

SMOKY LAKE COUNTY

Minutes of the **Natural Gas Meeting** held on Wednesday, **December 12, 2018** at 11:25 A.M. in County Council Chambers.

The meeting was called to Order by the Chief Administrative Officer, Cory Ollikka in the presence of the following persons:

| ATTENDANCE | | |
|-----------------------|----------------------|---------------------------------|
| <u>Div. No.</u> | <u>Councillor(s)</u> | <u>Wednesday, Dec. 12, 2018</u> |
| 1 | Dan Gawalko | Present |
| 2 | Johnny Cherniwchan | Present |
| 3 | Craig Lukinuk | Present |
| 4 | Lorne Halisky | Present |
| 5 | Randy Orichowski | Present |
| C.A.O | Cory Ollikka | Present |
| Asst. C.A.O. | Lydia Cielin | Present |
| Finance Manager | Brenda Adamson | Present |
| Nat. Gas Manager | Daniel Moric | Present |
| GIS/Comm. | Paul Miranda | Absent |
| Legislative Svcs/R.S. | Patti Priest | Present |

No Member of the Public in attendance.

1. Election of Chairperson/Vice-Chairperson:

Chairperson

The Chief Administrative Officer called first (1) time for nominations for Chairperson.

204-18: Gawalko

That Councillor Lorne Halisky be nominated as the Chairperson of the Smoky Lake County Natural Gas Committee.

The Chief Administrative Officer called second (2) time for nominations for Chairperson.

The Chief Administrative Officer called third (3) time for nominations for Chairperson.

NO FURTHER NOMINATIONS.

The Chief Administrative Officer declared nominations ceased.

Mr. Lorne Halisky was declared elected by acclamation by the Chief Administrative Officer as the Chairperson of the Smoky Lake County Natural Gas Committee for the ensuing year and assumed the Chair.

Carried.

Vice-Chairperson

The Chairperson called first (1) time for nominations for Vice-Chairperson.

205-18: Cherniwchan

That Councillor Randy Orichowski be nominated as the Vice-Chairperson of the Smoky Lake County Natural Gas Committee.

The Chairperson called second (2) time for nominations for Vice-Chairperson.

The Chairperson called third (3) time for nominations for Vice-Chairperson.

NO FURTHER NOMINATIONS.

The Chairperson declared nominations ceased.

Mr. Randy Orichowski was declared elected by acclamation by the Chairperson as the Vice-Chairperson of the Smoky Lake County Natural Gas Committee for the ensuing year.

Carried.

2. Agenda:

206-18: Orichowski

That the Smoky Lake County Natural Gas Meeting Agenda for Wednesday, December 12, 2018 be adopted, as presented.

Carried Unanimously.

3. Minutes:

207-18: Lukinuk

That the Minutes of the Smoky Lake County Natural Gas Meeting held on Monday, October 22, 2018, be adopted.

Carried.

208-18: Orichowski

That the Action List from the Smoky Lake County Natural Gas Meeting dated Monday, October 22, 2018, be accepted as presented.

Carried.

4. Request for Decision:

Policy Statement No. 09-02-03 Installation Finance Plan

209-18: Lukinuk

That Smoky Lake County Policy Statement No. 09-02-03: Installation Finance Plan, be amended:

| | |
|---|--------------------------|
| Title: Finance Plan for Primary Installation | Policy No.: 02-03 |
| Section: 09 | Code: P-S |
| Page No.: 1 of 1 | |

| | |
|-------------------------------|-----------------------------|
| Legislation Reference: | Alberta Provincial Statutes |
|-------------------------------|-----------------------------|

| | |
|-----------------|--|
| Purpose: | To enable potential customers to have the opportunity to have natural gas installed. |
|-----------------|--|

| Policy Statement and Guidelines: |
|--|
| Any registered landowner that wishes to service their property with natural gas. The total amount shall be based on the rates set forth in Policy Statement No. 09-03: Primary Installations. |
| EXAMPLE: |
| Rural Installation: |
| Total Amount + 5% G.S.T. less Deposit of \$250.00 |
| \$7,000.00 + \$350.00 = \$7,350.00 - \$250.00 Deposit = \$7,100.00 |
| \$7,100.00 / 24 months = \$295.83 per month |
| \$7,100.00 / 2 years = \$3,550.00 x 18% = \$639.00 / 12 months = \$53.25 Monthly Interest |
| \$295.83 + \$53.25 = \$349.08 monthly payments over 24 months |
| Urban Installation: |
| Total Amount + 5% G.S.T. less Deposit of \$250.00 |
| \$3,500.00 + \$175.00 = \$3,675.00 - \$250.00 Deposit = \$3,425.00 |
| \$3,425.00 / 12 months = \$285.42 per month |
| \$3,425.00 x 18% = \$616.50 / 12 months = \$51.38 Monthly Interest |
| \$285.42 + \$51.38 = \$336.80 monthly payments over 12 months |
| A standard Natural Gas Installation and Service Agreement will be filled out and signed by the Registered Owner(s) and the financial clause typed in a Section 2 (a). |


Carried.

Grain Dryer Invoice Review

Councillor Johnny Cherniwchan declared a Pecuniary Interest, and left Council Chambers, time 11:30 a.m.

Bylaw 1320-18

Schedule "D"

| DISCLOSURE OF PECUNIARY INTEREST FORM | |
|---|---|
| NAME OF COUNCILLOR: <u>Johnny Cherniwchan</u> | |
| DATE OF COUNCIL / COMMITTEE MEETING: <u>December 12, 2018</u> | |
| PECUNIARY INTEREST | |
| Agenda Item No.: | <u>4.2</u> |
| Agenda Item Description: | Natural Gas Service Line for Grain Dryer - Invoice #43854 A new grain dryer natural gas service line was installed as requested by Mr. Dean Cherniwchan on October 18, 2018, and on November 7, 2018 Mr. Dean Cherniwchan requested to have the amount of the "cost share portion" of the invoice be amended from \$7000.00 to \$3200.00 |
| Describe General Nature of Pecuniary Interest | Dean Cherniwchan is Councillor Johnny Cherniwchan's son. Councillors shall not use their official positions to influence government decisions in which they have a financial interest or a personal relationship that would present a pecuniary interest under the Municipal Government Act: Pecuniary interest 170(1) Subject to subsection (3), a councillor has a pecuniary interest in a matter if (b) the councillor knows or should know that the matter could monetarily affect the councillor's family. |
| DISCLOSURE | |
| DATE | Dated this <u>12th</u> of <u>December</u> , 20 <u>18</u> |
| SIGNATURE | Signature of Councillor: <u></u> |

Schedule "D": Disclosure of Pecuniary Interest

210-18: Orichowski

That Smoky Lake County cancel the Smoky Lake County Gas Department Invoice Number 8121 in the amount of \$13,581.40 and re-issue an invoice in the amount of \$10,084.00 plus GST to reflect a reduced cost for the natural gas service grain dryer line, in response to the email received from Dean Cherniwchan, dated November 7, 2018, to clarify the estimated cost provided verbally and the calculated cost based on the Policy information on the County's Website which was not updated.

DEFEATED.

211-18: Lukinuk

That Smoky Lake County cancel the Smoky Lake County Gas Department Invoice Number 8121 in the amount of \$13,581.40 and re-issue an invoice in the amount of \$11,748.36 including GST to reflect a reduced cost for the natural gas service grain dryer line, in response to the email received from Dean Cherniwchan, dated November 7, 2018, to clarify the estimated cost provided verbally and the calculated cost based on the Policy information on the County's Website which was not updated.

DEFEATED.

212-18: Orichowski That Smoky Lake County cancel the Smoky Lake County Natural Gas Department Invoice Number 8121 in the amount of \$13,581.40 and re-issue an invoice in the amount of \$11,833.05 including GST to reflect a reduced cost for the natural gas service grain dryer line, in response to the email received from Dean Cherniwchan, dated November 7, 2018, to clarify the estimated cost provided verbally and the calculated cost based on the Policy information on the County's Website which was not updated.

Carried.

Councillor Johnny Cherniwchan entered Council Chambers, time 12:01 p.m.

Bylaw No. 1332-18: Natural Gas Rates, Fees and Charges

213-18: Orichowski That **Bylaw No. 1332-18: Natural Gas Rates, Fees and Charges**, a bylaw to set Natural Gas Rates, Fees and Charges, be given **FIRST READING**.

Carried.

Moved by Councillor Lukinuk that **Bylaw No. 1332-18: Natural Gas Bylaw**, be given the **SECOND READING**.

Carried.

Moved by Councillor Cherniwchan that **Bylaw No. 1332-18: Natural Gas Bylaw**, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Gawalko that **Bylaw No. 1332-18: Natural Gas Bylaw**, be given the **THIRD and FINAL READING** and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

Natural Gas Bulk Supply Contract

214-18: Lukinuk That the Smoky Lake County execute with the Town of Smoky Lake the Bulk Natural Gas Supply Agreement for a ten year term, with an automatic renewal of an additional ten years; and review of rates every five years; and both parties agree that should the County terminate earlier than the term, Smoky Lake County shall reimburse the Town and appropriate tenth of the cost incurred by the Town for replacement of Remote Metering and Odourizing (RMO) station 4369, Tap 5 on the basis of a 20 year amortization.

Carried.

5. Issues for Information:

Manager's Report

215-18: Lukinuk That Smoky Lake County Council accept the Smoky Lake County Natural Gas Manager's Report of statistics and activities dated December 6, 2018; and file for information.

Carried.

Natural Gas Rate – November 2018

216-18: Orichowski That the Natural Gas Rates for **November 2018**, from Gas Alberta – rate at \$2.30 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$4.44, be filed for information.

Carried.

Natural Gas Rate – December 2018

217-18: Orichowski That the Natural Gas Rates for **December 2018**, from Gas Alberta – rate at \$2.00 (Gas Alberta Rate) + \$0.24 (Variable) + \$1.90 (Operations & Maintenance Charge) = \$4.14, be filed for information.
Carried.

After Hours Call-Out

218-18: Gawalko That the Smoky Lake County **After Hours Call-Out** report prepared by the Natural Gas Manager from January 12, 2018 to November 1, 2018, be filed for information.
Carried.

6. Correspondence:

Federation of Alberta Gas Co-ops

219-18: Orichowski That the correspondence received by Smoky Lake County from Kevin Crush, Corporate Services Manager, Federation of Alberta Gas Co-ops Ltd. dated October 26, 2018, in regard to GM offering Federation Member Utility employs a Preferred Pricing Program of the same fleet discount given to our utilities, be filed for information.
Carried.

Gas Alberta Inc.

220-18: Cherniwchan That Smoky Lake County acknowledge receipt of the correspondence received from Mark Sherley, Controller, Gas Alberta Ltd. dated November 8, 2018 in regard to the Gas Alberta Inc. Interim Report Fiscal Year 2019 1st Quarter for the three months ended September 30, 2018.
Carried.

Next Meeting

221-18: Orichowski That the next Smoky Lake County **Natural Gas Meeting** be scheduled for Wednesday, **February 13, 2019 at 9:00 a.m.** to be held at the County Council Chambers.
Carried.

ADJOURNMENT:

222-18: Halisky That this meeting be adjourned, time 12:15 p.m.
Carried.

CHAIRPERSON

S E A L

CHIEF ADMINISTRATIVE OFFICER