

SMOKY LAKE COUNTY

Minutes of **Utilities Meeting: Natural Gas** held on Monday, **October 3, 2016** at 10:40 A.M. in the County Council Chambers.

The meeting was called to Order by the Chairperson Dareld Cholak in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Monday, October 3, 2016</u>
1	Dareld Cholak	Present
2	Ron Bobocel	Present
3	Craig Lukinuk	Present
4	Cary Smigerowsky	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst. C.A.O.	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
N.G. Manager	John Malysh	Present
N.G. Asst. Mng	Thomas Ponich	Present
GIS/Comm.	Paul Miranda	Absent
Legislative Svcs/R.S.	Patti Priest	Present

No Member(s) of the Public in attendance.

1086-16: Orichowski

2. Agenda:

That the Utilities Meeting: Natural Gas Agenda for Monday, October 3, 2016 be adopted, as amended:

Addition(s) to the Agenda:

1. CCI and CFCW Food Drive
2. Smoky Lake Foundation: Replacement Truck
3. Letter: Campbell Ryder Engineering Ltd.
4. Executive Session - Legal

Carried.

3. Minutes:

1087-16: Lukinuk

That the Minutes of the Utilities Meeting: Natural Gas held on Tuesday, August 9, 2016, be adopted.

Carried.

1088-16:Smigerowsky

That the Action List of the Utilities Meeting: Natural Gas dated August 9, 2016, be accepted for information.

Carried.

Additions to the Agenda:

840 CFCW Food Drive

1089-16: Bobocel

That Smoky Lake County co-sponsor with Corridor Communications Inc. (CCI) the "2016 – 840 CFCW Food Drive" to be broadcasted live on October 25, 2016 in Smoky Lake from 1:00 p.m. to 6:00 p.m.; and participate by providing the location of the County Central Office and advertise the event on the County Website and Social Media with Corridor Communications Inc. (CCI) sponsoring the event in the amount of \$1,200.00 and providing the coffee and donuts.

Carried.

Smoky Lake Foundation: Replacement Truck

1090-16: Bobocel

That Smoky Lake County approve as per verbal request from the Smoky Lake Foundation in regards to a Truck replacement as per September 13, 2016 motion 1000-16:

Option 2: to sell, as is where is: Smoky Lake County's Unit Number 201S, Serial Number 1GTHK43K29F161932, being a GMC SLE 2500 crew cab Pickup Truck in the amount of \$9,000.00 to the Smoky Lake Foundation.; and Smoky Lake County will repair the exhaust and breaks prior to Smoky Lake Foundation purchasing the said unit.

Carried.

5. Issues for Information:

Gas Alberta Directors Resolution – Zone 8

1091-16:Smigerowsky

That Smoky Lake County recommend to the Appointed Directors of the Federation of Alberta Gas Co-ops Ltd. to **not** support the resolution submitted by Zone 8, in regards to the Federation Appointed Directors: "Therefore be it resolved that: The Federation of Alberta Gas Co-ops withhold all votes at the next Gas Alberta annual general meeting or special meeting.", that is scheduled to be presented at the Federation of Alberta Gas Co-ops Annual General Meeting scheduled for November 27 to December 1, 2016.

Carried.

Manager's Report

1092-16: Bobocel

That the report presented by the Natural Gas Manager dated September 23, 2016, be accepted as presented and filed for information.

Carried.

6. Correspondence(s):

Federation of Alberta Gas Co-ops Ltd. – 2016 Operations and Maintenance Audit

1093-16: Bobocel

That Smoky Lake County acknowledge receipt of letter from Delbert G. Beazer, Operations and Maintenance Evaluator, Federation of Alberta Gas Co-ops Ltd., dated September 26, 2016 in regards to the outstanding deficiencies as a result of Smoky Lake County's Natural Gas Operations and Maintenance evaluation and correct the outstanding Deficiencies as follows:

- Emergency Planning: Table Top Exercise/Incident Review
Action Required: Establish table top exercise/incident reviews
- RMO – Walk In Location Visited: Catalytic Heater – Documentation – Maintenance Records
Action Required: Catalytic Heater need to be wired correctly to outside of building as per manufactures specs.
- RMO – Walk In Location Visited: Painting and Corrosion (Color Coding)
Action Required: Painting maintenance should be done
- RMO – Blue Box Location: Testing for Gas and Recording Concentrations
Action Required: Since enclosed, testing for a safe entry must be done. Install a sampling hole for testing and a chain to secure the door open;

and reported back to Delbert G. Beazer, Operations and Maintenance Evaluator, Federation of Alberta Gas Co-ops Ltd., no later than October 17, 2016.

Carried.



Gas Alberta Inc. – Process and Pipeline Funding

1094-16: Lukinuk That the correspondence received from Dave Symon, President, Gas Alberta Inc. dated September 2, 2016 in regards to Nova Gas Transmission Line (NGTL) candidates for decommissioning, divestiture or abandonment, be filed for information.
Carried.

Federation of Alberta Gas Co-ops Ltd. – 2016 Fall Zone Meeting Dates

1095-16: Orichowski That County Council who can attend – attend the Federation of Alberta Gas Co-ops Ltd. 2016 Zone 3/4 Fall Meeting on October 28, 2016, at the Goose Hummock Golf Resort near Gibbons, Alberta.
Carried.

Gas Alberta Inc. – Advance Information Circular

1096-16: Orichowski That the correspondence received from Allen Dietz, Member, Gas Alberta Inc., dated September 2, 2016 in regards to the Advance Information Circular relating to Gas Alberta Inc.'s Annual Meeting of Shareholders, scheduled for November 29, 2016, be filed for information.
Carried.

Addition to the Agenda:

Campbell Ryder Engineering Ltd.

1097-16: Cholak That Smoky Lake County accept with regret the letter from Brian Ryder, P.Eng. Campbell Ryder Engineering Ltd., dated September 29, 2016 in regards to no longer accepting new projects after December 1, 2016; and send a letter to Brian Ryder thanking him for his years of service.
Carried.

8. Executive Session:

Legal Issue – Town of Smoky Lake Natural Gas Pipeline

1098-16: Lukinuk That County Council go into Executive Session to discuss a Legal Issue in regards to the Town of Smoky Lake's Natural Gas Pipeline, time 11:31 a.m.
Carried.

1099-16: Bobocel That County Council go out of Executive Session, time 12:06 p.m.
Carried.

Next Meeting

1100-16: Orichowski That the next **Utilities Meeting: Natural Gas** be scheduled for Tuesday, **November 22, 2016** at 9:00 a.m. to be held at the County Council Chambers.
Carried.

ADJOURNMENT:

1101-16: Cholak That this meeting be adjourned, time 12:06 p.m.
Carried.



CHAIRMAN

SEAL



CHIEF ADMINISTRATIVE OFFICER