

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **January 31, 2019** at 9:05 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, Jan. 31, 2019</u>
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Present
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
Communication	Evonne Zukowski	Absent
Plan/Dev Manager	Jordan Ruegg	Present @ 9:10 a.m.
Legislative Svcs/R.S.	Patti Priest	Present

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2 Members of the Media present: The Review and the Smoky Lake Signal

No Members of the Public.

**2. Agenda:**

274-19: Orichowski That the Agenda for Thursday, January 31, 2019 County Council Meeting be adopted, as presented.

Carried Unanimously.

**3. Minutes:**

**Minutes of December 6, 2018 – County Council Meeting**

275-19: Halisky That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, December 6, 2018, be adopted as presented.

Carried.

**Minutes of December 12, 2018 – County Council Departmental Operations Meeting**

276-19: Gawalko That the minutes of the **Smoky Lake County Council Departmental Operations Meeting** held on Wednesday, December 12, 2018, be adopted as presented.

Carried.

**Minutes of December 14, 2018 – County Council Budget Meeting**

277-19: Cherniwchan That the minutes of the **Smoky Lake County Council Budget Meeting** held on Friday, December 14, 2018, be adopted as presented.

Carried.

Jordan Ruegg, Planning and Development Manager, entered Council Chambers, time 9:10 a.m.

**4. Request for Decision:**

**Policy Statement No. 01-26-04: Regular County Council Meeting: Agenda Format**

278-19: Orichowski

That the Smoky Lake County amend Policy Statement No. 01-26-04:  
Regular County Council Meeting: Agenda Format:

<b>Title: Regular County Council Meeting: Agenda Format</b>		<b>Policy No.: 26-04</b>
<b>Section: 01</b>	<b>Code: P-R</b>	<b>Page No.: 1 of 4 E</b>

<b>Legislation Reference:</b>	Alberta Provincial Statutes
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<b>Purpose:</b>	To provide a consistent Agenda Format to expedite the County Council Meeting process.
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<b>Policy Statement and Guidelines:</b>	
<b>1. STATEMENT:</b>	
1.1	The agenda and information package shall be prepared for each meeting of Council to ensure the Council business is dealt with in an orderly and expedient manner.
1.2	Agendas will also be used for Council committee and any other meeting held by Council, as required, not just Council meetings.
<b>2. DEFINITION:</b>	
<b>Agenda:</b>	means a list of items and orders of business for any Meeting of Council or a Council Committee and the associated reports, Bylaws or other documents. <b>Note:</b> These items which must be acted upon or processed that are presented in the recommended order in which they are to be dealt with, beginning with the call to order and ending with adjournment.
<b>3. GUIDELINES:</b>	
3.1	The agenda preparation and distribution shall be in accordance with Smoky Lake County's Procedural <b>Bylaw No. 1303-17: Procedural Bylaw</b> .
3.2	Meeting participants will receive a copy of the agenda in advance of the meeting date with appropriate background information on the items to be discussed as per <b>Policy Statement No. 01-27: County Council Meeting: Request for Decision</b> as necessary, to be better prepared to make sound decisions.
<b>4. PROCEDURES:</b>	
	<b>The Agenda shall:</b>
4.1	Be prepared by the Assistant Chief Administrative Officer with consultation from the Chief Administrative Officer and Reeve.
4.2	Be made available to Council members at least by the Friday prior to each Council Meeting.
4.3	Be posted on the County Website and be made available to the attending public.

<b>Policy Statement and Guidelines:</b>	
4.4	Items to be placed on the Agenda shall be submitted to the Assistant Chief Administrative Officer at least five (5) working days prior to the Regular Council Meeting Agenda being made available to Council members (as per Section 4.2) and distributed by the Municipal Clerk.
4.4.1	Delegations must provide a written summary of topics to be addressed and all supporting documentations if any, in accordance with <b>Policy Statement No. 01-49: Delegation to County Council</b> .
4.5	During the meeting, any Council Member, with majority agreeing, can add or delete emergent business on the Agenda.
4.6	The Agenda shall be designed in a manner which gives sound purpose and structure to the meeting. Specifically, the Agenda shall be designed in accordance with the following format, as outlined in <b>Schedule "A": Agenda Format</b> .

Section 01

Policy 26-04

SCHEDULE "A": AGENDA FORMAT

1. Call to Order.
2. Approval of Agenda:
  - as presented or
  - subject to additions or deletions
3. Minutes:
  - Amendments
  - Approval of Minutes
  - Business Arising from the Minutes
4. Request for Decision: Governance Issues and Management Issues
5. Issues for Information
  - 5.1 Reports:
    - 5.1.1 Chief Administrative Officer:
      - a. Monthly Report.
      - b. Financial Statement for the Month
      - c. Action List.
    - 5.1.2 Municipal Finance
      - a. Actual to Budget Review.
      - b. Accounts Receivable Aging Reports
      - c. Check Register for Councillors information
    - 5.1.3 Reeve's Report
    - 5.1.4 Manager's Reports
      - a. Public Works Manager
      - b. Public Works Foreman
      - c. Public Works Shop Foreman
      - d. Peace Officer
      - e. Natural Gas Manager
      - f. Environmental Operations
      - g. Agricultural Service Board
      - h. Planning and Development
      - i. Safety Officer
      - j. Fire Chief
      - k. GIS/Communications Director
    - 5.1.5 Training Events – Reports
      - a. Public Works Manager
      - b. Public Works Foreman
      - c. Public Works Shop Foreman
      - d. Peace Officer
      - e. Natural Gas Manager
      - f. Environmental Operations
      - g. Agricultural Service Board
      - h. Planning and Development
      - i. Safety Officer
      - j. Emergency/Fire Protective Services
      - k. GIS/Communications Director
      - l. Finance
      - m. Administration
  - 5.2 Committees:
    - 5.2.1 Alberta Care
    - 5.2.2 Corridor Communications Incorporated – *(In Executive Session)*
    - 5.2.3 Doctor Retention & Recruitment Committee
    - 5.2.4 Evergreen Regional Waste Management Commission
    - 5.2.5 Family Community Support Services Committee
    - 5.2.6 Fire and Rescue Liaison Committee- **Smoky Lake/Vilna/Waskatenau**
    - 5.2.7 Government Liaison Committee
    - 5.2.8 Highway 28/63 Regional Water Commission
    - 5.2.9 Joint Health and Safety Committee
    - 5.2.10 Municipal Planning Commission
    - 5.2.11 Northeast Alberta Information HUB
    - 5.2.12 North East Muni-Corr Ltd.
    - 5.2.13 Northern Lights Library Board
    - 5.2.14 Policy Committee
    - 5.2.15 R.C.M.P Liaison Committee
    - 5.2.16 Regional Community Development Committee (RCDC)
    - 5.2.17 Regional Emergency Management Region
    - 5.2.18 Risk-Pro Control Management Committee
    - Added Named Insured: Minutes**
    - 5.2.19 Smoky Lake Community Day Care Cooperative Committee
    - 5.2.20 Smoky Lake Foundation
    - 5.2.21 Smoky Lake Region Fire and Rescue Committee
    - 5.2.22 Smoky Lake Heritage Board
    - 5.2.23 Joint Municipalities
    - 5.2.24 Smoky Lake Agricultural Society
    - 5.2.25 Intermunicipal Collaboration Framework Committee
6. Correspondence
7. Delegations
8. Executive Session
9. Public Question and Answer Period: 11:30 a.m. to 12:00 p.m.
10. Bills and Accounts
11. Date & Time of Next Meeting
12. Adjournment

Carried.

**Recognition of Derek Zaplotinsky, Paralympic Athlete and Local Resident**

279-19: Orichowski

That Smoky Lake County Council prepare a framed picture in recognition of the Smoky Lake Resident and para-nordic skier: Derek Zaplotinsky who participated in the 2018 Winter Paralympics in Pyeochang, South Korea; and present it to him at future Council meeting.

Carried.

**Policy Statement No. 02-11-12: Peace Officer: Annual Reporting**

280-19: Cherniwchan

That Smoky Lake County amend Policy Statement No: 02-11-12: Peace Officer Annual Reporting:

<b>Title: Peace Officer: Annual Reporting</b>		<b>Policy No.: 11-12</b>
<b>Section: 02</b>	<b>Code: P-I</b>	<b>Page No.: 1 of 7</b>
<i>E</i>		
<b>Legislation Reference:</b>	Peace Officer Ministerial Regulations Act	
<b>Purpose:</b>	To submit a written report to the Alberta Solicitor General on an annual basis on the Peace Officer Program.	

Policy Statement and Guidelines:	
<b>1. STATEMENT</b>	
1.1	Smoky Lake County submitted an Application to the Alberta Justice and Solicitor General and Public Security on August 17, 2006 – Motion 627-06 for “Authorization to Employ a Special Constable.”
1.2	Under the Public Security Division – Peace Officer Program, Smoky Lake County was authorized as of January 2007 to be an Employer of a Peace Officer Appointment by the director of Law Enforcement.
<b>2. OBJECTIVE</b>	
2.1	An annual written report is a requirement designed to facilitate communication with the Director of the Alberta Solicitor General.
2.2	The annual report includes areas such as the service provided operational practices of the Peace Officer and enforcement related activities.
<b>3. GUIDELINES</b>	
The Annual report must include:	
3.1	The general nature of the services provided by the peace officer.
3.2	Operational practices of the peace officer.
3.3	Enforcement and enforcement-related activities of the peace officer.
3.4	Name and position of the agency contact person in a senior management position.
3.5	Statistical data related to offences and tickets issued (summaries only) required by the director.
3.6	An updated list of peace officers employed and their positions in the agency.

<b>Title: Peace Officer: Annual Reporting</b>	<b>Policy No.: 11-12</b>
<b>Section: 02</b>	<b>Code: P-I</b>
	<b>Page No.: 2 of 7</b>
	<b>E</b>

Policy Statement and Guidelines:	
<b>4. PROCEDURES</b>	
4.1	The Annual Written Report format will be in accordance with <u>Schedule “A”:</u> <u>Peace Officer Annual Report.</u>
4.2	The Peace Officer employed by Smoky Lake County will complete the Annual Report by <b>January 31<sup>st</sup></b> each year and submit to the Director of Law Enforcement, Public Security Peace Officer Program.

Section 02

Schedule “A”

Policy: 11-12



**SMOKY LAKE COUNTY**

ENFORCEMENT SERVICES

ANNUAL REPORT  
2018

PEACE OFFICER PROGRAM

Submit to:  
**Tammy Spink**  
**Manager**  
**Public Security Peace Officer Program**

Section 02

Policy: 11-12

<b>PEACE OFFICER: ANNUAL REPORT</b>		EMPLOYEE FILE NUMBER: APPOINTMENT NO: 12013
<p><b>1. General Nature of the Services provided by the Peace Officer:</b></p> <p><b>Program Overview:</b></p> <ol style="list-style-type: none"> <li>1. The Peace Officer is responsible for the enforcement and investigation of Municipal Bylaw and Provincial Statutes for Smoky Lake County.</li> <li>2. As a Peace Officer, the overall duty is to protect and educate people and property; and to preserve and maintain the public peace.</li> <li>3. The Peace Officer reports to the Smoky Lake County, Chief Administrative Officer (C.A.O.)</li> </ol>		
<p><b>2. Operational Practices of the Peace Officer:</b></p> <p><b>Key Areas:</b></p> <ul style="list-style-type: none"> <li>■ Ensuring public compliance with various County bylaws.</li> <li>■ Provide information and interpretation of Municipal bylaws and Provincial Statutes requirements to the Smoky Lake County residents and community groups.</li> <li>■ Develop and implement to educate on public awareness programs and maintain positive public relations.</li> <li>■ Conducts highly visible mobile patrols of the County for the purpose of preventing and detecting violations of Municipal Bylaws and selected Provincial statutes.</li> </ul>		

Section 02

Policy: 11-12

<b>PEACE OFFICER: Annual Report</b>		Page 2
<p><b>3. Enforcement and Enforcement-related activities of the Peace Officer:</b></p> <p><b>ENFORCEMENT:</b></p> <p><b>Responsibilities: Public Safety:</b></p> <p>3.1 As a Peace Officer appointed under the <i>Peace Officer Act</i>, enforce the following Provincial Statutes and Regulations, including:</p> <ul style="list-style-type: none"> <li>■ The Animal Protection Act.</li> <li>■ The Dangerous Dogs Act.</li> <li>■ The Environmental Protection and Enhancement Act.</li> <li>■ The Fuel Tax Act.</li> <li>■ The Gaming, Liquor, and Cannabis Act.</li> <li>■ The Petty Trespass Act.</li> <li>■ The Provincial Offences Procedure Act.</li> <li>■ The Stray Animals Act.</li> <li>■ The Traffic Safety Act.</li> </ul> <p>3.2 As the Enforcement Officer appointed under the <i>Municipal Government Act</i>, enforce Municipal Bylaws, Including:</p> <ul style="list-style-type: none"> <li>■ The Animal Control Bylaw.</li> <li>■ The Corridor Regulation Bylaw.</li> <li>■ The Land Use Bylaw.</li> <li>■ The Off Highway Vehicles Bylaw.</li> <li>■ The Parks Control Bylaw.</li> <li>■ The Fire Bylaw</li> <li>■ The Road Right Of Way Bylaw</li> <li>■ The Nuisance and Unightly Premises Bylaw</li> <li>■ The Weight Restrictions For Vehicles Bylaw</li> </ul> <p>3.3. In accordance with the <i>Municipal Government Act</i>, the Bylaw Enforcement Officer is a Designated Officer. The Enforcement Officer time is to be equally divided between patrolling and enforcing.</p>		

PEACE OFFICER: Annual Report		Page 3
<p><b>3. Enforcement and Enforcement-related activities of the Peace Officer:</b></p> <p><b>ENFORCEMENT-RELATED ACTIVITIES:</b></p> <p><b>Enforcing Duties:</b></p> <p>3.4 ■ Receiving complaints and inquires.</p> <ul style="list-style-type: none"> <li>■ Investigation of complaints.</li> <li>■ Advising responsible parties of infractions, and taking remedial actions and/or following enforcement procedures.</li> <li>■ Advising responsible parties of infractions and laying of charges if founded.</li> <li>■ Educating and/or prosecuting violators.</li> <li>■ Conducts patrols of the trail systems, roads and hamlets within the corporate limits of Smoky Lake County.</li> <li>■ Receives and documents evidence relating to investigation and ensures that continuity of such evidence is maintained, stored and destroyed accordance with Provincial County Regulations and/or County policies.</li> <li>■ Prepares prosecutor information sheets and court briefs concerning a charge or ticket.</li> </ul> <p><b>Other Duties:</b></p> <ul style="list-style-type: none"> <li>■ Assist R.C.M.P., as required.</li> <li>■ Prepare Monthly reports and distribute to Council, Chief Administrative Officer.</li> <li>■ Report at weekly Management meetings.</li> <li>■ To be familiar with the Policies of the Smoky Lake County and the mandate of the Peace Officer Program.</li> <li>■ Personnel conduct to enhance the image of Peace Officer in the Smoky Lake County.</li> <li>■ Attendance at conference and training programs that are pre-approved by the Chief Administrative Officer.</li> <li>■ Preparation and revision of Municipals Bylaws.</li> <li>■ Issue various letters of Permission and Permits relating to Municipal Bylaws.</li> <li>■ Participation with community interest groups as requested.</li> <li>■ Develop and/or take part in public awareness programs and maintain positive public relations.</li> <li>■ Conducts other related duties as required.</li> </ul>		

PEACE OFFICER: Annual Report		Page 4																		
<p><b>3. Enforcement and Enforcement-related activities of the Peace Officer:</b></p> <p><b>ENFORCEMENT-RELATED ACTIVITIES: Continued</b></p> <p><b>Working Relationship:</b></p> <ul style="list-style-type: none"> <li>■ To be accessible, approachable and helpful to the residents and public who require information or assistance.</li> <li>■ To establish and maintain a positive working relationship with Smoky Lake County employees.</li> <li>■ To continue and enhance communication to the Chief Administrative Officer to be informed on all issues or concerns that could affect the Peace Officer Program.</li> </ul> <p><b>Decision Making: Independence of Action:</b></p> <ul style="list-style-type: none"> <li>■ Works under minimal supervision while on patrol.</li> <li>■ Deals with the public in confrontational situations and must use own judgment to resolve them, based on instant decisions relating to knowledge of laws and regulations.</li> </ul>																				
<p><b>4. Name of the Agency Contact Person in a Senior Management Position:</b></p> <p><b>Smoky Lake County:</b> Cory Ollikka, Chief Administrative Officer Box 310 4612 McDougall Drive Phone: 780-656-3730 Smoky Lake, Alberta Fax: 780-656-3768 T0A 3C0 E-Mail: collikka@smokylakecounty.ab.ca</p>																				
<p><b>5. Statistical Data Required by the Director:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Types of Incidents</th> <th style="text-align: center;">2018</th> </tr> </thead> <tbody> <tr> <td>Animal Control:</td> <td style="text-align: right;">39</td> </tr> <tr> <td>Unsanitary Premises:</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Land Use Issues:</td> <td style="text-align: right;">16</td> </tr> <tr> <td>Road Right of Way:</td> <td style="text-align: right;">12</td> </tr> <tr> <td>Traffic Safety Issues:</td> <td style="text-align: right;">2</td> </tr> <tr> <td>Stolen Property – Report to RCMP</td> <td style="text-align: right;">4</td> </tr> <tr> <td>Littering</td> <td style="text-align: right;">3</td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: right;"><b>78</b></td> </tr> </tbody> </table> <p><small>Combined complaints, written warnings, and violation tickets.</small></p>			Types of Incidents	2018	Animal Control:	39	Unsanitary Premises:	2	Land Use Issues:	16	Road Right of Way:	12	Traffic Safety Issues:	2	Stolen Property – Report to RCMP	4	Littering	3	<b>TOTAL</b>	<b>78</b>
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<b>TOTAL</b>	<b>78</b>																			
<p><b>6. An updated List of Peace Officer Employed and their Position in the Agency:</b></p> <p><b>Name:</b> James E. English Phone: 780-656-3730 <b>Title:</b> Peace Officer Fax: 780-656-3768 <b>Agency:</b> Smoky Lake County Cellular: 780-650-5429 <b>Address:</b> Box 310, 4612 McDougall Drive Smoky Lake Alberta T0A 3C0 E-Mail: eenglish@smokylakecounty.ab.ca</p>																				

and forego the “Public Participation” process due to the Annual Reporting being legislatively controlled through the Public Security Peace Officer Program.

Carried.

**Bylaw No. 1334-19: Intermunicipal Development Plan County of St. Paul**

281-19: Orichowski That Smoky Lake County **Bylaw 1334-19: Smoky Lake County & the County of St. Paul Intermunicipal Development Plan**, for the purpose of adopting an Intermunicipal Development Plan for Smoky Lake County and the County of St. Paul, be given **FIRST READING**; and schedule a **Public Hearing for February 21, 2019 at 9:15 a.m., to be held at the Smoky Lake County Council Chambers**, located at 4612 McDougall Drive, Smoky Lake, Alberta, and to advertise in the local newspapers, said Public Hearing in accordance with section 230 and section 606 of the Municipal Government Act.

Carried.

**Bylaw 1335-19: Intermunicipal Development Plan County of Two Hills**

282-19: Halisky That Smoky Lake County **Bylaw 1335-19: Smoky Lake County & the County of Two Hills Intermunicipal Development Plan**, for the purpose of adopting an Intermunicipal Development Plan for Smoky Lake County and the County of Two Hills, be given **FIRST READING**; and schedule a **Public Hearing for February 21, 2019 at 1:00 p.m., to be held at the Smoky Lake County Council Chambers**, located at 4612 McDougall Drive, Smoky Lake, Alberta, and to advertise in the local newspapers, said Public Hearing in accordance with section 230 and section 606 of the Municipal Government Act.

Carried.

**Communications Tower to be Located on County Reserve: Plan 8322040, Blk 4, Lot 12MR**

283-19: Gawalko That Smoky Lake County Council deny the request from Leo VanBrabant, Founder, MCSNet, dated January 10, 2019, to construct a high-speed internet communications tower on the lands legally described as Plan 8322040, Block 4, Lot 12MR, as lands designated as “Municipal Reserve” cannot be used for the proposed purpose, as per Section 671(2) of the Municipal Government Act.

Carried.

**Health Benefit Programs Options**

284-19: Cherniwchan Smoky Lake County deny contracting Integrated Benefits to provide Life, Accidental Death and Dismemberment, Dependent Life, Long Term Disability, Health Care, Dental, and Employee Assistance Plan Benefits to all positions that currently qualify for benefits through AMSC.

**DEFEATED.**

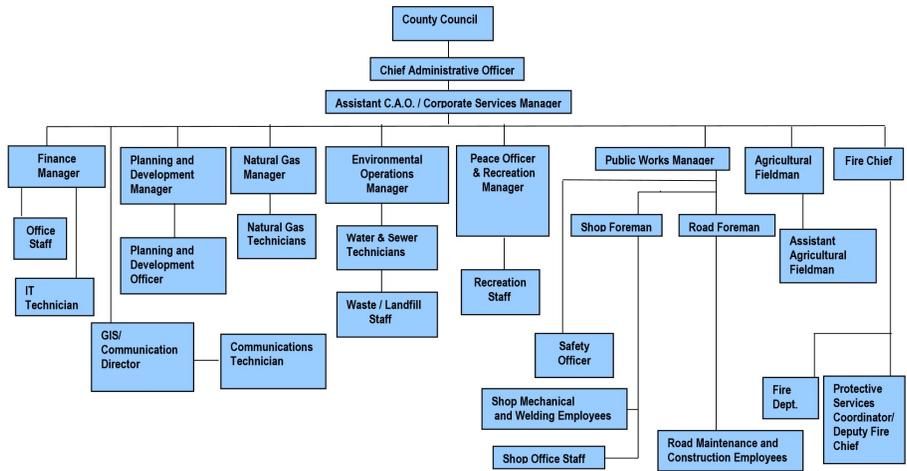
285-19: Halisky Smoky Lake County approve to contract “Integrated Benefits” through Encon Group of Red Deer Alberta, to provide Life, Accidental Death and Dismemberment, Dependent Life, Long Term Disability, Health Care, Dental, and Employee Assistance Plan Benefits to all positions that currently qualify for benefits through the Alberta Municipal Services Corporation (AMSC) - Sunlife.

Carried.

**Policy Statement No. 01-03-25: Organizational Chart**

286-19: Halisky That Policy Statement No: 01-03-25: Organizational Chart be amended to adjust the ranges to reflect the 2019 Cost of Living Allowance (COLA) Rates:

Title: <b>Organizational Chart</b>	Policy No.: <b>03-25</b>
Section: <b>01</b>	Code: <b>P-I</b>
	Page No.: <b>1 of 3</b>
Legislation Reference:	<i>Municipal Government Act</i>



Title: <b>Organizational Chart</b>	Policy No.: <b>03-25</b>
Section: <b>01</b>	Code: <b>P-I</b>
	Page No.: <b>2 of 3</b>

1. SALARY RANGES:

Position Title	Salary Range
Chief Administrative Officer	126,861.06 – 152,990.52
Assistant Chief Administrative Officer / Corporate Services Manager	88,607.26 – 137,790.71
Finance Manager	77,677.60 – 121,396.23
IT Technician	66,747.94 – 88,607.26
GIS/Communication Director	55,818.29 – 88,607.26
Communications Technician	60,394.74 – 87,315.08
Planning and Development Manager	77,677.60 – 105,001.74
Planning and Development Officer	50,353.46 – 72,212.77
Peace Officer / Recreation Manager	72,212.77 – 99,536.91
Agricultural Fieldman	72,212.77 – 105,001.74
Assistant Agricultural Fieldman	61,283.11 – 88,607.26
Fire Chief	77,677.60 – 108,280.64
Protective Services Coordinator/Deputy Fire Chief	50,353.46 – 72,212.77
Natural Gas Manager	77,755.60 – 105,079.74
Natural Gas Technician(s)	61,361.11 – 88,685.26
Environmental Operations Manager	77,755.60 – 105,079.74
Water/Sewer Technician(s)	50,431.46 – 88,685.26
Public Works Manager	88,685.26 – 126,939.06
Shop Foreman	77,755.60 – 105,079.74
Road Foreman	77,755.60 – 105,079.74

Title: <b>Organizational Chart</b>	Policy No.: <b>03-25</b>
Section: <b>01</b>	Code: <b>P-I</b>
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2. Cost of living adjustments are not restricted by this Policy.
3. Salary Ranges within this Policy to be reviewed by County Council in the Month of May every three-years.

Carried.

**5. Issues for Information:**

**Chief Administrative Officer’s Report**

The Chief Administrative Officer gave an updated report to Council for the period of December 5, 2018 to January 30, 2019:

**Legislative/Governance:**

- Aspen View Public Schools is looking for input about community uses that could be attached to a new H.A. Kostash School, such as the day care, library, parent link centre, etc. are the type of synergies they are wanting to talk with us about.

**Administrative:**

- The 2017/2018 Community Adult Learning Program final report has been completed and accepted by the government.
- The annual Genesis Insurance Annual General Meeting will be held in conjunction with the RMA Convention.
- Alberta Transportation has sent a follow up letter from our fall meeting with them at the RMA Convention.
- Completed a survey on Jan. 17 for Alberta Justice and Solicitor General review team regarding the Police Act perspectives.

- Wood (formerly AMEC) Engineering is asking for a letter of support for the upgrade work they are doing to upgrade the main thoroughfare road through the Saddle Lake First Nation (basically connecting Highway 29 to Highway 28). It seems the Federal government did not talk to Alberta Transportation, otherwise they would have been required to do a Traffic Impact Assessment. While the road upgrade is a really good idea, we have some concerns about the safety of a highway-standard road suddenly ending and becoming a narrow, county road.

**Financial:**

- The final invoices have been received from Brownlee for creation of the Gas Supply Agreement and submitted to the Town to pay their half share. They have paid our first invoice of \$12,448.53; and then we received one more invoice, which has been sent to the Town last week.
- We applied (unsuccessfully) for a grant to be part of an Asset Management cohort. Asset Management is becoming an increasingly prominent part of many infrastructure grant requirements. We have some training in asset management occurring in the GIS and Finance Departments.
- The recent Joint Municipalities discussion about the Municipal Climate Change Action Centre (MCCAC) requires some direction. There seems to be little to no downside to being a partner with the Town on this application since there is only in-kind requirements.

**Human Resources:**

- No Report.

**Community:**

- H.A. Kostash is hosting a Community Wellness Dinner on Sunday, February 3, 2019 from 1-4 pm. They have invited everyone in the community. We have advertised it on our Social Media.
- Metis Crossing has applied for money from the Aboriginal Economic Partnerships Program. We provided a letter of support.

**Training:**

- No report.

**Council Member Inquiry:**

- No report.

**Aspen View Public Schools**

287-19: Halisky

That Smoky Lake County is willing to engage in a discussion about community spaces within a new H.A. Kostash School in respect to the discussion at the Joint Municipalities Meeting held on January 28, 2019 and in response to the letter received from Neil O'Shea, Superintendent of School for Aspen View Public Schools dated January 21, 2019; and notify Aspen View Public Schools of same.

Carried.

**2017/2018 Community Adult Learning Program**

288-19: Cherniwchan

That Smoky Lake County, as managing partner of the Smoky Lake County Community Learning Council, acknowledge receipt of the email received from Indigenous and Community Connections, Alberta Advanced Education dated January 28, 2019 in regard to the approval of the final report and fulfillment of the accountability obligations as outlined in the 2017/2018 Community Adult Learning Program (CALP) Grant Agreement.

Carried.

**Annual Genesis Insurance AGM**

289-19: Orichowski That the Smoky Lake County: Reeve and Chief Administrative Officer attend the Genesis Reciprocal Insurance Exchange's Annual General Meeting scheduled for March 18, 2019, from 4:15 p.m. to 5:15 p.m. at the Edmonton Convention Centre (formerly the SHAW Conference Centre) located at 9797 Jasper Avenue, Edmonton, Alberta.

Carried.

**Alberta Transportation**

290-19: Halisky That Smoky Lake County acknowledge receipt of the letter received from Neal Reynolds, Regional Director, North Central and Fort McMurray Regions – Alberta Transportation, dated January 4, 2019, replying to Council's 2018-2019 Priorities form the meeting held on November 20, 2019 during the 2018 Fall RMA Convention in Edmonton.

Carried.

291-19: Halisky That Smoky Lake County extend an invitation to the Regional Director and relevant representatives from Alberta Transportation to meet and attend a tour tentatively scheduled in April, 2019, of the transportation problem areas within Smoky Lake County.

Carried.

**Alberta Justice and Solicitor General - Police Act Perspectives Survey**

292-19: Cherniwchan That Smoky Lake County acknowledge the Chief Administrative Officer's participation in the Alberta Justice and Solicitor General's engagement process to ensure legislation is appropriate for today's context, by completing the online "Municipality and Indigenous Community Survey" on January 17, 2019, for the purpose of capturing a municipal perspective on the current state of Alberta's police legislation.

Carried.

**Main thoroughfare road through the Saddle Lake First Nation**

293-19: Orichowski That Smoky Lake County Council offer qualified support of the Wood (formerly AMEC) Engineering's project to upgrade the main thoroughfare road through Saddle Lake First Nation between Highway 29 and Highway 28, upon the qualification: that the Province and Federal Government co-operate to upgrade the said road to highway standard the entire way to Highway 28.

Carried.

**Gas Supply Agreement**

294-19: Halisky That Smoky Lake County Council approve action taken in submitting all the invoices received in the total amount of \$28,670.50 to the Town of Smoky from Brownlee LLP for legal services relating to the Town of Smoky Lake Natural Gas System, for the Town to pay 50% at a total in the amount of \$14,335.25 as agreed to during the March 26, 2018, Joint Town and County Council Meeting.

Carried.

**Asset Management**

295-19: Orichowski That Smoky Lake County acknowledge the unsuccessful Expression of Interest submitted by Smoky Lake County to participate in the: Rural Municipalities of Alberta (RMA), Alberta Urban Municipalities Association (AUMA) and Infrastructure Asset Management Alberta (IAMA) asset management capacity-building cohort funded through the FCM's Municipal Asset Management Program (MAMP) for the purpose of supporting a small group of six to ten municipalities collaboratively improving their asset management capacity, and sharing lessons learned with other municipalities.

Carried.

### **Municipal Climate Change Action Centre (MCCAC)**

296-19: Gawalko That Smoky Lake County in partnership with the Town of Smoky Lake, participate in the application prior to the submission deadline of February 22, 2019, to the Municipal Climate Change Action Centre (MCCAC) – Community Generation Capacity Building (CGCB) grant program to contribute to the development of a specific community generation facility, or to build capacity within the region in community generation, with a total project budget in the amount of \$250,000 including a \$25,000 requirement of in-kind contributions; and approve the Town of Smoky Lake to be the Managing Partner under the said application; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds.

Carried.

### **H.A. Kostash - Community Wellness Dinner**

297-19: Halisky That Smoky Lake County Council approve action taken in promoting and advertising on social media: the Community Wellness Dinner scheduled for Sunday, February 3, 2019 from 1:00-4:00 p.m. at the Smoky Lake Agricultural Society Complex, hosted by H. A. Kostash School.

Carried.

### **Métis Crossing**

298-19: Orichowski That Smoky Lake County Council approve action taken in providing a letter of support, dated December 18, 2018, to Métis Crossing for their funding application to the Aboriginal Economic Partnership Program.

Carried.

### **Financial Update**

As annexed to the minutes:

↳ Financial Statement for the Month: **November 2018.**

### **Action List(s)**

↳ Action List(s):

- i. County Council Meeting – December 6, 2018.
- ii. County Council Departmental Operations Meeting – December 12, 2018.
- iii. County Council Budget Meeting– December 14, 2018.

299-19: Cherniwchan That the Smoky Lake County Chief Administrative Officer report for the period of December 5, 2018 to January 30, 2019, be accepted and filed for information.

Carried.

### **Finance Manager's Report:**

#### **Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial report for the period November 28, 2018 to January 24, 2019.

### **Property Tax Roll # 27150322 and 27150321**

300-19: Halisky That Smoky Lake County **waive penalties** in the amount of **\$18.67** on property tax roll # 27150322 and **waive penalties** in the amount of **\$12.28** on property tax roll # 27150321 due to an administrative error.

Carried.

**2019 Family and Community Support Services (FCSS) Grant**

301-19: Orichowski That Smoky Lake County **approve** funding from the **2019** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Vilna Veselka Dancing Club	Volunteer appreciation event.	\$1,500.00

Carried.

One member of the public entered Council Chambers, time 11:05 a.m.

**Town of Smoky Lake Library Board**

302-19: Orichowski That Smoky Lake County **approve** funding from the **2019** Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Town of Smoky Lake Library Board	Preschool Storytime, Afterschool & Summer Reading Programs.	\$4,000.00

Carried.

**Finance Manager’s Report**

303-19: Orichowski That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period November 28, 2018 to January 24, 2019 be accepted for information.

Carried.

**5. Issues for Information:**

**Reeve’s Report:**

Reeve Craig Lukinuk presented the following written report:



**Reeve’s Report**

For November 26, 2018 to January 18, 2019

November 26-29, 2018 – Federation of Alberta Gas Co-ops. Ltd Convention held in Edmonton:

- Attended a seminar on Estate Planning presented by The Co-operators.
- Received an overview and update on the Fed. Gas Human Resource Policy Manual.
- Attend the Annual General Meeting and received the: Executive Director’s Report, Auditor’s Report, and presentation of the 2018/2019 Budget.

November 30, 2018 – Certified Local Government Manager Forum:

- Reviewed the Course, Delivery Efficiency & Effectiveness, Classifying Our Services (Inventory & Criteria), Assessing Our Services (Evaluation & Criteria), and Developing Strategies (Options & Tactics).

December 3, 2018 – Doctor Retention & Recruitment held in Smoky Lake:

- Received the Smoky Lake Medical Clinic Budget, held discussion regarding Dr. Lourens returning to Smoky Lake, and received an update regarding Lakeland Primary Care Network (PCN) Building opening soon.

December 5, 2018 – Smoky Lake Agricultural Society Meeting, held in Smoky Lake:

- Prepared for another fundraising raffle draw.

December 6, 2018 – County Council Meeting – held in County Council Chambers:

- Adopted Policy Statement No. 02-24-01: Health and Safety.
- Gave third and final reading to Bylaw No. 1323-18: to rezone Plan 0325361, Block 1, Lot 1, from “Agricultural (AG) District” to “Industrial (M1) District”.
- Gave third and final reading to Bylaw No. 1329-19: to authorize Smoky Lake County to enter into a contract agreement to hire a Community Economic Development Officer.
- Gave third and final reading to Bylaw No. 1330-18: to designate part of Plan 2562B5 RLY 59, in Township 59, near Warspite, as a Public Utility Lot, for a Highway 28/63 Regional Water Services Commission water booster station.
- Gave third and final reading to Bylaw No. 1328-18: to track and secure Recreational Lease Disposition from the Province for Island Lake Campground.
- Gave third and final reading to Bylaw No. 1331-18: to provide operating expenditure borrowing and short-term capital property borrowing for the County.
- Appointed Leon Boychuk-Hunter to fill the vacant position of public-at-large member to the Regional Community Development Committee (RCDC).
- Ratified a 2-Year Collective Agreement for Public Works IUOE Local No. 955 employees.
- Gave third and final reading to Bylaw No. 1327-18: to rezone Plan 1821256, Block 6, Lot 1, from “Agriculture (AG) District” to “Multi-Lot County Residential (R1) District”; to reclassify all the portions of the lands from “Agriculture Area” to “Residential Area”; and to amend the Bonnie Lake Area Structure Plan to reclassify the lands from “Residential Conservation” to “Residential”.
- Approved the Regional Community Development Committee (RCDC) approve the 2019 Economic Development Budget with Smoky Lake County’s contribution of \$78,838.73.

December 6, 2018 - Smoky Lake Community Day Care Co-operative Meeting:

- The first Annual General Meeting was held and Mel Morton was elected as Chairperson.

December 7, 2018 - RMA Charitable Gaming Committee, held in Nisku:

- Meeting in preparation for RMA Delegation Meeting, reviewed the Charitable Gaming Final Report for better equalization on Casino for Charities.

December 10, 2018 – Regional community Development Committee (RCDC) Advertising Committee:

- Determined the 2019 Key Marketing Messages & Positioning “Smoky Lake Region”: Resident Attraction, Tourism Promotion, and Investment Attraction

December 11, 2018 - Negotiations Committee Meeting, held in Council Chambers:

- A letter of understanding was reached between Smoky Lake County and CUPE Local 4575.

December 12, 2018 – County Fire Protective Meeting held in County Council Chambers:

- I was appointed by acclamation as the Chairperson and Councillor Lorne Halisky was acclaimed as the Vice-Chairperson.
- Approved the Smoky Lake Fire Department 2019 Supplies Budget of \$26,480 and 2019 Training Budget of \$47,000.
- Agreed to pursue purchasing a used ambulance at an estimated cost of \$10,000 in 2019 for special events and as a rehab unit for firefighters at large incidents; and the funding formula be: 60% Smoky Lake County and 40% Town of Smoky Lake.
- Agreed to allocate funding to build a reserve of \$14,400.00 for 2020, for 16 Self Contain Breathing Apparatus Air cylinders for each fire department and the funding formula be: 60% Smoky Lake County and 40% Town of Smoky Lake.
- Agreed to collaborate with the Town of Smoky Lake and purchase the communication tower located on NW-16-59-17-W4; and the funding formula be: 60% Smoky Lake County and 40% Town of Smoky Lake.

December 12, 2018 – County Agricultural Service Board Meeting held in County Council Chambers:

- Councillor Dan Gawalko was appointed by acclamation as the Chairperson and Councillor Johnny Cherniwchan was acclaimed as the Vice-Chairperson.
- Amended Policy Statement No. 62-07-07: Beaver Management.
- Amended Policy Statement No. 62-10-04: Agricultural Service Board Business Plan.
- Recommended to reappoint Charlie Leskiw as a Farm Member representative for Smoky Lake County for the Lakeland Agricultural Research Association Board for another 2-Year term.
- Amended Policy Statement No. 62-22-04: Northlands Farm Family.
- The Lakeland Agricultural Research Association’s Annual General Meeting will be February 26, 2018 in Smoky Lake.
- Executed the “Municipality Wild Board Containment Standard Agreement” with the Ministry of Agriculture and Forestry, effective January 1, 2019 to December 31, 2023.
- The Alberta Farm Fresh Producers Association’s 2019 Farm to Market to Table Conference is scheduled for February 28, 2019 to March 11, 2019 at the Nisku Inn & Conference Centre.

December 12, 2018 – County Natural Gas Meeting held in County Council Chambers:

- Councillor Lorne Halisky was appointed by acclamation as the Chairperson and Councillor Randy Orichowski was acclaimed as the Vice-Chairperson.
- Amended County Policy Statement No. 09-02-03: Installation Finance Plan.
- Gave third and final reading to Bylaw No. 1332-18: Natural Gas Rates, Fees and Charges.
- Agreed to execute a Bulk Natural Gas Supply Agreement to the Town of Smoky Lake for a ten-year term, with an automatic renewal of an additional ten years; and review of rates every five years.

December 12, 2018 – County Environmental Operations Meeting held in County Council Chambers:

- Councillor Lorne Halisky was appointed by acclamation as the Chairperson and Councillor Randy Orichowski was acclaimed as the Vice-Chairperson.
- Agreed to review Bylaw No. 1265-14: Water and Sewer Rates, in June 2019.
- Acknowledge Smoky Lake County’s grant application being denied by the Green Municipal Fund for funding an Agriculture Plastics Recycling Program.

December 12, 2018 – County Council Departmental Meeting – held in County Council Chambers:

- Amended Policy Statement No. 61-11-04: Planning and Development Fees.
- Amended Policy Statement No. 08-18-05: Council Remuneration and Expenses.

December 13, 2018 – Northern Lights Library System (NLLS) Executive Meeting:

- Discussion to lobby Government for review of the Library Act, the new Van Run Roll Out in the week of January 14, 2019, and all Staff members will be given the new Policy Handbook.

December 14, 2018 – County Council Budget Meeting – held in County Council Chambers:

- Amended Policy Statement No. 03-18: 2019-2022 Three-Year Road Plan.
- Agree to budget for a model 160 Caterpillar Grader in Year 2019; and pursue a grader fleet consisting of: three (3) Caterpillar 14M models and five (5) Caterpillar 160 models, for a total of eight (8) Graders going forward.
- Adopted the 2019 Natural Gas System Budget: total Revenue in the amount of \$3,250,626.00 and Expenditures in the amount of \$3,463,626.00 (including amortization).

December 17, 2018 – Local Assessment Review Board (LARB):

- Final Decision was made on an Appeal brought to the board:

December 20, 2018 – RMA Charitable Grants Committee Meeting held in Leduc:

- Continued to provide a rural municipal perspective on the charitable gaming model and how it impacts rural communities and organizations, to develop recommendations that would address the current inequities within the model.

January 10, 2019 – Northern Lights Library (NLLS), held in Elk Point:

- Policy review committee meeting.

January 11, 2019 – RMA Zone 5 District Meeting held in the MD of Provost:

- Adopted the RMA District 5 Financial Statement.
- Speakers included: the MLA for Battle River-Wainwright and the Manager of Intermunicipal Relations Municipal Affairs, there was discussion on MSI funds which may be reduced by 20%-30%, Agricultural Plastic Recycling, and Cannabis Legislation.

January 15, 2019-Doctor Meeting:

- Meeting with Dr. Anton to deliver annual Christmas Gift Basket and welcomed Dr. Lourens back to Smoky Lake Region.

Sincerely,  
Craig Lukinuk  
Smoky Lake County Reeve

304-19: Halisky

That the Smoky Lake County Reeve’s Report received for November 23, 2018 to January 18, 2019 be accepted and filed for information.

Carried.

**RMA Charitable Gaming Final Report**

305-19: Gawalko That Smoky Lake County acknowledge receipt of the Rural Municipalities of Alberta (RMA) Charitable Gaming Final Report, dated December 2018; and promote the report on the County's Social Media and Grapevine to the attention of the organizations engaged in casino funding.

Carried.

11:30 - 11:30 a.m.

**9. Public Question and Answer Period:**

None.

Scott Franchuk, Smoky Lake County Fire Chief, enter Council Chambers, time 11:32 a.m.

**7. Delegation:**

**Sergeant Tina Chan – Royal Canadian Mounted Police, Smoky Lake Detachment**

Present before County Council at 11:32 a.m. to 11:39 a.m. was Sergeant Tina Chan, Smoky Lake Royal Canadian Mounted Police, Smoky Lake Detachment, to officially introduce herself and to meet Council and staff. Sergeant Chan also spoke to the following points:

- having 21 years of service working in Saskatchewan, British Columbia, Northwest Territories, Nunavut, back to British Columbia again and now Alberta,
- currently has a two-year contract with Smoky Lake,
- Smoky Lake is now a five-member detachment with two full-time administrative staff,
- and our members are all from different provinces and are well versed with working with farming, bringing wide variety of good life skills to the table.

**Shock Trauma and Rescue Services (STARS)**

Present before County Council at 11:39 a.m. to 12:02 p.m. was Glenda Farnden, Senior Municipal Relations Liaison, STARS (Shock Trauma and Rescue Services) with the following presentation:



WE ARE ALL STARS

In the Beginning . . .



Dr. Greg Powell, STARS Founder

- \* Chief of Emergency Medicine, Foothills Medical Center (formerly)
- \* Studies showed 50% higher trauma-related death rates in Alberta
- \* Dr. Powell recalled 1969 visit to Vietnam MASH Unit utilizing helicopter EMS

## BORN OUT OF NECESSITY



- \* A small group of people shared the same vision
- \* Volunteer Doctors / Nurses / Paramedics
- \* Lions of Alberta Foundation provide significant funding
- \* Originally named Lions Air Ambulance Service

## ONE FATEFUL DAY December 1, 1985 STARS 1<sup>st</sup> Mission



Kelly Waldron, STARS 1<sup>st</sup> Patient

- \* Critically ill newborn in rural Alberta
- \* Radically changed the delivery of critical care in Alberta
- \* 50+ missions in the 1<sup>st</sup> year of service
- \* FY 2017/2018 = 2,999 missions flown

## MANY FIRSTS FOR STARS

- \* 1986 – STARS incorporated as a charitable society
- \* **1988 – Formally recognized as an essential service**
- \* **1991 – Edmonton Base established**
- \* 1991 – Provincial Government awards STARS the rotary and fixed-wing air medical ambulance contracts
- \* **1993 – 1<sup>st</sup> Calendar Campaign**
- \* **1994 – 1<sup>st</sup> STARS Lottery**
- \* 1996 – Emergency Link Centre established with funding from CAPP
- \* **1999 – Human Patient Simulator Program**
- \* 2001 – Association of Air Medical Services (AAMS) names STARS "Program of the Year"
- \* 2002 – STARS named G8 Summit air medical provider
- \* **2003 – Night Vision Goggles / 1<sup>st</sup> Civilian air carrier in Canada**
- \* 2005 – Dr. Powell named one of Alberta's 100 Physicians of the Century
- \* **2006 – Grande Prairie Base established**
- \* 2007 – Dr. Powell received the Order of Canada

## HISTORY IN THE MAKING

- \* 2009 – Assisted Manitoba in flood crisis
- \* 2010 – STARS celebrates "25 Years of Care in the Air"
- \* **2010 – 10 year affiliation agreement with Alberta Health Services (AHS)**
- \* 2011 – Assisted Manitoba in flood crisis / STARS asked to stay in Manitoba
- \* **2011 – 10 Year agreement with Manitoba Health / Winnipeg Base established**
- \* 2012 – STARS Grande Prairie crew wins International SIM CUP Championship
- \* **2013 – Universal Blood Onboard / 1<sup>st</sup> in Canada**
- \* **2012 – Regina and Saskatoon Bases established**
- \* 2015 – Foothills Medical Centre Helipad named after STARS Founder Dr. Powell
- \* 2016 – Addition of Airborne Ultrasound
- \* 2016 – Addition of Hamilton T-1 Ventilators to accommodate all patients (neonate, pediatric, adult)
- \* **2018 – 10 year affiliation agreement with Saskatchewan Government**
- \* **2018 – Saskatchewan Government announces funding for one H145 helicopter for Saskatchewan**
- \* 2018 – STARS Saskatoon crew wins International SIM Cup Championship

## TODAY TOMORROW THE FUTURE



- \* **6 STARS Bases (AB / SK / MB)**
- \* **Serving 4 Provinces across Western Canada (includes eastern BC)**
- \* **8 missions per day (averaged)**
- \* **11 Helicopters in the fleet**
- \* **Surpass 40,000 missions flown since 1985**

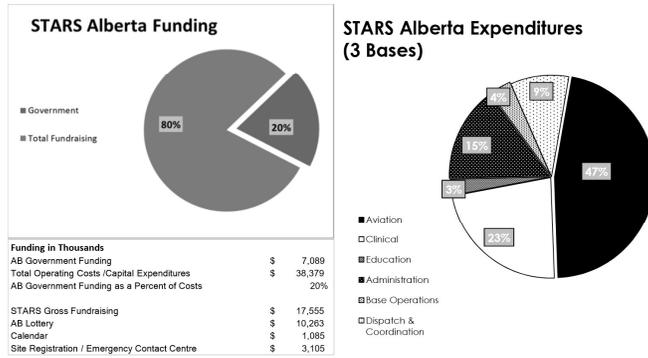
2018 AMTC  
SIM CUP  
WORLD CLASS  
CHAMPIONS!



**STARS CREW**

JENNY THORPE, FLIGHT NURSE & MATT HOGAN, FLIGHT PARAMEDIC

**FUELED BY GENEROSITY**  
Achieving successes together



Smoky Lake County @ December 31, 2018	2013	2014	2015	2016	2017	2018	TOTAL
Near Caslan (within Smoky Lake County)		1					1
Near Gold Creek					1		1
Goodfish Lake scene	2	6	3				11
Kikino scene	1		2	2			5
Saddle Lake FN		1	3	3			7
Smoky Lake inter-facility	12	13	7	4	7	6	49
Smoky Lake scene / SAR	8	15	10	4	2	6	45
Vilna scene	2	5	3		1	2	13
Waskatenau scene / SAR	1				1		2
<b>TOTAL</b>	<b>26</b>	<b>41</b>	<b>28</b>	<b>13</b>	<b>12</b>	<b>14</b>	<b>134</b>

\*Mission-related costs only represent over \$100K in service value based on 14 missions per year

**Airbus H145  
THE FUTURE**

- \* BK117's
  - \* End of life / phased out / costly to maintain
- \* **Unified Fleet / Best Practice**
  - \* Sustainability, operational safety, cost control
- \* **Purchase (3) Airbus H145**
  - \* Cash reserves + financing
- \* **1<sup>st</sup> Airbus H145 – 1<sup>st</sup> Delivery 2019 Calgary**
- \* **Cost approx. \$13M per helicopter**
  - \* Goal of 9 total - (5)AB (3)SK (1)MB
  - \* Build new fleet one helicopter at a time



**Smoky Lake County  
WE THANK YOU!**

- \* Commitment to safety & excellence
- \* STARS - Your vital protective services asset
- \* Standing motion / \$5000 per year
- \* Positive results! Lives saved!



*Thank you for being a valued partner in saving lives.*





Inscription on plaque:

Smoky Lake County  
“Our Partner in Saving Lives”  
Thank you for your steadfast commitment  
to the STARS Municipal Initiative

**Meeting Recessed** Meeting recessed for Lunch, time 12:02 p.m.

**Meeting Reconvened** The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:44 p.m. in the presence of Council members, the Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Planning and Development Manager, Public Works Manager and Recording Secretary.

**Manager’s Reports:**

**Public Works Shop Foreman  
Grader Blade Testing**

306-19: Orichowski That the verbal report received by Smoky Lake County Council from the Public Works Shop Foreman in regard to demoing SHARQ P300 grader blades and determining the blades are not suitable for winter use, be accepted for information; and recommend the blades be tested in summer.

Carried.

**Planning and Development**

The Gathering Coop  
307-19: Orichowski

That Smoky Lake County Council approve to extend the payment due date by 150 days for necessary permits in regard to opening a cooperative market store at the Rural Address: 60120 Highway 831, on the lands legally described as SE-08-60-19-W4, making the fees due and payable on June 30, 2019, in response to the letter request from Mandy Melnyk, member of The Gathering Coop, received on January 31, 2019.

Carried.

**Manager’s Report**

308-19: Halisky

That the management reports received for the period between November 28, 2018 to January 23, 2019 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

### Training Events – Reports

309-19: Orichowski That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy No. 01-M-41: Reporting on Training Events, received from:

#### Agriculture Services

AAAF In-Service Training, Dec.3-7, 2018 attended by:  
Tori Cherniawsky, Agricultural Fieldman  
Amanda Shapka, Assistant Agricultural Fieldman

#### Emergency Services

ASIST Block I Training, Oct.17-18, 2018 attended by:  
Trevor Tychkowsky, Safety Officer  
Disaster Forum, Oct.23, 2018 attended by:  
Trevor Tychkowsky, Safety Officer  
Rural Utilities Safety Association, Dec. 4-6, 2018 attended by:  
Trevor Tychkowsky, Safety Officer  
Eddy Pirzek, Public Works Mechanic  
Jesie Dowhaniuk, Public Works Laborer  
Dana Drew, Public Works Laborer  
Incident Management Team Academy, Nov. 10-14, 2018 attended by:  
Trevor Tychkowsky, Safety Officer  
Emergency Medical Responder Training Oct.29-Nov.22, 2018 taken by:  
Spencer Kotylak, Assistant Fire Chief  
AB. Emergency Management Agency Conference, Dec.4-5, 2018,  
attend by:  
Scott Franchuk, Fire Chief

#### Environmental Operations

Water Week Conference, Nov.14-16, 2018 attended by:  
Lorne Fedirchuk, Water/Wastewater/Waste Technician

#### Finance Department

Asset Management Principals and Strategic Development Workshop,  
Jan.14-25, 2019, attended by:  
Brenda Adamson, Finance Manager

#### GIS Department

Asset Management Principals and Strategic Development Workshop,  
Jan.14-25, 2019, attended by:  
Paul Miranda, GIS/Communication Director

#### Public Works Department

Road Data Workshop, Jan.24, 2019, attended by:  
Bob Novosiwsky, Public Works Road Foreman

#### Senior Administration

RMA (Rural Municipalities of Alberta), Nov.19-22, 2018 attended by:  
Doug Ponich, Public Works Manager  
Cory Ollikka, Chief Administrative Officer  
Lydia Cielin, Assistant Chief Administrative Officer

Carried.

### **5. Issues for Information:**

#### **Committee Task Forces and Boards: Reports**

##### **Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)**

- Meeting held on December 7, 2018 to be held in Nisku.

**Alberta Coordinated Action for Recycling Enterprises (CARE) Seminar**

310-19: Halisky That Smoky Lake County Council who can attend - attend the Alberta Coordinated Action for Recycling Enterprises (CARE) Seminar scheduled for February 27, 2019 to March 1, 2019 to be held in High River.

Carried.

**Corridor Communications Inc. (CCI) Wireless**

311-19: Cherniwchan That Smoky Lake County agree to waive the twenty-one days' notice for Special Shareholder meetings to seven days' notice as per the unanimous Corridor Communications Inc. (CCI) Wireless shareholders agreement.

Carried.

**Doctor Recruitment and Retention**

- Addressed in the Reeve's Report.
- Next meeting will be at the call if the Chairperson tentatively during the second week in February.
- Dr. Laurens is now seeing patients.
- The Primary Care Network building renovation is going well and should be open by the end of March 2019.
- Lakeland Family Eyecare now has a full-service satellite office operating out of the Smoky Lake Pharmacy & Integrated Healthcare (PharmaChoice) at 134 White Earth Street.

**Evergreen Regional Waste Management Services Commission**

- INAC meeting sees fund coming to First Nation for roll off bins, a possible start to waste transfer stations; the hope is to have the waste hauled to Evergreen.
- Policies are up for review and a "harassment policy" will be brought forward at the next meeting.
- E-Can Energy had their contract renewed for another year to haul leachate.
- Next meeting will be at the call of chair in March 2019.

**Evergreen Regional Waste Management Services - Facilities Operating Agreement**

312-19: Orichowski That Smoky Lake County defer the draft Evergreen Regional Waste Management Services - Facilities Operating Agreement and Lease Agreement to a future Council meeting.

Carried.

**Family Community Support Services Committee**

- No Report.

**Fire and Rescue Liaison Committee**

- Smoky Lake
  - No Report.
- Vilna
  - February 9, 2019 is the Vilna & District Volunteer Firefighter's Dine & Dance.
- Waskatenau
  - No Report.

**Government Liaison Committee**

- Included in this agenda package:
  - RMA Zone 5 Financial Statement: December 31, 2018,
  - Mayors/Reeves Liaison Committee Meeting November 19, 2018 Minutes.

**Highway 28/63 Regional Water Services Commission**

- Construction of the waterline from Smoky Lake to Whitefish Lake First Nation #128 has begun.

- Design and tenders for the Band reservoir should be complete and ready for review at the next meeting. Prequalification requests to follow shortly after that.
- Highway 28/63 is the managing body for the project at no cost to the commission.
- Next meeting is scheduled for March 5, 2019.

**Highway 28/63 Regional Water Services Commission – Management Services**

313-19: Cherniwchan That Smoky Lake County acknowledge receipt of the correspondence received from the Highway 28/63 Regional Water Services Commission, dated January 23, 2019, re-confirming the appointments of: Smoky Lake County as the Commission's Managing Entity and Smoky Lake County's Chief Administrative Officer: Cory Ollikka as the Commission Manager for Year 2019.

Carried.

**Highway 28/63 Regional Water Services Commission - Memorandum of Understanding**

314-19: Gawalko That Smoky Lake County execute the Memorandum of Understanding between the Highway 28/63 Regional Water Services Commission and Smoky Lake County for the provision of financial and administrative services, and site-operational services for all Commission facilities and Equipment in Smoky Lake County, as presented.

Carried.

**Joint Health and Safety Committee**

- Meeting Minutes included:
  - Minutes: November 23, 2018.
  - Action List: November 23, 2018.
- Meeting held January 25, 2019.
- Next meeting is scheduled for February 20, 2019.

**Alberta Municipal Health and Safety Association**

315-19: Halisky That Smoky Lake County acknowledge receipt of the Partnerships in Injury Reduction Certificate of Recognition (COR) # 20181101-9172 for Smoky Lake County, in recognition of developing and implementing an occupational health and safety program and, meeting the standard for Partnerships through an independent evaluation of the County's health and safety program, as per the correspondence received from Shannon Thomas, Acting Executive Director, Alberta Municipal Health and Safety Association, dated January 2, 2019.

Carried.

**Municipal Planning Commission**

- Meeting held January 14, 2019; three permits were approved.
- The 2019 Community Planning Association of Alberta (CPAA) conference is coming up in April.

**Northeast Alberta Information HUB**

- Bob Bezpalko, Executive Director of Northeast Alberta Information HUB attended the Joint Municipalities Meeting in Vilna on January 28, 2019.
- Next meeting is scheduled for February 25, 2019.

**North East Muni-Corr. Ltd.**

- Addressed in the Reeve's Report.
- Next meeting is scheduled for February 11, 2019.

**Northern Lights Library Board**

- Addressed in the Reeve's Report.
- Next meeting is scheduled for March 2, 2019.

**Policy Committee**

316-19: Halisky

That a Smoky Lake County **Policy Committee Meeting** be scheduled for **Wednesday, March 6, 2019 at 9:00 a.m.**, to be held in County Council Chambers.

Carried.

**R.C.M.P. Liaison Committee**

- See Delegation: Sargent Tina Chan, Royal Canadian Mounted Police RCMP Smoky Lake Detachment.

**Regional Community Development Committee (RCDC)**

- Addressed in the Reeve's Report.
- Next meeting is Scheduled for February 13, 2019.

**2019 Mandate Letter**

317-19: Halisky

That Smoky Lake County approve the Regional Community Development Committee 2019 Mandate Letter, as recommended by the Joint Municipalities Meeting held on January 29, 2019 and the Regional Community Development Committee Meeting held on November 13, 2018; as follows:

2019

Joint Municipalities Meeting	Regional Community Development Committee
January 28, 2019 – Motion # JMM-173-19	November 13, 2018 – Motion # 07-18
<b>Joint Municipal Priorities</b>	
• Inter-Municipal Collaboration Framework - <b>JMM</b>	• GIS Collaboration - Phase Three
• Waskatenau Nuisance Ground: Reduce Setback	• Stakeholder Participation
• Unstoppable Conversations	• FCSS Services: Inventory
	• Community and Regional Economic Support (CARES) Grant: Phase Two
	• Welcome Wagon Initiative
<b>Advocacy Priorities</b>	
• Vina Hospital X-Ray - <b>JMM</b>	• Regional Community Alternative Transportation for Seniors and Medically-at-Risk – <b>RCDC - Motion 135-17</b>
• Local Road Bridge Program - <b>JMM</b>	• Smoky Lake Day Care Cooperative
• Highway 28 Rehabilitation Upgrades - <b>JMM</b>	• Mental Health Services
<b>Economic Development Priorities</b>	
	• Available Land Map
	• Annual Marketing Plan
	• Grow Local Business Organizations: Chambers
	• Business Startup Support Services
	• Regional Business Directory

Carried.

**Regional Emergency Management Committee**

- No Report.

**Risk-Pro Control Management Committee**

Added Named Insured: Minutes:

- Waskatenau Pryveet Dance Club:
  - a. Minutes: November 27, 2018.
  - b. Minutes: January 8, 2019.
- Smoky Lake Riding Club:
  - c. Statement of Revenue and Expenditures: Period Ended December 31, 2018.

**Smoky Lake Community Daycare Co-operative Steering Committee**

- Address in the Reeve's Report.
- The daycare is doing very well and has 34 children enrolled (9 full time).

**Smoky Lake Foundation**

- Meeting held on January 30, 2019.
- Payroll is finally back within the office of the Foundation after some hick-ups, all is going smoothly.

- Just about every building managed by the Foundation is at or near full capacity. However, there are still six market suits available in the new building. There are four applicants interested but not quite ready to make the move.
- The 2019 ASCHA Convention and Tradeshow is April 15-17, 2019.
- The Province is interested in acquiring full ownership of Bar V Nook and supportive living. Details are still being worked out. It appears to be a win-win for the Foundation.
- A motion was made to direct administration to arrange a meeting with AHS to iron out rolls and responsibilities of staff members and address any staffing issues.
- The next meeting is scheduled for March 27, 2019.

#### **Smoky Lake Region Fire and Rescue Committee**

- Next meeting will be February 22, 2019.

#### **Smoky Lake Heritage Board**

- No Report.

#### **Joint Municipalities Meeting**

- Meeting held on January 28, 2019 in the Village of Vilna.

#### **Smoky Lake Agricultural Society**

- Financial Statements for Year Ended September 30, 2018 included in this agenda package.

318-19: Gawalko

That the Smoky Lake County Committee Task Force and Board Reports presented by Councillors as of January 31, 2019, be accepted.

Carried.

### **6. Correspondence:**

#### **RMA (Rural Municipalities of Alberta)**

319-19: Cherniwchan That the following correspondence received from the RMA (Rural Municipalities of Alberta), be filed for information:

- a. Contact Newsletter: December 7, 2018.
- b. District 5 Organizational Meeting Minutes: January 11, 2019.
- c. District 5 Regular Meeting Minutes: January 11, 2019.
- d. Contact Newsletter: January 17, 2019.
- e. District 5 Regular Meeting Minutes: September 28, 2018.

Carried.

#### **Minister of Education**

320-19: Orichowski

That Smoky Lake County acknowledge receipt of the letter from David Eggen, Minister of Education, dated December 18, 2018, in response to the County's August 2, 2018 letter expressing support for a review of Alberta's Kindergarten to Grade 12 funding framework and for the amalgamation of Public and separate schools, be filed for information.

Carried.

#### **Minister of Seniors and Housing**

321-19: Orichowski

That Smoky Lake County advertise for self-nominations to the 2019 Minister's Seniors Service Awards on the County Website and Social Media in response to the letter received from Lori Sigurdson, Minister of Seniors and Housing, dated January 3, 2019.

Carried.

**Alberta Rural Education Symposium**

322-19: Gawalko That Smoky Lake County Reeve, Craig Lukinuk and Councillor, Lorne Halisky attend the Alberta Rural Education Symposium scheduled for March 3-5, 2019 at the Edmonton Fantasy Land Hotel in response to the information received from Dennis MacNeil, Chair, Aspen View Public School Division No. 78, dated January 2019.

Carried.

**Victoria Home Guard Historical Society**

323-19: Orichowski That the newsletter received by Smoky Lake County from the Victoria Home Guard Historical Society, titled: Victoria Mission No. 58 – December 2018, be filed for information.

Carried.

**Alberta Health Services**

324-19: Cherniwchan That the letter received by Smoky Lake County from Verna Yiu, MD, FRCPC, President and Chief Executive Officer, Alberta Health Services, dated November 20, 2018 in regard to the article: “One Province, one healthcare system: a decade of healthcare transformation in Alberta.” being shared nationally, be filed for information.

Carried.

**Village of Waskatenau - Members-at-Large Subdivision and Development Appeal Board**

325-19: Orichowski That Smoky Lake County release the contact information on its Members-at-Large Subdivision and Development Appeal Board to the Village of Waskatenau to directly notify for appointment.

Carried.

**Village of Waskatenau - Subdivision and Development Appeal Board Clerk**

326-19: Halisky That Smoky Lake County approve to allow the Planning and Development manager, Jordan Ruegg to be engaged in the services capacity as Subdivision and Development Appeal Board Clerk for the Village of Waskatenau.

Carried.

**Alberta Health Services**

327-19: Cherniwchan That the document received by Smoky Lake County from Alberta Health Services titled: The 2017-2020 Health Plan and Business Plan “A healthier future Together”, be filed for information.

Carried.

**Alberta Health Services**

328-19: Gawalko That the email received by Smoky Lake County from Alberta Health Services, dated December 14, 2018, in regard to a “Community Conversation” scheduled for January 21, 2019 at the Ukrainian Hall in Smoky Lake to discuss health and wellness in the Lakeland Area, be filed for information, as Council is unable to attend due to the date conflicting with another commitment.

Carried.

**Main Office Security System - Liberty Security Systems**

329-19: Orichowski That Smoky Lake County acknowledge receipt of the notice from Patrick Kickham, VP, Business Development, Liberty Security, and Carla Plican, Operations Manager, Rolen Security, dated November 28, 2018 in regard to Liberty Security Systems acquiring Rolen Security, thereby changing the name of the alarm company for the Main County Office security system.

Carried.

**Municipal Planning Services**

330-19: Cherniwchan That the correspondence received by Smoky Lake County from the Municipal Planning Services, dated December 2018 in regard to a review of 2018 and season's greetings, be filed for information.

Carried.

**Federation of Alberta Gas Co-ops**

331-19: Halisky That Smoky Lake County acknowledge receipt of the Federation of Alberta Gas Co-ops: Business Strategy Committee Terms of Reference for awareness of future nomination opportunities.

Carried.

**Member of Parliament – Shannon Stubbs**

332-19: Gawalko That Smoky Lake County acknowledge receipt of the 2019 calendar from Shannon Stubbs, Member of Parliament, featuring a picture with the Smoky Lake Town and County Council under the heading "Meeting Local Municipalities".

Carried.

**The Alberta Order of Excellence**

333-19: Orichowski That Smoky Lake County advertise for "Self-nominations" to the 2019 Alberta Order of Excellence on Social Media in response to the letter received from Andrew C.L. Sims, Chair, The Alberta Order of Excellence, dated January 7, 2019.

Carried.

**Smoky Lake Drop In Centre**

334-19: Halisky That the newsletter received by Smoky Lake County from the Smoky Lake Seniors' Drop In Centre: Volume 1, Issue 1 dated December 2018, be filed for information.

Carried.

**Canadian Union of Public Employees (CUPE) Local 4575**

335-19: Cherniwchan That Smoky Lake County ratify the 3-Year Collective Agreement with Canadian Union of Public Employees (CUPE) Local 4575 for the period of January 1, 2019 to December 31, 2021 as per the Negotiating Committee's Memorandum of Understanding.

Carried.

**Victoria Trail Historical Society**

336-19: Gawalko That the minutes received by Smoky Lake County from the Victoria Trail Historical Society Meetings held on June 4, 2018 and September 10, 2018, the minutes of the Victoria Home Guard Historical Society held on September 11, 2017, December 4, 2017, March 5, 2018 and March 12, 2018, be filed for information.

Carried.

**Provincial Launch of Senior's Week**

337-19: Cherniwchan That Smoky Lake County take no action to the email received from Alberta Seniors and Housing, dated January 17, 2019, in regard to co-hosting the 2019 Senior's Week Provincial Launch Event scheduled for June 3, 2019.

Carried.

**Inside Outside Studios Inc (iHunter Alberta)**

338-19: Halisky That Smoky Lake County acknowledge receipt of the 2018 County Map Sales Annual Report from Mark Stenroos, Inside Outside Studios Inc (iHunter Alberta app), dated January 2019, reporting a total 165 units sold.

Carried.

**Minister of Municipal Affairs**

339-19: Orichowski That Smoky Lake County acknowledge receipt of the letter from the Honourable Shaye Anderson, Minister of Municipal Affairs, dated January 11, 2019, in regard to the acceptance of the: Warspite Water Distribution Pumps and Backup Generator - Project # GTF-145, for funding in the amount of \$130,000.

Carried.

**Minister of Municipal Affairs**

340-19: Orichowski That the letter received by Smoky Lake County from the Honourable Shay Anderson, Minister of Municipal Affairs, dated January 15, 2019, in regard to an invitation to provide submissions to the 18th Annual Minister's Awards for Municipal Excellence, be filed for information.

Carried.

**Ukrainian Canadian Congress Bulleting**

341-19: Cherniwchan That the e-Bulletin received by Smoky Lake County from the Ukrainian Canadian Congress Bulleting for January 2019, be filed for information.

Carried.

**Aspen View Board Highlights**

342-19: Halisky That the newsletter received by Smoky Lake County from Aspen View Public Schools titled: Board Highlights, dated January 17, 2019, be filed for information.

Carried.

**Thank You: Summary Listing**

343-19: Gawalko That Smoky Lake County acknowledge receipt of the "Thank you" received in the Month of January 2019 from:

- Bar V Nook – 2018 Event Donation,
- Vilna & District Ag. Society - Boomtown Fair Days Donation,
- 2018 Christmas Cards Received Listing.

Carried.

**Information Releases**

344-19: Halisky That the Smoky Lake County "Information Released" calendar for December 2018 and January 2019, be filed for information.

Carried.

**County Council Meeting(s)**

345-19: Halisky That the next Smoky Lake **County Council Meeting** be scheduled for **Thursday, March 28, 2019 at 9:00 a.m., Thursday, April 25, 2019 at 9:00 a.m., Thursday, May 23, 2019 at 9:00 a.m., Thursday, June 27, 2019 at 9:00 a.m.**, to be held in the County Council Chambers.

Carried.

**County Council Utilities, Agricultural and Environmental Meeting(s)**

356-19: Gawalko That the Smoky Lake County **Agricultural Service Board, Natural Gas, Environmental Operations, and Fire Protective Services Meetings** be re-scheduled from Wednesday, February 13, 2019 at 9:00 a.m. to **Tuesday, February 19, 2019 at 9:00 a.m.** to be held in the County Council Chambers.

Carried.

**Industrial Liaison Meeting(s)**

357-19: Cherniwchan That the next Smoky Lake County **Industrial Liaison Meeting** be held on **Wednesday, March 13, 2019 at 10:00 a.m.** to be held in the County Council Chambers.

Carried.

