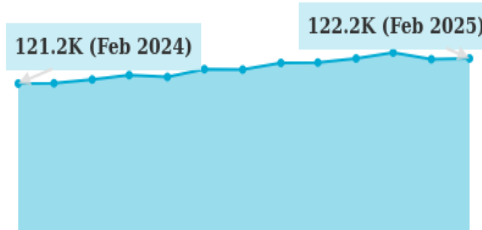
\$1,362
+3.6%



Average earnings in Alberta in March 2025 were \$1,362 per week, 3.6% higher than March 2024, ranking first among provinces. Average weekly earnings in Canada were \$1,297 up 4.2% from the same period in 2024.

ACTIVE BUSINESSES

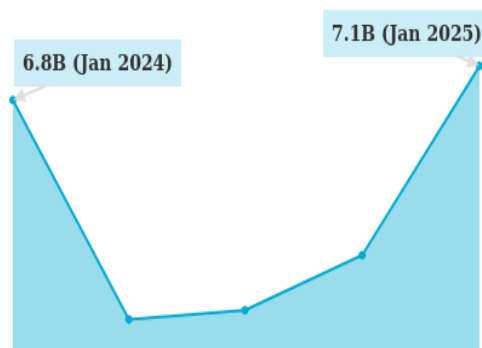
122,223
+0.8%



In February 2025 there were 122,223 active businesses in Alberta, 0.8% higher than February 2024.

FARM CASH RECEIPTS

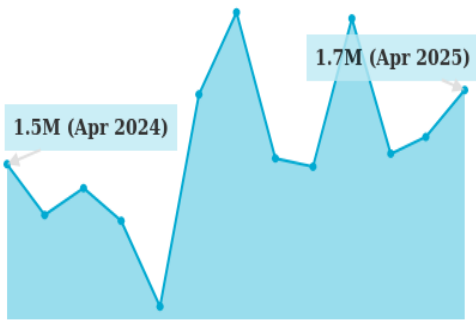
\$7.1B
+3.6%



Farm cash receipts increased 3.6% to \$7.1B in Q1 2025 as compared to Q1 2024, which was the highest amount of farm cash receipts in Canada.

GRAIN DELIVERIES

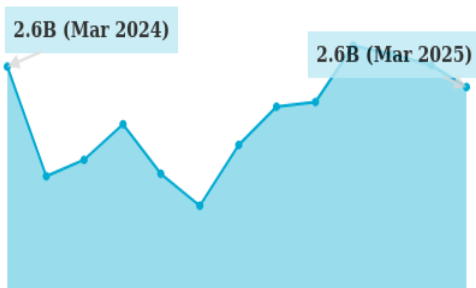
1.7M tonnes
+18.8%



In April 2025, there were 1.7M tonnes of grain deliveries in Alberta, 18.8% higher than in April 2024. There were 5.9M tonnes of grain deliveries in Canada, 31.1% higher in the same time period.

INVESTMENT IN BUILDING CONSTRUCTION

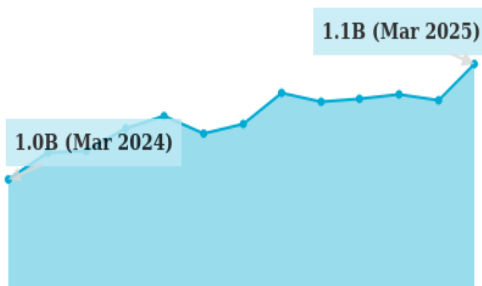
\$2.6B
-1.1%



In March 2025, Alberta recorded \$2.6B in building construction investment, a decrease of 1.1% from March 2024.

RESTAURANT SALES

\$1.1B
+5.3%



Alberta restaurant sales increased by 5.3% in March 2025 compared to March 2024, to \$1.1B. Saskatchewan had the largest increase (8.1%) in restaurant sales year-over-year, among Canadian provinces. Nationally, restaurant sales increased by 6.0% over the same time frame.

News Highlights

- Premier Smith appoints ministers and MLAs to cabinet policy committees. [Read more](#)
- G7 expected to boost economy and fill hotels in Calgary and mountain towns. [Read more](#)
- Provincial government invests \$17 million into youth employment supports. [Read more](#)
- Alberta looks to Southeast Asia to diversify agriculture trade amid uncertainties with U.S. [Read more](#)
- Affordable housing report card gives Alberta 'D+' grade, lowest in Canada. [Read more](#)
- Alberta wildfires burn on, threatening Canada's oil sands production. [Read more](#)
- Canmore sees growing demand for its high-cost housing. [Read more](#)
- TELUS investing \$70 billion in Canada through 2029 to enhance connectivity, support Canadian AI leadership and fuel economic growth. [Read more](#)
- Hydro for data centers beats gas from Alberta, says Bell AI boss. [Read more](#)
- Alberta policies have dampened investor confidence in renewables: report. [Read more](#)
- \$700M and Counting: How Alberta Quietly Became a VC Magnet. [Read more](#)
- Canada's energy conversation shouldn't 'start and end' with pipelines, Carney says. [Read more](#)

Major Projects

- Final investment decision on Varme Energy plant in Strathcona County expected by end of 2025. [Read more](#)
- Edmonton breaks ground on \$1.3B Capital Line South LRT expansion. [Read more](#)
- Plains Midstream crosses finish line on \$200 million Fort Saskatchewan expansion project. [Read more](#)
- How one company plans to suck carbon right out of the air through their Deep Sky project. [Read more](#)
- Cold Lake First Nations secures majority ownership in new Dutchess Solar Project. [Read more](#)
- \$96 million Cenovus Energy Hub set to open in September in Lloydminster. [Read more](#)
- Coalhurst High School's modernization project receives provincial funding for next steps. [Read more](#)
- Construction to begin soon at Ponoka Hospital. [Read more](#)
- Construction begins on Citadel Mews West replacement. [Read more](#)
- Calgary Soccer Centre Dome and artificial turf field now open to the public. [Read more](#)

Report

- **RBC Economics:** Trade tensions are redrawing Canadians' travel map. [Read more](#)

Key Economic Indicators

Period	Indicator	Latest Update	Change	Last Updated
2024	GDP (Basic Prices) <i>yr/yr</i>	\$353.3B	+2.7%	May 2, 2025
Q1 2025	Investment <i>yr/yr</i>	\$19.8B	+7.5%	May 30, 2025
Q1 2025	Population <i>yr/yr</i>	4.96M	+3.5%	Mar 20, 2025
Apr 2025	Unemployment Rate <i>yr/yr</i>	7.1%	-0.1%	May 9, 2025
May 26-May 30, 2025	WTI Oil Price <i>wk/wk</i>	USD \$60.65	-1.6%	May 30, 2025 <i>Midday</i>
Mar 2025	Retail Trade <i>yr/yr</i>	\$9.1B	+7.8%	May 23, 2025

Looking Ahead (Statistics Canada release dates)

Mon 2	Tue 3	Wed 4	Thu 5	Fri 6
			Indicator Release: International merchandise exports, Wheat price, Cattle price	Indicator Release: Employment, Unemployment rate



Trade and Export Expansion Branch

ENERGY Industry Newsletter

An overview of global events and market intelligence related to the energy sector for businesses and stakeholders in Alberta. The events listed were confirmed to take place in some form as of the date you received this message. However, some events may limit attendance, change to virtual formats, or be cancelled/postponed with little notice.

1. EVENTS AND MISSIONS

Argentina Oil & Gas Buyers Mission to Alberta – Calgary

June 9, 2025

On Monday, June 9, 2025, a group of buyers from Argentina including delegates from [YPF](#), [Pluspetrol](#), [PAE](#), and [Crown Point Energy](#) will visit Alberta to hold 1:1 meetings with Alberta suppliers. We are still working on a venue, so stay tuned for more information. In the meantime, we are looking for Alberta companies with the following offerings:

- Real time operations
- Automation
- O&G services: hydraulic fracturing, directional drilling, swabbing
- O&G equipment: pulling, work over
- EOR
- Oil well remediation
- Others: how **logistics** are managed (which is mainly done by trucks here) in Alberta, and what solutions could be provided to **reduce logistics costs; Technologies or solutions that help reduce costs and increase efficiency are needed.**

Please respond to Benigno.Rojas-Moreno@gov.ab.ca with which offering(s) you'd like to pitch to the Argentine buyers.

Japan Energy Summit and Exhibition – Tokyo, Japan

June 18 – 20, 2025

Innovation meets Execution at the [Japan Energy Summit and Exhibition](#). Join the Alberta delegation to showcase how your market-ready solution can meet global energy challenges while supporting [Japan's Seventh Strategic Energy Plan](#) and [Green Transformation \(GX\) Strategy](#). These strategies put Japan on a bold and forward-looking course toward carbon neutrality by 2050, placing strong emphasis on innovation, energy security, and international collaboration. The conference and exhibition reflect Japan's leadership in secure, sustainable, and innovation-led energy systems. It offers a vital forum for forming partnerships, accelerating deployment and shaping the future of clean energy systems across Asia and beyond. For further information about the Alberta trade mission, please contact Mr. Aarij Bashir, Director of Trade and Export Expansion – North Asia at Aarij.Bashir@gov.ab.ca.

Rio Pipeline 2025 – Rio De Janeiro, Brazil**September 9 – 11, 2025**

Join the Government of Alberta's mission to [Rio Pipeline 2025](#), which brings together midstream energy leaders to discuss technical content and network related to pipeline transport. The show is the meeting place for the international pipeline community and this year, it will be offering additional exhibitor space for the logistics sector. To join the mission, please contact antonina.castaneda@gov.ab.ca.

Tulane Future of Energy Forum – New Orleans, Louisiana**September 10 – 12, 2025**

The **2025 Tulane Future of Energy Forum** will take place September 10–12, 2025, on Tulane University's campus in New Orleans, and will convene leaders from government, industry, finance, and academia to explore the evolving energy landscape through the lens of innovation, competition, and collaboration. Tulane is proud to host this dialogue from one of North America's most consequential energy hubs, and we see strong alignment with Alberta's leadership—particularly in carbon capture, hydrogen development, grid modernization, and responsible production. For more information, please contact: kerry@tulane.edu

2025 ETN Pilotathon & Showcase – Houston, Texas**September 16, 2025**

The Energy Tech Nexus [Pilotathon](#) event takes place during [Houston Energy and Climate Startup Week](#) on September 16th. This isn't your typical pitch event. Instead of startups pitching their companies, they're pitching ready-to-go pilot projects that need partners. Representatives from [Oxy](#) and [Aramco](#) are judging the event and they're using this as a way to **scout for innovation partners**. For more information, please contact: nada.ahmed@energytechnexus.com

Africa Energy Week – Cape Town, South Africa**September 29 – October 3, 2025**

AEW: Invest in African Energies reinforced its standing as the leading platform for advancing Africa's energy sector through strategic investment, dialogue and collaboration, furthering the continent's goal to make energy poverty history. The event's success underscored its pivotal role in shaping the trajectory of African energy, paving the way for a more resilient, sustainable and inclusive energy future. For more information visit [African Energy Week 2025 - 29 Sept - 03 Oct 2025 - Cape Town | AEC Week](#)

Trade Mission to Turkey, Azerbaijan and Georgia (Tentative)**October 6 – 19, 2025**

Be part of Alberta's energy and clean tech trade mission to Turkey, Azerbaijan and Georgia (tentative). Programming will include business-to-business meetings, networking opportunities and a site visit. To join the mission, please contact mario.krpan@gov.ab.ca.

Energy Mission to Poland and Romania, and Rebuilding Ukraine**November 3 – 19, 2025**

Be part of the Alberta trade mission to Poland and Romania, which will focus on energy security and energy transition, including carbon capture and storage, hydrogen, energy storage, environmental services and the electricity grid. The mission will also include [Rebuilding Ukraine](#), which, together with the federal government, will introduce Alberta companies to opportunities and projects with a focus on energy sector and infrastructure development. To join the mission, please contact mario.krpan@gov.ab.ca.

2. PROGRAMMING**Alberta Export Expansion Program (AEEP) accepting applications**

The Government of Alberta has made improvements to the Alberta Export Expansion Program (AEEP) to make it easier for small- and medium-sized enterprises and non-profit organizations to promote Alberta

exports through international travel to formal outbound trade events. Changes were made to reduce red tape, improve consistency, and clarify program criteria. The revised program is now [live](#) and open for applications for travel taking place after April 1, 2024.

Key changes made to make the program more user friendly include:

- only one application post-travel is required, there is no longer a pre-approval review process;
- reimbursement is now based on per diems and base fee event registration costs; and
- digital signature and electronic payment processes are built in to increase efficiency.

Other changes to the program include:

- a maximum amount of CAD \$15,000 per organization per funding year;
- requiring attendance at a formal international trade event, such as conferences, trade shows and conventions;
- raising the minimum gross annual sales requirement for eligibility from CAD \$50,000 to CAD \$250,000 to better focus support for export-ready companies; and
- only providing funding for outbound missions.

Although you will no longer need pre-approval, you are encouraged to complete the self-assessment survey, which can be found on the website, to gauge your eligibility. For more information, please take a look at the new [program guidelines](#) and [fact sheet](#).

3. MARKET INTELLIGENCE

CUSMA Compliance Hotline: 1-833-760-1167

As part of Canada's [ongoing support](#) for Canadian businesses facing the unjustified tariffs imposed by the United States, small and medium-sized enterprises (SMEs) can call the Government of Canada's dedicated phone line for information on CUSMA compliance. The new hotline, available at 1-833-760-1167, offers advice on:

- CUSMA rules of origin
- certification of origin
- resources for customs procedures at the U.S. border.

The hotline is operational Monday to Friday, from 9:00am to 10:00pm MDT

Webinar: Unlock New Markets with Mergers & Acquisitions

May 21, 2025

Mergers and acquisitions (M&A) can open doors to new markets and help you grow your business quickly. But they're also complex transactions that come with challenges and risks. Understanding the financial and legal aspects of M&As is critical for success. Join EDC live on Wednesday, May 21, 2025, from 11:00am to 12:00MDT, to explore:

- How to refine your M&A strategy
- Best practices for conducting due diligence and managing risks
- Legal considerations and key contract considerations for M&A
- Strategies for post-merger integration and value creation

- Insights into the M&A process for smaller companies

To register, visit: <https://www.edc.ca/en/events/webinar/unlock-new-markets-with-mergers-and-acquisitions.html>

Webinar: What's next? Business Strategies to Overcome Uncertainty

May 28, 2025

Tariffs and their repercussions are transforming our economy at a historic speed. What can you do to navigate these changes, their economic fallout and find opportunities? To help you find concrete answers, [BDC](#) is hosting a new webinar featuring Chief Economist, Pierre Cl  roux, and a panel of experts. To register, click [here](#).

Webinar: A New Era for the Canada-U.S. Relationship

June 3, 2025

On June 3, 2025, the Empire Club of Canada will partner with the American Chamber of Commerce in Canada (AmCham Canada), to present "A New Era for the Canada-U.S. Relationship," the first major address in Canada by the Honorable Pete Hoekstra, Ambassador of the United States to Canada. Ambassador Hoekstra will offer insights into the future of U.S.-Canada relations, followed by a fireside chat moderated by The Honourable Lisa Raitt, Vice-Chair, Global Investment Banking at CIBC Capital Markets. To register, click [here](#).

Become a supplier to Exxon Mobil

[Exxon Mobil Corporation](#) is an American multinational oil and gas corporation headquartered in Spring, Texas. Exxon Mobil promotes inclusive sourcing open to all, is committed to respecting human rights, working to reduce impacts to the environment, and seeks to work with qualified suppliers that share their commitment. For more information, visit: <https://corporate.exxonmobil.com/procurement/exxonmobil-for-suppliers>

Oil and Gas bids and RFP from United States

<https://www.globaltenders.com/united-states/us-oil-gas-tenders>

Oil and Gas Global Network (OGGN) Podcasts

<https://oggn.com/>



Economic Development Funding

Resources

May 2025

The following list of resources is not exhaustive and is updated on an ongoing basis. Note that funding opportunities may have application windows that have changed or are not listed in this document. This document is to be considered a snapshot in time. “NEW” simply indicates a program being added to this document since the last update.

Funding Programs (Continuous)

Aboriginal Entrepreneurship Program (AEP)

Intake: Open

Access to capital and access to business opportunities for Indigenous entrepreneurs and business owners in Canada.

AIIC Grant for Status Entrepreneurs

Intake: Open

This program provides equity assistance for the start-up or the expansion of small businesses for Status individuals.

~~NEW Blue Cross Community Funding~~

~~Intake: Closes April 30~~

~~50, \$1,000 awards to support health and wellbeing in communities~~

NEW Alberta Food Matters

Intake: Various

Various food-related grants for community-led projects

Alberta Food Processors Association - Food Futures

Intake: Closes Sept 30, 2025

The Alberta Food Processors Association (AFPA) has received funding from the Alberta Government to support Work Integrated Learning placements in the food processing industry. This funding will support up to 90 student placements per year for the next 3 years. Wage subsidies of 50% (maximum subsidy \$5,000) are available to hire current post-secondary students and recent grads (within 6 months) for temporary work experience placements (minimum 200 hours), which can take place at any time during the year.

Alberta Indigenous Opportunities Corporation

Intake: Ongoing

With up to \$1 billion in loan guarantees available, we enable access to capital, make financing more affordable and improve lending terms to create economic prosperity and social improvements in communities – not only for the short term but also for generations to come.

Alberta Innovates Funding Programs

Intake: Varies

Alberta Innovates provides a number of funding programs to support research, the growth of business, and help the start-up community to build new technology and drive new ideas.

Alberta Real Estate Foundation

Intake: Varies

Alberta Real Estate Foundation funds initiatives that support and advance education, research, law reform, and other activities related to real estate across our three Funding Priorities of Real Estate Leadership, Built Environment, and Land.

Apeetpgpsan Metis Entrepreneurs' Assistance (MEAP) Grant Program

Intake: Open

This program provides equity assistance for the start-up or the expansion of small businesses. The grant is for Métis, Inuit, or Non-Status individuals and is named The Métis Entrepreneurs' Assistance Program (MEAP).

Canada Food Innovation Network

Intake: Varies

CFIN is open to organizations across Canada's food ecosystem. Join more than 1500 members, including manufacturers, processors, distributors, retailers, funders, and innovators.

Canada Revenue Agency (CRA) - Scientific Research and Experimental Development (SR&ED) Tax Incentives

Intake: Open

The Scientific Research and Experimental Development (SR&ED) Program uses tax incentives to encourage Canadian businesses of all sizes and in all sectors to conduct research and development (R&D) in Canada. These tax incentives come in three forms: an income tax deduction, an investment tax credit (ITC), and, in certain circumstances, a refund.

Canada Mortgage and Housing Corporation (CMHC) Funding Programs

Intake: Varies

Canada Mortgage and Housing Corporation (CMHC) is Canada's national housing agency. Explore options through the National Housing Strategy and other CMHC programs that are designed to build or renovate affordable housing. This includes initiatives for Indigenous communities. Funding is also available for housing innovation and research.

- **NEW Affordable Housing Innovation Fund: Open** - Support for new ideas that will drive change and disrupt the industry.

Co-op Community Spaces Fund

Intake: Closed

Community Spaces was developed to support projects in the communities across Western Canada in which we live, work and operate. Projects can apply for between \$25,000 and \$150,000 in capital funding in three categories: recreation, environmental conservation, and urban agriculture.

Eco Canada - Wage Funding Eco Employment Programs

Intake: Varies

Employment programs that stimulate environmental career pathways, skill development, career growth, workforce support, and workforce advancement through wage and training funding.

Emissions Reduction Alberta

Intake: Varies

ERA is investing in a diverse portfolio of transformative, sustainable technologies that reduce GHG emissions and position Alberta for success in a lower emissions economy.

Enbridge-Safe Community First Responder Program

Intake: Open

The program awards grants for safety equipment, professional training, or safety education programs to emergency response organizations including fire departments, emergency medical and rescue services, emergency management organizations, 9-1-1 centers, ambulance services and law enforcement organizations.

NEW FCC AgriSpirit Fund

Intake: Open June 25, Closes July 30

Capital funding for rural communities under 150K population

Government of Alberta- Aboriginal Business Investment Fund

Intake: Closed

The Aboriginal Business Investment Fund (ABIF) can partially or completely fund capital costs for Indigenous community-owned economic development projects. Projects like these improve social and economic outcomes for Indigenous Peoples and their communities.

Government of Alberta- Active Communities Initiative

Intake: Closes June 30, 2025

The Active Communities Initiative is open to eligible community groups, non-profit organizations, and societies, and First Nations and Métis Settlements, that wish to build or enhance active spaces that support sport and recreation in their communities. The grant is intended for small and mid-sized projects, including indoor and outdoor skating rinks, community pools, indoor turf centers, pickle ball courts, sports fields and courts, and other sport and recreational facilities.

Government of Alberta – Affordable Housing Partnership Program

Intake: Closed

Public, non-profit, and private-sector housing providers can apply for funding for innovative and sustainable affordable housing projects.

Government of Alberta - Agricultural Societies Program (Infrastructure Revitalization)

Intake: Expected spring 2025

The Agricultural Societies Infrastructure Revitalization Program provides annual capital funding to help agricultural societies make major repairs to existing infrastructure. This is a new program.

Government of Alberta- Alberta Broadband Fund

Intake: Stream 3 is expected in 2025

This stream will support the most remote and hardest to connect households that will not benefit from other broadband expansion projects. A limited number of remote households will be eligible to apply for a one-time grant to off-set the cost of adopting high-speed internet.

Government of Alberta - Alberta Export and Expansion Program

Intake: Open

Funding to help export-ready companies and non-profit organizations enhance access to international markets and attract global buyers.

Government of Alberta - Alberta Media Fund

Intake: Varies

The Alberta Media Fund (AMF) offers a variety of grants to help support the growth, sustainability, competitiveness and business attraction of our province's cultural industries.

Government of Alberta - Alberta Agri-Processing Investment Tax Credit

Intake: Open

The Agri-Processing Investment Tax Credit (APITC) provides a 12% non-refundable tax credit against eligible capital expenditures for corporations investing \$10 million or more to build or expand Agri-Processing facilities in Alberta.

Government of Alberta - Alberta Community Partnership (ACP)

Intake: Varies

Projects that directly support new or enhanced regional approaches to municipal service delivery are eligible under the IC component. Provincial priorities **include investment attraction, job creation**, efficient public service delivery, and emergency management and disaster mitigation. As such, regional partners may choose to explore regional development and planning, shared service delivery, **economic development and growth**, emergency preparedness and planning, emergency response, disaster mitigation, or other related projects.

Government of Alberta- Alberta Municipal Water/wastewater Partnership

Intake: Open until November 30 for funding in the following year.

The Alberta Municipal Water/Wastewater Partnership (AMWWP), which launched in 1991, provides cost-shared funding to eligible municipalities to help build municipal facilities for water supply and treatment, and

wastewater treatment and disposal.

Government of Alberta - Art, Culture, and Sports Grants

Intake: Varies

Funding opportunities for projects in the areas of arts, culture, community, heritage, recreation, sport, and diversity and inclusion.

Government of Alberta – Building Blocks Capital Grant Program

Intake: Closed

A grant for new, accessible, high-quality and inclusive licensed childcare spaces in facility-based child care programs.

Government of Alberta - Community Initiatives Program (CIP)

Intake: Deadlines - January 15, May 15, September 15, 2025

This program provides funding to new community-based programs, initiatives, events and publications.

Government of Alberta - Community Revitalization Levy

Intake: Open

Allows municipalities to borrow against future property tax revenues to help pay for infrastructure development required in a specific area. The levy is typically in place for 20 years, and no longer than 40 years.

Government of Alberta - Economic Development Funding and Grants

Intake: Varies

Tax credits, grants and other funding programs to stimulate regional economic development.

NEW Government of Alberta – Employment Pathway Grant

Intake: Open

Get funding to train and onboard new and future Class 1 drivers, helping to grow Alberta's transportation workforce.

Government of Alberta - Film and Television Tax Credit

Intake: Open

Tax credit to support medium and large-scale productions filming in Alberta.

Government of Alberta - First Nations Development Fund

Intake: Ongoing (March 31 annual deadline)

Provincial lottery grant program designed specifically for First Nations in Alberta to fund economic, social and community projects.

Government of Alberta - Indigenous Employment Training Partnerships Program

Intake: Open

Indigenous Employment Training Partnerships provides grant funding to Indigenous communities and organizations to deliver group-training projects designed in partnership with employers and other partners. These partnerships will assist unemployed or under-employed Indigenous individuals to gain the necessary skills training and work experience to obtain and maintain long-term employment.

Government of Alberta - Indigenous Reconciliation Initiative

Intake: Closes Sept 15, 2025

The Indigenous Reconciliation Initiative provides funding up to \$100,000 for cultural or economic projects through two streams.

Government of Alberta- Innovation Employment Grant

Intake: Open

Companies can receive a grant of up to 20% toward qualifying research and development expenditures.

NEW Industry Advancement Grant

Intake: Open

Get funding for industry-driven solutions to increase employment, attraction, retention and diversification of the commercial driving industry in Alberta.

Government of Alberta - On-Farm Efficiency Program**Intake: Closed (Re-open April 2026)**

Support producers in achieving environmental benefits by improving the efficient use of agricultural inputs.

Government of Alberta - Resiliency and Public Trust Program**Intake: Open**

The Resiliency and Public Trust Program enables stakeholders to gain resiliency and build public trust in Alberta's agriculture and agri-food sectors. This includes opportunities for better awareness and education about industry best practices and the development, adoption and enhancement of assurance systems that will help to build trust and resiliency in the industry.

Government of Alberta - Strategic Transportation Infrastructure Program**Intake: Ongoing (November 30 annual deadline)**

The Strategic Transportation Infrastructure Program (STIP) provides financial assistance to rural and smaller urban municipalities for developing and maintaining key transportation infrastructure. STIP supports municipalities as they complete projects that improve accessibility and the movement of goods to market, increase opportunities for economic growth and enhance safety and efficiency while extending the life of key transportation infrastructure.

Government of Alberta - Sustainable Canadian Agricultural Partnership (Sustainable CAP)**Intake: Varies**

The new \$3.5-billion, 5-year agreement (April 1, 2023, to March 31, 2028), between the federal, provincial and territorial governments to strengthen the competitiveness, innovation, and resiliency of the agriculture, agri-food and agri-based products sector.

- **NEW On-Farm Value-Added:** Open - Supports primary producers in adding value to their agricultural.
- **NEW Value-Added Program:** Open - Invests in projects that increase company sales and production capacity, expand

Government of Alberta - Water for Life program**Intake: Ongoing (November 30 annual deadline)**

Municipalities can apply for funding for new regional water supply and treatment facilities, and wastewater treatment facilities.

Government of Alberta- Watershed Resiliency and Restoration Program**Intake: Check back in spring/summer 2025**

The Watershed Resiliency and Restoration Program increases the natural ability of the province's watersheds to reduce the intensity, magnitude, duration, and effects of flooding and drought through watershed mitigation measures. Municipalities and non-profit organizations can apply for funding for projects that will enhance communities' ability to withstand future flooding or droughts and promotes the ongoing stewardship and preservation of Alberta's watersheds.

Government of Alberta - Workforce Partnerships Grants**Intake: Closed**

Eligible organizations with common labour market needs can get funding to support workforce initiatives.

Government of Alberta - Workforce Strategies Grant**Intake: Closed**

As part of Alberta at Work, Workforce Strategies grants support organizations with innovative solutions that will help Albertans develop new skills and assist employers and industry to grow their workforce.

Government of Canada/PrairiesCan Funding Programs**Intake: Varies**

Funding for businesses and not-for-profit organizations with projects that advance economic growth and diversity in the Prairie provinces: Alberta, Saskatchewan and Manitoba.

- **PrairiesCan Regional Artificial Intelligence Initiative (RAII) in the Prairie Provinces: Open**
This funding, delivered by Canada's regional development agencies (RDAs) is available in all regions to help bring new AI technologies to market and speed-up AI adoption in critical sectors such as agriculture, clean technology, healthcare and manufacturing.
- **PrairiesCan Regional Homebuilding Innovation Initiative (RHII) in the Prairie Provinces: Open**
The RHII aims to change the way houses are built and provide more Canadians with a place to call home faster.

Government of Canada- Active Transportation Fund

Intake: Closed

The Government of Canada has allocated \$3 billion annually on average beginning in 2026-27 for permanent public transit programming under the Canada Public Transit Fund, a historic investment that will support transit in communities of all sizes across Canada

Government of Canada - Business Scale-up and Productivity

Intake: Ongoing (Expression of Interest)

It supports high-growth businesses that are seeking to improve productivity, scale-up and commercialize technology. It offers interest-free, repayable funding to incorporated businesses.

Government of Canada - Building Communities Through Arts and Heritage

Intake: Deadlines - January 31, April 30, October 15

Provides funding to local groups for recurring festivals that present the work of local artists, artisans or heritage performers. This includes the celebration of LGBTQ2+ communities and Indigenous cultural celebrations.

Government of Canada - Canada Cultural Spaces Fund

Intake: Continuous

The Canada Cultural Spaces Fund (CCSF) supports the improvement of physical conditions for arts, heritage culture and creative innovation. The Fund supports renovation and construction projects, the acquisition of specialized equipment and feasibility studies related to cultural spaces.

Government of Canada - Canadian Agricultural Strategic Priorities Program

Intake: Continuous

The Canadian Agricultural Strategic Priorities Program (CASPP) supports the Canadian agricultural sector's participation in the Government of Canada's growth and policy objectives, by investing in the sector's design, development and implementation of tools and strategies to respond to and seize opportunities created by these objectives.

Government of Canada - Clean Economy Investment Tax Credits

Intake: Continuous

Businesses may be eligible for tax credits for investments in Canada that support the transition to net zero emissions.

- **Carbon Capture, Utilization, and Storage (CCUS)**
- **Clean Technology (CT)**
- **Clean Hydrogen (CH)**
- **Clean Technology Manufacturing (CTM)**

Government of Canada - Canadian Housing Infrastructure Fund

Intake: Closes March 31, 2025

The Canada Housing Infrastructure Fund is currently accepting applications under the Direct delivery stream. CHIF aims to accelerate the construction and upgrading of housing-enabling drinking water, wastewater, stormwater, and solid-waste infrastructure, directly supporting the creation of new homes, and increasing densification. This investment is part of the Government of Canada's commitment to address the impacts of the housing crisis on communities of all sizes across Canada.

Government of Canada- Canada Retraining and Opportunities Initiative

Intake: Continuous

The Canada Retraining and Opportunities Initiative supports workforce planning and skills training in communities significantly impacted by a mass layoff. It provides funding for community-based projects that help workers develop the skills they need to transition to new jobs.

NEW Government of Canada - Critical Minerals Infrastructure Fund

Intake: Closes June 27, 2025 (Stream 1, Preconstruction) and **March 4, 2026** (Stream 2, Shovel Ready) Funding for critical minerals clean energy and transportation infrastructure projects.

Government of Canada - EcoAction

Intake: Closed

EcoAction enables freshwater sustainability and actions across Canada.

Government of Canada - Innovation for Defence Excellence and Security (IDEas)

Intake: Varies

Innovation for Defence Excellence and Security (IDEas) is the Department of National Defence (DND) and the Canadian Armed Forces (CAF) access to innovation program. Help solve a challenge faced by the Canadian Armed Forces and get funding to advance your research.

Government of Canada – Jobs, Skills Training and Social Development

Intakes and Programs: Varies

Explore funding opportunities (also known as [grants and contributions](#)) to help fund projects that support jobs, training, or social development in Canada.

Government of Canada - Local Food Infrastructure Fund – Large Scale Projects

Intake: Closed

This program supports projects that help improve community food security through the purchase and installation of infrastructure / equipment that increase access to local, nutritious and culturally appropriate food.

Government of Canada – Rural Transit Solutions Fund

Intake: Closed

The Rural Transit Solutions Fund, under the Canada Public Transit Fund, supports the development and expansion of locally driven transit solutions, by helping residents of rural, remote, Indigenous and Northern communities conduct their day-to-day activities, like access services, go to work, school, medical appointments, and visit loved ones.

Government of Canada - Strategic Innovation Fund

Intake: Ongoing

Making sure that Canada is a top destination for businesses to invest, grow and create jobs and prosperity for Canadians is one of the Government's top priorities. The Strategic Innovation Fund's (SIF) objective is to spur innovation for a better Canada by providing funding for large projects and national innovation ecosystems.

Government of Canada- Wah-ila-toos: Clean Energy Initiatives in Indigenous, Rural and Remote Communities

Intake: Various

The transition to clean energy continues to be an important topic to Indigenous communities and the Government of Canada as we work together toward reconciliation. In 2021, the Government of Canada announced an investment of \$300 million over six years to support clean energy projects that can advance Indigenous-led climate action, support local economic development and create skilled jobs while reducing pollution and improving air quality.

Government of Canada - Zero Emission Transit Fund

Intake: Open

Through the Zero Emission Transit Fund, the Government of Canada is investing \$2.75 billion over five

years, starting in 2021, to support public transit and school bus operators plan for electrification, support the purchase of 5,000 zero emission buses and build supporting infrastructure, including charging infrastructure and facility upgrades.

MEE Cluster Manufacturing Finance Program

Intake: Open

The Manufacturing and Export Enhancement (MEE) Cluster has partnered with Servus Credit Union to explore opportunities to further our joint goals of helping businesses grow and increase productivity through process improvement and technology adoption. Servus is offering customized financing options to MEE Cluster clients.

Technology Alberta First Jobs

Intake: Open

Technology Alberta's FIRST Jobs programs connect Alberta Tech Companies (SMEs - Small-to-Medium Enterprises) developing innovative technology with talent from post-secondary institutions across Alberta.

Telus Pollinator Fund for Good

Intake: Open

The TELUS Pollinator Fund, launched with an initial \$100M, is one of the world's largest corporate social impact funds. We deliver on TELUS' commitment to social capitalism by investing in early stage, for-profit companies that have the potential to change the world for the better.

Travel Alberta Tourism Investment Programs

Intake: Closed

- **Product Development Fund (EOI Process):** Develop or diversify a new or existing tourism product, experience or service. Alberta-based tourism operators (including startups), Indigenous organizations, not-for-profit organizations, and municipalities can apply to receive between \$75,000 and \$500,000 from Travel Alberta.
- **Rural Development & Promotion Fund:** Grow tourism in your community through development and promotion initiatives. Alberta-based destination organizations, not-for-profit organizations, municipalities, chambers of commerce, and industry associations can apply for between \$50,000 and \$150,000 from Travel Alberta
- **Events & Festivals Fund:** Activate events that drive overnight visitations. Alberta-based businesses, associations, and communities can receive between \$25,000 and \$150,000 from Travel Alberta.

Youth Employment & Skills Program:

Intake: Closed

This fund aims to help young Canadians access employment opportunities and gain valuable work experience in the agricultural sector, while contributing to the growth of the agricultural community in Canada. Eligible applicants include producers, agri-businesses, industry associations, Indigenous organizations and research facilities.

Youth Internship Incentive Program (YIIP)

Intake: Closed

The Youth Internship Incentive Program is designed to increase the number of employers supporting work-integrated learning internships in trades, technologies, and in-demand occupations. By providing a financial incentive for employers, this program will expand an employer's ability to achieve their goals and enhance youth opportunities aligning with Alberta's skilled worker needs.

Funding Programs (Non-continuous)

Alberta Construction Association- Construction New Talent Grant Program

Intake: Closed

Wage subsidies of 50% (maximum subsidy \$5,000) are available to hire current post-secondary students and recent grads (up to 6 months) for temporary work experience placements at least 3 weeks in length

which can take place at any time during the year. Placements can be engineers, technologists, accounting and finance, human resources, IT, logistics, procurement, safety, marketing, etc.

Alberta Hospitality Association WIL Grant

Intake: Open

AHA has been granted funds for an industry-specific campaign that will allow Alberta restaurateurs to receive \$5,000 worth of government funding to help alleviate labour costs, in an effort to introduce passionate individuals to the hospitality sector.

NEW Alberta is Calling, Moving Bonus

Intake: Closes March 15, 2026

A one-time refundable tax credit for individuals who move to Alberta and work in key occupations.

Alberta Municipalities EV Charging Program:

Intake: Open for EOI

Financial rebates for applicants to purchase and install electric vehicle charging stations in Alberta as part of the Electric Vehicle Charging Program (EVCP), funded by Natural Resources Canada (NRCan) & Alberta Municipalities.

EMC Canada Funded Programs

Intake: Varies

EMC offers realized value to its members and is passionate about finding ways to innovate, collaborate, achieve and offer more to the Canadian manufacturing sector. Funded programs include:

FCM Green Municipal Fund

Intake: Varies

Grants are available for planning, studies, and pilot projects. Loans are available for capital projects, and most recipients receive an additional grant of up to 15% of their loan amount. Some of the program include:

Municipal Action Centre

Intake: Varies

The Municipal Climate Change Action Centre is a partnership of Alberta Municipalities, Rural Municipalities of Alberta and the Government of Alberta. They provide technical assistance, and education to municipalities and community-related organizations, helping them lower energy costs, reduce greenhouse gas emissions, and improve climate resilience.

Science Horizons Youth Internship Program

Intake: Open

The Science Horizons Youth Internship Program (Science Horizons) provides wage subsidies to eligible employers across Canada to hire recent university, college and polytechnic graduates for 6 to 12 month internships in the environmental science, technology, engineering and mathematics sectors.

Student Work Placement Program (SWPP)

Intake: Open

ESDC works with Employer Delivery Partners. Employer Delivery Partners are a group of recognized associations and organizations that represent the interests of employers in industries. They work with businesses and post-secondary education institutions to:

- provide wage subsidies to employers that offer quality student work placements, and
- create partnerships with colleges, universities, polytechnics and CEGEPs to recruit students for these placements.

Build a Thriving Community

Let's talk about what's holding us back — and how we move forward.

Collaborating for **BUSINESS SUCCESS**

Creating Business-Friendly Communities

Join us for a powerful evening designed to inspire local leaders, business owners, and economic developers to create thriving, business-friendly communities

Wednesday, June 25, 2025

6 PM – 8:30 PM

McArthur Community Hall

What does it really take to grow a business-friendly community? Let's find out — together.

RSVP Now



Featuring

DOUG GRIFFITHS

Author of 13 Ways to Kill Your Community

*Networking Wine + Special + Interactive
& Dinner Keynote Q&A*

Why communities struggle — and how we fix it.

Doug Griffiths' 13 Ways to Kill Your Community outlines the surprising, everyday habits that slowly damage communities — from ignoring youth to resisting change.

This event is about recognizing those patterns and shifting toward growth, collaboration, and business-friendly thinking.



What you'll learn

- ✓ How small choices shape regional growth
- ✓ How to attract and support business
- ✓ How to engage youth and future leaders
- ✓ How to build momentum across communities
- ✓ Real examples, honest conversations, practical tools

Who Should Attend?

- Business owners and entrepreneurs
- Municipal and community leaders
- Youth organizations and educators
- Economic developers
- Anyone who cares about where we're going next



About Doug Griffiths

Doug is the author of 13 Ways to Kill Your Community — a bestselling book and national speaking tour that has inspired hundreds of towns across North America.

He combines blunt truths with practical wisdom, helping communities unlock their potential.





Join Us Again at the

2025 Bonnyville Oil & Gas Show!

We're excited to invite you back to the Bonnyville Oil & Gas Show this year, happening **June 18 from 10:00 AM to 7:00 PM** and

June 19 from 10:00 AM to 4:00 PM at the Bonnyville Centennial Centre.

As a valued past attendee, we'd love to have you join us once again for this fantastic event. Here's what you can look forward to:

1. It's Free to Attend! – Enjoy access to the latest innovations and insights in the oil and gas industry at no cost.
2. Pre-register to Skip the Line – Pre-register online and save time when you arrive.
3. Win Amazing Door Prizes – Your attendance could win you a great prize!

The Bonnyville Oil & Gas Show is the perfect place to network, explore new opportunities, and stay updated on industry trends. We're eager to welcome you back for another exciting year!

Looking forward to seeing you there!

Ready to get started?

1. [Register to Attend](#)

We look forward to seeing you there!



***you are receiving this email as a past attendee of the show, if you are already registered or an exhibitor, please disregard this email.**





FEATURED:

Police Funding Model Review Engagement Opportunities

The Government of Alberta is conducting a review of the Police Funding Model; information is now available on some engagement opportunities.

[Learn more...](#)

MEMBER BULLETINS

Member bulletins are posted to RMAAlberta.com regularly each week. Below is a list of all the member bulletins compiled from the past week.

RMA Releases Police Funding Model Review Member Guide

To assist with members' engagement in the Police Funding Model Review being conducted by the Government of Alberta, RMA has created a member guide.

[Learn more...](#)

Monthly Resolution Update – May 2025

To improve reporting on resolution advocacy, the RMA is releasing a monthly bulletin highlighting recent actions undertaken on select active resolutions.

[Learn more...](#)



AGRICULTURE UPDATE

**Moisture Situation Update -
May 21, 2025**

JOB POSTINGS

Lacombe County
Community Peace Officer

RMA Insurance: Festivals, Parades, and Market Vendor Season

Warmer weather is here, and that means it's time for more outdoor events. This is the best time to ensure your festivals, parades, and markets are well-planned, and the proper safety preparations are in place.

[Learn more...](#)

REMINDERS

New Emergency Social Services Framework Release

The Alberta Emergency Management Agency (AEMA) released the **Alberta Emergency Social Services (ESS) Framework**. It will be included as an annex of the Alberta Emergency Plan.

[Learn more...](#)

RMA Advocacy Update Webinar Series – Register Now!

The remaining members-only webinars will provide updates and allow for discussion on Bill 49, the assessment model review, the Mature Asset Strategy, and unpaid tax advocacy.

- **Wednesday, June 4, 1:00 – 2:30pm:** Assessment model review and Mature Asset Strategy
- **Monday, June 16, 2:00 – 3:30pm:** Unpaid tax advocacy and Bill 49: *Public Safety and Emergency Services Statutes Amendment Act, 2025*

[Learn more...](#)

Registration Now Open for Running for Municipal Office Campaign Webinars

As part of RMA and ABmunis' joint educational campaign, the associations are offering 20 live webinars to provide prospective candidates with the opportunity to learn more about running for municipal office.

Rocky View County
Executive Assistant

Town of Hinton
**Legislative Services
Coordinator**

M.D. of Bonnyville
Legislative Project Assistant

City of Beaumont
**Safety Codes Officer
(Building Inspector)**

Town of Morinville
Public Works Operator II

City of Leduc
**Guest Services
Representative**

Town of Edson
Equipment Operator II-Parks

VIEW OUR JOB BOARD

**LOOKING FOR
INFORMATION FROM
A PREVIOUS ISSUE?**

View our **Contact newsletter
archive** or our **member
bulletin archive**.

Learn more
about the key
issues facing rural
Alberta by reading
our **position
statements**.

[Forward to friend](#)

[Learn more...](#)

[Share on Twitter](#)

RMA Insurance: Volunteers, the Heart of Our Communities

[Share on Facebook](#)

Volunteers are a huge help for communities, but there are still important factors to consider. RMA Insurance has created a Volunteer Package document to help members pick the right volunteers for the task and be aware of potential risks.

[Learn more...](#)

ANNOUNCEMENTS

MCCAC Updates

- **MCCAC's Impact: Now Winning Awards.** The Town of Smoky Lake and the MD of Smoky Lake's Salay Prayzaan Solar Project at Métis Crossing has been shortlisted for an Emerald Award. The Town, MD, and the Métis Nation of Alberta worked together to access funds through the MCCAC's legacy Municipal Community Generation Challenge. Learn about the project [here](#), and learn about their nomination [here](#).

Survey on Healthcare Professional Attraction and Retention

- As part of an ongoing effort to support healthcare professional retention, Yellowhead County is conducting a survey to gather insights from municipalities, organizations, and communities across Canada. We encourage members to complete the survey before the June 13 deadline. [Complete the survey...](#)

IN THE NEWS

- **New teams to boost wildfire preparedness**
- **Lac La Biche County to be home to wildland urban interface team**
- **Kneehill pros shine a light on local health careers**
- **Premier names cabinet committees**
- **Wildfire risk rising as temperatures climb in southern Alberta**
- **Labour unrest spreads across the province**
- **Levy charged to Alberta oil companies too low to cover orphan well costs: report**



Website



Twitter



Facebook



LinkedIn



YouTube

Our mailing address is:

2510 Sparrow Drive
Nisku, AB T9E 8N5

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Smoky Lake County Council: Letter of Support

Dear Members of Smoky Lake County Council,

Firstly, we would like to thank Smoky Lake County for your continued support and encouragement as we prepare for the 1st Annual Warspite Country Fair. Your willingness to assist and engage with our vision has made a significant difference in our planning process. Additionally, as we move closer to the event date, we kindly ask if the County is able to assist financially in helping us bring this important day to life.

The Warspite Country Fair, taking place on Saturday, June 14, 2025, is our community's way of celebrating Father's Day weekend while honouring the proud history of Warspite - one of Smoky Lake County's historic gems. This small but mighty hamlet is filled with value, tradition, and deep roots. Our goal is to shine a spotlight on Warspite's unique identity while engaging residents, visitors, and families in a celebration of rural Alberta's spirit.

This fair also serves as a key awareness for our separate fundraising initiative for the renovation of our community's cherished baseball diamond, a gathering place that has served generations and now requires substantial updates.

Event Highlights:

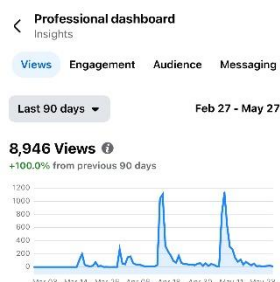
- Live performance by The Ryan Snow Band, a well-known local group featured at recent Stars event and regional events.
- Children's activities include a pedal bike parade, traditional games, a bouncy castle, and a 30-ft inflatable obstacle course. Thanks to the Warspite Hotel, they're also offering wagon rides and pony rides and have our cherished Community Hall involved. Not only are these groups and organizations involved but financially benefiting them as well.
- A Motorcycle Show highlighting both on-road and off-road entries, with a focus on the Iron Horse Trail, one of Alberta's historic and scenic routes.
- Outdoor Country Market featuring regional vendors, including partners from the Smoky Lake Farmers Market and entrepreneurs from across Edmonton and other regions.

Promotional Activities:

Our team has worked diligently behind the scenes to spread awareness and generate excitement:

- Represented the Country Fair at the Edmonton Boat & Sportsman Expo and the YEG Motorcycle Show.
- Proudly featured on Go East of Edmonton, Travel Lakeland, Alberta's Iron Horse Trail and Rumble Alberta.
- Distributed promotional materials throughout the County and neighboring communities.
- Engaged over 8,000 people through our dedicated Warspite Country Fair Facebook page.

Screenshot of Facebook Engagement: Warspite Country Fair



Community Support:

We've been fortunate to receive early sponsorship from generous local organizations including Hammerstrap Industries, Pope's Oilfield, Pappy's Parcel, Kinette's Club of Smoky Lake, Woody's Batteries, Red Chimney Liquor Store, Lions Club, Town of Smoky Lake and the Pumpkin Fair Team. However, as with any first-year event, our budget includes many start-up costs - some of which have been personally covered by members of our board.

How the County Can Help:

To ensure the success of this initiative and support the long-term continual Warspite Country Fair, we respectfully ask the County to consider a financial contribution to help us cover final event expenses. Your assistance would be invaluable in helping us deliver a successful and sustainable event that brings families together and uplifts Warspite's future.

Thank you for your ongoing support and belief in the potential of Warspite Country Fair.
Warm regards,

Charné Roodt

Executive Director of Warspite Revitalization Foundation





Smoky Lake County

P.O. Box 310
4612 McDougall Drive
Smoky Lake, Alberta T0A 3C0
Phone: 780-656-3730
1-888-656-3730
Fax: 780-656-3768
www.smokylakecounty.ab.ca

Date: April 29, 2025

Division Commanding Officer Trevor Daroux
"K" Division
Royal Canadian Mounted Police
11140 109 Street NW
Edmonton, AB T5G 2T4

Re: Support for RPAS Procurement – Smoky Lake RCMP Detachment

Dear Division Commanding Officer Daroux,

On behalf of Smoky Lake County Council, I am writing to express our interest in exploring how the County can assist the Smoky Lake RCMP Detachment in acquiring a Remotely Piloted Aircraft System (RPAS).

While we recognize that, as an exclusively Police Provincial Service Agreement (PPSA) Detachment, direct County funding for an RPAS may not be feasible under current arrangements, we believe that community-driven priorities and evolving rural policing needs warrant serious consideration of this technology. To that end, we respectfully request that this letter be shared with the appropriate decision-making authorities within the RCMP, including the Operational Strategy Branch (OSB), to help inform ongoing planning and resourcing discussions.

We understand the potential value of RPAS technology in enhancing rural crime prevention, search and rescue, traffic enforcement, and situational awareness. Our intent in raising this matter is to support the Commanding Officer and CROPS Officer in their engagements with the Province by providing concrete examples of local interest and community expectations around the modernization of policing tools and methods.

We look forward to continued collaboration with the Smoky Lake Detachment and your Division leadership as we work toward public safety solutions that reflect the realities of rural Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read "Jered Serben".

Reeve Jered Serben
Smoky Lake County

cc: CAO Lucas, EA Shaw

County Council Meeting: June 12th 2025

Batch #	Cheque Numbers	Total of Batch
PMCHQ0324	55633 to 55654	\$355,157.76
PMCHQ0326	55655 to 55669	\$170,422.02
PMCHQ0329	55670 to 55712	\$286,584.51
PMCHQ0331	55713 to 55748	\$93,578.25
PMCHQ0332	55749	\$120,627.88
PMCHQ0333	55750 to 55765	\$213,924.87
PMCHQ0336	55766 to 55781	\$16,888.54
PMCHQ0338	55782 to 55783	\$389,560.50
PMCHQ0339	55784 to 55811	\$92,327.65
PMCHQ0242	55812 to 55826	\$14,211.03
Total Cheques from 55633 to 55826		\$1,753,283.01

Batch #	EFT Numbers	Total of Batch
250324	1846 to 1858	\$265,272.19
250327	1859 to 1866	\$57,643.93
250415	1867 to 1893	\$630,574.50
250424	1894 to 1908	\$168,946.99
250430	1909 to 1926	\$152,293.07
250506	1927 to 1935	\$31,486.68
SUMMIT	1936	\$383,668.95
250516	1937 to 1950	\$244,166.18
250522	1952 to 1961	\$53,383.65
Total EFTs from 1846 to 1961		\$1,987,436.14

Direct Debit Register

Batch #	Description	Total of Batch
PMPAY0109	MY HAS	\$1,105.00
PMPAY0110	MY HAS	\$33.30
PMPAY0111	MY HAS	\$143.65
PMPAY0112	MY HAS	\$18.64
PMPAY0113	MY HAS	\$1,105.00
PMPAY0114	MY HAS	\$33.29
PMPAY0115	MY HAS	\$30.36
PMPAY0116	MY HAS	\$52.20
PMTRX1058	Enterprise Fleet Mgmnt	\$602.47
PMTRX1066	Enterprise Fleet Mgmnt	\$846.89
PMTRX1067	Enterprise Fleet Mgmnt	\$911.89
PMTRX1091	Enterprise Fleet Mgmnt	\$911.89
PMTRX1091	Transend Corp	\$11,827.42
PMTRX1091	AB School Foundation	\$506,998.53
PMTRX1118	Enterprise Fleet Mgmnt	\$1,730.87
PMTRX1124	Iron Mountain	\$401.38
Total Direct Debits		\$526,752.78

Grand Total Bills and Accounts	\$4,267,471.93
<i>(Note: From General Account)</i>	