

SMOKY LAKE COUNTY

Minutes of the **Natural Gas Meeting** held on Tuesday, **June 19, 2018** at 10:02 A.M. in County Council Chambers.

The meeting was called to Order by the Chairperson, Lorne Halisky in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, June 19, 2018</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
C.A.O.	Cory Ollikka	Present
Asst. C.A.O.	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
N.G. Manager	Daniel Moric	Present
GIS/Comm.	Paul Miranda	Absent
Legislative Svcs/R.S.	Patti Priest	Present

No Member of the Public in attendance.

2. Agenda:

649-18: Orichowski That the Smoky Lake County Natural Gas Meeting Agenda for Tuesday, June 19, 2018 be adopted, as presented.

Carried Unanimously.

3. Minutes:

650-18: Gawalko That the Minutes of the Smoky Lake County Natural Gas Meeting held on Tuesday, April 17, 2018, be adopted.

Carried.

651-18: Cherniwchan That the Action List from the Smoky Lake County Natural Gas Meeting dated Tuesday, April 17, 2018, be accepted as presented.

Carried.

4. Request for Decision:

Bylaw No. 1319-18: Natural Gas Bylaw

652-18: Lukinuk That **Bylaw No. 1319-18:** Authorize the Municipal Council of Smoky Lake County to Provide for the Setting and Collection of Natural Gas Rates, Fees and Charges, be given **FIRST READING**.

Carried.

Moved by Councillor Cherniwchan that Bylaw No. **1319-18:** Authorize the Municipal Council of Smoky Lake County to Provide for the Setting and Collection of Natural Gas Rates, Fees and Charges, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that Bylaw No. **1319-18:** Authorize the Municipal Council of Smoky Lake County to Provide for the Setting and Collection of Natural Gas Rates, Fees and Charges be given **PERMISSION for THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Gawalko that Bylaw No. **1319-18**: Authorize the Municipal Council of Smoky Lake County to Provide for the Setting and Collection of Natural Gas Rates, Fees and Charges be given **THIRD AND FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Policy Statement No. 09-01-02: Natural Gas Utility Deposits

653-18: Orichowski

That Smoky Lake County **Policy Statement No. 09-01-02: Natural Gas Utility Deposits**, be amended:

Title: Natural Gas Utility Deposit	Policy No.: 01-02
Section: 09	Code: P-R
Page No.: 1 of 1	

Legislation Reference:	Alberta Provincial Statutes
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Purpose:	Rural Utility Deposit.
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Policy Statement and Guidelines:
<p>That Smoky Lake rural utilities charge any rental customer on Natural Gas a flat rate security deposit of \$350.00 per meter for the services.</p> <p>Upon vacating of the property, the deposit will be applied to the final bill and any outstanding balance will be returned to the renter.</p> <p>The amount of the deposit fee will be \$350.00.</p> <p>Interest on each Customer's security deposit held by the County shall be calculated at the rate specified from time to time and shall be credited to the account of the customer.</p>

Carried.

Policy Statement No. 09-05-05: Natural Gas Line Damage Charge

654-18: Gawalko

That Smoky Lake County **Policy Statement No. 09-05-05: Natural Gas Line Damage Charge**, be amended:

Title: Natural Gas Line Damage Charge	Policy No.: 05-05
Section: 09	Code: P-S
Page No.: 1 of 1	

Legislation Reference:	
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Purpose:	To establish a cost for willfully or accidentally damage to underground natural gas pipelines or facilities.
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Policy Statement and Guidelines:
<p>STATEMENT:</p> <p>This policy applies to equipment operators, landowners or the general public, who willfully or accidentally damage any above or underground natural gas pipelines or facilities.</p> <p>The person responsible, or the landowner, will be responsible to pay a minimum charge for repairs to the natural gas system in question.</p> <p>The minimum charge will be \$500.00.</p>

Carried.

Policy Statement No. 09-06-04: Collection of Billings in Arrear

655-18: Lukinuk

That Smoky Lake County **Policy Statement No. 09-06-04: Collection of Billings in Arrear**, be amended:

Title: Collection of Billings in Arrears	Policy No.: 06-04	
Section: 09	Code: P-R	Page No.: 1 of 1
Legislation Reference: Municipal Government Act, Chapter M-26, R.S.A. 2000.		
Purpose:	To provide guidelines in the collection of natural gas billing accounts in arrears.	
Policy Statement and Guidelines:		
Whereas, the County Natural Gas System calculates and mails the previous month natural gas consumption billings which are due within 30 days.		
Now therefore, the following guideline be implemented to facilitate collection of billings in arrears.		
Day 30: (1 st Billing)	Natural Gas billing accounts mailed which calculate the Natural Gas consumption of the previous month.	
	Natural Gas billing account due.	
	In addition, the monthly gas consumption billing account mailed.	
Day 60: (2 nd Billing)	Notice generated on billing account- your natural gas account is sixty (60) days or two (2) billing periods outstanding; at ninety (90) days or the third billing period – your natural gas service will be shut-off, without further notice; if not paid.	
Day 90: (3 rd Billing)	Notice generated on billing account- your natural gas account is ninety (90) days or three (3) billing periods outstanding – your natural gas service will be locked-off, without further notice.	
	Lock-off will be removed upon:	
	a. Total billing account from Day 1 – Day 90 + is paid in full.	
	No posted-dated cheques accepted.	
	b. Payment of a \$150.00 re-connection fee for removal of lock.	

Carried.

5. Issues for Information:

Manager's Report

656-18: Cherniwchan

That Smoky Lake County Council accept the Smoky Lake County Natural Gas Manager's Report of statistics and activities dated June 12, 2018; and file for information.

Carried.

Natural Gas Rate

657-18: Orichowski

That the Natural Gas Rates for **May 2018**, from Gas Alberta – rate at \$1.00 (Gas Alberta Rate) + \$0.22 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$3.12; and the Natural Gas Rates for **June 2018**, from Gas Alberta – rate at \$0.90 (Gas Alberta Rate) + \$0.22 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$3.02, be filed for information.

Carried.

6. Correspondence:

Gas Alberta Ltd.

658-18: Gawalko

That the newsletter received by the Smoky Lake County Natural Gas Manager, from Jasneet Kaur, Junior Office Administrator, Gas Alberta Ltd. dated April 25, 2018, titled: Gas Alberta Quarterly March Newsletter, be filed for information.

Carried.

Gas Alberta Ltd.

659-18: Lukinuk

That the correspondence received by the Smoky Lake County Natural Gas Manager, from Mark Sherley, Controller, Gas Alberta Ltd. dated May 14, 2018, in regard to the Interim Report, Fiscal Year 2018 - 3rd Quarter, be filed for information.

Carried.

TransCanada Pipelines Ltd.

660-18: Cherniwchan

That the correspondence received by the Smoky Lake County Natural Gas Manager, from Stephen Bauer, Project Manager, TransCanada Pipelines Ltd. dated May 11, 2018, in regard to the proposed projects: 2018 Meter Stations and Laterals Abandonment Program, be filed for information, as it will not impact the Smoky Lake County Natural Gas operations.

Carried.

One member of the public entered Council Chambers, time 10:34 a.m.

661-18: Orichowski

That the correspondence received by the Smoky Lake County Natural Gas Manager, from Stephen Bauer, Project Manager, TransCanada Pipelines Ltd. dated May 11, 2018 in regard to the proposed project: 2018 Pipe Decommissioning Program, be filed for information, as it will not impact the Smoky Lake County Natural Gas operations.

Carried.

662-18: Lukinuk

That the correspondence received by the Smoky Lake County Natural Gas Manager, from Stephen Bauer, Project Manager, TransCanada Pipelines Ltd. dated May 11, 2018, introducing the 2018 Meter Stations and Laterals Abandonment Program and 2018 Pipe Decommissioning Program, be filed for information.

Carried.

Next Meeting

663-18: Lukinuk

That the next Smoky Lake County Natural Gas Meeting be scheduled for Monday, **August 27, 2018 at 9:00 a.m.** to be held at the County Council Chambers.

Carried.

ADJOURNMENT:

664-18: Halisky

That this meeting be adjourned, time 10:35 a.m.

Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER