



SMOKY LAKE COUNTY

Minutes of the **Fire Protective Services Committee Meeting** held on Tuesday, **February 13, 2018** at 11:02 A.M. in the County Council Chambers.

The meeting was called to Order by the Chairperson, Craig Lukinuk in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Feb. 13, 2018</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Absent
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Fire Chief	Scott Franchuk	Present
Fire Protect. Svc. Asst.	Spencer Kotylak	Present
GIS/Comm	Paul Miranda	Absent
Legislative Svcs/R.S.	Patti Priest	Present

One Member of the Public in attendance.
No Media in attendance.

2. Agenda:

277-18: Halisky That the Fire Protective Services Committee Meeting Agenda for Tuesday, February 13, 2018, be adopted, as presented. Carried.

3. Minutes:

278-18: Gawalko That the Minutes of the Fire Protective Services Committee Meeting held on Tuesday, December 12, 2017, be adopted as presented. Carried.

279-18: Cherniwchan That the Action List from the Fire Protective Services Committee Meeting held on Tuesday, December 12, 2017, be filed for information. Carried.

5. Issues for Information:

Smoky Lake County Joint Operation Agreement Fire Protection Services Bylaws

Smoky Lake County Joint Operation Agreement for Fire Protection Services Bylaw Review.

Description	Smoky Lake	Vilna	Waskatenau
Capital Purchases – Apparatus, equipment and vehicles	Cost shared 60% County and 40% Town. Engine 459 – 60% County/40% Town Engine 405 – 50% County/50% Town Rescue 407 – 90% County/10% Town Command 458 – 33% County/33% Town/33% Fire Dept Rapid Attack 445 – 100% County Rapid Attack 470 – 100% County Jaws of Life – 50% County/50% Town	100% County Engine 401 – 100% County Engine 451 – 100% County Rescue 429 – 100% County Command 415 – 100% County Rapid Attack 419 – 100% County Rapid Attack 430 – 100% County Jaws of Life – 100% County	100 % County Engine 403 – 100% County Rescue 408 – 100% County Rapid Attack 462 – 100% County Jaws of Life – 100% County
Vehicle Maintenance	Cost shared by the County and Town: Engine 459 – 60% County/40% Town Engine 405 – 60% County/40% Town Rescue 407 – 100% County Command 458 – 60% County/40% Town Rapid Attack 445 – 100% County Rapid Attack 470 – 100% County	Engine 401 – 100% County Engine 451 – 100% County Rescue 429 – 100% County Command 415 – 100% County Rapid Attack 419 – 100% County Rapid Attack 430 – 100% County	Engine 403 – 100% County Rescue 408 – 100% County Rapid Attack 462 – 100% County
Capital Equipment Maintenance	100% County	100% County	100% County
Vehicle Insurance	100% County	100% County	100% County
Building and Content Insurance	100% Town	100% Village	100% Village
Fuel for the Vehicles	100% County	100% County	100% County
Liability Insurance	100% Town	100% Village	100% Village
Volunteer Firefighter Insurance	1/3 County, Town and Firefighter	1/3 County, Town and Firefighter	1/3 County, Town and Firefighter
Training, Meetings and Practices	Cost shared 60% County and 40% Town	100% County – Department does not charge the County	100% County – Department does not charge the County
Formal Training	Cost shared 60% County and 40% Town	100% County	100% County

Emergency Calls – Wages/Expenses	Each respective municipality is responsible for the firefighting wages and expenses when responding to calls in their jurisdiction	Each respective municipality is responsible for the firefighting wages and expenses when responding to calls in their jurisdiction	Each respective municipality is responsible for the firefighting wages and expenses when responding to calls in their jurisdiction
Emergency Calls – Revenue	Each respective municipality is responsible for invoicing for the emergency services provided. ie fires, motor vehicle collisions ect. All motor vehicle collisions/fires on Provincial Highways is 100% County.	Each respective municipality is responsible for invoicing for the emergency services provided. ie fires, motor vehicle collisions ect. All motor vehicle collisions/fires on Provincial Highways is 100% County.	Each respective municipality is responsible for invoicing for the emergency services provided. ie fires, motor vehicle collisions ect. All motor vehicle collisions/fires on Provincial Highways is 100% County.
Cell Phones	2 cell phones – each respective municipality pays for one	Department uses personal cell phones if needed	Department uses personal cell phones if needed
Fire Hall Rent	County pays \$750.00/month	County pays 70% of utilities	County pays \$750.00/month
Radio Communication	100% County	100% County	100% County
Radio Licensing	50% County/50% Town	50% County/50% Village	50% County/50% Village
Internet/GIS/GPS/IT	100% County	100% County	100% County
WCB	Each respective municipality covers the firefighters WCB when working in each jurisdiction	Each respective municipality covers the firefighters WCB when working in each jurisdiction	Each respective municipality covers the firefighters WCB when working in each jurisdiction
Fire Department Administration	100% County	100% County	100% County
Social Fund	Matching amount between Town and County	Just the County	Just the County
Alberta Fire Chiefs Association Membership	100% County	100% County	100% County
Alberta Fire Chiefs Conference Registration	1 Member – 100% County	1 Member – 100% County	1 Member – 100% County
Clothing	Fire Chief Formal wear – 100 County Department Members – 50% County /50% Town or member	Fire Chief Formal wear – 100 County Department Members – 50% County /50% Village or member	Fire Chief Formal wear – 100 County Department Members – 50% County /50% Village or member

280-18: Cherniwchan That Smoky Lake County Council provide dates to administration to schedule Joint Council meetings with each respective municipality to renew the bylaws.

Carried.

Smoky Lake County Bylaw No. 1285-15: Fire Protection Services Review

The Smoky Lake County Fire Chief presented the following information from a survey of surrounding municipalities Fire Protective Service Charges:

Athabasca County - Invoices

- A. Where a County Fire Department has taken any action whatsoever responding to an incident or false alarm, the fire protection charge shall be:
 - a) \$400.00 per hour per unit for an Emergency Services response for the first Two (2) hours; plus
 - b) \$100.00 per hour per unit of Emergency Services Property dispatched to the incident after the first TWO (2) hours (if applicable)
- B. If the incident occurs on municipal roadways, the fire protection charge shall be:
 - a) \$600.00 per hour per specialized road rescue unit for and Emergency Services response.

If the incident occurs on provincial highways, the fire protection charge shall be calculated in accordance with Alberta Infrastructure and Transportation Policy TCE-DC-501, as amended or repealed and replaced from time to time.

Beaver County - Invoices

Response to structure fires, wildland fires on private property within the boundaries of Beaver County Municipalities, Towns, Villages, Hamlets and Beaver County:

- \$600.00 per hour per (5 man) Pumper Unit
- \$600.00 per hour per (3 man) Pumper Unit
- \$600.00 per hour per Rescue Unit
- \$600.00 per hour per Tanker
- \$150.00 per hour per Mini-Pumper

Response to an incident, motor vehicle accident on a highway:

- \$615.00 per hour per (5man) Pumper Unit
- \$615.00 per hour per (3man) Pumper Unit
- \$615.00 per hour per Rescue Unit
- \$615.00 per hour per Mini Pumper
- \$180.00 per hour Personnel

Response to a motor vehicle accident on a Municipal road in urban and rural locations, not highways, train or aircraft including fire suppression, rescue and/or extrication services:

- \$600.00 per hour per (5 man) Pumper Unit
- \$600.00 per hour per (3 man) Pumper Unit
- \$600.00 per hour per Rescue Unit
- \$600.00 per hour per Tanker
- \$150.00 per hour per Mini Pumper

(Non-Beaver County Jurisdiction Response)

Mutual Aid responses authorized by other Municipalities, associations or cooperatives:

Shall be charged at the applicable rates as established in each respective agreement

In the absence of an agreement, fees will be charged in accordance with the

Occupancy load certificates and building inspections:

- \$75.00 per hour, plus mileage, for inspecting structures, calculating occupancy loads and issuance of certification

Fire Hydrant Flow Tests:

- \$100.00 per hour to perform a certified flow test and provide written documentation of test

Inspections required by Provincial Government Legislation:

\$75.00 per hour, plus mileage and incidentals for inspection of the property and issuance of a report

False Alarm:

- First incident no charge, warning issued.
- The second false alarm, nuisance or repeat issues without being addressed, additional responses are \$600.00 per incident. Owner change will reset to first false alarm for new resident at the residence or business address.

Investigations conducted on:

- \$75.00 per hour for investigations within Beaver County boundaries, urban and rural, unless performed by outside agencies for which actual costs will be charged
- Other chargeable costs may include mileage and incidental charge, photo costs, special costs and recover of equipment costs. Any subsequent duties performed in relation to an investigation shall be charged at the same rate

Inspections:

- \$95.00 per hour for initial inspection conducted and subsequent re-inspections where corrective actions are required
- Mileage and photo costs will be billed in addition

Should corrective actions not be undertaken within the time specified initial inspection report, then the owner will be subject to the Safety Codes Act and the costs associated with this process will be payable by the responsible party

County of St. Paul - Invoices

Extinguish Fire Call - \$450.00

District Fire Department Responds - \$250.00 each Hour or Fraction

Each additional firefighter - \$20.00

Collisions on Provincial Roadways follow - Alberta Transportation Service Rates.

County of Two Hills - Invoices

The minimum fee levied with respect to extinguishing all fires will be \$300.00 as addressed in R-5449

The owner or occupant will receive the following with respect to extinguishing fires:

1. Invoice for Extinguishing Fire.
2. Letter announcing full cost of extinguishing the fire.
3. Request that the letter be submitted to their insurance company.
4. Fire protection insurance cost.

Invoice is sent for the purpose to recover some of the costs associated with fire calls and to eliminate unnecessary fire calls.

County of Vermillion River - Invoices

- For any fire truck from each fire department responding, \$300.00 per hour for the first two hours and \$200.00 per hour thereafter per fire apparatus and \$100.00 per hour for command unit.

- A fee for the cost of firefighting will be charged up to the maximum allowable amount per insurance claim submitted.

- Penalty for burning during a fire ban \$500.00

- Penalty for burning without a permit \$300.00

False Alarms

- For the first response related to malfunctioning fire safety installations or other safety monitoring devices, at the same premises responded to during a calendar year is no charge

- Second (2nd) response to False Alarm - \$200.00

- Third (3rd) response to False Alarm - \$400.00

- Fourth (4th) or more response to False Alarm - \$800.00

Security Alarms routed to Fire Rescue Services - \$800.00

Lac La Biche County - Millrate

Implemented fire protection mill rate of 0.3665%

- Charge for gross negligence, will invoice to recover the costs incurred by the response.

Incidents on Provincial Highways will be in accordance with rates set by Alberta Transportation; \$615.00 per hour per apparatus, Excluding Command Vehicles which are \$180.00 per hour per apparatus.

Lamont County - Invoices

Response Unit Fee per hour

Pumper Unit \$200.00 MVC Fee per hour \$400.00

Tanker Unit \$200.00 \$400.00

Emergency Rescue Unit \$200.00 \$400.00

Rapid Response Unit \$150.00 \$400.00

County P.W. Equipment as per established rates.

Response to False Alarm No charge No charge

Cancelled Call No charge No charge

Additional Manpower \$ 30.00

M.D. Of Bonnyville - Invoices

Response Fees per Hour

Pumper Unit - \$400.00

Tanker Unit - \$400.00

Emergency Rescue Unit – \$400.00

Rapid Response Unit - \$400.00

Command Unit - \$125.00

Manpower Fees per Hour

Full Time - \$45.00

Part Time - \$35.00

Response to false alarms

1st Alarm – Free of Charge

2nd and subsequent occasions (occurring within 6 month period) - \$400.00 (Charged to owner of property) If the owner has demonstrated his responsibility in investigating and initiating repair to the malfunctioning safety installation, the fee may be waived upon written application to the fire services.

Response fees may apply for the following types of responses:

- a) Vehicle fires or vehicle extrication;
- b) Grass fires on railway right-of-way
- c) Grass fires in ditches or median on numbered highways
- d) Any other response that may warrant a fee charge
- e) Canceled Calls
- f) Automatic alarms caused by alarm system malfunction
- g) Standby for dangerous goods incidents and controlled burns

Open Fire Permits – Free

Fireworks Possession and Discharge Permit - \$10.00 (no charge to nonprofit groups)

Fireworks Storage and Sale Permit - \$100.00 (Annual)

Occupancy Load Certificates (licensed premises) - \$75.00 per certificate

Hydrant flow tests and related data – \$250.00 per hour

Fire investigation services - \$75.00 per hour

Investigation Photos - \$5.00 per copy

Air refills (breathing air) - \$16.00 per 30 min bottle

\$40.00 per cascade cylinder

Above ground and underground tank removal and installation inspections - \$100.00 per hour

Fire inspections requested by owner or insurance company - \$100.00 per hour

Re-inspection with outstanding Fire Code Violations - \$75.00 per visit

Minburn County - Invoice

\$500.00 Per Fire Call

Collisions and Fires on Municipal and Provincial roadways follow Alberta Transportation Service Rates.

Fires that are considered non accidental or have insurance coverage are Charged at Alberta Transportation Service Rates.

Strathcona County - Invoices

Fire and Rescue on Provincial Highways:

As Per Alberta Infrastructure and Transportation Policy # TCE-DC-501 (v3)

Response All Other:

Includes Incident Management Team (IMT) and Special Team Responses:

- Response Support Unit - per hour or any portion thereof (includes up to 1 personnel and response vehicle; i.e. command vehicle) \$305.00
- Response Unit - per hour / unit or any portion thereof (includes up to 2 personnel and vehicle; i.e. water tanker, brush truck, rescue, etc.) \$640.00
- Specialized Response Unit and/or Team - per hour/unit or any portion thereof (includes up to 5 personnel and response vehicle; i.e. Water Rescue, Technical Rescue, Incident Management Team) \$930.00
- Additional Personnel to Unit or Incident - per person per hour or any portion thereof \$190.00

Other Charges (i.e. cellulose insulation removal and disposal fees, etc.) Cost Recovery plus Administration Fee of: \$500 or 10% (whichever is less)

False Alarm Responses

First Offense: No Charge

Second Offense: \$250.00

Third Offense: \$375.00

Fourth and Subsequent Offenses: \$500.00

Permits

Maximum Occupant Load Card:

On-site measurement required \$115.00

Issue Only \$ 45.00

On-site measurement and/ or Issue (Not-for-profit Agency) No Charge

Transportation of Dangerous Goods Route Permit (Annual) \$155.00
Fireworks:
Permit to Sell Fireworks (low level) or Shop Goods – Annual \$110.00
Permit to Discharge Fireworks:
Low Hazard Permit – per event No Charge
High Hazard Permit – per event \$110.00
Not-for-profit organizations involved in public displays No Charge

Sturgeon County - Invoices

Rates follow Alberta Transportation Rates. Invoices are only sent if Negligent.

Thorhild County - Invoices

\$250.00 per hour per unit for an emergency response for the first TWO (2) hours
\$350.00 per hour per unit for an emergency response after the first two hours (If applicable)
Rates apply for any fire which occurs within municipal boundaries as well as any Motor Vehicle Collision which occurs on a municipal road.
Incidents on Provincial Highways will be in accordance with Rates set by Alberta Transportation; \$610.00 per hour per apparatus, Excluding Command Vehicles which are \$180.00 per hour per apparatus.

Westlock County - Invoices

1. INCIDENT RESPONSES AND CONTROL OF FIRE HAZARDS:

- 1.1. Where the County has taken any action whatsoever responding to an incident or control of fire hazard, the fire protection charge shall be:
- \$400.00 the first hour or portion thereof for a fire protection response plus;
 - \$200.00 for every hour thereafter or portion thereof for fire protection property dispatched to the incident after the first hour (1) or hours (if applicable); plus
 - Any other costs incurred by the County as a result of the incident which do not form part of the standard costs and expenses of providing fire protection, including but not limited to contracted services, mutual aid, et cetera.

2. INCIDENTS INVOLVING MOTOR VEHICLE ACCIDENTS:

- 2.1. Where the County has taken any action responding to an incident resulting from a motor vehicle accident or motor vehicle fire, and the incident occurs on municipal roadways, the fire protection charge shall be:
- \$400.00 the first hour or portion thereof for a fire protection response plus;
 - \$200.00 for every hour thereafter or portion thereof for fire protection property dispatched to the incident after the first hour (1) or hours (if applicable) plus;
 - Any other costs incurred by the County as a result of the incident which do not form part of the standard costs and expenses of providing fire protection, including but not limited to contracted services, mutual aid, et cetera.
- 2.2. Where the County has taken any action responding to an incident resulting from a motor vehicle accident or motor vehicle fire, and the incident occurs on provincial highways, the fire protection charge shall be:
- In accordance with Alberta Infrastructure and Transportation Policy TCEDC-501, as amended or repealed and replaced from time to time.
- 2.3. Where the County has taken any action responding to an incident resulting from a mutual aid request, the fire protection fee shall be as outlined and established in the mutual aid agreement, or, in the circumstance whereby the charge is of value to be less than \$3000.00 the charge may be waived.

Smoky Lake County

- In consideration of all circumstances surrounding a fire, (including, but not limited to, the intentional or accidental ignition of a fire and/or the permit status of the fire.) The County administration shall charge rural residents the following fees for fire calls:
Engine Apparatus: \$200.00/hour
Rescue Apparatus: \$200.00/hour
Command Units: \$200.00/hour
Construction Equipment: Cost will be based at the current Alberta Road Builders & Heavy Construction Rates. www.ARHCA.AB.CA
- Smoky Lake County will provide fire protection services assistance for incidents involving a motor vehicle, or motor vehicles, on Provincial highways, as well as fires on provincial right-of-ways may be charged to Alberta Transportation at the hourly rate:
Engine Apparatus: \$615.00/hour
Rescue Apparatus: \$615.00/hour
Command Units: \$180.00/hour
Construction Equipment: Cost will be based at the current Alberta Road Builders & Heavy Construction Rates. www.ARHCA.AB.CA
- Charges for incidents involving a motor vehicle or motor vehicles within the Municipality other than on a primary highway may be charged at Alberta Transportation hourly rates to the insurance company that has an insurance policy covering the motor vehicle or motor vehicles.

281-18: Halisky That the survey Fire Protective Service Charges from surrounding municipalities presented to Smoky Lake County Council by the County Fire Chief, be filed for information.
Carried.

Bonnyville Regional Fire Authority 911 Dispatch – Text Message Notifications

282-18: Lukinuk That all Smoky Lake County Councillors be removed from the Bonnyville Regional Fire Authority 911 Dispatch text message notification system going forward.
Carried Unanimously.

Fire Chief's Report

283-18: Orichowski That the report presented by the Fire Chief dated February 9, 2018, be accepted as presented and filed for information.
Carried.

6. Correspondence:

2018 Alberta Fire Chiefs Association, 71th Annual Conference and Trade Show

284-18: Cherniwchan That Smoky Lake County Council and relevant Administration who can attend - attend the Alberta Fire Chiefs Association, 71th Annual Conference and Trade Show, 2018 theme: "Plan for Today and Prepare for Tomorrow", scheduled for May 27, 2018 to May 30, 2018 at the Edmonton Expo Centre.
Carried.

Bonnyville Regional Fire Authority 911 Dispatch - Agreement

285-18: Halisky That Smoky Lake County accept the Consumer Price Index (CPI) Adjustment of 1.3% for the annual 2018 adjustment in the amount of \$9,074.45 based on the per capita cost of \$3.64 with a population of 2461, for an increase of \$123.69 from 2017, for the 2018 Emergency Dispatch Services, as per Clause 4.6 of the agreement executed with Bonnyville Regional Fire Authority for the Emergency 9-1-1 Fire Dispatch Service in accordance with Bylaw 1217-10.
Carried.

Next Meeting

286-18: Halisky That the next Smoky Lake County **Fire Protective Services Committee Meeting** be scheduled for Tuesday, **April 17, 2018 at 9:00 a.m.** to be held at the County Council Chambers.
Carried.

ADJOURNMENT:

287-18: Lukinuk That this meeting be adjourned, time 12:05 p.m.
Carried.

CHAIRMAN

S E A L

CHIEF ADMINISTRATIVE OFFICER