

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, **April 19, 2018** at 9:08 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, April 19, 2018</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
GIS/Communication	Paul Miranda	Absent
Plan/Dev Manager	Jordan Ruegg	Absent
Legislative Svcs/R.S.	Patti Priest	Present

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One Members of the Media present:

The Redwater Review and Smoky Lake Signal

No Member of the Public.

**2. Agenda:**

489-18: Orichowski That the Agenda for Thursday, April 19, 2018 County Council Meeting be adopted, as amended:

**Addition:**

1. Bylaw No. 1314-18: Hamlet of Bellis Sewer System.
2. Executive Session: Land and Legal – Lakeland Primary Care Network (PCN).
3. Environmental Operations Equipment Purchase.

Carried Unanimously.

**3. Minutes:**

**Minutes of February 14, 2018 - County Council Budget Meeting**

490-18: Gawalko That the minutes of the **County Council Budget Meeting** held on Wednesday, February 14, 2018, be adopted as presented.

Carried.

**Minutes of February 20, 2018 – Council Planning and Development Orientation Training**

491-18: Orichowski That Smoky Lake County Council acknowledge receipt of the minutes of the **Council Planning and Development Orientation Training** held on Tuesday, February 20, 2018.

Carried.

**Minutes of February 26, 2018 – Committee of the Whole - Industry Liaison Meeting**

492-18: Halisky That the minutes of the **Committee of the Whole - Industry Liaison Meeting** held on Monday, February 26, 2018, be adopted as presented.

Carried.

**Minutes of March 13, 2018 – County Council Departmental Meeting**

493-18: Cherniwchan That the minutes of the **County Council Departmental Meeting** held on Tuesday, March 13, 2018, be adopted as presented.

Carried.

**Minutes of March 23, 2018 – County Council Budget Meeting**

494-18: Halisky That the minutes of the **County Council Budget Meeting** held on Friday, March 23, 2018, be adopted as presented.

Carried.

**Minutes of March 29, 2018 – County Council Meeting**

495-18: Halisky That the minutes of the **County Council Meeting** held on Thursday, March 29, 2018, be adopted as presented.

Carried.

**4. Request for Decision:**

**2018 Gravel Crushing**

496-18: Halisky That Smoky Lake County execute the 2018 Gravel Crushing Agreement with R Bee Crushing., Gibbons, Alberta to Stockpile at the White Earth Creek Gravel Pit – NW ¼ Section 2-61-18-W4 Gravel Crushing of product Designation 4 and 3 for the following volumes; and at the rates, as per the signed three-year contract dated September 27, 2016.

- Class 20 (3/4”) material - 40,000T Unit Price of \$2.95
- Class 25 (1”) material - 40,000T Unit Price of \$2.70
- Class 40 (1 ½”) material - 13,000T Unit Price of \$2.70
- Class 12.5c (½”) material - 7,000T Unit Price of \$2.95
- Sand Elimination based on 10,000 to 20,000 at no cost.

Carried.

**Management Reports  
Public Works Manager**

497-18: Halisky That the management report received for the period between: March 14, 2018 to April 18, 2018 from Doug Ponich, Public Works Manager, be accepted and filed for information.

Carried.

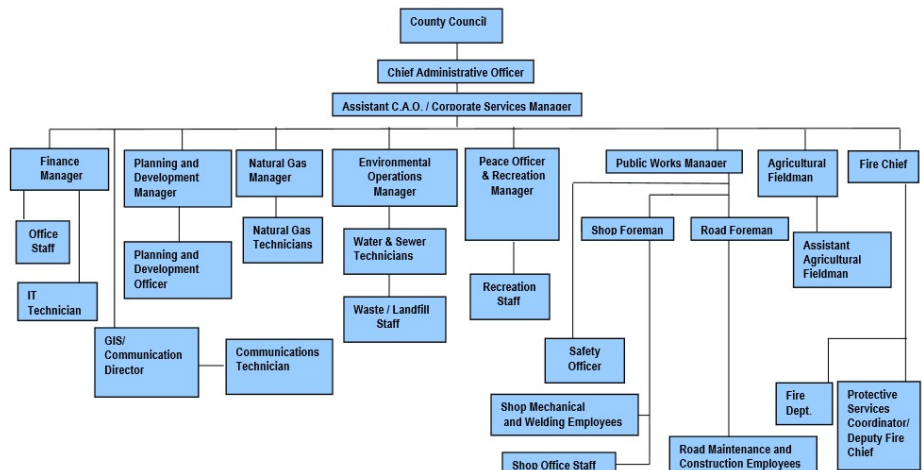
Doug Ponich, Public Works Manager left Council Chambers, time 9:34 a.m.

**Policy Statement No. 01-03-24: Organizational Chart**

498-18: Orichowski That Smoky Lake County amend **Policy Statement No. 01-03-24: Organizational Chart:** for the following positions – Fire Protective Services Assistant and Communications Technician:

Title: <b>Organizational Chart</b>		Policy No.: <b>03-24</b>
Section: <b>01</b>	Code: <b>P-I</b>	Page No.: <b>1 of 3</b>

Legislation Reference: *Municipal Government Act*



<b>Title: Organizational Chart</b>		<b>Policy No.: 03-24</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 2 of 3</b>

1. SALARY RANGES:

Position Title	Salary Range
Chief Administrative Officer	125,000.00 – 175,000.00
Assistant Chief Administrative Officer / Corporate Services Manager	86,145.00 – 134,601.69
Finance Manager	75,376.95 – 118,449.49
IT Technician	64,608.81 - 86,145.08
GIS/Communication Director	60,000.00 – 90,000.00
Communications Technician	59,224.74 – 86,145.08
Planning and Development Manager	75,376.95 – 102,297.28
Planning and Development Officer	48,456.61 - 69,992.88
Peace Officer / Recreation Manager	69,992.88 – 96,913.22
Agricultural Fieldman	69,992.88 – 102,297.28
Assistant Agricultural Fieldman	59,224.74 – 86,145.08
Fire Chief	75,376.95 – 105,527.72
Protective Services Coordinator/Deputy Fire Chief	48,456.61 - 69,992.88
Natural Gas Manager	87,000.00 – 102,297.28
Natural Gas Technician(s)	59,224.74 – 86,145.08
Environmental Operations Manager	87,000.00 – 102,297.28
Water/Sewer Technician(s)	48,456.61 – 86,145.08
Public Works Manager	87,000.00 – 123,833.55
Shop Foreman	75,376.95 – 102,297.28
Road Foreman	75,376.95 – 102,297.28

<b>Title: Organizational Chart</b>		<b>Policy No.: 03-24</b>
<b>Section: 01</b>	<b>Code: P-I</b>	<b>Page No.: 3 of 3</b>

2. Cost of living adjustments are not restricted by this Policy.
3. Salary Ranges within this Policy to be reviewed by County Council in the Month of May every three-years.

Carried.

**Management Policy Statement No. 01M-40-01: Communications Technician**  
499-18: Orichowski That Smoky Lake County Policy Statement No. 01M-40-01:  
**Communications Technician**, be acknowledged:

<b>Title: Communications Technician</b>		<b>Policy No.: 40-01</b>
<b>Section: 1 - M</b>	<b>Job Description</b>	<b>Code: P-A</b>
		<b>Page No.: 1 of 4</b>

<b>Classification:</b>	Salary Negotiable Yearly – Full Management Benefits
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<b>Purpose:</b>	<p>The Communications Technician will be responsible for coordinating various messages on County’s social media pages and content generation including electronic and print communications, maintaining media library and up to date maintenance of website content.</p> <p>To provide a full range of communications services and programs in order to achieve effective, efficient and transparent delivery of County services.</p> <p>The Communication Technician shall report directly to the GIS/Communication Director.</p>
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**Policy Statement and Guidelines:**

<b>RESPONSIBILITIES</b>
<p><b>1. Communications:</b></p> <ol style="list-style-type: none"> <li>1.1 Acting as the primary point of contact for all Communications services and assist the Communication/GIS Director.</li> <li>1.2 Assume the roles and responsibilities, as necessary in the absence of the Communication/GIS Director.</li> <li>1.3 Contribute in the internal communication and engage to identify and address emerging issues and opportunities where communication activities can contribute to reaching overall County objectives.</li> <li>1.3 Interact with colleagues to facilitate and provide on-the-ground communication support to administration and management for departmental initiatives as required.</li> <li>1.5 Assist as a communications resource by providing communications advice and services to achieve desired outcomes. <i>Examples include</i> the use of publicity, promotion, advertising, brochures, web communication, social media, special events and County identification.</li> <li>1.6 Assist in the writing and development of communications materials including themes and key messages for print, web, news media, advertising, presentations and display copy.</li> <li>1.7 Work with internal and external service providers for graphic design, print, web, and communications services, as required.</li> <li>1.8 Communicate County Policies to the Public through County publications, website, and other social media.</li> </ol>

<b>Policy Statement and Guidelines:</b>	
1.9	Design and publish the County Annual Report and other publications, as required.
1.10	Draft and circulate the Management Meeting Summary to Council, Management and staff, as required.
1.11	Develop information publications regarding County services provided by the various departments.
1.12	Initiate, create and post dynamic content to online channels to support business and communications objectives, coordinate and monitor assigned digital content, and coordinate publish the Grapevine.
<b>2. Electronic/Social Media</b>	
2.1	Collaboratively manage and coordinate creation and update web-content for the County's website; responsible for content-related protocols to keep web site up to date.
2.2	Provide organization-wide e-communications support.
2.3	Assist in social media participation; write and manage social media content, post the content to our social media accounts; respond to other's social media posts.
2.4	Lead efforts to remain up-to-date in electronic communications via meetings and conversations, as required.
<b>3. Print Materials</b>	
3.1	Manage creation, production, and dissemination of printed publications (brochures, posters).
3.2	Manage creation and selection of photography for print and electronic communications.
3.3	Assist in obtaining vendor quotes for various print collateral (e.g. brochures, posters).
<b>4. Media Relations</b>	
4.1	Research and implement media relations vehicles and activities for selected events and activities.
4.2	Maintain media archives.
<b>5. County Initiatives:</b>	
<b><u>Communication:</u></b>	
5.1	Lead development of County Communication initiatives. <i>Examples might include</i> internal communications, sponsorship, social media, branding or the launch of a new County initiative (eg. promoting broadband initiative).
5.2	Assist in the planning, design, and purchase County promotional items.

<b>Policy Statement and Guidelines:</b>			
5.3	Participate and assist with the promotion of County functions.		
5.4	Responsible for timely and regular updating of all information on County web site.		
5.5	Work with the County management team to ensure accuracy of all County information in County publications and of County web site.		
<b><u>Administrative:</u></b>			
5.6	Provide communication services to County Departments that supports the departmental work plans and initiatives, and fosters collaboration and efficiencies across departments.		
5.7	Responsible for County branding and implementing communication policies, guidelines and practices.		
5.8	Ensures all advertising is undertaken in a timely fashion and, where applicable, in compliance with all legislation.		
5.9	Research and draft County policies and bylaws, as directed by the Chief Administrative Officer or Assistant Chief Administrative Officer as required.		
5.10	Keeps the Communications/GIS Director/ CAO and the Assistant CAO informed concerning work progress including present and potential work problems.		
<b>OTHER RESPONSIBILITIES</b>			
■	Support event planning at industry trade shows, sponsored community events, and internal County events.		
■	Other responsibilities of duties as assigned from time to time by the Communication/GIS Director, Chief Administrative Officer and the Assistant Chief Administrative Officer.		
<b>KNOWLEDGE AND ABILITIES</b>			
<b><u>Knowledge:</u></b>			
■	Post secondary education (e.g. college diploma in related field).		
■	Demonstrated proficiency with Microsoft Office.		
■	Excellent internet research skills.		
■	Working knowledge of the following Computer Programs and Adobe Creative Suites is an asset:		
▶	Microsoft Office	▶	Microsoft Power Point
▶	Microsoft Publisher	▶	Adobe In-Design
▶	Adobe Photoshop	▶	Website: DreamWeaver 6



<b>Policy Statement and Guidelines:</b>
<ul style="list-style-type: none"><li>■ Demonstrated experience with graphic design and website management an asset.</li><li>■ A customer focused attitude and the ability to listen to customer needs.</li><li>■ Excellent organizational skills and attention to detail.</li><li>■ Excellent written and oral communication skills.</li><li>■ Ability to work independently and as part of a team.</li></ul>
<b>Skills:</b>
<ul style="list-style-type: none"><li>■ Requires an ability to establish and maintain good working relationships with the Public, Council, Management and staff at all levels in the organization and experience in positively influencing others.</li><li>■ Background in Municipal Government with demonstrated ability to fully understand each department's business, strategic business plans and communications challenges, preferred.</li><li>■ Ability to assess and handle multiple priorities and meet deadlines involving complex and evolving practices.</li><li>■ Other combinations of experience and education that meet the minimum requirements may be considered.</li></ul>
<b>STAFF DEVELOPMENT</b>
<ul style="list-style-type: none"><li>■ Attend meetings, conferences, workshops and training sessions.</li></ul>
<b>EMPLOYEE PERFORMANCE EVALUATION</b>
<ul style="list-style-type: none"><li>■ By the Communication/GIS Director – yearly.</li></ul>
<b>SALARY RANGE</b>
<ul style="list-style-type: none"><li>■ As per <b>Policy 01-03: Organizational Chart.</b></li></ul>

Carried.

**Addition to the Agenda:**

**Bylaw No. 1314-18: Hamlet of Bellis Sewer System**

500-18: Orichowski That **Bylaw No. 1314-18:** to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System, be given **FIRST READING with the 2018 levy remain at a \$1.75 per linear foot on lot frontage.**

Carried.

Moved by Councillor Cherniwchan that **Bylaw No. 1314-18:** to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System, be given the **SECOND READING.**

Carried.

Moved by Councillor Gawalko that **Bylaw No. 1314-18:** to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System, be given **PERMISSION for THIRD AND FINAL READING.**

Carried Unanimously.

Moved by Councillor Halisky that **Bylaw No. 1314-18:** to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

## **5. Issues for Information:**

### **Chief Administrative Officer's Report**

The Chief Administrative Officer gave an updated report to Council for the period of February 21, 2018 to April 17, 2018:

#### **Legislative/Governance:**

- As previously reported, Lac La Biche County is inviting Smoky Lake County to request exemptions to the requirements to have an IDP and an ICF with Lac La Biche County due to having no contiguous land boundary with them (the boundary is through Whitefish Lake, and the shores of the lake are about 4 Km -2.5 miles apart).

#### **Administrative:**

- CLC has offered the Family Literacy Coordinator position to Emily Feniak effective July 1 2018 and has entered into an interim contract for three months (April-June) to ensure a smooth transition from the outgoing worker.
- CLC submitted a 3-year Application for continuance of CALP (Community Adult Literacy Program). Upon approval by province, a contract will be brought to Council for execution.

#### **Financial:**

- Received the Northeast Alberta Information Hub Ltd. invoice for the 2018-2019 membership based on a population of 2,461 @ \$0.50/capita.

#### **Human Resources:**

- None.

#### **Community:**

- Received an email invitation on April 17, 2018 from Jesse Stein, Coordinator - Programs, Services & Development with MS Society of Canada, to participate in the 11th Annual MS Walk located in the town of St. Paul on May 12, 2018.
- Métis Crossing's Ground-Breaking ceremony is scheduled for May 14, 2018 from 10:30 a.m. to 1: 00 p.m.
- Quiet Nook Community Hall has requested in-kind assistance in preparation for their annual Farmer's Day Hamlin Hammer's Tournament scheduled for June 8-10, 2018.
- Received the Riverland Recreational Trail Society's invoice for the 2018 annual maintenance of the Iron Horse Trail. Have paid \$2,500.00 in 2016 and in 2017.

#### **Training:**

- RCDC has scheduled Economic Development for Elected Officials Orientation and Training for May 25, 2018 at the Smoky Lake Complex.
- Researching presenters for a training session for Council and Management on Bylaw enforcement

#### **Strategic Priorities - Chart:**

- None.

**Lac La Biche County – Intermunicipal Development Plan (IDP)**

501-18: Gawalko That Smoky Lake County submit a jointly-signed letter with Lac La Biche County to the Minister of Municipal Affairs, requesting an exemption from requiring an Intermunicipal Development Plan, as per section 631 (1.1) of the Municipal Government Act, for the lands legally described as NE 7-62-13-W4M, NW 8-62-13-W4M, NE 8-62-13-W4M, NW 9-62-13-W4M, NE 9-62-13-W4M and NW 10-62-13-W4M; as said lands are covered by the waters of Whitefish Lake, and that no contiguous land boundary exists between Smoky Lake County and Lac La Biche County.

Carried.

**Lac La Biche County – Intermunicipal Collaboration Framework (IFC)**

502-18: Orichowski That Smoky Lake County with Lac La Biche County request that the Minister of Municipal Affairs grant an exemption from the requiring an Intermunicipal Collaboration Framework to Smoky Lake County and Lac La Biche County, as no contiguous land boundary exists between the two Counties.

Carried.

Metis Crossing... member of the public entered Council Chambers, time 9:53 a.m.

**11th Annual MS Walk in St. Paul, Alberta**

503-18: Halisky That Smoky Lake County Council advertise on social media for public awareness, the 11th Annual MS Walk scheduled for May 12, 2018 in the town of St. Paul, Alberta, in response to the email received from Jesse Stein, Coordinator - Programs, Services & Development with MS Society of Canada, dated April 17, 2018.

Carried.

**Métis Crossing**

504-18: Orichowski That Smoky Lake County Council, administration and staff who can attend - attend Métis Crossing's Ground-Breaking ceremony scheduled for May 14, 2018 from 10:30 a.m. to 1:00 p.m. at Métis Crossing.

Carried.

**Quiet Nook Community Hall – Annual Farmer’s Day Hamlin Hammer’s Tournament**

505-18: Cherniwchan That Smoky Lake County provide in-kind assistance of manpower and equipment to cut grass at the Hamlin Hammer’s ball field and Quiet Nook Community Centre, as provided in previous years; and provide and deliver 10 yards one tandem load of reject sand; and deliver/pick up 10 picnic tables to/from the Hamlin Hammer’s Stadium in preparation for the “Annual Farmer’s Day Hamlin Hammer’s Tournament” at the Hamlin Hammer’s Stadium, scheduled for June 8-10, 2018.

Carried.

**Riverland Recreational Trail Society's**

506-18: Gawalko That Smoky Lake County contribute in the amount of \$2,500.00 to the Riverland Recreational Trail Society towards the 2018 Project: Iron Horse Trail Maintenance, in accordance to Invoice #2018-11 received on April 11, 2018; with funds to be allocated from the 2018 Budget entitled “Grants to Individuals and Organizations”.

Carried.

**Economic Development for Elected Officials Orientation and Training**

507-18: Halisky

That Smoky Lake County Council and administration who can attend - attend the Economic Development for Elected Officials Orientation and Training, scheduled for May 25, 2018 at 9:30 a.m., at the Smoky Lake Agricultural Complex.

Carried.

**Financial Update**

As annexed to the minutes:

↳ Financial Statement for the Months: **None.**

**Action List(s)**

↳ Action List(s):

- i. County Council Budget Meeting – February 14, 2018.
- ii. County Council Committee of the Whole for the purpose of Industry Liaison Meeting - February 26, 2018.
- iii. County Council Departmental Meeting – March 13, 2018.
- iv. County Council Budget Meeting – March 23, 2018.
- v. County Council Meeting – March 29, 2018.

508-18: Cherniwchan

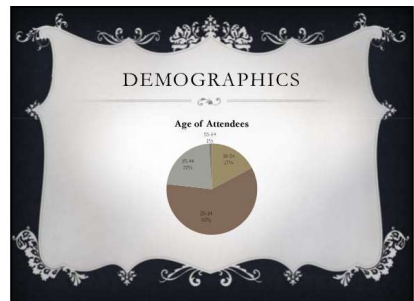
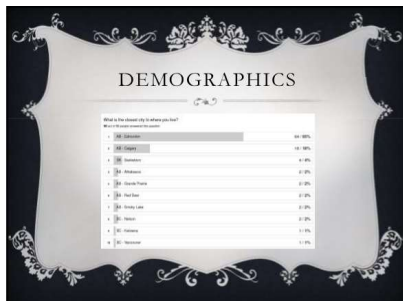
That the updated report for the period of February 20, 2018 to April 17, 2018 by the Chief Administrative Officer, be accepted and filed for information.

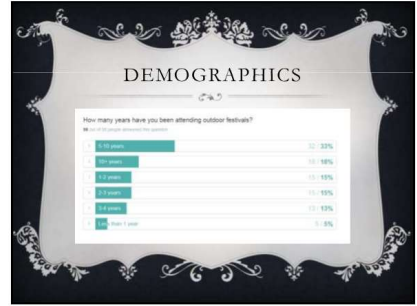
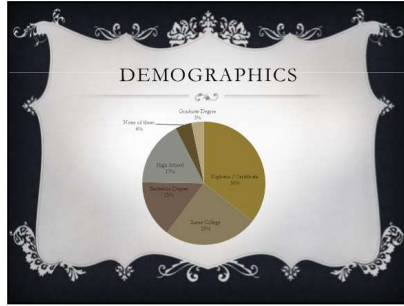
Carried.

**7. Delegations:**

**Reign-Bough Fiddle Arts and Music Festival**

Present before County Council from 10:16 a.m. to 10:49 a.m., was representatives from Reign-Bough Fiddle: Dustin Laboucan, Executive Director and Stephanie Nicholson, Volunteer Coordinator, as well as Leon Boychuk-Hunter, Manager of Metis Crossing, to express concerns with the negative economic impacts that any proposed event bylaw might have due to restricting festival activities; and to present the following Power Point Presentation:





### LOCAL BUSINESS

- 61% indicated that they spent money in the local area excluding the festival. (Average: \$123.49; Range: \$20 – \$400)
- Direct impact on the local economy is estimated to be \$48,963.79 plus any multiplier. (Calculation: 650\*61%\*\$123.49).
- The average number of trips made to Metis Crossing was 1.542 with responses (Range 1 – 6).

### LOCAL BUSINESS

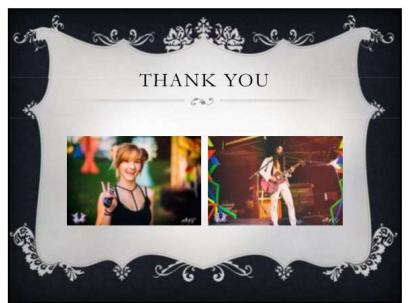
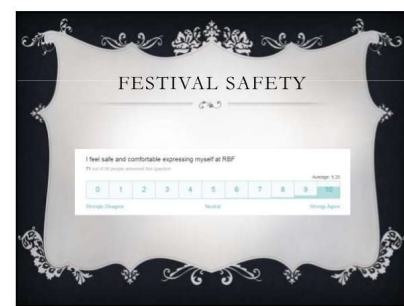
- Local Business Guide
- Removal of re-entry fee
- Metro's Contracting (\$3,000)
- AG Foods (\$6,000)

### LOCAL BUSINESS

- \$30,000+ yearly income
- 65% typically spend \$300+
- 35% spend \$500+

### FESTIVAL SAFETY

- Safety plan
- Paramedics (Elite Services)
- Indigo Harm Reduction
- Rainbow Room
- Security patrols
- No alcohol rule





Reign Bough Fiddle  
 Music and Arts Festival

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**REIGN BOUGH FIDDLE MUSIC AND ARTS FESTIVAL**  
**GUEST SURVEY 2017**

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**Statistical Data**

Our customer survey ran in December 2017 and was open to anyone who wished to complete it. We gave away a free pair of tickets to our event plus \$5.00 coupons as an incentive.

Our survey received 98 responses over the course of three weeks. Approximately 30% of respondents were involved in the production of the event and 28% had never attended.

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**1.0 ECONOMIC IMPACT**

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**Direct Impact on Local Area (Smoky Lake, AB)**

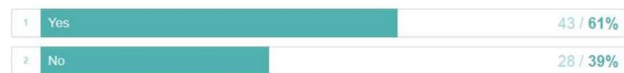
Of the 71 respondents who attended Reign Bough Fiddle 61% indicated that they spent money in the local area excluding the festival itself. We anticipate that this number will increase this season as we remove the re-entry fees for vehicles.

The average amount of money respondents estimated that they spent in the local community was \$123.49/person over the course of the weekend. The lowest estimate was \$20.00 the highest was \$400.00.

Reign Bough Fiddle had approximately 650 in attendance including staff so assuming the survey is proportional the direct impact on the local economy is estimated to be \$48,963.79 plus any multiplier factor. (Calculation: 650\*61%\*\$123.49).

Excluding the festival itself did you spend money in the local area?

71 out of 98 people answered this question



Reign Bough Fiddle  
 Music and Arts Festival

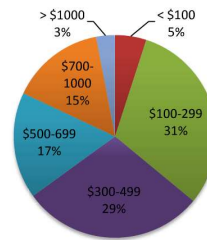
**Number of Trips to Metis Crossing in Summer (2017)**

Of the 73% of respondents who had been to at least one event at Metis Crossing the average number of trips they made was 1.542 with responses ranging from 1 trip to 6 trips.

Of those who have not yet visited the venue 89% indicated that they planned to make at least one, and in some cases two, trips to Metis Crossing in 2018 for summer festivals.

**Money Spent Attending Outdoor Festivals (Typical)**

When asked how much money they normally spend attending outdoor music festivals those individuals who participated indicated that most (64%) spend at least a total of \$300.00 attending a typical outdoor event such as Reign Bough Fiddle.



**Onsite Economy**

Of the 71 respondents 86% indicated they had spent money at the on site vendors hosted at Reign Bough Fiddle who sell arts, crafts, clothing, and food.

Did you spend money at our onsite vendors?

71 out of 98 people answered this question



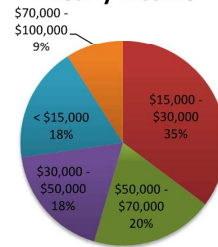
Reign Bough Fiddle  
 Music and Arts Festival

DEMOGRAPHICS

Income of Attendees

Approximately half of all individuals who completed the survey (excluding those who answered "prefer not to say" indicated they had incomes above \$30,000/yr and we expect this to grow given the large proportion currently enrolled in post-secondary institutions that have had very positive experiences at Reign Bough Fiddle and expect to return.

Yearly Income

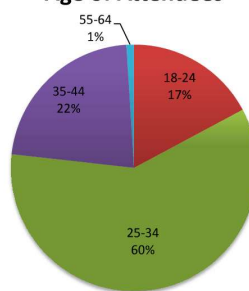


Age of Attendees

The majority of festival goers attending Reign Bough Fiddle are between the ages of 25-34 with a roughly even distribution of participants slightly older or younger. No one who responded to our survey indicated that they were below 18 years of age although many parents enjoy bringing their children to the event.

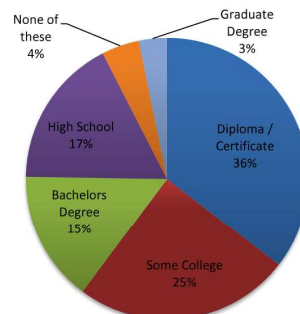
Reign Bough Fiddle  
 Music and Arts Festival

Age of Attendees



Education

Attendees of Reign Bough Fiddle are well educated. Approximately 75% of those attending Reign Bough Fiddle have some amount of post-secondary education including trade school. Over 50% of respondents had graduated from their post-secondary program. 15% have four year bachelor degrees and 3% have graduate degrees.



Reign Bough Fiddle  
Music and Arts Festival

PERCEPTION OF REIGN BOUGH FIDDLE

Experience at Similar Events

Most respondents indicated that they had been attending outdoor festivals for over 2 years with only 5% reporting that they had less than one year of experience. Of those who have attended Reign Bough Fiddle 92% indicated they have been attending outdoor festivals longer than one year, and 52% indicated that they have been attending outdoor festivals for 5 years or more.

How many years have you been attending outdoor festivals?

98 out of 98 people answered this question



Safety Perception

Of the 71 people who had previously been to Reign Bough Fiddle the overwhelming majority 92% indicated they felt safe and comfortable expressing themselves at the event. The final score was 9.28 of 10.

I feel safe and comfortable expressing myself at RBF

71 out of 98 people answered this question



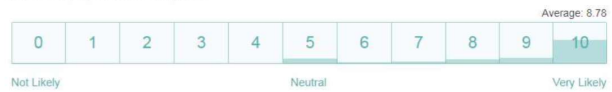
Reign Bough Fiddle  
Music and Arts Festival

Perception of Survey Participants

Participants indicated that they would be very likely (8.78 of 10) to recommend Reign Bough Fiddle to a friend including those respondents who have not yet been to the festival themselves.

How likely are you to recommend RBF to a friend?

98 out of 98 people answered this question



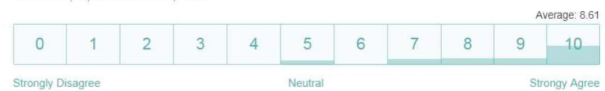
Perception of Attendees

Among those attendees who have been to the festival the vast majority (8.61 of 10) strongly agreed that Reign Bough Fiddle was one of their favorite summer festivals.

Note: Nearly all of those in attendance journey to at least one other festival during the summer and some visit as many as five festivals which have been operating longer and have significantly larger budgets; the average respondent attends approximately 3 similar events per year.

RBF is one of my favorite summer festivals

71 out of 98 people answered this question



Family Friendly Atmosphere

Those respondents who attended the event overwhelmingly agreed that they would recommend Reign Bough Fiddle for those with families with over 70% indicating at least a 7 of 10 and the average score being 7.8.

Location of Participants

The vast majority of attendees at Reign Bough Fiddle are from Alberta however there are a growing number of attendees from Saskatchewan and British Columbia and we are actively promoting the event in these provinces.

Reign Bough Fiddle  
Music and Arts Festival

What is the closest city to where you live?  
98 out of 98 people answered this question

1	AB - Edmonton	64 / 65%
2	AB - Calgary	18 / 18%
3	SK - Saskatoon	4 / 4%
4	AB - Athabasca	2 / 2%
5	AB - Grande Prairie	2 / 2%
6	AB - Red Deer	2 / 2%
7	AB - Smoky Lake	2 / 2%
8	BC - Nelson	2 / 2%
9	BC - Kelowna	1 / 1%
10	BC - Vancouver	1 / 1%

---

CONCLUSION

---

Attendees of the Reign Bough Fiddle are well educated, middle class individuals who are mostly very experienced attendees of similar outdoor festivals. Most travel from within the province but our reach is broadening to include Saskatchewan and British Columbia.

Our attendees and those who responded have a very favourable view of the event, they feel it is safe and a positive space for families.

Our attendees make a significant financial contribution to the local community during the weekend they attend and they are engaged with Metis Crossing with some making multiple trips out per season for various events. The future looks positive for our non-profit organization as well as our stakeholders in the local and arts communities.

---

Dustin LaBoucan, LL.B.  
Executive Director  
Reign Bough Productions Ltd.

<http://www.reignboughfiddle.com>

Date: February 8, 2018

## 7. Delegations:

### Accurate Assessment Group Ltd.

Present before County Council from 11:00 a.m. to 11:49 a.m. was representative from Accurate Assessment Group Ltd.: Alison Reid, Residential/Non-Residential Assessor; Sean Barrett, Industrial Assessment Coordinator; and Jesse Nelson, Residential Assessor, to give the following Power Point Presentation:



### Agenda



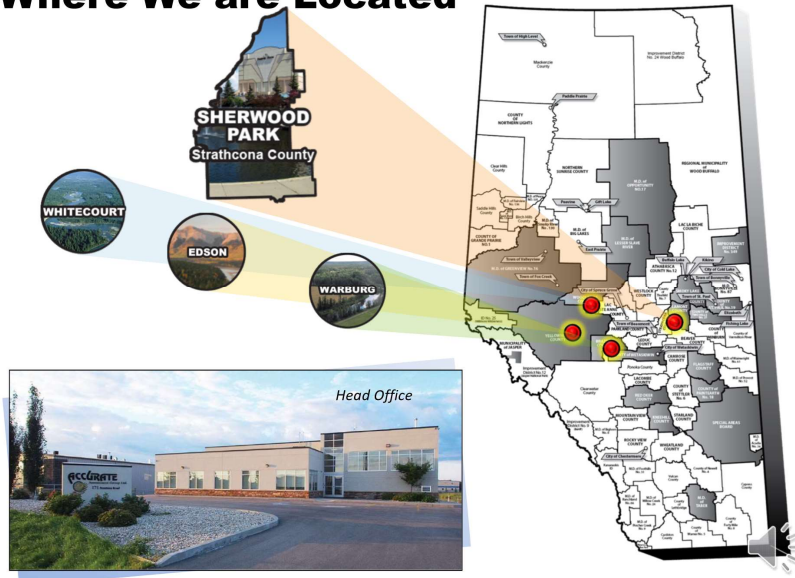
Accurate Assessment Group Ltd.



Highlights of the Municipality's Assessment

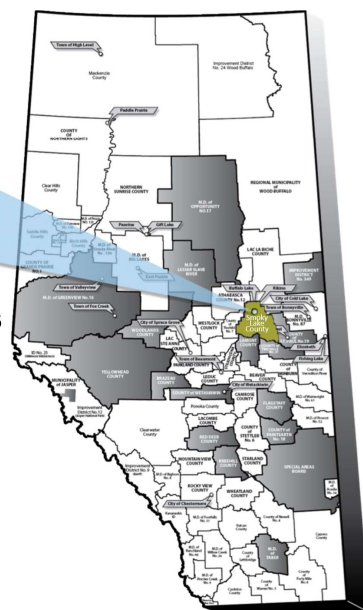


### Where We are Located




### AAG's Client Partners


- ✓ 19 Rural Municipalities
- ✓ 4 Cities
- ✓ 7 Towns
- ✓ 8 Metis Settlements





## Trusted Advisors

 At AAG, our purpose is to continuously seek improvement and earn the role of Trusted Advisor.

 **TEAM DEPTH**  
Specializing in all aspects of Municipal Property Assessment  
300+ Years of Combined Experience

 **COMMUNICATION**  
We connect with Rate Payers successfully  
We communicate with Council, CAO's and Administration

 **DATA INTEGRITY**  
Our technology drives best practices for assessment operations.  
Leaders in quality control through technology and experience



Residential



Non-Residential



Farmland

Alison Reid, AMAA	Senior Assessor
Bob Daudelin, AMAA	Assessment Specialist
Sean Cosens, Bsc. Ag	Farmland Assessment Specialist
Troy Birtles, AMAA	Assessment Coordinator
Kris Meadows, AMAA	Residential Assessor
Josh McMillan	Residential Assessor
Jesse Nelson	Residential Assessor
Cory Allen	Residential Assessor



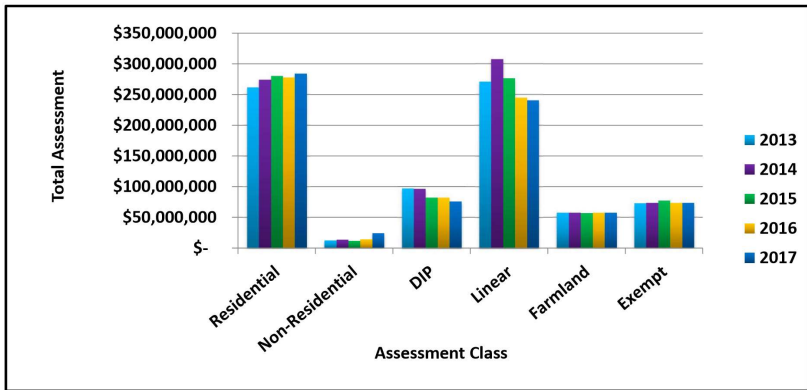
## 2016 Compared to 2017 Assessment

	2016	2017	Difference	
	Totals	Totals	\$	%
Residential	\$278,402,890	\$284,561,600	\$6,158,710	102%
Non-Residential	\$14,430,490	\$24,409,740	\$9,979,250	169%
Designated Industrial Property (DIP)	\$82,573,500	\$76,138,130	(\$6,435,370)	92%
Linear	\$245,323,910	\$241,015,330	(\$4,308,580)	98%
Farmland	\$57,609,550	\$57,624,240	\$14,690	100%
Exempt	\$73,921,060	\$73,947,050	\$25,990	100%
<b>Grand Total:</b>	<b>\$752,261,400</b>	<b>\$757,696,090</b>	<b>\$5,434,690</b>	<b>101%</b>

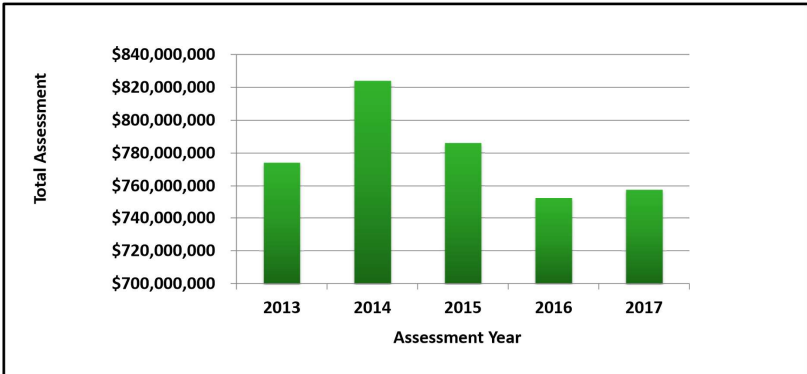




### Assessment Class History Comparison



### Assessment Total History Compare



### Taxable Assessment Change Compare by %

Range	Properties	%
-25% to -100%	54	0.9%
-10% to -25%	24	0.4%
-1% to -10%	135	2.2%
No Change	4,999	82.6%
1% to 10%	661	10.9%
10% to 25%	67	1.1%
25% to 100%	69	1.1%
Over 100%	11	0.2%
New Roll #'s	20	0.3%
Inactive Roll #'s	15	0.2%
<b>Total Properties</b>	<b>6,055</b>	<b>100%</b>

96%





### Taxable Assessment Change Compare by \$

Range	Properties	%
Over - \$1,000,000	1	0.0%
-\$100,000 to -\$999,999	20	0.3%
-\$25,000 to -\$99,999	31	0.5%
<b>-\$10,000 to -\$24,999</b>	<b>33</b>	<b>0.5%</b>
<b>-\$1,000 to -\$9,999</b>	<b>113</b>	<b>1.9%</b>
<b>-\$999 to \$999</b>	<b>4,968</b>	<b>82.0%</b>
<b>\$1,000 to \$9,999</b>	<b>710</b>	<b>11.7%</b>
<b>\$10,000 to \$24,999</b>	<b>71</b>	<b>1.2%</b>
\$25,000 to \$99,999	55	0.9%
\$100,000 to \$999,999	17	0.3%
Over \$1,000,000	1	0.0%
New Roll #'s	20	0.3%
Inactive Roll #'s	15	0.2%
<b>Total Properties</b>	<b>6,055</b>	<b>100%</b>

97%



### New Roll #'s & Permit Comparison

New Roll #'s Summary					
	2013	2014	2015	2016	2017
Residential/Non-Res	50	40	18	11	15

Development Permit					
	2013	2014	2015	2016	2017
Development Permits	52	56	44	43	30



### Overview

(NOT including Industrial or Linear)

Residential (Rural)	
Land	1.01% Increase
Buildings	1.03% Increase
Overall Improved	1.02% Increase





**Overview**

(NOT including Industrial or Linear)

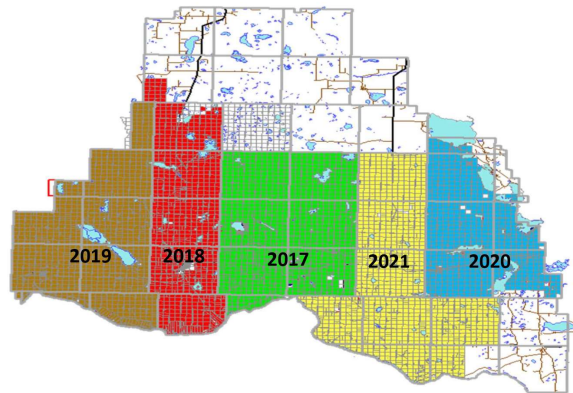
New Residential Growth Assessment			
	2015	2016	2017
New Construction	\$7.36M (2.7%)	\$4.89M (1.7%)	\$5.03M (1.7%)

Residential Inflation			
	2015	2016	2017
Market Change	\$0.25M (0.09%)	-\$6.55M (-2.3%)	\$1.17M (0.4%)



**Residential / Non-Residential Re-inspection Cycle**



**Moving Forward – Residential / Non-Residential**



I will be available to meet with ratepayers by phone, email or in person at their site or in the County office. Open houses will happen by appointment if necessary.



2018 Assessment Cycle will be concentrated on Range 17





## Industrial Assessment Team



Ray Fortin, AMAA	Industrial Assessment Specialist
Sean Barrett, AMAA	Industrial Coordinator
Kent Smith, AMAA	Industrial Assessor
*Chad Nelson	Industrial Assessor
*Steve Sawatsky	Industrial Assessor
*Chris Smith	Industrial Assessor
Ally Dittrick	Industrial Assessor
Harry Schmidt, AMAA	Specialty Assessment Services

\*Denotes Assessors currently working towards AMAA accreditation



## Designated Industrial Property

Designated Industrial property includes:

- Properties regulated by the Alberta Energy Regulator, National Energy Board, Alberta Utilities Commission.
- Linear property (wells, pipeline, railways, telecommunications and electric power systems) assessed by the province. Note that railway became linear on January 1, 2018.
- Property designated as a “major plant” by the 2017 Alberta Machinery and Equipment Minister’s Guidelines regulation; for example, large refineries, upgraders, pulp and paper mills.
- Land and improvements associated with property regulated by the Alberta Energy Regulator, Alberta Utilities Commission or National Energy Board and major plants.



## Designated Industrial Property

2017 DIP Assessment:

- AAG has spent a considerable amount of time during the 2017 DI property assessment creating new processes and procedures in order to adhere to DIP requirements and legislative MGA changes.
- In your municipality AAG has identified 442 Designated Industrial Properties



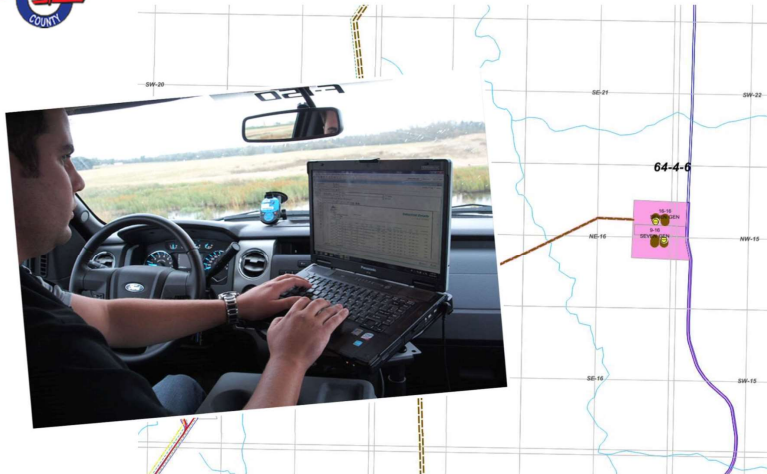




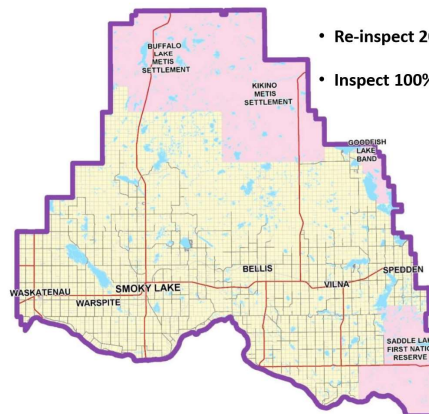
### In The Field



### Geographic Information System for DIP



### DIP Re-Inspection Cycle

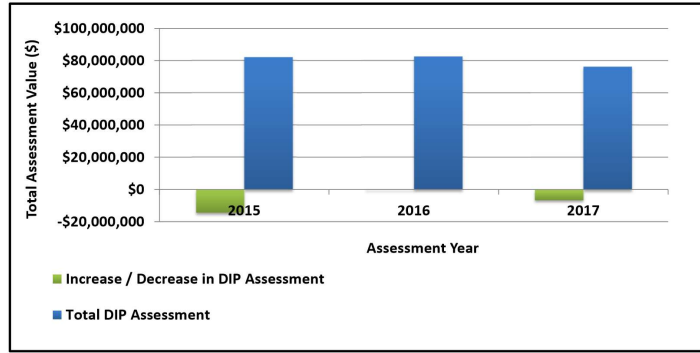


- Re-inspect 20% of all existing DIP parcels
- Inspect 100% of new Well sites and Facilities





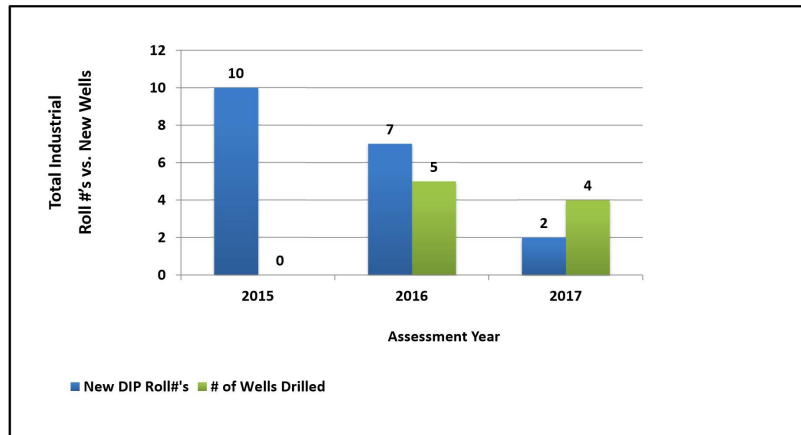
### Historical DIP Assessment Comparison



\*Please Note – The above totals exclude Linear Assessment



### New DIP Roll #'s vs. New Wells Drilled



### Designated Industrial Property Moving Forward



2018 DIP Assessment –

- AAG will continue to inspect DI properties throughout Smoky Lake County

2019 & 2020 DIP Assessment –

- Changes to the regulations and Ministers Guidelines are anticipated
- Possible changes to DI properties will be necessary to adhere to the new regulations and ministers guidelines
- It is currently unknown with regard to the required time and resources and potentially the impacts to the municipalities DIP assessment moving forward

AAG will continue to be involved in stakeholder consultations and advise the municipality of any legislative changes or impacts as we move forward.





QUESTIONS?



*Thank  
you!*



- 11:50 – 11:50 a.m.
9. **Public Question and Answer Period:**
- Question: None.
- County Reply: N/A.
- Meeting Recessed** Meeting recessed for Lunch, time 11:51 a.m.
- Meeting Reconvened** The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:32 p.m. in the presence of all Council, the Chief Administrative Officer, the Assistant Chief Administrative Officer, Finance Manager, and Recording Secretary.
- Finance Manager's Report:  
Actual to Budget Report**
- Brenda Adamson, Finance Manager provided an updated Financial report for the period February 22, 2018 to April 11, 2018.

**Property Tax Penalties – Requests for Write Offs**

509-18: Orichowski That Smoky Lake County Council agree to **waive penalties** in the amount of **\$52.78** on Property Tax Roll Number **16601730**, in response to the email request from the property owner, dated March 29, 2018.

Carried.

510-18: Lukinuk That Smoky Lake County Council agree to **take no action** to the written request from the property owners dated January 31, 2018, to cancel penalties in the amount of \$185.44 on Property Tax Roll Number **15593533**, because it is the purchaser's responsibility to ensure property taxes are paid when buying new properties.

Carried.

511-18: Orichowski That Smoky Lake County Council agree to **waive penalties** in the amount of **\$195.89** on Property Tax Roll Number **23090515**, in response to the letter request form the property owners, dated March 27, 2018.

Carried.

**Family and Community Support Services FCSS Funding**

512-18: Gawalko That Smoky Lake County allocate funding from the 2018 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Vilna Parent Advisory Board	To send students to Banff to learn about Indigenous History, leadership and team building.	\$ 1,000.00

Carried.

Dave Franchuk, Environmental Operations Manager and David Kully, Public Works Shop Foreman, entered Council Chambers, time 1:57 p.m.

513-18: Orichowski That the Management Report received for the period of February 22, 2018 to April 11, 2018 from Brenda Adamson, Finance Manager, be accepted and filed for information.

Carried.

**Addition to the Agenda:**

**Environmental Operations - Equipment Purchase**

514-18: Cherniwchan That Smoky Lake County Council approve the Environmental Operation Manager and Public Works Shop Foreman to proceed to view and purchase at their discretion and on behalf of the County: a skid steer with tracks and appropriate attachments to be utilized at the County Waste Transfer Stations and Water Facilities, in the amount not to exceed \$55,000.00 from an Edmonton Auction Sale scheduled for April 20, 2018.

Carried.

Reeve's Report:

Reeve Craig Lukinuk presented the following written report:



**Reeve's Report**

For March 19, 2018 to April 13, 2018

- March 19-21, 2018 – AAMDC 2018 Spring Convention held in Edmonton:
- The AAMDC (Alberta Association of Municipal Districts and Counties) have changed their name to RMA (Rural Municipalities of Alberta).
  - Attended Northern Mayors and Reeves Caucus
  - Attended Jubilee Reciprocal Meeting
  - Attended 2 workshops per day various topics such as Cannabis, ICF Training, Council code of Conduct and more
- March 22, 2018 – In-House Safety Meeting held in County Council Chambers:
- Adopted the Smoky Lake County Safety Policy Manual Statement No. 01-04-01: Definitions of Note.
  - 2 incidents reported for the period of February 23, 2018 to March 22, 2018.
  - Bill 30: an Act to protect the health & wellbeing of working Albertans, was given third reading and the majority of changes will be enforceable June 1, 2018.
- March 23, 2018 - County Council Budget Meeting held in County Council Chambers:
- The 2018 Three Year Road Plan was amended.
  - Approved the 2018 Total Function Budget for Smoky Lake County, with total Revenue in the amount of \$17,686,780 and total Expenditures in the amount of \$19,736,712 including amortization of \$2,050,152.
- March 26, 2018 – Joint Town of Smoky Lake and County Meeting held in County Council Chambers:
- Reviewed Smoky Lake County Bylaw No. 1276-15 and Town of Smoky Lake Bylaw No. 004-15: Joint Operation Agreement for the provisions of Fire Protection Services.
  - Recommended the 2018 with the amendments be adopted by County Council
- March 26, 2018 – Joint Municipalities Meeting held in Warspite:
- Recommend incorporating a Regional Heritage Management Program through an Inter-municipal Collaboration Framework (ICF) to implement the work plan goals, objectives and the action list requirements indicated in the Smoky Lake Region Survey, Inventory and Heritage Management Plan.
  - Recommend each respective municipality approve regional collaboration in pursuing a Lakeland Primary Care Network Satellite Office in the Town of Smoky Lake, at no cost to the villages; and going forward, defer any further discussion on the subject to the next Doctor Recruitment and Retention Committee meeting.
- March 27, 2018 – PCN Tour
- Took a tour of several buildings with Robb Foote to open a Primary Care Network in Smoky Lake
- March 29, 2018 – County Council Meeting held in County Council Chambers:
- Adopted the audited Smoky Lake County Consolidated Financial Statement and the Smoky Lake County Gas Utility Financial Statement for December 31, 2017 year-end, as prepared by JMD Group LLP.
  - Amended Policy Statement No. 01-29-02: County Vehicle Use.
  - Adopted Policy Statement No. 01-49-01: Delegation to County Council.
  - Agreed to close all of Road Plan 1923EU located within SE ¼ 26-59-13-W4M.
  - Amended Policy Statement No. 01-44-02: Communications.
  - Agreed to enter into a Merchant Agreement with OptionPay (a credit card payment system company: www.optionpay.ca) to enable the County to accept credit card payments at no cost to the County.
  - Scheduled a Public Open House for Thursday, May 3, 2018 at 5:00 p.m. in the National Hall in Smoky Lake to receive Public Input on the County's Strategic Plan.
  - Agreed to pursue designating the Bellis Fire Hall, as a Municipal Historical Resource.
- April 3, 2018 – Elected Officials Introduction to Emergency Management held in County Council Chambers:
- The purpose of the session was to:
    - Understand the duties of elected officials within the Emergency Management Act.
    - Understand the roles of Elected Officials in Mitigation, Preparedness, Response and Recovery.
    - Understand the importance of public warning and the use of the Alberta Emergency Alert.
    - Understand the role of individuals in emergency preparedness and the need to support public awareness.
- April 3, 2018 – NLLS
- Reviewed and Revised Policy Changes for Northern Lights Library
- April 4, 2018 – IDP Meeting
- Reviewed plans on how we can share different services with our neighbouring neighbors this is required by the New MGA in the Province Of Alberta
- April 5, 2018 - NLLS Executive Meeting
- Review Policy that were done by the policy committee to make final changes and recommend the final draft to our next board meeting
- April 6, 2018 – Annual Safety Meeting held in the Public Works Shop:
- Reviewed incidents from 2017.
  - Guest speakers included: Susan Sawatzky, who spoke to Stress Management and Lauren Chow, who spoke to Mental Health in the Workplace.
- April 9-10, 2018 – Strategic Plan Workshop held in the Smoky Lake Agricultural Complex Meeting Room:
- The purpose of this workshop was to provide a statement of strategic directions for Smoky Lake County which will demonstrate leadership to residents and provide guidance to administration, through an open and transparent process.
- April 11-12, 2018 - Rural Health Professions Action Plan (RhPAP) Community Conference held in Brooks:
- This conference's focus was about revitalizing and rejuvenating communities to attract and retain health care professionals, and sharing key learnings and strategies, from across the country that reflect the community building and community development approach that ensures citizen engagement, impactful and relevant community programs, services, and initiatives, and ultimately, transformative change and innovation.

Sincerely,  
Craig Lukinuk  
Smoky Lake County Reeve

515-18: Gawalko

That the Reeve's Report received for March 19, 2018 to April 13, 2018, be accepted and filed for information.

Carried.



## Management Reports

### Planning and Development Manager

#### Alberta Historical Resources Foundation's 2018 Heritage Awards

516-18: Cherniwchan That Smoky Lake County forward the request for nominations for the Alberta Historical Resources Foundation's 2018 Heritage Awards, deadline of July 15, 2018, to the Smoky Lake County Regional Heritage Board, in regard to the letter received from Dr. J. Maki Motapanyane, Chair, Alberta Historical Resources Foundation, dated March 15, 2018.

Carried.

### GIS/Communications Manager

#### Electric Vehicle & Alternative Fuel Infrastructure Deployment Initiative

517-18: Lukinuk That Smoky Lake County approve action taken by the GIS/Communication Manager in submitting a joint application, as managing partner in conjunction with the Town of Smoky Lake, Village of Vilna and Village of Waskatenau, on March 22, 2018 to the Electric Vehicle & Alternative Fuel Infrastructure Deployment Initiative Grant: Funding Application Submitted for the Proposed Project: Smoky Lake Regional EV Charging Station Network, in reference to the Regional Community Development Committee (RCDC), February 5, 2018 Motion #32-18.

Carried.

518-18: Orichowski That the management reports received for the period between March 14, 2018 to April 18, 2018 from; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Peace Officer; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

## Committee Task Forces and Boards: Reports

### Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- No report.

### Corridor Communications Inc.

- Annual General Meeting is scheduled for April 20, 2018 in Calgary.

### Doctor Retention & Recruitment Committee

- Meeting held April 18, 2018.
- Looking to hire an additional family physician as requested by Dr. Fatokun to share his clinic with.
- Next meeting is scheduled for June 14, 2018 at 1:00 p.m.

### Evergreen Regional Waste Management Services Commission

- Unable to attend meeting held on April 16, 2018.

### Family Community Support Services Committee

- No Report.

### Family-School Liaison Committee

- Next meeting is scheduled for April 24, 2018

### Fire and Rescue Liaison Committee

- Smoky Lake
  - No Report.
- Vilna
  - Vilna's Annual Fireman's Dine & Dance was huge success, with

- 280 people in attendance.
- Waskatenau
- No Report.

**Government Liaison Committee**

- a. AAMD&C 2018 Organizational Meeting Minutes.
- b. AAMD&C Regular Meeting Minutes.
- c. Charitable Gaming Model Committee.

**Highway 28/63 Regional Water Services Commission**

- Next meeting is scheduled for April 25, 2018.

**In-House Safety Committee**

- Meeting held on March 22, 2018.
- Next meeting is scheduled for April 23, 2018.

**Municipal Planning Commission**

- Community Planning Association Conference is scheduled for April 30, 2018 to May 2, 2018 in Red Deer.

**Northeast Alberta Information HUB**

- The Annual General Meeting is scheduled for June 20, 2018 from 6:00 p.m. to 9:00 p.m. in St. Paul.
- Next meeting is scheduled for the 3<sup>rd</sup> Monday of each month starting on September 17, 2018.

**Northeast Alberta Information HUB - Membership**

519-18: Orichowski That the Smoky Lake County renew the Northeast Alberta Information HUB Ltd. membership, based on a population of 2,461 at \$0.50/capita in the amount of \$1,230.50 for the period of April 1, 2018 to March 31, 2019, invoice #369, dated April 3, 2018.

Carried.

**North East Muni-Corr. Ltd**

- No report.

**Northern Lights Library Board**

- Addressed in Reeve's Report.

**Policy Committee**

520-18: Orichowski That the next **Policy Committee Meeting** be scheduled for **Tuesday, May 22, 2018 at 10:00 a.m.** in County Council Chambers.

Carried.

**R.C.M.P. Liaison Committee**

- Discussed Crime Reduction Team with the acting Sargent.

**Regional Community Development Committee (RCDC)**

- Addressed in the Reeve's Report.

**Regional Emergency Management Committee**

- No Report.

**Risk-Pro Control Management Committee**

Added Named Insured: Minutes:

- No minutes.

**Smoky Lake Foundation**

- Meeting held April 18, 2018.
- The fundraiser consultant's plan presentation is on April 23, 2018.
- The new lodge completion date has been pushed to May 18, 2018, with occupation of units slated for June 2018.

- The CPR courses in conjunction with Two Hills have concluded.
- The lodge menus are changing with the season.
- Dan Gawalko attended Alberta Seniors Communities & Housing Association (ASHA) Convention.
- Next meeting is scheduled for May 16, 2018 at 9:00 a.m.

#### **Smoky Lake Region Fire and Rescue Committee**

- Fire Chiefs Convention is scheduled for the last week of May 2018.
- Next meeting is scheduled for June 15, 2018.

#### **Smoky Lake Heritage Board**

- No report.

#### **Joint Municipalities**

521-18: Gawalko

That Smoky Lake County approve regional collaboration in pursuing a Lakeland Primary Care Network Satellite Office in the Town of Smoky Lake, at no cost to the villages; and going forward, defer any further discussion on the subject to the Doctor Recruitment and Retention Committee meeting, as recommended at the Joint Municipalities meeting held on March 26, 2018 Motion # JMM-123-18.

Carried.

522-18: Halisky

That the Committee Task Force and Board Reports presented by Councillors as of April 19, 2018, be accepted.

Carried.

#### **6. Correspondence:**

#### **RMA (Rural Municipalities of Alberta)**

523-18: Halisky

That the following correspondence received from the Alberta Association of Municipal Districts and Counties, be filed for information:

- a. Contact Newsletter: March 29, 2018.
- b. Contact Newsletter: April 6, 2018.
- c. President's Update: April 2018

Carried.

524-18: Cherniwchan

That Smoky Lake County recognize that as a rural municipality will adhere to the rebranding of RMA (Rural Municipalities of Alberta) as of 2018 from the former AAMD&C (Alberta Association of Municipalities Districts and Counties), existing since 1905, and moving forward acknowledge and reference the new identity.



Carried.

#### **April 28th - National Day of Mourning**

525-18: Halisky

That Smoky Lake County declare in the County Grapevine April 28 as a national "Day of Mourning" remembering all workers who have been killed, injured or disabled at their place of work in 2017 – 166 men and women; and commemorate the event as per Policy to honour the memory of workers injured or killed on the job.

Carried.

#### **Alberta Environment and Parks**

526-18: Halisky

That Smoky Lake County acknowledge receipt of the letter received from Joanne Sweeney, Surface Materials Specialist, Team Lead Aggregate and Quarries Unit, Alberta Environment and Parks, dated March 15, 2018, in regard to a Notice of Merit Decision – Authorization Refused in regard to File No. SME 170040: an application for Gravel Exploration on lands legally described as NW and SW 10-61-16-W4 and SE-10-61-16-W4.

Carried.

**Ukrainian Cultural Heritage Village**

527-18: Orichowski That the correspondence received by Smoky Lake County from Christopher Tokarek, Group Bookings and Corporate Sales Coordinator, Ukrainian Cultural Heritage Village, dated March 28, 2018, in regard to the July - August, 2018 Summer Group Programs at the Ukrainian Cultural Heritage Village, be filed for information.

Carried.

**Minister of Health: Dialysis Services**

528-18: Cherniwchan That Smoky Lake County acknowledge receipt of the response letter from Sarah Hoffman, Deputy Premier, Minister of Health, dated March 23, 2018, in reference to letter the Regional Community Development Committee's December 18, 2017 Motion # 11-17: "That the Regional Community Development Committee (RCDC) write a letter of request signed jointly by each respective municipality, to Alberta Health Services to provide a Community Needs Assessment, to assist the municipalities to pursue the concept of bringing Dialysis Services to the Smoky Lake County Region; and carbon copy both local MLAs and the Minister of Health."

Carried.

**Alberta Transportation**

529-18: Gawalko That Smoky Lake County acknowledge receipt of the letter from Neal Reynolds, Regional Director, North Central and Fort McMurray Regions, Alberta Transportation, dated March 27, 2018, in regard to the Strategic Transportation Infrastructure Program (STIP) Culvert Replacement Project Grant in the amount of \$1,000,000 representing the first advance payment to assist with BF79279, under the Local Bridge Component.

Carried.

**Minister of Municipal Affairs**

530-18: Halisky That Smoky Lake County acknowledge receipt of the letter from the Honourable Shaye Anderson, Minister of Municipal Affairs, dated March 27, 2018, in regard to the Municipal Accountability Program (MAP) commencing on April 1, 2018, created for select municipalities with a population of 5,000 or less to review their process and procedures in order to further develop the knowledge of mandatory legislation requirements, at no cost to the municipality; and, upon being selected within any multi-year cycle, participating municipalities will receive a customized MAP report identifying areas of compliance along with recommendations and resources to assist in remedying and legislative inconsistencies in order to become legislatively compliant.

Carried.

**Minister of Municipal Affairs**

531-18: Orichowski That Smoky Lake County acknowledge receipt of the letter from the Honourable Shaye Anderson, Minister of Municipal Affairs, dated March 29, 2018, in regard to Smoky Lake County's additional 2017 Municipal Sustainability Initiative (MSI) Capital funding in the amount of \$841,750 and notification of the March 2018 allocations will be found on the Municipal Affairs MSI website.

Carried.

**Minister of Municipal Affairs - Alberta Community Partnership (ACP)**

532-18: Halisky That Smoky Lake County acknowledge receipt of the letter from the Honourable Shaye Anderson, Minister of Municipal Affairs, dated March 19, 2018, in regard to Grant Approval for the Alberta Community Partnership (ACP) Grant to the **managing partner: Town of Smoky Lake** in the amount of \$200,000.00 for the Project Titled: **Regional Geographic Information System (GIS) Project Phase II Condition and Data Assessment** under the “Intermunicipal Collaboration Framework” Component.

Carried.

**Minister of Municipal Affairs - Alberta Community Partnership (ACP)**

533-18: Orichowski That Smoky Lake County acknowledge receipt of the letter from the Honourable Shaye Anderson, Minister of Municipal Affairs, dated March 19, 2018 in regard to the Grant Approval for the Alberta Community Partnership (ACP) Grant to the **managing partner: Village of Waskatenau** in the amount of \$75,000.00, for the Project Titled: **Smoky Lake Region Intermunicipal Collaboration Framework** under the “Intermunicipal Collaboration Framework” Component.

Carried.

**Minister of Municipal Affairs - Alberta Community Partnership (ACP)**

534-18: Gawalko That Smoky Lake County acknowledge receipt of the letter from the Honourable Shaye Anderson, Minister of Municipal Affairs, dated March 19, 2018 in regard to the Grant Approval for the Alberta Community Partnership (ACP) Grant to the **managing partner: County of St. Paul No. 19**, in the amount of \$200,000.00, for the Project Titled: **Smoky Lake Region Intermunicipal Collaboration Framework** under the “Intermunicipal Collaboration Framework (ICF)” Grant Component.

Carried.

**Thank You: Summary Listing**

535-18: Halisky That Smoky Lake County file for information the “Thank You” received to Smoky Lake County for the Month of April 2018:

- Smoky Lake Bantams – Home Tournament Donation.

Carried.

**Information Releases**

536-18: Halisky That Smoky Lake County file for information the “Information Released” calendar for April, 2018.

Carried.

**Alberta Labour - Summer Temporary Employment Program (STEP)**

537-18: Halisky That Smoky Lake County acknowledge receipt of the letter from the Christina Gray, Minister of Labour, Responsible for Democratic Renewal, Alberta Labour, dated April 4, 2018, in regard to the conditional approval of Smoky Lake County’s Summer Temporary Employment Program (STEP) Application.

Carried.

**National Public Works Week : May 20-26, 2018**

538-18: Cherniwchan That Smoky Lake County proclaim National Public Works Week from May 20-26, 2018 with the theme “The Power of Public Works” in acknowledgment with the Alberta Public Works Association (APWA), Alberta Chapter, as follows:

**PROCLAMATION  
"THE POWER OF PUBLIC WORKS"  
PUBLIC WORKS WEEK  
MAY 20-26, 2018**

**WHEREAS:** *public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of Smoky Lake County; and*

**WHEREAS:** *such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and*

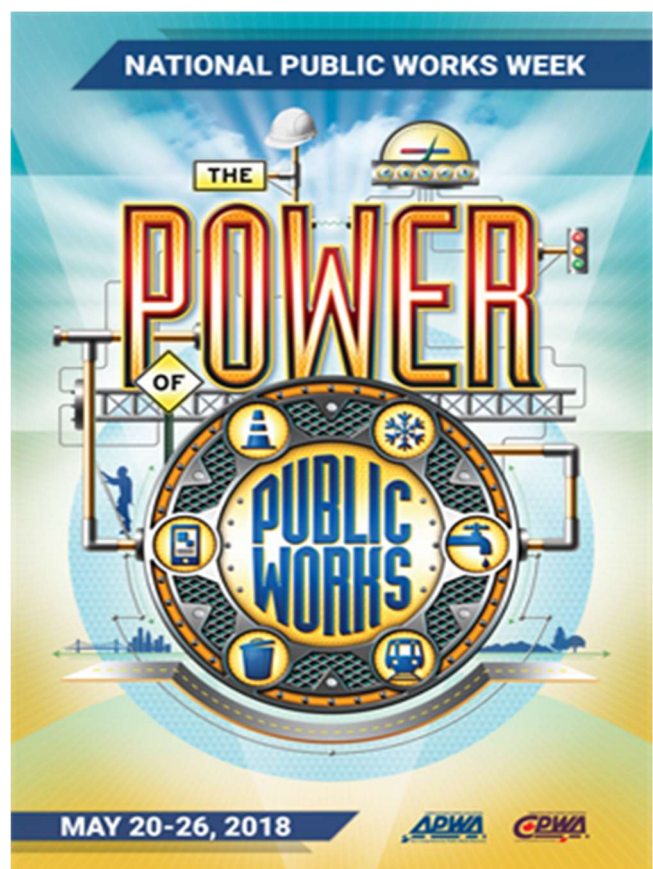
**WHEREAS:** *the Public Works Association instituted Public Works Week as a public education campaign “to inform communities and their leaders on the importance of our nation’s public infrastructure and public works services”; and*

**WHEREAS:** *it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;*

**WHEREAS:** *Public Works Week also recognizes the contributions of public works professionals.*

**NOW THEREFORE,** *I, Craig Lukinuk, Reeve of the Smoky Lake County, do hereby proclaim the week of **May 20-16, 2018**, as **Public Works Week** in Smoky Lake County.*

*Dated this day of 19<sup>th</sup> day of April, 2018.*



Carried.



**Bellis Board of Trade**

539-18: Halisky

That Smoky Lake County acknowledge receipt of the Bellis Board of Trade Annual Meeting Minutes from Wednesday, March 28, 2018.

Carried.

**Partners for the Saskatchewan River Basin**

540-18: Orichowski

That Smoky Lake County take no action in response to Lis Mack, Manager, Partners for the Saskatchewan River Basin, dated March 28, 2018 in regard to a request for Membership for April 1, 2018 to March 31, 2019.

Carried.

**Addition to the Agenda:**

**Executive Session:**

**Land and Legal Issue: Lakeland Primary Care Network**

541-18: Orichowski

That Smoky Lake County Council go into Executive Session, to discuss a Legal and Land Issue in regard to the Lakeland Primary Care Network (PCN) Satellite Office Location within the Town of Smoky Lake, under the authority of the FOIP Section 16: Third Party Business Interests, time 2:21 p.m.

Carried.

542-18: Halisky

That Smoky Lake County Council go out of Executive Session, time 3:05 p.m.

Carried.

543-18: Halisky

That Smoky Lake County write a letter of support to the Town of Smoky Lake agreeing with recommending the following location in the Town of Smoky Lake as a primary option to host the Lakeland Primary Care Network (PCN) Satellite Office at:

- 95 Wheatland Avenue, legally described as Plan 803CL, Block 4, Lots 8 & 9, currently known as the Smoky Lake Professional Building, to accommodate PCN's immediate specifications; and as an alternative, if required in the future, pursue the following location at:
- 4607-52 Avenue, legally described as Plan 8621882, Lot 1, currently known as the Smoky Lake Continuing Care Centre (commonly known as the old nursing home), to accommodate PCN's present and future square footage requirements, as a secondary option;

and recommend the Town of Smoky Lake, as the lead manager in this regional collaboration, notify the Lakeland Primary Care Network of the same.

Carried.

**10. Bills & Accounts:**

544-18: Orichowski That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

***County Council Meeting: April 19th, 2018***

Batch #	Cheque Numbers	Total of Batch
40925	44903 to 44932	\$111,877.92
40954	44933 to 44954	\$68,292.10
41002	44955 to 44964	\$186,002.31
41031	44965 to 44968	\$26,980.07
41043	44969 to 45002	\$99,292.27
41087	45003 to 45031	\$77,652.58

***Total Cheques from 44903 to 45031*** ***\$570,097.25***

**Direct Debit Register**

Batch #	Description	Total of Batch

***Total Direct Debits*** ***\$0.00***

**Grand Total Bills and Accounts** **\$570,097.25**  
*(Note: From General Account)*

Carried.

**Committee of the Whole for the Purpose of Planning**

545-18: Halisky That Smoky Lake County re-schedule the Committee of the Whole for the Purpose of Planning from Thursday, May 3, 2018 at 9:00 a.m. to **Tuesday, May 15, 2018 at 9:00 a.m.** in County Council Chambers.

Carried.

**County Council Meeting(s)**

546-18: Orichowski That the next **County Council Meeting** be scheduled for Thursday, **May 24, 2018 at 9:00 a.m.** and Thursday, **June 28, 2018 at 9:00 a.m.** to be held at the County Council Chambers.

Carried.

**ADJOURNMENT:**

547-18: Halisky That this meeting be adjourned, time 3:10 p.m.

Carried.

\_\_\_\_\_  
REEVE

**S E A L**

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER