SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **April 25**, **2019** at 9:08 A.M. in the County Council Chambers.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

		ATTENDANCE
Div. No.	Councillor(s)	Thursday, Apr. 25, 2019
1	Dan Gawalko	Present
2	Johnny Cherniwchan	Absent
3	Craig Lukinuk	Present
4	Lorne Halisky	Present
5	Randy Orichowski	Present
CAO	Cory Ollikka	Present
Asst. CAO	Lydia Cielin	Present
Finance Manager	Brenda Adamson	Present
Public Works Mgr.	Doug Ponich	Present
Communication	Paul Miranda	Present
Plan/Dev Manager	Jordan Ruegg	Present
Plan/Dev Assistant	Kyle Schole	Present
Legislative Svcs/R.S.	Patti Priest	Present
*****	*****	******

One Member of the Media were present: The Review. No Members of the Public were in attendance.

2. Agenda:

626-19: Halisky That the Agenda for Thursday, April 25, 2019 County Council Meeting be adopted, as amended:

Addition to the Agenda:

- 1. Quiet Nook Request for In-kind Assistance.
- 2. Schedule a Policy Committee Meeting.

Carried Unanimously.

3. <u>Minutes:</u>

Minutes of March 13, 2019 – County Council Committee of the Whole Industry Meeting 627-19: Orichowski That the minutes of the Smoky Lake County Council Committee of the Whole for the Purpose of Industry Liaison Meeting held on Wednesday, March 13, 2019, be adopted as presented.

Carried.

Minutes of March 13, 2019 – County Council Departmental Operations Meeting628-19: GawalkoThat the minutes of the Smoky Lake County Council Departmental
Operations Meeting held on Wednesday, March 13, 2019, be adopted
as presented.

Carried.

Minutes of March 15, 2019 – County Council Committee of the Whole Planning Meeting629-19: HaliskyThat the minutes of the Smoky Lake County Council Meeting held on
Friday, March 15, 2019, be adopted as presented.

Carried.

Minutes of March 28, 2019 – County Council Meeting

630-19: Orichowski That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, March 28, 2019, be adopted as presented.

Policy Statement No. 03-20-04: Safety Clothing and Footwear

4.

631-19: Orichowski That Smoky Lake County amend Policy Statement No: 03-20-04: Safety Clothing and Footwear be amended:

Title: Saf	ety Clothin	g and Footwear	Policy No.:	20	-04				
Section: 03		Code: P-R	Page No.:	1	of	3			
							E		
Legislation Reference: Alberta Provincial Statutes									
Legislation R	teference:	Alberta Provincial Statute	s						
Purpose:	To promote th	ne importance of safety clothi	ng and proper	footy	vear a	ccord	ing to		
1 urposer		Safety Manual.	ng uno proper	10011	real a	00010	ing to		
Policy Staten	nent and Guio	lelines:							
OBJECTIVE	2:								
1.1		pplies to all staff that are in a ng and/or safety boots.	position that a	are re	quired	l to w	rear		
1.2		he importance of good safety for all employees.	clothing in m	aking	a safe	er wo	rk		
2. GUID	ELINES:								
1000	N X 100 0								
2.1	Safety Cloth	ing Reimbursement Summ	er:						
	Smoky Lake County employees that are required to wear coveralls and/or safety vests according to their job description, be given the opportunity to purchase two pairs of coveralls with reflective markings or reflective shirts, which the County will subsidize 50% (fifty) percent of the cost of the coveralls and/or reflective shirts.								
	This subsidiz	ration can only be used once ((1) every calen	ıdar y	ear.				
2.2	Safety Cloth	ing Reimbursement Winter	:						
	Smoky Lake County employees that are employed throughout the winter months that require to wear safety clothing be given the opportunity to purchase one (1) pair of winter wear with reflective striping. The County will subsidize 50% (fifty) percent of the cost of the winter wear.						urchase		
	This subsidiz	ration can only be used once e	every two (2) o	alend	lar ye	ars.			
2.3	Safety Cloth	ing Fire Service:							
	protection be	County employees that are id given one pair of fire protect e County will cover 100% (or ction wear.	tion clothing to	o be u	sed of	nly fo	or this		

Title:	Safety Clo	othing and Footwear	Policy No.:	20-04
Section:	03	Code: P-R	Page No.:	2 of 3

Policy Statement and Guidelines:

2.4 Safety Footwear:
Smoky Lake County employees that are required to wear steel-toed footwear for the purpose of their job description be reimbursed for the cost of the footwear to a maximum cost of \$200.00 (two hundred) dollars.
This reimbursement can only be used once (1) throughout the calendar year.
2.4.1 Employees shall be required to complete and submit *Schedule "A"*: Boot Reimbursement Form and provide a copy of the receipt of purchase to receive the refund.

section 03				Policy 20-04	
in Color	WORK	SCHEDULE "A" WORK BOOT REIMBURSEMENT FORM			
lame of Employe	e:				
Address:	Box	Town	Province	Postal Code	
********	******	*****	*****	*****	
, hereby do appl	y for:				
A maximu as per Poli).00 (two hundred)	dollars for approve	ed footwear	
Receipt for	r proof of purc	hase is attached.			
Emplo	oyee Signature	2 2	Date:		
Approved For Re	imbursement				
Safety Officer			Date:		

Carried.

Bylaw No. 1343-19: Hamlet of Bellis Sewer System

632-19: Orichowski

That **Bylaw No. 1343-19**: to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System, be given **FIRST READING with the 2019 levy remain at a \$1.75 per linear foot on lot frontage.**

Carried.

Moved by Councillor Gawalko that **Bylaw No. 1343-19**: to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System, be given the **SECOND READING with the 2019 levy remain at a \$1.75 per linear foot on lot frontage.**

Carried.

Moved by Councillor Orichowski that **Bylaw No. 1343-19**: to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System, be given **PERMISSION** for **THIRD AND FINAL READING with the 2019** levy remain at a \$1.75 per linear foot on lot frontage.

Carried Unanimously.

Moved by Councillor Halisky that **Bylaw No. 1343-19**: to levy a service charge against properties in the Hamlet of Bellis, in reference to Bylaw No. 666: Hamlet of Bellis Sewer System, with the 2019 levy remain at a \$1.75 per linear foot on lot frontage be given the THIRD and FINAL READING and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

5. <u>Issues for Information:</u>

Chief Administrative Officer's Report

The Chief Administrative Officer gave an updated report to Council for the period of March 27, 2019 to April 24, 2019:

Legislative/Governance:

- Administration met with the Alberta Solicitor General staff on April 15, 2019 regarding the Peace Officer Program. Several policies will need to be created and/or amended to comply with the Department's requirements (such as protocols for dealing with potentially violent clients or situations etc., as well as work-alone communication and protocols that are specific to the Peace Officer duties). These will be brought to Council in the next couple months when drafted.
- Will be providing support to the Lobby efforts on Bill C-69.
- Athabasca County has forwarded information about their MDP and LUB reviews.

Administrative:

We previously had a motion for Reeve and relevant staff to attend the RMA Insurance Risk Pro Workshop. The Deputy Reeve also attended.

<u>Financial:</u>

No Report

Human Resources:

The Annual Safety Meeting for all staff is this Friday, April 26, 2019 and the offices will be closed.

Community:

- The Village of Waskatenau has written to indicate their support for our work on the nuisance ground issue.
- The Smoky Lake Kinette and Kinsmen are asking for in-kind contributions toward their new playground project.

<u>Training:</u>

Will be attending a course on Navigating Authentic Leadership: building on Creativity, Character, Calling, and Community May 7-10, 2019.

Council Member Inquiry:

■ No report.

for information.

Athabasca County and Municipal Planning Services (2009) Ltd

633-19: Orichowski That the letter received by Smoky Lake County from Kyle Miller, B.A., Planner with Municipal Planning Services (2009) Ltd., dated April 15, 2019 in regard to Athabasca County being in the final review stages of their Proposed Municipal Development Plan Land Use Bylaw, be filed

Carried.

RMA Insurance Risk Pro Workshop

634-19: Gawalko

That Smoky Lake County Council approve action taken for the Deputy Reeve: Randy Orichowski attending the RMA Insurance Risk- Pro Workshop held on April 11-12, 2019 in Nisku, Alberta.

Village of Waskatenau

635-19: Orichowski That Smoky Lake County acknowledge receipt of the letter from Bernice Macyk, Chief Administrative Officer of Village of Waskatenau, dated April 8, 2019 in regard to their support of the request to Alberta Environment for their consideration to reduce the setback on the lands described as the Waskatenau Nuisance Grounds located on Pt. SE-16-59-19-W4 based on the results from the Phase II Environmental Site Assessment report.

Carried.

Smoky Lake Kinette and Kinsmen

636-19: Orichowski That Smoky Lake County provide to the Kinette Club of Smoky Lake in partnership with the Smoky Lake Kinsmen in-kind support of manpower and equipment, subject to Public Works availability, as well as gravel in the amount not to exceed 64 tonnes, toward the new Kinsmen/Kinette playground project in the Town of Smoky Lake next to the Spray Park, in response to the letter request received on April 23, 2019 from the Kinette Club of Smoky Lake.

Carried.

Financial Update

As annexed to the minutes:

Sinancial Statement for the Months: February 2019.

Action List(s)

\Rightarrow Action List(s):

- i. County Council Committee of the Whole- Industry Liaison Meeting, March 13, 2019.
- ii. County Council Departmental Operations Meeting, March 13, 2019.
- iii. County Council Committee of the Whole Planning Meeting, March 15, 2019.
- iv. County Council Meeting, March 28, 2019.

Chief Administrative Officer's Report

637-19: Halisky That the updated report for the period of March 26, 2019 to April 24, 2019, by the Chief Administrative Officer, be accepted and filed for information.

Carried.

Finance Manager's Report: Actual to Budget Report

Brenda Adamson, Finance Manager provided an updated Financial report for the period March 20, 2019 to April 17, 2019.

Property Tax Roll #19591641

638-19: Orichowski That Smoky Lake County **waive** penalties in the amount of \$6,438.65 on Property Tax Roll Number 19591641 as per the landowner(s) request and claim of not receiving their 2018 property tax notice due to an ownership change and miscommunication between third parties.

Carried.

Smoky Lake County Council Budget Meeting

639-19: Halisky That a Smoky Lake County Council **Budget Meeting** be scheduled for **Friday, May 17, 2019 at 9:00 a.m.**, to be held in County Council Chambers.

2019 Family and Community Support Services (FCSS) Grant

640-19: Orichowski That Smoky Lake County approve to allocate funding from the 2019 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Town of Smoky	Senior Drum Circle – Vilna	\$1,121.60
Lake FCSS	Outreach Program	

Carried.

2019 Family and Community Support Services (FCSS) Grant

641-19: Gawalko

That Smoky Lake County approve to allocate funding from the 2019 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows:

Community Group	Eligibility	Funding
Vilna Seniors	Transportation	\$2,000.00
Recreation Society	-	

Carried.

7. <u>Delegation:</u>

Aspen View Public Schools

Present before County Council at 10:15 a.m. to 10:50 a.m. was Tom Mykytiuk, Trustee, Neil O'Shea, Superintendent, Aspen View Public Schools, to speak to the following Power Point Presentation:



What's new in 2018/19?



Neil O'Shea Superintendent

> Karen Penney Associate Superintendent



Education funding is primarily based on enrolment

- Per-student funding is the primary determinant of provincial funding within all • three Alberta Education 'envelopes':
 - Instruction, which pays for teachers, EAs, textbooks and other supplies;
 Plant Operations & Maintenance (PO&M), which pays for the upkeep of school facilities, including utilities, repairs, janitorial, etc.

 - 0 Transportation, which pays for busing to and from school
- Per-student funding formulas inaccurately assume that the cost of providing education rises and falls in lockstep with fluctuations in enrolment
- School jurisdictions with declining enrolments (typically rural divisions) ٠ experience funding reductions that far exceed their ability to reasonably reduce expenses.

Thank you RMA & Athabasca County



What's new in 2018/19?



Enrolment stabilized:

2018/19 Projected: **Decrease of 80 students**

2018/19 Actual: **Increase of 10 students**

What's new in 2018/19?



What's new in 2018/19?



What's new in 2018/19?



What's new in 2018/19?



'Pre-K to PhD' Partnership agreement with Athabasca University and Northern

Lakes College.

What's new in 2018/19?

Continued dual credit program partnerships with Portage College.



What's new in 2018/19?



Advocating for the replacement of H.A. Kostash School



How we can help each other:

- New H.A. Kostash Project -Opportunities for Collaboration
 Shared community spaces
 - Child care spaces
 - Libraries
 - Recreation facilities
- Work together to promote rural Alberta
 - Our communities are excellent places to live, work and raise families
 - Alberta's continued success requires strong and vibrant rural communities

642-19: Halisky

- Human Resources Collaboration
 - Partnering in community promotion efforts
 - Community partnerships for recruitment and recruitment and retention (spousal hiring opportunities)
- Political advocacy
 - Urging provincial government to prioritize rural concerns

Gary Macyk Owner/Operator of Agriterra Equipment in Waskatenau entered Council Chambers, time 10:27 a.m.

H.A. Kostash School Replacement – Letter of Support

That Smoky Lake County write a letter of support for the replacement of H.A. Kostash School within the Town of Smoky Lake, to the new Minister of Education and Minister of Infrastructure by May 1, 2019 and carbon copy the Town of Smoky Lake, Aspen View School Public Schools and MLA Glen van Dijken, in response to the presentation received from Aspen View Public Schools Tom Mykytiuk, Trustee, and Neil O'Shea, Superintendent, in regard to Rural Communities, Rural Schools, Sustainability Through Partnership.

Carried.

7. <u>Delegation:</u>

Agriterra Equipment Waskatenau - Gary Macyk, Owner in Partnership

Present before County Council at 10:50 a.m. to 11:27 a.m. was Gary Macyk, Owner in Partnership of Agriterra Equipment Waskatenau, to discuss: a water drainage issue and gravel request, which included the following points:

- We have a severe flooding problem; 7 out 10 acres is under water.
- The ¹/₄ section of land that boarders the Village of Waskatenau are affected as well; 10 acres of lost crop.
- Instead of culverts we need the ditch that boarders the village and railway tracks which runs east to the creek.
- I am asking the County to start plan for cleaning out ditch and would like 20 loads of gravel to repair the water damage.

Agriterra Equipment Waskatenau – Ground Water Drainage

643-19: Orichowski That Smoky Lake County **defer** the request made by Delegation: Gary Macyk, Owner in Partnership of Agriterra Equipment Waskatenau, of 20 loads of gravel to repair washout/flooding damages on the property legally described as SW-16-59-19-4; Plan 0923870, Block 1, Lot 1, to allow time for Public Works to prepare an plan and estimated cost of a project to alleviate the future flooding, including the removal of vegetation growth in the drainage ditch.

Carried.

Gary Macyk, Owner in Partnership of Agriterra Equipment Waskatenau, left Council Chambers, time 11:27 a.m.

One member of the public entered Council Chambers, time 11:27 a.m.

9. <u>Public Question and Answer Period:</u>

11:29 - 11:33 a.m.

Hank Holowaychuk, Town of Smoky Lake Resident

Question: In light if Pitch-In Week (April 22-29, 2019) and highway cleanup, is the county going to clean garbage and large items discarded along rural roads such as the roads leading to the landfills; do you have a specific plan to clean them up?

Answer: The County does not have a specific plan; it is within the Environmental Operations Departments' scope of work and it is addressed when it is reported.

Carleigh McMullin, Smoky Lake County Accounting (Taxation) Clerk, entered Council Chambers, time 11:34 a.m.

7. <u>Delegation:</u>

Accurate Assessment Group Ltd

Present before County Council from 11:33 a.m. to 12:00 p.m. was representative from Accurate Assessment Group Ltd.: Alison Reid, AMAA - Residential/Non-Residential Assessor and Kent Smith, AMAA - Industrial Assessment, to speak to the following Power Point Presentation:











Smicky Laks

2017 Compared to 2018 Assessment

	2017	2018	Difference \$ %	
	Totals	Totals		
Residential	\$284,561,600	\$291,628,710	\$7,067,110	102%
Non-Residential	\$24,409,740	\$25,192,730	\$782,990	103%
Designated Industrial Property (DIP)	\$76,138,130	\$68,838,260	(\$7,299,870)	90%
Linear	\$241,015,330	\$247,504,540	\$6,489,210	103%
Farmland	\$57,624,240	\$57,566,150	(\$58,090)	100%
Exempt	\$73,947,050	\$74,376,090	\$429,040	101%
Grand Total:	\$757,696,090	\$765,106,480	\$7,410,390	101%





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Taxable Assessment Change Compare by %

Range	Properties	%	
-25% to -100%	53	0.9%	
-10% to -25%	52	0.9%	
-1% to -10%	228	3.8%	
No Change	4,354	72.0%	- 95%
1% to 10%	1,147	19.0%	
10% to 25%	83	1.4%	
25% to 100%	85	1.4%	
Over 100%	8	0.1%	
New Roll #'s	9	0.1%	
Inactive Roll #'s	30	0.5%	
Total Properties	6,049	100%	

Succession Lake	Тах

axable Assessment	Change	Compare by \$	

_	Range	Properties	%	
	Over - \$1,000,000	2	0.0%	
	-\$100,000 to -\$999,999	10	0.2%	
	-\$25,000 to -\$99,999	62	1.0%	
	-\$10,000 to -\$24,999	64	1.1%	
	-\$1,000 to -\$9,999	176	2.9%	
	-\$999 to \$999	4,466	73.8%	— 97%
	\$1,000 to \$9,999	1,055	17.4%	
	\$10,000 to \$24,999	82	1.4%	
	\$25,000 to \$99,999	67	1.1%	
	\$100,000 to \$999,999	22	0.4%	
	Over \$1,000,000	4	0.1%	
	New Roll #'s	9	0.1%	
	Inactive Roll #'s	30	0.5%	
	Total Properties	6,049	100%	



New Roll #'s & Permit Comparison

New Roll #'s Summary					
	2014	2015	2016	2017	2018
Residential/Non-Res	40	18	11	15	9
Development Permit					
	2014	2015	2016	2017	2018
Development Permits	56	44	43	30	30

Sunchey Le hes	Overview (NOT including Industrial or Linear)			
	Resident Land Buildings Overall In		1.02% Increase 1.02% Increase 1.02% Increase	
		1		
Surchar Lerks			verview ing Industrial or Linear)	
New Resid	lential Gro	owth Assessment		
		2016	2017	2018
New Const Residentia		\$4.89M (1.7%)	\$5.03M (1.7%)	\$7.9M (2.7%)
Kesidentia	i innation	2016	2017	2018
Market Ch	ange	-\$6.55M (-2.3%)	\$1.17M (0.4%)	-\$0.87M (-0.3%)
	2019	2018 2017	2021 20	020
Survey Lake	Voving	Forward – Re	esidential / N	on-Residentia
×.	vill be availa		ayers by phone, email o	on-Residentia
	vill be availa in the Coun	ble to meet with ratepa	ayers by phone, email o will happen by appoin	or in person at their site tment if necessary.

Industrial Assessment Team

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56	
12.3	AMER-ST.

Ray Fortin, AMAA	Industrial Assessment Specialist
Sean Barrett, AMAA	Industrial Coordinator
Kent Smith, AMAA	Industrial Assessor
*Chad Nelson	Industrial Assessor
Steve Sawatsky, AMAA	Industrial Assessor
Chris Smith, AMAA	Industrial Assessor
*Ally Dittrick	Industrial Assessor
Harry Schmidt, AMAA	Specialty Assessment Services



Designated Industrial Property

Designated Industrial property includes:

- Properties regulated by the Alberta Energy Regulator, National Energy Board, Alberta Utilities Commission.
- Linear property (wells, pipeline, railways, telecommunications and electric power systems) assessed by the province. Note that railway became linear on January 1, 2018.
- Property designated as a "major plant" by the 2018 Alberta Machinery and Equipment Minister's Guidelines regulation; for example, large refineries, upgraders, pulp and paper mills.
- Land and improvements associated with property regulated by the Alberta Energy Regulator, Alberta Utilities Commission or National Energy Board and major plants.



Designated Industrial Property

2017 DIP Assessment:

- AAG has spent a considerable amount of time during the 2017 DI property assessment creating new processes and procedures in order to adhere to DIP requirements and legislative MGA changes.
- In your municipality AAG has identified 442 Designated Industrial Properties





Meeting Recessed

Meeting Reconvened The meeting reconvened on a call to order by Reeve Craig Lukinuk at 12:48 p.m. in the presence of Council members, Chief Administrative Officer, Assistant Chief Administrative Officer, Finance Manager, Communications Manager, Planning and Development Manager, Planning and Development Assistant, Public Works Manager and Recording Secretary.

7. <u>Delegation:</u>

Métis Crossing

Present before County Council at 12:49 p.m. to 1:26 p.m. was Juanita Marois, Métis Crossing Manager, Leon Boychuk-Hunter, Métis Crossing Site Manager, and Trevor Anderson, Economic Development Manager, Métis Nation of Alberta, to provide an update on the Métis Crossing new facility construction, planning and season overview.

Provide the second seco
Métis Crossing
Smoky Lake County
MÉTIS Juanita Marois / Leon Boychuk-Hunter April 2019
Our Goals
Métis Crossing will:
1. Share our Métis story with all people
2. Be a gathering place
3. Achieve financial sustainability
4. Minimize capital debt
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Experiential • Engage. Inspire. Delight. Interpretive • Head. Heart. Hands. Hunger. Design • Past. Present. Future
What do we want guests to know about Métis people when they leave Métis Crossing? • Provincial Council, Culture Team, RLI, and Health & Wellness









7. <u>Delegation:</u>

Victoria Trail Agricultural Society

Present before County Council at 1:27 p.m. to 2:12 p.m. was representatives from the Victoria Trail Agricultural Society: Dave Harsulla, and Joan Lazaowski - Treasurer, to present a Funding Proposal including the following points:



Victoria Trail Agricultural Society

That Smoky Lake County defer the request from the April 25, 2019 644-19: Orichowski Delegation: Victoria Trail Agricultural Society for funding in the amount \$32,500.00 in addition to the current funding in the amount of \$17,500.00, to a future Council meeting when all Council is present.

Carried.

Finance Manager's Report Continued Breakfast for Learning Program 2018-2019 School Year

645-19: Gawalko That Smoky Lake County **donate** in the amount of **\$1,000.00** to **Vilna** School in support of the "Breakfast for Learning Program" for the school year 2018/2019; with funding to be allocated from the 2019 "Grants for Individuals and Organizations; in response to the email request received by the Finance Manager.

Carried.

Finance Manager's Report

646-19: Halisky

That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period March 20, 2019 to April 17, 2019, be accepted for information.

Carried.

Issues for Information: 5.

Reeve's Report: Reeve Craig Lukinuk presented the following written report:



Reeve's Report For March 22, 2019 to April 17, 2019

March 21, 2019 – Northern Lights Library System (NLLS) Building Committee Meeting, held in Elk Point: (Craig)

- Received information on the window assessment from Morrison Hershfield. Discussed the access from front garage into main building, the new opening needed to load Vans for delivery, the need for water drainage slopes at back of building and need to re-grade in order to drain water away from building
- larch 25, 2019 Regional Co nunity Development Committee (RCDC) held in County Cou

(Craig & Lorne) Approved Community Economic Development Officer (CEDO) contract position add for advertising.
Reviewed the Strategic Priority chart.

- Discussed the new Brochure for promoting Smoky Lake Region

March 27, 2019 – Joint Health & Safety Committee Meeting held in County Council Chambers (Craig, Johnny & Lorne)

- Confirmed the guest speakers for the Smoky Lake County Annual Safety Meeting, scheduled for April 26, 2019 will be Bernie Inman and Danielle Reed. Reviewed the four incidents which occurred between January 25, 2019 and March 27, 2019
- The Safety Officer: Trevor Tychkowsky is taking instructor training for CPTED (Crime Prevention Through Environmental Design).

March 28, 2019 – County Council Meeting held in County Council Chambers: (All Council)

- Adopted the audited Smoky Lake County Consolidated Financial Statements and the Smoky Lake Group LLP.
- Policy Statement No: 03-39-13: Dust Control was amended to extend the application deadline from April 1st to May 1st
- Gave third and final reading to Bylaw 1341-19: a bylaw to amend Smoky Lake County Land Use Bylaw No. 1272-14, to rezone all the portions of the lands legally described as SE 8-60-19-W4M, from "Agriculture (AG) District" to "Highway Commercial (C1) District". .
- . The Smoky Lake RCMP Detachment will be hosting an emergency preparedness event on Saturday,
- May 11, 2019 form 11am to 2pm. Agreed to provide a letter of support to Métis Crossing for their proposal to designate some of • their land as an Indigenous Protected and Conserved Area.
- . Proclaimed National Volunteer Week as April 7 to April 13, 2019 with the theme "The Volunteer actor – Lifting Communities"
- Approved \$1,300.00, to the Smoky Lake Public Library towards their 75th Anniversary Celebration scheduled for June 12, 2019.
- Accepted the letter of resignation from Shaun Green from the position of Community Economic Development Officer, Smoky Lake Region. Approved to Sponsor \$300.00 toward the Kinette Club of Smoky Lake's 6th Annual Ladies Night
- scheduled for Saturday, May 4, 2019. Approved to donate 13 Tonne of 1" gravel (cash value of \$325.00) delivered within the boundaries of Smoky Lake County towards the Smoky Lake Holubka Dancers for their 1st Annual Ham Bingo scheduled for Saturday April 6, 2019.



Reeve's Report

For March 22, 2019 to April 17, 2019

arch 29, 2019 – Federation of Alberta Gas Co-ops Zone 3 & 4 Spring Meeting, held in Smoky Lake: (All Council)

- Received an update from the Federation of Alberta Gas Co-ops
- New Format, had a round table discussion on Governance, Finance, Sustainability and Initiatives Discussed a Cyber Breach Server that was hit with Ransom Ware, Cyber Security Insurance Policy
- was Activated and a Forensic Audit showed that no customer information was accessed. .
 - Health and Safety Management System templates are completed and under review, Membe be able to access templates through the website in April. A process has begun to gain accreditation to teach Gas Utility Operator to the Provincial standard
- with 40 Courses to date and 450 students so far, New Managers/Supervisors course will be held again this year May 22-23, 29-30.
- O&M Committee is reviewing the Emergency Response Plans section of the O&M Guidelines. for more information please see their website: www.fedgas.com

ril1, 2019 – Joint Municipalities Meeting held north of Vilna at the Catered by Carmen facility: (All Council)

- Received an update from Sargent Tina Chan, Smoky Lake RCMP and introduced to new member: Constable Brett Theison. Received the school trustees' updates from Aspen View Public and Lakeland Catholic School
- Divisions.
- Received an update from Métis Crossing

April 8, 2019 – Muni-Corr Ltd. Meeting held in St. Paul: (Craig & Johnny)

The terms of Employment have been approved and the Contract for our employee was discussed; a decision was made to move from hourly to salary.

The Term Deposit Renewals was tabled to the next meeting as further investigation was required. Barb McCarthy JMD Group LLP presented the Audit Financial Statements for 2018.

April 9, 2019 - County Council Committee of the Whole Meeting for the purpose of Planning held in y Council Committee of the Whole Meeting for the purpose of Hamming field in y Council Chambers: (All Council) Recommended proceeding with distributing a Public Feedback Survey with a deadline of for

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- returned of May 15, 2019, to obtain public input on Environmental Reserver use. Recommended a policy for establishing Telecommunication Antenna System Siting Protocol to effectively participate in and influence the placement of telecommunication antenna structures within County limits, be brought forward to a future Policy Committee Meeting.
- Discussion was held in regard to preliminary input as to what, if any changes ought to be contemplated to the land Use Bylaw in regard to addressing noise issues stemming from non-permitted campgrounds and parties.

April 9, 2019 - Joint Smoky Lake County and Town of Smoky Lake Council Meeting held in County Council Chambers: (All Council)

- Agreed to compile a list of possible future occupants of the Smoky Lake Continuing Care Centre (formerly known as the Smoky Lake nursing home), should the Town and County purchase
- Agreed to research all costs associated with a conceptual project of constructing a new Firehall for the Smoky Lake Fire Department located within the Town of Smoky Lake.
 Agreed to a funding formula of 60% Smoky Lake County and 40% Town of Smoky Lake, for the
- operational costs of the Communication Tower and Tower Shack located on NW-16-59-17-W4 that will be used for Smoky Lake County Public Works and the Town of Smoky Lake Disaster Services.
- Recommended the Town of Smoky Lake provide a proposal to Smoky Lake County outlining the costs for Highspeed Fiberoptic Internet, as a shared initiative to improve the network capacity in our regio

April 10, 2019 – Coalition of Canadian Municipalities for Energy Action (Against Bill C-69), held in Fort McMurray: (Craig & Johnny) • Attended the Senate Hearing to lobby against Bill C69

- Talked to the Honourable Percy P. Mockler Senator-New Brunswick.
- April 11-12, 2019 RMA Insurance RiskPro Convention held in Edmonton: (Craig & Randy) Sessions topics included: Best Practices for Insurance Contacts, Cannabis Policy, Clear Risk
 - Management Program, Drug Awareness Signs & Symptoms Training, Cyber Liability Program, and What You Agree to Today Can affect Your Municipality Years Down the Road. Keynote Speaker-Dr. Marvin Washington, Professor, University of Alberta School of Business topic was Thrive During Change.
 - Reviewed the RMA Trade Approved Suppliers List
 - Understanding the Claims process was reviewed, and a review of last year claims was discussed.

April 16-2019-Smoky Lake Daycare Co-operative: (Craig)

- The new Director Tenille Garton will start June 12, 2019.
- The new Director Tenille Garton will start June 12, 2019.
 Employees are being asked to get accreditation.
 Discussion held on (EPOs) Emergency Production Order.
 HFMD Outbreak (Hand Feet Mouth Disease) Day Care close Friday to disinfect the daycare. Total 8 children we affected. AHS and Commercial Disease Center was notified.
 Registered Children 45 increase by 11, and of those 12 are full time.

 - The Daycare is employing 5 employees all with Assistant Certification and 1 having Supervisor Certification
- April 17, 2019 Smoky Lake County Special Meeting held in County Council Chambers: (All Coun Executive Session held for a legal issue in regard to the future business direction of Corridor Communications Inc. (CCI Wireless), under the authority of the FOIP Section 17: third party personal privacy, in preparation for their Annual General Meeting scheduled for April 25, 2019.

Sincerely Craig Lukin

Smoky Lake County Reeve

647-19: Halisky

That the Reeve's Report received for the period of March 22, 2019 to April 17, 2019, be accepted and filed for information.

Carried.

Manager's Reports:

North Saskatchewan Emergency River Access(es) Plan

648-19: Halisky

That Smoky Lake County Council review the North Saskatchewan Emergency River Access(es) Plan as per the County's 2018-2020 Strategic Priorities, as prepared by Ed English, Parks and Recreation Manager, at the next scheduled meeting of Council.

649-19: Halisky	That a Smoky Lake County Municipal Planning Commission Meeting
	be scheduled for Friday, May 17, 2019 at 2:00 p.m., to be held in
	County Council Chambers.
	Carried.

Committee of the Whole Meeting - Planning

650-19: GawalkoThat a Smoky Lake County Committee of the Whole Meeting for the
purpose of Planning be scheduled for Wednesday, May 22, 2019 at
10:30 a.m., to be held in County Council Chambers.

Carried.

Manager's Reports

651-19: Gawalko That the management reports received for the period between March 20, 2019 to April 16, 2019 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director, be accepted and filed for information.

Carried.

Training Events – Reports

652-19: Halisky

That Smoky Lake County Council acknowledge receipt of the Reports produced in accordance with Management Policy Statement No. 01-M-41: Reporting on Training Events, received from:

All Departments

 Annual Management Workshop 2019 in Edmonton - attended by: Cory Ollikka, Chief Administrative Officer; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Dave Franchuk, Environmental Operations Manager; Tori Cherniawsky, Agricultural Fieldman; Scott Franchuk, Fire Chief; Daniel Moric, Natural Gas Manager; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer; and Paul Miranda, GIS/Communication Director.

Environmental Operations

• 44th Annual Operators Seminar in Banff - attended by: Dave Franchuk, Manager.

<u>Finance</u>

• RMA Insurance RiskPro 2019 in Edmonton - attended by: Brenda Adamson, Finance Manager.

Safety/Disaster Services

- De-escalating Potential Violent Situations train the trainer in Edmonton attended by: Trevor Tychkowsky, Safety Officer.
- Crime Prevention Through Environmental Design workshop in Red Deer attended by: Trevor Tychkowsky, Safety Officer.
- RMA Insurance RiskPro 2019 in Edmonton attended by: Trevor Tychkowsky, Safety Officer.
- AEMA/ASIST Block 2 Training in Cold Lake attended by: Trevor Tychkowsky, Safety Officer.

5. <u>Issues for Information:</u>

Committee Task Forces and Boards: Reports

Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)

- Next meeting is scheduled for June 14, 2019
- The Annual General Meeting and Golf Tournament is scheduled for July 26, 2019 in Nisku.
- 8. <u>Executive Session</u>

Corridor Communications Inc. (CCI) Wireless

- County Council Special Meeting held on April 17, 2019 in executive Session: Legal Issue in regard to the future business direction of Corridor Communications Inc. (CCI Wireless), under the authority of the FOIP Section 17: third party personal privacy.
- Terminated the old Shareholders Agreement & Executed a new one.

Doctor Recruitment and Retention

• Next meeting is tentatively in May, 2019.

Evergreen Regional Waste Management Services Commission

• No update.

Family Community Support Services Committee

No Report.

Fire and Rescue Liaison Committee

- Smoky Lake
- No Report.
- Vilna
- Saved a house that was on fire, April 24, 2019.
- Waskatenau
- No Report.

Government Liaison Committee

• Addressed in the Reeve's Report.

Highway 28/63 Regional Water Services Commission

- Meeting held on April 8, 2019.
- Project meeting yesterday; Bellis to Range Road 130 will be recommencing construction.
- Addressing issue with tidiness of the construction areas.
- Next meeting is scheduled for June 13, 2019.

Joint Health and Safety Committee

- Meeting Minutes included:
 - Minutes: February 20, 2019.
- Meeting held April 24, 2019.
 - A new training matrix system will be in place May 1, 2019 to assist all employees with managing their training requirements, ensuring employee competency and H&S auditing requirements.
 - National Day of Mourning is April 28, 2019 for those who died due to work related activities; flags will be lowered to half-mast.
 - Emergency Preparedness Week is May 6 to 11, 2019.
 - An Emergency Preparedness Event to take place May 11, 2019 11am – 2 pm tentatively at the Smoky Lake RCMP Detachment.
 - No Incidents reported.
 - First Aid Kits have been refilled and Panic and Fire Alarms are set up in the Main Office; a Fire Alarm drill will be done soon.
 Annual Safety Meeting is April 26, 2019.
- Next meeting is scheduled for May 22, 2019 at 8:00 a.m.

Municipal Planning Commission

- Meeting held April 8, 2019.
- Approved Development Permit No. 016-19: Pt. of NE 35-60-18-W4M, for the development of Natural Resource Extraction / Processing Facility (Sand and Gravel), subject to conditions.
- Approved Heritage Resource Intervention Permit No. 001-19: Part of NE 9-60-18-W4M, to allow for the replacement of existing linoleum with vinyl plank flooring, repairing of back entrance with new steps, railing, and door, and repairing of siding, subject to conditions.

Northeast Alberta Information HUB

Next meeting is the Annual General Meeting scheduled for June 27, 2019.

North East Muni-Corr. Ltd.

• Addressed in the Reeve's Report.

Northern Lights Library Board

• Addressed in the Reeve's Report.

Policy Committee

No Report.

Addition to the Agenda:

Scheduled Policy Committee Meeting

653-19: Halisky That a Smoky Lake County **Policy Committee Meeting** be scheduled for **Tuesday**, **May 21**, **2019 at 9:00 a.m.** to be held in County Council Chambers.

Carried.

R.C.M.P. Liaison Committee

May 11, 2019 – Emergency Preparedness Free Community Event from 11:00 a.m. to 2:00 p.m.

Regional Community Development Committee (RCDC)

• Addressed in the Reeve's Report.

Regional Emergency Management Advisory Committee

- Meeting held April 24, 2019.
 - Reviewed and discussed the Regional Emergency Management Bylaw, Local Authority Emergency Management Regulation, Regional Emergency Management Advisory Committee Annual Operating Budget.

Risk-Pro Control Management Committee

- Added Named Insured: Minutes:
 - ➢ Waskatenau Pryveet Dance Club March 26, 2019.

Smoky Lake Community Daycare Co-operative Steering Committee

- Address in the Reeve's Report.
- 654-19: Halisky That Smoky Lake County acknowledge receipt of the 2019 Smoky Lake Community Day Care Co-operative Financial Statements.

Carried.

Smoky Lake Foundation

• Next meeting is scheduled for May 2, 2019 at 9:00 a.m.

Smoky Lake Foundation Annual Requisition

655-19: Gawalko That Smoky Lake County acknowledge receipt of the Smoky Lake Foundation 2019 Annual Requisition to be collected by Smoky Lake County tax payers in the amount of \$502,965.00, as per the letter received from Bonnie Gatzke, Office Administrator, Smoky Lake Foundation, dated March 27, 2019.

Carried.

Smoky Lake Region Fire and Rescue Committee

• Next meeting is scheduled for May 9, 2019.

Smoky Lake Heritage Board • No Report.

Joint Municipalities Meeting

Address in the Reeve's Report.

Smoky Lake Agricultural Society

• No Report.

Intermunicipal Development

Address in the Reeve's Report

666-19: Orichowski That the Smoky Lake County Committee Task Force and Board Reports presented by Councillors as of April 25, 2019, be accepted.

Carried.

6. Correspondence:

RMA (Rural Municipalities of Alberta)

667-19: Halisky That the following correspondence received from the RMA (Rural Municipalities of Alberta), be filed for information:

- a. Contact Newsletter: March 29, 2019.
- **b.** Contact Newsletter: April 5, 2019.
- c. Contact Newsletter: April 10, 2019.

Carried.

Victoria Home Guard Historical Society

668-19: Gawalko That the information received by Smoky Lake County from Pat Elaschuk, Secretary, Victoria Home Guard Historical Society, dated March 25, 2019, in regard to their 2018 Reports/Annual General Meeting, be filed for information.

Carried.

Village of Waskatenau – 50th Street Improvement Project

669-19: Orichowski That Smoky Lake County acknowledge receipt of the letter from Bernice Macyk, Chief Administrative Officer, Village of Waskatenau, dated March 22, 2019, in regard to the Village's approval of the County's assistance with Waskatenau's 50th Street improvement Project at a cost to the Village in the amount of \$64,624.00, with the said work to be completed in Year-2019.

Carried.

National Day of Mourning - April 28th

670-19: Halisky That Smoky Lake County declare April 28, 2019 as a national "Day of Mourning" remembering all of the one hundred and sixty two (162) men and women workers who have been killed, injured or disabled at their place of work in 2018; and commemorate the event by lowering the flags in accordance with Policy Statement No. 01-35-01: Flags Half Mast; and advertise the "Day of Mourning" on social media and the County Grapevine for awareness.

Carried.

Vilna Agricultural Society

673-19: Halisky

672-19: Gawalko That Smoky Lake County **sponsor** in the amount of **\$1,000.00** to the **Vilna and District Agricultural Society** for the Vilna Boomtown Days children's games and activities scheduled for August 17, 2019, with funds to be allocated from "Grants to Individuals and Organizations"; in response to the letter request received from Mary Flondra, Vilna Boomtown Days Committee, dated March 22, 2019.

Carried.

Smoky Lake Lions - Lions Foundation of Canada Dog Guides - Dog Walk

That Smoky Lake County **donate** in the amount of **\$200.00** towards the **Smoky Lake Lions** "Pet Valu" Dog Walk scheduled for Saturday, May 25, 2019 to raise funds for the Lions Foundation of Canada Dog Guides as well as to provide community members a chance to enjoy community spirit in being active together, in response to the letter received from Brenda Adamson, Secretary of Smoky Lake Lions Club, dated April 15, 2019.

Carried.

Crime Watch Canada - Wounded Warriors

674-19: Orichowski That Smoky Lake County take no action to the email received from Tony Russo, National Accounts Manager, Crime Watch Canada, dated April 8, 2019, in regard to a request for sponsorship of Wounded Warriors Canada.

Carried.

Victoria Home Guard Historical Society

675-19: Halisky That Smoky Lake County **defer** the letter received from Don Klym, Director, Victoria Home Guard Historical Society, dated April 12, 2019 in regard to Development Permit Application DP-014-19: for the placement of Seven (7) Freestanding Informational Signs described as and located at:

- 1. Elbow Viewpoint: +54° 3' 53.21", -112° 48' 1.62",
- 2. Waskatenau Ferry Crossing: 54° 3' 36.23", -112° 46' 40.02",
- 3. Elsie's Hill: 54° 3' 43.34", -112° 46' 2.31",
- 4. Henry House: 54° 3' 30.15", -112° 44' 36.47",
- 5. Bears Ears Reserve: 54° 3' 38.48", -112° 45' 29.12",
- 6. Steamboat Landing: 54° 1' 9.17", -112° 38' 21.49", and
- 7. Fort White Earth/Grist Mill: 54° 0' 37.32", -112° 23' 27.05",

to a future Council meeting following a physical tour of the locations by the Public Works Manager or designates to assess the best options, if any, for roadside pullouts at locations: 3, 4, 5 and 6 as above.

676-19: Lukinuk

That Smoky Lake County defer discussion in regard to addressing the approximately 7643 square meters of sand and clay (as shown below *Figure #1*, AREA 2.) deposited from water runoff onto the lands legally described as NW-33-58-19-W4, in response to the letter received from Brian Henker, Landowner, dated March 29, 2019, further to Council's October 22, 2018, Motion #1025-18, to the next meeting of Council when all Council is present.



Carried.

H.A Kostash School - Wildlife Class Fly Fishing Trip Fundraiser

That Smoky Lake County donate item as per policy towards the H.A Kostash School - Wildlife Class Fly Fishing Trip Fundraiser silent auction scheduled for May 2, 2019, in response to the correspondence received from Smoky Lake H.A Kostash School, dated April 2019.

Carried.

Thank You: Summary Listing

Smoky Lake County "Thank You" received in the Month of April 2019: ≻ None received.

Information Releases

679-19: Halisky

678-19: Gawalko

That the Smoky Lake County "Information Released" calendar for April 2019, be filed for information.

Carried.

Mons Lake Community Association

680-19: Orichowski That Smoky Lake County acknowledge receipt of the letter from Glenda McGinnis, President, Mons Lake Community Association, received on April 18, 2019, in regard to requesting:

- 1. an installation Jersey Blocks at Sandy Lane Beach,
- 2. the creation of a Noise Bylaw which includes Mons Lake,

3. a secured enclosed 40'x 44' cemented, fenced recreation area, and

4. a covered picnic area similar to the camp kitchen at Bellis Beach; and respond by provide an update in regard to restrictions in stalling Jersey Blocks at Sandy Lane Beach; and provide an update on the Noise Bylaw which is currently under review of Council; and take no action to items 3 and 4 above; and suggest Mons Lake Community Association attend a future Council meeting as a delegation.

Carried.

Addition to the Agenda:

Quite Nook Community Hall and Hamlin Hammer Stadium

681-19: Gawalko That Smoky Lake County provide in-kind assistance for the Quiet Nook Community Hall and Hamlin Hammer Stadium in delivering picnic tables and cutting grass as per policy, in response to the letter received from Marissa Shapka, Secretary, Quiet Nook Community Centre, dated April 24, 2019.

Carried.

10. Bills & Accounts:

682-19: Orichowski That all the Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, including transfers to the Payroll Account, be filed for information:

County	Council Meeting:	April	25th, 2019
Dotob #			Total of Datab

Batch #	Cheque Numbers	I otal of Batch
45014	47128 to 47146	\$73,768.70
45028	47147	\$107,280.06
45066	47148 to 47178	\$98,988.29
45088	47179 to 47187	\$196,826.57
45099	47188 to 47209	\$29,515.85
45153	47210 to 47237	\$88,018.91
45189	47238 to 47269	\$113,388.90
45233	47270 to 47311	\$53,620.66

Total Cheques from 47128 to 47311 \$761,407.94

Direct Debit Register

Batch #	Description	Total of Batch
45026	Smoky Lake County	\$345,004.99
45213	Smoky Lake County	\$316,892.14

Total Direct Debits

\$661,897.13

\$1,423,305.07

Grand Total Bills and Accounts

(Note: From General Account)

Carried.

County Council Meeting(s) 683-19: Halisky That th

That the next Smoky Lake <u>County Council Meeting</u> be scheduled for Thursday, **May 23, 2019 at 9:00 a.m.,** and Thursday, **June 27, 2019 at 9:00 a.m.,** to be held in the County Council Chambers.

Carried.

ADJOURNMENT:

684-19: Lukinuk

That this meeting be adjourned, time 4:07 p.m.

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER