

## SMOKY LAKE COUNTY

**AGENDA:** County Council Meeting to be held on  
Thursday, **September 24, 2020** at 9:00 A.M.  
Virtual through Zoom Platform

<https://us02web.zoom.us/j/84547322136?pwd=VEISRnRjQmY2NFJVZ0E3RFMxbWE2Zz09>

And with Council physically present in the County Council Chambers, Smoky Lake.

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### 1. Meeting:

Call to Order

### 2. Agenda:

Acceptance of Agenda:  
as presented or  
subject to additions or deletions

### 3. Minutes:

1. Minutes of July 28, 2020 – **County Council Departmental Meeting.** ©

Recommendation: Motion to Adopt.

2. Minutes of August 10, 2020 – **Special County Council Meeting.** ©

Recommendation: Motion to Adopt.

3. Minutes of August 27, 2020 – **County Council Meeting.** ©

Recommendation: Motion to Adopt.

4. Minutes of September 1, 2020 – **County Council Committee of the Whole for the Purpose of Administration Meeting.** ©

Recommendation: Motion to Adopt.

5. Minutes of September 1, 2020 – **County Council Meeting.** ©

Recommendation: Motion to Adopt.

### 4. Request for Decision:

1. **Chief Administrative Officer (CAO): Appointment.** ©

2. Elevate Wellness – Smoky Lake Action Team. ©

### 5. Issues for Information:

1. Reports:

5.1.1 Interim Chief Administrative Officer:

a. Monthly Report: August 21, 2020 to September 17, 2020. ©

b. Financial Statement for the months of: **July/August 2020.** ©

- c. Action List:
  - i. County Council Departmental Meeting – July 28, 2020. ©
  - ii. Special County Council Meeting – August 10, 2020. ©
  - iii. County Council Meeting – August 27, 2020. ©
  - iv. County Council Meeting – September 1, 2020. ©

5.1.2 Municipal Finance:

- a. Actual to Budget Review. ©
- b. Accounts Receivable Aging Reports (*for Councillor's information*). ©
- c. Cheques register for Councillor's information (*for Councillor's information*). ©

5.1.3 Reeve's Report.

- a. August 20, 2020 to September 16, 2020. ©

5.1.4 Manager's Reports.

- a. Public Works Manager. ©
  - i. 2020 Road Projects. ©
  - ii. Council 2020 Request Summary. ©
- b. Public Works Foreman. ©
- c. Public Works Shop Foreman. ©
- d. Peace Officer. ©
- e. Natural Gas Manager.
- f. Environmental Operations.
- g. Agricultural Service Board.
- h. Planning and Development. ©
- i. Safety Officer. ©
- j. Fire Chief.
- k. GIS. ©
- l. Communication Director. ©

5.1.5 Training Events – Reports.

- a. Public Works Manager.
- b. Public Works Foreman.
- c. Public Works Shop Foreman.
- d. Peace Officer.
- e. Natural Gas Manager.
- f. Environmental Operations.
- g. Agricultural Service Board.
- h. Planning and Development.
- i. Safety Officer.
- j. Emergency/Fire Protective Services.
- k. GIS.
- l. Finance.
- m. Administration.
- n. Communication.

2. Committee: Task Forces and Boards

- 5.2.1 Alberta Care
- 5.2.2 Corridor Communications Incorporated– (*In Executive Session*)
- 5.2.3 Doctor Retention & Recruitment Committee
- 5.2.4 Evergreen Regional Waste Management Commission
- 5.2.5 Family Community Support Services Committee
- 5.2.6 Fire and Rescue Liaison Committee
- Smoky Lake:**
- Vilna:**
- Waskatenau:**
- 5.2.7 Government Liaison Committee
- 5.2.8 Highway 28/63 Regional Water Commission

- 5.2.9 Joint Health and Safety Committee
- 5.2.10 Municipal Planning Commission:
- 5.2.11 Northeast Alberta Information HUB
- 5.2.12 North East Muni-Corr. Ltd.
  - a. Minutes: August 10, 2020. ©+
- 5.2.13 Northern Lights Library Board
- 5.2.14 Policy Committee
- 5.2.15 R.C.M.P. Liaison Committee
  
- 5.2.16 Regional Community Development Committee (RCDC)
  - a. Action List: July 30, 2020. ©
- 5.2.17 Regional Emergency Management
- 5.2.18 Risk-Pro Control Management Committee

**Added Named Insured: Minutes:**

**Waskatenau Pryveet Dance Club**

- a. Minutes: August 18, 2020. ©
  
- 5.2.19 Smoky Lake Community Day Care Cooperative Committee
- 5.2.20 Smoky Lake Foundation
- 5.2.21 Smoky Lake Region Fire and Rescue Committee
- 5.2.22 Smoky Lake Heritage Board
- 5.2.23 Joint Municipalities:
- 5.2.24 Smoky Lake Agricultural Society
- 5.2.25 Intermunicipal Collaboration Framework Committee
- 5.2.26 Citizens-on-Patrol Association

**6. Correspondence:**

1. Florian Gabriel, Managing Director, Swich Services Inc, dated August 17, 2020 – Re: Incentives for reducing Greenhouse Gas Emissions. ©

Recommendation: Council's discretion.

2. Ken Crutchfield, President, North Saskatchewan Watershed Alliance Society, dated September 1, 2020 – Municipal Contribution to NSWA/ 2019-2020 Annual Report. ©

Recommendation: Take no action - not currently a member of NSWA.  
*Please Note: Last membership was paid in Year 2007.*

3. William (Bill) Sadoway, dated September 4, 2020 – Re: Drainage Problems at Sadoway Farms – Lobstick Settlement. ©

Recommendation: Council to provide direction.

4. Linda Hunt, Executive Assistant, Provincial Agricultural Service Board Committee, dated August 17, 2020 – Re: ASB 2020 Resolution Report Card – Submission deadline September 25, 2020. ©

Recommendation: Compile grading on the 2020 ASB Resolution 1-20 to 13-20 and E1-20 to E3-20 and submit to ASB Provincial Committee prior to September 25, 2020.

5. Trevor Anderson, Economic Development Manager, Metis Economic Trade and Industrial Services Corporation forwarded letter dated September 10, 2020 received from Alberta Utilities Commission – Metis Crossing Solar Project, Proceeding 25634, Application 25634-A001 and 25634-A002. ©

Recommendation: Acknowledge receipt and write a letter of congratulations to Metis Crossing.

6. Ron Harrison, Metis Nation Holdings Ltd., dated September 14, 2020 – Re: Property and Building at 4607-52 Avenue, Smoky Lake. ©

- Recommendation:
1. That Smoky Lake County provide a letter of support to Metis Nation Holdings Ltd. for their grant application to the Community Facility Enhancement Program (CFEP) Grant, Large Funding Stream, for funding assistance for ongoing renovations of Metis Crossing Nekinan.
  2. That Smoky Lake County Council instruct the Public Works Department to install posts in line with the existing posts located along the southern property line of 4607-52<sup>nd</sup> Avenue, Smoky Lake, (legally described as Plan 8621882, Lot 1), to deter vehicle traffic and to promote an enhanced walking experience for pedestrians.
  3. That Smoky Lake County Council instruct the Public Works Department to remove the chain-link fence between Metis Crossing Nekinan, located at 4607-52<sup>nd</sup> Avenue, Smoky Lake, (legally described as Plan 8621882, Lot 1), and the Smoky Lake County Office, located at 4612 McDougall Drive, Smoky Lake (legally described as Plan 8621882, Lot 2), to allow for greater joint-utilization of the open space of both properties, and to discuss potential uses of this space with Metis Nation Holdings Ltd., and to discuss a proposal for shared maintenance of the open space area.

7. Summary: Thank You's received to Smoky Lake County for the Month of September 2020 – None Received.

8. **Information Releases:** Month of September 2020. ©

Recommendation: **September:** R52-20 and R56-20 to R57-20 be filed for information and R53-20 to R54-20, be acknowledged receipt of information.

7. **Delegation(s):**

8. **Executive Session:**

1. Personnel: in respect to correspondence from Steve T. Connors, Partner, Labour & Employment, Litigation, Brownlee LLP dated September 15, 2020 in respect to the International Union of Operating Engineers, Local Union No. 955 Record of Communication, dated July 15, 2020, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials.

9. **Public Question and Answer Period: 11:30 a.m. – 12:00 noon**

10. **Bills and Accounts:**

11. **Date and time of Next Meeting(s):**

12. **Adjournment**

**SMOKY LAKE COUNTY**

Minutes of the County Council Meeting for the purpose of Departmental Operations held on Tuesday, July 28, 2020 at 9:06 A.M. held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, July 28, 2020</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
interim CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Leg. Svcs Clerk/RS	Patti Priest	Virtually Present

Members of Staff in Attendance:

Doug Ponich – Public Works Manager	Virtually Present
David Kully – Public Works Shop Foreman	Virtually Present
Bob Novosiwsky – Public Works Foreman	Absent
Ed English – Peace Officer/Rec. Manager	Virtually Present
Jordan Ruegg, Planning & Dev. Manager	Virtually Present
Kyle Schole – Assist. Planning & Dev.	Virtually Present
Trevor Tychkowsky – Safety Officer	Virtually Present
Carleigh McMullin – Ag. Fieldman	Virtually Present
Daniel Moric – Nat. Gas Manager	Virtually Present
Scott Franchuk – Fire Chief	Virtually Present
Dave Franchuk – Env. Op. Manager	Absent
Carole Dowhaniuk – GIS Technician	Virtually Present @9:21am
Evonne Zukiwski – Communication Tech.	Virtually Present
Michelle Wright – Comm. Ec. Dev. Officer	Virtually Present
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No Members of the Media or Public were present.

**2. Agenda:**

953-20: Gawalko

That the Smoky Lake County Council Meeting for the purpose of Departmental Operations Agenda for Tuesday, July 28, 2020, be adopted as amended:

Additions to the Agenda:

1. Executive Session - Public Land Sale (PLS) Application – Smoky Lake County and Metis Crossing.

Carried Unanimously.

**3. Minutes:**

No Minutes.

Brenda Adamson, Finance Manager left the meeting, time 9:13 a.m. and virtually re-joined the meeting, time 9:14 a.m.

One member of the Public virtually joined the meeting, time 9:18 a.m.

5. **Issues for Information:**

**Public Works Manager's Report**

**Secondary Trapper – Contract Opportunity**

954-20: Orichowski That Smoky Lake County Council approve to advertise for a one week period, due to urgency, a contract opportunity for a Secondary Trapper to assist with additional beaver trapping for the purpose of abating flooding and washouts on County roadways in Year-2020, for a period of two (2) months; and, to encourage beaver control, promote Smoky Lake County Policy Statement No. 62-07-06: Beaver Management, on social media for public awareness of the \$15.00 paid for each verifiable beaver removed from problem areas to the trapper or landowner.

Carried.

Carol Dowhaniuk, GIS, virtually joined the meeting, time 9:21 a.m.

Doug Ponich, Public Works Manager left the meeting, time 9:29 a.m.

4. **Request for Decision:**

**Expression of Interest (EOI) - Plan 314HW, Block 4, Lot 15 - 5112-50th Ave. Warspite**

955-20: Halisky That Smoky Lake County proceed with advertising the lands legally described as Plan 314HW, Block 4, Lot 15, Property Tax Roll #19591614, located at 5112 50 Avenue, Warspite, for two (2) consecutive weeks in accordance with Policy No. 61-10-01: Disposition of County Owned Property.

Carried.

**Request to Lease Plan 5225CL; OT - Former Waskatenau Nuisance Ground**

956-20: Orichowski That Smoky Lake County deny the request from Tami Perrott, Just For Licks Small Batch Creamery, dated July 9, 2020 to lease for a one-year term, the County Owned land legally described as Plan 5225CL, Lot OT, also known as the former Waskatenau Nuisance Ground, as Smoky Lake County is in the process of finalizing plans to reclaim the said land in coordination and partnership with Alberta Transportation.

Carried.

**Encroachment Agreement: Plan 7520244, Block 3, Lot 4 & Plan 7520244, Lot R-2 Reserve**

957-20: Gawalko That Smoky Lake County execute an Encroachment Agreement in accordance with Smoky Lake County Policy Statement No. 61-21-01: Encroachment Agreement, with Floyd & Janet Valentine, owners of the land legally described as Plan 7520244, Block 3, Lot 4, Birchland Resort, Garner Lake, to formalize allowing for the existing deck to encroach upon the County-owned Environmental Reserve land legally described as Plan 7520244, Lot R2-Reserve, and to cause said Encroachment Agreement to be registered via caveat on the title of the lands legally described as Plan 7520244, Block 3, Lot 4 and on the title of the lands legally described as Plan 7520244, Lot R2-Reserve.

Carried.

**5. Issues for Information:**

**Public Works Shop Foreman's Report**

**Equipment for sale**

958-20: Orichowski

That Smoky Lake County advertise to sell the following Public Works surplus equipment "as is - where is" and state "The Highest Nor Any Bid Shall Not Necessarily Be Accepted" with the bid closing date to be determined by the Public Works Foreman:

- Unit 118: 2007 black Chevrolet Tahoe, 1,500LT 4x4, S/N 1GNFK13037R256359, and
- Unit 228: 1999 green Polaris Ranger 6x6 ATV, S/N 4XARF50A2XD070833.

Carried.

Ed English, Peace Officer/Parks and Recreation Manager, left the meeting, time 10:56 a.m.

**Environmental Operations Manager**

**Warspite Sewer Lift Station Update**

959-20: Halisky

That Smoky Lake County Council receive an update in regard to the Warspite Sewer Lift Station, including the total costs of all upgrades and repairs to date as well as the status of the station's functionality, at the next Environmental Operations Meeting scheduled for August 18, 2020.

Carried.

Carleigh McMullin, Agricultural Fieldman, left the meeting, time 11:13 a.m.

**Planning and Development Manager**

**Minister of Transportation - Plan 5225CL; OT, former Waskatenau Nuisance Ground**

960-20: Orichowski

That Smoky Lake County, acknowledge receipt of the email received from Ric McIver, Alberta Minister of Transportation, dated July 9, 2020, confirming Alberta Transportation's commitment to fund 50% up to a maximum amount of \$100,000.00, for the remediation of the lands legally described as Plan 5225CL; OT, known as the former Waskatenau Nuisance Ground.

Carried.

**Public Land Sale (PLS) Application – Smoky Lake County and Metis Crossing**

961-20: Halisky

That Smoky Lake County Administration proceed, at no cost to the County, with a Public Land Sale (PLS) Application in conjunction with the Metis Nation of Alberta (MNA) or its designate as a co-applicant, for the Crown Land (Grazing Permit #787758) encompassed within the North Part of River Lot 10, Victoria Settlement, encompassing approximately 47 acres more or less, in accordance with applicable legislation, including the Alberta Public Lands Act RSA 2000, Ch. P-40; and update the legal description within the proposed Smoky Lake County Bylaw No. 1380-20, as per the information provided by Alberta Land Titles in preparation for the next Public Hearing.

Carried.

**Communications Technician**

**Website Microsites**

962-20: Halisky

That Smoky Lake County purchase the "unlimited microsites" add-on package from the County's website design provider: All-Net.ca Inc. at a cost in the amount of \$750.00 per year, for the purpose of providing micro-websites for non-profit organizations within Smoky Lake County off of, and though, the County's website and to be used for other municipal purposes, as necessary.

Carried.

**Meeting Recessed** Meeting recessed for Lunch, time 12:29 p.m.

**Meeting Reconvened** The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:04 p.m. in the presence of Council members, the Interim Chief Administrative Officer, Planning and Development Manager, Planning and Development Assistant, Safety Officer, Finance Manager, Fire Chief, Public Works Shop Foreman, Recording Secretary and Community Economic Development Officer.

**National Trust of Canada**

963-20: Orichowski That Smoky Lake County **acknowledge receipt** of the email correspondence dated June 29, 2020 from Emily Boulet, Manager of Development, National Trust of Canada, in regard to notice of Smoky Lake County being long-listed for the 2020 Prince of Whales Prize for Municipal Heritage Leadership; and, **approve action taken** by the County Planning and Development for providing evidence of a sustained commitment to Heritage Conservation and evidence of support by the submission deadline of July 15, 2020.

Carried.

**Association for Preservation Technology (APT) / National Trust – Conference**

964-20: Halisky That Smoky Lake County **acknowledge receipt** of the email correspondence from Janet Bascom, Association for Preservation Technology, dated July 10, 2020, in regard to an invitation to present Smoky Lake County's Victoria District Economic Development Strategy: Planning for a Complete Heritage Tourism System for Economic Vibrancy, at the Association for Preservation Technology International (APT) and the National Trust for Canada (in association with the Canadian Association of Heritage Professionals) Annual Conference: a virtual heritage and preservation conference which is Canada's largest heritage learning and networking event, scheduled for October 1-7, 2020.

Carried.

**Smoky Lake County Draft 2020-2024 Financial Plan**

965-20: Halisky That Smoky Lake County promote the draft Smoky Lake County 5-Year Financial Plan for Years 2020 to 2024, as prepared by Brenda Adamson, Finance Manager, along with the Smoky Lake County public online Financial Survey, on the County's website and social media, for the purpose of obtaining Public Feedback in accordance with Smoky Lake County Policy Statement No. 01-51-01: Public Participation.

Carried.

**8. Executive Session:**

**Spedden Waste Transfer Site - SE-33-59-12-4, Lot E, Plan 7921604**

966-20: Cherniwchan That Smoky Lake County Council go into Executive Session, to discuss two (2) issues:

1. a Land and Legal Issue in regard to the land legally described as SE-33-59-12-4, Lot E, Plan 7921604, known as the Spedden Waste Transfer Site, under the authority of the FOIP Act, Section 27: Privileged Information, and
2. a Personnel Issue in regard to a record of communication from the International Union of Operating Engineers, Local Union No. 955, dated July 15, 2020, stating concerns for the overall health and welfare of every employee currently employed at Smoky Lake County, under the authority of the FOIP Act, Section 27: Privileged Information, time 1:22 p.m..

Carried.

The Safety Officer, Fire Chief, Public Works Shop Foreman, and Community Economic Development Officer left the meeting, time 1:22 p.m.

The Finance Manager, Planning and Development Manager, Planning and Development Assistant and Recording Secretary left the Executive Session meeting, time 1:51 p.m.

967-20: Halisky That Smoky Lake County Council go out of Executive Session, time 2:18 p.m..  
Carried.

**SE-33-59-12-4, Lot E, Plan 7921604, Spedden Waste Transfer Site**

968-20: Cherniwchan That Smoky Lake County make an offer to purchase the land currently leased by Smoky Lake County legally described as SE-33-59-12-4, Lot E, Plan 7921604, containing .47 acres (more or less) known as the Spedden Waste Transfer Site, at a purchase price in the amount of \$13,000.00 (thirteen thousand dollars).

Carried.

**International Union of Operating Engineers, Local Union No. 955**

969-20: Halisky That Smoky Lake County forward the record of communication from the International Union of Operating Engineers, Local Union No. 955, dated July 15, 2020, stating concerns for the overall health and welfare of every employee currently employed at Smoky Lake County, to the County's solicitor for follow up.

Carried.

**Committee of the Whole Meeting - Planning**

970-20: Gawalko That the next **Smoky Lake County Council Committee of the Whole meeting for the purpose of Administration**, be scheduled for **Tuesday, August 11, 2020 at 9:00 a.m.** to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or in County Council Chambers.

Carried.

Scott Franchuk, Fire Chief and Trevor Tychkowsky, Safety Officer virtually joined the meeting, time 2:21 p.m.

**5. Issues for Information:**

**Manager's Report**

971-20: Orichowski That the Smoky Lake County Management Reports received for the period between June 21, 2020 to July 22, 2020 from; Doug Ponich, Public Works Manager; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Carleigh McMullin, Agricultural Fieldman; Daniel Moric, Natural Gas Manager; Dave Franchuk, Environmental Operations Manager; Jordan Ruegg, Planning and Development Manager; Scott Franchuk, Fire Chief; and Trevor Tychkowsky, Safety Officer; and the reports from the Communications, GIS and Legislative Services Departments, be accepted and filed for information.

Carried.

6. Correspondence:

**Alberta's Iron Horse Trail 10 Year Strategic Development Plan**

972-20: Halisky That Smoky Lake County Council who can attend – attend the Alberta's Iron Horse Trail 10 Year Strategic Development Plan virtual engagement session scheduled for Wednesday, August 26, 2020 at 1:00 in response to the email received from Marianne Janke, Travel Lakeland/Alberta's Iron Horse Trail, dated June 23, 2020.

Carried.

**Alberta Transportation**

973-20: Cherniwchan That Smoky Lake County acknowledge receipt of the email correspondence received from Alberta Transportation's Permitting and Approvals, Carrier and Vehicle Safety Branch, Safety and Policy Division, dated July 13, 2020, in regard to the Government of Alberta implementing temporary changes scheduled to end August 15, 2020, to support commercial carriers who are providing direct assistance to emergency relief efforts related to COVID-19.

Carried.

**Priddle and Gibbs Adjusters**

974-20: Orichowski That Smoky Lake County Council acknowledge receipt of the letter received from Mike Priddle of Priddle and Gibbs Adjusters, dated June 23, 2020, responding to the County's letter dated June 19, 2020, expressing displeasure in the way they handled denying all County liability surrounding the matter of Claim Number 011927AY in regard to the June 26, 2019, Sewer Backup in the residence at 5004 52 Street Warspite, Alberta, and stating the County's suggestion of including more detail in letters of denial issued to residents, will be implemented going forward.

Carried.

**Town of Smoky Lake - Land Use Bylaw Amendment**

975-20: Halisky That Smoky Lake County provide a letter of support to the Town of Smoky Lake in proposing to rezone the lands legally described as Plan 8621882; Lot 1, Smoky Lake, from "Institutional District" to "Residential High-Density District", in response to the letter received from Adam Kozakiewicz, Chief Administrative Officer, Town of Smoky Lake, dated July 17, 2020; and, the notice of the online Public Hearing for the Town's proposed Bylaw No. 014-2020: Land Use Bylaw (LUB) Amendment scheduled for Tuesday, August 4, 2020 at 5:30 p.m., be filed for information.

Carried.

**Aspen View Public Schools**

976-20: Cherniwchan That Smoky Lake County acknowledge receipt of the email received from Neil O'Shea, Superintendent, Aspen View Public Schools, dated July 15, 2020, providing a brief update on the progress of New School in Smoky Lake and mention of a complete update being prepared which will be provided to Council at the end of August 2020.

Carried.

**Adjournment:**

977-20: Lukinuk That the Smoky Lake County Council Meeting for the purpose of Departmental Operations of July 28, 2020, be adjourned, time 2:36 p.m.

Carried.

REEVE

SEAL

CHIEF ADMINISTRATIVE OFFICER

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**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Monday, **August 10, 2020** at 10:00 A.M. held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Monday, August 10, 2020</u>
1	Dan Gawalko	Virtually Present
2	Johnny Cherniwchan	Virtually Present
3	Craig Lukinuk	Virtually Present
4	Lorne Halisky	Virtually Present
5	Randy Orichowski	Virtually Present
Interim CAO	Lydia Cielin	Absent
Finance Manager	Brenda Adamson	Absent
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Assistant	Kyle Schole	Virtually Present
Legislative Svcs/R.S.	Patti Priest	Virtually Present

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One Member of the Media was virtually present: Smoky Lake Signal.  
Two Members of the Public were virtually in attendance.

Michelle Wright, Smoky Lake Region Community Economic Development Officer, was virtually present as an observer.

**2. Agenda:**

978-20: Orichowski That the Smoky Lake County Council Meeting Agenda for Monday, August 10, 2020, be adopted, as presented. Carried Unanimously.

**3. Minutes:**

No Minutes.

**6. Correspondence:**

**Métis Crossing Board of Directors - Joint Meeting**

979-20: Halisky That Smoky Lake County Council who can attend – attend the Métis Crossing Board of Directors Joint Meeting, scheduled for Monday, August 17, 2020 from 12:00 p.m. to 4:30 p.m. at the Métis Crossing Cultural Gathering Centre for the purpose of the Métis Nation of Alberta (MNA) and the Métis Crossing Board of Directors sharing information with Smoky Lake County and Town of Smoky Lake Councils. Carried.

**Redwater-Smoky Lake Victim Services Unit – Annual Charity Golf Tournament**

980-20: Halisky That Smoky Lake County sponsor the Redwater-Smoky Lake Victim Services Unit, Year-2020 Annual Charity Golf Tournament scheduled for August 30, 2020, to be held at the Smoky Lake Town & Country Golf Course, by providing funds in the amount of \$200.00 to sponsor a hole, plus Smoky Lake County promotional items for prizes valued in the total amount of \$50.00, for a total combined contribution valued in the amount of \$250.00 towards the event. Carried.

**Meeting Recess** Meeting recessed for Public Hearing, time 10:11 a.m.

## VIRTUAL PUBLIC HEARING:

### **Bylaw No. 1381-20: A Bylaw to Amend the Land Use Bylaw No. 1272-14**

#### **1.0 Opening**

The Public Hearing was called to order at 10:15 a.m. by the Reeve, Craig Lukinuk in the presence of all Council members, Planning and Development Manager, Planning and Development Assistant, Recording Secretary, 2 members of the public, 1 member of the media, and the Smoky Lake Region Community Economic Development Officer.

Confirmation was provided by the Planning and Development Manager, that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized:

**To obtain public input in regard to Bylaw No. 1381-20: A Bylaw to Amend the Land Use Bylaw No. 1272-14 to provide definitions for a range of accommodation types, and to allow for these accommodation types to be located Commercial (C2) Districts including within the Victoria District.**

#### **2.0 Staff Presentation**

Jordan Ruegg, Planning and Development Manager provided the following information:

Proposed **Bylaw No. 1381-20** background:

- Smoky Lake County Bylaw #1381-20 proposes to amend Land Use Bylaw #1272-14 to provide definitions for a range of accommodation types, and to allow for these accommodation types to be located within the Victoria Commercial (C2) District.
- October 25, 2018 – In its 2018 – 2020 Strategic Plan, Smoky Lake County Council identified a series of priorities, including an Economic Development Plan leveraging the Victoria District as a tourism asset, to be adopted by Q3 of 2020.
  - Since October 2018, Smoky Lake County has been working on developing an economic development strategy focused on leveraging the distinct heritage and cultural assets located within the Victoria District.
  - To this end, Smoky Lake County hopes to use these assets to attract tourists to the region.
  - Currently, there is a shortage of accommodation units and types to maximize the potential of tourism and tourism-based business attraction to the region.
  - Currently, Smoky Lake County Land Use Bylaw 1272-14 allows for “motels” within the C2 District, however, the definition for “motel” is restrictive, and does not allow for a range of accommodation types that would allow the County to become a viable destination for tourists with varying preferences for accommodation types.
- June 29, 2020 – Meeting with Representatives from Metis Crossing.
  - Following the recent completion of the Cultural Gathering Centre at Metis Crossing, the Metis Nation of Alberta has plans to develop a lodge (approximately 40 rooms), stargazing pods (approximately 10), eco-cabins (approximately 10) and potentially complimentary uses (e.g. food and beverage lounge, personal services shops, etc.).

- The Smoky Lake County Planning and Development Department was invited to attend a project scoping/planning session with the contractor to discuss design requirements and site planning.
- A tentative Core Area Master Site Plan for the Metis Crossing development is attached for reference.
- A Public Participation Plan was also accepted at the May 29, 2020 Meeting of Joint Council, and a Joint Virtual Public Hearing has also been scheduled for 10:15 a.m. on June 26, 2020 to obtain public input on the proposed Bylaws in accordance with Section 230 of the Municipal Government Act.
  - Public Notice has been advertised for two weeks consecutively on social media and in newsprint in the Redwater Review on July 27 and August 3, 2020.
  - The Smoky Lake Signal has been on sabbatical during this period, and thusly, was not advertised.
  - Public Notice has also been posted on the Smoky Lake County website since July 21, 2020.

Leon Hunter-Boychuk, Métis Crossing Manager, virtually joined the meeting, time 10:24 a.m.

### 3.0 Public Presentations Via Written Submissions

There was no written submission received.

### 4.0 Public Presentations at the Public Hearing

There were **no** Members of the Public virtually present who requested to speak **in opposition** of proposed **Bylaw No. 1381-20**.

There were **two** Members of the Public virtually present who requested to speak **in support** of proposed **Bylaw No. 1381-20**:

Hank Holowaychuk, Member of the Public spoke **in favour** of **Bylaw No. 1381-20** including the following point:

- It will position the County, Region, and Investors in a good position to meet the needs of the growing tourism market and provide adequate accommodations, as a long-term beneficial initiative.

Leon Boychuk-Hunter, Manager of Métis Crossing spoke **in favour** of **Bylaw No. 1381-20** including the following point:

- This is an integral piece of the business strategy to allow for an increase in the spend per visitor.

### 5.0 Questions and Answers

There were no questions.

### 6.0 Closing Remarks

There being no further presentations.

The public hearing and discussion on Smoky Lake County's proposed **Bylaw No. 1381-20: A Bylaw to Amend the Land Use Bylaw No. 1272-14**, was declared closed, time **10:43 a.m.**

### County Council Meeting

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Lukinuk, time **10:50 a.m.**

4. **Request for Decision:**

**Bylaw No. 1381-20: A Bylaw to Amend the Land Use Bylaw No. 1272-14**  
981-20: Cherniwchan That Smoky Lake County **Bylaw No. 1381-20: a Bylaw to Amend the Land Use Bylaw No. 1272-14** for the purpose of providing definitions for a range of accommodation types, and to allow for these accommodation types to be located within Commercial (C2) Districts including the Victoria District, be given **SECOND READING**.

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1381-20: a Bylaw to Amend the Land Use Bylaw No. 1272-14** for the purpose of providing definitions for a range of accommodation types, and to allow for these accommodation types to be located within Commercial (C2) Districts including the Victoria District, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Former Waskatenau Nuisance Grounds Reclamation & Remediation - Plan 5225CL; OT**  
982-20: Gawalko That Smoky Lake County proceed to advertise the Request for Proposal for Site Reclamation and Remediation of the Former Waskatenau Nuisance Grounds, legally described as Plan 5225CL; OT (Pt.SE-16-59-19-W4M), on the: Alberta Purchasing Connection (APC), County Social Media, and Smoky Lake Signal and Redwater Review newspapers, with a closure date of August 31, 2020 at 2:00 p.m. MST.

Carried.

11:33 to 11:35 a.m. 9. **Public Question and Answer Period:**

Hank Holowaychuk, Member of the Public and Mayor of Smoky Lake:  
Q: Are the County Council Chambers open to the Public for them to attending meetings?

Councils' reply:

A: Public Engagement will continue to be held virtually unless social distancing requirements can be met within Council Chambers.

5. **Issues for Information:**

No Issues for Information.

7. **Delegation:**

No Delegation.

8. **Executive Session:**

No Executive Session.

**ADJOURNMENT:**

983-20: Lukinuk That the Smoky Lake County Council meeting of August 10, 2020, be adjourned, time 11:35 a.m.

Carried.

\_\_\_\_\_  
REEVE

SEAL

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**SMOKY LAKE COUNTY**

Minutes of the **County Council Meeting** held on Thursday, August 27, 2020 at 9:05 A.M. held virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Thursday, August 27, 2020</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
Interim CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present

\*\*\*\*\*

Observers in Attendance Upon Call to Order:

Public Works Mgr.	Doug Ponich	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Virtually Present
Plan/Dev Manager	Kyle Schole	Virtually Present
Communications Tech.	Evonne Zukiwski	Virtually Present
CEDO	Michelle Wright	Virtually Present
Media	Smoky Lake Signal	Virtually Present
Media	Redwater Review	Virtually Present @ 9:22 a.m.
Public	None	N/A

**2. Agenda:**

1041-20: Halisky

That the Smoky Lake County Council Meeting Agenda for Thursday, August 27, 2020, be adopted, as amended:

Additions to the Agenda

1. Bid Summary: Public Works Surplus Equipment Sale.
2. Agricultural Service Board Firearms Authorization.
3. Smoky Lake Daycare - Pumpkin Patch Insurance.

Carried Unanimously.

**3. Minutes:**

**Minutes of June 25, 2020 – County Council Meeting**

1042-20: Cherniwchan That the minutes of the **Smoky Lake County Council Meeting** held on Thursday, June 25, 2020, be adopted as presented.

Carried.

**Minutes of June 30, 2020 – County Council Committee of the Whole – Administration**

1043-20: Orichowski That the minutes of the **Smoky Lake County Council Committee of the Whole – Administration Meeting** held on Tuesday, June 30, 2020, be adopted as presented.

Carried.

**Minutes of July 13, 2020 – Special County Council Meeting**

1044-20: Gawalko That the minutes of the **Smoky Lake County Council Special Meeting** held on Monday, July 13, 2020, be adopted as presented.

Carried.

**Minutes of July 17, 2020 – County Council Committee of the Whole – Administration**

1045-20: Orichowski That the minutes of the **Smoky Lake County Council Committee of the Whole – Administration Meeting** held on Friday, July 17, 2020, be adopted as presented.

Carried.

**Minutes of July 20, 2020 – County Council Committee of the Whole – Planning**

1046-20: Halisky That the minutes of the **Smoky Lake County Council Committee of the Whole – Planning Meeting** held on Monday, July 20, 2020, be adopted as presented.

Carried.

**Minutes of July 20, 2020 – Special County Council Meeting**

1047-20: Gawalko That the minutes of the **Smoky Lake County Special Council Meeting** held on Monday, July 20, 2020, be adopted as presented.

Carried.

**Minutes of August 14, 2020 – County Council Committee of the Whole – Administration**

1048-20: Orichowski That the minutes of the **Smoky Lake County Council Committee of the Whole – Administration Meeting** held on Friday, August 14, 2020, be adopted as presented.

Carried.

Member of the Press from Redwater Review, virtually joined the meeting, time 9:22 a.m.

**5. Issues for Information:**

**Manager's Reports:**

**Public Works Manager**

**Township Road 610 between Range Road 181 & Highway 855**

1049-20: Cherniwchan That Smoky Lake County Council approve the unbudgeted expense in the approximate amount of \$15,000.00 (fifteen thousand dollars) of an emergent rehabilitate project to repair three areas on Township Road 610 between Range Road 181 and Highway 855, by building up (lifting) the base of the road to prevent further deterioration of the road and to avoid it becoming a safety hazard; and allocate the funds for the said project out of the Aggregate Levy Reserve.

Carried.

**Western Asphalt Pugmill Mixing of Cold Mix**

1050-20: Halisky That Smoky Lake County Council approve to utilize Western Asphalt Products of Bruderheim, Alberta to provide "Pugmill Mixing" of Cold Mix for stockpiling approximately 2,000 tonne of Cold Mix Road Material for an approximate cost in the amount of \$106,000.00, as the Pugmill Mixing process produces a far superior Cold Mix Road Material at a lessor cost than the County can produce and in a shorter amount of time than using County equipment.

Carried.

**Rehabilitating Township Road 600 between Range Road 180 & Range Road 181**

1051-20: Orichowski That Smoky Lake County approve action taken by the Public Works Manager in deferring a portion of the Three Year Road Plan Project: MG2015 – Township Road 604 between Range Road 183 and Range Road 182 to Year-2021 of the Three Year Road Plan to allow for the emergent rehabilitation of Township Road 600 between Range Road 180 and Range Road 181 as the asphalt sections were breaking apart beyond the point of patch repair, creating potentially dangerous driving conditions; and approve the unbudgeted expense of the said project to be allocated from the Aggregate Levy Reserve.

Carried.

Doug Ponich, Public Works Manager left the meeting, time 9:32 a.m.  
Daniel Moric, Natural Gas Manager virtually joined the meeting, time 9:33 a.m.

**4. Request for Decision:**

**Policy Statement No. 03-25-10: Sale of Gravel or Sand**

1052-20: Halisky

That Smoky Lake County Policy Statement No. 03-25-10: Sale of Gravel or Sand, be amended:

Title: Sale of Gravel or Sand		Policy No.: 25-10
Section: 03	Code: P-1	Page No.: 1 of 5

Legislation Reference: Alberta Provincial Statutes

Purpose: To provide a guideline and protocol for the sale of Municipal Gravel or Sand Material.

**Policy Statement and Guidelines:**

1. STATEMENT:

1.1 The County retains aggregate material for the purpose of supporting road construction or maintenance activities and will provide the opportunity, as a service to its residents, to sell gravel or sand material within the boundaries of Smoky Lake County to its' residents.

2. DEFINITIONS:

2.1 "Aggregate Material" means a collection of granular material, such as gravel and reject sand.

2.2 "Aggregate Ticket" describes one Tandem Load of aggregate material delivered by a County Gravel Truck.

2.3 "Tandem Load": describes an average load of 12 Tonnes.

2.4 "Others": describes a customer purchasing aggregate for use within the Smoky Lake Region who is not a County Ratepayer.

3. OBJECTIVE:

3.1 The County may sell per resident household customer up to 10 Aggregate Tickets or up to a maximum total weight of no greater than 120 Tonnes of Gravel and/or Sand material per year at the current commodity price to be used within the Smoky Lake County boundaries.

3.2 The County, in selling this material, does so without warranty and may, at its sole discretion, decide to retain (or not sell) aggregate dependent upon its availability to sustain an adequate supply, as determined by the Public Works Manager or designate, for supporting County operations.

3.3 The County may allow the sale of aggregate from its aggregate pits located at NW-02-61-18-W4 at the White Earth Creek Gravel Pit and from any County leased aggregate pits; however, these sales will occur in accordance with the guidelines and procedure outlined within this Policy.

3.4 County projects requiring gravel and/or sand hauling will receive priority over any sale deliveries.

Title: Sale of Gravel or Sand		Policy No.: 25-10
Section: 03	Code: P-1	Page No.: 2 of 5

**Policy Statement and Guidelines:**

4. GUIDELINES:

**SALE OF GRAVEL OR SAND:**

4.1 The rate for the sale of gravel or sand is at the current commodity price which includes costs of crushing, reclamation, loading, hauling, and royalty, as applicable:

GRAVEL		
	Ratepayers	Others
Royalty	\$ 5.00	\$ 6.00
Crushing Cost	\$12.00	\$12.00
Reclamation	\$ 2.00	\$ 2.00
Loading	\$ 0.00	\$ 2.00
Hauling	\$15.00	N/A
<b>TOTAL Per Tonne</b>	<b>\$34.00</b>	<b>\$ 22.00</b>

SAND		
	Ratepayers	Others
Royalty	\$ 1.00	\$ 3.00
Reclamation	\$ 2.00	\$ 2.00
Loading	\$ 0.00	\$ 2.00
Hauling	\$ 15.00	N/A
<b>TOTAL Per Tonne</b>	<b>\$18.00</b>	<b>\$ 7.00</b>

4.2 The County permits the sale of gravel and/or sand in bulk hauled by County equipment. Aggregate Tickets are nontransferable and for personal use only, one Aggregate Ticket represents one tandem load; partial loads delivered by the County are not permitted.

4.3 The County may sell up to twice the annual allowable amount (as per section 3.1) of material, at the discretion of the Public Works Manager or designate, to a resident household customer for a special project. However, any amounts delivered above 120 Tonnes per customer, per year, shall be sold at the current commodity price plus an additional 30%.

4.4 Larger quantities of material greater than 240 Tonnes purchased by others within the Smoky Lake County boundaries requires a decision from the Chief Administrative Officer or designate or by motion of Council; and any amounts delivered above 120 Tonnes per customer, per year, shall be sold at the current commodity price plus an additional 30%.

4.5 Aggregate will not be sold for commercial re-sale, or to any commercial enterprise, unless approved by motion of Council in response to a formal written request.

4.6 The County reserves the right to refuse delivery of aggregate to any resident customer if the delivery location is deemed unsafe or difficult to access. A pre-inspection may be necessary by the Public Works manager or designate to ensure the delivery location is free of obstructions and safe for County crews and equipment to work.

<b>Title: Sale of Gravel or Sand</b>		<b>Policy No.: 25-10</b>
<b>Section: 03</b>	<b>Code: P-I</b>	<b>Page No.: 3 of 5</b>

<b>Policy Statement and Guidelines:</b>		
<b>PURCHASE OF GRAVEL:</b>		
4.7	Upon completion of <b>Schedule "A": Pre-Authorized Aggregate Request Form</b> , a "Aggregate Ticket" will be issued as a Receipt for Payment made. Each load of aggregate requires a separate Aggregate Ticket.	
4.8	Aggregate Ticket payments must be received in full prior to aggregate delivery and made in person at the Public Works Office located at 5004 50 Street, Smoky Lake, between 8:00 a.m. and 4:00 p.m., Monday to Friday (excluding Statutory Holidays). Proof of identity and County land ownership is required at the time of purchase, e.g., driver's license or government issued photo identification along with a property tax notice, land title or utility bill.	
4.9	Aggregate Tickets must be used by October 31 <sup>st</sup> of the year the ticket was purchase and are non-refundable.	
4.10	Residents have the option to have each load of the aggregate stockpiled or spread at one delivery location on the resident's property. Residents must ensure the delivery location is free from obstructions and is safe for County crews and equipment to work.	
<b>AGGREGATE PICK-UP SERVICE:</b>		
4.11.	Smoky Lake County may allow a two-day per week schedule of Tuesday and Thursday, between 9:00 a.m. and 3:00 p.m., beginning June 1 <sup>st</sup> to September 30 <sup>th</sup> of each year for Private/Public Gravel Haulers' gravel pick up service at White Earth Creek Gravel Pit, located on lands legally described as NW-02-51-18-W4.	
4.12	Aggregate Ticket payments must be received in full prior to aggregate pick up and made in person at the Public Works Office located at 5004 50 Street, Smoky Lake, between 8:00 a.m. and 4:00 p.m., Monday to Friday (excluding Statutory Holidays). Proof of identity and County land ownership is required at the time of purchase, e.g., driver's license or government issued photo identification along with a property tax notice, land title or utility bill.	
4.13	Aggregate Tickets for smaller volumes of aggregate material to be loaded onto resident's pick-up trucks or small trailers may be permitted.	
4.14	All loading of aggregate material shall be done solely by Smoky Lake County and the County reserves the right to refuse loading if the load appears unsecured or unsafe.	
6.	<b>PROCEDURES:</b>	
5.1	<b>Schedule "A": Pre-Authorized Aggregate Request Form</b> must be completed in its entirety.	
5.2	All requests for aggregate material must be handled through the Public Works Office to determine the current commodity cost, to allow for recordkeeping and numbering of Aggregate Tickets (as outlined in section 5.5), and for the purpose of obtaining a signature as a statement from the purchaser acknowledging this Policy and execution of a hold harmless agreement.	

<b>Title: Sale of Gravel or Sand</b>		<b>Policy No.: 25-10</b>
<b>Section: 03</b>	<b>Code: P-I</b>	<b>Page No.: 4 of 5</b>

<b>Policy Statement and Guidelines:</b>		
5.3	The bottom portion of the Pre-Authorized Aggregate Request form is the <b>Aggregate Ticket</b> and is to be provided to the purchaser as a Receipt of proper verification of aggregate purchased.	
5.4	The top portion of the Pre-Authorized Aggregate Request form shall be submitted to the Public Works Aggregate Shack for operational purposes to schedule aggregate delivery or as notification of a pick-up service.	
5.5	For the purpose of tracking the annual aggregate sales, Aggregate Tickets shall be numbered with a prefix of one letter to indicate the type of aggregate material followed by a two digit number indicating the year that the ticket was sold, and then followed by a three digit sequential tracking number, for example, in Year-2020, the tickets numbers would start and continue as follows: G20-001, G20-002, G20-003, G20-004, and so on, for Gravel, and S20-001, S20-002, S20-003, S20-004, and so on, for Sand.	
5.6	During aggregate deliveries, the County hauler will have the discretion to determine if conditions permit the aggregate to be spread, if requested, and if the delivery location is difficult to access or other safety concerns are present, the County will deliver the aggregate in a pile and will not spread the aggregate.	



Title: <b>Organizational Chart</b>		Policy No.: <b>03-27</b>
Section: <b>01</b>	Code: <b>P-I</b>	Page No.: <b>2 of 3</b>

1. SALARY RANGES:

Position Title	Salary Range
Chief Administrative Officer	128,051.06 – 182,829.38
Assistant Chief Administrative Officer / Corporate Services Director	89,777.25 – 141,980.00
Finance Manager	78,847.80 – 122,868.20
IT Technician	87,917.94 – 89,777.25
Communications Technician	61,594.74 – 88,485.08
Planning and Development Manager	78,847.80 – 106,171.74
Planning and Development Officer	51,523.46 – 73,382.77
Peace Officer / Recreation Manager	73,382.77 – 100,708.91
Agricultural Fieldman	73,382.77 – 106,171.74
Assistant Agricultural Fieldman	82,453.11 – 89,777.25
Fire Chief	78,847.80 – 109,450.84
Protective Services Coordinator/Deputy Fire Chief	51,523.46 – 73,382.77
Natural Gas Manager	79,903.60 – 108,327.74
Natural Gas Technician(s)	62,809.11 – 89,933.28
Environmental Operations Manager	78,825.80 – 108,327.74
Water/Sewer Technician(s)	51,678.46 – 89,933.28
Public Works Manager	89,933.28 – 128,187.06
Shop Foreman	79,903.60 – 108,327.74
Road Foreman	79,903.60 – 108,327.74

Carried.

Hank Holowaychuk, member of the Public virtually joined the meeting, time 10:04 a.m.

**Municipal Stimulus Program - Memorandum of Agreement**

1054-20: Gawalko

That Smoky Lake County execute the Municipal Stimulus Program Memorandum of Agreement with Her Majesty the Queen, in right of the Province of Alberta, as represented by the Minister of Municipal Affairs, dated July 28, 2020 to be eligible to receive conditional funds from the Minister; and funds to be expended before December 31, 2021.

Carried.

**Municipal Stimulus Program - Eligible Projects**

1055-20: Orichowski

That Smoky Lake County submit applications for funding under the Provincial Municipal Stimulus Program for the two eligible shovel-ready County Projects shown below, which have reserve funding available to fund the portion of the Municipal Contribution:

- Project: **Bridge Repair File # BF1603**, over Waskatenau Creek, on Range Road 193 near the community of Waskatenau, on or near the lands legally described as SW-22-59-19-W4M, with an estimated Project Cost in the amount of \$59,000.00, and
- Project: **Range Road 181 Rehabilitation and Paving**, for road base stabilization followed by paving on Range Road 181 from Township Road 604 to Township Road 605, with an estimated Project Cost in the amount of \$350,000.00.

Carried.

**Bylaw No. 1382-20: Chief Administrative Officer (CAO)**

1056-20: Cherniwchan

That Smoky Lake County **Bylaw No. 1382-20: Chief Administrative Officer (CAO)**, being a bylaw for the purpose of establishing and defining the power, duties, and functions of the CAO, be given **FIRST READING**.

Carried.

Moved by Councillor Halisky that Smoky Lake County **Bylaw No. 1382-20: Chief Administrative Officer (CAO)**, being a bylaw for the purpose of establishing and defining the power, duties, and functions of the CAO, be given **SECOND READING**.

Carried.

Moved by Councillor Orichowski that Smoky Lake County **Bylaw No. 1382-20: Chief Administrative Officer (CAO)**, being a bylaw for the purpose of establishing and defining the power, duties, and functions of the CAO, be given **PERMISSION** for **THIRD AND FINAL READING**.

Carried Unanimously.

Moved by Councillor Gawalko that Smoky Lake County **Bylaw No. 1382-20: Chief Administrative Officer (CAO)**, being a bylaw for the purpose of establishing and defining the power, duties, and functions of the CAO, be given the **THIRD and FINAL READING** and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

**Exploration of the Village of Vilna's Amalgamation with Smoky Lake County**

1057-20: Halisky

That Smoky Lake County **defer** the letter from Mayor Leo Chapdelaine, Village of Vilna, dated August 10, 2020, in regard to requesting consideration of amalgamation for the Village of Vilna with Smoky Lake County, to a future Council Committee of the Whole Meeting, to jointly engage in the discussion of exploring amalgamation and other options available in regard to Municipal Restructuring for municipal success and sustainability; and, extend an initiation to Marnie Lee, Municipal Viability Advisor, Municipal Capacity and Sustainability with Alberta Municipal Affairs to be a virtual delegation at the said Committee of the Whole Meeting once a suitable meeting date has been determined.

Carried.

**County Owned Land Sale of Plan 314HW, Block 4, Lot 15 - 5112-50 Ave Warspite**

1058-20: Lukinuk

That Smoky Lake County **accept** Bruce Morton Offer to Purchase the County owned land legally described as: Plan 314HW, Block 4, Lot 15 (Roll #40300415) located at 5112 50 Avenue, Warspite, in the total amount of \$10,500.00 including GST in accordance with Policy No. 61-10-01: Disposition of County Owned Property and on the condition of the said land being developed by constructing a mobile home on piles within 2-years of the purchase date as per the expression of interest received from Bruce Morton, on July 9, 2020.

Carried.

**Membership for Alberta Bilingual Municipalities Association (ABMA)**

1059-20: Halisky

That Smoky Lake County approve administration to secure an Alberta Bilingual Municipalities Association (ABMA) membership for Year-2020-2021 at no cost, to take advantage of the benefits provided from infusing knowledge of French facts into Smoky Lake County to contribute to the attractiveness and competitiveness of Smoky Lake County tourism.

Carried.

Additions to the Agenda:

**Smoky Lake Community Daycare Cooperative's Pumpkin Patch Daycare**

1060-20: Halisky

That Smoky Lake County approve to cost share on a 50/50 basis with the Town of Smoky Lake, the RMA Insurance fee for the Smoky Lake Community Daycare Cooperative's Pumpkin Patch Daycare insurance policy dated: November 1, 2020 to November 1, 2021, held under the Smoky Lake County's Additional Named Insured umbrella, in response to the Smoky Lake Community Daycare Co-operative's letter request, dated August 25, 2020; and, recommend the Cooperative provide a written request of same for Council's consideration on an annual basis.

Carried.

**Agricultural Service Board Firearms Authorization for Secondary Trapper**

1061-20: Gawalko

That Smoky Lake County approve to execute Schedule "A" of Policy Statement No. 62-18-01: Firearms Authorization for Agricultural Service Board, titled: Firearm Authorization Form, for the Agricultural Service Board Department **Secondary Trapper Contract Position:** Cody Bryks, for the purpose of permitting the carrying of, and use of, firearms for the control of problem wildlife while conducting field work in County locations, for the period of August 27, 2020 to the expiration date of December 9, 2022.

Carried.

**5. Issues for Information:**

**Interim Chief Administrative Officer's Report**

The Interim Chief Administrative Officer provided a report to Council for the period of June 25, 2020 to August 20, 2020:

**Legislative/Governance:**

- The Village of Vilna has initiated an informal conversation regarding amalgamation and the legislation, process, requirements, study funding, options, etc. are being determined.
- The 75% Road Ban was lifted, as recommended at the Committee of the Whole meeting held on July 17, 2020 and in accordance with Bylaw 1225-11: Road Bans.
- Public Participation process engaged for the amended Policy Statement No. 03-25-10: Sale of Gravel or Sand.
- Access for Information: One Request for Month of July – File 01-2020.
- Action List Item: Motion 1029-20 – Environmental Operations Meeting to purchase the land legally described as SE-33-59-12-4, Lot E, Plan 7921604, commonly known as the Waste Transfer Site and Staging Area in the Hamlet of Spedden. Reply received.
- Canadian Permanent Resident Application Status – Doctor Hendrik Lourens: Letter written requesting status update.

**Administrative:**

- Reopening of the County offices has been a smooth transition – no concerns.
- CEDO will be temporarily working out of the Legislative Services office, due to some health concerns expressed – Health and Safety Committee is aware.
- Provided a Joint Letter of Support on August 18, 2020 from the Town and County regarding Vision XS's bid to support the - Explore Edmonton Tourism Strategy RFP.

- Two additional flagpoles will be installed in September or October 2020, outside the Main Office which will be set back symmetrically from the existing flagpoles to fly the Métis Crossing flag and to fly rotating flags such as the Ukrainian Flag; and the process will be incorporated policy to be brought forward to Policy Committee meeting.
- Discussion will be held at next upcoming Manager's Meeting in regard to lines drawn within County Parking Lot in respect to parking.
- Council Requests:  
In respect to MGA Section 153(1): Duty of chief administrative officer "Where the chief administrative officer or a person designated by the chief administrative officer provides information referred to in section 153(d) to a Councillor, the information must be provided to all other Councillors as soon as is practicable.  
Administration has created a draft Summary for tracking purposes of Council Requests process (Attached) to obtain feedback on implementing a procedure for obtaining information in respect to Section 153 (d) "to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer".
- For Year 2020 Gravel Crushing Contract with McNabb Construction was executed as per County Council Motion 802-20 in respect to the 2020-2023 Gravel Crushing Tender Awarded.

**Financial:**

- The negative impacts of the Provincial changes to the Property Assessment Model have been calculated by the Finance Manager and lobby against the changes continues through RMA and MLA - based on the options proposed by the province, Smoky Lake County would lose \$2.3 to \$2.5 million dollars in tax revenue.

**Human Resources:**

- CAO Recruitment Advertising completed.
- CAO Recruitment Shortlist progress - 41 Resumés were submitted.
- Approved the Legislative Services Clerk to continue work from home to facilitate virtual meetings to meet internet speed capacity as County Meetings continue to be held virtually for the public.
- Approved the Communications Technician to continue to work from home.
- Managers, as well on occasion work from home - virtual meetings.
- Express "Thank you" to Council for approving my two-week vacation during such a busy time - much appreciated.

**Community:**

- Several Condolence Cards & Flowers were received in memory of our CAO, Cory Ollikka who died on July 2, 2020. Thank-you ads were posted as well as some individual emails were sent in appreciation of the sentiments. And, thank you to Council for the flexibility in allowing time for employees to grieve the loss Cory Ollikka.
- Provided a Letter of Support to Métis Crossing for pursuing the management contract for the Victoria Settlement Provincial Historic Site.

- Update on the Waskatenau Highway 831 drainage: Twp Rd 592 Ditch work - the culvert installation. Associated Engineering has requested for permission from CN and waiting for a response.
- Legislative Services and myself attended with Council- a Tri-Council Meeting with Metis Crossing, Town of Smoky Lake and Smoky Lake County on August 17, 2020 at the Metis Crossing Cultural Gathering Centre: Presentation(s): Smoky Lake Tourism Company, Metis Crossing Solar Project – Metis Nation of Alberta (MNA); Investment Co-operative and housing projects.
- Alberta HUB Announcement – Smoky Lake Metis Crossing Solar Project 3.9M. The link within this email contains full detail that on August 13, 2020 - “Investing in Municipal Community Generation” out of 43 municipalities that expressed interest – only two successful applicants and Smoky Lake was one of them

**Training:**

- FOIP Training will be taken online by the Communications Technician and the Legislative Services Clerk on September 15 or alternatively on November 17 at a cost of \$375 per registrant, through a company called Cenera.

**Road Bans**

1062-20: Orichowski

That Smoky Lake County acknowledge the **Road Ban** to restrict hauling axle weights to 75% made effective on June 25, 2020 at 11:00 a.m. was **lifted on July 17, 2020.**

Carried.

**SE-33-59-12-4, Lot E, Plan 7921604, Waste Transfer Site and Staging Area Spedden**

1063-20: Gawalko

That Smoky Lake County proceed to purchase the land currently leased by Smoky Lake County, legally described as SE-33-59-12-4, Lot E, Plan 7921604, containing .47 acres (more or less) known as the Spedden Waste Transfer Site, at a purchase price in the amount of \$14,500.00 (fourteen thousand five hundred dollars) in response to the acceptance letter received from the Owner of the said Lands: Mrs. Diane Cholak, dated August 20, 2020.

Carried.

**Doctor Hendrik Lourens - Canadian Permanent Resident Application**

1064-20: Halisky

That Smoky Lake County approve action taken in providing a letter to the Honourable Marco E. L. Mendicino, Minister of Immigration, Refugees and Citizenship, in support of progressing the Canadian Permanent Resident application submitted in February 2018 through the Alberta Immigrant Nominee Program for Doctor Hendrik Lourens and his family, as Dr. Lourens is currently working out of the Raubenheimer Clinic, Smoky Lake and is a tremendous asset in providing our community's family physician needs.

Carried.

**Vision XS – Letter of Support**

1065-20: Cherniwchan

That Smoky Lake County approve action taken by the County Reeve and Smoky Lake Mayor in providing a joint letter of support with the Town of Smoky Lake on August 18, 2020 to Vision, the Experience Specialists' (Vision XS) for bidding on the Tourism Plan for Explore Edmonton, as the County and Town have had positive experiences with Vision XS since engaging them in Year-2019 for the Victoria District Economic Development Strategy.

Carried.

**Council Requests – Summary Listing**

1066-20: Cherniwchan That Smoky Lake County Council approve for Administration to track Council Requests which are made in accordance with the Municipal Government Act Section 153(1): Duty of chief administrative officer “Where the chief administrative officer or a person designated by the chief administrative officer provides information referred to in section 153(d) to a Councillor, the information must be provided to all other Councillors as soon as is practicable” and Section 153 (d) “to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer”; and document the procedure for tracking Council Requests into Policy Statement No. 01-28: Regular County Council Meeting - Issue for Information and Information Release.

Carried.

**Provincial Assessment Model Review – Impact Letter**

1067-20: Halisky That Smoky Lake County approve action taken in submitting a letter to Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock in regard to the Provincial Assessment Model Review’s negative impacts, as based on the options proposed by the Province, Smoky Lake County, would lose \$2.3 to \$2.5 million dollars in tax revenue.

Carried.

**Provincial Assessment Model Review - Meeting**

1068-20: Cherniwchan That Smoky Lake County approve action taken by the Reeve and Deputy Reeve in attending meeting held on August 12, 2020 at the Barrhead Senior Citizens Drop In Centre, 5437 49 Street, Barrhead, Alberta, to discuss the impacts of the Provincial Assessment Model Review with Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock, and representatives from each rural municipality in the Athabasca-Barrhead-Westlock Constituency.

Carried.

**Bereavement of Cory Ollikka**

1069-20: Orichowski That Smoky Lake County acknowledge, for documentation purposes, the action approved by Council in allowing County staff time-off, without loss of pay on Friday, July 3 and Monday, July 6, 2020, as well as flexibility in attending work during the week of July 6 to 10, 2020, for the bereavement of Cory Ollikka; and, acknowledge the County Offices were never closed for business during those days.

Carried.

**Métis Crossing Letter of Support - Victoria Settlement Provincial Historic Site**

1070-20: Halisky That Smoky Lake County approve action taken in providing a Letter of Support to Métis Crossing on August 6, 2020, for pursuing the management contract for the Victoria Settlement Provincial Historic Site.

Carried.

**Metis Crossing Solar Project**

1071-20: Halisky That Smoky Lake County acknowledge receipt of the Alberta HUB Announcement, received from Bob Bezpalko, Executive Director, Northeast Alberta Information HUB, dated August 20, 2020, in regard to the Métis Crossing 4.86 MW Solar Project which is a collaboration between the Town of Smoky Lake, Smoky Lake County and the Métis Nation of Alberta, receiving a \$3.9 million investment from the Municipal Climate Change Action Centre; making the said project one of only two successful applicants out 43 municipalities that expressed interest.

Carried.

**Financial Statements**

As annexed to the minutes:

↳ May/June 2020.

**Action List(s)**

Action Lists:

- i. County Council Meeting – June 25, 2020.
- ii. County Council Committee of the Whole for the Purpose of Administration Meeting – June 30, 2020.
- iii. Special County Council Meeting – July 13, 2020.
- iv. County Council Committee of the Whole for the Purpose of Administration Meeting – July 17, 2020.
- v. County Council Committee of the Whole for the Purpose of Planning Meeting – July 20, 2020.
- vi. Special County Council Meeting – July 20, 2020.
- vii. County Council Committee of the Whole for the Purpose of Administrative Meeting – August 14, 2020.

**Interim Chief Administrative Officer's Report**

1072-20: Cherniwchan That Smoky Lake County's Interim Chief Administrative Officer report for the period of July 16, 2020 to August 20, 2020, be accepted and filed for information.

Carried.

**Finance Manager's Report:  
Actual to Budget Report**

Brenda Adamson, Finance Manager provided an updated Financial Report for the period of June 18, 2020 to August 19, 2020.

**Budget Meeting**  
1073-20: Halisky

That the next Smoky Lake County Council Budget Meeting be scheduled for Thursday, **September 10, 2020 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and** in County Council Chambers.

Carried.

**2020 – 2024 Financial Plan**

1074-20: Lukinuk

That Smoky Lake County Council acknowledge the Public Participation process was engage for the five-year 2020 – 2024 Financial Plan, and approve the 2020 – 2024 Financial Plan, which provides the highlights of Smoky Lake County's Operating, Capital, and Road Plan budget, sectioned into:

- **Strategic Highlights:** providing a summary of information on Smoky Lake County's strategic plan,
- **County Information:** providing general information on Smoky Lake County and the services provided,
- **Budget Highlights:** explaining the process that Council goes through to create an approved budget, as well as the current financial status and outlook for the future,
- **Budget:** providing information on the operating and capital budgets for 2020, 2021, 2022, 2023, and 2024, and
- **Appendix:** including copies of related policies passed by council.

Carried.

**Property Tax Penalty Write Off – Tax Roll #14571731**

1075-20: Orichowski

That Smoky Lake County Council **waive penalties** in the amount of \$9.01 on property tax roll # 14572731, due to an administrative error and in response to the letter from the property owner received on August 25, 2020.

Carried.

**Alberta Community Partnership (ACP) - Regional Geographic Information System (GIS)  
Project Phase III Infrastructure Data Integration**

1076-20: Halisky

That Smoky Lake County Council approve action taken, as managing partner, in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna, in executing the conditional grant agreement in the amount of \$200,000.00 (two hundred thousand dollars) with Her Majesty the Queen, in right of the Province of Alberta as represented by the Minister of Municipal Affairs, for the 2019-2020 Alberta Community Partnership (ACP) Grant for the Project Titled: Regional Geographic Information System (GIS) Project Phase III Infrastructure Data Integration under the "Intermunicipal Collaboration Framework" Component Grant.

Carried.

**Aggregate Operator Delinquency – Bylaw**

1077-20: Halisky

That Smoky Lake County ensure the Aggregate Extraction Business Licence fees and Aggregate Quarterly Reports are up to date for Year-2020 in accordance with Bylaw No. 1306-17: Licensing of Aggregate Extraction Businesses Operating Within Smoky Lake County; and proceed move forward on enforcing penalties on Aggregate Extraction Businesses who remain delinquent.

Carried.

**Finance Manager's Report**

1078-20: Gawalko

That the Smoky Lake County Financial Report prepared by Brenda Adamson, Finance Manager for the period of June 18, 2020 to August 19, 2020, be accepted for information.

Carried.

**Reeve's Report:**

Reeve Craig Lukinuk presented the following written report:



**Reeve's Report**  
For June 19, 2020 to August 19, 2020

- June 22, 2020 – Joint Council Meeting with Village of Vilna held virtually: (All Council)
- Discussed a Personnel Issue in Executive Session with respect to the health and safety of the Vilna and District Volunteer Fire Department Members and the public, under the authority of FOIP Act: Section 18: Individual or Public Safety.
- June 23, 2020 – New HAK School - Public Consultation Meeting held virtually: (All Council)
- Neil O'Shea, Superintendent of Aspen View Public Schools presented information on the possible design of the new school and provided answers to the engaged public's questions.
- June 25, 2020 – County Council Meeting held Virtually: (All Council)
- Amended Policy Statement No. 03-16-04: Road Closure or Cancellation.
  - Gave first reading to Bylaw No. 1380-20 for the Road Closure of Undeveloped Government Road Allowance: East side of River Lot 10 (Victoria Settlement).
  - Adopted Policy Statement No. 03-36-01: Roadside Brushing Program.
  - Declared a Municipal Agricultural Disaster for awareness targeted at the Provincial & Federal Government for their consideration of financial assistance programs.
  - Implemented a 75% Road Ban.
  - Adopted Policy Statement No. 61M-02-01: Regional Community Development Committee (RCDC) Work Plan.
  - Agreed to assist the Village of Waskatenau to prepare a Municipal Historic Resource Designation Bylaw for the Waskatenau General Store at 5034 50 Street.
- June 26, 2020 – Joint Council Meeting with Town of Smoky Lake: (All Council)
- Gave third & final reading to Smoky Lake County Bylaw No. 1372-20 & Town of Smoky Lake Bylaw No. 006-2020: Victoria District Economic Development Strategy respectively.
  - Established a Victoria District Economic Development Strategy Implementation Working Group to implement the Town/County Bylaw Numbers 006-2020 and 1372-20.
  - Directed administrations to begin work for the establishment of a Smoky Lake Economic Development Corporation as a Municipally Controlled entity in accordance with Section 75.1(2) of the Municipal Government Act and the Municipally Controlled Corporations Regulation AR112/2018; and bring it forward to a future Meeting of Joint Council for consideration.
- June 29, 2020 – Regional Community Development Committee (RCDC) Meeting: (Craig, Lorne, Johnny)
- Re-confirm Michelle Wright as the Community Economic Development Officer (CEDO) and extend the Contract Agreement to June 30, 2021.

- June 30, 2020 – Municipal Planning Commission Meeting: (All Council)
- Denied Development Permit No. DP-022-20: Plan 7821750, Block 1, Lot 15 for the development/placement of a Shipping Container (40'L x 8'W x 8.5'H), because it's length is in contravention of the Land Use Bylaw.
  - Approved Heritage Resource Intervention Permit No. HRIP-001-20: Russo Greek Catholic Orthodox Parish of Topovontz Holy Trinity Church, to allow for the replacement of Asphalt Shingles with a Metal Roof Covering.
- June 30, 2020 – Committee of the Whole, Administration Meeting: (All Council)
- Discussed a Personnel Issue in Executive Session, regarding the International Union of Operating Engineers, Local Union No. 955, Collective Agreement, in the absence of Administration, under the authority of FOIP Act: Section 27: Privileged Information.
- July 2, 2020 – Victoria District Economic Development Strategy Working Group: (Craig)
- Reviewed of the Public input form June 26, 2020.
  - Discussed Membership of Working Group & subcommittees to engage other stakeholders.
  - Discussed funding models and creation of a business plan.
- July 2, 2020 – Northern Lights Library Executive Committee: (Craig)
- Discussed approval of phone system upgrade.
  - Discussed Executive Director Evaluation.
  - Reviewed Board honorarium.
  - Reviewed Finance Funds and Accounts
- July 2, 2020- Northern Lights Building Committee: (Craig)
- The New Phone System costs \$2000 to set up and will reduce monthly billing by \$50.
  - Landscaping is necessary to help with Flooding water coming into building.
  - The furnace needs replacing as its motherboard crashed and is obsolete and non-replaceable.
- July 13, 2020 – Muni-Corr Ltd. Meeting: (Craig)
- Reviewed Iron Horse Trail Strategic Plan.
  - Discussed the value of the Iron Horse Trail for each municipality.
  - Historical signage is needed for awareness.
  - Talked about one strategic plan for Muni-Corr to be shared by all Municipalities.
- July 13, 2020 – Special Council Meeting: (All Council)
- Approved to re-open the County Main Office and Public Works Shop Office to the Public, effective Tuesday, August 4, 2020.
  - Appointed Ms. Lydia Cielin as the Interim Chief Administrative Officer (Interim CAO).
  - Approved additional variance pay as compensation to Ms. Lydia Cielin for fulfilling the Interim CAO position.
  - Approved to advertise the employment opportunity of Chief Administrative Officer (CAO) with a resume submission deadline of August 4, 2020 and noted the competition will remain open until a suitable candidate is found.
- July 14, 2020 - Regional Community Development Committee (RCDC) Advertising Meeting: (Craig & Lorne)
- Reviewed 3 brochures and contents in Regional Guides.
  - Recommended to have a contest for a new design for the RCDC Logo.
  - Recommended Committee Members research other Regional Sites content, styles.
- July 16, 2020 – Victoria District Economic Development Strategy Working Group: (Craig)
- Received an update on Métis Crossing's accommodations project development.
  - Discussed plans for the next public consultation.
  - Discussed funding models.
- July 16, 2020 – Policy Committee Meeting: (All Council)
- Reviewed and recommended amending Policy 03-25-10: Sale of Gravel or Sand.
  - Reviewed and recommended amending Policy 01-03-27: Organizational Chart.
  - Recommended lifting the 75% Road Ban.
  - Reviewed and recommended amending Policy 61-02-02: Resource Extraction Development Permit Application.
  - Review and recommended the proposed Bylaw No. 1382-20: Chief Administrative Officer Bylaw, be given 3 readings.
- July 17, 2020 – Committee of the Whole, Administration Meeting: (All Council)
- Recommended inviting the Minister of Agricultural and Forestry, to tour Smoky Lake County to see first-hand, the full impact of the devastating state of agriculture in our region.
  - Discussed a Personnel Issue in Executive Session, regarding the Collective Agreement between Smoky Lake County and the International Union of Operating Engineers, Local Union No. 955, under the authority of FOIP Act: Section 27: Privileged Information.
  - Discussed a Land and Legal Issue in Executive Session, regarding the Waste Transfer Site and Staging Area in the Hamlet of Spedden, under the authority of the FOIP Section 27: Privileged Information.

- July 20, 2020 – Committee of the Whole, Planning Meeting: (All Council)
- Recommended Administration prepare an amendment to the Land Use Bylaw No. 1272-14, in regard to Campgrounds and Recreational Vehicles, to include separate definitions for: minor, intermediate, and major campgrounds, as well as to further define a recreational vehicle (RV) and RV storage facilities.
  - Recommended, at no cost to the County, to proceed with a Public Land Sale (PLS) application as a co-applicant with the Métis Nation of Alberta (MNA) or its designate, for the Crown Land (Grazing Permit 787758) on RL-10-58-17-W4, Victoria Settlement.
- July 20, 2020 – Special Council Meeting: (All Council)
- Gave first reading to Bylaw No. 1381-20: a Bylaw to Amend Land Use Bylaw 1272-14 to provide definitions for a range of accommodation types, and to allow for these accommodation types to be located within the Victoria Commercial (C2) District, Hamlet General (HG) District, and Highway Commercial (C1) District, as Permitted or Discretionary Uses.
  - Scheduled a Council Meeting and Public Hearing for Monday, August 10, 2020, at 10:15 a.m.
- July 22, 2020 – Joint Council Meeting with Town of Smoky Lake: (All Council)
- Discussed the Victoria District Economic Development Strategy.
  - Acknowledged receipt of letters supporting the Victoria District Economic Development Strategy from Travel Alberta and Portage College.
  - Agreed for the Town and County Administrations to research and compile information for the purpose of reviewing the history, including land use planning, to determine who is responsible for what and to work towards a cost effective solution that would reduce future flooding, mitigate impacts and address water management going forward on flooding of areas such as at Toporetz Road and Highway 855.
- July 24, 2020 – Smoky Lake Region Fire & Rescue Committee Meeting: (Craig, Lorne, Johnny, Danny)
- Agreed to advertise for tender surplus Very High Frequency (VHF) Radio Equipment.
  - Approve to replace all Automatic External Defibrillators (AEDs) with new models as recommended by Alberta Health Services for first responders.
  - Discussed funding a Regional Fire Department Storage Building.
- July 27, 2020 – Meeting with Vilna: (Craig)
- Discussed the idea of amalgamation.
- July 28, 2020 – Council Departmental Meeting: (All Council)
- Approved to advertise for a Secondary Trapper to assist with additional beaver trapping to abate flooding and washouts on County roads.
  - Approved to advertise for sale County-Owned Land: Plan 314HW, Block 4, Lot 15.
  - Approved to advertise for tender, surplus County equipment.
  - Acknowledged Alberta Transportation's commitment to fund 50% of the cost, up to the maximum amount of \$100,000 for the remediation of the former Waskatenau Nuisance Ground.
  - Approved to proceed, at no cost to the County, with a Public Land Sale (PLS) Application as a co-applicant with the Metis Nation of Alberta (MNA) or its designate, for the Crown Land (Grazing Permit #787758) encompassed within the North Part of River Lot 10 (Victoria Settlement).
  - Approved to purchase an add-on package from our website provider to host micro-websites through the County Website for non-profit organizations within the Smoky Lake County Region.
  - Acknowledged Smoky Lake County's Victoria Economic Development Strategy has been chosen to be presented at the 2020 Association for Preservation Technology (APT) / National Trust (NT) Joint Conference for Canada.
  - Approved to advertise the County's draft 5-Year Financial Plan to encourage Public Input.
  - Approved to offer \$13,000 to purchase the Waste Transfer Site in Spedden.
  - Approved to provide a letter of support to the Town of Smoky Lake in proposing to rezone the lands legally described as Plan 8621882; Lot 1, Smoky Lake, from "Institutional District" to "Residential High-Density District".
- July 30, 2020 – Victoria District Economic Development Strategy Working Group: (Craig)
- Discussed: creating a condensed version of the Strategy, providing a letter of support to Métis Crossing for potentially managing the Victoria Settlement, providing an update to Heritage Board and Victoria Home Guard, creating a diagram of groups involved in the community, drafting the Business Plan, and sending the Business Plan for review by Provincial Representatives.
- July 30, 2020 – Regional Community Development Committee (RCDC) Meeting: (Craig & Lorne)
- Received a presentation from Alberta Health Services, RhPAP, Lakeland Primary Care Network, and Primary Care Network - North Zone, in regard to the Alberta Healthy Community Initiative.
  - Recommend that each respective municipality have further discussion on a possible Healthy Community Initiative Committee.

- August 6, 2020 – Rural Municipalities of Alberta District 5 Meeting: (All Council)
- Discussed the impact of the Assessment Model Review and the proposed changes for oil and gas properties, with respect to the negative impacts.
- August 10, 2020 – Council Meeting & Public Hearing for Bylaw 1381-20: (All Council)
- Gave final readings to Bylaw No. 1381-20: a Bylaw to Amend Land Use Bylaw 1272-14 to provide definitions for a range of accommodation types, and to allow for these accommodation types to be located within the Victoria Commercial (C2) District, Hamlet General (HG) District, and Highway Commercial (C1) District, as Permitted or Discretionary Uses.
  - Agreed to proceed with the Request for Proposals (RFP) for the old Waskatenau Nuisance Grounds Reclamation and Remediation Plan 5225CL; OT (Pt. SE-16-59-19-W4M).
  - Agreed to Sponsor \$200 cash and give \$50 County Promo items towards the Annual Charity Golf Tournament scheduled for August 30, 2020, at the Smoky Lake Town & Country Golf Course.
- August 11, 2020 – Committee of the Whole, Administration Meeting: (All Council)
- Discussed a Personnel Issue in Executive Session, regarding the Collective Agreement between Smoky Lake County and the International Union of Operating Engineers, Local Union No. 955, under the authority of FOIP Act: Section 27: Privileged Information.
- August 12, 2020 – Assessment Meeting MLA Glen van Dijken: (Craig, Randy)
- Impact of the Government of Alberta Assessment Review on Municipalities.
  - Discussion on Police Funding.
  - Discussion on Agriculture disaster.
- August 13, 2020 – Victoria District Economic Development Strategy Working Group: (Craig)
- Received an updated timetable for Key Activities towards implementing the strategy.
  - Agreed to engage the Hutterite Colony to determine the extent of Colony's desire to become involved in the Victoria District Economic Development Strategy.
  - Agreed to provide Information Releases on the County website to communicate the progress of Victoria District Economic Development Strategy to the Public approximately every 6 weeks.
- August 14, 2020 – Committee of the Whole: (All Council)
- Local 955 Collective Agreement review.
- August 17, 2020 – Tri-Council Meeting with Town of Smoky Lake & Métis Crossing: (All Council)
- Received an update on the Métis Nation of Alberta (MNA) Métis Crossing Solar project.
  - Received a presentation from the Alberta Community and Cooperatives Association (ACCA) on Investment Co-operatives.
  - Received an update on the MNA's Nekinan residence in the former nursing home in Smoky Lake.
  - Received an update from Métis Crossing on the road allowance, Lot 10 public lands, lodge, and bison paddocks.
  - Received 3.9 Million towards 4.86 MW solar project - construction starts August 2021 for completion by April 2022.
  - Construction on the 40-suite hotel begins September 2020 to be completed by August 2021.
- August 18, 2020 – County Fire Protective Meeting held Virtually: (All Council)
- Approve a funding formula of a 60/40 split, being 60% County and 40% Town to fund a proposed \$400,000 project: Regional Fire Department Storage Building, which would be built adjacent to existing fire hall in Smoky Lake.
- August 18, 2020 – County Agricultural Service Board Meeting held Virtually: (All Council)
- Received the 2020 Updates for Pest Monitoring, Weed Inspections, Mowing Progress & spraying.
  - Approve to invite Minister of Agricultural and Forestry, to tour Smoky Lake County for the purpose of understanding the full impact of the devastating state of agriculture in our region in respect to the Municipal Agricultural Disaster declared on June 25, 2020.
- August 18, 2020 – County Natural Gas Meeting held Virtually: (All Council)
- Received the Natural Gas Rates for July and August.
  - Discussed the Natural Gas Manager's Report of activities.
- August 18, 2020 – County Environmental Operations Meeting held Virtually: (All Council)
- Received an update on the costs to date of the Warspite Water and Sewage Lift Station upgrades.
  - Approved participating in the Alberta Recycling Registered Electronics Municipal Collection Site Pilot Program.
  - Discussed the Spedden Waste Transfer Site land and agreed to counteroffer \$14,500 to purchase the parcel.

- August 19, 2020 – Northern Lights Library Executive Meeting: (Craig)
- Received Committee Reports & Executive Director Report.
  - Discussed Plan of Service Questionnaire.
  - AUMA Resolution Village of Ryley on Library Act Review.
  - Received the Financial Update.
  - The Election will be held this fall for committee members and executive.

Sincerely,

Craig Lukinuk, Smoky Lake County Reeve

**Reeve's Report**

1079-20: Halisky

That the Smoky Lake County Reeve's Report received for the period of June 19, 2020 to August 19, 2020, be accepted and filed for information.

Carried.

11:40 to 11:40 a.m.

9. **Public Question and Answer Period:**

None

5. **Issues for Information:**

**Manager's Reports:**

**Public Works Shop Foreman**

**Public Works Surplus Equipment Sale: Unit 118 - 2007 black Chevrolet Tahoe**

1080-20: Cherniwchan

That Smoky Lake County accept the bid received in the amount of \$1,200.00 from Craig Lukinuk for County Surplus Equipment identified as Unit 118, described as a 2007 black Chevrolet Tahoe, 1,500LT 4x4, Serial Number 1GNFK13037R256359.

Carried.

**Public Works Surplus Equipment Sale: Unit 228 - 1999 Polaris Ranger 6x6 ATV**

1081-20: Orichowski

That Smoky Lake County accept the bid received in the amount of \$1,800.00 from Robert Cousins for County Surplus Equipment identified as Unit 228, described as a 1999 green Polaris Ranger 6x6 ATV, Serial Number 4XARF50A2XD070833.

Carried.

**Public Works Surplus Equipment Sale: Unit 908 - 120 Gallon Horizontal Air Compressor**

1082-20: Gawalko

That Smoky Lake County accept the bid received in the amount of \$301.00 from Ryden Shapka for County Surplus Equipment identified as Unit 908, described as a 1993, 120 Gallon Horizontal Air Compressor, Model C1023E120H, 10HP, 3 Phase Motor, Serial Number P0265085.

Carried.

**Safety Officer**

**Reimbursement of Expenses Incurred by Employee – County Truck Stolen Incident**

1083-20: Orichowski

That Smoky Lake County reimburse the County Employee who was pepper sprayed by criminals who then stole the County vehicle they were using during July 2020, for personal expenses incurred which are not covered by the County's insurance, including the costs to tow the employees personal vehicle to a dealership to have the vehicle re-keyed, the re-keying fee and the driver's license replacement fee, as the employees personal keys and wallet were stolen along with the County Unit.

Carried.

**Planning & Development Manager  
County Council Meeting**

1084-20: Orichowski That a Smoky Lake County Council Meeting be scheduled for Tuesday, September 1, 2020 at 11:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and in County Council Chambers for the purpose of addressing the former Waskatenau Nuisance Grounds Request for Proposal.

Carried.

**Manager's Reports**

1085-20: Cherniwchan That the Smoky Lake County Management Reports received for the period between June 21, 2020 to August 21, 2020 from; Doug Ponich, Public Works Manager; Bob Novosiwsky, Public Works Road Foreman; Dave Kully, Public Works Shop Foreman; Ed English, Bylaw Enforcement/Peace Officer/Parks and Recreation Manager; Carleigh McMullin, Agricultural Fieldman; Jordan Ruegg, Planning and Development Manager; Trevor Tychkowsky, Safety Officer Communications and GIS Department, be accepted and filed for information.

Carried.

**Training Events – Reports**

There were no Reports received in respect to Management Policy Statement No. 01-M-41: Reporting on Training Events in the month of July - August 2020.

**Meeting Recessed**

Meeting recessed for Lunch, time 12:10 p.m.

**Meeting Reconvened**

The meeting reconvened on a call to order by Reeve Craig Lukinuk at 1:00 p.m. in the presence of all Council members, the Interim Chief Administrative Officer, Finance Manager, Planning and Development Manager, Planning and Development Assistant, Communications Technician, Community Economic Development Officer, Recording Secretary, one member of the public and one member of the media.

**5. Issues for Information:**

**Committee Task Forces and Boards: Reports**

**Alberta CARE (Alberta Coordinated Action for Recycling Enterprises)**

- Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) is scheduled for September 9-11, 2020 in pincher Creek, Alberta and the Annual General Meeting is scheduled for December 4, 2020 in Leduc, Alberta.

**Corridor Communications Inc. (CCI) Wireless**

- Addressed in the Reeve's Report.

**Doctor Recruitment and Retention**

- No Report.
- Next Meeting at the Call of the Chairperson.

**Evergreen Regional Waste Management Services Commission**

- Meeting held on August 12, 2020 and addressed in Councillor Gawalko's written report:
  - Repairs required to under carriage of track loader.
  - Working on road repairs.
  - Waving the tipping fee on Town of St. Paul mulch as they can use it for cover.
  - Starting a 2-yesr pilot project on recycling small electronics.
  - SWANA Conference is scheduled for November 23-26, 2020 in Banff, Alberta.
  - Next Meeting is scheduled for September 16, 2020.

**Family & Community Support Services**

- No Report.

**Fire and Rescue Liaison Committee**

- Smoky Lake
- No Report.
- Vilna
- No Report.
- Waskatenau
- Did not get the Grant for the Lean-to

**Government Liaison Committee**

- Addressed in the Reeve's Report.

**Assessment Model Review of Oil and Gas Properties**

1086-20: Halisky

That Smoky Lake County Council approve to host a meeting with Municipal Affairs Minister Honourable Tracy Allard who is consulting with municipalities from MLA Glenn van Dijken's Athabasca-Barrhead-Westlock Constituency and the surrounding region on September 2, 2020 at 10:00 a.m. to 12:00 p.m. to discuss the Assessment Model Review of Oil and Gas Properties, at a venue to be determined; and all Smoky Lake Council who can attend – attend.

Carried.

**Highway 28/63 Regional Water Services Commission**

- Meeting held on August 26, 2020 and addressed in Councillor Orichowski's written Report:
  - discussion on landowner compensation along Range Road 130. The Commission was not going to compensate for inconvenience. If there was a damage claim, then that would have to be dealt with through the contractor.
  - Also, verbal claim of vehicle washing expense due to dust suppressant applied to Range Road 130. Signs indicating fresh oil and speed reduction were in place and it would be up to the vehicle operator to drive accordingly.
  - White Fish Lake water line project still on track to complete by December 2020.
  - Motion made that Smoky Lake County as managing body for the Commission to appoint Brenda Adamson as interim Commission manager until the CAO position is filled. This will be brought to the next County Council meeting.
- Next meeting is scheduled for October 28, 2020.

**Highway 28/63 Regional Water Services Commission – Interim Manager**

1087-20: Gawalko

That Smoky Lake County appoint the Finance Manager: Brenda Adamson as the Interim Manager for the Highway 28/63 Regional Water Services Commission as recommended at the Commission's Meeting held on August 26, 2020, by Motion #064-20, and as per the Memorandum of Understanding (MOU) between the Commission and Smoky Lake County originally executed on January 1, 2019, which states: by mutual agreement, it is understood that Smoky Lake County will provide General Manager services; and, recommend Administration prepare an updated MOU after the County Chief Administrative Officer position has been fulfilled.

Carried.

### Joint Health and Safety Committee

- Included in this agenda package: Meeting notes from June 19, 2020 and Minutes from August 13, 2020.
- Meeting held on August 13, 2020 and address in Councillor Halisky's written report:
  - From May 15, 2020 to August 10, 2020, 6 new employee orientations and 1 mental health training event took place.
  - It was asked that the Mental Health Training info be shared by the Safety Officer with the County Employees and Community.
  - Joint Health & Safety Committee approve that the Safety Officer determine which staff members will carry out the Formal Safety Inspections with him at the following locations: Public Works (New Shop), Public Works (Old Shop), Public Works Yard Out Buildings, Gas Bay, Agricultural Bay, Warspite Water Station, Bellis Water Station, Spedden Water Station, Smoky Lake Transfer Station, Bellis Transfer Station, Spedden Transfer Station, Main Office, Parks & Rec. Trailers 714 & 713, Bogdan's Pit, and Gravel Scale Shack.
- There were 6 incidents reported for the period of May 15 to August 13, 2020:
  1. An Employee had a medical emergency while operating a tractor mower, a co-worker was able to bring the unit to a safe stop and called 911 – WCB was notified – the employee received medical attention in hospital and is doing well – there was damage to a fence and minimal crop damage – the County will repair the fence.
  2. A tractor mower Operator jumped off the unit twisting their right knee, felt pain, iced it, and was still sore the next day is seeking medical attention June 19, 2020 – prevention would be to not jump.
  3. A hole in the front bottom bumper flare of a pickup truck Unit was discovered that was not detected during the previous day's walk around which was caused by an unknown force possible while driving in a field.
  4. The mower Unit caught the chain link fence on the Iron Horse Trail Bridge while passing over the bridge to cut grass, bending the chain link fence post as there was only 1 inch of clearance on each side to pass of the mower on the bridge – there was no damage to mower.
  5. A truck Unit being loaded by a non-employee pushed the crate forward too much and made dents in front of the box.
  6. An Employee was sprayed with pepper spray and had the County truck stolen from them at the Bellis gas station – the County vehicle recovered burnt.
- Be mindful of School Buses running again as the first day of school is Monday, August 31, 2020.
- Theft in the region has increased lately so please continue to ensure vehicle/equipment whether County owned or personal secured etc. and report all suspicious activities to the RCMP immediately.
- Keep your mind on task, at all time, conduct hazard assessments, and report all incidents to help prevent loss.
- We now have sandbags and sandbagger to be used for flooding which has been borrowed to Lac La Biche County to use.
- Completed several onsite road inspections and have recommended new signage.
- Next Meeting is scheduled for September 17, 2020.

### Municipal Planning Commission

- Addressed in the Reeve's Report.
- Next meeting is scheduled for August 27, 2020.

**Northeast Alberta Information HUB**

- No Report.

**North East Muni-Corr. Ltd.**

- No Report.

**Northern Lights Library Board**

- Addressed in the Reeve's Report.

**Policy Committee**

- No Report.

**R.C.M.P. Liaison Committee**

- Next Meeting is scheduled for October 15, 2020 at 11:00 a.m.
- Included in this agenda package: Smoky Lake RCMP Police Report for April-June 2020; prepared July 13, 2020.
- Meeting held on August 13, 2020 and address in Councillor Halisky's written report:
  - Tina Chan Smoky Lake RCMP Detachment Commander discussed that drivers must comply with construction zone speed limits, County Bylaws that can be enforced by the RCMP must be available to the RCMP so she is going to reach out to the County Admin for the Bylaws, thieves are still out and about however they are getting apprehended so please continue to report suspicious activities. Police and Crisis Team - PACT service was discussed however the closest mental health assistance would have to come from St. Paul which would delay the RCMP response time so this service would not work in our region.
  - A mock disaster was discussed such as a ground disturbance line contact but will hopefully be carried out in early 2021.
  - Erik Von Platen Fish and Wildlife Officer discussed that Fish and Wildlife is now under the Sheriffs Branch, they are busy enforcing boat safety and ATV use, hopefully get another officer in the Smoky lake and St. Paul Detachments and that he will share bear smart info with the County so it can be put on social media as there is a lot of bear encounters again this year.
  - Fire Chief Scott Franchuk thanked the RCMP and Victim Services for their support with the loss of the County CAO. He discussed that EMCON will be invited to a RCMP Liaison meeting to discuss their services as they now only move deceased wildlife off the road surface into the ditch which causes other hazards. AFFRACS tower was hit by lightning and a temporary tower was set up at the RCMP Detachment until service was repaired. Fire Department also was using the County drone to fly wetland areas and will notify RCMP prior to use due to dealing with potential public complaints. Water rescue services was discussed with assistance from Fish and Wildlife in getting access of a jet boat out of Edmonton and Athabasca if required. Fish and Wildlife also have Seadoos in Smoky lake if required for emergencies.
  - County Peace Officer stated that the Iron Horse Trail is very busy, and that Peace Officers can't enforce COVID issues.
  - Next RCMP liaison Meeting is scheduled for Thursday October 15, 2020 11am at County Chambers.

**Regional Community Development Committee (RCDC)**

- Addressed in the Reeve's Report.
  - RCDC Action Lists Included in this agenda Package: April 6, 2020, May 4, 2020, June 10, 2020, and June 29, 2020.
- Next Meeting is scheduled for September 8, 2020.

**Virtual Entrepreneur Conference October 5-9, 2020**

1088-20: Halisky That Smoky Lake County approve to host the Virtual Entrepreneur Conference October 5-9, 2020, organized by St. Paul Community Futures in partnership with the Smoky Lake Region, out of the Conference Room in the County's Main Office, and allow use of the space for those individuals to view in the Conference in person if technologically unserviceable; in response to the letter received from Michelle Wright, Community Economic Development Officer, Smoky Lake Region, dated August 17, 2020.

Carried.

**AllNet Micro-Website Request**

1089-20: Halisky That Smoky Lake County Council approve the request from the Regional Community Development Committee (RCDC) for the County to provide an AllNet basic micro-website through the County's website at no cost to RCDC, as per the letter received from Michelle Wright, Community Economic Development Officer, Smoky Lake Region, RCDC dated August 17, 2020.

Carried.

**Regional Emergency Management Advisory Committee**

- No Report.

**Risk-Pro Control Management Committee**

- Added Named Insured Minutes Received:
  - None.

**Smoky Lake Community Daycare Co-operative Committee**

- Addressed in the Reeve's Report.

**Smoky Lake Foundation**

- No Report.

**Smoky Lake Region Fire and Rescue Committee**

- Address in the Reeve's Report.
- Next regular meeting is scheduled for October 15, 2020.

**Smoky Lake Heritage Board**

- Included in this agenda package: Minutes from May 26, 2020.

**Municipal Historic Resource Designation of the Rubuliak Ukrainian House**

1090-20: Lukinuk That Smoky Lake County approve to issue a 60-Day Notice of Intention to Designate the Rubuliak Ukrainian House located on the lands legally described as Plan 9720834, Lot 2, as a Municipal Historic Resource in accordance with Section 26 of the Alberta Historical Resources Act, and in accordance with Smoky Lake County Policy 61.15.01: Designation of Municipal Historic Resources.

Carried.

**Joint Municipalities Meeting**

1091-20: Halisky That the Smoky Lake County scheduled the next **Joint Municipalities Meeting** for Monday, September 14, 2020 at 5:00 p.m., and approve to host it virtually through the electronic platform: Zoom meeting.

Carried.

**Smoky Lake Agricultural Society**

- No Report.
- Next meeting will be scheduled at the call of Chairperson.

**Intermunicipal Collaboration Framework (ICF) Committee**

- Thorhild County ICF Meeting is scheduled for September 15, 2020.
- Lamont County ICF Meeting is scheduled for September 17, 2020.

**Citizens-on-Patrol (C.O.P.) Association**

- Meeting held on August 13, 2020 and address in Councillor Halisky's written report:
  - RCMP was not in attendance for the meeting however it was discussed that crime is still occurring and to continue to report suspicious activities to help prevent crime etc.
  - Fish and Wildlife Officer(s) were not present.
  - Financial statement was presented with all in good standing.
  - Members discussed COP patrols and documenting the patrols using the existing tracking form.
  - Members discussed recruitment of new members and who does what to who and how.
  - ID Cards will be ordered from a vendor in Redwater.
  - COP signs are being looked at/ ordered with consultation from other COP Committees such as St. Paul.
  - COP Admin to fill out Insurance questionnaire for members insurance.
  - Meat Raffle tickets / draw was discussed for fundraising and all seems to be going well.
  - Thank you from the County to the COP Committee for the loss of the County CAO was acknowledged.
  - Next COP Meeting is scheduled for Thursday October 15, 2020 7-9pm at Bellis Curling Rink.

**Committee Task Force and Board Reports**

1092-20: Halisky

That Smoky Lake County's Committee Task Force and Board Reports presented by Councillors as of August 27, 2020, be accepted for information.

Carried.

**6. Correspondence:**

**Aspen View Schools - H.A. Kostash School Replacement Project**

1093-20: Cherniwchan

That Smoky Lake County acknowledge receipt of the Aspen View Public Schools meeting notes from August 12, 2020, in regard to the H.A. Kostash School Replacement Project.

Carried.

**Mons Lake – Trailer Complaint**

1094-20: Gawalko

That Smoky Lake County deny the request to allow four trailers on one lot at Mons Lake, as requested in the letter received from Cindy and Doug Andruik, dated June 21, 2020; and provide Mr. and Mrs. Andruik a reply in regard to adhering to the current County Land Use Bylaw and amendments thereto, and that changes to the said bylaw may be considered by Council at a future Council Meeting.

Carried.

**Opposition to the Proposed Provincial Assessment Model Changes**

1095-20: Orichowski That Smoky Lake County provide a letter of support in response to the correspondence received from Cindy Millar, Chief Administrative Officer, Northern Sunrise County, dated July 28, 2020 in regard to an invitation to attend a demonstration at the Alberta Legislature Building on July 30, 2020, in opposition of the proposed Provincial Assessment Model Review of Oil and Gas Properties, in lieu of Council not attending the said event in person.

Carried.

**Rural Municipalities of Alberta (RMA)**

1096-20: Cherniwchan That Smoky Lake County acknowledge receipt of the following Rural Municipalities of Alberta (RMA) publication documents and correspondence in regard to the 2020 Provincial Assessment Model Review, including:

- Position Statement,
- Impacts Report,
- Outcomes Summary,
- Summary of Alternative Industry Support Approaches,
- Summary of Changes to Depreciation,
- Ratepayer Resource Document, and
- a letter from Al Kemmere, President, Rural Municipalities of Alberta, dated July 13, 2020, urging Councils to advocate to their local MLAs for the Government of Alberta to not use the assessment system as an industry competitiveness tool and not support industry on the backs of municipalities.

Carried.

**Alberta Council on Aging - International Day of Older Persons**

1097-20: Lukinuk That Smoky Lake County declare October 1, 2020 as "International Day of Older Persons" to emphasize the value of seniors and raise awareness about the inequities and barriers older adults face: "Let's Stop Agism", in response to the correspondence received from Jessica Kinsella, Volunteer Coordinator, Alberta Council on Aging, dated August 1, 2020.

Carried.

**Travel Lakeland/Alberta's Iron Horse Trail**

1098-20: Gawalko That Smoky Lake County approve action taken by Administration in Promoting the Iron Horse Trail 10 Year Strategic Development Plan Survey with a closing date of August 13, 2020 as requested in the email correspondence from Marianne Janke, Travel Lakeland/Alberta's Iron Horse Trail, dated July 30, 2020; and approve action taken by Council in attending the Alberta's Iron Horse Trail 10 Year Strategic Development Plan virtual consultation meeting held on August 26, 2020.

Carried.

**Alberta Development Officers Week**

1099-20: Halisky That Smoky Lake County proclaim September 20 to 26, 2020 as Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our community and environment.

Carried.

**Thank You's**

None received

**Information Releases**

1100-20: Orichowski

That following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-01: Regular County Council Meeting: Issues for Information and Information Releases, for the month of July and August 2020, be **filed for information**:

- R38-20 Neil O'Shea, Superintendent, Aspen View Schools, dated June 18, 2020 - Re: Re-scheduling meetings due to COVID-19 and appreciation of information sharing,
- R41-20 Shannon Stubbs, MP for Lakeland - Re: COVID-19 Update,
- R42-20 RMA: Contact Newsletter: June 26, 2020,
- R43-20 RMA: Contact Newsletter: July 24, 2020,
- R44-20 - Lisa Murphy, Executive Director, Lakeland Centre for Fetal Alcohol Spectrum Disorder (FASD), dated July 20, 2020 - Re: 2019-2020 Annual Report,
- R45-20 - RMA: Contact Newsletter: July 31, 2020,
- R46-20 - Nelson Ching, Public Affairs, Canada West, TC Energy, dated August 13, 2020 - Re: NOVA Gas Transmission Ltd. 2018 Meter Stations and Laterals Abandonment Program,
- R49-20 - Ukrainian Canadian Congress, dated August 13, 2020—Re: E-Bulletin,
- R51-20 - Bob Beck, Chief Administrative Officer, Beaver County, dated August 20, 2020 - Re: District 5 Resolutions,

and, Council **acknowledge receipt** of the following correspondence released in accordance with same:

- R36-20 - Mike Primeau, County Manager, Lac Ste Anne County, dated July 10, 2020 - Re: Condolences,
- R37-20 - Tammy Burke, Mayor, Town of Rocky Mountain House, dated June 17, 2020 - Re: Letter of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS),
- R39-20 Glenda Farnden, Sr. Municipal Relations Liaison, STARS Foundation, dated July 29, 2020—Re: Thank-you for devotion to STARS Foundation,
- R40-20 Andrew Pillman, Director, Permitting and Approvals, TRANS Permitting Approvals, dated July 29, 2020—Re: Commercial Carrier Permit Reduction,
- R47-20 - Lars De Pauw, Executive Director, Orphan Well Association, dated July 20, 2020 - Re: 2019/20 Orphan Well Association (OWA) Annual Report,
- R48-20 - Letters Regarding Assessment Model Changes for Oil and Gas: County of Newell, Lac Ste. Anne County, Municipal District of Bonnyville / Brenda Adamson, Finance Manager, Smoky Lake County, dated August 7, 2020 - Re: Analysis of the Impact of Assessment Changes/ Craig Lukinuk, Reeve, Smoky Lake County, dated August 12, 2020 - Re: Letter to Glen Van Dijken, MLA for Athabasca-Barrhead-Westlock concerning impact of Assessment model changes to Smoky Lake County,
- R50-20 - Letter of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS): Town of Rocky Mountain House.

Carried.

**10. Bills & Accounts:**

1101-20: Orichowski That all the Smoky Lake County Bills and Accounts approved for payment, including the bills and accounts recommended for payment by the Natural Gas Council, and including transfers to the Payroll Account, be filed for information:

**County Council Meeting: Aug. 27th, 2020**

Batch #	Cheque Numbers	Total of Batch
50050	49595 to 49696	\$21,147.59
50062	49697 to 49709	\$133,679.81
50078	49710 to 49824	\$13,969.84
50164	49825 to 49856	\$154,186.77
50193	49857 to 49887	\$254,932.23
50241	49888 to 49898	\$553,540.96
50292	49899	\$10,233.77
50337	49900 to 49931	\$63,289.43
50387	49932 to 49956	\$71,657.39
50415	49957 to 49960	\$67,200.68
50503	49961 to 49995	\$54,769.37
50526	49996	\$7,938.74
50550	49997 to 50023	\$137,825.98
50562	50024 to 50028	\$200,062.75
50566	50029	\$632.31
50642	50030 to 50053	\$44,761.83
50643	50054 to 50057	\$52,730.04
50693	50058 to 50079	\$68,400.17
50788	50080 to 50121	\$201,967.23

**Total Cheques from 49594 to 50121** **\$2,112,926.89**

**Direct Debit Register**

Batch #	Description	Total of Batch
50195	My HAS	\$552.50
50271	Smoky Lake County	\$368,794.47

**Total Direct Debits** **\$369,346.97**

**Grand Total Bills and Accounts** **\$2,482,273.86**  
(Note: From General Account)

Carried.

**Committee of the Whole - Administration**

1102-20: Cherniwchan That the next Smoky Lake County Council Committee of the Whole for the purpose of Administration – Chief Administrative Officer (CAO) Recruitment be scheduled for Tuesday, September 1, 2020 at 9:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and in County Council Chambers.

Carried.

**Committee of the Whole - Administration**

1103-20: Gawalko That the next Smoky Lake County Council Committee of the Whole for the purpose of Administration – Union Collective Agreement Review be scheduled for Wednesday, September 9, 2020 at 10:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and in County Council Chambers.

Carried.

**County Council Organizational Meeting**

1104-20: Halisky

That the Smoky Lake County Council Organizational Meeting be scheduled for Thursday, **October 22, 2020 at 9:00 a.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and** in County Council Chambers.

Carried.

**County Council Meetings**

1105-20: Halisky

That the next Smoky Lake County Council Meetings be scheduled for Thursday, **September 24, 2020 at 9:00 a.m.**, and Thursday, **October 22, 2020** following the scheduled Organizational Meeting, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 **and** in County Council Chambers.

Carried.

**ADJOURNMENT:**

1106-20: Lukinuk

That the Smoky Lake County Council Meeting of August 27, 2020, be adjourned, time 1:52 p.m..

\_\_\_\_\_  
REEVE

**S E A L**

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**SMOKY LAKE COUNTY**

Minutes of the County Council Committee of the Whole Meeting for the purpose of Administration on Tuesday, September 1, 2020 at 9:05 A.M. held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Sept. 1 2020</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
Interim CAO	Lydia Cielin	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Present Virtually

\*\*\*\*\*

No Members of the Media or Public were present.

**2. Agenda:**

1107-20: Orichowski That the Agenda for the Smoky Lake County Council Committee of the Whole Meeting for the purpose of Administration: Chief Administrative Officer Recruitment, for Tuesday, September 1, 2020, be adopted, as presented.

Carried Unanimously.

**3. Minutes:**

No Minutes.

**8. Executive Session:**

**Chief Administrative Officer (CAO) Recruitment**

1108-20: Gawalko That Smoky Lake County Council go into Executive Session to discuss Personnel Issues in respect to the Chief Administrative Officer (CAO) Recruitment and the 41 resumés received, as well as to review the CAO Contract under the authority of FOIP Act: Section 17: Third Party Personal Privacy, time 9:05 a.m.

Carried.

Patti Priest, Legislative Services Recording Secretary virtually left the meeting, time 9:07 a.m.

1109-20: Halisky That Smoky Lake County Council go out of Executive Session, time 12:45 p.m..

Carried.

**Chief Administrative Officer (CAO) Recruitment – Interview Schedule**

1110-20: Cherniwchan That Smoky Lake County Council Committee members proceed to schedule interviews for the purpose of the Chief Administrative Officer (CAO) Recruitment on **Friday, September 4, 2020**, with the following CAO Candidates:

<u>Candidate</u>	<u>Interview Time</u>
No. 37	10:00 a.m.
No. 20	1:00 p.m.
No. 1	2:30 p.m.
No. 38	4:00 p.m.

Carried.

**Chief Administrative Officer (CAO) Recruitment - Interviews**

1111-20: Halisky

That the next Smoky Lake County Council Committee of the Whole for the purpose of Administration: Chief Administrative Officer (CAO) Recruitment Interviews be scheduled for Friday, September 4, 2020 at 10:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or in County Council Chambers.

Carried.

**ADJOURNMENT**

1112-20 Cherniwchan

That the Smoky Lake County Council Committee of the Whole for the purpose of Administration Meeting, of Tuesday, September 1, 2020, be adjourned, time 12:50 p.m.

Carried.

\_\_\_\_\_  
REEVE

SEAL

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Tuesday, **September 1, 2020** at 1:11 P.M. held in County Council Chambers and virtually online through Electronic Communication Technology: Zoom Meeting.

The meeting was called to Order by the Reeve, Mr. Craig Lukinuk, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	<u>ATTENDANCE</u> <u>Tuesday, Sept. 1, 2020</u>
1	Dan Gawalko	Present in Chambers
2	Johnny Cherniwchan	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Randy Orichowski	Present in Chambers
Interim CAO	Lydia Cielin	Virtually Present
Finance Manager	Brenda Adamson	Virtually Present
Plan/Dev Manager	Jordan Ruegg	Present in Chambers
Plan/Dev Assistant	Kyle Schole	Present in Chambers
Legislative Svcs/R.S.	Patti Priest	Virtually Present

\*\*\*\*\*

One Member of the Media was virtually present: Smoky Lake Signal.

Two Members of the Public were virtually in attendance.

**2. Agenda:**

1113-20: Halisky That the Smoky Lake County Council Meeting Agenda for Tuesday, September 1, 2020, be adopted, as presented.

Carried Unanimously.

1114-20: Orichowski That the Smoky Lake **County Council Meeting** scheduled for Tuesday, September 1, 2020 at 11:00 a.m., be **re-scheduled** to Tuesday, **September 1, 2020 at 1:00 p.m.**, to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and in County Council Chambers.

Carried Unanimously.

**3. Minutes:**

No Minutes.

**4. Request for Decision:**

**Former Waskatenau Nuisance Grounds - Plan 5225CL; OT Reclamation & Remediation**

**Request for Proposal Bid Opening Date:** August 31, 2020

**Project No:** SLC-PD-2020-001

**Project Name:** Site Reclamation & Remediation – 5225CL; OT

<b>Company:</b>	<b>Bid</b>
Nelson Environmental Remediation	\$ 74,970.00
CERA Contracting Ltd.	\$ 67,698.75
Mule Enterprises Ltd.	\$ 94,300.50
Morgan Construction and Environmental Ltd.	\$ 151,011.00
Martushev	\$ 73,384.50
Kichton Contracting Ltd.	\$ 85,890.00
K-Rite Construction Ltd.	\$ 44,262.75

**Former Waskatenau Nuisance Grounds - Plan 5225CL; OT  
Tender Award for Reclamation & Remediation**

1115-20: Halisky

That Smoky Lake County award the tender to **CERA Contracting Ltd.** of Waskatenau, Alberta, in the bid amount of \$67,698.75 (sixty seven thousand, six hundred, ninety eight dollars and seventy five cents), for the Site Reclamation and Remediation of the Former Waskatenau Nuisance Grounds, legally described as Plan 5225CL; OT (Pt.SE-16-59-19-W4M); and executed all necessary agreements upon receipt of surety as indicated in the Request for Proposal for the said project.

Carried.

One Member of the Public virtually left the meeting, time 1:46 p.m.

Cody Hrehorets of CLH Group Inc. joined the meeting by teleconference, time 2:04 p.m.

Cody Hrehorets of CLH Group Inc. left the meeting by teleconference, time 2:15 p.m.

**Development Permit #DP-60-19; Natural Resource Extraction/Processing Facility (Sand and Gravel), (8 acres); RL-10-58-17-W4M.**

1116-20: Lukinuk

That Smoky Lake County approve to allow CLH Group Inc. to mine for sand and gravel within the municipally controlled road allowance adjacent to RL-10-58-17-W4M (Victoria Settlement), with fees to be paid to the County at a rate of \$3.00/tonne as a royalty based on a minimum of amount of 2,500 tonne.

Carried.

**5. Issues for Information:**

No Issues for Information.

Michelle Wright, Community Economic Development Officer, virtually joined the meeting, time 2:39 p.m.

**6. Correspondence:**

**Miranda Rosin, MLA, Banff-Kananaskis,**

1117-20: Cherniwchan

That the copy of the letter received by Smoky Lake County which was shared by the Town of Smoky Lake from Miranda Rosin, MLA, Banff-Kananaskis, dated August 28, 2020, in regard to concerns about the Tourism Industry being left without a Ministry due to the August 25, 2020, Alberta Cabinet Minister Shuffle, be filed for information.

Carried.

**Honourable Doug Schweitzer Minister of Jobs, Economy and Innovation**

1118-20: Halisky

That Smoky Lake County approve to provide a letter jointly signed by the Town of Smoky Lake and Smoky Lake County to the Honourable Doug Schweitzer, to congratulate him on becoming the Minister of Jobs, Economy and Innovation as appointed on August 25, 2020, and to strongly support the mandate of the ministry to lead Alberta's economic development efforts, support businesses and investors, and promote our tourism industry; and carbon copy Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock.

Carried.

7. Delegation:

No Delegation.

8. Executive Session:

No Executive Session.

ADJOURNMENT:

1119-20: Lukinuk

That the Smoky Lake County Council meeting of September 1, 2020, be adjourned, time 2:48 p.m.

Carried.

\_\_\_\_\_  
REEVE

S E A L

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**REQUEST FOR DECISION**

DATE

**September 24, 2020**

4.1

TOPIC

**Chief Administrative Officer (CAO): Appointment**

PROPOSAL

**HISTORY:**

Smoky Lake County last held CAO Recruitment Meetings under the Committee of the Whole Agenda format on March 26<sup>th</sup>, May 11<sup>th</sup> and June 19<sup>th</sup>, 2009.

**BACKGROUND:**

A Special County Council Meeting was held on July 13, 2020 that included the start of the CAO Recruitment Process:

**Special County Council Meeting, July 13, 2020:****Recruitment of Chief Administrative Officer (CAO)**

938-20: Gawalko That Smoky Lake County utilize the Redwater Review newspaper, Rural Municipalities of Alberta (RMA), Alberta Urban Municipalities Association (AUMA), Federation of Canadian Municipalities (FCM), County Website and County Social Media to advertise the employment opportunity of Chief Administrative Officer (CAO) for Smoky Lake County, with resume submission deadline of Tuesday, August 4, 2020, and note the competition will remain open until a suitable candidate is found.

On July 16, 2020, CAO recruitment binders were created for Council which included agendas and minutes of the previous CAO recruitment meetings, as well as the Chief Administrative Officer Bylaw, Organizational chart, short-list, interview questions, selection process and CAO contract. The recruitment binders were distributed to Council on August 5, 2020 and included the 41 resumes received by the submission deadline of August 4, 2020.

A CAO Recruitment meeting was scheduled, and candidates were chosen at the first official CAO Recruitment Meeting.

**County Council Meeting, August 27, 2020:****Committee of the Whole - Administration**

1102-20: Cherniwchan That the next Smoky Lake County Council Committee of the Whole for the purpose of Administration – Chief Administrative Officer (CAO) Recruitment be scheduled for Tuesday, September 1, 2020 at 9:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and in County Council Chambers.

**Committee of the Whole for the Purpose of CAO Recruitment, September 1, 2020:****Chief Administrative Officer (CAO) Recruitment – Interview Schedule**

1110-20: Cherniwchan That Smoky Lake County Council Committee members proceed to schedule interviews for the purpose of the Chief Administrative Officer (CAO) Recruitment on Friday, September 4, 2020, with the following CAO Candidates:

Candidate	Interview Time
No. 37	10:00 a.m.
No. 20	1:00 p.m.
No. 1	2:30 p.m.
No. 38	4:00 p.m.

After choosing the candidates and interview times, another recruitment meeting was scheduled for the interview process.

**Committee of the Whole for the Purpose of CAO Recruitment, September 1, 2020:**  
**Chief Administrative Officer (CAO) Recruitment - interviews**  
 1111-20: Halisky                      That the next Smoky Lake County Council Committee of the Whole for the purpose of Administration: Chief Administrative Officer (CAO) Recruitment Interviews be scheduled for Friday, September 4, 2020 at 10:00 a.m., to be held virtually, through Electronic Communication Technology as per Bylaw 1376-20 and/or in County Council Chambers.

**PROPOSAL:**  
 That Smoky Lake County Council appoint a Chief Administrative Officer.

**CORRELATION TO BUSINESS (STRATEGIC) PLAN**

N/A

<b>LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS</b>	<b>MUNICIPAL GOVERNMENT ACT</b> Section 205(1): Every council must establish by bylaw a position of chief administrative officer.
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<b>BENEFITS</b>	N/A
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<b>DISADVANTAGES</b>	N/A
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<b>ALTERNATIVES</b>	N/A
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**FINANCE/BUDGET IMPLICATIONS**

<b>Operating Costs:</b> _____	<b>Capital Costs:</b> _____
<b>Budget Available:</b> _____	<b>Source of Funds:</b> _____
<b>Budgeted Costs:</b> _____	<b>Unbudgeted Costs:</b> _____

<b>INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS</b>	
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<b>COMMUNICATION STRATEGY</b>	Advertise in the County Grapevine, and County Social Media for transparency.
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**RECOMMENDATION**

That Smoky Lake County appoint \_\_\_\_\_ as the Chief Administrative Officer (CAO) for Smoky Lake County, effective \_\_\_\_\_, 2020; and, execute the CAO Employment Contract Agreement between \_\_\_\_\_ and the County; and, make an announcement of the said appointment through the County Grapevine and Social Media for the purpose of providing an introduction of the new CAO to the public.

<b>INTERIM CHIEF ADMINISTRATIVE OFFICER</b>	
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**TOPIC "Elevate Wellness" Regional Team for The Alberta Healthy Communities Initiative**

**PROPOSAL**

**HISTORY:**

**October 5, 2015 - Regional Community Development Committee (RCDC) Motion #106-15:**  
That the Regional Community Development Committee (RCDC) terminate the concept of creating a sub-committee for Community Wellness and the development of a Community Wellness Committee Terms of Reference.

**October 5, 2015 - Regional Community Development Committee (RCDC) Motion #107-15:**  
That the Regional Community Development Committee (RCDC) accept the responsibilities for the implementation of Community Wellness, as recommended by the Joint Municipalities Meeting held on September 28, 2015 and proceed to develop a Policy.

**May 9, 2017 - Joint Town/County Council Meeting Motion # J18-17:**  
That the Smoky Lake County Council and Town of Smoky Lake Council agree to pursue a draft terms of reference for a Health and Wellness Committee and bring it forward to the next scheduled Joint Municipalities Meeting.

**June 26, 2017 – Joint Municipalities Meeting Motion # JMM-79-17:**  
That the Joint Municipalities Committee recommend amending the current Policy Statement: 05-05 – Doctor Retention and Recruitment Committee Terms of Reference to expand the current strategy of Doctor Retention and Recruitment and include NOT ONLY physicians, but also nurses, nurse practitioners, occupational therapist, and other healthcare professionals and any healthcare related issues following the Alberta Rural Physician Action Plan (RPAP) strategy.

**CURRENT:**

**July 30, 2020** the Regional Community Development Committee, received a presentation from the "Elevate Wellness" Regional Team for The Alberta Healthy Communities Initiative, consisting of the following people:

- Shana Young: Community Health Promotion Facilitator - Alberta Health Services,
- Alicia Fox: Rural Community Consultant North East Zone, Rural Health Professions Action Plan (RhPAP),
- Amy Cherniwchan: Registered Dietitian - Lakeland Primary Care Network
- Mae Ann Ardron: Public Member at Large and retired Public Health Nurse,
- Pat Palechuk: Primary Care Network - North Zone, former chair Healthy Advocacy Committee (HAC)

The RCDC also reviewed the 2013 Regional Recreation Master Plan, and the history of Health and Wellness decisions across the Region at Councils and within RCDC and Doctor Recruitment Committee. The mandate of Rural Health Professions Action Plan (RhPAP) was included in the discussion.

**July 30, 2020 - Regional Community Development Committee (RCDC) Motion #202-20:**  
That the Regional Community Development Committee (RCDC) recommends the Community Economic Development Officer (CEDO) prepare a Summary document for each municipality outlining the work of The Alberta Healthy Communities Initiative (AHCi) and The Regional Recreation Master Plan and request recommendations be considered to either establish a Regional Health and Wellness Committee with a terms of reference or support The Alberta Healthy Communities Initiative (AHCi) through representation on the team or other engagement.

**August 20, 2020 - Village of Waskatenau Council passed Motion 192-2020:**  
Moved by Deputy Mayor Roy Krahulec the Village of Waskatenau will not participate in a newly formed Smoky Lake Region Community Health and Wellness Committee and will only observe at this time.

**August 26, 2020 – “Elevate Wellness” Regional Team for The Alberta Healthy Communities Initiative Meeting:**

Was voluntarily attended by Craig Lukinuk and Lorne Halisky. The members of the team determined they are **not yet ready for discussions on becoming a Municipal Committee or having an official Municipal endorsement but welcome any community member to join the team and definitely seek to engage Municipal leaders with updates and information as the team progresses.**

**August 31, 2020 – Email from the CEDO the County, Town and Villages CAOs:**

Included the AHCI presentation as well as the 2013 Regional Recreation Master plan for information, and a copy of RCDC Motion #202-20 above, for the purpose of allowing each Municipality to determine their engagement with the “Elevate Wellness” team.

In place already is the March 2013 Smoky Lake Regional Recreation Master Plan – Final Report and Recommendations, **as per Policy Statement No. 07-06-01: Recreation and Wellness Program**, which provides data, Community stakeholders identified issues, identified demographic, profiles, lifestyles, actual levels of Health and Wellness Plan, it also pertains to maintaining a healthy lifestyle and is dedicated to help community members commit to Health and Wellness. (<http://www.smokylakecounty.ab.ca/Home/DownloadDocument?docid=00e931ca-8059-4f8b-aaa3-4416cab61dbb>)

**PROPOSAL:**

We already have some aspects of community wellness, but there is always room for improvement, and it is important for the success of our region, therefore Smoky Lake County should be open to accommodate the “Elevate Wellness” Regional Team for The Alberta Healthy Communities Initiative, as needed, and acknowledge Craig Lukinuk and Lorne Halisky will voluntarily participate in a non-elected capacity, as community members, in the said team’s meetings to coordinate efforts, build on our strengths, and identify and respond to our weaknesses.

**CORRELATION TO BUSINESS (STRATEGIC) PLAN**

N/A

<b>LEGISLATIVE, BYLAW and/or POLICY IMPLICATIONS</b>	<b>County Policy Statement No. 07-06-01:</b> Recreation and Wellness Program
--	--

<b>BENEFITS</b>	Coordinate efforts, build on our strengths, and identify and respond to our weaknesses
-----------------	--

<b>DISADVANTAGES</b>	N/A
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<b>ALTERNATIVES</b>	Not participate.
---------------------	------------------

**FINANCE/BUDGET IMPLICATIONS**

<b>Operating Costs:</b> _____	<b>Capital Costs:</b> _____
<b>Budget Available:</b> _____	<b>Source of Funds:</b> _____
<b>Budgeted Costs:</b> _____	<b>Unbudgeted Costs:</b> _____

<b>INTERGOVERNMENTAL INVOLVEMENT/IMPLICATIONS</b>	
---	--

<b>COMMUNICATION STRATEGY</b>	N/A
-------------------------------	-----

**RECOMMENDATION**

That Smoky Lake County be open to accommodate the “Elevate Wellness” Regional Team for The Alberta Healthy Communities Initiative, as needed, and acknowledge Craig Lukinuk and Lorne Halisky will voluntarily participate in a non-elected capacity, as community members, in the said team’s meetings to coordinate efforts, build on our strengths, and identify and respond to our weaknesses.

<b>INTERIM CHIEF ADMINISTRATIVE OFFICER</b>	
---	--

# Alberta Healthy Community Initiative



**ELEVATE  
WELLNESS**  
SMOKY LAKE ACTION TEAM

*Supporting communities to define their own pathways to health and wellness.*

HEALTHIER  
TOGETHER

ALBERTA HEALTHY  
COMMUNITIES HUB



**ELEVATE  
WELLNESS**  
SMOKY LAKE ACTION TEAM

## Active Members

**Marianne Prockiwi-Zarusky:** FCSS Program Manager - Town of Smoky Lake  
**Michelle Wright:** Economic Development Officer - Smoky Lake Region  
**Alicia Fox:** Rural Community Consultant North East Zone, RhPAP  
**Amy Cherniwchan:** Registered Dietitian - Lakeland Primary Care Network  
**Terry Sims:** Social Worker - Lakeland Primary Care Network  
**Mae Ann Ardron:** Public Member at Large and retired Public Health Nurse  
**Karen Holowaychuk:** Educator – Aspen View Public School and retired RCMP  
**Pat Palechuk:** Primary Care Network - North Zone, former chair HAC  
**Kaitlin Kwiatkowski:** Public Health Nurse, Alberta Health Services  
**Jennifer Gauthier:** Health Promotion Facilitator - Alberta Health Services  
**Michelle Minailo:** Social Worker - Alberta Health Services  
**Shana Young:** Community Health Promotion Facilitator - Alberta Health Services

## Connected Members

**Henia Kwiatkowski:** Diversion Worker, WJS  
**Tina Chan:** Sargeant, RCMP Smoky Lake Detachment  
**Michelle Frazer:** RMT  
**Delores Cherwoniak:** Redwater Smoky Lake Victim Services  
**Tom Mykytiuk:** Aspen View School Trustee

HEALTHIER  
TOGETHER

ALBERTA HEALTHY  
COMMUNITIES HUB

## What we do:



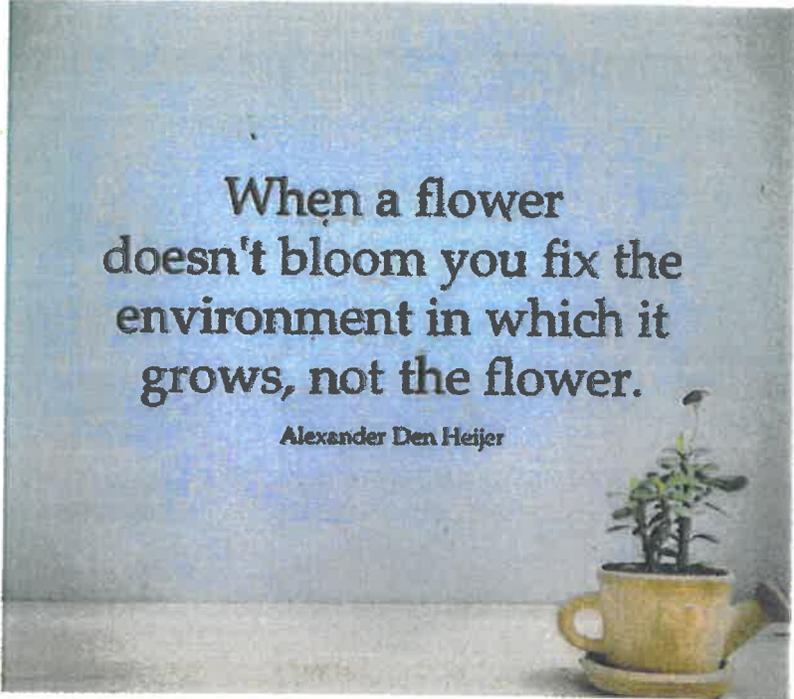
- Work with communities
- Build upon existing assets
- Facilitate planning
- Work together to build healthier spaces & places

HEALTHIER TOGETHER | ALBERTA HEALTHY COMMUNITIES HUB



What is a healthy community?

HEALTHIER TOGETHER | ALBERTA HEALTHY COMMUNITIES HUB

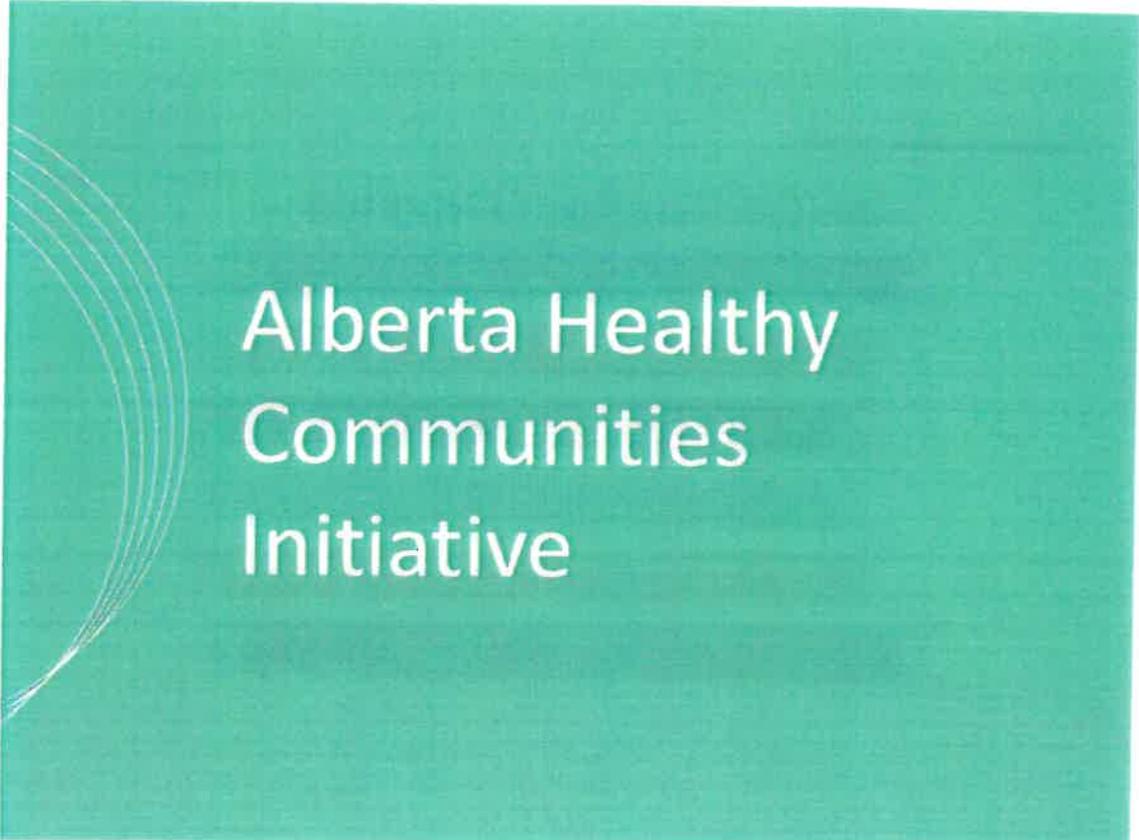


When a flower  
doesn't bloom you fix the  
environment in which it  
grows, not the flower.

Alexander Den Heijer

HEALTHIER  
TOGETHER

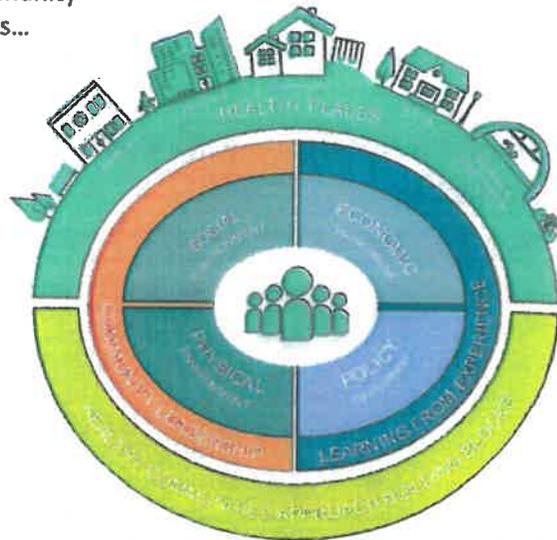
ALBERTA HEALTHY  
COMMUNITIES HUB



# Alberta Healthy Communities Initiative

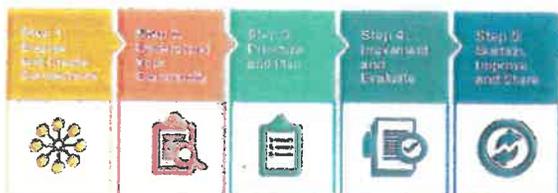
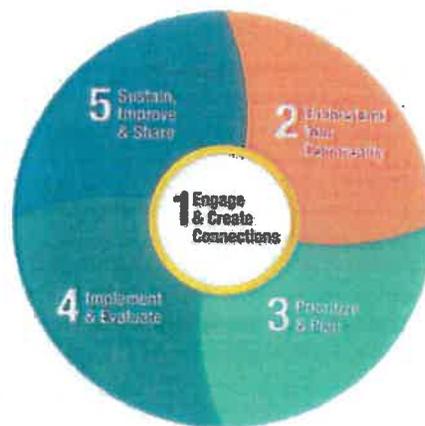
# Building Healthy Communities...

...by examining our community places and environments...



HEALTHIER TOGETHER | ALBERTA HEALTHY COMMUNITIES HUB

...using a comprehensive approach.



HEALTHIER TOGETHER | ALBERTA HEALTHY COMMUNITIES HUB

# Alberta Healthy Communities Hub



## What is the Alberta Healthy Communities Hub?

The Healthy Communities Hub is a place where Albertans can connect, share and learn as they plan and build healthy communities. The Hub supports communities on their journey towards building supportive, health-promoting environments.

HEALTHIER TOGETHER | ALBERTA HEALTHY COMMUNITIES HUB

## What is the Alberta Healthy Communities Hub?

The Healthy Communities Hub is a place where the people of Alberta can connect, share and learn as they plan and build healthy communities. The Hub supports communities on their journey towards building supportive, health-promoting environments.

### Our purpose is to:



Inspire action through a coherent Healthy Communities Approach



Connect people, organizations and communities



Share evidence-based resources, strategies and promising practices



Provide tools and ideas to help your work along



Share community highlights, stories and experiences

HEALTHIER TOGETHER | ALBERTA HEALTHY COMMUNITIES HUB

# AHCI – 5 Step process



HEALTHIER TOGETHER | ALBERTA HEALTHY COMMUNITIES HUB

## Step 1. Engage and Create Connections



NETWORKING – The fruits on the table



COLLABORATION – The fruit salad



COLLECTIVE IMPACT – The smoothie

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## Step 2: Understand Your Community



### Asset Mapping



## Community Assessments



### Community Capacity Tool



### Healthy Places Action Tool



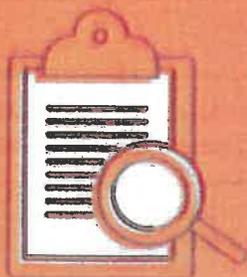
## Why use the HPAT?

- To gain a better understanding of community places and social spaces
- To start a community conversation around building a healthier community
- Create a 'snapshot' of your community environments
- To Identify community strengths

Change the question from “how do we promote healthy behaviors?” to “how can we create community environments that make healthy choices easier?”

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COMMUNITIES HUB

### Focus Areas of the HPAT



Within the environments and settings,  
the HPAT also assesses the following 6  
**FOCUS AREAS:**



Physical activity



Healthy eating



Alcohol reduction



Tobacco reduction

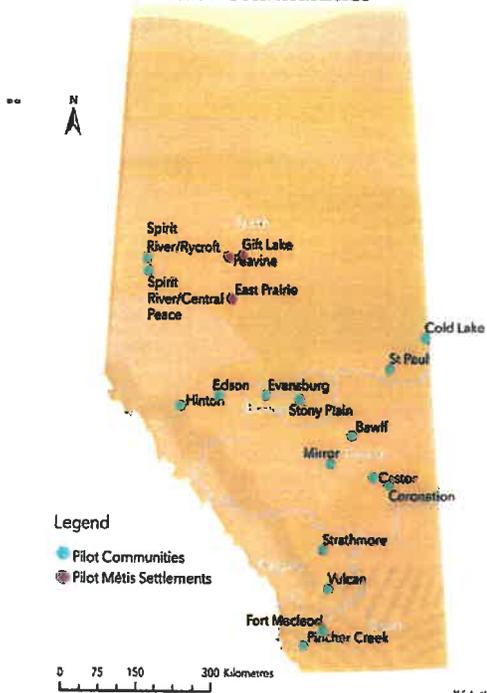


UVR protection



Cancer screening

## Alberta Healthy Communities Approach Pilot Communities



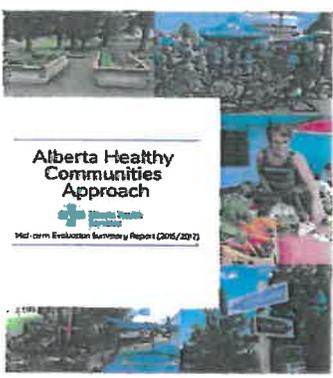
AHCA phase 1 pilot sites across the province

16 rural communities

3 Métis communities with cultural adaptations

- Human resource support
- Funding
- Tools and resources
- Access to data & evidence

## Evaluation



Strengthened partnerships



Number of multi-sectoral coalition teams created in the pilot project

# St Paul



## St. Paul



HEALTHIER TOGETHER | ALBERTA HEALTHY COMMUNITIES HUB

Questions?



- 6.2 Healthy Communities Initiative. ©
- Acknowledge information distributed to each respective municipalities' CAO on August 31, 2020, as per RCDC's July 30, 2020 Motion #202-20: That the Regional Community Development Committee (RCDC) recommends the Community Economic Development Officer (CEDO) prepare a Summary document for each municipality outlining the work of The Alberta Healthy Communities Initiative (AHCI) and The Regional Recreation Master Plan and request recommendations be considered to either establish a Regional Health and Wellness Committee with a terms of reference or support The Alberta Healthy Communities Initiative (AHCI) through representation on the team or other engagement.

7. **DELEGATION(S):**

7.1 Mr. Glenn van Dijken – MLA for Athabasca-Barrhead-Westlock – Update. @ 5:30 p.m.

7.2 Mr. Charles Iggulden, Infinity Energy Ltd. – Update..... to follow.

8. **EXECUTIVE SESSION:**

9. **NEXT MEETING:**

call of chair

10. **ADJOURNMENT.**

<p>Regional Community Development Committee  <b>Alberta Healthy Communities Initiative</b></p>	<p>DATE:                  September 2, 2020</p>	<p>As discussed RCDC July 30, 2020</p>
<p>TOPIC</p>	<p>For Municipal Information:                  Smoky Lake County, Town of Smoky Lake, Village of Vilna and Village and Waskatenau</p>	
	<p><b>BACKGROUND:</b></p> <p>At the July 30, 2020 RCDC Meeting, representatives of Alberta Healthy Communities Initiative and our Regional team "Elevate Wellness" presented the Initiative outline © and the team's activities to date.</p> <p>As well, RCDC reviewed the 2013 Regional Recreation Master Plan ©, and the history of Health and Wellness decisions across the Region at Councils and within RCDC and Doctor Recruitment Committee. The mandate of Rural Health Professions Action Plan (RhPAP) was included in the discussion.</p> <p>RCDC received the information and motioned the CEDO to prepare a summary package for all Municipalities on the Initiative and allow each Municipality to determine their engagement with the "Elevate Wellness" team.</p> <p>August 20, 2020: Village of Waskatenau Council passed Motion 192-2020: Moved by Deputy Mayor Roy Krahulec the Village of Waskatenau will not participate in a newly formed Smoky Lake Region Community Health and Wellness Committee and will only observe at this time.</p> <p style="text-align: center;">- Smoky Lake Action Team</p> <p>At the August 26, 2020 <u>Elevate Wellness</u> meeting, the team determined <u>they are not yet ready for discussions on becoming a Municipal Committee or having an official Municipal endorsement</u> but welcome any community member to join the team and definitely seek to engage Municipal leaders with updates and information as the team progresses. &gt;&gt;&gt;</p>	

Observer  
 ——— Committee  
 Receive Information

" Volunteers " ———

non-elected representation



**Interim Chief Administrative Officer**

Report Period: **August 21, 2020 to September 17, 2020**

**LEGISLATIVE / GOVERNANCE**

Projects	Date In Progress	Date Outstanding	Date Completed
On Monday, September 14, 2020 participated in a conference call with Colin Blair, Health Emergency Operations Centre, Alberta Government and Dr. Deena Hinshaw, Alberta's Chief Medical Officer of Health provided an update to the Provincial Relaunch Status Map in respect to Smoky Lake County with 10 cases – color status on the map is changed to blue indicating under "WATCH". In this conference call attendance also included Chief Elected, Director of Emergency Services, Finance Manager and Fire Chief.			Sept.14'20

**ADMINISTRATIVE**

Projects	Date In Progress	Date Outstanding	Date Completed
Legislative Services Department has received it's second "Request for Information" this year.  September 10, 2020, followed up with a "Request for Information" from Dr. Basaraba in regard to Township Road 572A, waiting for clarification from Dr. Basaraba as to what it is that he requires by completing the appropriate form.  September 13, 2020, received Dr. Basaraba's completed form: Schedule "A": Request for Information, of Policy Statement No. 01-50-01, as required; and the Legislative Services Department is working on compiling the information.			Sept.10'20

**FINANCIAL**

Projects	Date In Progress	Date Outstanding	Date Completed
No Report.			

**HUMAN RESOURCES**

Projects	Date In Progress	Date Outstanding	Date Completed
Staff Meeting held on September 14, 2020. Notification of meeting called on September 8, 2020. <b>H-1</b>			Sept.14'20
This is my last report to Council: It has been a pleasure to be your Interim CAO. I appreciate your confidence in me to assist you in the transition for a new CAO. I look forward to working with the new CAO to carry on the County Vision. Thank You			

## Interim Chief Administrative Officer

Report Period: **August 21, 2020 to September 17, 2020**

### COMMUNITY

Projects	Date In Progress	Date Outstanding	Date Completed
<p>September 8, 2020, I approved the Smoky Lake Holubka Dancers request for a donation to fund lunch for the Annual Highway Cleanup between Waskatenau and Smoky Lake scheduled on September 19, 2020 with 35 members participating, as per letter their received September 2, 2020. <b>C-1</b></p> <p><b>Recommendation:</b> Approve action taken in donating in the amount of \$300.00 to support lunch costs with funds allocated from Grants to Individuals and Organizations. Summary of previous years support towards groups for Highway Clean-up:                      Year 2016: Smoky Lake Junior Forest Wardens - \$300.00                      Year 2017: Smoky Lake Hulubka Dancers - \$300.00</p>	Sept.2'20		Sept.8'20
<p>The Smoky Lake County Community Learning Council requested a micro-website through the County's Website, as per their letter received on September 28, 2020. <b>C-2</b></p> <p><b>Recommendation:</b> Approve the request from the Smoky Lake County Community Learning Council (CLC) for the County to provide an AllNet basic micro-website through the County's website at no cost to CLC, as per their letter received.</p>	Sept.28'20		
<p>Thank-You email, dated September 9, 2020, received from Eunice and Jack Sousa for addressing a culvert problem at Garner Lake. <b>C-3</b></p> <p><b>Recommendation:</b> Acknowledge receipt.</p>			Sept.9'20
<p>Alberta Health Services - North Zone Update on COVID-19, dated September 11, 2020 outlining several information resources available. <b>C-4</b></p> <p><b>Recommendation:</b> Acknowledge receipt and promote links on the County's social media.</p>			Sept.11'20
<p>Brenda Carter with Whitefish Lake Campground has requested County Custom Work of grading near garbage bins for better access. <b>C-5</b></p> <p><b>Recommendation:</b> Approve request in accordance with Policy Statement No. 03-26-01: Custom Work.</p>	Sept.16'20		
<p>No update from last month as to the Waskatenau Highway 831 drainage: Township Road 592 Ditch work - the culvert installation. Associated Engineering requested permission from CN and we continue to wait for a response from CN.</p>	Jul.30'20	Sept.17'20	
<b>TRAINING</b>			
No report.			
<b>COUNTY STRATEGIC PLAN</b>			
N/A			
<b>Signature:</b> <i>Lydia Cielin</i>	<b>County Council Meeting:</b> <u>September 17, 2020</u>		

5.1.1.6

Municipality of SMOKY LAKE COUNTY

	<u>CIBC GENERAL ACCOUNT</u>	<u>GENERAL ACCOUNT</u>	<u>ATB PAYROLL ACCOUNT</u>	<u>NOTICE ACCOUNT</u>
NET BALANCE AT June 30, 2020	206,076.19	334,486.49	295,367.59	7,864,374.80
<b>Receipts for the month of July</b>				
Interest	146.16	826.55	162.03	6689.82
Taxes & Penalties		274,058.68		
Utility	5,072.36	122,990.45		
Alberta Transp (MVA)		9,875.00		
Miscellaneous Services & Sales		87,881.89		
Gas Oderant and CNG		10,606.57		
Town Gas		8,226.04		
Town RMOI station		40,359.68		
Aggregate		8,500.00		
Gas Tax Grant		135,734.00		
CCI quarterly interest		13,512.16		
CCI annual tower payment		27,187.50		
transfer from savings		2,000,000.00		-1,000,000.00
Total Receipts	5,218.52	2,739,758.52	162.03	-993,310.18
<b>SUB-TOTAL</b>	211,294.71	3,074,245.01	295,529.62	6,871,064.62
LESS				
<b>Disbursements for the month of July</b>				
Transfer funds to ATB Payroll		-389,340.90	389,340.90	
Bills and Accounts	-26.50	-604,058.73	-389,669.83	
Total Disbursements	-26.50	-993,399.63	-328.93	0.00
<b>NET BALANCE AT July 31, 2020</b>	<b>211,268.21</b>	<b>2,080,845.38</b>	<b>295,200.69</b>	<b>6,871,064.62</b>
NET BALANCE AT July 31, 2020	210,172.92	2,051,290.29	295,200.69	6,871,064.62
Outstanding Deposits	1,095.29	158,626.31		
Less Outstanding Cheques		-129,071.22		
<b>NET BALANCE AT July 31, 2020</b>	<b>211,268.21</b>	<b>2,080,845.38</b>	<b>295,200.69</b>	<b>6,871,064.62</b>
<b>REVOLVING LINE OF CREDIT</b>				
NET BALANCE AT June 30, 2020		<u>0.00</u>		
Disbursements		0.00		
Payments		0.00		
<b>NET BALANCE AT July 31, 2020</b>		<u>0.00</u>		

THIS STATEMENT SUBMITTED TO COUNCIL, THIS 24th DAY OF SEPTEMBER, 2020

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Secretary-Treasurer

5.1.1.6

Municipality of SMOKY LAKE COUNTY

	<u>CIBC GENERAL ACCOUNT</u>	<u>GENERAL ACCOUNT</u>	<u>ATB PAYROLL ACCOUNT</u>	<u>NOTICE ACCOUNT</u>
NET BALANCE AT July 31, 2020	211,268.21	2,080,845.38	295,200.69	6,871,064.62
<b>Receipts for the month of Aug</b>				
Aggregate Levy				
Interest		1,055.94	161.47	6213.7
Taxes & Penalties		394,669.35		
Utility	3,749.66	100,289.98		
Miscellaneous Services & Sales		98,547.26		
Town Gas		5,796.50		
Gas Odorant/CNG/Infill/Grain Dryer		9,359.51		
GST				
Transfer From Savings				
CCI Payment				
Total Receipts	3,749.66	609,718.54	161.47	6,213.70
<b>SUB-TOTAL</b>	215,017.87	2,690,563.92	295,362.16	6,877,278.32
<b>LESS</b>				
<b>Disbursements for the month of Aug</b>				
Transfer funds to ATB Payroll		-403,873.87	403,873.87	
Bills and Accounts		-484,226.46	-404,422.90	
Bank Fees	-11.50			
Total Disbursements	-11.50	-888,100.33	-549.03	0.00
<b>NET BALANCE AT August 31, 2020</b>	<b>215,006.37</b>	<b>1,802,463.59</b>	<b>294,813.13</b>	<b>6,877,278.32</b>
NET BALANCE AT August 31, 2020	215,006.37	1,954,015.29	294,813.13	6,877,278.32
Outstanding Deposits		-3,955.95		
Less Outstanding Cheques		-147,595.75		
<b>NET BALANCE AT August 31, 2020</b>	<b>215,006.37</b>	<b>1,802,463.59</b>	<b>294,813.13</b>	<b>6,877,278.32</b>
<b>REVOLVING LINE OF CREDIT</b>				
NET BALANCE AT July 31, 2020		<u>0.00</u>		
Disbursements		0.00		
Payments		0.00		
<b>NET BALANCE AT August 31, 2020</b>		<u>0.00</u>		

THIS STATEMENT SUBMITTED TO COUNCIL, THIS 24th DAY OF SEPTEMBER, 2020

\_\_\_\_\_  
Reeve

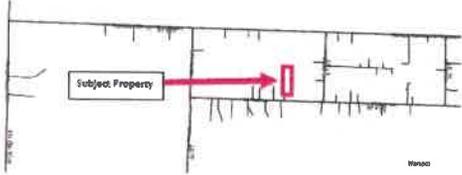
\_\_\_\_\_  
Secretary-Treasurer



**ACTION LIST:**

**July 28, 2020 County Council Departmental Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL														
955-20	That Smoky Lake County proceed with advertising the lands legally described as Plan 314HW, Block 4, Lot 15, Property Tax Roll #19591614, located at 5112 50 Avenue, Warspite, for two (2) consecutive weeks in accordance with Policy No. 61-10-01: Disposition of County Owned Property.	Planning & Dev	<p>The P&amp;D Department advertised the Notice of Public Land Sale in the Smoky Lake Signal and the Redwater Review during the weeks of August 10<sup>th</sup> &amp; 17<sup>th</sup>, 2020, as per Smoky Lake County Policy No. 61-10-01: <i>Disposition of County Owned Property</i>, pursuant to Section 70-of the MGA.</p>  <p><b>PUBLIC NOTICE LAND SALE</b></p> <p>NOTICE is hereby given that Smoky Lake County is offering for sale, by Public Bid, lands described as follows:</p> <table border="1" data-bbox="1299 703 1749 776"> <thead> <tr> <th>Roll #</th> <th>Legal Description:</th> <th>Area:</th> <th>Title No.:</th> <th>Size:</th> <th>Election Division:</th> <th>Zoning:</th> </tr> </thead> <tbody> <tr> <td>40300415</td> <td>Plan 314HW Block 4 Lot 15</td> <td>Hamlet of Warspite</td> <td>102 427 035</td> <td>±/- 0.14 acres</td> <td>3</td> <td>R10 - Hamlet General</td> </tr> </tbody> </table>  <p><b>TERMS:</b> Cash plus G.S.T. Each parcel offered for sale is subject to approval by Council, and to the reservations and conditions contained in the existing Certificate of Title including covenants and/or easements. The purchaser is responsible for the cost of all services including water, sewer, roads, power, natural gas, sanitary and storm sewer where applicable, and for any and all other costs associated with the sale of the lands (including Transfer of Land).</p> <p>The minimal accepted bid shall be \$30,000.00 (plus GST).</p> <p>Person(s) interested must submit the required Expression of Interest Form in a sealed envelope marked "EXPRESSION OF INTEREST FORM TO PURCHASE PROPERTY".</p> <p>The aforementioned property is being offered for sale on an "AS IS" basis and the County makes no representation and gives no warranty whatsoever as to the adequacy of services, soil conditions, absence or presence of environmental contamination or the developability of the subject lands for any intended use by the Purchaser.</p> <p>No offer will be accepted where the Purchaser attempts to attach conditions precedent to the sale of any parcel. No terms or conditions of sale will be considered other than those specified by Smoky Lake County.</p> <p>Smoky Lake County Council has the full right to reject any or all Expressions of Interest.</p> <p>Note: A copy of the Expression of Interest Form can be obtained at the Smoky Lake County Office during normal business hours. For further information please contact Jordan Swagg, Planning &amp; Development Manager at 780-656-3720 or 780-650-5207.</p> <p><b>Deadline for submitting an interest is Tuesday August 25, 2020 at 12:00:00 noon.</b></p> <p>Please submit to: Lynda Cullen, Interim Chief Administrative Officer Smoky Lake County 4611, McDougall Drive, Box 330 Smoky Lake County, Alberta T0A 3C0</p>	Roll #	Legal Description:	Area:	Title No.:	Size:	Election Division:	Zoning:	40300415	Plan 314HW Block 4 Lot 15	Hamlet of Warspite	102 427 035	±/- 0.14 acres	3	R10 - Hamlet General	
Roll #	Legal Description:	Area:	Title No.:	Size:	Election Division:	Zoning:												
40300415	Plan 314HW Block 4 Lot 15	Hamlet of Warspite	102 427 035	±/- 0.14 acres	3	R10 - Hamlet General												

**ACTION LIST:**

**July 28, 2020 County Council Departmental Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
956-20	That Smoky Lake County deny the request from Tami Perrott, Just For Licks Small Batch Creamery, dated July 9, 2020 to lease for a one-year term, the County Owned land legally described as Plan 5225CL, Lot OT, also known as the former Waskatenau Nuisance Ground, as Smoky Lake County is in the process of finalizing plans to reclaim the said land in coordination and partnership with Alberta Transportation.	Planning & Dev	<p>The Planning and Development Department sent a letter, dated August 12, 2020, to Tami Perrott, informing her of Council's decision to deny her request to lease the County-owned land legally described as Plan 5225CL; OT.</p> <p><i>Re: Request to Lease County-Owned Land – Plan 5225CL; OT (Pt. SE-28-58-29-W4M)</i></p> <p>Thank you for your submission of your request, dated July 9, 2020, to lease County-owned lands, legally described as Plan 5225CL; OT (Pt. SE-28-58-29-W4M), for the purposes of temporarily locating your ice-cream sales vending operation.</p> <p>At the July 28, 2020 Smoky Lake County Council meeting, the following motion was passed with respect to your request:</p> <p><i>Motion 956-20: "That Smoky Lake County deny the request from Tami Perrott, Just For Licks Small Batch Creamery, dated July 9, 2020, to lease the County owned lands at Plan 5225CL; OT (Waskatenau Nuisance Ground) for a term of up to one (1) year, as Smoky Lake County is in the process of finalizing plans to reclaim the site, in coordination and partnership with Alberta Transportation."</i></p> <p>During Council's deliberation on your request, concerns were raised that your proposed lease of the lands may impact the scheduling of the remediation and reclamation work that the County proposes to complete later this summer. Furthermore, the County has previously received an Expression of Interest from another party to purchase said lands, a situation that could be potentially further complicated by the leasing of said lands.</p> <p>If you have any further questions or concerns, please contact the undersigned at 780-656-3730 or 780-650-5207.</p>	
957-20	That Smoky Lake County execute an Encroachment Agreement in accordance with Smoky Lake County Policy Statement No. 61-21-01: Encroachment Agreement, with Floyd & Janet Valentine, owners of the land legally described as Plan 7520244, Block 3, Lot 4, Birchland Resort, Garner Lake, to formalize allowing for the existing deck to encroach upon the County-owned Environmental Reserve land legally described as Plan 7520244, Lot R2-Reserve, and to cause said Encroachment Agreement to be registered via caveat on the title of the lands legally described as Plan 7520244, Block 3, Lot 4 and on the title of the lands legally described as Plan 7520244, Lot R2-Reserve.	Planning & Dev	The P&D Depart sent a letter, dated August 4, 2020, to Floyd & Janet Valentine, informing them of Council's decision to enter into an Encroachment Agreement, affecting the lands legally described as Plan 7520244, Block 3, Lot 4 and Plan 7520244, Lot R2 – Reserve, to allow for the continued encroachment of a deck onto the Reserve. The Planning and Development sent three copies of said Encroachment Agreement to the Valentines for signature. Once the copies of the Agreement have been received, Smoky Lake County will send them a register a copy on the Certificates of Title for both properties by way of a caveat.	

**ACTION LIST:**

**July 28, 2020** County Council Departmental Meeting



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL																	
958-20	<p>That Smoky Lake County advertise to sell the following Public Works surplus equipment "as is - where is" and state "The Highest Nor Any Bid Shall Not Necessarily Be Accepted" with the bid closing date to be determined by the Public Works Foreman:</p> <ul style="list-style-type: none"> <li>Unit 118: 2007 black Chevrolet Tahoe, 1,500LT 4x4, S/N 1GNFK13037R256359, and</li> <li>Unit 228: 1999 green Polaris Ranger 6x6 ATV, S/N 4XARF50A2XD070833.</li> </ul>	<p><b>Public Works Shop Foreman</b></p> <p><b>Communications</b></p>	 <p>Smoky Lake County offers the following equipment for sale by <b>PUBLIC TENDER</b>:</p> <table border="1" data-bbox="1268 443 1766 467"> <tr> <td>Unit # 118</td> <td>2007 Chevrolet Tahoe</td> <td>1500 LT</td> <td>4x4</td> <td>297,050 K.M.S</td> </tr> </table> <p>Serial Number: 1GNFK13037R256359 Color: Black</p> <table border="1" data-bbox="1268 521 1766 545"> <tr> <td>Unit # 228</td> <td>1999 Polaris Ranger ATV</td> <td>6X6</td> <td></td> <td></td> </tr> </table> <p>Serial Number: 4XARF50A2XD070833 Color: Green</p> <table border="1" data-bbox="1268 599 1766 623"> <tr> <td>Unit # 908</td> <td>1993 Horizontal Air Compressor</td> <td>120 gallon</td> <td></td> <td></td> </tr> </table> <p>Serial Number: P0265085 Model: C1023E120H 10 HP 3 Phase Motor</p> <p><b>ALL ITEMS ON AN "AS IS - WHERE IS" SALE BASIS</b></p> <p>There is no warranty expressed or implied. Prospective bidders are urged to examine the item and assure themselves as to the condition and suitability for intended purposes.</p> <p>For further information, questions or to schedule a viewing please contact: Dave Kully, Shop Foreman at 780-656-3755</p> <p>TENDER SUBMISSIONS clearly marked "EQUIPMENT BID" are accepted via writing, fax or email until: <b>TUESDAY, AUGUST 25, 2020 @ 2:00 PM</b></p> <p>Submissions may be dropped off between 8:00 AM to 4:00 PM, Monday to Friday to the Smoky Lake County Public Works Office located at 5004-50<sup>th</sup> Street in Smoky Lake, Alberta.</p> <table border="0" data-bbox="1251 862 1688 919"> <tr> <td>Mailed to: Smoky Lake County, Public Works Box 310 Smoky Lake, AB T0A 3C0</td> <td>Faxed to: Public Works Department 780-656-3743 Emailed to: ssles@smokylakecounty.ab.ca</td> </tr> </table> <p><b>THE HIGHEST NOR ANY BID SHALL NOT NECESSARILY BE ACCEPTED. ALL OFFERS ARE SUBJECT TO COUNCIL'S APPROVAL.</b></p> <p>Shortly after the Departmental Meeting Public Works realized there was a surplus compressor so the compressor was added to the list as council can accept or reject any offer plus it will save on advertising costs by listing them all at once.</p>	Unit # 118	2007 Chevrolet Tahoe	1500 LT	4x4	297,050 K.M.S	Unit # 228	1999 Polaris Ranger ATV	6X6			Unit # 908	1993 Horizontal Air Compressor	120 gallon			Mailed to: Smoky Lake County, Public Works Box 310 Smoky Lake, AB T0A 3C0	Faxed to: Public Works Department 780-656-3743 Emailed to: ssles@smokylakecounty.ab.ca	
Unit # 118	2007 Chevrolet Tahoe	1500 LT	4x4	297,050 K.M.S																	
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959-20	<p>That Smoky Lake County Council receive an update in regard to the Warspite Sewer Lift Station, including the total costs of all upgrades and repairs to date as well as the status of the station's functionality, at the next Environmental Operations Meeting scheduled for August 18, 2020.</p>	<p><b>Enviro. Op. Managers</b></p>	<p>As per Motion # 959-20, an update will be provided to Council at the next Environmental Operations Meeting scheduled for August 18, 2020.</p>																		

**ACTION LIST:**

**July 28, 2020 County Council Departmental Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
960-20	That Smoky Lake County, acknowledge receipt of the email received from Ric McIver, Alberta Minister of Transportation, dated July 9, 2020, confirming Alberta Transportation's commitment to fund 50% up to a maximum amount of \$100,000.00, for the remediation of the lands legally described as Plan 5225CL; OT, known as the former Waskatenau Nuisance Ground.	Interim CAO	The email as per motion #960-20 has been retained for documentation purposes and historical reference.  Municipal File: 4-46	
961-20	That Smoky Lake County Administration proceed, at no cost to the County, with a Public Land Sale (PLS) Application in conjunction with the Metis Nation of Alberta (MNA) or its designate as a co-applicant, for the Crown Land (Grazing Permit #787758) encompassed within the North Part of River Lot 10, Victoria Settlement, encompassing approximately 47 acres more or less, in accordance with applicable legislation, including the Alberta Public Lands Act RSA 2000, Ch. P-40; and update the legal description within the proposed Smoky Lake County Bylaw No. 1380-20, as per the information provided by Alberta Land Titles in preparation for the next Public Hearing.	Planning & Dev	The Planning and Development Department has informed the Metis Nation of Alberta of Smoky Lake County's intention to act as a co-applicant in support of the Nation's application to purchase the portion of Crown Land encompassed within the North Part of River Lot 10 (Victoria Settlement), at no cost to Smoky Lake County.	
962-20	That Smoky Lake County purchase the "unlimited microsities" add-on package from the County's website design provider: All-Net.ca Inc. at a cost in the amount of \$750.00 per year, for the purpose of providing micro-websites for non-profit organizations within Smoky Lake County off of, and though, the County's website and to be used for other municipal purposes, as necessary.	Communication  Finance	The Communications Technician contacted All-Net.ca Inc. on Aug'10'20 to initiate going forward with the "unlimited microsities" add-on package	

**ACTION LIST:**

**July 28, 2020 County Council Departmental Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
963-20	That Smoky Lake County acknowledge receipt of the email correspondence dated June 29, 2020 from Emily Boulet, Manager of Development, National Trust of Canada, in regard to notice of Smoky Lake County being long-listed for the 2020 Prince of Whales Prize for Municipal Heritage Leadership; and, approve action taken by the County Planning and Development for providing evidence of a sustained commitment to Heritage Conservation and evidence of support by the submission deadline of July 15, 2020.	Planning & Dev	Correspondence as per motion # 963-20 has been retained for documentation purposes and historical reference.  Municipal File: 7-5	
964-20	That Smoky Lake County acknowledge receipt of the email correspondence from Janet Bascom, Association for Preservation Technology, dated July 10, 2020, in regard to an invitation to present Smoky Lake County's Victoria District Economic Development Strategy: Planning for a Complete Heritage Tourism System for Economic Vibrancy, at the Association for Preservation Technology International (APT) and the National Trust for Canada (in association with the Canadian Association of Heritage Professionals) Annual Conference: a virtual heritage and preservation conference which is Canada's largest heritage learning and networking event, scheduled for October 1-7, 2020.	Planning & Dev	Correspondence as per Motion # 964-20 has been retained for documentation purposes and historical reference.  Municipal File: 61-8	
965-20	That Smoky Lake County promote the draft Smoky Lake County 5-Year Financial Plan for Years 2020 to 2024, as prepared by Brenda Adamson, Finance Manager, along with the Smoky Lake County public online Financial Survey, on the County's website and social media, for the purpose of obtaining Public Feedback in accordance with Smoky Lake County Policy Statement No. 01-51-01: Public Participation.	Finance Manager  Communications	The 2020-2024 Financial Plan was posted on the website August 4, 2020. The ad is in the August Grapevine which will be published the week of Aug.10'20. Scheduled an ad on Facebook advertising the financial plan, it will appear on August 6, 2020.   <p><b>Financial Plan Feedback</b> Smoky Lake County will be actively seeking public consultation for future budgets and financial plans. Taxpayers can provide feedback by:</p> <ul style="list-style-type: none"> <li>• Emailing feedback to <a href="mailto:finance@smokylakecounty.ab.ca">finance@smokylakecounty.ab.ca</a> after reviewing the draft 2020-2024 Financial Plan at: <a href="http://www.smokylakecounty.ab.ca">www.smokylakecounty.ab.ca</a></li> <li>• Complete the on-line survey at: <a href="https://interceptum.com/en/smoky-lake-budget">https://interceptum.com/en/smoky-lake-budget</a></li> <li>• Virtually attend the 2021 Budget Planning Meetings scheduled in the fall</li> <li>• Provide feedback to your Councillor, Interim CAO, or a County Manager</li> </ul>	

**ACTION LIST:**

**July 28, 2020 County Council Departmental Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
968-20	That Smoky Lake County make an offer to purchase the land currently leased by Smoky Lake County legally described as SE-33-59-12-4, Lot E, Plan 7921604, containing .47 acres (more or less) known as the Spedden Waste Transfer Site, at a purchase price in the amount of \$13,000.00 (thirteen thousand dollars).	<b>Planning &amp; Dev</b>  <b>Enviro. Op.</b>  <b>Interim CAO</b>	The Planning and Development Department drafted a letter, dated August 10, 2020, addressed to Diane Cholak, informing Ms. Cholak that Smoky Lake County Council proposes a purchase price of <b>\$13,000.00</b> for the lands legally described as Plan 7921604, Lot E, containing 0.47 acres, more or less, currently being utilized for the Spedden Waste Transfer Site and Staging Area. The letter was signed by the Interim CAO and sent via mail on August 12, 2020.	
969-20	That Smoky Lake County forward the record of communication from the International Union of Operating Engineers, Local Union No. 955, dated July 15, 2020, stating concerns for the overall health and welfare of every employee currently employed at Smoky Lake County, to the County's solicitor for follow up.	<b>Interim CAO</b>	Correspondence provided to the County's Solicitor on August 11, 2020 during Executive Session regarding the Collective Agreement between Smoky Lake County and the International Union of Operating Engineers, Local Union No. 955, at the Committee of the Whole Council Meeting, August 11, 2020.  Municipal File: 18-39	
972-20	That Smoky Lake County Council who can attend – attend the Alberta's Iron Horse Trail 10 Year Strategic Development Plan virtual engagement session scheduled for Wednesday, August 26, 2020 at 1:00 in response to the email received from Marianne Janke, Travel Lakeland/Alberta's Iron Horse Trail, dated June 23, 2020.	<b>Legislative Services</b>	Email: Tue 2020-07-28 5:43 PM To: 'info@ironhorsetrail.ca' Cc: lydia cielin; brenda adamson; jenna preston; craig lukinuk; Dan Gawalko; Johnny Cherniwchan; lome halisky; randy orichowski  Hi Marianne,  Smoky Lake County Council will attend the Wednesday, August 26, 2020 engagement session for the Alberta's Iron Horse Trail 10 Year Strategic Development Plan.  Please forward the meeting appointment to those cc'd in this email as well as me for information. Thank you.  Best regards, Patti Priest	
973-20	That Smoky Lake County acknowledge receipt of the email	<b>Interim CAO</b>	Correspondence as per motion # 973-20 has been	

**ACTION LIST:**

**July 28, 2020 County Council Departmental Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
	<p>correspondence received from Alberta Transportation's Permitting and Approvals, Carrier and Vehicle Safety Branch, Safety and Policy Division, dated July 13, 2020, in regard to the Government of Alberta implementing temporary changes scheduled to end August 15, 2020, to support commercial carriers who are providing direct assistance to emergency relief efforts related to COVID-19.</p>		<p>retained for documentation purposes and historical reference.</p> <p>Municipal File: 19-10</p>	
<p><b>974-20</b></p>	<p>That Smoky Lake County Council acknowledge receipt of the letter received from Mike Priddle of Priddle and Gibbs Adjusters, dated June 23, 2020, responding to the County's letter dated June 19, 2020, expressing displeasure in the way they handled denying all County liability surrounding the matter of Claim Number 011927AY in regard to the June 26, 2019, Sewer Backup in the residence at 5004 52 Street Warspite, Alberta, and stating the County's suggestion of including more detail in letters of denial issued to residents, will be implemented going forward.</p>	<p><b>Interim CAO</b></p> <p><b>Environmental Operations</b></p>	<p>Correspondence as per motion # 974-20 has been retained for documentation purposes and historical reference.</p> <p>Municipal File :11-59</p>	
<p><b>975-20</b></p>	<p>That Smoky Lake County provide a letter of support to the Town of Smoky Lake in proposing to rezone the lands legally described as Plan 8621882; Lot 1, Smoky Lake, from "Institutional District" to "Residential High-Density District", in response to the letter received from Adam Kozakiewicz, Chief Administrative Officer, Town of Smoky Lake, dated July 17, 2020; and, the notice of the online Public Hearing for the Town's proposed Bylaw No. 014-2020: Land Use Bylaw (LUB) Amendment scheduled for Tuesday, August 4, 2020 at 5:30 p.m., be filed for information.</p>	<p><b>Planning &amp; Dev</b></p>	<p>The Town of Smoky Lake adopted Bylaw 014-2020, a Bylaw to amend Land Use Bylaw 007-18, to rezone all the portions of the lands legally described as Plan 8621881, Lot 1, from "Institutional District" to "Residential High Density District", on August 4, 2020.</p>	
<p><b>976-20</b></p>	<p>That Smoky Lake County acknowledge receipt of the email</p>	<p><b>Interim CAO</b></p>	<p>Correspondence retained for documentation and</p>	

**ACTION LIST:**

**July 28, 2020 County Council Departmental Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
	received from Neil O'Shea, Superintendent, Aspen View Public Schools, dated July 15, 2020, providing a brief update on the progress of New School in Smoky Lake and mention of a complete update being prepared which will be provided to Council at the end of August 2020.		historical reference.  Ross Hunter, Aspen View Public Schools Communications Officer. will be updating the school webpage and providing the county and town with an update end of August.  Municipal File: 17-7	

**ACTION LIST:**

**August 10, 2020 County Council Meeting**

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MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
979-20	That Smoky Lake County Council who can attend – attend the Métis Crossing Board of Directors Joint Meeting, scheduled for Monday, August 17, 2020 from 12:00 p.m. to 4:30 p.m. at the Métis Crossing Cultural Gathering Centre for the purpose of the Métis Nation of Alberta (MNA) and the Métis Crossing Board of Directors sharing information with Smoky Lake County and Town of Smoky Lake Councils.	Legislative Services	All Council, Planning & Development Manager & Assistant, Legislative Services Clerk, attended the meeting. All public information received on August 17 <sup>th</sup> , if any, will be acknowledged at future regular Council meeting if necessary.	
980-20	That Smoky Lake County sponsor the Redwater-Smoky Lake Victim Services Unit, Year-2020 Annual Charity Golf Tournament scheduled for August 30, 2020, to be held at the Smoky Lake Town & Country Golf Course, by providing funds in the amount of \$200.00 to sponsor a hole, plus Smoky Lake County promotional items for prizes valued in the total amount of \$50.00, for a total combined contribution valued in the amount of \$250.00 towards the event.	Accounts Payable  Municipal Clerk  Legislative Services	Cheque #50074 was issued on August 11, 2020.  Municipal Clerk emailed Delores Cherwoniak, Victim Services, to notify her of Council's decision on Aug.11'20. Promotional items for prizes valued in the amount of \$50.00 were picked up on August 20, 2020.  Legislative Services emailed Accounts Payable and the Municipal Clerk a copy of draft motion #980-20 along with a PDF of the letter request from Redwater-Smoky Lake Victim Services Unit, on Aug.10'20.	
981-20	That Smoky Lake County Bylaw No. 1381-20: A Bylaw to Amend the Land Use Bylaw No. 1272-14, for the purpose of providing definitions for a range of accommodation types, and to allow for these accommodation types to be located within the Commercial (C2) Districts including the Victoria District, be given SECOND READING.....  .... be given the THIRD and FINAL READING and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.	Planning & Development	Bylaw No. 1381-20 was printed in duplicate, signed, and two original copies were filed in the Bylaw manual.  A digital copy of the consolidated Land Use Bylaw 1272-14, which includes the amendments adopted under Bylaw 1381-20, was uploaded to the County's website on August 11, 2020.	



**ACTION LIST:**

**August 27, 2020 County Council Meeting**

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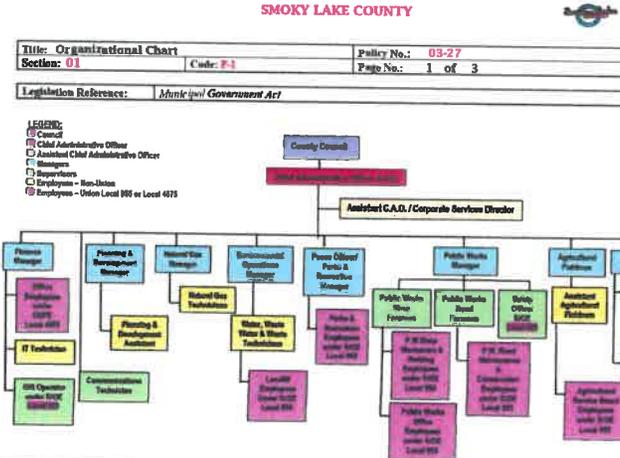


MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1049-20	That Smoky Lake County Council approve the unbudgeted expense in the approximate amount of \$15,000.00 (fifteen thousand dollars) of an emergent rehabilitate project to repair three areas on Township Road 610 between Range Road 181 and Highway 855, by building up (lifting) the base of the road to prevent further deterioration of the road and to avoid it becoming a safety hazard; and allocate the funds for the said project out of the Aggregate Levy Reserve.	Public Works Manager	The work as per Motion #1049-20 on Township Road 610 between Range Road 181 and Highway 855 was completed on August 23, 2020.	
1050-20	That Smoky Lake County Council approve to utilize Western Asphalt Products of Bruderheim, Alberta to provide "Pugmill Mixing" of Cold Mix for stockpiling approximately 2,000 tonne of Cold Mix Road Material for an approximate cost in the amount of \$106,000.00, as the Pugmill Mixing process produces a far superior Cold Mix Road Material at a lessor cost than the County can produce and in a shorter amount of time than using County equipment.	Public Works Manager	Western Asphalt is scheduled to mix the cold mix during the week of September 7-10, 2020.  Updates on the progress will be reported through the Public Works Manager's report in September 2020.	
1051-20	That Smoky Lake County approve action taken by the Public Works Manager in deferring a portion of the Three Year Road Plan Project: MG2015 – Township Road 604 between Range Road 183 and Range Road 182 to Year-2021 of the Three Year Road Plan to allow for the emergent rehabilitation of Township Road 600 between Range Road 180 and Range Road 181 as the asphalt sections were breaking apart beyond the point of patch repair, creating potentially dangerous driving conditions; and approve the unbudgeted expense of the said project to be allocated from the Aggregate Levy Reserve.	Public Works Manager	Road repairs on Township Road 600 & Range Road 180-181 began on August 10, 2020 to reclaim asphalt sections.  Project MG2015 is deferred to Year-2021 Three-Year Road Plan.	

**ACTION LIST:**

**August 27, 2020** County Council Meeting



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL												
1052-20	<p>That Smoky Lake County Policy Statement No. 03-25-10: Sale of Gravel or Sand, be amended:</p> <table border="1" data-bbox="369 391 905 542"> <tr> <td colspan="2">Title: Sale of Gravel or Sand</td> <td>Policy No.: 25-10</td> </tr> <tr> <td>Section: 03</td> <td>Code: P-1</td> <td>Page No.: 1 of 5</td> </tr> <tr> <td colspan="3">Legislation Reference: Alberta Provincial Statutes</td> </tr> <tr> <td colspan="3">Purpose: To provide a guideline and protocol for the sale of Municipal Gravel or Sand Material.</td> </tr> </table>	Title: Sale of Gravel or Sand		Policy No.: 25-10	Section: 03	Code: P-1	Page No.: 1 of 5	Legislation Reference: Alberta Provincial Statutes			Purpose: To provide a guideline and protocol for the sale of Municipal Gravel or Sand Material.			<p>Legislative Services Dept.</p> <p>Communications</p>	<p>Policy Statement No. 03-25-10: Sale of Gravel or Sand, was incorporated into the "Governance Policy Manual". Policy was emailed on September 3, 2020 to the Finance Manager, Public Works Manager, Public Works Foreman, Public Works Clerk &amp; Gravel Scale Operator Clerk.</p> <p>Policy posted on the County's Website.</p> <p>RFD filed in Public Participation, Municipal File: 1-12</p>	
Title: Sale of Gravel or Sand		Policy No.: 25-10														
Section: 03	Code: P-1	Page No.: 1 of 5														
Legislation Reference: Alberta Provincial Statutes																
Purpose: To provide a guideline and protocol for the sale of Municipal Gravel or Sand Material.																
1053-20	<p>That Smoky Lake County Policy Statement No. 01-03-27: Organizational Chart, be amended:</p> <p style="text-align: center;"><b>SMOKY LAKE COUNTY</b></p>  <p>The organizational chart shows the hierarchy starting with the County Council, followed by the Assistant C.A.O./Corporate Services Director. Key departments include Planning &amp; Development, Environmental Operations, Parks &amp; Recreational Services, Public Works, and Agriculture. A legend defines symbols for Council, C.A.O., Assistant C.A.O., Managers, Supervisors, Employees, and Union Local 899 or Local 4075.</p>	<p>Legislative Services Dept.</p> <p>Communications</p>	<p>Policy Statement No. 01-03-27: Organizational Chart, was incorporated into the "Governance Policy Manual".</p> <p>Also inserted into the Council Orientation Manuals.</p> <p>Policy posted on the County's Website.</p>													
1054-20	<p>That Smoky Lake County execute the Municipal Stimulus Program Memorandum of Agreement with Her Majesty the Queen, in right of the Province of Alberta, as represented by the Minister of Municipal Affairs, dated July 28, 2020 to be eligible to receive conditional funds from the Minister; and funds to be expended before December 31, 2021.</p>	<p>Finance Manager</p>	<p>The Municipal Stimulus Program Memorandum of Agreement was executed by the Interim CAO &amp; Reeve on September 3, 2020.</p> <p>Municipal File: 19-17</p>													

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1055-20	<p>That Smoky Lake County submit applications for funding under the Provincial Municipal Stimulus Program for the two eligible shovel-ready County Projects shown below, which have reserve funding available to fund the portion of the Municipal Contribution:</p> <ul style="list-style-type: none"> <li>➤ Project: <b>Bridge Repair File # BF1603</b>, over Waskatenau Creek, on Range Road 193 near the community of Waskatenau, on or near the lands legally described as SW-22-59-19-W4M, with an estimated Project Cost in the amount of \$59,000.00, and</li> <li>➤ Project: <b>Range Road 181 Rehabilitation and Paving</b>, for road base stabilization followed by paving on Range Road 181 from Township Road 604 to Township Road 605, with an estimated Project Cost in the amount of \$350,000.00.</li> </ul>	Finance Manager	<p>Municipal Stimulus Program project applications for BF01603 for \$33,000 Municipal Stimulus Program funds and Range Road 181 for \$260,000 Municipal Stimulus Program funds are complete. Will submitted once executed by the Interim CAO, by email by the end of the day on Sept 18, 2020.</p> <p>As well, the signed memorandum of agreement was sent via email Sept 8, 2020.</p> <p>Municipal File: 19-17</p>	
1056-20	<p>That Smoky Lake County Bylaw No. 1382-20: Chief Administrative Officer (CAO), being a bylaw for the purpose of establishing and defining the power, duties, and functions of the CAO, be given FIRST READING....</p> <p>....be given the THIRD and FINAL READING and that the Reeve and the Interim Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.</p>	<p>Legislative Services Dept.</p> <p>Communications</p>	<p>Bylaw No. 1382-20 was printed in duplicate, signed on Aug.27'20, and two original copies were filed in the Bylaw manual.</p> <p>The RFD document was attached to the Bylaw and filed &amp; a copy was placed in the Cao Office in preparation for the new CAO.</p> <p>A digital copy of Bylaw No. 1382-20: Chief Administrative Officer (CAO), was uploaded to the County's website on September 8, 2020.</p>	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1057-20	<p>That Smoky Lake County defer the letter from Mayor Leo Chapdelaine, Village of Vilna, dated August 10, 2020, in regard to requesting consideration of amalgamation for the Village of Vilna with Smoky Lake County, to a future Council Committee of the Whole Meeting, to jointly engage in the discussion of exploring amalgamation and other options available in regard to Municipal Restructuring for municipal success and sustainability; and, extend an initiation to Marnie Lee, Municipal Viability Advisor, Municipal Capacity and Sustainability with Alberta Municipal Affairs to be a virtual delegation at the said Committee of the Whole Meeting once a suitable meeting date has been determined.</p>	<p><b>Legislative Services Dept.</b></p>	<p>Legislative Services Clerk emailed a copy of the draft Motion 1056-20 to the Village of Vilna interim CAO and Mayor on August 28, 2020.</p> <p>A Committee of Whole – Administration Meeting will be scheduled after the hiring of a County CAO.</p> <p>Article write-up in the Redwater Review newspaper – September 2, 2020, Vol. 29 No. 42.</p> <p>Municipal File: 1-80</p>	
1058-20	<p>That Smoky Lake County accept Bruce Morton Offer to Purchase the County owned land legally described as: Plan 314HW, Block 4, Lot 15 (Roll #40300415) located at 5112 50 Avenue, Warspite, in the total amount of \$10,500.00 including GST in accordance with Policy No. 61-10-01: Disposition of County Owned Property and on the condition of the said land being developed by constructing a mobile home on piles within 2-years of the purchase date as per the expression of interest received from Bruce Morton, on July 9, 2020.</p>	<p><b>Planning &amp; Development Dept.</b></p>	<p>The P&amp;D Department facilitated the signing and execution of the Agreement to Purchase with Mr. Morton on September 8, 2020, for the lands legally described as Plan 314HW, Block 4, Lot 15 (Roll #40300415) located at 5112 50 Avenue, Warspite, in the total amount of \$10,500.00 including GST in accordance with Policy No. 61-10-01: Disposition of County Owned Property and on the condition of the said land being developed by constructing a mobile home on piles within 2- years of the purchase date as per the expression of interest received from Bruce Morton, on July 9, 2020. The Transfer of Land documents were also completed and sent to Alberta Land Titles for registration on September 16, 2020.</p> <p>Article write-up in the Smoky Lake Signal September 1, 2020 entitled “Hamlet of Warspite, lot sold”.</p> <p>Municipal File: 1-116</p>	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1059-20	That Smoky Lake County approve administration to secure an Alberta Bilingual Municipalities Association (ABMA) membership for Year-2020-2021 at no cost, to take advantage of the benefits provided from infusing knowledge of French facts into Smoky Lake County to contribute to the attractiveness and competitiveness of Smoky Lake County tourism.	Planning & Development Dept.	Membership secured. There is now a link to Smoky Lake County's website on the ABMA (Bilingual Association of Alberta Municipalities) website: <a href="https://lecdea.ca/abma_eng/?lang=en">https://lecdea.ca/abma_eng/?lang=en</a> under "Comté de Smoky Lake"  Municipal File:1-39	
1060-20	That Smoky Lake County approve to cost share on a 50/50 basis with the Town of Smoky Lake, the RMA Insurance fee for the Smoky Lake Community Daycare Cooperative's Pumpkin Patch Daycare insurance policy dated: November 1, 2020 to November 1, 2021, held under the Smoky Lake County's Additional Named Insured umbrella, in response to the Smoky Lake Community Daycare Co-operative's letter request, dated August 25, 2020; and, recommend the Cooperative provide a written request of same for Council's consideration on an annual basis.	Finance Manager	This will be a journal entry and instead of billing the daycare 100% when we do up the ANI billings, we will be billing the Town 50%.  <b>Town of Smoky Lake Sept. 1, 2020, Motion 579-2020:</b> MOVED by Councillor Kotylak that Town of Smoky Lake approve to fund 50% of the insurance policy costs for the Smoky Lake Community Daycare Cooperative Committee's Pumpkin Patch Daycare, held under the Smoky Lake County's Additional Named Insured umbrella, in the amount of \$551.88 of the total \$1,103.76, for the Policy dated: November 1, 2020 to November 1, 2021,; in response to the letter request from Melody Morton, Chair of the Pumpkin Patch Daycare, dated August 25, 2020.	
1061-20	That Smoky Lake County approve to execute Schedule "A" of Policy Statement No. 62-18-01: Firearms Authorization for Agricultural Service Board, titled: Firearm Authorization Form, for the Agricultural Service Board Department Secondary Trapper Contract Position: Cody Bryks, for the purpose of permitting the carrying of, and use of, firearms for the control of problem wildlife while conducting field work in County locations, for the period of August 27, 2020 to the expiration date of December 9, 2022.	Ag. Fieldman	Schedule "A" of Policy Statement No. 62-18-01: Firearms Authorization for Agricultural Service Board, titled: Firearm Authorization Form, for the Agricultural Service Board Department Employee: Cody Bryks, was fully executed on August 31, 2020 and a copy has been filed in Cody Bryks' personnel file.	
1062-20	That Smoky Lake County acknowledge the Road Ban to restrict hauling axle weights to 75% made effective on June 25, 2020 at 11:00 a.m. was lifted on July 17, 2020.	Public Works Manager	Road Ban was lifted on July 17, 2020 and Roadata was notified same day.	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1063-20	That Smoky Lake County proceed to purchase the land currently leased by Smoky Lake County, legally described as SE-33-59-12-4, Lot E, Plan 7921604, containing .47 acres (more or less) known as the Spedden Waste Transfer Site, at a purchase price in the amount of \$14,500.00 (fourteen thousand five hundred dollars) in response to the acceptance letter received from the Owner of the said Lands: Mrs. Diane Cholak, dated August 20, 2020.	<p><b>Planning &amp; Development Dept.</b></p> <p><b>&amp;</b></p> <p><b>Interim CAO</b></p>	<p>Agreement to purchase land was prepared and executed by County on September 15, 2020.</p> <p>Advised Accounts Payable on Sept.8'20 to prepare a cheque for \$14,500.00.</p> <p>Cheque #000050202 dated September 9, 2020.</p>	
1064-20	That Smoky Lake County approve action taken in providing a letter to the Honourable Marco E. L. Mendicino, Minister of Immigration, Refugees and Citizenship, in support of progressing the Canadian Permanent Resident application submitted in February 2018 through the Alberta Immigrant Nominee Program for Doctor Hendrik Lourens and his family, as Dr. Lourens is currently working out of the Raubenheimer Clinic, Smoky Lake and is a tremendous asset in providing our community's family physician needs.	<p><b>Legislative Services</b></p>	<p>Municipal File: 5-20</p> <p>The Honourable Marco E. L. Mendicino Minister of Immigration, Refugees and Citizenship Sent via Email: <a href="mailto:Minister@ci.gc.ca">Minister@ci.gc.ca</a></p> <p>July 28, 2020</p> <p>Dear Minister Mendicino,</p> <p>A Canadian Permanent Resident application was submitted through the Alberta Immigrant Nominee Program for Doctor Hendrik Lourens and his family in February 2018. Within the past 28 months, Immigration, Refugees and Citizenship Canada (IRCC) has confirmed Dr. Lourens and family's eligibility for Permanent Resident Status, and all background checks have been completed. The IRCC had requested additional information from Dr. Lourens which he provided promptly, and yet, the status of the application remains "in process" at the IRCC's office in Calgary, Alberta. This extended period for processing is leaving Dr. Lourens and his family in a desperate indeterminate state as they cannot move forward with their lives in Canada.</p> <p>Dr. Lourens is a skilled and qualified immigrant who is a tremendous asset in providing our community's family physician needs. He has strong ties to our rural municipality and currently see patients from Smoky Lake County and surrounding areas including a Métis Settlement, two Indigenous Reserves, and many other people from across the province who have roots in our community. We are very familiar with Dr. Lourens as he has practiced here in Smoky Lake for several years as a locum physician and we are very grateful that he wants to work here and make Smoky Lake County his family home. We fear that his application has been set to the wayside and it would be most unfortunate if we lost him due to an oversight. We respectfully urge you investigate this matter regarding Permanent Residency Cards for Dr. Hendrik Lourens and his family. We trust that once all information is reviewed, every effort will be made to finalize this application as soon as possible.</p> <p>Your advocacy is very much appreciated. We look forward to your response.</p> <p>Yours truly,</p> <p>Craig Lukinuk, Reeve</p> <p>CC: The Honourable Tyler Shandro, Minister of Health: <a href="mailto:tyler.shandro@ccr.ab.ca">tyler.shandro@ccr.ab.ca</a>          Chief of Staff, Office of the Minister, Health, Christopher Threasher: <a href="mailto:christopher.threasher@ccr.ab.ca">christopher.threasher@ccr.ab.ca</a>          MP, Sharon Stukie: <a href="mailto:Sharon.Stukie@parl.gc.ca">Sharon.Stukie@parl.gc.ca</a> <a href="mailto:Sharon.Stukie.CA@parl.gc.ca">Sharon.Stukie.CA@parl.gc.ca</a>          MLA, Glen van Dijk: <a href="mailto:glendvan@parl.gc.ca">glendvan@parl.gc.ca</a> <a href="mailto:glendvan@parl.gc.ca">glendvan@parl.gc.ca</a>          Marco E. L. Mendicino: <a href="mailto:Marco.Mendicino@ci.gc.ca">Marco.Mendicino@ci.gc.ca</a>          Doctor Hendrik Lourens: <a href="mailto:dlourens@rauben.com">dlourens@rauben.com</a></p> <p>A copy of the above letter was emailed to the Town of Smoky Lake on September 8, 2020 to acknowledge at the next Doctor Retention and Recruitment meeting.</p> <p>Municipal File: 5-20</p>	

**ACTION LIST:**

**August 27, 2020** County Council Meeting



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1065-20	That Smoky Lake County approve action taken by the County Reeve and Smoky Lake Mayor in providing a joint letter of support with the Town of Smoky Lake on August 18, 2020 to Vision, the Experience Specialists' (Vision XS) for bidding on the Tourism Plan for Explore Edmonton, as the County and Town have had positive experiences with Vision XS since engaging them in Year-2019 for the Victoria District Economic Development Strategy.	Planning & Dev.	<p>August 18, 2020</p> <p>Vision, The Experience Specialists                      Attention: Tony Sefton, CEO                      822 High Street                      Wallingford, UK OX10 0BS                      Email: <a href="mailto:tony@visionxs.co.uk">tony@visionxs.co.uk</a> Sent Via Email</p> <p>Re: Letter of Support – Tourism Development for Explore Edmonton</p> <p>Dear Mr. Sefton, <i>Tony,</i></p> <p>Please accept this letter to express Smoky Lake County and the Town of Smoky Lake's support for Vision, the Experience Specialists' (Vision XS) bid to support the development of a Tourism Plan for Explore Edmonton. It is vitally important for any successful tourism strategy to take an approach like that of Vision XS, in evaluating and modelling genuine data to produce actionable recommendations for sustainable tourism growth and to create exceptional and memorable visitor experiences.</p> <p>In 2019, the Town and County partnered to jointly develop and adopt an Economic Development Strategy which leverages experiential, indigenous, cultural, and heritage tourism assets located within the Victoria District National Historic Site and area. Our experience working with Vision XS has been tremendously positive. The Town, County, Métis Nation of Alberta (MNA), as well as local entrepreneurs are excited to provide unique and elevated opportunities for visitors to become immersed in our region's authentic culture, creating a sense of place, and increasing their appreciation for our history.</p> <p>The Province itself has also committed to a bold ten-year Tourism Strategy, with the goal to double tourism spending in Alberta to \$20B by 2030 and support the development and sustainability of the province's tourism industry as it rebuilds following COVID-19. These ambitions can only be achieved through a coordinated effort involving partnerships with local governments and entrepreneurs</p> <p>The social and economic benefits generated by a sustainable tourism system and the positive impacts they can have on our economy cannot be overstated. In our view, Explore Edmonton would be well-served to consider Vision, The Experience Specialists. Please do not hesitate to contact us should you have any questions.</p> <p>Yours truly,</p> <p><i>Craig Lukiw</i>                      Craig Lukiw,                      Reeve,                      Smoky Lake County                      County Office: 780-656-3700</p> <p><i>[Signature]</i>                      Iana Huklynychuk                      Manager,                      Town of Smoky Lake                      Town Office: 780-656-3700</p> <p>Municipal File: 61-14</p>	
1066-20	That Smoky Lake County Council approve for Administration to track Council Requests which are made in accordance with the Municipal Government Act Section 153(1): Duty of chief administrative officer "Where the chief administrative officer or a person designated by the chief administrative officer provides information referred to in section 153(d) to a Councillor, the information must be provided to all other Councillors as soon as is practicable" and Section 153 (d) "to obtain information about the operation or administration of the municipality from the chief administrative officer or a person designated by the chief administrative officer"; and document the procedure for tracking Council Requests into Policy Statement No. 01-28: Regular County Council Meeting - Issue for Information and Information Release.	Interim CAO	<p>The "Council Request" Summary will be incorporated into Policy Statement No 01-28 as schedule "B" and will be prepared for the next scheduled Policy Committee Meeting.</p> <p>In the interim, before Policy is amended, Council shall receive an update "Request listing at every scheduled County Council meeting.</p>	

**ACTION LIST:**

**August 27, 2020** County Council Meeting



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1067-20	That Smoky Lake County approve action taken in submitting a letter to Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock in regard to the Provincial Assessment Model Review's negative impacts, as based on the options proposed by the Province, Smoky Lake County, would lose \$2.3 to \$2.5 million dollars in tax revenue.	Finance Manager	 <p><b>Smoky Lake County</b></p> <p>P.O. Box 310 4612 McDougall Drive Smoky Lake, Alberta T0A 3C0 Phone: 780-656-3730 1-888-656-3730 Fax: 780-656-3768 www.smokylakecounty.ab.ca August 12, 2020</p> <p>Mr. Glen Van Dijken MLA for Athabasca-Barrhead-Westlock 5106-50 Street Barrhead, AB T7N 1A3</p> <p>Dear Mr. van Dijken,</p> <p><b>Re: Impact of Assessment Model Changes on Smoky Lake County</b></p> <p>Smoky Lake County would like to express great concern with regards to the recently announced assessment change proposal for regulated properties. Although we empathize with the challenges facing the current oil and gas industry, we feel our residents should not suffer such extreme consequences.</p> <p>Based on the options proposed by the province, Smoky Lake County would lose \$2.3 to \$2.5 million dollars in tax revenue. This is over 25% of our current tax revenue. To make up for the loss revenue in Scenario A, residential taxes will have to increase by over 50%. It is the rural residents and small businesses that will bear the burden of tax cuts provided to National and International oil and gas companies.</p> <p>The past five years have already provided great financial challenges. Tax revenue has decreased, and several Oil and Gas companies are not paying taxes. Residents are facing their own share of financial hardship. The tax revenue from Linear and Machinery &amp; Equipment taxes has decreased by over \$1.3 million dollars (15%) since 2015. In response to this loss of revenue, the County has already adjusted services, trimmed costs, and severely cut investments in capital. Further cuts will result in substantial decrease in essential services. We currently have \$1.2 million dollars in unpaid taxes from the oil and gas sector. As most of these companies are in receivership, we do not expect to ever collect this money.</p> <p>Under the current proposal, Smoky Lake County would have to operate with \$3.8 million dollars less in revenue as compared to 2015. To put these numbers into perspective, the operations budget for Smoky Lake County is a trim \$15 million. These numbers don't take into consideration how the local economy will be affected by services cuts and tax hikes.</p> <p>We respectfully request another assessment review of oil and gas with more thorough rural municipal consultation to ensure a fair solution for everyone.</p> <p>Sincerely,</p> <p>Craig Lukhnuk, Reeve</p> <p>Municipal File: 12-13</p>	
1068-20	That Smoky Lake County approve action taken by the Reeve and Deputy Reeve in attending meeting held on August 12, 2020 at the Barrhead Senior Citizens Drop In Centre, 5437 49 Street, Barrhead, Alberta, to discuss the impacts of the Provincial Assessment Model Review with Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock, and representatives from each rural municipality in the Athabasca-Barrhead-Westlock Constituency.	Legislative Services	The Reeve and Deputy Reeve did attend the meeting held on August 12, 2020 and the event is noted on this Action List for documentation purposes and historical reference.	

**ACTION LIST:**

**August 27, 2020** County Council Meeting



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1069-20	That Smoky Lake County acknowledge, for documentation purposes, the action approved by Council in allowing County staff time-off, without loss of pay on Friday, July 3 and Monday, July 6, 2020, as well as flexibility in attending work during the week of July 6 to 10, 2020, for the bereavement of Cory Ollikka; and, acknowledge the County Offices were never closed for business during those days.	Interim CAO	Motion #1068-20 is noted on this Action List for documentation purposes and historical reference. All documents pertaining to this tragic occurrence and related activities undertaken are filed in: Municipal File: 18-19	
1070-20	That Smoky Lake County approve action taken in providing a Letter of Support to Métis Crossing on August 6, 2020, for pursuing the management contract for the Victoria Settlement Provincial Historic Site.	Legislative Services	 <p><b>Smoky Lake County</b>  P.O. Box 310  4612 McDougall Drive  Smoky Lake, Alberta T0A 3C0  Phone: 780-656-3730  1-888-656-3730  Fax: 780-656-3768  www.smokylakecounty.ab.ca</p> <p>Our File: 3-175</p> <p style="text-align: right;">August 6, 2020  Sent Via Email: <a href="mailto:jmarois@metis.org">jmarois@metis.org</a></p> <p>Métis Crossing  Attn: Juanita Marois, Executive Director  Box 548  Smoky Lake AB T0A 3C0</p> <p>Dear Ms. Marois,</p> <p><b>Re: Letter of Support – Victoria Settlement Provincial Historic Site Management</b></p> <p>This letter is to express Smoky Lake County's support for Métis Crossing's proposal for a management contract for the Victoria Settlement Provincial Historic Site. The proposal forms an integral aspect of the Victoria District Economic Development Strategy, which is itself an Inter-municipal initiative of the Town of Smoky Lake and Smoky Lake County, to build and invest in an enhanced tourism system.</p> <p>We believe it is important to provide opportunities for visitors to become immersed in our region's authentic culture, and to connect them with the pioneers and indigenous people from our community, providing a sense of place and increasing their appreciation for our culture and history.</p> <p>Métis Crossing represents an ambitious and impressive initiative to deliver just that, manifested in-part in the recently completed multi-million-dollar Cultural Gathering Centre. The Crossing is now a major economic driver of tourism in the Smoky Lake Region. The economic benefits of full-time, immersive, and experiential facilities in our local economy cannot be overstated.</p> <p>The Province of Alberta has also identified and committed to an ambitious 10-year tourism strategy to double to double tourism spending in Alberta to \$20 billion by 2030. To achieve this goal will require new partnerships, collaboration, and innovation.</p> <p>Métis Crossing is a sustainable hub for cultural tourism, fostering inter-cultural learning, respect, and understanding. It makes good sense to examine how Métis Crossing could contribute to or take on management of Victoria Settlement, and to this end, Smoky Lake County fully supports Métis Crossing's proposal.</p> <p>Yours truly,</p> <p>Craig Lukinuk,  Reeve</p>	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1071-20	<p>That Smoky Lake County acknowledge receipt of the Alberta HUB Announcement, received from Bob Bezpalko, Executive Director, Northeast Alberta Information HUB, dated August 20, 2020, in regard to the Métis Crossing 4.86 MW Solar Project which is a collaboration between the Town of Smoky Lake, Smoky Lake County and the Métis Nation of Alberta, receiving a \$3.9 million investment from the Municipal Climate Change Action Centre; making the said project one of only two successful applicants out 43 municipalities that expressed interest.</p>	Interim CAO	<p>Article has been retained for historical and documentation purposes as the Métis Crossing Solar project will reduce greenhouse gas emissions and generate economic &amp; community benefits for the region, with the key goals being:</p> <ul style="list-style-type: none"> <li>• developing a 4.86 MW solar system that will offset the electricity used by Métis Nation of Alberta operations across Alberta,</li> <li>• funding social and economic development initiatives and programs to benefit Alberta Métis using a portion of Métis Crossing Solar Project profits,</li> <li>• providing significant tax revenue to Smoky Lake County,</li> <li>• adding benefits to the municipal partners' communities through its open ownership structure and creation of a local community development fund, and,</li> <li>• serving the local communities energy needs and reducing congestion on current transmission infrastructure now, and in the future with geographic distribution of large-scale generation.</li> </ul> <p>Municipal File: 61-42</p>	
1074-20	<p>That Smoky Lake County Council acknowledge the Public Participation process was engage for the five-year 2020 – 2024 Financial Plan, and approve the 2020 – 2024 Financial Plan, which provides the highlights of Smoky Lake County's Operating, Capital, and Road Plan budget, sectioned into:</p> <ul style="list-style-type: none"> <li>➤ Strategic Highlights: providing a summary of information on Smoky Lake County's strategic plan,</li> <li>➤ County Information: providing general information on Smoky Lake County and the services provided,</li> <li>➤ Budget Highlights: explaining the process that Council goes through to create an approved budget, as well as the current financial status and outlook for the future,</li> <li>➤ Budget: providing information on the operating and capital budgets for 2020, 2021, 2022, 2023, and 2024, and</li> <li>➤ Appendix: including copies of related policies passed by council.</li> </ul>	<p>Finance Manager</p> <p>Communications</p>	<p>Internal Evaluation was provided to Council along with the status of the online survey results.</p> <p>The 2020-2024 Financial Plan was posted to the County website on August 4, 2020 and advertised is in the August Grapevine published the week of August 10, 2020, and on Facebook August 6, 2020.</p> <p>Municipal File: 1-55E</p>	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1075-20	That Smoky Lake County Council waive penalties in the amount of \$9.01 on property tax roll # 14572731, due to an administrative error and in response to the letter from the property owner received on August 25, 2020.	Finance Manager Tax Clerk	Penalties on property tax roll # 14572731 in the amount of \$9.01 were cancelled on September 9, 2020.	
1076-20	That Smoky Lake County Council approve action taken, as managing partner, in partnership with the Town of Smoky Lake, Village of Waskatenau, and the Village of Vilna, in executing the conditional grant agreement in the amount of \$200,000.00 (two hundred thousand dollars) with Her Majesty the Queen, in right of the Province of Alberta as represented by the Minister of Municipal Affairs, for the 2019-2020 Alberta Community Partnership (ACP) Grant for the Project Titled: Regional Geographic Information System (GIS) Project Phase III Infrastructure Data Integration under the "Intermunicipal Collaboration Framework" Component Grant.	Finance Manager	The Agreement, as per Motion #1075-20 was executed and returned to Municipal Affairs on August 7, 2020.  Municipal File: 19-125	
1077-20	That Smoky Lake County ensure the Aggregate Extraction Business Licence fees and Aggregate Quarterly Reports are up to date for Year-2020 in accordance with Bylaw No. 1306-17: Licensing of Aggregate Extraction Businesses Operating Within Smoky Lake County; and proceed move forward on enforcing penalties on Aggregate Extraction Businesses who remain delinquent.	Finance Manager  Interim CAO	All second quarter reports for active hauling have been received  Contact with Rebecca Kos, Brownlee LLP from County Administration did occur on two occasions: July 21, 2020 and September 2, 2020, in regards to County's Aggregate Bylaw, and upon the CAO position being filled, the County pursue a review of bylaw regarding clarification on enforcing penalties.	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1080-20	That Smoky Lake County accept the bid received in the amount of \$1,200.00 from Craig Lukinuk for County Surplus Equipment identified as Unit 118, described as a 2007 black Chevrolet Tahoe, 1,500LT 4x4, Serial Number 1GNFK13037R256359.	<b>Public Works Shop Foreman</b>  <b>Finance</b>	Unit 118 was paid in full by Craig Lukinuk and removed from the Public Works Yard on August 28, 2020.  Insurance on Unit 118 was cancelled on September 14, 2020.	
1081-20	That Smoky Lake County accept the bid received in the amount of \$1,800.00 from Robert Cousins for County Surplus Equipment identified as Unit 228, described as a 1999 green Polaris Ranger 6x6 ATV, Serial Number 4XARF50A2XD070833.	<b>Public Works Shop Foreman</b>  <b>Finance</b>	Unit 228 was paid in full by Robert Cousins and removed from the Public Works Yard on August 29, 2020.  Insurance on Unit 118 was cancelled on September 14, 2020.	
1082-20	That Smoky Lake County accept the bid received in the amount of \$301.00 from Ryden Shapka for County Surplus Equipment identified as Unit 908, described as a 1993, 120 Gallon Horizontal Air Compressor, Model C1023E120H, 10HP, 3 Phase Motor, Serial Number P0265085.	<b>Public Works Shop Foreman</b>  <b>Finance</b>	Unit 908 was paid in full by Ryden Shapka and removed from the Public Works yard on September 14, 2020.  Insurance cancellation is not required for Unit 908 as it is covered under the shop's building contents policy.	
1083-20	That Smoky Lake County reimburse the County Employee who was pepper sprayed by criminals who then stole the County vehicle they were using during July 2020, for personal expenses incurred which are not covered by the County's insurance, including the costs to tow the employees personal vehicle to a dealership to have the vehicle re-keyed, the re-keying fee and the driver's license replacement fee, as the employees personal keys and wallet were stolen along with the County Unit.	<b>Safety Officer</b>	Worker was reimbursed for the costs associated with redoing drivers Licence and also for cost of doing new key for personal pick up. Tow bill also paid for towing personal truck to Westlock.	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1086-20	That Smoky Lake County Council approve to host a meeting with Municipal Affairs Minister Honourable Tracy Allard who is consulting with municipalities from MLA Glenn van Dijken's Athabasca-Barrhead-Westlock Constituency and the surrounding region on September 2, 2020 at 10:00 a.m. to 12:00 p.m. to discuss the Assessment Model Review of Oil and Gas Properties, at a venue to be determined; and all Smoky Lake Council who can attend – attend.	Legislative Services	Legislative Services arranged the Booking for Métis Crossing's Gathering Centre in consultation with the MLA's assistant Julie Tamm. The total cost for the facility and coffee/tea/snacks was \$799-05 and the invoice was forwarded to the MLA's office on Sept.7'20 and a follow up email was sent on Sept.17'20 to inquire on the status of payment (if any).	
1087-20	That Smoky Lake County appoint the Finance Manager: Brenda Adamson as the Interim Manager for the Highway 28/63 Regional Water Services Commission as recommended at the Commission's Meeting held on August 26, 2020, by Motion #064-20, and as per the Memorandum of Understanding (MOU) between the Commission and Smoky Lake County originally executed on January 1, 2019, which states: by mutual agreement, it is understood that Smoky Lake County will provide General Manager services; and, recommend Administration prepare an updated MOU after the County Chief Administrative Officer position has been fulfilled.	Finance Manager  Legislative Services	A copy of Motion #1087-20 was placed in Brenda Adamson's Personnel file.  Motion #1087-20 has been copied onto the Highway 28/63 RWSC Action List for Aug.26'20 under motion #064-20.	
1088-20	That Smoky Lake County approve to host the Virtual Entrepreneur Conference October 5-9, 2020, organized by St. Paul Community Futures in partnership with the Smoky Lake Region, out of the Conference Room in the County's Main Office, and allow use of the space for those individuals to view in the Conference in person if technologically unserviceable; in response to the letter received from Michelle Wright, Community Economic Development Officer, Smoky Lake Region, dated August 17, 2020.	Legislative Services	Legislative Services notified the CEDO of Council's decision as per Motion #1088-20, on August 27, 2020.  Municipal File: 1-128C	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1089-20	That Smoky Lake County Council approve the request from the Regional Community Development Committee (RCDC) for the County to provide an AllNet basic micro-website through the County's website at no cost to RCDC, as per the letter received from Michelle Wright, Community Economic Development Officer, Smoky Lake Region, RCDC dated August 17, 2020.	Legislative Services	<p>Legislative Services notified the CEDO of Council's decision as per Motion #1089-20, on August 27, 2020.</p> <p>AllNet was notified on Aug.27'20 to proceed with the micro-site set up and once it is complete, Communications will be trained on how to add it the website.</p> <p>Municipal File:1-102</p>	
1090-20	That Smoky Lake County approve to issue a 60-Day Notice of Intention to Designate the Rubuliak Ukrainian House located on the lands legally described as Plan 9720834, Lot 2, as a Municipal Historic Resource in accordance with Section 26 of the Alberta Historical Resources Act, and in accordance with Smoky Lake County Policy 61.15.01: Designation of Municipal Historic Resources.	Planning & Dev.	Interim CAO executed a "Notice of Intention to Designate" the Rubuliak House on August 28, 2020 as a Municipal Historic Resource	
1093-20	That Smoky Lake County acknowledge receipt of the Aspen View Public Schools meeting notes from August 12, 2020, in regard to the H.A. Kostash School Replacement Project.	Legislative Services	<p>HAK School Replacement – Meeting notes are retained to reference and are provided by the County representative; Smoky Lake County is a supporting municipality in the project.</p> <p>Municipal File: 17-7</p>	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1094-20	That Smoky Lake County deny the request to allow four trailers on one lot at Mons Lake, as requested in the letter received from Cindy and Doug Andruik, dated June 21, 2020; and provide Mr. and Mrs. Andruik a reply in regard to adhering to the current County Land Use Bylaw and amendments thereto, and that changes to the said bylaw may be considered by Council at a future Council Meeting.	Planning & Dev.	<p style="text-align: right;">Sent by: Mail</p> <p><b>RE: Request to Place Additional Recreational Vehicles on Lot Plan 8023098, Block 1, Lot 32 &amp; Plan 8023098, Block 1, Lot 34 – Mons Lake Estates</b></p> <p>Dear Mr. &amp; Ms. Andruik,</p> <p>Thank you for your letter dated June 21, 2020, requesting the County's permission to allow four (4) recreational vehicles to be permitted on your property at the same time. Your request was considered by Smoky Lake County Council at its August 27, 2020 regular Council meeting. I wish to inform you that Council has <i>denied</i> your request, referencing Section 7.23(1) &amp; Section 7.23(2) of Smoky Lake County Land Use Bylaw #1272-14, which states:</p> <p>1) <i>"The year round placement of 2 (two) recreational vehicles on a parcel in Multi-Lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3) or Hamlet General (HG) Districts is allowed without a Development Permit.";</i></p> <p>2) <i>"Additional recreational vehicles shall be permitted within the Multi-Lot Country Residential (R1), Residential (Cluster) Conservation (R2), Victoria Residential (R3) or Hamlet General (HG) Districts for a maximum of four (4) consecutive days."</i></p> <p>Upon investigation of your situation, it was determined by Smoky Lake County that your two lots are separated by an Environmental Reserve parcel (Plan 8023098, Block 1, Lot 33ER), which is a County-owned parcel of land which must remain in its natural state, as per Section 671 of the <i>Municipal Government Act</i>. As such, the County cannot consider your properties as adjoining properties for the purpose of allowing additional recreational vehicles.</p> <p>Despite this, Council is considering amendments to the Land Use Bylaw which may allow for additional recreational vehicles to be located on a property. Administration is currently working with Council to review the current provisions respecting recreational vehicles and campgrounds/campsites, so there may be the potential to place additional recreational vehicles on your property in the future. The process to amend the Land Use Bylaw requires a Public Hearing to be held which would provide you with an opportunity to address Council directly and share your thoughts on any proposed amendment. To stay up-to-date on the process as it unfolds, please visit <a href="http://www.smokylakecounty.ab.ca">www.smokylakecounty.ab.ca</a> and view the calendar of upcoming events.</p> <p>Please let me know if you have any questions, or if I may be of any assistance going forward.</p> <p>Best Regards,</p> <p>          Jordan Ruzgys          Planning &amp; Development Manager, Smoky Lake County</p> <p></p> <p>4513 - McDougall Drive, PO Box 310          Smoky Lake, Alberta T0A 3C0          e: <a href="mailto:info@smokylakecounty.ab.ca">info@smokylakecounty.ab.ca</a>          p: (780) 656-3730 / t: (780) 650-5207          w: <a href="http://www.smokylakecounty.ab.ca/">http://www.smokylakecounty.ab.ca/</a></p> <p><small>ᑭᓄᓄᑭᑦ ᑭᓄᓄᑭᑦ (Iskkaipetau sakahigan / Smoky Lake) on Treaty 6 Territory</small></p>	

**ACTION LIST:**

**August 27, 2020** County Council Meeting



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1095-20	That Smoky Lake County provide a letter of support in response to the correspondence received from Cindy Millar, Chief Administrative Officer, Northern Sunrise County, dated July 28, 2020 in regard to an invitation to attend a demonstration at the Alberta Legislature Building on July 30, 2020, in opposition of the proposed Provincial Assessment Model Review of Oil and Gas Properties, in lieu of Council not attending the said event in person.	Legislative Services	 <p><b>Smoky Lake County</b></p> <p>P.O. Box 310 4612 McDougall Drive Smoky Lake, Alberta T0A 3C0 Phone: 780-656-3730 1-888-656-3730 Fax: 780-656-3768 www.smokylakecounty.ab.ca</p> <p>September 9, 2020</p> <p>Cindy Millar, Chief Administrative Officer Northern Sunrise County Sent Via Email: cmillar@northernsunrise.net</p> <p>Dear Ms. Millar,</p> <p><b>Re: Impact of Assessment Model Changes on Smoky Lake County</b></p> <p>Smoky Lake County Council regrets not being able to join the demonstration organized by you on July 30, 2020, in front of the Alberta Legislature Building to show the provincial government that municipalities will be adversely impacted by the proposed assessment model changes; and, we fully support your efforts. The proposed changes to the assessment model for regulated properties are extremely concerning. Although we empathize with the challenges facing the current oil and gas industry, we feel our residents should not suffer such extreme consequences.</p> <p>Based on the options proposed by the province, Smoky Lake County would lose \$2.3 to \$2.5 million dollars in tax revenue. This is over 25% of our current tax revenue. To make up for the loss revenue in Scenario A, residential taxes will have to increase by over 50%. It is the rural residents and small businesses that will bear the burden of tax cuts provided to National and International oil and gas companies.</p> <p>The past five years have already provided great financial challenges. Tax revenue has decreased, and several Oil and Gas companies are not paying taxes. Residents are facing their own share of financial hardship. The tax revenue from Linear and Machinery &amp; Equipment taxes has decreased by over \$1.3 million dollars (15%) since 2015. In response to this loss of revenue, the County has already adjusted services, trimmed costs, and severely cut investments in capital. Further cuts will result in substantial decrease in essential services. We currently have \$1.2 million dollars in unpaid taxes from the oil and gas sector. As most of these companies are in receivership, we do not expect to ever collect this money.</p> <p>Under the current proposal, Smoky Lake County would have to operate with \$3.8 million dollars less in revenue as compared to 2015. To put these numbers into perspective, the operations budget for Smoky Lake County is a bit \$15 million. These numbers do not take into consideration how the local economy will be affected by services cuts and tax hikes.</p> <p>We have engaged our MLA Mr. Glen van Dijken to advocate for another assessment review that has a more thorough rural municipal consultation to ensure a fair solution for all.</p> <p>Sincerely,</p> <p>Craig Lukinuk, Reeve</p> <p><small>C: Mr. Glen van Dijken, MLA: Athabasca-Barrhead-Warlock@assembly.ab.ca</small></p> <p style="text-align: right;">Page 1 of 1</p> <p>Municipal File: 12-13</p>	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1096-20	<p>That Smoky Lake County acknowledge receipt of the following Rural Municipalities of Alberta (RMA) publication documents and correspondence in regard to the 2020 Provincial Assessment Model Review, including:</p> <ul style="list-style-type: none"> <li>• Position Statement,</li> <li>• Impacts Report,</li> <li>• Outcomes Summary,</li> <li>• Summary of Alternative Industry Support Approaches,</li> <li>• Summary of Changes to Depreciation,</li> <li>• Ratepayer Resource Document, and</li> <li>• a letter from Al Kemmere, President, Rural Municipalities of Alberta, dated July 13, 2020, urging Councils to advocate to their local MLAs for the Government of Alberta to not use the assessment system as an industry competitiveness tool and not support industry on the backs of municipalities.</li> </ul>	Legislative Services	<p>In respect to Alberta's Assessment Model proposed by the Government of Alberta, will impact municipalities revenue. Correspondence received is retained to reference and review should further collaboration be required.</p> <p>Municipal File: 12-13</p>	
1097-20	<p>That Smoky Lake County declare October 1, 2020 as "International Day of Older Persons" to emphasize the value of seniors and raise awareness about the inequities and barriers older adults face: "Let's Stop Agism", in response to the correspondence received from Jessica Kinsella, Volunteer Coordinator, Alberta Council on Aging, dated August 1, 2020.</p>	Communications	<p>Proclamation advertised in the September edition of the Smoky Lake County Grapevine, published the week of September 7, 2020. Ad created and scheduled to appear on social media on October 1, 2020.</p> <div data-bbox="1423 1003 1696 1382" style="border: 1px solid black; padding: 10px; text-align: center;">  <p>PROUDLY PROCLAIMS October 1, 2020 as <b>INTERNATIONAL DAY OF OLDER PERSONS</b></p>  <p>Let's Stop Agism</p> </div> <p>Municipal File: 1-134</p>	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1098-20	That Smoky Lake County approve action taken by Administration in Promoting the Iron Horse Trail 10 Year Strategic Development Plan Survey with a closing date of August 13, 2020 as requested in the email correspondence from Marianne Janke, Travel Lakeland/Alberta's Iron Horse Trail, dated July 30, 2020; and approve action taken by Council in attending the Alberta's Iron Horse Trail 10 Year Strategic Development Plan virtual consultation meeting held on August 26, 2020.	Communications	<p>Survey was advertised on social media on August 4, 2020. Article feature from Smoky Lake Signal, Sept1'20, Vol.43, No.15, "Albert's Iron Horse Trail 10 Year Strategic Development Plan"</p> <p>All Council participated in the Aug.26'20 virtual session.</p> <p>Municipal File: 7-63</p>	
1099-20	That Smoky Lake County proclaim September 20 to 26, 2020 as Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our community and environment.	Communications	<p>Proclamation advertised in the September edition of the Smoky Lake County Grapevine, published the week of September 7, 2020. Ad created and scheduled to appear on social media on September 20, 2020.</p> <div data-bbox="1396 779 1732 1250" style="border: 1px solid black; padding: 10px; text-align: center;">  <p><b>Proudly Proclaims</b>  <b>September 20 - 26, 2020</b>  as  <b>ALBERTA DEVELOPMENT OFFICERS WEEK</b></p> <p>Visit <a href="https://adoa.net/">https://adoa.net/</a> to learn more about the Alberta Development Officer's Association</p>  </div> <p>Proclamation executed by the County Reeve on Aug.27'20.</p> <p>Municipal File: 61-30</p>	

**ACTION LIST:**

**August 27, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN GOAL
1100-20	<p>That following correspondence released to Smoky Lake County Council in accordance with Policy Statement No. 01-28-01: Regular County Council Meeting: Issues for Information and Information Releases, for the month of July and August 2020, be <b>filed for information</b>:</p> <ul style="list-style-type: none"> <li>➤ R38-20 Neil O'Shea, Superintendent, Aspen View Schools, dated June 18, 2020 - Re: Re-scheduling meetings due to COVID-19 and appreciation of information sharing,</li> <li>➤ R41-20 Shannon Stubbs, MP for Lakeland - Re: COVID-19 Update,</li> <li>➤ R42-20 RMA: Contact Newsletter: June 26, 2020,</li> <li>➤ R43-20 RMA: Contact Newsletter: July 24, 2020,</li> <li>➤ R44-20 - Lisa Murphy, Executive Director, Lakeland Centre for Fetal Alcohol Spectrum Disorder (FASD), dated July 20, 2020 - Re: 2019-2020 Annual Report,</li> <li>➤ R45-20 - RMA: Contact Newsletter: July 31, 2020,</li> <li>➤ R46-20 - Nelson Ching, Public Affairs, Canada West, TC Energy, dated August 13, 2020 - Re: NOVA Gas Transmission Ltd. 2018 Meter Stations and Laterals Abandonment Program,</li> <li>➤ R49-20 - Ukrainian Canadian Congress, dated August 13, 2020—Re: E-Bulletin,</li> <li>➤ R51-20 - Bob Beck, Chief Administrative Officer, Beaver County, dated August 20, 2020 - Re: District 5 Resolutions,</li> </ul> <p>and, Council <b>acknowledge receipt</b> of the following correspondence released in accordance with same:</p> <ul style="list-style-type: none"> <li>➤ R36-20 - Mike Primeau, County Manager, Lac Ste Anne County, dated July 10, 2020 - Re: Condolences,</li> <li>➤ R37-20 - Tammy Burke, Mayor, Town of Rocky Mountain House, dated June 17, 2020 - Re: Letter of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS),</li> <li>➤ R39-20 Glenda Farnden, Sr. Municipal Relations Liaison, STARS Foundation, dated July 29, 2020—Re: Thank-you for devotion to STARS Foundation,</li> <li>➤ R40-20 Andrew Pillman, Director, Permitting and Approvals, TRANS Permitting Approvals, dated July 29, 2020—Re: Commercial Carrier Permit Reduction,</li> <li>➤ R47-20 - Lars De Pauw, Executive Director, Orphan Well Association, dated July 20, 2020 - Re: 2019/20 Orphan Well Association (OWA) Annual Report,</li> <li>➤ R48-20 - Letters Regarding Assessment Model Changes for Oil and Gas: County of Newell, Lac Ste. Anne County, Municipal District of Bonnyville / Brenda Adamson, Finance Manager, Smoky Lake County, dated August 7, 2020 - Re: Analysis of the Impact of Assessment Changes/ Craig Lukinuk, Reeve, Smoky Lake County, dated August 12, 2020 - Re: Letter to Glen Van Dijken, MLA for Athabasca-Barrhead-Westlock concerning impact of Assessment model changes to Smoky Lake County,</li> <li>➤ R50-20 - Letter of Support for Inter-Provincial Nomination of the North Saskatchewan River for the Canadian Heritage River System (CHRS): Town of Rocky Mountain House.</li> </ul>		<p><b>July 2020</b></p> <p>R35-20 - N/A- Within Agenda Folder  R36-20 - 18-19  R37-20 - 4-35  R38-20 - 17-4  R39-20 - 2-88  R40-20 - 3-18  R41-20 - 1-201  R42-20 and R43-20: N/A - Within Agenda Folder</p> <p><b>August 2020</b></p> <p>R44-20 - 5-37  R45-20 - N/A  R46-20 - 9-35B  R47-20 - 9-35  R48-20 - 12-13  R49-20 - 1-209  R50-20 - 4-35  R51-20 - 1-15</p>	

**ACTION LIST:**

**September 1, 2020 County Council Meeting**



5.1.1-e.jv

MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
1115-20	That Smoky Lake County award the tender to CERA Contracting Ltd. of Waskatenau, Alberta, in the bid amount of \$67,698.75 (sixty seven thousand, six hundred, ninety eight dollars and seventy five cents), for the Site Reclamation and Remediation of the Former Waskatenau Nuisance Grounds, legally described as Plan 5225CL; OT (Pt.SE-16-59-19-W4M); and executed all necessary agreements upon receipt of surety as indicated in the Request for Proposal for the said project.	Planning & Dev. Dept.	<p>The Planning and Development Manager drafted the Agreement to complete the reclamation and remediation work as outlined in the Request for Proposal and facilitated the signing and execution of said Agreement on September 1, 2020, with CERA Contracting Ltd., in accordance with the requirements as set forth in the Request for Proposal.</p> <p>The Planning and Development Department met representatives from CERA Contracting Ltd. and Action Land &amp; Environmental Ltd. on site on Tuesday, September 15, 2020, for a pre-job meeting, to discuss timelines and answer any questions each party might have.</p>
1116-20	That Smoky Lake County approve to allow CLH Group Inc. to mine for sand and gravel within the municipally controlled road allowance adjacent to RL-10-58-17-W4M (Victoria Settlement), with fees to be paid to the County at a rate of \$3.00/tonne as a royalty based on a minimum of amount of 2,500 tonne.	Planning & Dev. Dept.	The Planning and Development Manager spoke to Cody Hrehorets, owner of CLH Group Inc. on September 1, 2020, informing him of Council's motion. Mr. Hrehorets indicated to the Planning and Development Manager that the terms proposed by Council Motion #1116-20 were not acceptable, and Mr. Hrehorets indicated a counterproposal of payment of \$10,000.00 in exchange for any gravel that he is able to extract from the road allowance. Mr. Hrehorets' proposal will be discussed at the September 24, 2020 Council meeting.

**ACTION LIST:**

**September 1, 2020 County Council Meeting**



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION
1117-20	That Smoky Lake County approve to provide a letter jointly signed by the Town of Smoky Lake and Smoky Lake County to the Honourable Doug Schweitzer, to congratulate him on becoming the Minister of Jobs, Economy and Innovation as appointed on August 25, 2020, and to strongly support the mandate of the ministry to lead Alberta's economic development efforts, support businesses and investors, and promote our tourism industry; and carbon copy Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock.	CEDO & Planning & Dev. Dept.	 <p>September 2, 2020</p> <p>Honourable Doug Schweitzer, Minister of Jobs, Economy and Innovation 425 Legislature Building Edmonton, AB T5K 2B8</p> <p>Greetings Minister Schweitzer,</p> <p>We are writing on behalf of Smoky Lake County and the Town of Smoky Lake, to extend our congratulations on your appointment as Minister of Jobs, Economy and Innovation and strongly support the mandate of the ministry to lead Alberta's economic development efforts, support businesses and investors, and promote our tourism industry.</p> <p>Our current activities align with Government of Alberta aspirations for tourism expansion, Relaunch strategies and food sustainability. Recently, former Minister Fir and her team toured our Region including our signature attraction Méris Crossing, the first and only Métis developed, owned and operated Cultural centre in Canada. Nestled on the banks of the North Saskatchewan River, we enjoyed a locally sourced and prepared meal and an interpretive tour. We invite you and your team to join us here soon, for your own tour of the Crossing, and our other Regional tourism offerings including the Nationally designated Victoria District, the Victoria Trail, Victoria Settlement, the Iron Horse Trail and learn how we plan to use these assets in our tourism strategy.</p> <p>Smoky Lake County and the Town of Smoky Lake are nearing completion of a 20-year strategic business plan, to develop and promote tourism assets in our Region, based on our heritage and ecological assets. This plan includes multi-use trail expansion, accommodation, local food and beverage offerings and agri-tourism sites. We look forward to sharing our excitement around this Strategy at your earliest opportunity.</p> <p>We understand your team will be focussing on sector-specific strategies in the fall, and Smoky Lake Region can lead by example on investments related to tourism, agri-tourism, and food and beverage development.</p> <p>Our Region has remained #smokyakestrong through COVID19. We pulled together, maintained most of our small businesses and gained a few new ones, despite the challenges we faced, and continue to be challenged by, from the ongoing pandemic.</p> <p>Our Community Economic Development Officer, Michelle Wight, is available to coordinate our conversations, through email <a href="mailto:cedo@smoky-lake-region.ca">cedo@smoky-lake-region.ca</a> or phone 780-656-6398. And feel free to contact either of us directly for further information on our Smoky Lake plans, and how they support the Government of Alberta's goals. We look forward to establishing a positive and constructive relationship with you and your team.</p> <p>Sincerely,</p> <div style="display: flex; justify-content: space-between;"> <div data-bbox="1354 1039 1522 1112"> <p><i>Craig Lukhrate</i>              Reeve Craig Lukhrate              Smoky Lake County  <a href="mailto:clukhrate@smokyvalley.ca">clukhrate@smokyvalley.ca</a></p> </div> <div data-bbox="1680 998 1963 1112"> <p><i>Henry Holowaychuk</i>              Mayor Henry Holowaychuk              Town of Smoky Lake  <a href="mailto:hholowaychuk@smoky-lake.ca">hholowaychuk@smoky-lake.ca</a></p> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div data-bbox="1354 1136 1564 1193"> <p>4612, McDougall Drive,              PO Box 310, Smoky Lake, AB T0A 3C0              780-656-3730</p> </div> <div data-bbox="1680 1144 1848 1193"> <p>56 Wheatland Ave.              Smoky Lake, Alberta T0A 3C0              780-656-3674</p> </div> </div>



5.1.2.a

34  
GOALS

60%  
GOAL COMPLETION

BRENDA ADAMSON  
(FIN) GOVERNANCE

Goal	Progress Update	Current Compl...	Plan	Start Date	Due Date
<b>Budget Activity: 100%</b>					
→ 15 Year Capital and Infrastructure Plan		0% 0 / 100%	Finance Plan Smoky Lake County Plan	2020/01/01	2020/12/30
		0%	Finance Plan Smoky Lake County Plan	2020/01/01	2020/12/31
→ Complete Budget Development		56%	Smoky Lake County Plan Finance Plan	2020/08/31	2020/10/31
		30%	Finance Plan Manager's Plan Smoky Lake County Plan Finance Plan Manager's Plan	2020/08/01	2020/12/31
→ Complete Year 1 Budget Summary	<p><b>NEW</b></p> <p><b>Achievements:</b> The first budget meeting for 2021 was held September 10, 2020.</p> <p><b>Challenges:</b> No value</p> <p><b>Next Steps:</b> Finance and Department Managers will meet during October to go through department line items, staffing hours, and capital needs during the month of October.</p> <p>2020/09/16</p>				

→ Yearly Budget Comparison

→ Five Year Financial Plan

NEW

2020-2024 approved financial plan.pdf

**Achievements:** Council passed the 2020-2024 financial plan in September. This will be used to create the basis of the 2021 budget.

**Challenges:** No value

**Next Steps:** No value

2020/09/16

→ Ensure that the budget is adhered to by reviewing actual expenditures as compared to budget

NEW

Sept.xlsx

**Achievements:** September Budget at a Glance Report

**Challenges:** No value

**Next Steps:** No value

2020/09/16

→ Provide council with the Budget at a Glance Report monthly and point out any major budget variances: 12 Cycle(s)

NEW

**Achievements:** The September budget at a glance is attached.

**Challenges:**

\$31,388 has been budgeted for contingency. Since the budget has passed, council has committed further unbudgeted funds to three new projects:

School contribution = \$360,000 (funding from future years)

J186-20 Victoria District Tourism = \$123,500 unbudgeted expenditure in 2020

SLC189-20 Funding to Town (Internet) = \$1,000 unbudgeted expenditure in 2020

**Next Steps:** Once most of the summer activity is complete, we will be able to forecast the 2020 surplus/deficit.

2020/09/16

A

Information Technology (IT): 100%

→ Alberta Purchasing Connection



Smoky Lake County Plan	2020/08/01	2020/12/31
Finance Plan		
Manager's Plan		
Smoky Lake County Plan	2020/01/01	2020/09/30
Finance Plan		
Manager's Plan		
Smoky Lake County Plan	2020/01/01	2020/12/31
Finance Plan		
Manager's Plan		
Smoky Lake County Plan	2020/01/01	2020/12/31
Finance Plan		
Manager's Plan		
Finance Plan	2017/12/31	2020/12/30
Smoky Lake County Plan		
Finance Plan	2020/01/01	2020/12/31
Smoky Lake County Plan		

Assessment Act 100%

- Asset Download
- Enter Linear Assessment
- Update Assessment
- Assessment Complaints
- Assessment Appeal Hearing

**NEW**

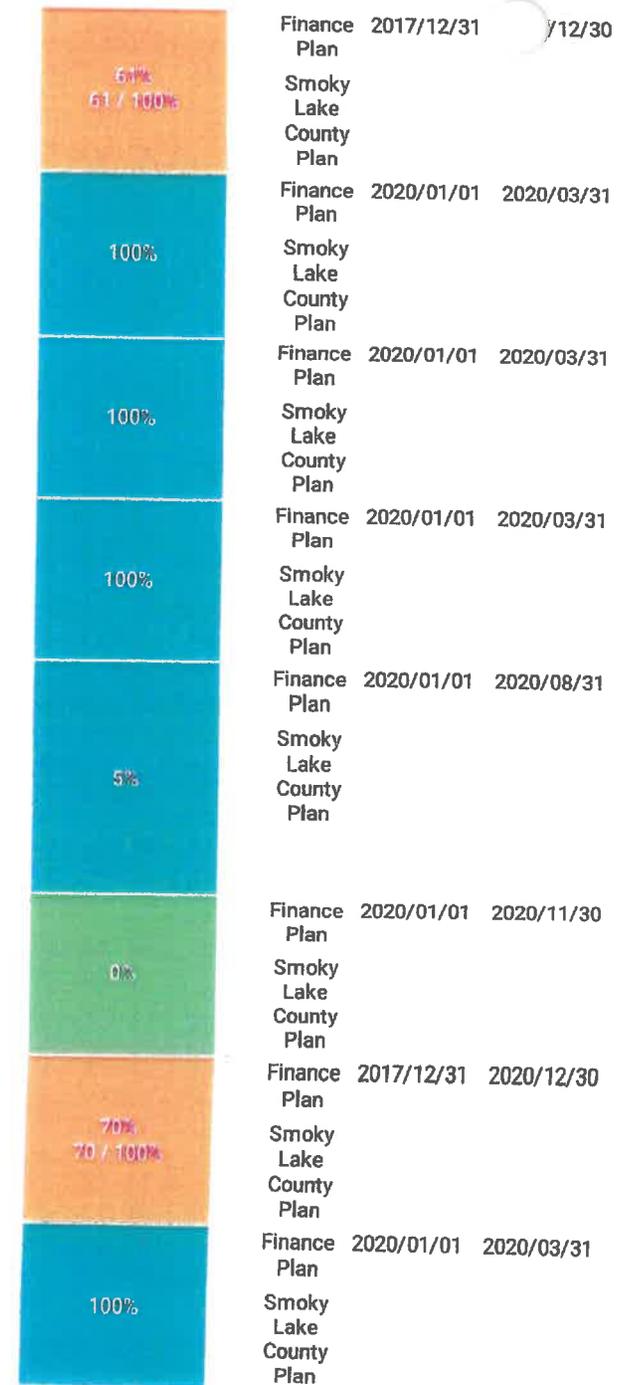
**Achievements:** 4 of the 5 assessment complaints have been withdrawn. Alison is working with the final complainant to understand their concerns.

**Challenges:** *No value*

**Next Steps:** We are working to tentatively schedule a hearing for late November.  
2020/09/16

Taxation Activity: 100%

- Bellis Sewer Charges Bylaw



→ Tax Notices

→ Mill Rate Bylaw/Bill Taxes

→ Bill taxes

→ Taxes Due: \$975.04k to \$12.188m

**NEW**

**Achievements: Achievements:**

Taxes levied on May 31, 2020 were \$12,188,155.19. Tax arrears equals \$1,534,159 (\$1,159,499 from defunct oil companies). We have collected 8% of the taxes thus far.

**Tax Write Off Requests:**

There are no requests this month

**Tax Agreements:**

The owner of tax roll 12592121 is currently on tax notification and has proposed to enter into a tax agreement to ensure that the property does not go to sale in 2021. The proposal is to pay \$210 per month for 24 months. This will cover the taxes owing, future penalties, and the future taxes that will come due during that period.

**Challenges:** No value

**Next Steps: MOTION:**

Smoky Lake County Execute a tax agreement with Jordan D Gehring regarding tax roll 12592121 for \$210 per month for 24 months.

2020/09/16

→ Tax arrears property sale



Finance Plan	2020/01/01	2020/03/31
Smoky Lake County Plan		
Finance Plan	2020/01/01	2020/05/31
Smoky Lake County Plan		
Finance Plan	2020/01/01	2020/06/30
Smoky Lake County Plan		
Finance Plan	2020/01/01	2020/12/31
Smoky Lake County Plan		

Finance Plan	2020/01/01	2020/11/30
Smoky Lake County Plan		

Finance Activity (FIN): 100%

**NEW**

**Achievements: Achievements: COVID 19**

No change to office procedures or protocols.

**Victoria District Historic Economic Development**

Brenda has been working with the committee as they move the project forward through the business plan stage.

**Bridge Rehabilitation**

Alberta Transportation approved the funding of 75% of the costs to repair BF 77862, 09975, 74929, and 78004. We have submitted applications to apply the portion Smoky Lake County will need to contribute using Federal Gas Tax Grant Funds. We did not receive any tenders in August so we have moved to a request for quote process. We expect to have quotes in October to bring to council for a decision.

**Challenges:** No value

**Next Steps:** No value

2020/09/16

→ Aggregate Levy

**NEW**

**Achievements:** Total revenue for 2020 (net of the \$136,322 write off re: JMB) is \$19,885.81. All active haulers have reported and paid for quarters 1 and 2 of 2020.

**Challenges:** No value

**Next Steps:** Follow up to ensure Q3 reports are submitted will take place in October.

2020/09/16

→ Annual Grant Reporting

**NEW**

**Achievements:** The Canada Summer Jobs grant report was submitted September 9, 2020 online.

**Challenges:** No value

**Next Steps:** No value

2020/09/16

→ Final Financial Statements



Finance Plan	2020/01/01	2020/03/31
Smoky Lake County Plan		
Finance Plan	2017/12/31	2020/12/30
Smoky Lake County Plan		
Finance Plan	2020/01/01	2020/12/31
Smoky Lake County Plan		
Finance Plan	2020/01/01	2020/03/31
Smoky Lake County Plan		
Finance Plan	2020/01/01	2020/03/31
Smoky Lake County Plan		

→ Annual Grant Projects

→ Statistical Information Return

→ Policy Development and Review

→ Annual Grant Projects (Copy)

**NEW**

**Achievements:** A draft Asset Management Policy is ready for the next Council Policy Meeting.

**Challenges:** No value

**Next Steps:** No value

2020/09/16

**NEW**

**Achievements:** \$19,307 is still available to be granted out to qualifying programs. Advertisements are being posted over the next month to remind organizations to apply. We have received an application from Smoky Lake Minor Hockey Association. They are asking for funding to train leaders and volunteers in Respect in Support

**Challenges:** No value

**Next Steps:** MOTION:

**That Smoky Lake County approve to allocate funding from the 2020 Family and Community Support Services (FCSS) Grant budget in accordance with Policy No. 08-17-01: Family and Community Support Services (FCSS) grant, as follows.....**

2020/09/16

**Training Activity (FIN): 100%**

**NEW**

**Achievements:** Brenda attended some webinars offered by Canadian Government Finance Officers the week of September 14.

**Challenges:** No value

**Next Steps:** No value

2020/09/16

**Council Member Inquiry (FIN): 100%**

**NEW**

**Achievements:** No special council requests to report.

**Challenges:** No value

**Next Steps:** No value

2020/09/16



Finance Plan 2020/01/01 - 2020/04/30

Smoky Lake County Plan

Finance Plan 2020/01/01 - 2020/05/31

Smoky Lake County Plan

Finance Plan 2020/01/01 - 2020/12/31

Smoky Lake County Plan

Finance Plan 2020/01/01 - 2020/04/30

Smoky Lake County Plan

Finance Plan 2020/01/01 - 2020/12/30

Smoky Lake County Plan

Finance Plan 2020/01/01 - 2020/12/30

Smoky Lake County Plan

*2020 Budget at a glance*

	2020 Budget			2020 Actual to date				
	Revenues	Expenditures	Net	Revenues	Expenditures	Net		
<b>Municipal Budget</b>								
Taxes (net)	\$11,424,001.00	\$2,652,383.00	<b>(\$8,771,618.00)</b>	\$11,319,145.94	\$482,894.00	<b>(\$10,836,251.94)</b>	99%	18%
Legislative	\$0.00	\$564,093.00	<b>\$564,093.00</b>	\$0.00	\$308,781.93	<b>\$308,781.93</b>		55%
Administration	\$1,320,662.00	\$2,062,849.00	<b>\$742,187.00</b>	\$418,025.64	\$1,075,425.53	<b>\$657,399.89</b>	32%	52%
Other Government Services	\$0.00	\$54,300.00	<b>\$54,300.00</b>	\$0.00	\$23,657.44	<b>\$23,657.44</b>		44%
Protective Services	\$810,541.00	\$995,086.00	<b>\$184,545.00</b>	\$568,321.44	\$619,522.53	<b>\$51,201.09</b>	70%	62%
Transportation	\$1,455,643.00	\$6,895,915.00	<b>\$5,440,272.00</b>	\$761,468.89	\$4,070,580.06	<b>\$3,309,111.17</b>	52%	59%
Environmental Services	\$706,877.00	\$941,219.00	<b>\$234,342.00</b>	\$641,213.98	\$559,822.05	<b>(\$81,391.93)</b>	91%	59%
FCSS	\$93,308.00	\$116,635.00	<b>\$23,327.00</b>	\$69,983.00	\$66,208.00	<b>(\$3,775.00)</b>	75%	57%
Planning & Communication	\$54,500.00	\$355,121.00	<b>\$300,621.00</b>	\$37,648.48	\$248,914.77	<b>\$211,266.29</b>	69%	70%
Agriculture Service Board	\$185,500.00	\$911,680.00	<b>\$726,180.00</b>	\$400.00	\$533,147.43	<b>\$532,747.43</b>	0%	58%
Economic Development	\$37,856.00	\$191,300.00	<b>\$153,444.00</b>	\$0.00	\$108,844.72	<b>\$108,844.72</b>	0%	57%
Recreation & Cultural Services	\$157,000.00	\$473,919.00	<b>\$316,919.00</b>	\$136,346.52	\$180,532.28	<b>\$44,185.76</b>	87%	38%
Fiscal Services	\$0.00		<b>\$0.00</b>	\$0.00	\$0.00	<b>\$0.00</b>		
Contingency		\$31,388.00	<b>\$31,388.00</b>		\$0.00	<b>\$0.00</b>		0%
<b>Total Municipal Budget</b>	<b>\$16,245,888.00</b>	<b>\$16,245,888.00</b>	<b>\$0.00</b>	<b>\$13,952,553.89</b>	<b>\$8,278,330.74</b>	<b>(\$5,674,223.15)</b>	<b>86%</b>	<b>51%</b>
Amortization		\$2,064,786.00	<b>\$2,064,786.00</b>					
<b>Municipal Budget</b>	<b>\$16,245,888.00</b>	<b>\$18,310,674.00</b>	<b>\$2,064,786.00</b>	<b>\$13,952,553.89</b>	<b>\$8,278,330.74</b>	<b>(\$5,674,223.15)</b>		<b>45%</b>

<b>Natural Gas Department Budget</b>								
Odorant	\$87,000.00	\$31,172.00	<b>(\$55,828.00)</b>	\$62,096.68	\$13,217.05	<b>(\$48,879.63)</b>	71%	42%
CNG Trailer	\$34,000.00	\$6,100.00	<b>(\$27,900.00)</b>	\$17,851.67	\$2,151.79	<b>(\$15,699.88)</b>	53%	35%
Gross Margin	\$2,332,000.00	\$1,108,222.00	<b>(\$1,223,778.00)</b>	\$1,505,828.56	\$707,221.56	<b>(\$798,607.00)</b>	65%	64%
Administration	\$188,150.00	\$628,618.00	<b>\$440,468.00</b>	\$118,263.05	\$377,350.85	<b>\$259,087.80</b>	63%	60%
Legislative	\$0.00	\$9,000.00	<b>\$9,000.00</b>	\$0.00	\$352.19	<b>\$352.19</b>		4%
Operating and Maintenance	\$50,000.00	\$656,038.00	<b>\$606,038.00</b>	\$25,194.75	\$482,557.26	<b>\$457,362.51</b>	50%	74%
Capital Purchases	\$0.00	\$172,000.00	<b>\$172,000.00</b>	\$0.00	\$3,000.00	<b>\$3,000.00</b>	#DIV/0!	2%
Reserve Transfers	\$50,000.00	\$130,000.00	<b>\$80,000.00</b>	\$0.00	\$18,460.00	<b>\$18,460.00</b>	0%	14%
<b>Natural Gas Budget</b>	<b>\$2,741,150.00</b>	<b>\$2,741,150.00</b>	<b>\$0.00</b>	<b>\$1,729,234.71</b>	<b>\$1,604,310.70</b>	<b>(\$124,924.01)</b>	<b>63%</b>	<b>59%</b>
Amortization		\$0.00	<b>\$0.00</b>					
<b>Total Natural Gas Budget</b>	<b>\$2,741,150.00</b>	<b>\$2,741,150.00</b>	<b>\$0.00</b>	<b>\$1,729,234.71</b>	<b>\$1,604,310.70</b>	<b>(\$124,924.01)</b>	<b>63%</b>	<b>59%</b>

**2020 NOTES**

Contingency

**New Council Commitments made since passed budget**



# Reeve's Report

## For August 20, 2020 to September 16, 2020

5.1.3 a

August 20, 2020 – Victoria District Economic Development Strategy Implementation Working Group meeting held Virtually: (Craig)

- Reviewed the draft Victoria District Economic Development Strategy business plan.

August 21, 2020 – Northern Lights Library Executive Meeting Virtually: (Craig)

- In Closed Session under legal discussion regarding the Executive Director quarterly review.

August 21, 2020 – Northern Lights Board Meeting Virtually: (Craig)

- Election for Executive Board Zone 2 and Zone 4 and all sub Committee Members.
- Financial Report looking at 0% increase for upcoming year.
- Reviewed twelve policies and passed by Board members located on NLLS web site.
- Discussed Plan of Service Questionnaire.
- Library Managers Report.
- Looking at Supernet Bandwidth Upgrade.
- Reviewed Social Media statistics.
- Marketing completed 106 website Help Desk tickets average ticket 15min.
- Government courier has resumed as of July 20, 2020.
- New van run has started with the addition of 3 more runs per week.
- NLLS serves a population of 173,205 people through a network of 47 public libraries.

August 24, 2020 – Smoky Lake Community Daycare Cooperative held virtually: (Craig)

- Discussion on Pumpkin Patch insurance motion made to ask the County and Town to pay 50% each for the 2021 year.
- Back to school discussion on children that get sick and must stay home for 48 hours credit 1 day no cash refund.
- Looked at the floor plan for the new daycare space when the new school is built.

August 21, 2020 – Elevate Wellness Virtually: Craig, Lorne)

- Craig Lukinuk and Lorne Halisky became volunteers of this committee not as members of council.
- What we do is work with communities, build upon existing assets, facilitate planning, work together to build healthier spaces & places.
- Discussion on things that impact health.
- Talked about what is a healthy community and building healthy communities together.
- Completed a questionnaire survey on moving forward.

August 26, 2020 - Alberta's Iron Horse Trail 10 Year Strategic Development Plan Meeting held Virtually: (all Council)

- Discussed the Value of the Iron Horse Trail: economic, and social and quality of life benefits of the Iron Horse Trail.
- Discussed the current state of the Trail, the strengths, and key issues that the Strategic Plan should address.
- Discussed what opportunities that exist relating to the quality of the visitor / user experience along the trail, the tourism potential of the trail, and the benefits provided to communities situated along (or nearby) the trail.
- Discussed how investment priorities for the trail be determined.
- Discussed opportunities to improve how various stakeholders and partners in the region communicate and collaborate that would benefit the Iron Horse Trail.



## Reeve's Report

### For August 20, 2020 to September 16, 2020

August 27, 2020 – Council Meeting held in Chambers/Virtual: (All Council)

- Approved the unbudgeted expense of approximately \$15,000.00 for an emergent rehabilitation project to repair three areas on Township Road 610 between Range Road 181 and Highway 855.
- Approved Western Asphalt Products of Bruderheim to provide “Pugmill Mixing” of Cold Mix for stockpiling approximately 2,000 tonne of Cold Mix Road Material.
- Approved action taken by public works in deferring a scheduled project to address the emergent rehabilitation of Township Road 600 between Range Road 180 and Range Road 181.
- Amended Policy Statement No. 03-25-10: Sale of Gravel or Sand (the Public Participation process was followed).
- Amended Policy Statement No. 01-03-27: Organizational Chart.
- Executed the Municipal Stimulus Program Memorandum of Agreement to be eligible to receive conditional funds and approved to submit the two eligible projects: Bridge Repair File # BF1603, over Waskatenau Creek, on Range Road 193, and Range Road 181 Rehabilitation and Paving.
- Gave third and final reading to Bylaw No. 1382-20: Chief Administrative Officer (CAO), being a bylaw for the purpose of establishing and defining the power, duties, and functions of the CAO.
- Accepted an Offer to Purchase the County owned land located at 5112 50 Avenue, Warspite, for \$10,500.00 including GST in accordance with Policy No. 61-10-01: Disposition of County Owned Property.
- Approved the Alberta Bilingual Municipalities Association (ABMA) membership for Year-2020-2021 at no cost.
- Approved to cost share the RMA Insurance fee for the Smoky Lake Community Daycare Cooperative's Pumpkin Patch on a 50/50 basis with the Town.
- Agreed to purchase the Spedden Waste Transfer Site land, at a purchase price in the amount of \$14,500.00 from Diane Cholak.
- Approved providing a letter to the Minister of Immigration, Refugees and Citizenship, in support of progressing the Canadian Permanent Resident application submitted in February 2018 through the Alberta Immigrant Nominee Program for Doctor Hendrik Lourens and his family.
- Approved action in providing a joint letter of support with the Town of Smoky Lake on August 18, 2020 to Vision, the Experience Specialists' (Vision XS) for bidding on the Tourism Plan for Explore Edmonton.
- Approved action in submitting a letter to Glenn van Dijken, MLA for Athabasca-Barrhead-Westlock in regard to the Provincial Assessment Model Review's negative impacts, as based on the options proposed by the Province, Smoky Lake County, would lose \$2.3 to \$2.5 million dollars in tax revenue.
- Acknowledged the action approved by Council in allowing County staff time-off, without loss of pay on Friday, July 3 and Monday, July 6, 2020, as well as flexibility in attending work during the week of July 6 to 10, 2020, for the bereavement of Cory Ollikka; and, acknowledge the County Offices were never closed for business during those days.
- Approved action taken in providing a Letter of Support to Métis Crossing on August 6, 2020, for pursuing the management contract for the Victoria Settlement Provincial Historic Site.
- Acknowledged the Métis Crossing 4.86 MW Solar Project which is a collaboration between the Town of Smoky Lake, Smoky Lake County, and the Métis Nation of Alberta, receiving a \$3.9 million investment from the Municipal Climate Change Action Centre.
- Acknowledged the Public Participation process was engaged for the five-year 2020 – 2024 Financial Plan and approve the 2020 – 2024 Financial Plan.



# Reeve's Report

**For August 20, 2020 to September 16, 2020**

- Approved action in executing the conditional grant agreement in the amount of \$200,000.00 for the 2019-2020 Alberta Community Partnership (ACP) Grant for the Project Titled: Regional Geographic Information System (GIS) Project Phase III Infrastructure Data Integration under the "Intermunicipal Collaboration Framework" Component Grant.
- Sold 3 Units that were County Surplus Equipment: a 2007 black Chevrolet Tahoe, a 1999 green Polaris Ranger 6x6 ATV and a 1993, 120 Gallon Horizontal Air Compressor.
- Approved to reimburse the County Employee who was pepper sprayed by criminals who then stole the County vehicle they were using during July, 2020, for personal expenses incurred which are not covered by the County's insurance, including the costs to tow the employees personal vehicle to a dealership to have the vehicle re-keyed, the re-keying fee and the driver's license replacement fee, as the employees personal keys & wallet were stolen as well.
- Approve to host a meeting with Municipal Affairs Minister who is consulting with municipalities from MLA Glenn van Dijken's Athabasca-Barrhead-Westlock Constituency and the surrounding region on September 2, 2020, to discuss the Assessment Model Review of Oil and Gas Properties.
- Appointed the Finance Manager: Brenda Adamson as the Interim Manager for the Highway 28/63 Regional Water Services Commission.
- Approved to host the Virtual Entrepreneur Conference October 5-9, 2020.
- Approved to provide the Regional Community Development Committee (RCDC) a micro-website through the County's website at no cost to RCDC.
- Approve to issue a 60-Day Notice of Intention to Designate the Rubuliak Ukrainian House as a Municipal Historic Resource.
- Denied a request to allow four trailers on one lot at Mons Lake.
- Declared October 1, 2020 as "International Day of Older Persons".
- Proclaimed September 20th to September 26th, 2020 as Alberta Development Officers Week.

August 27, 2020 – Municipal Planning Commission Meeting held in Chambers/Virtual: (All Council)

- Approved Development Permit No. 029-20: Plan 8023098, Block 1, Lot 12 (Pt. of SW 16-60-16-W4M), for the development of a Modular Home.

August 28, 2020 – Victoria District Economic Development Strategy Implementation Working Group meeting held Virtually: (Craig)

- Agreed upon a timeline for key activities.

August 28, 2020 – Building Committee NLLS: Craig)

- Onsite visit to take survey shots with Star Construction to correct flooding in building and get landscaping company to do the required work.

August 31, 2020 - Northern Lights Library Building Committee Meeting held Virtually: (Craig)

- Discussion on new swale for drainage.
- CO2 quotes came are in replacement of these need to be done before replacing furnace motherboard.
- Hahn Welding & Oilfield Service Ltd to do landscaping for a cost of \$2170 plus GST.

August 31, 2020 – Northern Lights Library Executive Committee held Virtually: Craig)

- Discussion to hire a Human Resource Consultant to assist with replacement of Executive Director and to assist with helping managers and employees for 3 months with potential for 3 month extension.
- GIC's Renewal.



## Reeve's Report

**For August 20, 2020 to September 16, 2020**

- Executive Directors Job Ad and Description closing date October 16, 2020.
- Compensation for Interim Acting Director.
- Compensation for Board chair.
- Grid review.
- MILS Compliance discussion.
- Municipal Affairs Minister Tracy Allard congratulation letter.

September 1, 2020 – Committee of the Whole Meeting held in Chambers/Virtual: (All Council)

- Held Executive Session to discuss Personnel Issues in respect to the Chief Administrative Officer (CAO) Recruitment and the 41 resumés received, as well as to review the CAO Contract under the authority of FOIP Act: Section 17: Third Party Personal Privacy.
- Shortlisted candidates and created an interview scheduled for the CAO position.

September 1, 2020 – Council Meeting held in Chambers/Virtual: (All Council)

- Awarded the tender to CERA Contracting Ltd. of Waskatenau, Alberta, in the bid amount of \$67,698.75 for the Site Reclamation and Remediation of the Former Waskatenau Nuisance Grounds.
- Approved to provide a letter jointly signed by the Town of Smoky Lake and Smoky Lake County to the Honourable Doug Schweitzer, to congratulate him on becoming the Minister of Jobs, Economy and Innovation as appointed on August 25, 2020.

September 2, 2020 - Assessment Review Model with Minister & MLA held at Métis Crossing: (All Council)

- Municipal Affairs Minister Honourable Tracy Allard consulted with municipalities to discuss the Assessment Model Review of Oil and Gas Properties from the Athabasca-Barrhead-Westlock Constituency and the surrounding region at Métis Crossing in Smoky Lake County.

September 4, 2020 – Committee of the Whole Meeting held in Chambers/Virtual: (All Council)

- Held Executive Session to discuss a Personnel Issue in respect to Chief Administrative Officer (CAO) Recruitment and conduct interviews of candidates for the position of CAO, under the authority of FOIP Act: Section 17: Third Party Personal Privacy.

September 8, 2020 – Regional Community Development Committee (RCDC) Committee held in Chambers/Virtual: (Craig, Lorne, Johnny)

- Recommended the Community Economic Development Officer (CEDO) create an awareness campaign on the value of Co-operatives for investment, business ownership and community not-for-profits.
- Recommended the CEDO create a mock-up of a Regional Guide for consideration.
- Recommended the CEDO create a design contest for public participation for a new external RCDC Logo including the tagline "Naturally Inviting".
- Recommended the CEDO send Alberta Bilingual Municipalities Association membership information to Village of Waskatenau and Village of Vilna for their Councils' consideration.

September 9, 2020 – Committee of the Whole, Administration Meeting held in Chambers/Virtual: (All Council)

- Held Executive Session to discuss a Personnel: in respect to the Collective Agreement between Smoky Lake County and the International Union of Operating Engineers, Local Union No. 955 Bargaining, and Record of Communication, dated July 15, 2020, under the authority of FOIP Act: Section 27: Privileged Information and Section 24: Advice from Officials.



## Reeve's Report For August 20, 2020 to September 16, 2020

September 10, 2020 – Council Budget Meeting held in Chambers/Virtual: (All Council)

- Reviewed and discussed Year-2021 Budget Guidelines and agreed to review the fees in Policies and Bylaw at a future meeting.
- Agreed to engage Brownlee LLP to prepare a Chief Administrative Officer Employment Contract in anticipation of hiring a new Chief Administrative Officer.
- Requested an updated cost for necessary, major and minor repairs to the County's Main Office Building Structure.

September 10, 2020 – Municipal Planning Commission (MPC) held in Chambers/Virtual: (All Council)

- Approved Development Permit No. 036-20: NE-21-60-18-W4M, for the development of a Second Dwelling, Manufactured Home (16 x 76 ft).

September 14, 2020 – Joint Municipalities Meeting held Virtually: (All Council)

- Received the Smoky Lake RCMP Detachment's Police Reports and an introduction to the detachment's newest member: Constable Jordan Lidstone.
- Received an update from Tom Mykitiuk, Aspen View Trustee on the new HAK School.
- Acknowledged the updated RCDC Regional Strategic Priorities Chart Year-2020.
- Acknowledged receipt of The Alberta Healthy Communities Initiative (AHCI) information.
- Update on Metis Crossing Solar Field which now has been approved by the Alberta Utilities Commission (AUC).
- Metis Crossing 40 suite lodge broke ground this month lodge to be completed by Aug 2021.

September 15, 2020 – Regional Community Development Committee (RCDC) Advertising Sub-Committee Meeting held Virtually: (Craig & Lorne)

- Provided feedback on the Regional Guide mock-up.

September 16, 2020 – Joint Town/County Council Meeting held in the National Hall: (All Council)

- Received the Victoria District Economic Development Strategy – Financing Update under executive session.

Sincerely,

Craig Lukinuk, Smoky Lake County Reeve



S.I.H.a

10  
GOALS

0%  
GOAL COMPLETION

DOUG PONICH

Goal	Progress Update	Current Completion
<b>Public Works Manager Work Plan</b>		
→ Public Works Department Daily/Weekly/Monthly Plan: 100%		0%
→ Maintenance (PW Manager): 100%	<b>Doug Ponich:</b>	90% behind
	<b>Achievements:</b> Grader road maintenance in all divisions.  Set up pump at TWP 604, west of RR 155; pumping water that has flooded roadway. Aug. 19, 20 Div. 4 Move pump to RR 155, north of TWP 604. pumping water from both sides of road. Aug. 31. Sept. 1, 2 Div. 4 Move pump to TWP 584, east of RR 171. pumping water to lower pond that floods RR 171. Sept. 9, 10 Div. 3  Fill in washout at culvert end; TWP 592A, 400 m. west of RR 165. Aug. 19 Div. 3  Flush Culvert at RR 155, south of HWY 28 ( Crawford request ) Aug. 26 Div. 3  Culverts installed this period: - West approach along RR 193, 800 m. south of TWP 594. Aug. 19 Div. 5 - RR 153, 100 m. north of TWP 592. Aug. 20 Div. 2 - Culvert extension at TWP 620, west of RR 133A. Aug. 24 Div. 1 - RR 125, 1 km. south of TWP 594. Aug. 25 Div. 2 - Culvert repair at RR 165A, north of TWP 605. Aug. 25 Div. 4 - TWP 590, 400 m. east of RR 165(N). Aug. 26 Div. 3 - Rohatynchuk approach along west side of RR 141, 1.3 km. south of TWP 584. Aug. 31 Div. 2	4%
		4.31 / 100%
		86% behind
		0%
		0 / 100%
		90% behind

- RR 132, 1.1 km. north of HWY 652. 1 Div. 2
- RR 132, 950 m. north of HWY 652. Sept. 1 Div. 2
- RR 124A, south of TWP 604. Sept. 2 Div. 1
- Victoria Trail, 600 m. east of RR 183A. Sept. 2 Div. 3
- RR 180, 1.4 km. south of TWP 584. Sept. 4 Div. 3
- Victoria Trail, 700 m. west of RR 180A. Sept. 8 Div. 3
- Victoria Trail, 1 km. west of RR 180A. Sept. 8 Div. 3
- 2 culverts at TWP 590, 150 m. west of RR 195. Sept. 9 Div. 5
- TWP 592, 200 m. east of RR 192. Sept. 10 Div. 5
- RR 142, 600 m. north of TWP 582. Sept. 11 Div. 2
- RR 142, 650 m. north of TWP 582. Sept. 11 Div. 2
- RR 183, 300 m. north of TWP 594. Sept. 14 Div. 5

Road repair: TWP 592, west of RR 153. Aug. 25 Div. 2

Repair east approach along RR 183, south of TWP 602. Sept. 3 Div. 5

Repair washout area just north of intersection of RR 171 & TWP 584. Sept. 3 Div. 3

Patching:

- TWP 600, west of RR 181. Aug. 20, 21 Div. 5
- RR 162, north of TWP 594. Aug. 20 Div. 4
- TWP 594, east of RR 135. Aug. 20 Div. 1
- RR 183, TWP 602 - 604. Aug. 21, Sept. 4 Div. 5
- TWP 602, west of HWY 855. Aug. 21 Div. 4
- TWP 602, west of RR 175. Aug. 21 Div. 5
- RR 170, south of TWP 602. Aug. 21, 26 Div. 4
- 59303- RR 180. Aug. 21 Div. 5
- TWP 592, west of RR 170. Aug. 26 Div. 3
- Victoria Trail, east of RR 192. Aug. 26 Div. 5
- TWP 620, east of HWY 36. Aug. 27, 28 Div. 1
- RR 195, north of TWP 592. Aug. 27 Div. 5
- 60102- RR 190. Aug. 27 Div. 5
- Int. TWP 590 & RR 193. Aug. 27 Div. 5
- RR 182, south of TWP 590. Sept. 3 Div. 3
- TWP 584, west of HWY 855. Sept. 3, 4 Div. 3

- RR 193, south of HWY 28. Sept 4 Div 1
- TWP 590, RR 180(S) - 181(S). Sept. 10 Div. 3
- TWP 584, east of HWY 859. Sept. 10 Div. 2
- TWP 602, west of RR 165. Sept. 10 Div. 4
- Int. TWP 584 & RR 180. Sept. 10 Div. 3
- Dust control at 59231- RR 131. Sept. 11 Div. 2
- Dust control at 57470 - RR 141. Sept. 11 Div. 2
- RR 122, south of HWY 28. Sept. 14, 15 Div. 1
- RR 124, north of HWY 28. Sept 15 Div. 1

Sign repair and installation:

- Checkerboard at Int. RR 183 & TWP 594. Aug. 27 Div. 5
- No Exit at RR 121, south of TWP 592. Aug. 27 Div. 1
- Checkerboard at intersection of TWP 604 & RR 131. Sept. 8 Div. 1
- School Bus Stop Ahead; 58365 - RR 185. Sept. 11 Div. 3
- Dead End at RR 151 & TWP 595A. Sept. 14 Div. 4
- Address sign; RR 151/ TWP 581. Sept. 14 Div. 2
- Checker Board at TWP 590 & RR 182. Sept. 14 Div. 3
- Stop and checker board at RR 162 & TWP 592. Sept. 14 Div. 3
- Curve sign at RR 170, north of TWP 605. Sept. 14 Div. 4
- 13% Grade sign at TWP 584 & RR 150. Sept. 14 Div. 2
- RR sign at int, RR 134 & HWY 652. Sept. 14 Div. 2
- Stop sign at RR 143 & TWP 592. Sept. 14 Div. 2
- Curve sign at RR 131, north of TWP 600. Sept. 14 Div. 1

Mix cold mix at Bogdan Pit. Aug. 20

Tree removal from road right-of-way:

- RR 194, north of Vict. Tr. Aug. 26 Div. 5
- Vict. Tr. , east of HWY 855. Aug. 26 Div. 3
- RR 134, north and south of TWP 600. Aug. 26 Div. 1
- RR 182, south of TWP 602. Aug. 26 Div. 5
- RR 175, south of TWP 602. Aug. 26 Div. 5
- 16373 - TWP 584A. Sept. 11 Div. 3

**Brushing:**

- North of intersection at TWP 602 & RR 182. Clear for stop sign visibility. Aug. 28 Div. 5
- North and south of 61170 - RR 174. Aug. 28 Div. 4
- West side of RR 180, just north of HWY 28. Sept. 1, 2 Div. 5
- East side of RR 193, north of TWP 602. Sept. 8, 9, 10 Div. 5
- TWP 602, west of RR 123. Sept. 4 Div. 1
- Culvert location just south of 60247 -RR 174. Sept. 8, 9. Div. 4

**Skidsteer with brushing head:**

- East side of RR 193, north of TWP 602. Sept. 8, 9 Div. 5
- RR 124, north of TWP 602. Sept. 10 Div. 1
- NE, SE, NW intersection of RR 131 & TWP 594. Sept. 11 Div. 2

Ditch repair at Lot 68. Bonnie Lake Resort. Aug. 28 Div. 1

Cat pushing up garbage at Spedden Landfill. Aug. 31, Sept. 1

Cat pushing up garbage at Smoky Lake Landfill. Sept. 2, 3

Build up section of TWP 604, west of RR 155. ( area where water pumping took place )

- Borrow material from Smoky Lake Grazing Pasture; Track-hoe and rock trucks completing road work. Sept. 1

Ditching at Whiteman Resort; RR 124A, south of TWP 604. Sept. 1, 2 Div. 1

Western Asphalt blending 2000 tonne of coldmix at White Earth Pit. Sept. 9, 10

**Challenges:** *No value*

**Next Steps:** *No value*

2020/09/10

→ Gravel (PW Manager): 100%

**Doug Ponich:**

**Achievements:** Divisional and private gravel hauling.

Sowka Lake Pit Preparation. Aug. 20,21, 24, 26, 27, 28

White Earth Pit rock excavation stock pile preparation. Sept. 8, 9, 10, 11, 12

**Gravel Sources:**

- SME 190052 - The SML application submitted by WSP engineering has now been given to a new officer at AEP

further delaying the process. Warren Minchau, our WSP representative is now communicating

with the province on our behalf.

**2020 Gravel Crushing:**

- McNabb Construction is set to begin crushing before the end of September.

**Challenges:** No value

**Next Steps:** No value

2020/09/10

**Doug Ponich:**

**Achievements:** MG30 dust control ; second application. Sept. 1

**Challenges:** No value

**Next Steps:** No value

2020/09/16

**Doug Ponich:**

**Achievements:** Associated Engineering Meeting; RR 170 Resurfacing. August 24

Bridge Meeting. August 25

Council Meeting August 27

Budget Meeting September 10

**Challenges:** No value

**Next Steps:** No value

2020/09/16

→ Dust Control (PW Manager): 100%

→ Administrative (PW Manager): 100%

0%  
0 / 100%  
90% behind

0%  
0 / 100%  
90% behind

0%  
0 / 100%  
90% behind

→ Training (PW Manager): 100%

**Doug Ponich:**

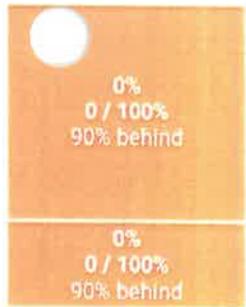
**Achievements:** Christopher Minailo training on the reclaimer. Sept. 14, 15

**Challenges:** *No value*

**Next Steps:** *No value*

2020/09/16

→ Council Member Inquiry (PW Manager): 100%



**Doug Ponich:**

**Achievements:** MG2015 - TWP 604; RR 181 - 184

- Apply MG30 to section from RR 183 - 184. Aug. 20 Div. 5
- Reclaim TWP 604, RR 181 west to RR 181A. Sept. 14, 15 Div. 5

**MG2013 - TWP 592; RR 183 - 182A**

- Haul and spread gravel. Aug. 20 Div. 3
- Apply MG30. Aug. 25 Div. 3

Apply MG30 to haul road at TWP 584, RR 173 - HWY 855. Sept. 8 Div. 3

**MG1911- RR 130, TWP 603, 610**

- This section of road was reclaimed and bladed by Public Works.  
MG30 was not applied as the waterline contractor ( Armstrong ) applied DL-10 oil at their cost.

**Next Reporting Period:**

- Bridge Coldmix Surfacing
- MG2015 - complete TWP 604 reclaiming and stabilization.

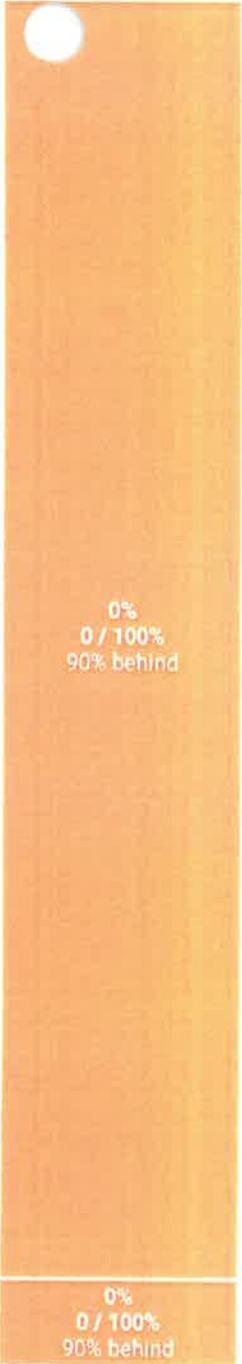
**Recommendation - FM2014 - TWP 612; HWY 855 - RR 174** Request to move this project to 2021.

1. Western Asphalt was unable to complete the chip-sealing this season due to wet conditions and a late start to their construction season.
2. The unit price becomes less with additional work added; In 2021 Public Works has 2 projects scheduled; adding the 2020 project in conjunction with these 2, brings the total cost down.

**Challenges:** No value

**Next Steps:** No value

2020/09/10





# 2020 Road Projects

5.1.4.a

OIL TREATMENT / PAVING							
Project Name	Code	# Days	Length/ miles	Res #'s	Estimate Costs	Actual Cost	Funding
Bridge Coldmix Surfacing – 13 Bridges	BCM19			Carry over from 2019	\$ 23,263.50		MO
							MSI/MO
							MSI/MO
<b>Total</b>					<b>\$ 23,263.50</b>	<b>\$</b>	

FIBERMAT / MICRO SURFACE							
Project Name	Code	# Days	Length/ Miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 612 between Hwy 855- RR 174	FM2014	2	1.0		\$ 70,500.00		MSI/MO
		<b>2</b>			<b>Total \$ 70,500.00</b>	<b>\$</b>	

REHABILITATION / BASE STABILIZATION							
Project Name	Code	# Days	Length/ miles	Res #'s	Estimate Costs	Actual Cost	Funding
RR 130 between Twp 603- Twp 610	MG1911	5	3.0		\$ 85,000.00	11,661.69	MSI/MO
RR 124 between Twp 601- Twp 603A	MG2031	4	2.5		\$ 65,000.00	23,133.10	MSI/MO
Twp 592 between RR 183- RR 182A	MG2013	1	0.5		\$ 10,000.00	2,246.06	MSI/MO
RR 180 between Twp 594- Hwy 28	MG1735	2.5	1.5		\$ 33,000.00	22,052.95	MSI/MO
Twp 604 between RR 181- RR 184	MG2015	8	3.0		\$ 75,000.00	31,774.83	MSI/MO
		<b>20.5</b>			<b>Total \$ 268,000.00</b>	<b>\$ 90,868.63</b>	

CONSTRUCTION							
Project Name	Code	# Days	Length/ miles	Res #'s	Estimate Costs	Actual Cost	Funding
							MSI/MO
							MSI/MO
<b>Total</b>					<b>\$</b>	<b>\$</b>	

MG HAUL ROADS - PW57							
Project Name	Code	# Days	Length/ miles	Res #'s	Estimate Costs	Actual Cost	Funding
Twp 584 between Hwy 855- RR 165	MG2023	4	5.5		\$ 121,000.00	51,328.25	Aggregate Reserve
Twp 582A & 582 between Hwy 855- RR 172A	MG2033	3	2.0		\$ 44,000.00	24,308.61	Aggregate Reserve
		<b>7</b>			<b>Total \$ 165,000.00</b>	<b>\$ 75,636.86</b>	

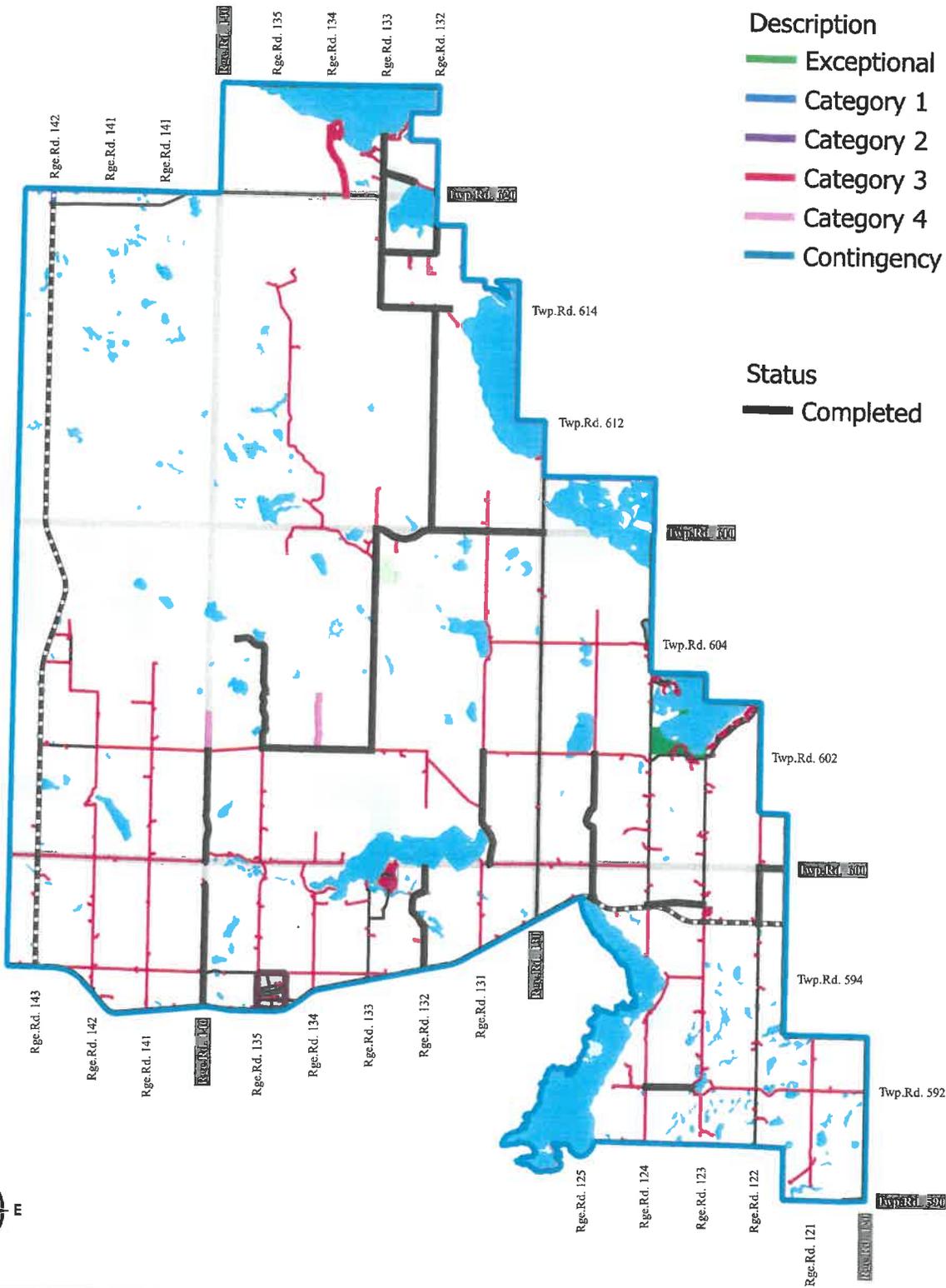
CONTRIBUTION TO CAPITAL RESERVE			Estimate Costs	Funding
Transfer for Future Road Projects			\$ 200,000.00	MO

GRAVELLING							
Miles per Division	Code	Recommended miles	Recommended Gravel	Estimate Costs	Actual Gravel	Actual Cost	Funding
144.0	PW45	38.5	6,673.5	\$ 140,143.50	5,227.30	\$ 109,773.30	RTG
218.5	PW46	85.5	13,865.0	\$ 318,895.00	12,252.03	\$ 281,796.69	RTG
159.5	PW47	41.5	6,675.5	\$ 93,457.00	5,941.43	\$ 83,180.02	RTG
167.0	PW48	49.5	7,985.5	\$ 119,782.50	5,392.51	\$ 80,887.65	RTG
219.0	PW49	70.0	11,168.0	\$ 167,520.00	5,113.96	\$ 76,709.40	RTG
<b>908.0 miles</b>		<b>286.0 miles</b>	<b>46,367.5</b>	<b>\$ 839,798.00</b>	<b>33,927.23</b>	<b>\$ 632,347.06</b>	
Contingency:			5,000.0	\$ 90,000.00	2,773.91	\$ 49,930.38	
<b>Total</b>			<b>51,367.5</b>	<b>\$ 929,798.00</b>	<b>36,701.14</b>	<b>\$ 682,277.44</b>	
Road Repair PW90:					22,499.47	\$ 421,865.06	Unbudgeted- Cost of gravel only



# Division One Gravel 2020

Completed up to September 16, 2020



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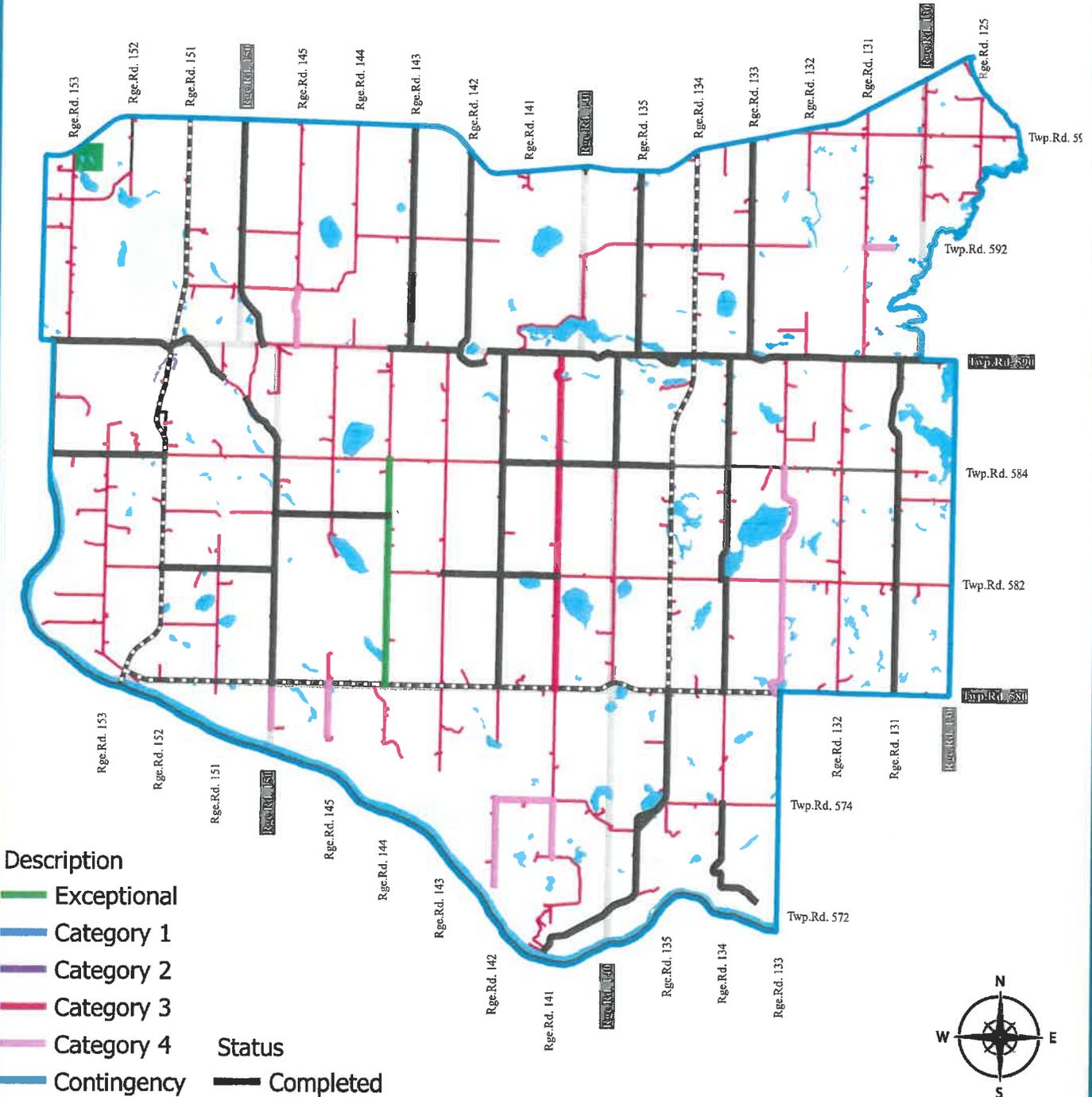
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# Division Two Gravel 2020

Completed up to September 16, 2020



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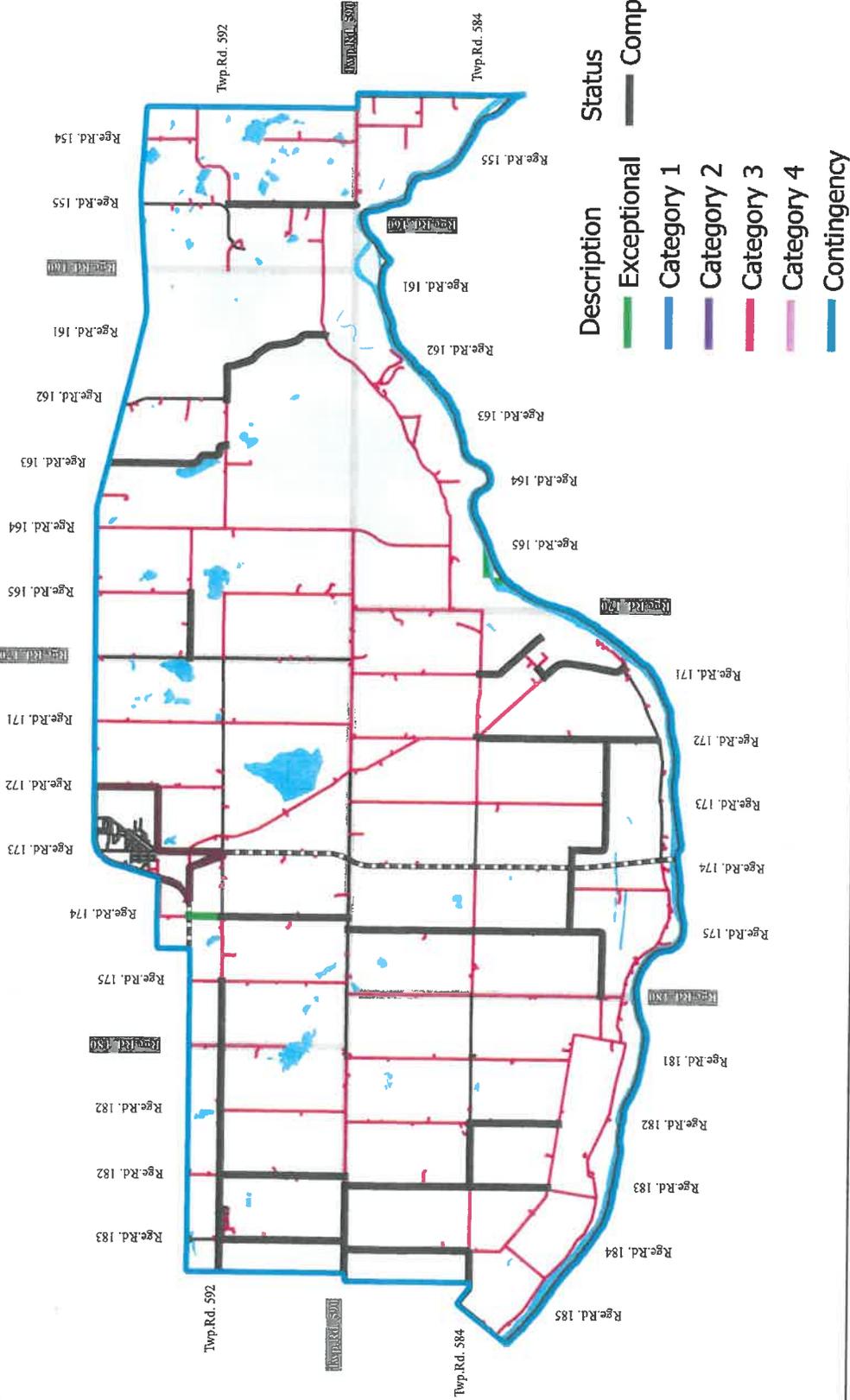
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# Division Three 2020 Gravel

Completed up to August 24, 20:

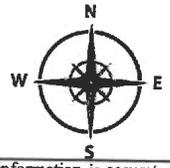
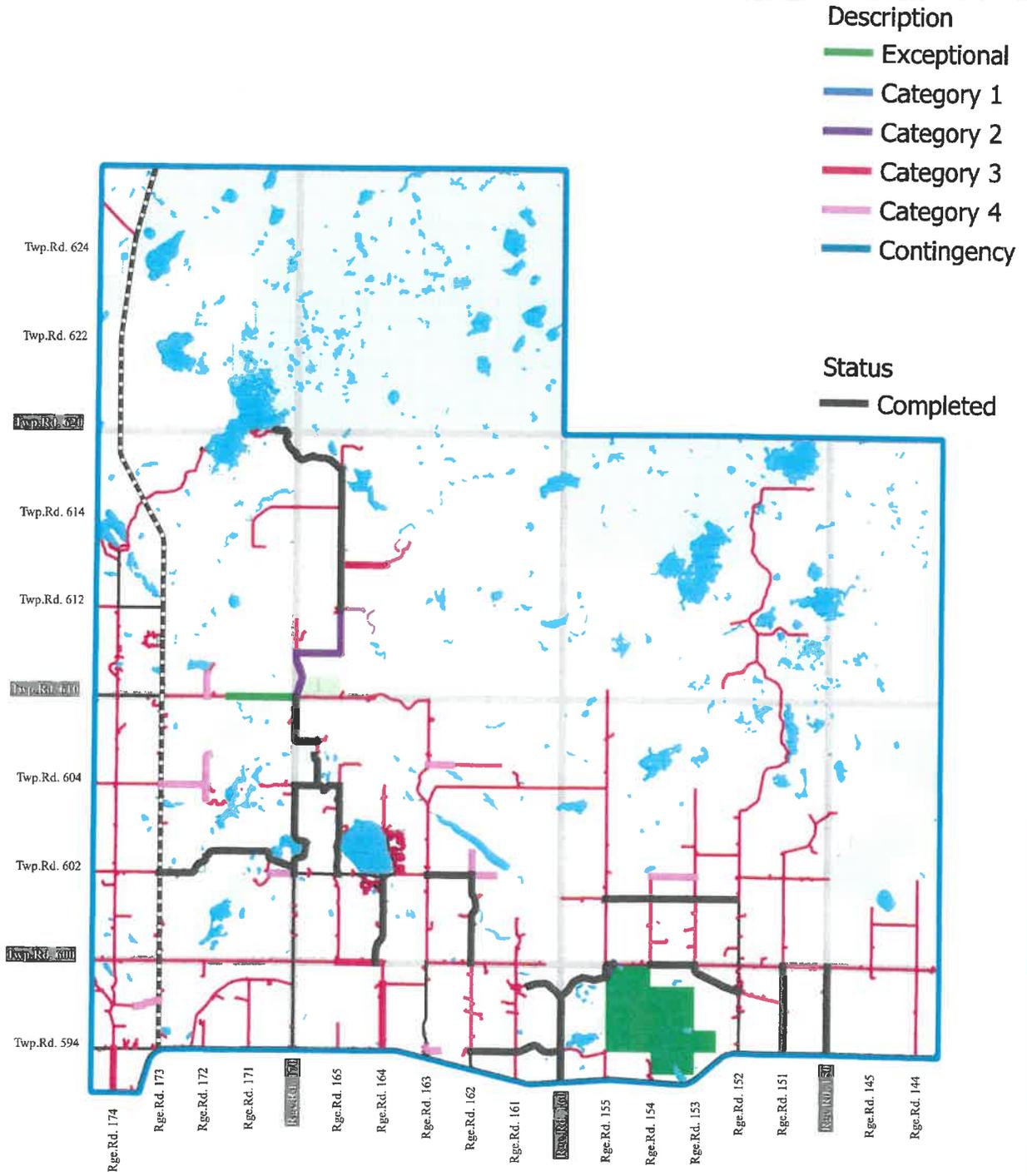


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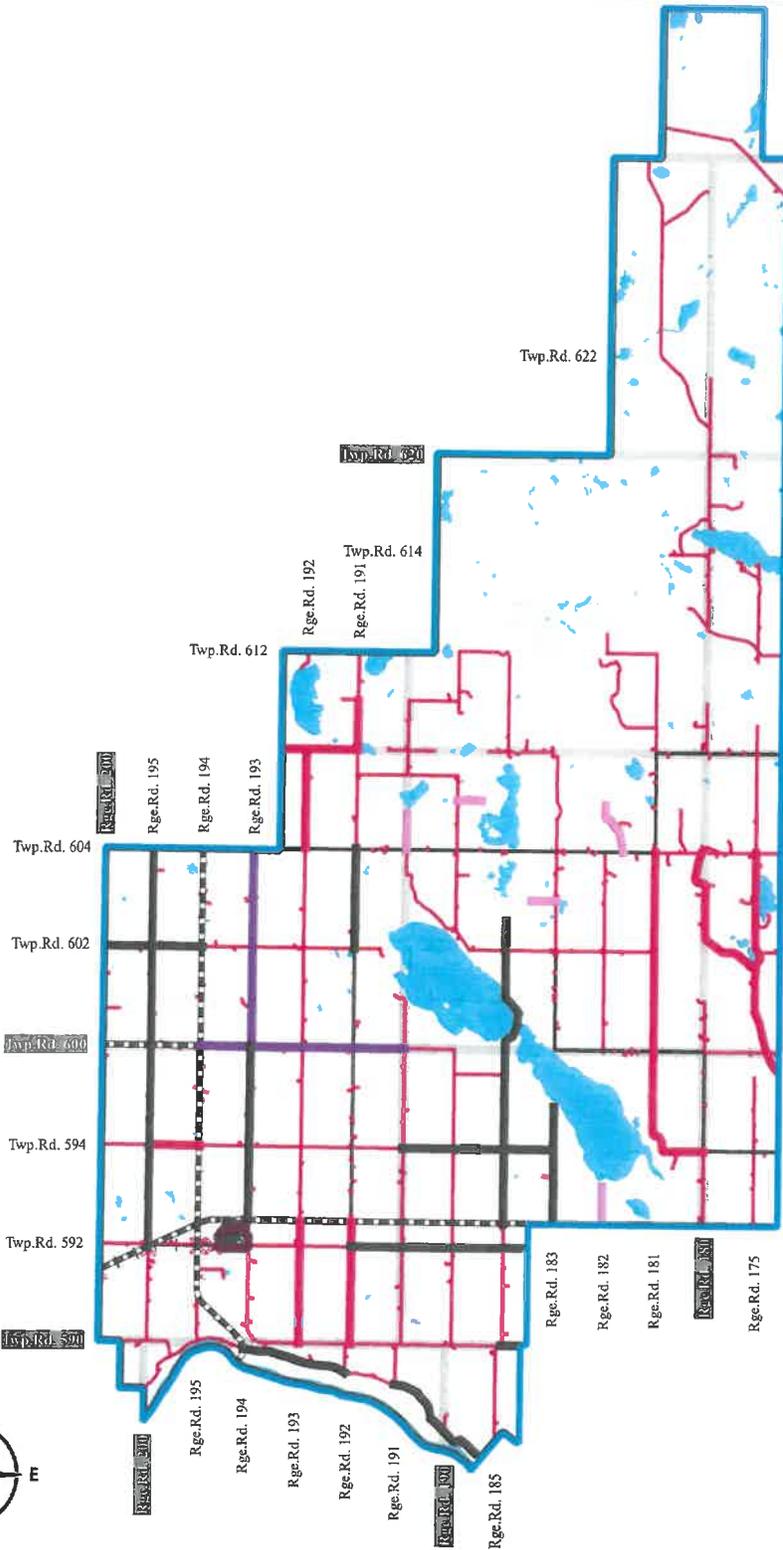




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**Description**

- Exceptional
- Category 1
- Category 2
- Category 3
- Category 4
- Contingency

**Status**

- Completed

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5.1.4.a.ii

Council Requests							
FOR YEAR 2020							
	Date	Division	Department	Suggestion/Request	Location/Area	Action Taken/Notes	Date Completed
1	May 5 <sup>th</sup>	3	Public Works	Culvert Questions	Division 5	Has been scheduled to be installed	
2	May 7 <sup>th</sup>	5	Public Works	Sign down	East of Waskatenau by Orthodox Church	Installed the sign	May 8
3	May 8 <sup>th</sup>	4	Public Works	- Mark road heaves - Put extra larger sized gravel at Bellis Lagoon	- Twp 600 by Bellis transfer - Bellis lagoon where trucks turn	- Signs erected - Gravel delivered	May 8 p.m. May 12
4	May 19 <sup>th</sup>	2	Public Works	Grader work	Between Dave Cherniwchan's and Matt Hardy's	Gravel put on soft spots	May 21
5	May 20 <sup>th</sup>	2	Public Works	Not to cut deep on shoulders/driveways when grading	RR 135 and Twp 592	Re-done within a week – only way to keep crown in the road	May 21
6	May 27 <sup>th</sup>	2	Public Works	When road license agreement expires	N/A		
7	June 2 <sup>nd</sup>	3	Public Works/Peace Officer	Fill in trench	South on RR 180 off of Hwy 28 past warspite	Ed talked to Trenchuks	June 5
8	June 2 <sup>nd</sup>	3	Public Works	Gravel request	RR 185 north of Hwy 28	Hauled gravel to soft spots	June 8
9	June 5 <sup>th</sup>	3	Public Works	Check on culverts	N/A	Inspected culverts- met with Craig	June 12
10	June 8 <sup>th</sup>	3	Public Works	Unplug culvert	590 RR 182 59056	Culvert Clear- excessive run-off.	June 9

Not completed

Completed

**Council Requests**

**FOR YEAR 2020**

	<b>Date</b>	<b>Division</b>	<b>Department</b>	<b>Suggestion/Request</b>	<b>Location/Area</b>	<b>Action Taken/Notes</b>	<b>Date Completed</b>
<b>11</b>	June 16 <sup>th</sup>	5	Planning and Development	Where are we with Waskatenau Nuisance Grounds		Waiting on letter from minister with their official commitment	<b>June 16</b>
<b>12</b>	June 21 <sup>st</sup>	2	Public Works	Culvert Extension	RR141 south of Twp 584	Installation to take place prior to harvest	<b>July 2</b>
<b>13</b>	June 22 <sup>nd</sup>	5	Public Works	Pot hole to be flagged or bladed and when is the grader going	½ mile west of 831 on Twp 602	Hole filled in	<b>June 23</b>
<b>14</b>	June 22 <sup>nd</sup>	3	Public Works/ Peace Officer	Timeline for ratepayer to fill in trench	South on 180 off of Hwy 28 past Warspite	Trench filled in by Sheldon Trenchuk	<b>June 23</b>
<b>15</b>	June 23 <sup>rd</sup>	3	Public Works	Look into road that is flooded and fix	Twp 590 RR 154 North	Fixed	<b>June 25</b>
<b>16</b>	June 24 <sup>th</sup>	5	Public Works	Flooded road	Twp 592 and RR 200		
<b>17</b>	June 25 <sup>th</sup>	1	Public Works	Question about tree clearing and not cleaning what was cut	RR 192 between 602 and 604	Instructed ratepayer who cut them down to clean them up	<b>N/A</b>
<b>18</b>	June 26 <sup>th</sup>	5	Public Works	Survey stakes- are they marking culverts	RR195 by Randy Orichowski's	Not from Public Works	<b>N/A</b>
<b>19</b>	June 29 <sup>th</sup>	5	Public Works	Road and water issue solutions	602 west of 195	Met with Randy. May need to put culvert in private driveway	<b>June 29</b>

**Council Requests**

**FOR YEAR 2020**

	<b>Date</b>	<b>Division</b>	<b>Department</b>	<b>Suggestion/Request</b>	<b>Location/Area</b>	<b>Action Taken/Notes</b>	<b>Date Completed</b>
<b>20</b>	July 8th	5	Public Works	Soft road issue	RR 191 South of Hwy 28	Hauled gravel to soft spots. Discussed issue with residents	<b>July 9</b>
<b>21</b>	July 9 <sup>th</sup>	3	Public Works	Look into ratepayer filling in trench – Trenchuks		Met with residents to discuss water situation. Emailed AB environment to look into situation	<b>July 10</b>
<b>22</b>	July 10 <sup>th</sup>	5	Public Works	Water going through resident's property from excavation	Rozak's	Met with resident. Debris were being moved from ditch and culverts ends.	<b>July 10</b>
<b>23</b>	July 12 <sup>th</sup>	5	Public Works	Flooding problem to look into	Corner of 592 and RR 192	Additional culverts , area has already been scheduled	<b>N/A</b>
<b>24</b>	July 14 <sup>th</sup>	5	Public Works	Time frame for cleaning culverts	RR 193 between 602 and 604	Not high on priority list- cleaned.	<b>July 24<sup>th</sup></b>
<b>25</b>	July 14 <sup>th</sup>	5	Public Works	Tree fell on road	RR 200 ½ mile south of 600	Took trees away	<b>July 14<sup>th</sup></b>
<b>26</b>	July 16 <sup>th</sup>	2	Public Works	Re-route 3 mils of gravel to different road			
<b>27</b>	July 16 <sup>th</sup>	3	Public Works	Plugged culvert	RR 155 south second driveway	Cleaned and ends repaired. Trapper is currently trapping, will monitor	<b>N/A</b>
<b>28</b>	July 16 <sup>th</sup>	5	Public Works	Graders to clean out ditches	RR 183 north of Twp 600	Scheduled for ditch clean up this fall. Talked with Boychuks	<b>June</b>

**Council Requests**

**FOR YEAR 2020**

	<b>Date</b>	<b>Division</b>	<b>Department</b>	<b>Suggestion/Request</b>	<b>Location/Area</b>	<b>Action Taken/Notes</b>	<b>Date Completed</b>
<b>29</b>	July 16 <sup>th</sup>	1	Public Works	Poor road conditions	RR 130	Talked to resident. Will check out shortly	<b>July 17</b>
<b>30</b>	July 24 <sup>th</sup>	4	Public Works	Grader work	Island Lake	Grader on road at time of this communication. Gravel hauled	<b>July 29-gravel</b>
<b>31</b>	August 3 <sup>rd</sup>	4	Public Works	Hole in road	Twp 602 and RR 165	Repaired	<b>August 4</b>
<b>32</b>	August 4 <sup>th</sup>	5	Public Works	Ratepayer wants patching on dust control after gravel haul	RR 183 north of Hwy 28	2 loads went by, rest of hauling was 1 mile over	<b>N/A</b>
<b>32</b>	August 4 <sup>th</sup>	5	Public Works	Plugged culvert	South of Serban's on Hwy 28	Culvert has flow. The Ditch on east side is silted in	<b>N/A</b>
<b>33</b>	August 5 <sup>th</sup>	3	Public Works	Change out culvert	Crawford's	Beaver problem, not culvert.	<b>N/A</b>
<b>34</b>	August 7 <sup>th</sup>	5	Public Works	Dust Control	RR 180	Council's decision to MG road. She has option of dust control.	<b>N/A</b>
<b>35</b>	August 8 <sup>th</sup>	5	Public Works	Patching	RR 183 between Twp 600-602	Underway	<b>Began August 17</b>
<b>36</b>	August 10 <sup>th</sup>	5	Public Works	Tree removal	Twp 603 north of Barich off RR 183	Tree removed	<b>August 10 p.m.</b>
<b>37</b>	August 10 <sup>th</sup>	5	Public Works	Barricade sign removal and pot hole repair	Bottom of Elsy's hill. ½ mile north of 592 and 195	Sign picked up and patching added to list	<b>August 10</b>

**Council Requests**

**FOR YEAR 2020**

	<b>Date</b>	<b>Division</b>	<b>Department</b>	<b>Suggestion/Request</b>	<b>Location/Area</b>	<b>Action Taken/Notes</b>	<b>Date Completed</b>
<b>38</b>	August 9 <sup>th</sup>	2	Ag	Want spraying done on weeds	Twp 590 east of RR 153	Already sprayed. Takes awhile for weed to die	<b>August 12</b>
<b>39</b>	August 17 <sup>th</sup>	3	Public Works	-Patching on Victoria Trail - cold mix in front of campground	Victoria Trail	Completed	<b>August 8</b>
<b>40</b>	August 24 <sup>th</sup>	5	Ag	Trapping needed	194 south of curve on Hwy 831	Trapper will head out to location	<b>Week of August 24<sup>th</sup></b>
<b>41</b>	August 10 <sup>th</sup>	3	Public Works	Traffic sign request "children playing"	RR 185 58365	County does not put up those signs	<b>N/A</b>
<b>42</b>	August 4 <sup>th</sup>	5	Public works	Road completion	592 off of 831	Completed/	<b>August 5</b>
<b>43</b>	Sept. 3 <sup>rd</sup>	5	Ag	Ditch clean up after beaver problem	194 south of curve off 831	Backhoe cleaned it up	<b>Sept. 4<sup>th</sup></b>
<b>44</b>	Sept. 11 <sup>th</sup>	3	Peace Officer	Silage trucks speeding	Elinor Halisky's		
<b>45</b>	Sept. 12 <sup>th</sup>	2	Public Works	Patching	Stry road		
<b>46</b>	Sept. 14 <sup>th</sup>	1	Public Works	Patching/grading	RR 124 from Hwy 28 past Twp 600 – 602 south by Steve Tchirs	Will schedule patching	<b>Sept. 15<sup>th</sup></b>
<b>47</b>	Sept. 14 <sup>th</sup>	3	Public Works	Trenching issue		Look into situation	<b>Sept. 15<sup>th</sup></b>



## Public Works Foreman

Report Created On: Sep 17, 2020

**Action 5.2.2**

Completed

aul Roads - Industrial Liaison work - Completed by the Public Works Foreman

*Update provided by Bob Novosiwsky on Sep 17, 2020 14:08:25*

September 17 / 2020

Tree Tech Enterprises are still have logs to be hauled in the Vilna area.

Thorhild Aggregate Ltd. are not hauling from NE-25-59-16-W4 to Hwy. 28 at this time.

Still waiting for things to straighten out with JMB before doing Aggregate Agreement for 2020 for their pits N of 610 W side of 181.

Hardrock are shut down for now; but they will continue with reclamation and crushing at the Hutterite Pit later.

Slash Ventures will be logging at NW-3-60-14-W4 off of Hwy. 36.

Slash Ventures will be logging at NW-20-60-13-W4 / NW-9-60-13-W4 to and from Hwy. 36 on 602 and 135.

Sky Logging will be logging at NE=31-59-12-W4 to and from Hwy. 28 on 131 and 600.

Sky Logging will be logging at NE-34-59-14-W4 to and from Hwy. 28 on 594.

Sky Logging will be logging at NE-12-60-14-W4 to and from Hwy. 36 140 and 602.

There has being a few moves for the oil companies for maintenance and service. Any moves are being done in the mornings.

Jay's Salvage Cats Ltd. will be logging at NE-30-60-18-W4 on 185, 605A, 191, 604 to and from 192A.

Thompson Infrastructure Ltd. will be hauling to NW-35-59-15-W4 ( Bellis Lagoon ) on 600, 151 to and from Hwy. 28. ( With Vac truck )

PCL Construction has signed an agreement to use 125, 604 and 130 to and from Hwy. 28 / SW-31-60-12-W4 to get equipment and supplies in and out.

PCL Construction has signed an agreement to use 130 to and from 611A ( Goodfish Lake Road )/ SW-31-60-12-W4 to get cement products to site (Water Reservoir)

Spur Resources and Caltex have not being hauling oil this spring but will let know when they will start again.

Croswell is active north of 610/181.

CLH is hauling at this time.

Have been working with farmers to use designated routes when roads aren't to wet and soft to allow them to get grain hauled to fulfill their contracts

Tree Tech Enterprises Ltd. will be logging at SW-8-60-15-W4 to and from Hwy. 28 on 160, 595A, 155.

**Action 5.2.3**

On Track

Assistance provided to the Public Works Manager - Completed by the Public Works Foreman

*Update provided by Bob Novosiwsky on Sep 17, 2020 14:11:39*

Assist with work supervision. Follow up on road sign repairs, water problem areas and repairs to roads.

If there is an emergency where FIRE/RESQUE, AMBULANCE OR RCMP need to get to; when notified, we will do whatever possible to assist.

If any one sees any problems; let us know so we can check it out and address them.

Dealing with punch outs on roads due to the extra activity this spring. ( Silage and the hauling of grain and bales )

Dealing with water sitting across roads in different areas.

Pumping water along N ditch of 584 just E of 171 where the water was on the road.

**Action 5.2.4** On Track

Approaches - Completed by the Public Works Foreman - Inter-Departmental Work - Approaches

*Update provided by Bob Novosiwsky on Sep 17, 2020 14:20:03*

Need to follow up on access for new yard site NW=18=60=17-W4.

Met with Beverly Sochatsky to go over possible sub-division and new driveway at S 1/2 SE- 24- 61 -18- W4

New approach application for SW-6-60-12-W4 for a sub-division.

**Action 5.2.5** On Track

Blasting - Completed by the Public Works Foreman -Inter-Departmental Work

Update provided by Bob Novosiwsky on Sep 17, 2020 14:56:29

The spring that flows from NW of 592A between 153 and 154 seems to be working fine since the new culvert was put in.

There is a spring on the west side of the entrance to Smoky Lake Landfill that needs to be monitored.

Larry has been very good at making grates to put in front of various size of culvert and will be making more so we have them on hand for next spring. (They vary 1 foot to 16 feet.) This helps tremendously as it stops them from plugging inside the culvert or under a bridge. This makes it easier to clean by hand or with the back-hoe.

These locations are being monitored this spring. (162 between Hwy.28 / 592, 595A just W of 171, 123 S of 592, at bridge on Iron Horse Trail W of 125 (3 dams there) E of 855 on Island Lake road, 140 between 600/602, 170 between 584A/590, 132 S of 594, 170 S of 610, at the bridge along 153 S of 584 and other areas as they come up.

The removal of dams and trapping has shown a benefit this spring. Some areas will need to be followed up more as we are seeing a backup of water in some places.

Our trapper continues to trap problem areas and open dams where possible.

The beavers have become very active since the water flow has slowed down; so we will have to continue to monitor and deal with problem areas.

THE WET SPRING AND CONTINUOUS RAINS HAS BECOME HEAVEN FOR BEAVER ACTIVITY. TRAPPING FULL TIME AND SHOOTING IS HELPING TO CONTROL PROBLEM SPOTS FOR A FEW DAYS UNTIL OTHER BEAVERS MOVE IN. THERE WILL CONTINUE TO BE A PROBLEM AS LONG AS WE HAVE THE RAINS THAT ALLOWS THE WATER TO FLOW SLOWLY.

We have used a contractor with a small track-hoe that has a thumb on it to remove dams as reported by Doug.

LET US KNOW IF YOU SEE ANY PROBLEMS.

Trapper continues to have to trap and open culverts in problem areas. We are looking to install pond levelers in sum of these areas and repair areas that all ready have them.

Trevor and Cody (assistant trapper) have been very busy trying to catch up on the problem areas we have.

They are also working at maintaining some of the old Gizmos and replacing if need be. We have had to install new ones in some problem spots.

**Action 5.2.6** On Track

Fire permits - Completed by the Public Works Foreman - Inter-Departmental Work - Fire Permits

Update provided by Bob Novosiwsky on Sep 17, 2020 14:20:21

Have not issued any Fire Permits.

**Action 5.2.7** On Track

Administrative Projects - Done by the Public Works Foreman

*Update provided by Bob Novosiwsky on Sep 17, 2020 14:24:41*

Assisted Doug with checking of roads and driveways.

Following up on haul roads and working on updating Agreements.

Dealing roads and water problem areas.

Followed up on trucks speeding and using Jake-brakes on 610 from Hwy. 855 to and from 181.

Follow up on Logging activity.

Helping to deal with washouts plugged culverts from beavers.

Doug has been doing extra work that I would do as I have been dealing with a lot of extra beaver problems. Trevor has continued to trap and open dams by hand where possible. I continue to check problem areas and follow up on dealing with them.

**MORE WATER THAN USUAL THIS YEAR.**

Repaired washout and improved drainage at access into Whitemans Resort off of 604 just west of 124.

**Action 5.2.8**

On Track

Training - Taken or provided by the Public Works Foreman

*Update provided by Bob Novosiwsky on Jul 23, 2020 19:13:29*

No training.



5.1.42

7  
GOALS

10%  
GOAL COMPLETION

PUBLIC WORKS PLAN  
(PW) GOVERNANCE

Goal	Progress Update	Current Compl...
<p>Equipment (PW Shop Foreman): 100%</p>	<p><b>David Kully:</b>  <b>Achievements:</b>            1. 502 - Repair leaking a/c line and recharge a/c system. Aug 19            2. 194 - Repair issues with gates not opening. Aug 20            3. 137 - Repair wiring to lights. Aug 20            4. 240 - Repair hydraulic oil leak. Aug 20            5. 181 - Replace rear shock. Aug 21            6. 508A - Regular service. Aug 21 - 24            7. 721 - Repair wiring to lights. Aug 24            8. 607 - Remove water pump, order exchange pump and install. Aug 24 - 26            9. 471 - Replace rear window on tractor. Aug 27            10. 455 - Regular service. Aug 27            11. 111 - Replace rear axle tracking bar bushings, replace 2 air bags, replace 3 shocks. Aug 28 - Sept 2            12. 646 - Replace dust cap on hub. Aug 31            13. 507 - Replace blower motor, and repair wiring. Sept 1 - 4            14. 608 - Top up right suspension strut with nitrogen. Sept 1            15. 241 - Repair tire. Sept 1            16. 509 - Blow out radiator and change blades. Sept 1            17. 454 - Repair wiring to lights. Sept 2            18. 508 - Reinstall pin on dozer. Sept 4            19. 525 - Change right tandem oil and reseal covers. Sept 8</p>	<p>14%            14.29 / 100%            76% behind</p>

Vehicle (PW Shop Foreman): 100%

20. 194 - Replace trailer plug for gates. Sept 8
21. 502 - Change flat tire. Sept 8
22. 473 - Remove cable which was wrapped around blade carrier. Sept 8
23. 601 - Replace alternator. Sept 9
24. 471 - Regular service. Sept 9
25. 158 - Repair leaking air line. Sept 9
26. 507 - Change flat tire. Sept 10
27. 218 - Replace recoil starter rope and replace reduction gear for electric starter. Sept 11 - 16
28. 627 - Regular service. Sept 11
29. 609 - Regular service. Sept 11
30. 482 - Replace worn skids on rear of mower. Sept 11
31. 622 - Replace broken locking bolt for backhoe swing retaining pin. Sept 14
32. 525 - Change flat tire. Sept 15
33. 482 - Winterize spray system on mower. Sept 16
34. 484 - Repair wiring to product pump and winterize spray system on mower. Sept 16

**Challenges:**

**Next Steps:**

2020/09/16

**David Kully:**

**Achievements:**

1. 195 - Repair cruise control and adjust clutch. Aug 19
2. 190 - Replace front hubs, drums and rims. Replace air bag leveling valve and adjust air suspension. Aug 19
3. 204 - Replace front calipers and bleed brakes. Aug 19
4. 202 - Regular service. Aug 19
5. 203 - Regular service. Aug 20
6. 116 - Repair wiring to tidy tank pump. Aug 20
7. 170 - Regular service and repair wiring to jake brakes. Aug 21
8. 106A - Regular service. Aug 21
9. 198 - Replace switches for trailer gates. Aug 21
10. 195 - Regular service., adjust brakes. Aug 24
11. 190 - Replace starter solenoid in battery box and replace starter relay in fuse box. Aug 25 - 26
12. 204 - Sent truck to Redwater Dodge for brakes not releasing issue. They replaced one caliper under warranty and cleaned up sliders on rear brakes. Aug 25 - 26
13. 190 - Replace tension roller for tarp. Aug 31
14. 199A - Repair coolant leak. Aug 31

0%  
0 / 100%  
90% behind

15. 180 - Replace air bag. Aug 31
16. 198 - Regular service. Aug 31
17. 199 - Repair tire. Sept 3
18. 117 - Repair lights. Sept 4
19. 197 - Regular service. Sept 4
20. 141 - Remove transmission from unit, found input shaft seized, sent in for exchange but none available. Have to rebuild ours, waiting for parts. Sept 8 - 16
21. 195 - Replace brake pot. Sept 9
22. 204 - Check issues of brakes not releasing again, found that brake fluid was not returning to master cylinder. Determined that rubber hose from calipers were the problem. Replaced all 4 rubber brake hoses to calipers. Cut open old hoses and found where mounting clamps were that lines were restricted. Currently waiting for a part to our vehicle scanner to perform automated bleed on brakes. Sept 9 - 11
23. 180 - Repair leaking air line. Sept 9
24. 239 - Regular service and repair tire. Sept 10 - 11
25. 180 - Repair wiring to brake switch. Sept 10
26. 199A - Regular service and replace upper radiator hose. Sept 14
27. 444 - Regular service. Sept 14
28. 170 - Replace batteries and master switch. Sept 15
29. 188 - Regular service, repair wiring to right front marker light. Sept 15
30. 226 - Regular service and rotate tires. Sept 16
31. 190 - Repair wiring to right headlights. Sept 16

**Challenges:** Waiting for transmission parts for unit 141. Truck is a 1987 and parts are getting harder to find.  
Newer vehicles require a scan tool to properly bleed brakes. Waiting for a replacement module for our scanner to complete repairs to unit 204

**Next Steps:**

2020/09/16

**David Kully:**

**Achievements:**

1. 464 - repair flooding issues on engine. Aug 21
2. 459 - CVIP. Regular service and service air dryer. Aug 25
3. 459 - Replace air regulator for drop down steps. Aug 31
4. 451 - CVIP, regular service, service air dryer and repair lights. Sept 3

**Challenges:**

**Next Steps:**

2020/09/16

Protective Services Maintenance/Repair (PW Shop Foreman): 100%

50%  
50 / 100%  
40% behind

**Contract Work (PW Shop Foreman): 100%**

**David Kully:**

**Achievements:**

1. 447 - Began CVIP and noted that numerous items that required attention. Advised owners and waited for answer. Bus was sold to Village of Vilna and the advised us to go ahead with repairs. Will start repairs when time permits. Aug 27
2. 322 - CVIP and repair issues with battery draw. Aug 27 - 31
3. 447 - Began disassembling unit for major repairs. Our vehicles and equipment will be our priority and we will work on unit when we have a chance. Sept 15 - 16

**Challenges:**

**Next Steps:**

2020/09/16

**Administrative (PW Shop Foreman): 100%**

**David Kully:**

**Achievements:**

1. Review invoices, oil samples, purchase orders, vehicle and equipment check lists
2. Attend management meetings
3. Attended council meeting . Aug 27
4. Attended budget meeting. Sept 10

**Challenges:**

**Next Steps:**

2020/09/16

**Training (PW Shop Foreman): 100%**

**David Kully:**

**Achievements:** No training in this reporting period.

**Challenges:**

**Next Steps:**

2020/09/16

**Council Member Inquiry (PW Shop Foreman): 100%**

**David Kully:**

**Achievements:** No council inquiries during this reporting period

**Challenges:**

**Next Steps:**

2020/09/16





5.1.14-d



### EMERGENCY SERVICES PLAN

Goal	Progress Update	Current Completion
<b>Training Activity (PEACE): 100%</b>		0% 0 / 100% 90% behind
<b>Council Member Inquiry (PEACE): 100%</b>		0% 0 / 100% 90% behind
<b>Enforcement Activity: 100%</b>	<p><b>Ed English:</b></p> <p><b>Achievements:</b> Removed troublesome camper from Bellis Beach Aug 20 Continue to patrol</p> <p>Investigated issue with Contractors and campers over noise complaint at Mons Aug 20</p> <p>Investigated complaint about speeding silage trucks on Twp Rd 590 Sept 11 - 14</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2020/09/17</p>	0% 0 / 100% 90% behind
<b>Land Use Development: 100%</b>	<p><b>Ed English:</b></p> <p><b>Achievements:</b> Printed information flyers for lake lot owners Delivered flyers to Mons Lake Sept 2</p> <p>Following up on development permits</p> <p><b>Challenges:</b> <i>No value</i></p> <p><b>Next Steps:</b> <i>No value</i> 2020/09/17</p>	0% 0 / 100% 90% behind

Resorts Activities: 100%

**Ed English:**

**Achievements:** Mowed grass at all locations. Continue to do so  
Repaired picnic table at Hanmore west Aug 21

Welded broken fire pit at Hanmore west Aug 21

Removed broken cement picnic table at Hanmore east Aug 24

Repaired outhouse door at Hanmore west Aug 24

Added "House in the middle of the road" to our cut list and mowed Aug 25

Replaced broken table at Hanmore west Aug 25

Repaired leaky toilets at Hanmore east and west Aug 26 & 28

Remove fallen tree at Hanmore west Aug 31

Replaced stolen table at Island Lake Sept 2

Removed fallen tree at Island Lake Sept 2

Picked up treated lumber for picnic table repairs Sept 3

**Challenges:** No value

**Next Steps:** No value

2020/09/17

**Ed English:**

**Achievements:** Attended MVC east of Vilna  
Attended MVC west of Vilna

Continue to issue fire permits

**Challenges:** No value

**Next Steps:** No value

2020/09/17

Animal Control: 100%

Protective Services: 100%

0%  
0 / 100%  
90% behind

0%  
0 / 100%  
90% behind

0%  
0 / 100%  
90% behind

ATV Trails: 100%

**Ed English:**

**Achievements:** Attended IHT strategic plan meeting on A7ug 26  
Trimmed grass around signs on IHT Aug 27 & 28

Removed fallen trees on IHT and Stony Creek Sept 9

Replaced stolen stop sign on IHT at Rgr Rd 141 Sept 9

Trail to be bladed this month

**Challenges:** *No value*

**Next Steps:** *No value*

2020/09/17

Peace Officer Program: 100%

Administrative Activity (PEACE): 100%

**Ed English:**

**Achievements:** Picked up lamps and replaced in office August 31 - Sept 2  
Ukrainian flag was raised on Sept 4 and taken down on Sept 8

Trimmed maple trees at office that were hitting delivery trucks on Sept 9

Delivered papers to Spedden for purchase of land Sept 15 & 16

Attended budget meeting on Sept 10

**Challenges:** *No value*

**Next Steps:** *No value*

2020/09/17

Rural Addressing: 100%

**Ed English:**

**Achievements:** 14 addresses on 2020 list. (3 are replacements)

**Challenges:** *No value*

**Next Steps:** *No value*

2020/09/17

North Saskatchewan Emergency River Access(es) Planas part of the 2018-2020  
Strategic Priorities: 100%

0%  
0 / 100%  
90% behind



S.I.H.h



## PLANNING & DEVELOPMENT PLAN (P&D) GOVERNANCE

Goal	Progress Update	Current Completion	Start D...	Due Date
<b>Inter-municipal Collaborative Frameworks with the Counties of St. Paul, Lac La Biche &amp; Two Hills as part of the 2018-2020 Strategic Priorities: 100%</b>	<b>Jordan Ruegg:</b> <b>Achievements:</b> Completed! <b>Next Steps:</b> <i>No value</i> 2020/08/19	100% 100 / 100% -	2017/12/31	2020/12/30
<b>Inter-municipal Collaborative Framework with the Village of Vilna part of the 2018-2020 Strategic Priorities: 100%</b>	<b>Jordan Ruegg:</b> <b>Achievements: Summary of Work Completed During 2020</b> <ul style="list-style-type: none"> <li>Administration received the latest draft ICFs from Municipal Planning Services (2009) Ltd. on January 6, 2020. Administration is conducting a final review of the ICFs and the updated Protocol for Regional Cooperation Bylaw before forwarding the documents to Council for consideration.</li> <li>An administrator's meeting was held on February 5th to discuss edits made to the proposed ICF between Smoky Lake County and the Village of Vilna. A copy of the proposed Regional Protocol Bylaw was also reviewed. It is anticipated that the ICF and the Regional Protocol Bylaw will be brought to the March, 2020 Smoky Lake County Council meeting for adoption.</li> <li><b>Bylaw 1365-20:</b> Smoky Lake Region Intermunicipal Collaboration Framework (ICF) was adopted by Council on <b>February 20, 2020.</b></li> </ul> <b>Adoption of this Bylaw concludes the ICF process with the Village of Vilna.</b> <b>Next Steps:</b> <i>No value</i> 2020/08/19	100% 100 / 100% -	2017/12/31	2020/12/30

Jordan Ruegg:

**Achievements: Summary of Work Completed During 2020**

- Administration received the latest draft ICFs from Municipal Planning Services (2009) Ltd. on January 6, 2020. Administration is conducting a final review of the ICFs and the updated Protocol for Regional Cooperation Bylaw before forwarding the documents to Council for consideration.
- An administrator's meeting was held on February 5th to discuss edits made to the proposed ICF between Smoky Lake County and the Village of Vilna. A copy of the proposed Regional Protocol Bylaw was also reviewed. It is anticipated that the ICF and the Regional Protocol Bylaw will be brought to the March, 2020 Smoky Lake County Council meeting for adoption.
- **Bylaw #1367-20:** Protocol for Regional Cooperation was **adopted** by Council on **February 20, 2020** (Motion No. 500-20)
- **Bylaw #1365-20:** Smoky Lake Region Intermunicipal Collaboration Framework (ICF) was **adopted** by Council on **February 20, 2020** (Motion No. 506-20).  
**Adoption of these Bylaws concludes the ICF process with the Village of Waskatenau.**

**Next Steps:** *No value*

2020/08/19

Jordan Ruegg:

**Achievements: Thorhild County**

A meeting to discuss the Intermunicipal Collaborative Framework with Thorhild County was scheduled for September 15, 2020, but due to the unavailability of several participants on this date, Thorhild County has asked that the meeting be rescheduled. At this time, no date has been proposed by Thorhild County.

**Lamont County**

The Planning and Development Department attended a virtual meeting with representatives of Lamont County to discuss the first draft of the IDP with Lamont County. At this meeting, the ICF was also discussed and the municipalities were asked by Municipal Planning Services to provide information on any joint service agreements between the two municipalities. The Planning and Development Department will work with the Interim CAO to gather this information and provide it to MPS as soon as possible.

**Next Steps:** *No value*

2020/09/17

Jordan Ruegg:

**Achievements: Thorhild County IDP**

- Smoky Lake County Council passed a motion at its **January 23, 2020** meeting concurring with Thorhild County's request to **not enter into an Intermunicipal Development Plan** between the two municipalities at this time, in accordance with Section 631(2) of the Municipal Government Act. A letter was sent on January 27, 2020, informing Thorhild County of Smoky Lake County's decision on the matter. There is no requirement to file copies of said motions with the Minister of Municipal Affairs.

**ICF**

- Smoky Lake County received a **draft** copy of the proposed **Intermunicipal Collaboration Framework from Thorhild County on February 10, 2020**. Administration is currently reviewing the proposed ICF and will be recommending edits to Thorhild County prior to proceeding.
- Smoky Lake County received a **letter from Thorhild County**, dated **March 11, 2020**, informing Smoky Lake County that Thorhild County Council has adopted a Motion **requesting an extension of the ICF until April 1, 2021**.
- Subsequently, on March 31, 2020, the Minister of Municipal Affairs issued Ministerial Order MSD: 019/20 which extends the deadline for ICFs for all municipalities until April 1, 2021. There is no requirement to inform Municipal Affairs if we plan to utilize the extension.

100%  
100 / 100%

40%  
40 / 100%  
50% behind

- The Planning and Development Department had a meeting with Wayne Shanks, Planning and Development Manager, Thorhild County, on May 4, 2020, to discuss changes that Smoky Lake County had made to the proposed ICF between Smoky Lake County and Thorhild County. Mr. Shanks indicated to the Department that Thorhild County Council would be giving consideration to the proposed changes at an upcoming Council meeting, and that Smoky Lake County would be notified of results of their discussion.
- The Planning and Development Manager received an email, dated May 26, 2020, from Wayne Shanks, Manager of Planning & Development, Thorhild County, informing Smoky Lake County of the outcome of Thorhild County's May 26, 2020 Council meeting, during which, the ICF between Smoky Lake County and Thorhild County was presented for First Reading. Mr Shanks informed Smoky Lake County that Thorhild County Council deferred First Reading on the proposed ICF for the following reasons:
  - Clause 5.1.2. (Highway 28/63 Regional Water Services Commission) - Thorhild County Council feels that due to the Commission providing a region-wide service and not specifically an intermunicipal service between Smoky Lake County and Thorhild County, that it does not belong in an ICF, and therefore should be removed.
  - Clause 7.25 (determination of payment of costs of arbitration) - Thorhild County Council believes that the costs should be shared 50/50 and not 43% Smoky Lake County/57% Thorhild County as the draft ICF stipulates. Thorhild County requests that a 50/50 split be considered or removal of Clause 7.24 and Clause 7.25.
- Subsequently, Smoky Lake County Council adopted **Motion 1368-20 on June 25, 2020**, instructing administration to schedule a meeting between Smoky Lake County and Thorhild County Councils and administration to discuss the proposed ICF.
- The Planning and Development Department informed Mr. Shanks of Council's Motion by email on **July 10th and July 16th, 2020**, and is awaiting for Mr. Shanks to provide possible dates for a meeting that would suit Thorhild County Council.

#### **Lamont County**

##### **IDP/ICF**

On February 12, 2020, Smoky Lake County received a copy of a letter sent by Lamont County to the Minister of Municipal Affairs requesting an extension of the ICF deadline until April 1, 2020.

Subsequently, on March 31, 2020, the Minister of Municipal Affairs issued Ministerial Order MSD: 019/20 which extends the deadline for ICFs for all municipalities until April 1, 2021. There is no requirement to inform Municipal Affairs if we plan to utilize the extension.

Administration will continue to work with Lamont County administration to finalize the proposed ICF to be brought to Council for consideration at a future County Council meeting.

**Next Steps:** *No value*

2020/08/19

**Jordan Ruegg:**

**Achievements:** Smoky Lake County Council adopted Policy No. 61-01-09: *Planning and Development Manager: Work Plan* at the Departmental Meeting held on March 5, 2020. The Planning and Development Department will continue to work on the projects and tasks identified in the Policy throughout the remainder of 2020 and will provide regular updates to Council during Council meetings.

**Next Steps:** *No value*

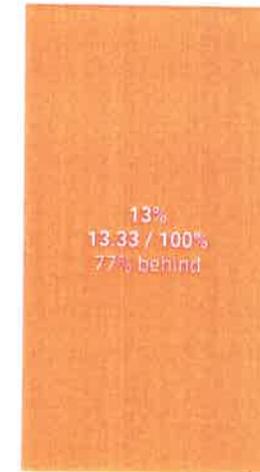
2020/09/17

**Jordan Ruegg:**

**Achievements:** Smoky Lake County Council adopted Policy No. 61-01-09: *Planning and Development Manager: Work Plan* at the Departmental Meeting held on March 5, 2020. The Planning and Development Department will continue to work on the projects and tasks identified in the Policy throughout the remainder of 2020 and will provide regular updates to Council during Council meetings.

**Next Steps:** *No value*

2020/08/19



Jordan Ruegg:

**Achievements: ROAD CLOSURE FILE RC 029**

The Planning and Development Manager received an email, dated September 10, 2020, from Alison Reid, the County's Senior Assessor, indicating that the valuation of the proposed road closure area of 5.73 acres is approximately \$7,000 (approximately \$1,200/acre). The Planning and Development Manager has also received responses from all of the required referral agencies.

**OTHER ROAD CLOSURE FILES**

The Planning and Development Department continues to work on a number of Road Closure files that are at various stages of completeness and will continue to process new applications as they arise.

**Next Steps: RECOMMENDATION: That Smoky Lake County Council schedule a Public Hearing on proposed Road Closure Bylaw 1380-20, for Thursday, October 22, 2020, at 1:00 p.m., to be held virtually via Zoom, and to advertise said Public Hearing as per Sections 230 and 606 of the Municipal Government Act.**

2020/09/17

Jordan Ruegg:

**Achievements: ROAD CLOSURE FILE RC 029**

A request to close portions of the undeveloped government road allowance adjacent to River Lot 10 (located on Victoria Trail) has been made and was considered by Council at the May 28, 2020 Council meeting. Juanita Marois, Executive Director, Metis Crossing, appeared as a delegation at the same meeting to discuss the request in more detail.

A request to close portions of the undeveloped government road allowance adjacent to River Lot 10 (located on Victoria Trail) has been made and a bylaw has been prepared and was given First Reading by Council at the June 25, 2020 Council meeting.

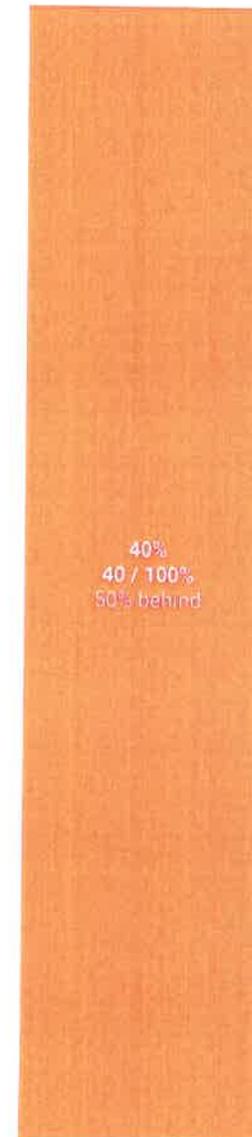
The Planning and Development Manager has sent the required notifications to relevant utilities and is awaiting responses. The applicant is currently in the process of preparing a survey of the proposed closure area to be included in the proposed Bylaw before a Public Hearing can be scheduled on the proposed Bylaw.

**OTHER ROAD CLOSURE FILES**

The Planning and Development Department continues to work on a number of Road Closure files that are at various stages of completeness and will continue to process new applications as they arise.

**Next Steps: No value**

2020/08/19



Land Use Planning/Development: 100% Jordan Ruegg:

**Achievements:** A Public Hearing on Bylaw 1381-20, an amendment to Land Use Bylaw 1272-14, was held on Monday, August 10, 2020. Bylaw 1381-20, which includes amendments to allow for various accommodation uses within several land use districts and established a number of definitions for other uses, was adopted by Council following the Public Hearing on August 10, 2020.

The Planning and Development Department attended a Committee of the Whole meeting on July 20, 2020, to discuss changes to the County's Land Use Bylaw with respect to Recreational Vehicles, Campgrounds/Campsites, Shipping Containers. The Department is currently working on amendments to the Land Use Bylaw pursuant to the discussion at this Meeting for consideration at a future Committee of the Whole meeting.

**Next Steps:** *No value*  
2020/08/19

→ Land Use Bylaw Amendments - Recreational Vehicles

**Jordan Ruegg:**

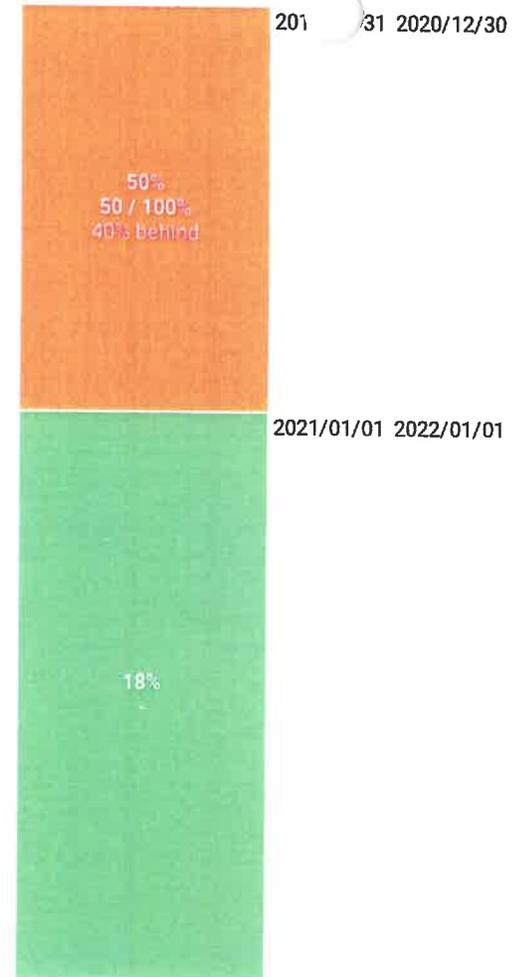
**Achievements:** The Planning and Development Department attended a Committee of the Whole meeting on July 20, 2020, to discuss potential amendments to the Land Use Bylaw respecting recreational vehicles and campgrounds/campsites. The Committee instructed the Planning and Development Department to prepare a draft amendment and to bring it forward to a future Committee of the Whole meeting for discussion.

**Next Steps:** *Recommendation: That Smoky Lake County Council schedule a Committee of the Whole meeting for the purposes of Planning to review a draft amendment to the County's Land Use Bylaw respecting recreational vehicles and campsites/campgrounds, at Council's convenience.*  
2020/09/17

**Jordan Ruegg:**

**Achievements:** The Planning and Development Department attended a Committee of the Whole meeting on July 20, 2020, to discuss potential amendments to the Land Use Bylaw with respect to recreational vehicles and campgrounds/campsites. The Committee instructed the Planning and Development Department to prepare a draft bylaw amendment to be brought forward to a future COW meeting for discussion.

**Next Steps:** *No value*  
2020/09/17



**Jordan Ruegg:**

**Achievements:** The Planning and Development Department is working with the GIS Technician on developing a map of Phase 3 power within the Smoky Lake Region in order to provide this information to potential developers and businesses.

**Next Steps:** *No value*

2020/09/17

**Jordan Ruegg:**

**Achievements:** The Planning and Development Department has worked with the GIS Technician to add the following layers to the County's GIS and populate these layers with data:

1. The Victoria Trail Municipal Historic Area Layer;
2. Layer displaying other historical trails in the County;
3. Layer showing Pioneer Schools located in the County;
4. Layer showing the boundaries of the former Bear's Ear Reserve;
5. Intermunicipal Development Plan Layer;
6. Watershed Layer (2 watershed and 4 sub-watersheds);
7. Cadastre/Zoning Layers updated;
8. "Subdivision Notes" menu; and
9. "Heritage" drop-down menu.

**Next Steps:** *No value*

2020/08/19

**Heritage: Management: 100%**

**Jordan Ruegg:**

**Achievements:** The Planning and Development Department, in coordination with the Public Works Departments, has made arrangements for the Heritage Plaques for the Bellis Fire Hall and the Free Trader's Cabin to be installed on these sites.

The Planning and Development Department is working with the Smoky Lake County Regional Heritage Board and Behrends Group (formerly Behrends Bronze) to create a Heritage Plaque for the Ruthenia School.

**Next Steps:** *No value*

2020/09/17

**Jordan Ruegg:**

**Achievements:** The Planning and Development Assistant has forwarded signed copies of Bylaw 1262-14: Chahor Church Municipal Historic Designation, Bylaw 1369-20: Ruthenia School Municipal Historic Resource Designation & Bylaw 1370-20: Victoria Trail Municipal Historic Area Designation to the Heritage Resources Management Information System for registration on the Alberta Registry of Historic Places. The Planning and Development Manager and Assistant attended the May 26, 2020 Smoky Lake Regional Heritage Board meeting. During the meeting, the P&D Department provided an update to the Board regarding the proposed Victoria District Economic Development Strategy. Other items discussed were the regionalization of the Board, an update on the North Saskatchewan River being nominated as a potential Canadian Heritage River, installation of interpretive plaques at the Bellis Fire Hall and Free Trader's Cabin, the Victoria Trail Municipal Historic Area designation and the Victoria District Caveat Program.

At the April 30, 2020 Smoky Lake County Council meeting, the following items were adopted:

Bylaw 1370-20: Victoria Trail Municipal Historic Area Designation;



Policy Statement No. 61-24-01: Victoria District National Historic Site Caveat Program;

Intermunicipal Collaboration Committee: Notice of intent - Rationalization of the Smoky Lake County Regional Heritage Board;

Bylaw 1369-20: Ruthenia School Municipal Historic Resource Designation

Policy Statement No. 07-05-01: Victoria Settlement Advisory Committee

Smoky Lake County Council also appointed Pam Billey to the Smoky Lake County Regional Heritage Board at the April 30, 2020 Council meeting.

The Planning and Development Department is also working on other projects in conjunction with the Smoky Lake County Regional Heritage Board (Municipal Historic Resource Designation Plaques; investigating grant opportunities for the Rubilak House; interpretive signage)

### **Smoky Lake County Regional Heritage Board**

The Smoky Lake County Regional Heritage Board held a meeting on July 28, 2020. At this meeting, the following topics were discussed:

#### **Shevchenko Church & Cemetery**

- In response to an inquiry from the landowners, the Board discussed a possible designation of the Shevchenko Barn as a Municipal Historic Resource.
- The landowners had indicated they had a letter from Council dated 1989, stating that Council had designated the site as a historic site.
- The 1989 letter does not meet the requirements of the *Historical Resources Act* for designating a property as a Municipal Historic Resource as this process requires a designating bylaw to be adopted by Council.
- Unfortunately, upon an inspection of the property, it was determined that the church would unlikely be able to be saved and preserved.

#### **Ruthenia School**

- The Board was updated on the County's plans to provide 50% of funding (up to a total of \$2,500.00) towards the subdivision and surveying costs associated with the Ruthenia School site. The Smoky Lake Heritage Board Society will be taking ownership of the land/School once the subdivision process has been completed.
- P&D Department met with the owners of the property where the Ruthenia School is located on August 5th. The subdivision application was submitted to the Subdivision Authority on August 5, 2020.

#### **Russ House**

- The Board was updated on the County's decision to allow the Smoky Lake Heritage Board Society to relocate the Russ House to the County-owned land legally described as RL 10-58-17-W4M, at no cost to the County. The Society will make the necessary arrangements to have the House moved and will keep the County informed of these plans.

#### **Bellis Fire Hall**

- The Board was informed of the letter received from Leela Aheer, Minister of Culture, Multiculturalism and Status of Women, dated December 19, 2019, announcing that the Smoky Lake County Regional Heritage Board has been successful in obtaining \$870.00 towards conservation of the Bellis Fire Hall. The Board has until December 31, 2022 to claim the Grant and complete its conservation project.

#### **Ecological Preservation**

- The Board discussed its role in assisting the proposal for nominating the North Saskatchewan River as a Canadian Heritage River
- The Board discussed potential sites to be protected for ecological purposes

#### **Heritage Promotion**

- The Board discussed its plans for bronze plaques to be located at the Bellis Fire Hall and Free Trader's Cabin, two properties recently designated as Municipal Historic Resources. The proposed plaques will be of the same style as the previous plaques that have been installed at the County's other designated Municipal Historic Resources.
- The Board also discussed increasing its presence on various social media platforms as well as on the County's new website which is currently under development. The goal is for the Board to be more proactive in its approach to promoting the heritage assets within the County in hopes of attracting tourism and investment.
- The Board also discussed its plans for developing interpretative signage within the Victoria District.

#### **Education and Awareness**

- The Board discussed potential ways of engaging more youth in heritage-related activities.

#### **Other Initiatives**

Progress continues to be made toward a new national historic designation in Smoky Lake County.

In October 2019, Council approved to send a Letter of Support to the two Watershed Planning and Advisory Councils (WPAC) (the North Saskatchewan Watershed Alliance (NSWA) in Alberta and the North Saskatchewan River Basin Council (NSRBC) in Saskatchewan) for an inter-provincial Nomination of the North Saskatchewan River to the Canadian Heritage Rivers System (CHRS). Subsequently, Smoky Lake County has been cc'd to 22 other Letters, including the Smoky Lake County Regional Heritage Board (SLCRHB), Victoria Home Guard Historical Society (VHGHS), and numerous other municipalities.

Further to a meeting with the NSWA Board in February 2020 and follow-up phone-calls with the NSWA Executive Director Leah Kongsrude and separately with NSRBC General Manager Katherine Finn, and separately with AEP Senior Parks Planner Brian Joubert, **it will be most straightforward and feasible to consider designation of a shorter reach of the River (such as either the extent within Smoky Lake County, or adjacent to the Victoria District National Historic site of Canada, TBD)** as opposed the entire extent inter-provincially. AEP is presently in the process of determining the next steps (notifying the CHRS Board), which will be brought forward to County Council for discussion at a future meeting.

**Next Steps:** *No value*

2020/08/19

**Subdivision and Development Appeal Board Jordan Ruegg:**  
**Updates: 100%**

**Achievements:** The Subdivision and Development Appeal Board has not held any Hearings in 2020. There are no outstanding Appeals before the SDAB at this time.

**Next Steps:** *No value*  
2020/09/17

**Jordan Ruegg:**

**Achievements:** The Subdivision and Development Appeal Board has not held any Hearings in 2020. There are no outstanding Appeals before the SDAB at this time.

**Next Steps:** *No value*  
2020/08/19

**Council Member Inquiry (P&D): 100%**

**Jordan Ruegg:**

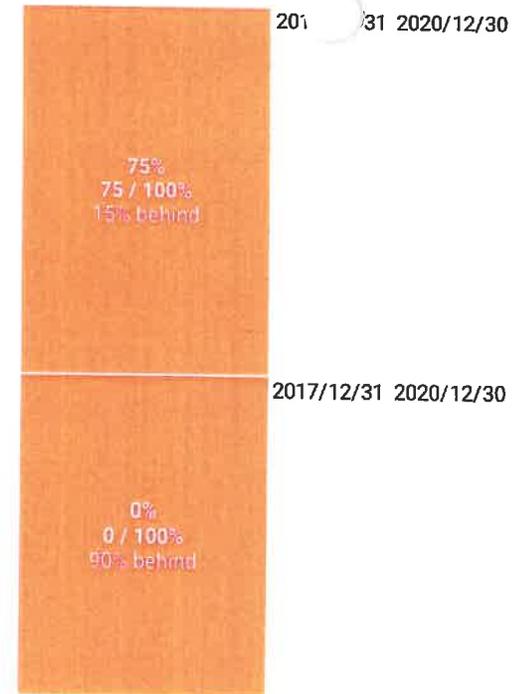
**Achievements:** No action was taken during this reporting period.

**Next Steps:** *No value*  
2020/09/17

**Jordan Ruegg:**

**Achievements:** No action was taken during this reporting period.

**Next Steps:** *No value*  
2020/08/19



Sales of Municipally-Owned Land: 100%

**Jordan Ruegg:**

**Achievements:** The Planning and Development Department facilitated the signing and execution of the Agreement to Purchase with Mr. Morton on September 8, 2020, for the lands legally described as Plan 314HW, Block 4, Lot 15 (Roll #40300415) located at 5112 50 Avenue, Warspite, in the total amount of \$10,500.00 including GST in accordance with Policy No. 61-10-01: Disposition of County Owned Property and on the condition of the said land being developed by constructing a mobile home on piles within 2-years of the purchase date as per the expression of interest received from Bruce Morton, on July 9, 2020. The Transfer of Land documents were also completed and sent to Alberta Land Titles for registration on September 16, 2020.

**Next Steps:** *No value*

2020/09/17

**Jordan Ruegg:**

**Achievements:** Council considered a request to purchase the lands legally described as Plan 5225CL: Block OT, at the April 30, 2020 County Council meeting. At this meeting, Council decided to defer advertising the potential sale of the land until the County has received clarity around the Province's potential partial funding of the reclamation of the site. A meeting is scheduled with Minister McIver for Friday, May 29, 2020, to discuss the issue further.

The Planning and Development Manager attend a virtual meeting with the Minister of Transportation and the Minister of Infrastructure on May 29, 2020, to discuss potential funding being provided by the Province with respect to reclamation of the former Waskatenau Nuisance Grounds. During this meeting, the Minister of Transportation announced that the Province had decided to fund 50% of the costs of reclamation.

The Planning and Development Department received an Expression of Interest to Purchase County-Owned Property, legally described as Plan 314HW, Block 4, Lot 15, on July 9, 2020. The Expression of Interest was circulated to other departments for comments as per County Policy No. 61-10: *Disposition of County-Owned Property* and was considered by Council at the July 28, 2020 Departmental Meeting. Following said meeting, a Notice of Public Land Sale was advertised in the Smoky Lake Signal and the Redwater Review for two consecutive weeks and will be brought forward for Council's consideration on August 27, 2020.

**Next Steps:** *No value*

2020/08/19

Intermunicipal Development Plan with Lamont County

**Jordan Ruegg:**

[📎 Draft Smoky Lake County and Lamont County IDP - 16 Sept 2020 \\_002\\_.pdf](#)

**Achievements:** The Planning and Development Manager attended a meeting of the intermunicipal Development Plan Committee on September 17, 2020, to discuss the First Draft of the Intermunicipal Development Plan with Lamont County.

**Next Steps:** *No value*

2020/09/17

201 31 2020/12/30

70%  
70 / 100%  
20% behind

2019/08/27 2021/04/21

60%  
3% behind

## (P&D) ECONOMIC DEVELOPMENT

Goal	Progress Update	Current Completion	Start D...	Due Date
Victoria District Economic Development Plan as part of the 2018-2020 Strategic Priorities: 100%	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> The SLTC Working Group has met several times during the last reporting period and work has continued on the Business Plan for the Smoky Lake Tourism Company.</p> <p>A joint County-Town Council meeting was held on September 16, 2020, to discuss the draft business plan and to obtain each Council's direction on funding of the Corporation.</p>	<p>0% 0 / 100% 90% behind</p>	2017/12/31	2020/12/30

On September 21, 2020, a tri-Council meeting was held between Smoky Lake County, the Town of Smoky Lake and the Metis Nation of Alberta to discuss the Victoria District Economic Development Strategy and the Smoky Lake Tourism Company and its proposed funding and proposed corporate structure.

**Next Steps:** *no value*

2020/09/17

**Jordan Ruegg:**

**Achievements: June 26, 2020**

- A Public Hearing on Bylaw 1372-20: *Victoria District Economic Development Strategy* was held on June 26, 2020. Following the Hearing, the Bylaw was adopted jointly by the County and the Town of Smoky Lake.

#### **SLTC Working Group**

The Smoky Lake County Tourism Company Working Group has met several times during this reporting period. Among the items discussed are:

- Updates on the Metis Crossing development
  - Metis Crossing lodge;
  - Solar project; and
  - Synergies with Victoria Settlement
- Milestone map
  - Outline of the activities completed to-date and the next steps contemplated to put the Strategy into action
- Funding Model/Business Plan

**A more detailed summary of the Working Group's activities will be provided at the next Joint County-Town Council meeting.**

#### **August 17, 2020 - Tri-Council Meeting (County/Town/MNA)**

- A Tri-Council meeting was held at Metis Crossing on August 17, 2020, to discuss the future plans for Metis Crossing. Included in the discussion were the future development plans for the Crossing, including their lodge and solar project. Paul Cabaj of the Alberta Community and Co-operatives Association gave a presentation on co-operatives in Alberta and how a co-op model could be utilized to help fund the solar project and other initiatives contemplated by the Victoria District Economic Development Strategy.

#### **August 19, 2020 - Meeting with Minister of Economic Development, Trade and Tourism and MLA**

- The Planning and Development Department attended a meeting with Minister Fir and MLA Van Dijken regarding the Victoria District Economic Development Strategy and the County's partnership with the Metis Nation of Alberta and the Town of Smoky Lake.
- The Minister and the MLA were excited to hear about the Strategy and the plans for future tourism development in the Region.

**Next Steps:** *No value*  
2020/08/19

↳ **Land Use Bylaw Amendments -  
Recreational Vehicles**

**Jordan Ruegg:**

**Achievements:** The Planning and Development Department attended a Committee of the Whole meeting on July 20, 2020, to discuss potential amendments to the Land Use Bylaw respecting recreational vehicles and campgrounds/campsites. The Committee instructed the Planning and Development Department to prepare a draft amendment and to bring it forward to a future Committee of the Whole meeting for discussion.

**Next Steps:** *Recommendation: That Smoky Lake County Council schedule a Committee of the Whole meeting for the purposes of Planning to review a draft amendment to the County's Land Use Bylaw respecting recreational vehicles and campgrounds/campsites, at Council's convenience.*

2020/09/17

**Jordan Ruegg:**

**Achievements:** The Planning and Development Department attended a Committee of the Whole meeting on July 20, 2020, to discuss potential amendments to the Land Use Bylaw with respect to recreational vehicles and campgrounds/campsites. The Committee instructed the Planning and Development Department to prepare a draft bylaw amendment to be brought forward to a future COW meeting for discussion.

**Next Steps:** *No value*

2020/09/17

**Nuisance Ground Study Note: Strategic  
Priorities Chart Feb 6, 2017: 100%**

**Jordan Ruegg:**

**Achievements:** The Planning and Development Manager drafted the Agreement to complete the reclamation and remediation work as outlined in the Request for Proposal and facilitated the signing and execution of said Agreement on September 1, 2020, with CERA Contracting Ltd., in accordance with the requirements as set forth in the Request for Proposal.

The Planning and Development Department met representatives from CERA Contracting Ltd. and Action Land & Environmental Ltd. on site on Tuesday, September 15, 2020, for a pre-job meeting, to discuss timelines and answer any questions each party might have. Work is expected to commence within the next 1-2 weeks, and is expected to be completed no later than October 31, 2020.

**Next Steps:** *No value*

2020/09/17

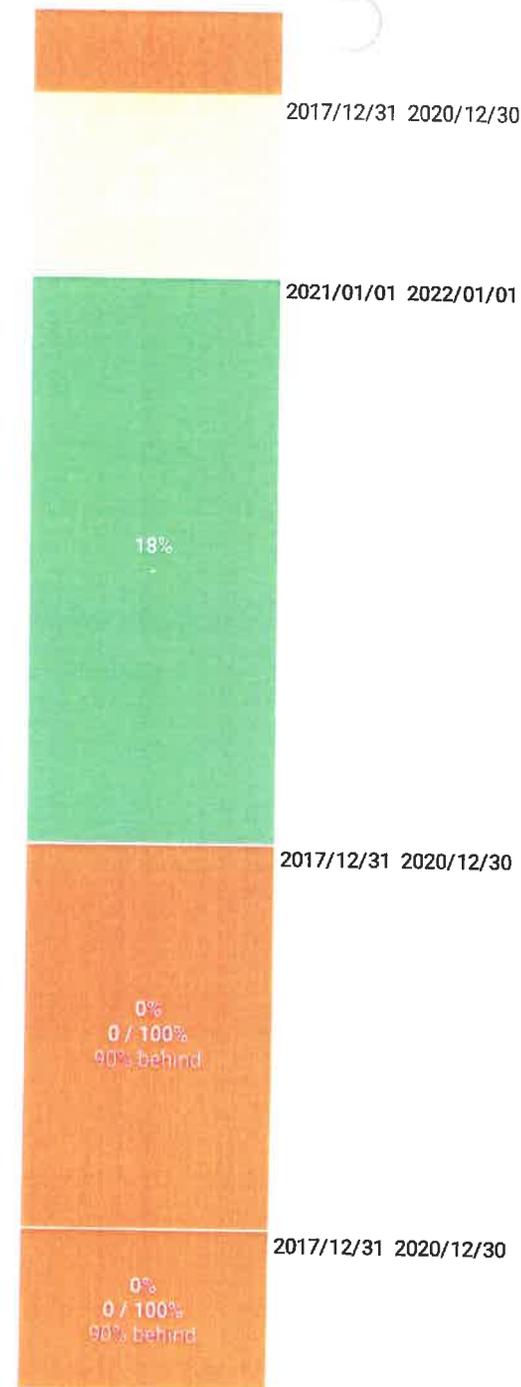
**Industrial Park: 100%**

**Jordan Ruegg:**

**Achievements:** No action was taken during this reporting period.

**Next Steps:** *No value*

2020/09/17



**Jordan Ruegg:**  
**Achievements:** No action was taken during this reporting period.

**Next Steps:** *No value*  
2020/09/17



**(P&D) MANAGER'S PLAN**

Goal	Progress Update	Current Completion	Start D...	Due Date
↳ (P&D) Attend Joint Health & Safety Meetings: 12 Meeting(s)	<p><b>Jordan Ruegg:</b></p> <p><b>Achievements:</b> The Planning and Development Manager and the Planning and Development Assistant attended the Joint Health &amp; Safety meeting on September 17, 2020.</p> <p>The Planning and Development Manager assisted the Safety Officer with a safety inspection of the main office building on September 16, 2020. An action list is being prepared to address the issues identified during the inspection.</p> <p><b>Next Steps:</b> <i>No value</i> 2020/09/17</p>	<p>0%</p> <p>0 / 12 Meeting(s)</p> <p>8 Meeting(s) behind</p>	2020/01/01	2020/12/31
↳ (P&D) Complete Annual Work Plan		<p>100%</p>	2020/01/01	2020/12/31
		<p>100%</p>	2020/01/01	2020/02/28



# SAFETY /DISASTER SERVICES COUNCIL REPORT

Sep 17, 2020

5.1.4.1

92  
GOALS

5%  
GOAL COMPLETION

## PUBLIC WORKS PLAN

Goal	Progress Update	Current Completion
<b>Safety (Safety Officer): 100%</b>	<b>Trevor Tychkowsky:</b>	
	<b>Achievements:</b> Sept 14 office staff meeting <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2020/09/17	0% 0 / 100% 90% behind
→ Vehicle check list		0%
→ Check over JSA forms from site inspections	<b>Trevor Tychkowsky:</b> <b>Achievements:</b> Aug 27 site inspections Sept 16 completed 10 formal inspection on county buildings <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2020/09/17	0%
→ Hazard Identification		0%
→ informal inspections		0%
→ Tool box meetings		0%
→ Incident investigation from public	<b>Trevor Tychkowsky:</b> <b>Achievements:</b> Aug 26 contacted Telus to investigate damage from pedestal Aug 26 contacted insurance on burnt truck claim Aug 27 filled out claim from incident for worker that had loss <b>Challenges:</b> <i>No value</i> <b>Next Steps:</b> <i>No value</i> 2020/09/17	0%



- Attend Early Disaster forum
- Attend yearly AEMA Summit
- Attend Disaster summit

**Risk Pro (Safety Officer): 100%**

- Service Generators: 12 Service(s)
- Attend strat plan meetings
- Jubilee insurance inspections 0 Inspection(s)
- RMA Risk pro meeting and requirements
- Jubilee insurance investigations 0 Investigation(s)

**Trevor Tychkowsky:**

**Achievements:** Aug 27 council meeting to answer questions on insurance claim  
 Aug 27 filled out paperwork for insurance claim for loss

**Challenges:** *No value*

**Next Steps:** *No value*  
 2020/09/17

**Public Works (Safety Officer): 100%**

- Dip fuel tanks
- Phone Entries on Computer
- Work on special projects when required
- Work on security system and gate operation for P.W.

**Trevor Tychkowsky:**

**Achievements:** Sept 9 fuel entries on book & computer

**Challenges:** *No value*

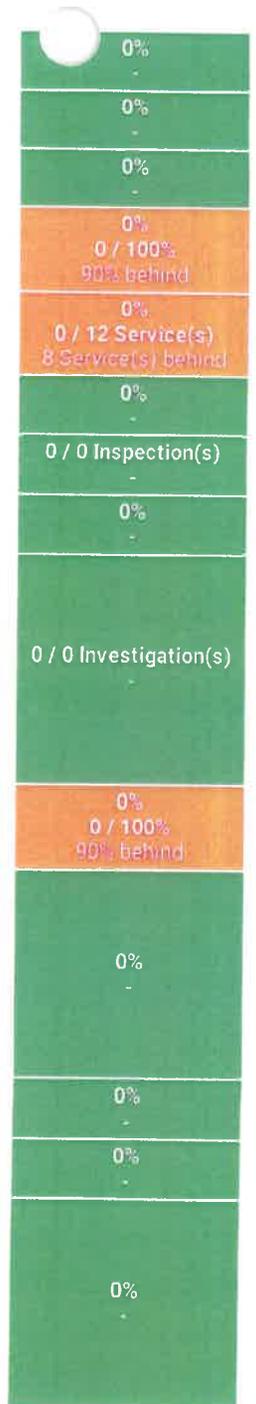
**Next Steps:** *No value*  
 2020/09/17

**Trevor Tychkowsky:**

**Achievements:** Sept 3 dealing with back gate new numbers

**Challenges:** *No value*

**Next Steps:** *No value*  
 2020/09/17





→ Safety Committee

**Trevor Tychkowsky:**

**Achievements:** Sept 17 Safety Committee

**Challenges:** No value

**Next Steps:** No value

2020/09/17

→ Manage phone problems

**Trevor Tychkowsky:**

**Achievements:** Aug 25 got all access for new worker including cell phone  
Aug 31 dealing with broken phones took to Edmonton X3 replaces 2 phones

Sept 2 went back to deal with phone issues

**Challenges:** No value

**Next Steps:** No value

2020/09/17

→ Answer e-mails from Call center for after hour complaints 0 Complaint(s)

→ Manage work alone account

→ Receive calls from after hour operator for taxpayers concerns

→ Testing of drugs for staff suspected to be under the influence

→ Hold yearly meeting

→ Social events

→ Upkeep of driver information

**Training (Safety Officer): 100%**

→ Safety Tracking

→ First-aid training

→ CPR training 0 Training(s)

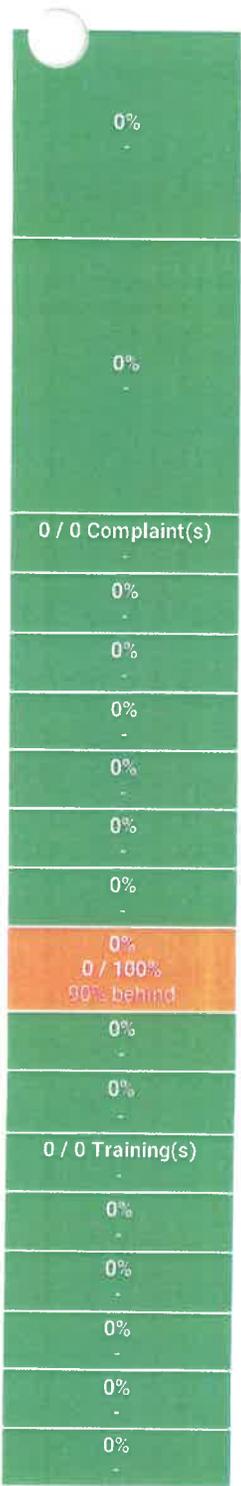
→ Defensive Driving Training

→ Professional driving improvement course

→ Flag person Training

→ WHMIS Training

→ Instructor courses



- TDG .ng
- ATV Training
- De Escalating Potential violent situations
- Physiological first aid
- Complete CPTED
- Fork lift training
- Additional training for external instructors
- Complete Orientation
  
- Attend Annual H&S safety conference
- Attend Safety group NASC
- Chair Provincial Safety/ Utility group (RUSA)
- Attend yearly conference
- Safety training (School training)
- Safety training (Further Education training)
- Safety training (Foundation training)
- Safety training (Fire Dept training)
- Attend Alberta Safety Conference
  
- Attend annual safety conference

**Trevor Tychkowsky:**

**Achievements:** Aug 25 did orientation for Ag Dept

**Challenges:** *No value*

**Next Steps:** *No value*

2020/09/17

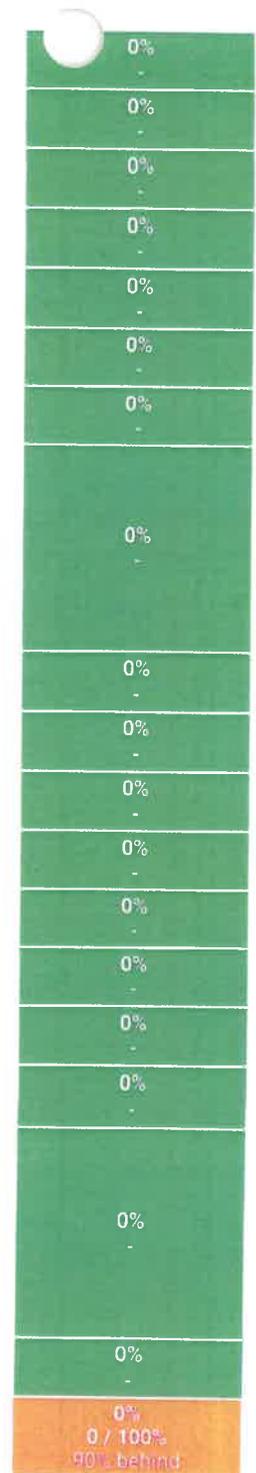
**Trevor Tychkowsky:**

**Achievements:** conference will not be happening this year due to COVID

**Challenges:** *No value*

**Next Steps:** *No value*

2020/08/31



**Council Member Inquiry (Safety Officer): 100%**



30-Sep	
29-Sep	
28-Sep	
27-Sep	
26-Sep	
25-Sep	
24-Sep	
23-Sep	
22-Sep	
21-Sep	
20-Sep	
19-Sep	
18-Sep	
17-Sep	
16-Sep	
15-Sep	
14-Sep	
13-Sep	
12-Sep	
11-Sep	
10-Sep	48
09-Sep	43
08-Sep	64
07-Sep	0
06-Sep	0
05-Sep	106
04-Sep	159
03-Sep	
02-Sep	?
01-Sep	?

30-Aug	1
29-Aug	29
28-Aug	28
27-Aug	34
26-Aug	19
25-Aug	15
24-Aug	27
23-Aug	17
22-Aug	21
21-Aug	19
20-Aug	25
19-Aug	46
18-Aug	41
17-Aug	35
16-Aug	0
15-Aug	40
14-Aug	29
13-Aug	39
12-Aug	31
11-Aug	44
10-Aug	50
09-Aug	0
08-Aug	27
07-Aug	28
06-Aug	
05-Aug	
04-Aug	
03-Aug	
02-Aug	
01-Aug	

30-Jul	34
29-Jul	66
28-Jul	63
27-Jul	65
26-Jul	0
25-Jul	57
24-Jul	56
23-Jul	62
22-Jul	61
21-Jul	47
20-Jul	56
19-Jul	0
18-Jul	45
17-Jul	29
16-Jul	50
15-Jul	37
14-Jul	11
13-Jul	2
12-Jul	0
11-Jul	11
10-Jul	21
09-Jul	6
08-Jul	20
07-Jul	15
06-Jul	12
05-Jul	0
04-Jul	2
03-Jul	15
02-Jul	18
01-Jul	



GIS 2020

August 19 – September 17, 2020

- Weekly Grader Maps- new with Rd and Twp numbers manually added in.
- Review GIS Layers and update data layers information sheet for all sites. Review with MuniSight
  - Populate Electoral Area and incorporate to Cadastre Information
- NDA agreement with Atco re: shapefile request for the region
- Review monthly General Service Hours.
- Create new user rolls in MuniSight and updated users accordingly
- Assist Emergency services with new routing program coming in late fall through MuniSight and Titan.
- Adding utility information tab - Utility Integration from Bellamy.
- Meeting update with MPE and Administrators - ACP Grants
  - Regional GIS – Infrastructure Data Integration
  - Regional Storm water Management Plan
  - Regional Municipal Infrastructure Assessment Study (County 26 buildings)
- Data entry and data verification
- Follow up with Tarin Resources; 2020 Imagery collection has started; Town and Villages are flown. County should be done in the next couple weeks.
- Data Request for RCDC – Lake Subdivisions
- Change the login cover on MuniSight.
- Driveway and address updates
- Prepare for Fall updates to ownership map and Electoral Maps

Administrative

- Review GIS financial transactions
- Review and code monthly invoices
- Respond to emails and phone calls
- File information
- Assist front with phone calls, gas and tax inquires.
- Monitor AVL
- Maintain user and Passwords for GIS
- Maintain GIS Layer Inventory
- Attend weekly manager meeting
- Council Reports
- Promotional Orders

Updates

- Land Ownership Maps sold in our office: Month of January 3, February 6, March 2, April 1, May 33, June 3, July 3, August 10 total of 61 sold
- Login Statistics on Munisight from May 31, 2018–August 19, 2020 (Public) total visits

Smoky Lake County	Public	8/19/2020 10:17:44 AM	8/19/2020 10:20:12 AM	134551
Smoky Lake Regional	Public	8/18/2020 7:00:34 PM	8/18/2020 7:02:22 PM	101212

### *New Features (GIS Layers)*

- None for this report

### *Training*

- None for this report

### *Up Coming Training*

- MuniSight online training
- Municipal Forum MuniSight

### *2020 Objectives*

- Collect and update Address Signs Data in field – outstanding data from 2008
- Collect and update old and missing Culvert Data.
- Have our staff trained on The Mobile App so Data can be added to our GIS the day work is complete.

### *Goals*

- Encourage growth, training and technical advancement.
- Employee training program (2020)
- Public engagement for use of MuniSight (2020)

**SMOKY LAKE COUNTY**  
**Schedule "A"**



**Bulk Water Account Agreement**

I \_\_\_\_\_, (hereinafter referred to as "The Customer"),  
(print name)  
hereby make application to the Smoky Lake County (hereinafter referred to as the  
"County") for a bulk water account.

The Customer acknowledges that the County will bill the customer monthly for all water metered through bulk water account # \_\_\_\_\_ at the rate as per Fee Schedule, as established by bylaw. Accounts are billed monthly and are due upon receipt of invoice, but in no event later than the last day of the month following invoice date. Accounts past due may be deactivated by the County.

The address of the parties to which all communications, notices or bills shall be addressed or served and to which all payments shall be made are as follows:

Smoky Lake County  
Box 310  
Smoky Lake, AB T0A 3C0

And for the Customer: (mailing address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_, AB \_\_\_\_\_

Telephone # \_\_\_\_\_

Cell # \_\_\_\_\_

This agreement shall become effective this \_\_\_\_\_ Day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Smoky Lake County  
\_\_\_\_\_  
Customer (signature)

For office use only: Assigned: Access # \_\_\_\_\_  
PIN # \_\_\_\_\_



5.1.4.1



COMMUNICATIONS PLAN  
ON TRACK

Owner	Start Date	Due Date	Goal	Progress Update	Current Compl...
Evonne Zukiwski   Communications Technician	2020/01/01	2020/12/31	<b>Social Media 0 Post(s)</b>	<p><b>Evonne Zukiwski:</b>  <b>Achievements:</b></p> <ul style="list-style-type: none"> <li>• Posted ASB; Ag disaster letters and action taken information- August 27, 2020</li> <li>• Posted LARA feed testing service- August 27, 2020</li> <li>• Scheduled ASB crop surveying ads- August 31, 2020</li> <li>• Scheduled Back to School safety - August 31, 2020</li> <li>• Scheduled Assessors out completing assessments ad- August 31, 2020</li> <li>• Scheduled Ukrainian Day ad- August 31, 2020</li> <li>• Posted office closed for long weekend ad- Sep, mber 1, 2020</li> <li>• Scheduled 'Older Persons Day' ad- September 8, 2020</li> <li>• Scheduled 'Development Officers Week' ad- September 8, 2020</li> <li>• Posted Stars of Alberta Awards- September 9, 2020</li> <li>• Scheduled Orange Shirt Day- September 9, 2020</li> <li>• Scheduled Taxes Due ad- September 9, 2020</li> <li>• Scheduled Snow Flags ad- September 9, 2020</li> <li>• Posted Electronic Recycling Program ad- September 9, 2020</li> <li>• Promoted World Suicide Prevention Day- September 10, 2020</li> <li>• Shared LARA webinar events- September 14, 2020</li> <li>• Created and shared Smoky Lake County COVID status update- September 14, 2020</li> </ul> <p>2020/09/14</p>	<p>34 / 0 Post(s) 34 Post(s) ahead</p>

2020/01/01

2020/12/31

Website Updates 0 Update(s)

Evonne Zukiwski:

**Achievements:**

- Posted 2020 tax bylaw on website- August 20, 2020
- Organized tax bylaw names for better consistency- August 20, 2020
- Removed financial plan survey link on deadline- August 24, 2020
- Removed equipment for sale listing- August 27, 2020
- Posted ASB, Ag Municipal Disaster letters- August 27, 2020
- Posted Reeve's Report- August 27, 2020
- Updated Reeve's Report web page- August 27, 2020
- Added September calendar & virtual meeting links- September 1, 2020
- Added approved financial plan- September 8, 2020
- Updated Policies: 1-03 & 3-25- September 8, 2020
- Added CAO bylaw- September 8, 2020
- Posted September Grapevine- September 8, 2020
- Added Ag Minister response letter- September 8, 2020
- Posted Electronic Recycling program information- September 9, 2020
- Created Snow Clearing information notice- September 10, 2020
- Created notice; Smoky Lake County COVID-19 Status update- September 14, 2020

2020/09/14

30 / 0 Update(s)  
30 Update(s)  
ahead

2020/01/01

2020/12/31

Communications for  
Departments 0 Ad(s) Created

Evonne Zukiwski:

**Achievements:**

- Created information bulletin for Parks & Recreation re: Lake lot bylaw reminders- August 27, 2020
- Updated 'Taxes Due' ad- August 27, 2020
- Created 'RCDC Open to Public' ad for Grapevine- August 27, 2020
- Created ad for 'Older Person's Day'- September 8, 2020
- Created ad for 'Development Officer's Week'- September 8, 2020
- Created 'Electronic Recycling' ad- September 9, 2020

2020/09/14

14 / 0 Ad(s)  
Created  
14 Ad(s) Created  
ahead

2020/01/01

2020/12/31

County Website Maintenance

Evonne Zukiwski:

**Achievements:**

- Microsites have been added to the Smoky Lake County website; completing tutorial training and running test site, will be ready to launch first microsite week of September 21- September 14, 2020

2020/09/14

0%

Evonne Zukiwski   Communications Technician	2020/01/01	2020/12/31	<b>Produce &amp; Distribute Grapevine: 12 Newsletter(s)</b>	<b>Evonne Zukiwski:</b> <b>Achievements:</b> <ul style="list-style-type: none"> <li>Sent September Grapevine to papers- September 3, 2020 2020/09/14</li> </ul>	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center;">             75%              9 / 12              Newsletter(s)              9 Newsletter(s)              ahead           </div>
Evonne Zukiwski   Communications Technician	2020/01/01	2020/12/31	<b>County Annual Report 0 Report(s) Requested</b>	<b>Evonne Zukiwski:</b> <b>Achievements:</b> <ul style="list-style-type: none"> <li>Mailed 57 requested annual reports- July 2, 2020</li> <li>Emailed 6 annual reports- July 2, 2020</li> <li>Distributed 51 annual reports to Council and staff- July 2, 2020</li> <li>Mailed 3 requested annual reports- July 14, 2020</li> <li>Printed 10 Annual Reports for front office and shop distribution- September 1, 2020 2020/09/14</li> </ul>	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center;">             127 / 0 Report(s)              Requested              127 Report(s)              Requested ahead           </div>
Evonne Zukiwski   Communications Technician	2017/12/31	2020/12/30	<div style="background-color: #e0e0e0; padding: 2px;">             Participate in Training: 100%           </div>	<b>Evonne Zukiwski:</b> <b>Achievements:</b> <ul style="list-style-type: none"> <li>Completed follow-up Cascade training- September 1, 2020 2020/09/14</li> </ul>	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center;">             0%              0 / 100%              -           </div>
Evonne Zukiwski   Communications Technician	2020/01/01	2020/12/31	<div style="background-color: #e0e0e0; padding: 2px;">             Participate in Training: 100%           </div>	<b>Evonne Zukiwski:</b> <b>Achievements:</b> <ul style="list-style-type: none"> <li>Completed follow-up Cascade training- September 1, 2020 2020/09/14</li> </ul>	<div style="background-color: #2e8b57; color: white; padding: 5px; text-align: center;">             0%              0 / 100%              -           </div>

**NORTH EAST MUNI-CORR LTD.  
BOARD MEETING MINUTES  
August 10, 2020**

**DIRECTORS PRESENT**

Ed Duchesne, M.D. of Bonnyville  
Dale Hedrick, County of St. Paul  
Duane Lay, City of Cold Lake  
Nicholas Werstiuk, Village of Glendon

Maureen Miller, Town of St. Paul  
Ray Prevost, Town of Bonnyville  
Dwayne Yaremkevich, Town of Elk Point

**ALTERNATES**

Ron Boisvert, Town of St. Paul

**OTHERS**

Tim Mahdiuk, Controller  
Marvin Bjornstad, RRTS

Marianne Janke, Administrative Coordinator

**1. CALL TO ORDER:**

President Yaremkevich called the meeting to order at 10:05am.

**2. ADOPTION OF AGENDA:**

It was moved by Director Prevost to approve the agenda with the following addition:

- 6.9 Used Culverts
- 6.10 NOVA Gas Confidentiality Agreement
- 6.11 ALO – Fencing Request

Carried

**3. ADOPTION OF MINUTES:**

It was moved by Director Miller to approve the June 8, 2020 Minutes as presented.

Carried

**4. BUSINESS FROM MINUTES**

**4.1 Highway 28/63 RWSC / Cold Lake RUSC / Bonnyville RWSC**

Discussion on current state of trail reclamation.

It was moved by Director Miller for Administration to send a letter to the Cold Lake Regional Water Services Commission requesting a meeting to reiterate and address our concerns about the reclamation of the right of way.

Carried

**4.2 Maintenance Contract w/ M.D. of Bonnyville re: Paving**

It was moved by Director Lay to approve the Maintenance Contract with the M.D. of Bonnyville as presented.

Carried

**5. Reports**

**5.1 Riverland Recreational Trail Society – Marvin Bjornstad**

Marvin Bjornstad, President of Riverland Recreational Trail Society (RRTS) reported the 10 Year Strategic Development Plan project is progressing on schedule. To date we have 250 public survey responses and the stakeholder and Municipal engagement sessions are all booked.

We've talked to a number of councillors from the City of Cold Lake, M.D. of Bonnyville and the Town of Bonnyville asking if they would be open to providing matching dollars to include the Abilene Junction to Cold Lake section of the trail. We sent letters to the three municipalities with the request. We still have not heard from the Alberta Snowmobile Association on whether there is some funding available through them.

RRTS received a complaint from an adjacent landowner at Lindbergh regarding fencing and will make meet with him to resolve the situation.

RRTS is working on the app and with MuniSight to correct the trail alignment and identify the assets.

The Glendon pavement is done as well as the parking lot at the Beaver River Trestle which will hold 12 vehicles. There are some concerns over the size of the parking lot and the change to the entrance however, the M.D. of Bonnyville did say, after its been used for a bit, if there are any issues to come back to them and we'd work together to rectify any problems.

Director Lay asked if Administration could arrange for a site visit for the Board members to both sides of the trestle.

## **5.2 Administration – Marianne Janke**

Administration circulated her report.

## **5.3 Executive Committee**

The Executive Committee 's next meeting is August 26<sup>th</sup>.

It was moved by Director Duchesne to approve the reports as presented.

Carried

## **6. NEW BUSINESS**

### **6.1 MuniSight Account Proposal**

Discussion about the services provided, issues with the sight and what work still needs to be done to complete the first contract.

It was moved by Director Miller to inform MuniSight that N.E. Muni-Corr Ltd. will not consider a new contract until the work on the first contract is complete.

Carried

### **6.2 ByLaws – Motorized Mobility Aids**

Administration noted the M.D. of Bonnyville would like to make the paved section of trail through Glendon available to persons using motorized mobility aids. Right now, our ByLaws do not allow this type of equipment on the trail.

Discussion included whether we allow golf carts, e-bikes and insurance. With the season nearly over, we have time to figure out what equipment to allow and how to word it in the ByLaws.

Administration will bring some options to the next meeting.

### **6.3 N.E. Muni-Corr Ltd. Golf Tournament**

It was moved by Director Hedrick to hold the annual golf tournament on Monday, September 14<sup>th</sup> with our Board meeting in the morning, 9 holes of golf and lunch and the Cold Lake Golf & Winter Club.

Carried

### **6.4 Glen Stasyk – Request To Install Waterline**

Glen Stasyk requested permission to install a waterline under the right of way so he can access town water.

Director Miller suggested we tell Mr. Stasyk to contact the Town of St. Paul to find out what his options are and then the Town can bring it back to the N.E. Muni-Corr Ltd. board.

**6.5 M.D. of Bonnyville – Access to Spray Weeds**

It was moved by Director Duchesne to allow the M.D. of Bonnyville access as per our standard agreement.

Carried

**6.6 A.L.O. Casey Tchir – Trees**

Administration noted Mr. Tchir is spraying trees in the right of way in order to maintain a line of vision as his driveway crosses the right of way and suggested N.E. Muni-Corr Ltd. give him authorization to keep the trees trimmed without having to come for permission each year.

It was moved by Director Miller to authorize Mr. Tchir to keep the trees trimmed for his line of sight on an ongoing basis provided he follows the guidelines given to him.

Carried

Director Miller also noted this item should go on the Executive Committees agenda to include it in a policy.

**6.7 Dewberry Chuckwagon Racing Heritage Society – Event Authorization**

It was moved by Director Prevost to approve access as per our standard agreement.

Carried

**6.8 Riverland Recreational Trail Society – Letter of Support**

It was moved by Ed Duchesne to provide Riverland Recreational Trail Society with a letter of support for their grant application.

Carried

**6.9 Used Culverts**

Administration received a request to purchase used culverts. The Board directed her to establish who owns the culverts and check with the M.D. of Bonnyville and the County of St. Paul to find out what they charge for used culverts and bring the information back to the next meeting.

**6.10 NOVA Gas Confidentiality Agreement**

Discussion.

It was moved by Director Prevost to send a letter to NOVA Gas and inform them N.E. Muni-Corr Ltd. will not sign a confidentiality agreement and reiterate we use our agreement for all utility and pipeline crossings.

Carried

**6.11 ALO – Fencing Request**

Administration presented a request from an adjacent landowner for N.E. Muni-Corr Ltd. to install fencing along their property to keep trail users out.

It was moved by Director Hedrick to send a letter to the adjacent landowner informing them that N.E. Muni-Corr Ltd. would not be installing a fence as per their request.

Carried

**7. ACCOUNTS PAYABLE**

**8. CONTROLLERS REPORT**

A new reporting system has been implemented which combines these two agenda items into one report.

It was moved by Director Duchesne to approve the Financial Report for June 30, 2020 as presented.

Carried

Discussion about outstanding receivables and that we could maybe track down the new owners through the EU Board.

**9. NEXT MEETING**

The next regular Board Meeting for N.E. Muni-Corr Ltd. is scheduled for Monday, September 14th at 8:30am at the Cold Lake Golf & Winter Club.

**10. ADJOURNMENT**

It was moved by Director Prevost to adjourn this meeting at Noon.

Carried

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Dwayne Yaremkevich, President

---

Marianne Janke, Administrative Coordinator



**July 30, 2020** Regional Community Development Committee (RCDC) Meeting

MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN
202-20	That the Regional Community Development Committee (RCDC) recommends the Community Economic Development Officer (CEDO) prepare a Summary document for each municipality outlining the work of The Alberta Healthy Communities Initiative (AHC) and The Regional Recreation Master Plan and request recommendations be considered to either establish a Regional Health and Wellness Committee with a terms of reference or support The Alberta Healthy Communities Initiative (AHC) through representation on the team or other engagement.	CEDO	<p>CEDO created packages describing the work of the Smoky Lake Alberta Healthy Community Initiative and distributed to all Municipalities August 31, 2020.</p> <p><b>Village of Waskatenau</b>  <b>August 20, 2020</b>  <b>Motion 192-2020</b>                      Moved by Deputy Mayor Roy Krahulec the Village of Waskatenau will not participate in a newly formed Smoky Lake Region Community Health and Wellness Committee and will only observe at this time.</p> <p><b>Smoky Lake County</b> will discuss at Regular Council Meeting September 24, 2020.</p> <p><b>Village of Vilna</b></p> <p><b>Town of Smoky Lake</b></p>	n/a



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN			
			<table border="1" style="width: 100%;"> <tr> <td style="background-color: #d9534f; color: white;">Regional Community Development Committee <b>Alberta Healthy Communities Initiative</b></td> <td>DATE: September 2, 2020</td> <td style="color: #d9534f;">As discussed RCDC July 30, 2020</td> </tr> </table>	Regional Community Development Committee <b>Alberta Healthy Communities Initiative</b>	DATE: September 2, 2020	As discussed RCDC July 30, 2020	
Regional Community Development Committee <b>Alberta Healthy Communities Initiative</b>	DATE: September 2, 2020	As discussed RCDC July 30, 2020					
			<p><b>TOPIC</b> For Municipal Information: Smoky Lake County, Town of Smoky Lake, Village of Vilna and Village and Waskatenau</p> <p><b>BACKGROUND:</b></p> <p>At the July 30, 2020 RCDC Meeting, representatives of Alberta Healthy Communities Initiative and our Regional team "Elevate Wellness" presented the Initiative outline © and the team's activities to date.</p> <p>As well, RCDC reviewed the 2013 Regional Recreation Master Plan ©, and the history of Health and Wellness decisions across the Region at Councils and within RCDC and Doctor Recruitment Committee. The mandate of Rural Health Professions Action Plan (RhPAP) was included in the discussion.</p> <p>RCDC received the information and motioned the CEDO to prepare a summary package for all Municipalities on the Initiative and allow each Municipality to determine their engagement with the "Elevate Wellness" team.</p> <p>August 20, 2020: Village of Waskatenau Council passed Motion 192-2020: Moved by Deputy Mayor Roy Krahulec the Village of Waskatenau will not participate in a newly formed Smoky Lake Region Community Health and Wellness Committee and will only observe at this time.</p> <p>At the August 26, 2020 Elevate Wellness meeting, the team determined they are not yet ready for discussions on becoming a Municipal Committee or having an official Municipal endorsement but welcome any community member to join the team and definitely seek to engage Municipal leaders with updates and information as the team progresses.</p>				

ACTION LIST:

**July 30, 2020** Regional Community Development Committee (RCDC) Meeting



MOTION NO.	RESOLUTION	DEPARTMENT	ACTION	STRATEGIC PLAN
205-20	That the Regional Community Development Committee (RCDC) accept to reallocate \$400 of the \$500 originally budgeted for "Bring them Home" campaign, to Go East and Poker Rally events in August 2020.	CEDO	CEDO updated budget and forecast to reflect the reallocation of funds from the "Bring Them Home" campaign to the Go East Sticker game and the Rumble North Poker Rally and purchased and expensed the items for each campaign August 11, 2020.	n/a
207-20	That the Regional Community Development Committee (RCDC) request a microsite for Regional Community Economic Committee (RCDC) at no cost, from Smoky Lake County.	CEDO	<p>CEDO sent request to Smoky Lake County Council for consideration at their August 27, 2020 Regular Council Meeting.</p> <p><b>SMOKY LAKE COUNTY</b>  <b>August 27, 2020</b>  <b>Motion 1089-20</b></p> <p>That Smoky Lake County Council approve the request from the Regional Community Development Committee (RCDC) for the County to provide an AllNet basic micro-website through the County's website at no cost to RCDC, as per the letter received from Michelle Wright, Community Economic Development Officer, Smoky Lake Region, RCDC dated August 17, 2020.</p>	n/a

**Waskatenau Pryveet Dance Club  
General Meeting  
August 18, 2020**

Present

Erin Sauchuk  
Farrah Ollikka  
Bernice Macyk

Wendy Dowhan  
Jamie Dombowsky

Erin Sauchuk called the Zoom Meeting To Order at 7:05 p.m.

**2020-2021 Dance Season**

Parents discussed if the Dance Club should proceed with a 2020-2021 Dance Season.

- Cohort Groups were discussed. Will the dance students belong to several cohort groups?
- AHS guidelines should be reviewed to help determine what guidelines the Club needs to follow.
- The HFCS cannot host outside user groups for extracurricular activities at this time. We may need to check with the Community Centre to see if the hall is available and what their guidelines are for User Groups.
- Is there going to be competitions this year. Will the dance season just be for local concerts? Opportunity for the kids to get out and enjoy something they love doing.
- The costumes will be kept by the families for now until a decision is made for the dance season.
- Erin advised that Brianne said it was up to the Club to determine if they are going to move forward with dance this year. Brianne advised that she & Kelsey will be available to instruct this year whenever the start-up date is.
- Discussion on what the other Clubs in the area are doing. A follow-up with Smoky Lake and Thorhild Dance Clubs will be done.
- Parents provided input on what they would like to see for the Dance Year - possible later start time, see how the beginning of the school year goes, see what other Clubs are doing as we don't want to lose our dancers to another Club, good for mental health wellness for the kids doing activities, safety top priority for kids, parents and instructor.
- Are other Organizations starting up their activities this fall? hockey etc.
- The Alberta Ukrainian Dance Association has an upcoming Zoom meeting in which they will be discussing what Clubs throughout the province are doing.
- Next meeting date September 29, 2020 – time TBD.
- We will run an Ad in The Redwater Review for the first two (2) weeks in September with a slight change to the wording – we will advise that we are planning to hold a 2020-2021 Ukrainian Dance season this year with the Start date to be announced and ask people to contact the Club to register or ask any further questions. This way we can announce we are considering a dance season this year and may attract new dancers to our Club.

Erin Sauchuk moves to adjourn the meeting at 7:33 p.m.



17 August 2020



To the Attention of the Reeve  
Smoky Lake County  
PO Box 310  
SMOKY LAKE COUNTY AB T0A 3C0

## Drop your Greenhouse Gas Emissions by 50t of CO2 per ice pad – Generous Incentives from MCCAC

Dear Reeve Lukinuk,

An air separator added to an ice rink's filling station means hot water is no longer needed to make great ice. Since the de-aerated water is denser and freezes faster, less energy is needed to freeze the water and to keep the ice frozen too. In addition to the avoided energy costs, REALice reduces greenhouse gas emissions by around 50t of CO2 – each year!

This water treatment system is maintenance-free, requires no additional consumables or energy sources, and has an expected life cycle of at least 25 years.

In 2014, FortisBC conducted a pilot study on REALice installations that showed a reduction of natural gas consumption by 79% -- an average of 330 GJ per year per ice pad. For electricity, the savings averaged 10% per year. That avoided energy spend means lower CO2 emissions.

### Fast-tracked for Municipal Climate Change Action Centre (MCCAC) Funding

Eligible Municipalities can receive a rebate of up to **75% of the cost of a REALice system** - without the need for an energy audit. The rebate brings the return on investment to approximately 1.5 years.

Other municipalities that don't have access to these rebates may be eligible for grants through the Federation of Canadian Municipalities. That's how the City of Calgary put in REALice into ALL its municipally owned-and-operated arenas this summer.

REALice delivers lower energy spends, lower run times and lower CO2 emissions without compromising on the ice quality. Have a look at success stories on our website at [realice.ca/success](http://realice.ca/success) – and if you'd like a customized Rink Savings Estimate, please call me directly at 604-710-5479.

Sincerely,

Florian Gabriel

Managing Director SWICH Services Inc – Trade Ally Network Member of FortisBC

**REDUCE** costs, **LOWER** CO<sub>2</sub> emissions,  
**MAKE** great ice

**SAVE** thousands of dollars in operating and energy costs by no longer heating flood water

**SAVE** 50 Tonnes of CO<sub>2</sub> emissions every year

REALice®: the Hot Flood Water Alternative.

Fast-tracked for MCCAC funding.

Eligible municipalities can receive a rebate of up to **75% of the cost** without the need for an energy audit.

No spider cracks, fantastic ice, 5,000 hours less runtime. [...] The biggest thing for us was the quality of the ice. If the quality went down, we wouldn't be using the system.

~Mike Knight, Sardis Sports Complex - Chilliwack, BC

I was the biggest skeptic, being an old-school ice maker, but I can eat crow now.

~ Mike Shevallier, Arena Manager, Christenson Sports & Wellness Centre, Rocky Mountain House, AB

Flood Water Temperature

Ice Quality

Reduced Humidity

Reduced Maintenance

Reduced Compressor Time

Water Savings

Natural Gas Savings\*

Electricity Savings\*\*

CO2 Savings

REALice<sup>®</sup>

vs.

Hot Water

Unheated - 68°F Max

140°F - 160°F



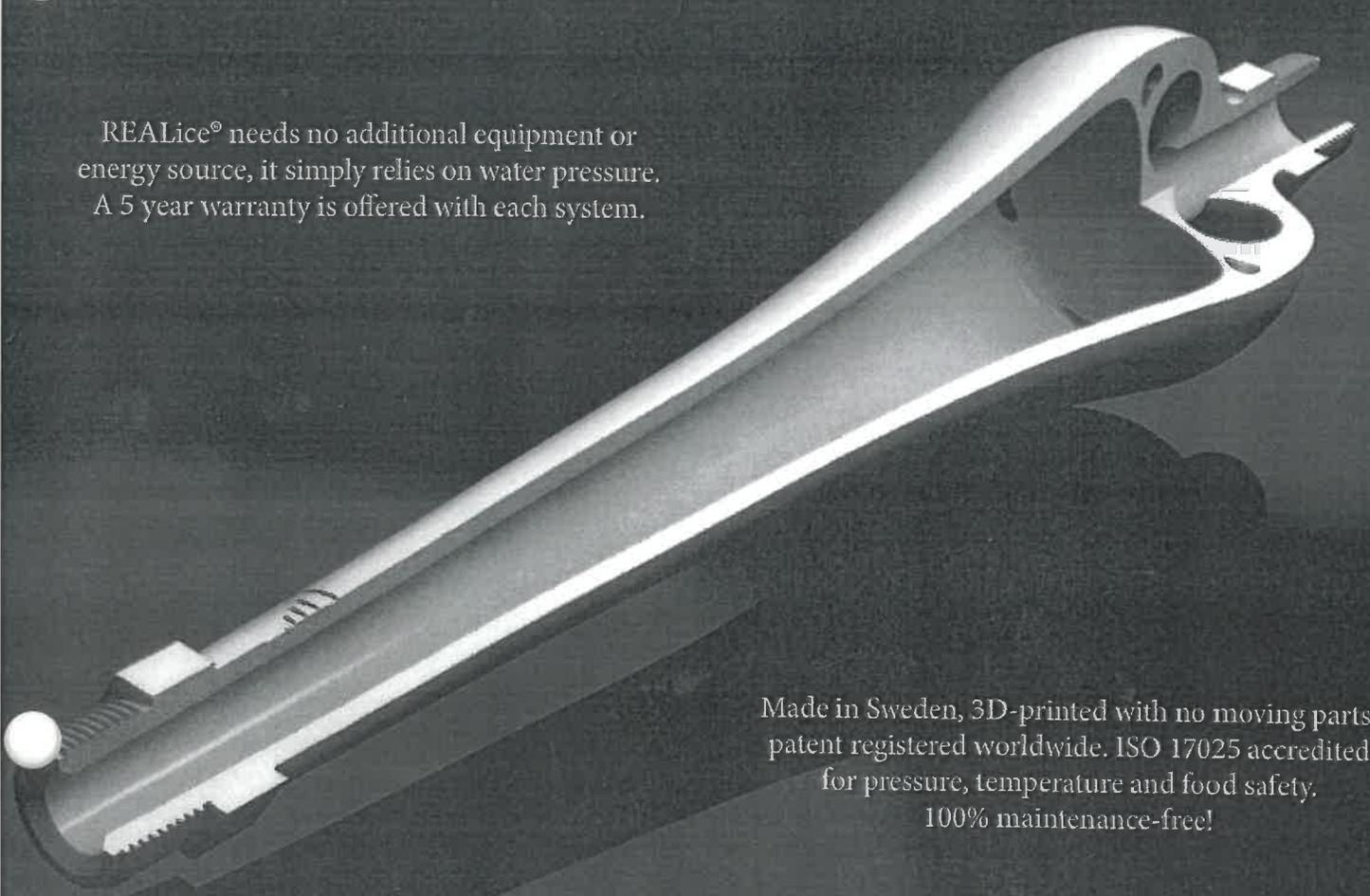
\* Based on FortisBC large scale pilot  
\*\* Based on Town of Caledon, ON M&V

REALice® uses pressure instead of heat to remove micro air bubbles from resurfacing water. This changes the properties of the water which becomes denser and freezes faster, using less energy to freeze and to stay frozen too.

Operators are required to reset their brine/glycol settings 3-5°F warmer. This results in tremendous energy savings and extends the life cycle of the refrigeration equipment.

Ice clarity and strength is also improved when using the REALice® system.

REALice® needs no additional equipment or energy source, it simply relies on water pressure. A 5 year warranty is offered with each system.

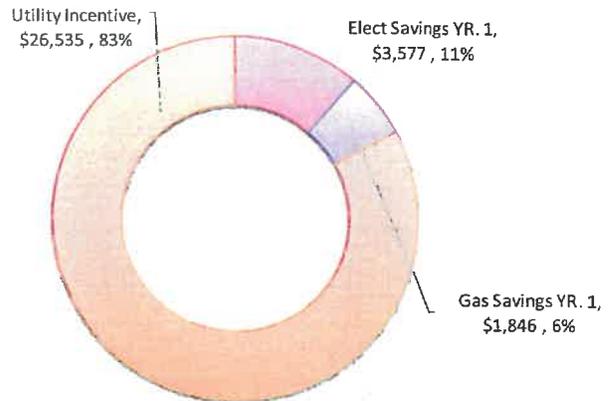


Made in Sweden, 3D-printed with no moving parts, patent registered worldwide. ISO 17025 accredited for pressure, temperature and food safety. 100% maintenance-free!

# Featured REALice® customers



Eligible Alberta municipalities benefitting from MCCAC rebates, can achieve an ROI of 1.5 years or less! Other municipalities that don't have access to these rebates may be eligible for grants through the Federation of Canadian Municipalities. That's how the City of Calgary put in REALice® into ALL its municipally owned-and-operated arenas.

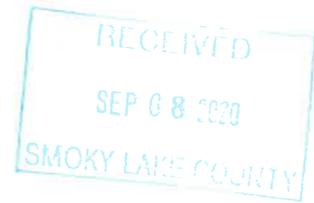


\* Based on a single pad, 8 resurfaces per day, 16 week shut down, 120 gallons used per resurfacing and brine reset of 3°F



Technology Transfer Partner:  
SWICH Services Inc.  
303-1210 W8th Ave.

1 888 542 9292  
www.realice.ca  
info@realice.ca



202, 9440 49 Street, Edmonton, AB T6B 2M9 [NSWA.AB.CA](http://NSWA.AB.CA)

September 1, 2020

Mr. Cory Ollikka  
Chief Administrative Officer  
Smoky Lake County  
PO Box 310  
Smoky Lake AB  
T0A 3C0

**RE: Municipal Contribution to NSWA**

Dear Mr. Ollikka,

I am pleased to provide a copy of the North Saskatchewan Watershed Alliance (NSWA) 2019-20 Annual Report, which summarizes the projects and collaborative partnerships that NSWA has conducted in your watershed during the past year. This important work was accomplished thanks to the generous support of over 40 municipalities in our shared watershed. We would again appreciate positive consideration by your Council for a \$0.50 per capita contribution to NSWA for 2021.

In addition to financial contributions from individual municipalities, our non-profit alliance depends on an annual operating grant from the Government of Alberta and contributions from EPCOR. More information about the NSWA, our bylaws, finances and projects can be found online at [www.nswa.ab.ca](http://www.nswa.ab.ca).

**How your financial contribution benefits your community**

In 2005, Alberta Environment appointed NSWA as the Watershed Planning and Advisory Council for the North Saskatchewan River (NSR) basin under *Water for Life: Alberta's Strategy for Sustainability*. NSWA has made significant progress under this mandate, and in 2012 released an Integrated Watershed Management Plan (IWMP) for the North Saskatchewan River basin. This major undertaking provides advice and direction to protect the long-term supply and quality of water resources for future generations. IWMP implementation is now underway through strategic watershed partnerships with local municipalities and stewardship groups.

NSWA partners with individual municipalities and three sub-watershed alliances to assess local watershed conditions and issues, coordinate inter-municipal projects, and develop harmonized land

policies to support long-term sustainability of watershed resources. NSWA also provides technical expertise, grant application support, consultant coordination and facilitation services for meetings and workshops.

NSWA, in collaboration with its regional partners, successfully applied for over \$3.0 million worth of provincial and federal grants to support municipalities and local stewardship groups. See the attached summary table and information sheet for how NSWA can help your municipality.

NSWA is helping to address many local watershed management issues including:

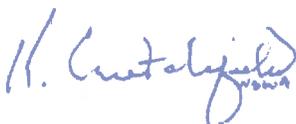
- Riparian and wetland habitat conservation and restoration
- River and creek hydrology studies
- Natural areas and groundwater recharge areas protection
- Fisheries habitat and aquatic health assessments, including invasive species issues
- Long term impacts of land use changes on watershed health
- Best management practices and planning policies related to riparian, wetland and natural area protection, stormwater management and flood protection and water conservation.

NSWA is also involved in many major intergovernmental projects such as the North Saskatchewan Regional Land Use Framework, Edmonton Metro Region Growth Plan, Industrial Heartland Water Management Framework and EPCOR's Drinking Water Protection Plan. This involvement, plus its close working relationship with many Alberta government agencies, allows NSWA to connect municipalities such as yours with the best resources to address watershed issues.

NSWA would be pleased to discuss any watershed issues of concern to your municipality and to provide a briefing if requested by your Council or Administration. If an elected municipal representative would like to serve on the NSWA Board of Directors, there will be an opportunity at the 2021 NSWA Annual General Meeting for the election of new board directors.

Please feel free to contact NSWA's Executive Director, Ms. Leah Kongsrude at 587-525-6827 or [leah.kongsrude@nswa.ab.ca](mailto:leah.kongsrude@nswa.ab.ca) in this regard. Ms. Kongsrude has over 30 years of environmental experience, including ten years in municipal government, and appreciates the challenges and opportunities that municipalities face with local watershed management issues.

Thank you for your consideration. We have taken the liberty of enclosing an invoice.



Mr. Ken Crutchfield, President  
North Saskatchewan Watershed Alliance Society

Cc: Chief Administrative Officer

Attachments: NSWA Coordinated Sub-Watershed Project and Grant Summary  
How can NSWA help your Municipality with Watershed Issues?

## NSWA Coordinated Sub-Watershed Project and Grant Summary

SUB-WATERSHED	MAJOR WATERBODIES	MUNICIPALITIES	PROJECTS
<b>HEADWATERS</b>	North Saskatchewan River Cline River Clearwater River Ram River Brazeau River Modeste Creek Strawberry Creek Wabamun Lake	Clearwater County Brazeau County Parkland County Leduc County Wetaskiwin County Town of Drayton Valley Town of Rocky Mountain House Town of Devon Town of Thorsby Village of Wabamun	<ul style="list-style-type: none"> <li>• \$140,000 Alberta Water Resiliency and Restoration Program grant was used to map the health of riparian areas along the Modeste and Strawberry Creeks. This data will be used to conserve or restore high priority riparian areas that will provide greater flood/drought resistance, improve water quality and enhance wildlife habitat. The GIS data will be made accessible through an online web portal with information friendly format for the public and a detailed technical format for municipal planners.</li> <li>• The Wabamun Lake Watershed Management Plan is being finalized with involvement of local municipalities and lake stewardship groups</li> </ul>
<b>STURGEON RIVER</b>	Sturgeon River Isle Lake Lac St. Anne Birch Lake Matchayaw Lake Sandy Lake Kilini Creek Riviere Qu'Barre Atim Creek Carrot Creek	Lac St. Anne County Parkland County Sturgeon County City of Edmonton City of St. Albert City of Spruce Grove Town of Stony Plain Town of Onoway Town of Morinville Town of Gibbons Summer Villages of Lac Ste. Anne County East	<ul style="list-style-type: none"> <li>• \$512,000 from three provincial and federal grants was used to summarize information on:                         <ul style="list-style-type: none"> <li>○ surface water and groundwater hydrology</li> <li>○ wetland and natural areas</li> <li>○ water quality</li> <li>○ fisheries habitat and aquatic life</li> <li>○ riparian intactness</li> <li>○ policy and planning tools for watershed protection</li> </ul> </li> <li>• This information was used to complete a Sturgeon River Watershed Management Plan (2020) which provides guidance and actions to protect the watershed.</li> <li>• A \$200,000 Alberta Community Partnership Grant was received to implement priority action items from the Sturgeon River Watershed Management Plan in 2020- 2023.</li> </ul>

<b>VERMILLION RIVER</b>	Vermilion River Waskwei Creek Cotton Creek Birch Creek Campbell Creek Deer Creek Stretton Creek	County of Vermillion River County of Minburn Beaver County County of Two Hills County of St. Paul Town of Vermillion Town of Vegreville Town of Two Hills Town of St. Paul Town of Elk Point Town of Bruderheim Village of Holden Village of Innisfree Village of Myrnam	<ul style="list-style-type: none"> <li>• A four-year, \$1.4 million Water Resiliency and Restoration Program grant to promote riparian and wetland restoration projects in the watershed. To date over 100 ha of wetlands and riparian areas have been enhanced or restored through this project.</li> <li>• A shared \$75,000 Water Resiliency and Restoration Program grant with Sturgeon River Watershed Alliance was used to assess long term land use changes in the watershed and its effect on the hydrology of the basin. This study uses ALCES, a cumulative assessment simulation assessment tool, to show the impacts of land use decisions. This tool has also been used by the Edmonton Metro Regional Board to support its planning discussions and policy.</li> </ul>
<b>BEAVERHILL</b>	North Saskatchewan River Beaverhill Creek Astotin Creek Beaverhill Lake Cooking Lake Hastings Lake Antler Lake	Strathcona County Lamont County Beaver County City of Fort Saskatchewan Town of Bruderheim Town of Tofield Town of Ryley	<ul style="list-style-type: none"> <li>• A Land Stewardship grant was used to complete a lake management plan for Antler Lake.</li> </ul>



# Invoice

202 - 9440 49 Street NW  
Edmonton, Alberta  
T6B 2M9

Date	Invoice #
01/10/2020	2021.023

<b>Phone #</b>	587.525.6827
<b>E-mail</b>	ellen.cust@nswa.ab.ca
<b>Web Site</b>	www.nswa.ab.ca

**COPY**

Invoice To
Smoky Lake County Mr. Craig Lukinuk PO Box 310 Smoky Lake, Alberta T0A 3C0

Description	Qty	P.O. No.	Amount
		Rate	
Municipal Contribution January 1 to December 31, 2021 - Per Capita Funding Request	2,461	0.50	1,230.50
Thank you for your support		<b>Total</b>	\$1,230.50

**GST/HST No.** 890443419



# Connecting You to Watershed Resources

## How can NSWA help your municipality with watershed issues?



- Growing concerns from residents related to local water issues
- Complex environmental regulations or guidelines
- Development pressures on local lakes, rivers, or creeks
- Poor lake or river water quality
- Loss of wetlands and other environmentally sensitive areas

### COLLABORATIVE PARTNERSHIPS



*We facilitate inter-municipal partnerships that address watershed issues*

- Three municipally-led subwatershed groups: Headwaters, Sturgeon and Vermilion
- 40+ municipal partners both rural and urban
- Work closely with federal and provincial governments on watershed related issues

### GRANT SUPPORT



*NSWA has coordinated over \$3 million in grant funds for municipalities*

- For every \$1 municipalities contribute, NSWA has been able to secure \$4.50 in grant funds
- Studies of water quality, riparian areas, and aquatic health issues
- Helping local landowners protect or restore wetland and riparian areas

### EXPERTISE & PROJECT MANAGEMENT



*NSWA staff have knowledge of municipal watershed issues*

- Completed over 50 technical studies and management plans
- Contribute to provincial policy development
- Guided by the North Saskatchewan River Watershed Integrated Watershed Management Plan (2012)

### EDUCATION & AWARENESS



*We provide resources to help residents and council understand watershed issues*

- Monthly newsletters highlighting watershed activities and resources
- Free Educational Forums held twice a year on key watershed topics
- Website with links to watershed information, presentations, and reports

## Local Solutions for Local Issues

The North Saskatchewan Watershed Alliance is a non-profit organization designated by the Province of Alberta as a Watershed and Planning Advisory Council for the North Saskatchewan River watershed.

Learn more by visiting our website [nswa.ab.ca](http://nswa.ab.ca)



## NORTH SASKATCHEWAN RIVER WATERSHED



## WORKING TOGETHER FOR A HEALTHY AND RESILIENT WATERSHED

### VISION

*People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.*



The NSW Board consists of 18 representatives from municipal, provincial government, industry, agriculture, non-governmental organizations and members at large.

### MISSION

*To protect and improve water quality, water quantity (instream flow) and the health of our watershed by: seeking, developing and sharing knowledge; facilitating partnerships and collaborative planning; and working in an adaptive management process.*

### WE PLAN

**WE WORK WITH OTHERS TO FIND WAYS TO INTEGRATE LAND AND WATER PLANNING TO IMPROVE WATERSHED FUNCTION**



### WE ADVOCATE

**WE ADVOCATE FOR THE PROTECTION OF WATER QUALITY, WATER SUPPLIES AND ECOSYSTEM HEALTH THROUGH WATERSHED MANAGEMENT**



### WE SHARE

**WE PROVIDE INFORMATION ABOUT THE WATERSHED AND CREATE FORUMS FOR SHARING THAT INFORMATION**



[water@nswa.ab.ca](mailto:water@nswa.ab.ca) | 587.525.6820

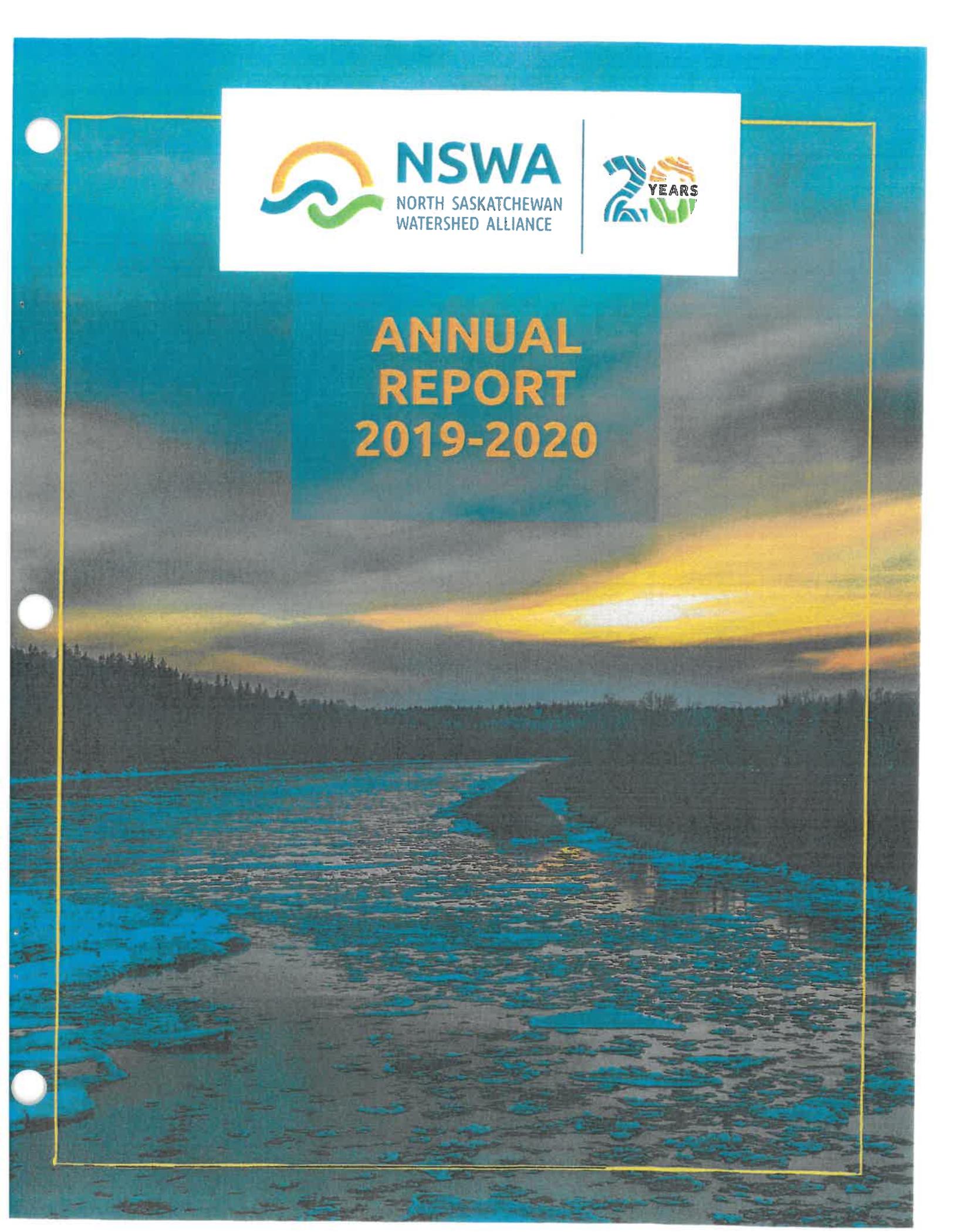
Follow us on social media  
@NorthSaskRiver



**NSWA**  
NORTH SASKATCHEWAN  
WATERSHED ALLIANCE



# ANNUAL REPORT 2019-2020



# OUR APPRECIATION

We are grateful to the many supporters of the North Saskatchewan Watershed Alliance (NSWA). We would not be able to facilitate partnerships, complete studies or share knowledge in our watershed without the time and resources provided by our contributors.

We acknowledge the **Government of Alberta** for providing a multi-year operational grant and important contributions from **EPCOR** and many **municipalities** in our watershed. Our partners contributed \$715,000 of financial support and over \$600,000 of in-kind support to NSWA in 2019-2020.



Counties	Cities and Towns	Villages and Summer Villages
Beaver County Brazeau County Clearwater County Lac Ste. Anne County Lamont County Leduc County Parkland County St. Paul County Smoky Lake County Strathcona County Sturgeon County Thorhild County County of Minburn County of Two Hills County of Vermilion River	<p><b>Cities:</b>                      Edmonton                      Fort Saskatchewan                      St. Albert</p> <p><b>Towns:</b>                      Bruderheim                      Devon                      Drayton Valley                      Gibbons                      Onoway                      Rocky Mountain House                      St. Paul                      Smoky Lake                      Vegreville                      Vermilion</p>	<p><b>Villages:</b>                      Holden                      Innisfree                      Spring Lake</p> <p><b>Summer Villages:</b>                      Betula Beach                      Horseshoe                      Kapasiwin                      Lakeview                      Ross Haven                      Seba Beach                      South View                      Sunset Point                      West Cove                      Yellowstone</p>

## MESSAGE FROM THE EXECUTIVE DIRECTOR

NSWA is celebrating *20 years of watershed leadership* this year and we are marking the occasion with many special initiatives.

- We shared over 700 copies of our special edition 2020 anniversary calendar which included stunning photographs of our 12 subwatersheds. There was such a high demand for them that we had to reprint them twice!
- A "Do you Remember?" section in our monthly newsletter that showcases important people and events in NSWA's 20 year history.
- Both NSWA Educational Forums this year will focus on "20 Years of Partnerships" and the successes of working collaboratively on watershed issues.

Our longstanding work will also be recognized at the 2020 **Alberta Emerald Awards** with NSWA being a finalist in the Non-Profit category for *20 Years of Watershed Management Excellence*.

A special thank you to the many staff members, board directors and supporters over the last 20 years who have made NSWA the great organization it is today.

*Leah Kongsrude, Executive Director*



## NSWA STAFF



### NSWA AGM June 2019

Back row, left to right: *Rachel Bootsma, Mary Ellen Shain, David Trew, Gord Thompson, Ellen Cust*

Front row, left to right: *Leah Kongsrude, Addison Brown, Billie Milholland, Elisa Brose, Mara Erickson, Michelle Gordy*

## BOARD OF DIRECTORS

The NSWA is a multi-stakeholder watershed partnership incorporated as a non-profit society in 2000 and designated as a Water Planning and Advisory Council by the Government of Alberta in 2005.

The work of NSWA is guided by an [18 member multi-stakeholder Board](#) that provides strategic direction and advice to the organization to achieve its vision and mission. We appreciate our Board members ongoing dedication and support.

### BOARD MEMBERS

#### NSWA AGM June 2019

Back row, left to right: *Al Corbett, John McNab, Bill Fox, Jason Wilkins, Tony LeMay, Bob Winship, John Thompson*

Front row, left to right: *Ken Crutchfield, Leah Hamonic, Bart Guyon, Jim Duncan, Laurie Danielson, Steve Craik, Jamie Bruha, Jacquie Hansen*

Missing: *Aleta Corbett, Jatinder Tiwana*



### NSWA BOARD OF DIRECTORS 2019-2020

#### Agriculture

Bill Fox, *Alberta Beef Producers*

#### Forestry

Bob Winship, *Weyerhaeuser*

#### Industry

Dr. Laurie Danielson, *NCIA*

#### Member-at Large

John Thompson

#### Federal Government

*vacant*

#### Municipal

Al Corbett, *Alberta Drainage Council*

Jim Duncan, *Clearwater County*

Bart Guyon, *Brazeau County*

Jacquie Hansen, *City of St. Albert*

John McNab, *Parkland County*

#### NGO

Ken Crutchfield, *Alberta Chapter Wildlife Society*

Leah Hamonic, *Antler Lake Stewardship Committee*

#### Provincial Government

Jamie Bruha, *Alberta Environment and Parks*

Tony LeMay, *Alberta Energy Regulator*

#### Utility

Dr. Stephen Craik, *EPCOR*

Aleta Corbett, *TransAlta*

#### Advisory

Jatinder Tiwana, *City of Edmonton*

***Board Directors volunteered over 900 hours  
for an in-kind contribution of over \$110,000  
in 2019-2020***

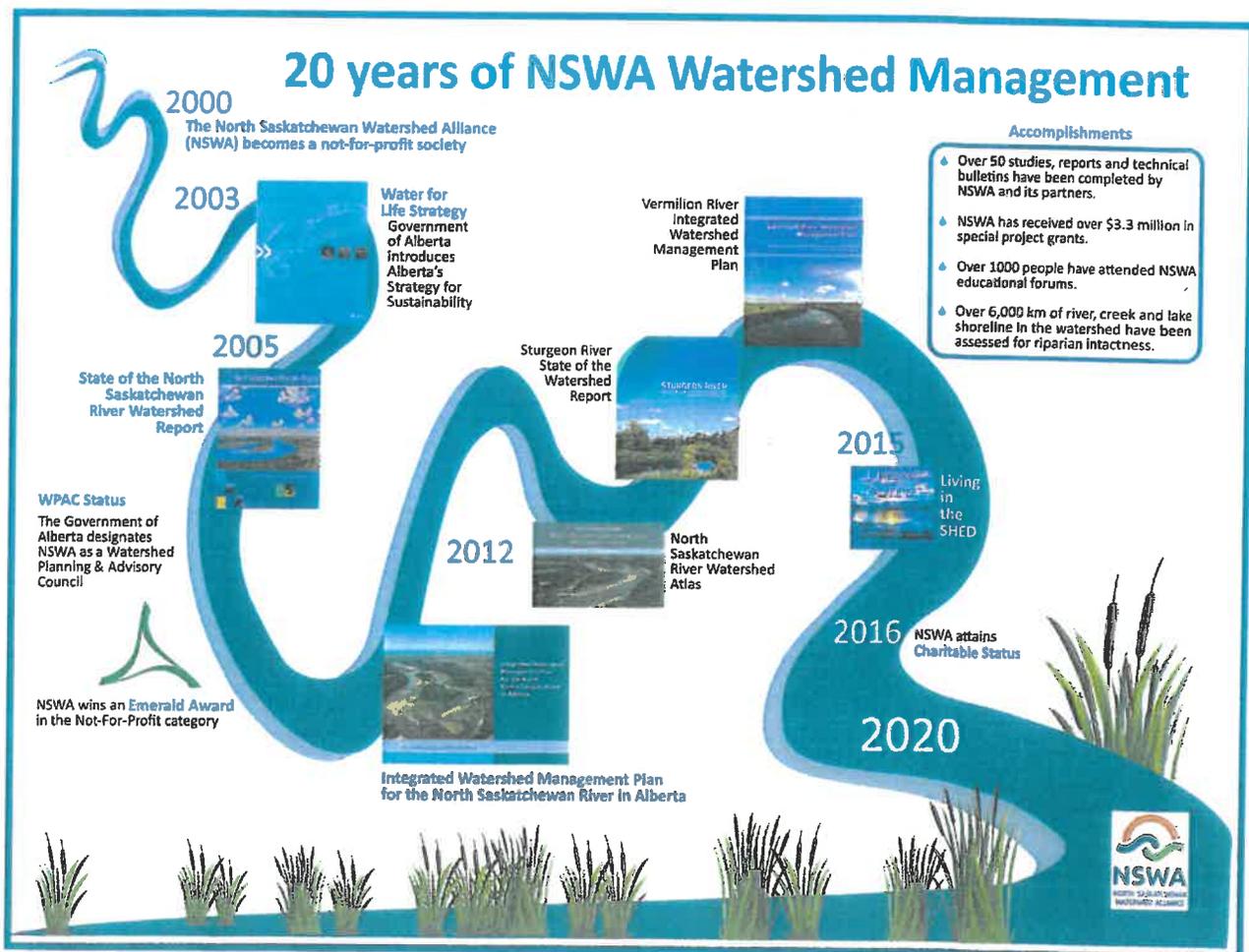
# A BRIEF HISTORY OF NSWA 2000 TO 2020

In the late 1990's, **EPCOR, TransAlta, Trout Unlimited, Agriculture and Agrifood Canada** and the **City of Edmonton** were all working on initiatives related to the health of the North Saskatchewan River. In 1997 they amalgamated to form the *North Saskatchewan Watershed Alliance*. In 2000 NSWA became a registered non-profit society.

The NSWA became the designated Watershed Planning and Advisory Council for the North Saskatchewan River (NSR) in 2005, two years after the Alberta *Water for Life Strategy* was adopted by the province.

The NSWA produced the *State of the Watershed* report in 2005 and the *Integrated Watershed Management Plan* in 2012. In total, NSWA has completed over 50 studies and published the *North Saskatchewan River Watershed Atlas* and the book *Living in the Shed*.

NSWA has provided a forum for sharing knowledge and collaborating on issues affecting the North Saskatchewan River watershed in Alberta for 20 years.



# NSWA STRATEGIC PLAN 2019-2021

The NSWA Board has a 3-Year Strategic Plan that has **four goals to achieve the vision and mission** of the North Saskatchewan Watershed Alliance. The goals also align with the mandate of Watershed Planning and Advisory Councils set out by Alberta Environment and Parks.

## STRATEGIC GOALS

**Goal 1:** *The NSWA supports Collaborative Watershed Planning*

**Goal 2:** *The NSWA provides Leadership in Watershed Management*

**Goal 3:** *The NSWA promotes Watershed Knowledge Sharing*

**Goal 4:** *The NSWA remains a Functional and Sustainable Organization*

The four goals are further defined by key objectives and actions which direct the work of the NSWA organization.

The Strategic Plan is reviewed annually by the NSWA Board to adjust for new opportunities and challenges and to assess the progress of the Plan.

**In 2020, the Board approved three key short term strategic directions:**

- ***Concentrate Outreach and Collaboration on Key Watershed Stakeholders***
- ***Focus Efforts and Resources on Subwatershed groups***
- ***Identify ways to Measure the Success of the NSWA***





Collaborative partnerships are the core to successful watershed planning for the NSWA. Our strong relationships with **government agencies, municipalities, industry, non-governmental organizations** and **watershed stewardship groups** provide us with the ability to align our work with our key stakeholder's watershed issues and projects.

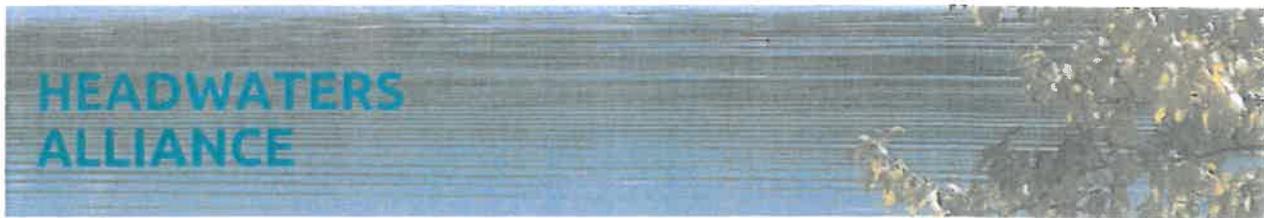
## COLLABORATIVE PARTNERSHIPS

HEADWATERS ALLIANCE	STURGEON RIVER WATERSHED ALLIANCE	VERMILION RIVER WATERSHED ALLIANCE	LAKE PARTNERSHIPS
<ul style="list-style-type: none"> <li>• Brazeau County</li> <li>• Clearwater County</li> <li>• Leduc County</li> <li>• Parkland County</li> <li>• Wetaskiwin County</li> <li>• Town of Devon</li> <li>• Town of Drayton Valley</li> <li>• Town of Rocky Mountain House</li> <li>• EPCOR</li> </ul>	<ul style="list-style-type: none"> <li>• Lac Ste Anne County</li> <li>• Parkland County</li> <li>• Sturgeon County</li> <li>• City of Edmonton</li> <li>• City of St. Albert</li> <li>• City of Spruce Grove</li> <li>• Town of Gibbons</li> <li>• Town of Morinville</li> <li>• Town of Onoway</li> <li>• Town of Stony Plain</li> <li>• Village of Alberta Beach</li> <li>• Summer Villages of Lac Ste Anne &amp; County East</li> <li>• Alexander First Nation</li> <li>• Alexis Nakota Sioux Nation</li> <li>• Metis Nation of Alberta</li> <li>• Big Lake Environmental Support Society</li> <li>• Alberta Conservation Association</li> <li>• Wagner Natural Area Society</li> <li>• Alberta Environment and Parks</li> </ul>	<ul style="list-style-type: none"> <li>• Beaver County</li> <li>• Lamont County</li> <li>• County of Minburn</li> <li>• County of Two Hills</li> <li>• County of Vermilion River</li> <li>• Town of Two Hills</li> <li>• Town of Vegreville</li> <li>• Town of Vermilion</li> <li>• Village of Holden</li> <li>• Village of Marwayne</li> <li>• Agriculture and Agri-Food Canada</li> <li>• Alberta Environment and Parks</li> <li>• Alberta Drainage Council</li> <li>• Alternative Land Use Services Canada</li> <li>• Ducks Unlimited Canada</li> <li>• Holden Drainage District</li> <li>• Lakeland College</li> </ul>	<ul style="list-style-type: none"> <li>• Parkland County</li> <li>• Strathcona County</li> <li>• Antler Lake Stewardship Committee</li> <li>• Hubbles Lake Stewardship Society</li> <li>• Jackfish Lake Management Association</li> <li>• Lake Isle Lac Ste Anne Stewardship Association</li> <li>• Mayatan Lake Management Association</li> <li>• Wabamun Watershed Management Council</li> <li>• Wizard Lake Watershed and Lake Stewardship Organization</li> <li>• Lakes of Parkland County Group</li> <li>• Alberta Lake Management Society (ALMS)</li> <li>• Alberta Environment and Parks</li> </ul>

### SUBWATERSHED ALLIANCES:

33 Municipalities  
 11 Non-governmental Groups  
 5 Government Agencies

PROVIDED  
 OVER 1000  
 IN-KIND  
 HOURS



## RIPARIAN HEALTH ACTION PLAN

The Riparian Health Action Plan (RHAP) has three phases:

- **Create an inventory** using satellite imagery that assesses the overall condition of riparian areas.
- **Collaborate with local municipalities and landowners** to develop riparian bylaws and guidelines that complement provincial regulations.
- **Support programs** that enable and assist landowners to retain, restore and replant riparian vegetation on their own land.

The NSWA received a \$130,000 Watershed Restoration and Resiliency grant to address Phase 2 of RHAP.

## RIPARIAN WEB-PORTAL

This project, initiated by the Headwaters Alliance in 2017, is creating a **website** where riparian assessment data, as well as information on riparian restoration projects and programs is available to the public.

## MODESTE NATURAL INFRASTRUCTURE PROJECT

Led by **ALUS Canada**, this project was developed with the Headwaters Alliance, Parkland County, Innotech Alberta and the University of Guelph.

It will evaluate the **financial benefits** of conserving and enhancing natural infrastructure on agricultural lands.

Over 6,000 kilometers of river, creek and lake shorelines have been assessed for riparian intactness - More to come!



2019-2020 Headwaters Committee

In August 2019, the **Headwaters Alliance** hosted a **River Tour** where participants learned about the history and ongoing management of watershed health in Alberta.

Four historic voyager canoes were filled with a spectrum of people from the province and municipalities, including many elected officials.



In August 2019 over 30 people participated in the Headwaters canoe trip



The NSWA has been working with 12 municipalities in the Sturgeon River subwatershed to develop the **Sturgeon River Watershed Management Plan** that will address local watershed issues with local solutions.

The **SRWA** includes a Steering Committee of elected officials and a Technical Advisory Committee of municipal staff, non-governmental organizations and technical experts.

## STURGEON RIVER PROJECTS

Several key studies on the Sturgeon River Watershed were completed in 2019-2020:

- *Sturgeon River Watershed Management Plan* (March 2020)
- *Sturgeon River Watershed Recommendations for Planning Alignment* (February 2020)
- *Strategic Priorities to Improve Sturgeon River Watershed Resiliency* (July 2019)

**The SRWA received a \$200,000 Alberta Community Partnership Grant for implementation of the Watershed Management Plan.**



## WATERSHED MANAGEMENT PLAN

The SRWA completed a draft of a watershed management plan for the Sturgeon River watershed in January 2020. The watershed management plan includes **six outcomes**:

- **Policies and Plans** are well-informed and align to support a healthy watershed.
- All residents have access to **safe, secure drinking water** supplies, whether they are on public or private systems or draw from surface or groundwater.
- **Aquatic Ecosystems**, including our rivers, lakes, wetlands and other water bodies, are healthy.
- The importance of water quantity is recognized and **reliable, quality water supplies** are available for people, livestock and a sustainable economy.
- **Wise land use** ensures the cumulative effects of growth and development are mitigated, the land is resilient to climate change and individuals and communities are well prepared for flood and drought events.
- **Residents and stakeholders** support the Sturgeon River Watershed Management Plan and are willing to participate in local and regional initiatives to improve watershed health.

# VERMILION RIVER WATERSHED ALLIANCE

## ENGAGEMENT ACTIVITIES

In 2019-20, **VRWA** activities focused on celebrating Vermilion River Watershed stewardship successes.

- **Two Hills Trade Show** -The VRWA had a booth at this well-attended trade show in the watershed where county restoration projects were highlighted.
- **Lamont County "Living with Water" Beaver Workshop**- Co-hosted by Lamont County, Cows & Fish, and the VRWA, this event emphasized the importance of beavers to watershed integrity and resilience, and shared information on (non-lethal) methods of beaver management.
- **Lamont County Open House** -NSWA shared information with Lamont County residents about the restoration and enhancement work in their watershed.
- **River Revival Planting Event** -NSWA and VRWA in partnership with the Agroforestry Woodlot Extension Society (AWES), the Town of Vegreville, and the Vegreville Regional Museum to host a public "River Revival" event on the museum grounds. The goals of the event were three-fold:
  - To educate about riparian areas and "eco-buffers"
  - To plant over 300 in native plants
  - To celebrate VRWA successes with a BBQ
- **Ryley Sports Days**-Increased the profile of both watershed alliances, and informed attendees about the restoration and enhancement work done in their watershed.



River Revival - Vegreville - June 2019

*Michelle Gordy* has taken on the role of Watershed Planning Coordinator for the VRWA.

*Mara Erickson* is now with Environment and Climate Change Canada. We wish her the very best in her new position.

## RESTORATION PROJECTS

The NSWA and VRWA have been working with landowners in the Vermilion watershed since 2016 to restore and enhance wetlands and riparian areas.

In 2019-2020, **five projects enhanced 3.79 kilometers of riparian areas** along the Vermilion River, creeks and tributaries and **2.90 hectares of wetland areas**.





The important partnerships the NSWA has with Watershed Stewardship Groups under the Water for Life Strategy is reflected in our work with many lake groups.

## FUTURE OF LAKE MANAGEMENT

The NSWA has over 680 named lakes in our watershed and many are under increased development and recreation pressures. The NSWA is reviewing **who, what, where and how** lake management has evolved in our watershed.

We are working with the Alberta Environment and Parks, Alberta Lake Management Society (ALMS) and other groups to identify opportunities for alignment and collaboration on lake management issues.

A good example of collaboration is the development of the **Lakes of Parkland County** group (*Hubbles, Isle, Jackfish, Lac Ste Anne, Mayatan, Wabamun and Wizard Lakes*). These Watershed Stewardship Groups are discussing the benefits of working together to share knowledge and resources.

## LAKE STEWARDSHIP RESOURCES

NSWA works with Alberta Environment and Parks, ALMS and the Land Stewardship Centre to share lake stewardship information and support.

NSWA staff attended the **2019 ALMS Workshop** at Lake Chestermere to share our lake knowledge, learn more about lake issues across Alberta and enjoy a kayak outing with fellow attendees.

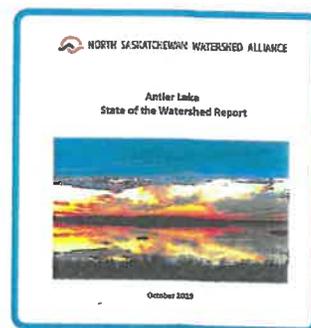


Paddlers on Lake Chestermere

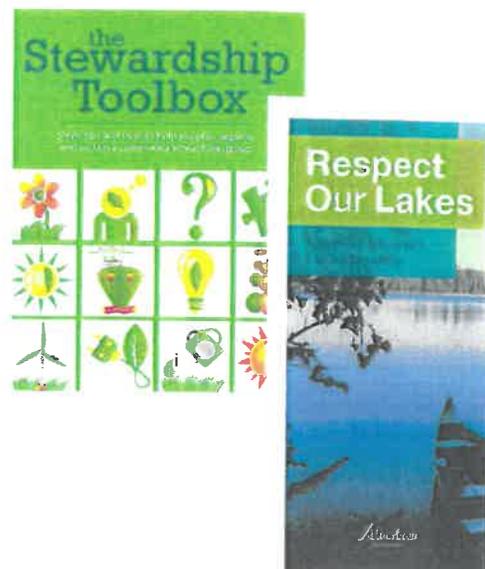
## LAKE MANAGEMENT STUDIES

NSWA has been facilitating the development of the Wabamun Lake Watershed Management Plan with a Steering Committee consisting of:

- Local Lake Stewardship groups
- Municipalities
- NSWA
- Alberta Environment and Parks



The NSWA completed the **State of the Watershed Report for Antler Lake**. The NSWA will be sharing the report with the Antler Lake Stewardship Committee and Strathcona County to highlight the findings of the report.



## GOAL 2: LEADERSHIP IN WATERSHED MANAGEMENT

The NSWA reviews and prioritizes watershed management projects to maximize partnership opportunities and use of resources. In addition to the three subwatershed Alliances, this includes providing advice on Government of Alberta policy, framework and guidelines projects.

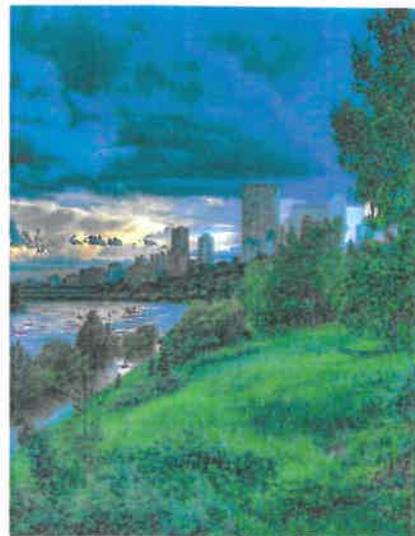
### North Saskatchewan River WaterSHED Monitoring Program

The [WaterSHED Monitoring Program](#) is a unique partnership between:

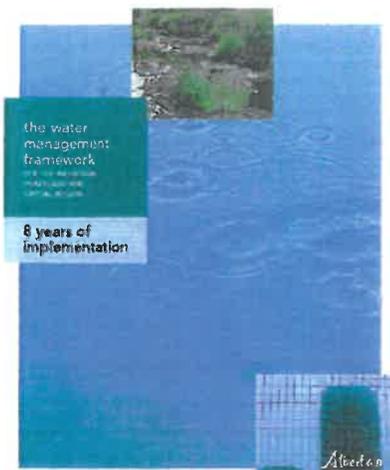
- Alberta Environment and Parks
- EPCOR
- North Saskatchewan Watershed Alliance
- City of Edmonton

By combining and coordinating resources this collaborative partnership has created the North Saskatchewan River's most **comprehensive river monitoring program**.

**19 new or upgraded water quality monitoring stations from the headwaters of the North Saskatchewan River to the Saskatchewan Border.**



### Industrial Heartland /Capital Region Water Quality Management Framework



NSWA participates in Alberta Environment and Parks Implementation Advisory Committee for the [Water Quality Management Framework](#) for the Industrial Heartland and Capital Region.

The Water Management Framework for the Industrial Heartland and Capital Region presents a **collaborative, cumulative effects management approach** to protect the reach of the North Saskatchewan River, from Devon to Pakan, which is directly impacted by municipal and industrial effluent discharge.

The Framework has been under development since 2007 and will be added into the new provincial North Saskatchewan Regional Plan.

## North Saskatchewan Expanded Riparian Assessment Project

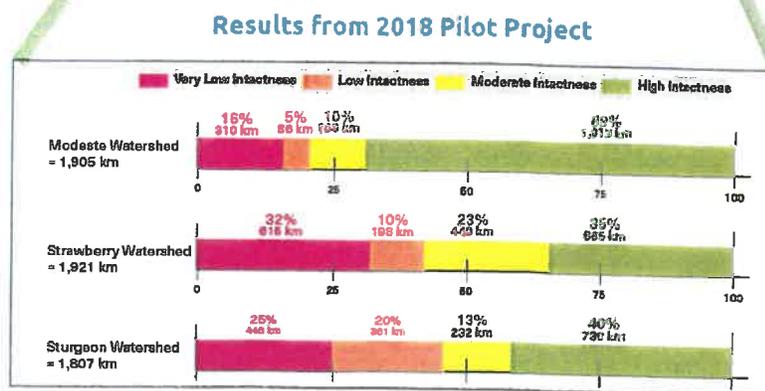
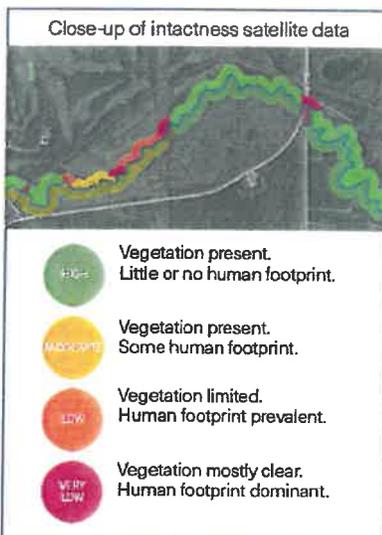
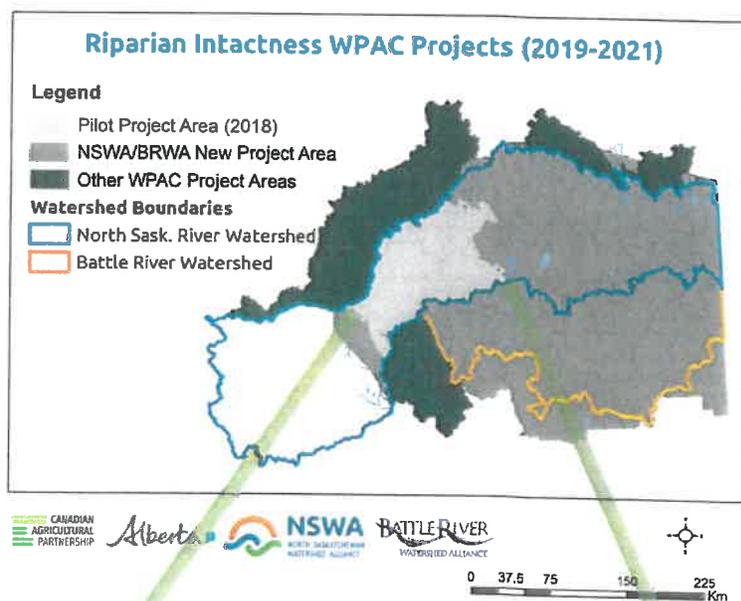
In 2018, a **new riparian assessment method** piloted in the Modeste subwatershed provided a detailed review of over 1800 kilometers of shorelines. This assessment provides a high level overview of the intactness and pressure on riparian systems for large areas. This method was also used in the Strawberry and Sturgeon subwatersheds in 2019 and a total **over 6000 kilometers** was assessed.

The NSWA received a \$500,000 grant from the Canadian Agricultural Partnership program to expand the riparian assessment of the watershed into an **additional five subwatersheds**:

- *Beaverhill*
- *White Earth*
- *Vermilion*
- *Frog*
- *Monnery*

NSWA is partnering with the **Battle River Watershed Alliance** to maximize use of resources and expertise. Once the assessment is complete the project will also include stakeholder workshops on how to use this new information.

Three adjacent Watershed Planning and Advisory Councils are also proposing to use the new method including the Athabasca, Beaver and Red Deer councils.





The NSWA has completed over **50 studies**, reports and technical bulletins on the North Saskatchewan watershed. **Six new reports** were completed in 2019-2020 and you can find all our reports on the NSWA website. There is now a dedicated **RESOURCES** web page that includes search functions by type of report, topic and subwatershed.

- *Sturgeon River Watershed Management Plan (March 2020)*
- *Wabamun Lake Watershed Management Plan (January 2020)*
- *Recommendations for Planning Alignment (February 2020)*
- *Antler Lake State of the Watershed Report (October 2019)*
- *Strategic Priorities to Improve Sturgeon River Watershed Resiliency (July 2019)*
- *Strategic Priorities to Improve Vermilion River Watershed Resiliency (July 2019)*

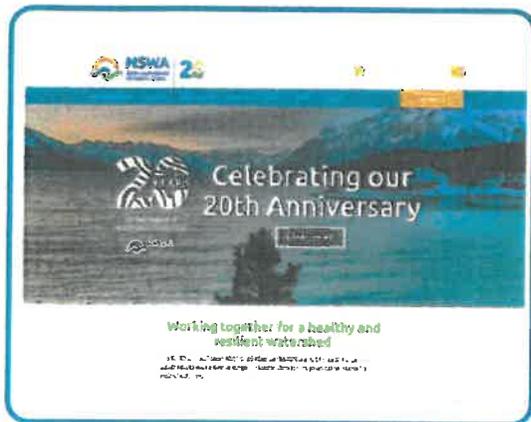
**Over 50 watershed reports are available on the NSWA website**





The NSWA is a key resource for watershed information on the North Saskatchewan River watershed and focuses its communications efforts on strategic issues with its key stakeholders. We align and compliment the communications efforts of Alberta Environment and Parks, Watershed Planning and Advisory Councils and other watershed organizations to reinforce watershed knowledge and stewardship messages.

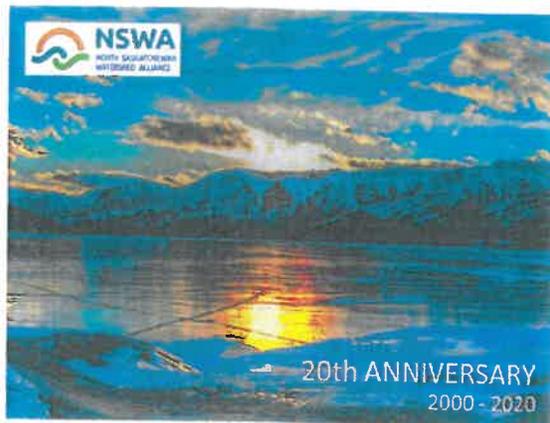
### NSWA WEBSITE



*The NSWA website averages 800 visits per month*

### 20TH ANNIVERSARY CALENDAR

NSWA published a special anniversary calendar for 2020 with **watershed photos and information**, and distributed it to members and new MLAs in the watershed.



### MONTHLY NEWSLETTERS

Our newsletters keep over **750 subscribers** informed of watershed news and upcoming events.



### SOCIAL MEDIA

**Twitter: 2536 followers**  
**Facebook: 830 followers**  
**Linked In: 504 connections**  
**Instagram: 202 followers**



# NSWA 2019 - 2020

4,000+ Followers  
on social media



2 Summer Students  
28 Events  
17 Communities  
7 Subwatersheds

spoke  
with  
844  
people

3  
Subwatershed  
Alliances



33 Municipalities  
11 Non-government Groups  
5 Government Agencies



2 Educational Forums attended by 200+ people

Meetings  
with Watershed  
Leaders



70+ board of directors, steering committees,  
technical advisory committees, non-  
government organizations, stewardship groups,  
municipalities, industry, government departments

Over 50 watershed  
reports available  
on NSWA website



750+  
Newsletter subscriptions  
800+  
Monthly website visits



## EDUCATIONAL FORUMS

In 2019-2020 NSWA held two educational forums:

- *Drinking Water Protection - Successes and Challenges* (October 2019)
- *20 Years of Progress in Watershed Management - Celebrating Partnerships* (February 2020)

NSWA continues to receive very positive feedback on our forums and will continue to use input from attendees to select watershed topics. All forum presentations are posted on the NSWA website.



EPCOR Watershed Model



NAIT students and instructors attend October 2019 Forum

## WATERSHED EVENTS

In 2019, NSWA designed a **tent for outreach events** which features a map of the watershed, diagrams explaining 'what is a watershed', and subwatershed information.

With the help of two summer students, Rachel and Addison, NSWA attended over **26 events**, and visited over **17 communities** in 2019-2020 including :

- *EPCOR's Riverfest - Edmonton*
- *Clean and Green Riverfest - St. Albert*
- *Canada Day - Fort Saskatchewan*
- *River Revival Tree Planting - Vegreville*
- *Rodeo Promenade - Tofield*
- *Pioneer Days - Gibbons*
- and many more events!

EPCOR's Riverfest -NSWA Outreach Tent



River Revival Tree Planting- Vegreville



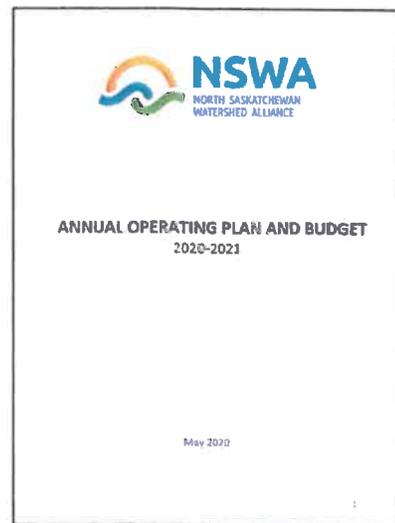


The NSWA is a registered non-profit society guided by an 18-member multi-stakeholder board and currently has **five full time staff**. We rely on funding from Alberta Environment and Parks, EPCOR and municipal contributions to fund our core operations. Watershed management specific project work is funded through separate federal and provincial grants, and municipal and watershed stewardship group contributions.

### BOARD GOVERNANCE

The Board continued to work on key strategic directions of the organization through the work of five standing committees:

- *Executive*
- *Communications and Engagement*
- *Finance*
- *Governance*
- *Strategic Planning and Priorities*



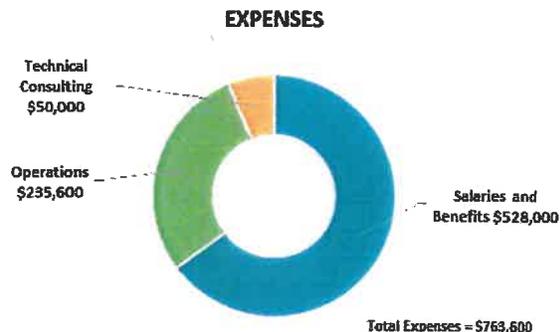
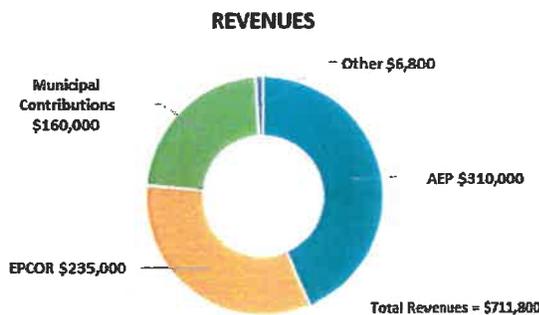
A major accomplishment for the Board was the in depth review and rewrite of the **NSWA Bylaws** which were last updated in 2009. This included an in depth review of the sectors represented on the board.

### OPERATIONAL FUNDING

The NSWA receives **core funding** from:

- An operating grant from the Government of Alberta
- A contribution from EPCOR Water Services Canada
- Municipal contributions equivalent to \$0.50 per capita

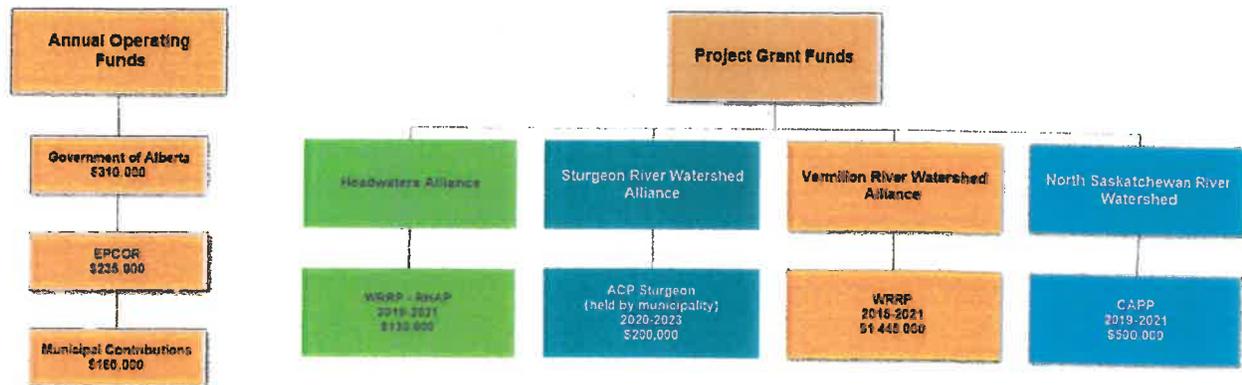
*For every \$1.00 NSWA receives in operational funding we have generated over \$3.00 in grant funding.*



## FUNDING SOURCES

The NSWA applies for grants from **Federal and Provincial government programs** for watershed project specific work such as technical studies and on-the-ground restoration projects. Over **\$3.0 million** worth of grants have been awarded to the NSWA in the last five years.

You can find a full copy of the NSWA 2018-2019 Audited Financial Statement on our website [www.nswa.ab.ca](http://www.nswa.ab.ca)



WRRP - Watershed Resiliency and Restoration Program  
 ACP - Alberta Community Partnership  
 CAPP - Canadian Agricultural Partnership Program  
 RHAP - Riparian Health Action Plan



### PHOTO CREDITS:

Cover Page: *View from Groat Road*, Bill Trout, Images Alberta  
 Pages 7, 12, 15, 18 : *Airscapes*  
 Page 6: *Canola Field*, Karen Albert, Images Alberta  
 Page 9: *Bridge over Sturgeon*, Karen Albert, Images Alberta  
 Page 9: *Lac Ste Anne Sunset*, Bill Trout, Images Alberta  
 Page 9: *White Admiral*, Roger Kirchen, Images Alberta  
 Page 10: *River Bend*, Bill Trout, Images Alberta

Page 11: *Lac Ste Anne sunset*, Bill Trout, Images Alberta  
 Page 12: *NSR Flood*, Bill Trout, Images Alberta  
 Page 14: *Aurora over Chickakoo*, Bruce T. Smith, Images Alberta  
 Page 19: *From Bridge by Waskatenau*, Steve Ricketts, Images Alberta  
 Back Cover: *Clifford E. Lee Nature Preserve*, Bill Trout, Images Alberta  
 Other photos: NSWA



# NSWA

NORTH SASKATCHEWAN  
WATERSHED ALLIANCE

## OUR VISION

*People working together for a healthy and functioning North Saskatchewan River watershed – today and tomorrow.*

## OUR MISSION

*To protect and improve water quality, water quantity (instream flow) and the health of our watershed by:*

- *Seeking, developing and sharing knowledge;*
- *Facilitating partnerships and collaborative planning; and,*
- *Working in an adaptive management process.*



## Keep in Touch!

[water@nswa.ab.ca](mailto:water@nswa.ab.ca)

[www.nswa.ab.ca](http://www.nswa.ab.ca)

587 525 6820

FACEBOOK: [NorthSaskRiver](#)

LINKED IN: [North Saskatchewan Watershed Alliance](#)

TWITTER: [@NorthSaskRiver](#)

INSTAGRAM: [@north\\_sask\\_river](#)

Sept 4, 2020

Sadoway Farms

P.O. Box 972

Smoky Lake AB T0A 3C0



Smoky Lake County Council

Smoky Lake AB T0A 3C0

Att: Jenna Preston

Dear Councillors

The attached document, for your consideration and possible remedial action, lists two major areas of concern. We believe major run off damage may be eliminated by fairly cost effective procedures.

1. Build berms to increase back slope of south ditch of Township Road 582A in two locations where over flows into our fields occur.
2. Trench drainage ditch between RL 11 and RL12 to re-establish natural drainage to North Saskatchewan River.

Yours Truly

William (Bill) Sadoway

A handwritten signature in blue ink, appearing to read 'Bill Sadoway'. The signature is written in a cursive, flowing style.

## **Drainage Problems at Sadoway Farms, Lobstick Settlement**

The following, on behalf of Phyllis, Karen and Bill Sadoway, lists concerns of water runoff damage to river lots 10 and 11 in Lobstick Settlement. experienced in springs of 2019 and 2020. Run-off from a large radius from our property ends up going through the river flats of lots 10 and 11 on its way to the North Saskatchewan River.

Two areas are of greatest concern:

1. Serious erosion has occurred to lots 10 and 11 originating at top end of these lots bordering Township Road 582A from Vanderstines corner west to Range Road 183. The south ditch has had major debris and deadfall coupled with spring ice build up restricting large spring flows . This results with overflow to our property in at least two locations where ditch back slopes are minimal.
2. Currently, runoff from properties of Vanderstines, Hutterites, Lewicki, Badzioch, Kulka and Fletcher all ends up at River Lot 11 river flat. We believe that the natural flow should continue to Tyler Fletcher's River Lot 12 and 13 and terminate at the river. This is not happening as runoff sediment and debris has built up at Lots 11 and 12 property line totally restricting flow resulting in a large area of back-up water on our property.

Our understanding is that more culverts are to be installed in our area. The concern is that this will result in a larger volume flow in a shorter time frame with an unanticipated outcome. A photo of Lot 11 looking east toward Fletchers property showing the location of drainage blockage to the river will be forwarded.

Should clarification of the above be required, Mr. Doug Ponich has personally visited the sites

Thank you for your considerations.

William Sadoway

# 2020 Resolution Grading

## How to Use:

1. Use dropdown menu to insert name of municipality in Box A24 (highlighted)
2. Use dropdown menu in column D to grade each resolution
3. Add comments that can assist the Committee in assigning final grade in Column E
4. Submit completed spreadsheet by **September 25** to Linda Hunt, Executive Assistant to the ASB Provincial Committee at: [asbprovcommitt](mailto:asbprovcommitt)

## Definitions:

### Accept the Response

A response that has been graded as **Accept the Response** addresses the resolution as presented or meets the expectations of the Provincial ASB

### Accept in Principle

A response that is graded **Accept in Principle** addresses the resolution in part or contains information that indicates that further action is being c

### Incomplete

A response that is graded as **Incomplete** does not provide enough information or does not completely address the resolution. Follow up is required to solicit information for the Provincial ASB Committee to make an informed decision on how to proceed.

### Unsatisfactory

A response that is graded as **Unsatisfactory** does not address the resolution as presented or does not meet the expectations of the Provincial ASB

Municipality Name	Resolution Number	Resolution Name
	1-20	Ropin' the Web
	2-20	Weed and Pest Surveillance and Monitoring Technology Grant
	3-20	Clubroot Pathotype Testing
	4-20	Education Campaign for Cleanliness of Equipment for Industry Sectors
	5-20	AFSC Assist in Preventing the Spread of Regulated Crop Pests
	6-20	Beehive Depredation
	7-20	Agricultural Related Lease Dispositions
	8-20	Emergency Livestock Removal
	9-20	Mandatory Agriculture Education in the Classroom
	10-20	Reinstate a Shelterbelt Program





# Report Card on the Resolutions

2020

**Abstract**

2020 Resolution Responses and Update on previous year's resolution



Provincial Agricultural Service Board Committee

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## Executive Summary

The Provincial ASB Committee has assigned the following grades to responses by government and non-government organizations for resolutions passed at the 2020 Provincial ASB Conference.

Resolution Number	Title	Proposed Grade
1-20	Ropin' the Web	Accept the Response
2-20	Weed and Pest Surveillance and Monitoring Technology Grant	Incomplete
3-20	Clubroot Pathotype Testing	Unsatisfactory
4-20	Education Campaign for Cleanliness of Equipment for Industry Sectors	Unsatisfactory
5-20	AFSC Assist in Preventing the Spread of Regulated Crop Pests	Unsatisfactory
6-20	Beehive Depredation	Accept in Principle
7-20	Agricultural Related Lease Dispositions	Accept in Principle
8-20	Emergency Livestock Removal	Accept in Principle
9-20	Mandatory Agriculture Education in the Classroom	Unsatisfactory
10-20	Reinstate a Shelterbelt Program	Accept in Principle
11-20	Compensation to Producers on Denied Land Access to Hunters	Defeated
12-20	Proposed Amendments to Part XV of the Federal <i>Health of Animals Regulations</i>	Accept in Principle
13-20	Canadian Product and Canadian Made	Incomplete
E1-20	Review of Business Risk Management Programs	Unsatisfactory
E2-20	Initiate Agri-Recovery Framework	Unsatisfactory
E3-20	Agri-Invest and Agri-Stability Changes	Unsatisfactory

## Introduction

The Provincial Agricultural Service Board Committee is pleased to provide Agricultural Service Board (ASB) members and staff with the 2020 Report Card on the Resolutions. This report contains the government and non-government responses to resolutions passed at the 2020 Provincial ASB Conference. The Report Card on the Resolutions includes the *Whereas* and *Therefore Be It Resolved* sections from the resolutions, response, response grade and comments from the Committee and ASBs for each resolution. The resolutions and responses are also posted on the Agricultural Service Board website at [agriculturalserviceboards.com](http://agriculturalserviceboards.com). Actions taken by the Committee on current and prior resolutions are also included in this report.

### 2020 ASB Provincial Committee Members

Members	Alternates	Representation
Corey Beck, Chair	Dale Smith	Peace
Marc Jubinville, Vice Chair	Kevin Smook	Northeast
Morgan Rockenbach	Shawn Rodgers	South
Wayne Nixon	Brenda Knight	Central
Dale Kluin	Vacant	Northwest
Brian Brewin		Rural Municipalities of Alberta
Sebastien Dutrisac		Association of Alberta Agricultural Fieldmen
Doug Macaulay		Agriculture and Forestry
Jane Fulton, Secretary		Association of Alberta Agricultural Fieldmen
Pam Retzloff, Recording Secretary		Agriculture and Forestry

The Committee reviewed the responses and assigned one of four grades: *Accept the Response*, *Accept in Principle*, *Incomplete* and *Unsatisfactory*. The Committee considers the quality of each response and grading and comments submitted by ASBs when grading the resolutions. The grades assigned by the Committee are intended to provide further direction for advocacy efforts for each resolution. Please contact your Regional Representative if you have questions or comments about the grade assigned to a resolution or advocacy efforts.

A summary of grading provided by ASBs is attached for information. The Committee appreciates the input of ASBs into the grading process.

## 2020 Activities

### Meetings:

January 21, 2020

- Regular ASB Provincial Committee Meeting
- AAAF Meeting
- Rural Municipalities of Alberta Meeting

March 16, 2020

- Regular Meeting
- Delegation: John Conrad, Assistant Deputy Minister, Alberta Agriculture and Forestry

April 30, 2020

- Regular Meeting

May 22, 2020

- Regular Meeting

June 23, 2020

- Regular Meeting
- Delegation: Jamie Whyte, Acting Deputy Minister, Alberta Agriculture and Forestry

September 1, 2020

- Meeting with Deputy Minister Lajeunesse and Assistant Deputy Minister Loo

### Other Activities:

Hiring of new Executive Assistant

South Caucus Invitation - TBD

### Events:

January 21 – 24, 2020: 75<sup>th</sup> Anniversary of ASBs, Provincial Conference

## Definition of Terms

The Provincial ASB Committee has chosen four indicators to grade resolution responses from government and non-government organizations.

### Accept the Response

A response that has been graded as **Accept the Response** addresses the resolution as presented or meets the expectations of the Provincial ASB Committee.

### Accept in Principle

A response that is graded **Accept in Principle** addresses the resolution in part or contains information that indicates that further action is being considered.

### Incomplete

A response that is graded as **Incomplete** does not provide enough information or does not completely address the resolution. Follow up is required to solicit information for the Provincial ASB Committee to make an informed decision on how to proceed.

### Unsatisfactory

A response that is graded as **Unsatisfactory** does not address the resolution as presented or does not meet the expectations of the Provincial ASB Committee

DRAFT

## RESOLUTION 1-20: ROPIN' THE WEB

- WHEREAS:** The Ministry of Agriculture and Forestry is responsible for the policies, legislation, regulations, programs, and services that enable Alberta's agriculture, food, and forest sectors to grow, prosper, and diversify;
- WHEREAS:** The Ministry of Alberta Agriculture and Forestry's Ropin' the Web provided relevant and reliable information from knowledgeable specialists and experts and a general store for agricultural and forestry related supplies and services;
- WHEREAS:** Rural businesses and organizations were provided opportunities to facilitate business networks with assistance from the Ministry through the Ministry website Ropin' the Web;
- WHEREAS:** As part of a larger Government of Alberta web consolidation project, Agriculture and Forestry's web presence, including Ropin' the Web, moved to [Alberta.ca](http://Alberta.ca) and by March 31, 2019, online government directories and some relevant agricultural information was no longer available;
- WHEREAS:** The intent of the consolidation of the various Alberta Government websites on [Alberta.ca](http://Alberta.ca) to provide a one-stop shop for government information and services that is useable and accessible to all Albertans, is no longer providing a valuable services and information for Alberta's farmers;
- WHEREAS:** The former Alberta Agriculture Website "Ropin the Web" was easy to use and navigate for farmers and those involved in agriculture;
- WHEREAS:** Many farmers and people working in the agriculture sector appreciate web-based learning, information sources, and web-based tools;
- WHEREAS:** The current revised Alberta Agriculture Website is difficult to navigate and with some of the useful extension material no longer available;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that the Government of Alberta review its Agriculture section of the website ensuring that extension material, online courses and other useful items are easy to find and access for farmers and those in the agriculture industry and reintroduce the general store.

**STATUS: Provincial**

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

Agriculture and Forestry's web presence is an important source of information for Alberta farmers. In early 2019, Ropin' the Web content was moved over to the main government website, Alberta.ca. More than 700 pages of content were transferred. Many of the reports and

publications that were found on Ropin' the Web can now be found on the Alberta government's Open Data site, [open.Alberta.ca](https://open.alberta.ca)

Our former website also offered a listings service for producers seeking to purchase and sell hay, straw, pasture and various species of livestock. While these directories have been discontinued, the demand for these services have remained strong. Alberta farmers have been clear that the hay and livestock listings are a well-used tool for producers in their day-to-day business.

With the operation of buy-and-sell product and services websites falling outside the role of government, Agriculture and Forestry has provided the Alberta Forage Industry Network with a one-time grant through the Canadian Agricultural Partnership to host the hay, straw, pasture and livestock marketplace listings. Progress on this project was shared at the Alberta Forage Industry Network's March 10, 2020, Annual General Meeting with a final product projected for late spring.

#### SERVICE ALBERTA

No response received; Alberta Agriculture & Forestry submitted response on their behalf.

#### **PROPOSED GRADE: Accept the Response**

**COMMENTS:** *The Committee graded the resolution as Accept the Response as the government is continuing to provide access to extension materials and other documents through the [open.alberta.ca](https://open.alberta.ca) data site, and has granted funding to an industry organization to develop a market place replacement website.*

## RESOLUTION 2-20: WEED AND PEST SURVEILLANCE AND MONITORING TECHNOLOGY GRANT

- WHEREAS:** Agricultural Service Boards (ASBs) advise on and help organize direct weed and pest control;
- WHEREAS:** ASBs promote, enhance and protect viable and sustainable agriculture with a view to improving the economic viability of the agricultural producer;
- WHEREAS:** ASBs promote and develop agricultural policies to meet the needs of the municipality;
- WHEREAS:** All ASBs must report weed and pest monitoring and surveillance as part of their grant requirement;
- WHEREAS:** The compilation of data collected from the 69 different Agricultural Service Boards requires extensive labour and time on the part of Alberta Agriculture and Forestry and municipalities;
- WHEREAS:** The information received may be for up to 2 growing seasons and has become dated for municipal and provincial use;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Alberta Agriculture and Forestry provide a technology grant and personnel resources to assist municipalities in establishing a provincial pest and weed surveillance and monitoring system to improve timely access to data for all the Agricultural stakeholders.

**STATUS:** Provincial

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

Agriculture and Forestry administers the Weed Control Act and Agricultural Pests Act, and their associated Regulations, and it is our mandate to monitor regulated pests and survey for new and evolving pests that pose a risk to Alberta crop production.

We recognize the limitations in the current pest tracking and reporting system, and the challenges in accessing data in a timely manner. In this regard, Agriculture and Forestry had begun development of a data management system in the early 2010s, but rapidly changing technology advancements made the computer-based system redundant.

We are currently exploring the development of a new database that effectively Interacts (communicates) with mobile devices and allows for timely dissemination of data. At this time, no timeline is available for initiation/completion of this initiative.

**PROPOSED GRADE: Incomplete**

**COMMENTS:** *The committee graded this resolution as Incomplete as the response did not include important details about the new database that is being explored. A letter has been drafted to send to the Minister requesting further information and the Committee plans to bring up the issue with the Minister when they are able to meet.*

## RESOLUTION 3-20: CLUBROOT PATHOTYPE TESTING

- WHEREAS:** Canola production generates over \$7 billion in revenues in the Province of Alberta annually, is adversely impacted by clubroot;
- WHEREAS:** Clubroot surveillance and pathotype testing completed by the University of Alberta Clubroot Research Team led by Dr. Strelkov is the only testing of its kind being done in Western Canada, and is used to inform the Industry, Alberta Agriculture and Forestry and producers;
- WHEREAS:** The unbiased, world recognized testing conducted by the University of Alberta has been vital to the agricultural industry in breeding canola cultivars resistant to the ever-evolving number of pathotypes being found in Alberta agricultural fields;
- WHEREAS:** Alberta Agriculture and Forestry recently denied a Canadian Agricultural Partnership (CAP) Project funding application which would allow this extremely important research to continue;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUESTS**

the Province of Alberta commit to consistent and sustainable funding for the Clubroot Surveillance and Pathotype Monitoring conducted by the University of Alberta.

### **STATUS: Provincial**

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

Agriculture and Forestry has a mandate to monitor regulated pests like *Plasmodiophora brassicae*, the causal agent of clubroot. The department conducts clubroot surveillance activities in collaboration with stakeholders such as rural municipalities, Applied Research Associations, the canola industry, and the University of Alberta.

- The recent profiling of virulent pathotypes of clubroot, for which current sources of resistance are not effective, and the development of the Canadian Clubroot Differential Set are both positive examples of results delivered through effective collaboration.
- A significant portion of this work took place in Agriculture and Forestry facilities located at the Crop Diversification Centre North in Edmonton.

In 2019, we provided \$1.1 million for two three-year projects at the University of Alberta via the Strategic Research and Development Grant Program to support further research on management options (such as resistance testing, rotations, liming, weed implications, impact of inoculum pressure) and pathotyping through the development of a polymerase chain reaction based assay. In addition, through the Canadian Agricultural Partnership Plant Health Surveillance Program, Agriculture and Forestry approved a project supporting clubroot surveillance activities in six

county and municipal districts in the North East Region, and a second project supporting clubroot surveillance activities by 13 county and municipal districts in the Peace Region.

The department also provides support to the crop community in the area of crop assurance through grants, a dedicated Agriculture and Forestry monitoring/surveillance program, and a Level Two Diagnostics Lab.

### **PROPOSED GRADE: Unsatisfactory**

**COMMENTS:** *The Committee graded this resolution as Unsatisfactory as the response does not acknowledge the importance of committing to consistent sustainable funding for Clubroot Surveillance and Pathotype Monitoring. The response does not respond to the current situation being experienced by the municipalities and the issues that the U of A researchers have put forward.*

*Going forward the Committee will write a letter to the minister reiterating the need for ongoing monitoring and surveillance support at the U of A and clarifying the value of this work to the industry. The committee will also continue to discuss this issue with the minister when they meet.*

*Aug 10 update: An email was received from Dr. Strelkov regarding the outcome of this resolution. His email is copied below and will be used to inform the final grading of this resolution:*

"I appreciate the strong support from the ASB for the important clubroot pathotyping and monitoring work. I would like to update you on the status of the situation.

We had submitted two proposals for pathotyping research to Alberta Agriculture and Forestry (AAF), for support under the Canadian Agricultural Partnership (CAP) Program. The first was rejected in a letter dated Oct. 16, 2019, and the second (revised based on the comments on the first proposal) was rejected in a letter dated Jan. 6, 2020.

However, I would like to share some good news: in an email dated Jan. 21, 2020 from Brian Karisa, Science Lead, Innovation Agriculture Grants (AAF), we were invited to resubmit our pathotyping proposal for consideration through the Strategic Research and Development Program (SRDP).

We submitted the revised proposal as requested, and I'm happy to inform you that this proposal was SUCCESSFUL, with funding to be provided for continued clubroot surveillance and pathotyping for the period March 2020 - March 2024. Hence, there is now support for this research for the next few years under the SRDP program.

I am happy to chat further in person if you have any questions: I am available anytime this afternoon from 1:00 - 4:30 pm or other times this week. However, given that we did receive support in the end, albeit via the SRDP rather than CAP program, I think the matter has been resolved in an acceptable manner.

Thank you once again for your support. I believe that the resolution and support from the Ag Service Boards helped to secure this continued funding.

Sincerely,  
Steve"

Aug 10, 2020

## RESOLUTION 4-20: EDUCATION CAMPAIGN FOR CLEANLINESS OF EQUIPMENT FOR INDUSTRY SECTORS

**WHEREAS:** Farm and construction equipment can be purchased from any dealership and moved to any area;

**WHEREAS:** Equipment dealerships could play a better role in ensuring weeds and pests from one area stays out of another area;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

Alberta Agriculture and Forestry create an education campaign directed specifically at equipment dealerships or equipment auction services that outlines their role and promotes the importance of moving clean, uncontaminated equipment.

**STATUS:** Provincial

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

Equipment in multiple sectors—including farming, construction, and oil and gas—can inadvertently transport soil-borne diseases as well as plant material and weed seeds. Alberta Agriculture and Forestry's pest management programs focus on integrating monitoring and policy to protect Alberta's agricultural crops from the invasion and spread of plant pests. The Agricultural Pests Act is the provincial legislation to help prevent the introduction and spread of pests in Alberta. Certain parts of the Act prohibit the propagation, sale and distribution of anything containing a pest, which would include soil movement.

As part of AF's mandate to monitor soil-borne regulated pests, such as clubroot (*Plasmodiophora brassicae*), we have evaluated methods of reducing the inadvertent movement of this and other soil borne pests, including methods of transmission and control options.

The department has published sanitation options for managing the inadvertent movement of soil borne pests. For example, the 'Clubroot Management Plan', describes best management practices for producers and industry for cleaning equipment that may spread soil borne disease. The Clubroot Management Plan was revised in 2019 and can be found on Alberta.ca at the following link: <https://www.alberta.ca/alberta-clubroot-management-plan.aspx>. Many of the strategies for sanitation can be extrapolated to weeds and weed seeds in soil as well. For example, *Aphanomyces* root rot of peas is also soil borne, and AF's sanitation measures can be applied to help control this disease in Alberta.

AF also supports industry/government activities such as the Clubroot Management Committee, a multi-stakeholder group with interest in canola and clubroot. The Clubroot Management Committee provides a forum to represent the interests and views of the agriculture and oil and

gas industries in Alberta and Western Canada regarding the management of clubroot. The Committee:

- Recommends management strategies, and
- Assists in educating the agriculture, oil and gas industries in Western Canada about clubroot and the threat it represents to canola and cole crop production.

Extension activities by AF include presentations to industry as well as field demonstrations on sanitation and mitigating the risk of pest spread through equipment cleaning measures. Lectures at colleges and universities reach both agriculture students as well as those in natural resource management, land reclamation, and energy programs.

Additionally, AF co-leads the Biosecurity Working Group under the umbrella of the Canadian Plant Health Council. The working group is invested in assessing gaps in on-farm biosecurity, which includes equipment sanitation and mitigating the threats to crop health.

While we promote equipment sanitation in our presentations and field demonstrations, we do not currently have additional educational activities planned.

**PROPOSED GRADE: Unsatisfactory**

**COMMENTS:** *The Committee graded this resolution as Unsatisfactory as it did not address the intent of the resolution or meet the expectations of the Committee. The intent of the resolution was to encourage the government of Alberta to commit to a campaign similar to the one they have for zebra mussels. A letter from the Committee to the ministry explaining the unsatisfactory rating and clarifying the type of response being requested will be sent. This topic will be brought up with the minister when the Committee meets with him later this year.*

*This topic has been added to the list of advocacy topics to be brought to the attention of the Alberta Canola Producers Commission to see if there is a fit with their organization or partners.*

## RESOLUTION 5-20: AFSC ASSIST IN PREVENTING THE SPREAD OF REGULATED CROP PESTS

- WHEREAS:** Crop diseases are becoming more prevalent and wide spread in Alberta due to shortened crop rotations;
- WHEREAS:** Disease resistance is breaking down more quickly due to shortened crop rotations;
- WHEREAS:** Longer crop rotations can significantly decrease pest and disease infestations;
- WHEREAS:** Most crop producers carry crop insurance through the provincial crown corporation Agricultural Financial Services Corporation (AFSC);
- WHEREAS:** AFSC has the ability to promote better and longer crop rotations by declining or pricing insurance in a manner that discourages short crop rotations;
- WHEREAS:** Other jurisdictions such as Saskatchewan use their provincial Crown corporations for crop insurance to promote recommended crop rotations;
- WHEREAS:** The Minister has the ability under the Agricultural Pests Act Section 3(d) to enter into an agreement with AFSC to prevent establishment of or control or destroy pests;
- WHEREAS:** During the 2015 ASB Provincial Conference Resolution #1 ADAPT CROP INSURANCE TO PROTECT CLUBROOT TOLERANT VARIETIES was passed. The resolution requested similar actions to be taken, the response report card deemed actions taken to be unsatisfactory;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

That the Alberta Minister of Agriculture and Forestry per section 3(d) of the Agricultural Pests Act enter into an agreement with AFSC to decline insurance on canola acres under their program if canola has been planted back to back in rotation.

### **FURTHER BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

That the Alberta Minister of Agriculture and Forestry per section 3(d) of the Agricultural Pests Act enter into an agreement with AFSC to impose an insurance premium on land which has been planted to canola in contradiction to the Province's Clubroot Management Plan.

**STATUS: Provincial**

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

Clubroot and blackleg of canola are some of the declared pests under Agriculture and Forestry's Agricultural Pest Act (APA). This act sets out the duties of individuals and local authorities (municipalities) related to the prevention and destruction of pests, and allows the local authority to deal with pests that affect agricultural production. In addition, it also outlines the appointment and powers of inspectors to enforce the APA.

With support from the province, enforcement of the APA and the Pest and Nuisance Control Regulation is done through Agriculture Service Boards and the Alberta Association of Agricultural Fieldmen. Alberta also has a Clubroot Management Plan that outlines best management practices for clubroot, which include various practices such as the use of resistant varieties, equipment sanitization, and a one-in-four year crop rotation for crucifer crops.

In 2015 and 2016, Agriculture Financial Services Corporation (AFSC) included the topic of clubroot management as a topic in the client consultation meetings held in several locations throughout the province. Feedback indicated clients did not feel AFSC should enforce crop rotations or advise on management practices. The current crop insurance mechanisms were seen as reasonably able to cover most cases. For instance, while AFSC does not expressly prohibit growing practices that may contribute to clubroot, the organization does encourage producers to use best management practices through:

- The option to deny or reduce an indemnity on a claim when best practices are not followed;
- The ability to provide coverage based on individual yield history: As a disease such as clubroot adversely impacts crop yield, the subsequent coverage for that crop will be adversely affected;
- Applying a surcharge on subsequent coverage for producers with high loss experience; and
- Denying, limiting or restricting crop insurance coverage when any practice or action taken by the insured would prove detrimental or would limit the production of a producer's crop.

The removal of Fusarium head blight as a declared pest under the Pest and Nuisance Control Regulation is a Red Tape Reduction initiative by Agriculture and Forestry. Alberta was the only jurisdiction to regulate Fusarium, limiting growers and producers access to seed varieties. Fusarium is established in significant portions of the province making absolute control of the pest untenable. Moving to a best management practice approach to mitigate spread recognizes the significance of the pest while allowing for more flexibility for producers to manage their operations. Agriculture and Forestry has worked closely with our industry partners on this change to ensure it is supported and the benefits recognized.

#### AGRICULTURE FINANCIAL SERVICES CORPORATION ALBERTA

Clubroot, a serious soil-borne disease, is a declared pest under the Alberta Agricultural Pest Act (APA). This act, which is administered by Alberta Agriculture and Forestry (AF), is the legislative authority for the enforcement of control measures for declared pests.

This act sets out the duties of individuals and local authorities (municipalities) related to the prevention and destruction of pests, and allows the local authority to deal with pests which affect agricultural production. In addition, it also outlines the appointment and powers of inspectors to enforce the APA.

Under the act, Agricultural Service Boards (ASBs) have the responsibility to administer and enforce the APA. With support from the province, enforcement of the APA and the Pest and

Nuisance Control Regulation is done through Agriculture Service Boards, the Alberta Association of Municipal Districts and Counties, and the Alberta Association of Agricultural Fieldmen. Under the APA, all agricultural fieldmen are inspectors. As such, the County is responsible for limiting the spread of clubroot and providing adequate enforcement.

Alberta has a Clubroot Management Plan (CMP) that outlines best management practices for clubroot. These best management practices include various practices such as the use of resistant varieties, equipment sanitization and a one-in-four year crop rotation for crucifer crops.

In 2015 and 2016, AFSC included clubroot management as a topic in the client consultation meetings held in several locations throughout the province. Feedback indicated clients did not feel AFSC should enforce crop rotations or advise on management practices. The current crop insurance mechanisms were seen as reasonable to cover most cases.

AFSC does not provide compensate producers for clubroot-related losses, even though clubroot is a declared pest under the APA.

While AFSC does not expressly prohibit growing practices which may contribute to clubroot, it encourages the use of best management practices through the following:

- The ability to deny or reduce an indemnity on a claim when:
  - improper crop rotation practices are used;
  - seed not recommended for the area is used;
  - unapproved, untimely or improperly applied methods for the control of plant diseases are used; and
  - failure to follow acceptable practices as recommended by the Alberta government responsible for Agriculture (Alberta Agriculture and Forestry).
- The ability to provide coverage based on individual yield history. As a disease (e.g., clubroot) adversely impacts crop yield, the subsequent coverage for that crop will be adversely affected.
- The ability to apply a surcharge on subsequent coverage for producers with high loss experience.
- The ability to deny, limit or restrict crop insurance coverage when any practice or action taken by the insured would prove detrimental or limits the production of a producer's crop.

#### **PROPOSED GRADE: Unsatisfactory**

**COMMENTS:** *The Committee graded this resolution as Unsatisfactory since the responses did not meet the expectation of the ASB. The intent of the resolution was to reward producers who followed best management practices outlined in the Clubroot Management Plan. We believe that offering lower premiums to farmers that have a lower risk of clubroot, encourages producers to look at the Clubroot Management Plan and consider adopting the recommended practices. Rewarding lower risk clients with lower premiums is a common practice in the insurance industry, and fits with the mission of AFSC to "...grow agriculture in Alberta.". Following the recommendations of the Clubroot Management Plan lowers the risk of clubroot increasing to levels that affect crop yields, and the profitability of the farms*

*that support rural economies. The intent is not to impose further regulations, red tape or burden on producers, or restrict in anyway the rights of producers to make decisions on their crop rotations.*

DRAFT

## RESOLUTION 6-20: BEEHIVE DEPREDATION

- WHEREAS:** Alberta agriculture has a spectrum of different farming and ranching operation;
- WHEREAS:** The Ungulate Damage Prevention Program, offers producers advice and assistance to prevent ungulates from spoiling stored feed and unharvested crops;
- WHEREAS:** All commercially grown cereal, oilseed, special and other crops that can be insured under the Production and Straight Hail Insurance programs are eligible for compensation;
- WHEREAS:** The Wildlife Predator Compensation Program provides compensation to ranchers whose livestock are killed or injured by wildlife predators;
- WHEREAS:** Alberta Beekeepers, as an Alberta Agricultural Producers, also experiences wildlife damages such as hive destruction every year by bear depredation but is not covered by a program;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

That Alberta Agriculture and Forestry, Alberta Environment and Parks work with Agriculture Financial Services Corporation to amend the Wildlife Compensation Program to include coverage for hive destruction by bear activity.

**STATUS: Provincial**

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

From February 6 to 13, 2020, AFSC conducted five Input Advisory Groups meetings throughout the province with Alberta beekeepers. These meetings—held in Falher, Lacombe, Lethbridge, Vermillion, and Westlock—focused on the suite of Business Risk Management (BRM) and Wildlife programs currently administered by AFSC and how those programs work for beekeepers.

AFSC is reviewing the feedback collected at these meetings and formulating potential program improvements that will be vetted through additional industry consultation. Program improvements are expected to be implemented by 2021.

##### AGRICULTURE FINANCIAL SERVICES CORPORATION ALBERTA

From February 6 to 13, 2020, AFSC conducted five Input Advisory Groups (IAG) meetings throughout the province with Alberta beekeepers. These meetings, held in Falher, Lacombe, Lethbridge, Vermillion and Westlock, focused on the suite of Business Risk Management and Wildlife programs currently administered by AFSC and how those programs work for beekeepers.

AFSC is reviewing the feedback collected at these meetings and formulating potential program improvements that will be vetted through additional industry consultation. Program improvements are expected to be implemented by 2021.

ALBERTA ENVIRONMENT AND PARKS

**PROPOSED GRADE: Accept in Principle**

**COMMENTS:** *The Committee graded this resolution as Accept in Principle as the responses to the resolution were that there were consultations ongoing and changes to the program to be implemented by 2021. The Committee has added this resolution to the list of resolutions to monitor and request information as it becomes available.*

## RESOLUTION 7-20: AGRICULTURAL RELATED LEASE DISPOSITIONS

- WHEREAS:** Agricultural Lease Dispositions on Public Lands are an integral component of many livestock operations throughout the Province of Alberta;
- WHEREAS:** The demographics of the Province of Alberta's Agricultural Producers indicate that the sector is experiencing and will continue to experience the rapid succession of livestock operations for the foreseeable future;
- WHEREAS:** The sale and/or purchase of Agricultural Lease Dispositions represent the transfer of an asset and the capital used to develop that asset;

### THEREFORE BE IT RESOLVED

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

the Government of Alberta streamline and/or provide increased resources to expedite the disposition of Agricultural Leases within the Province of Alberta.

**STATUS:** Provincial

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

Environment and Parks is modernizing and bringing into compliance all agricultural dispositions under the Public Lands Administration Regulation. As part of this process, Environment and Parks is overhauling its approach to agricultural dispositions to improve the assignment process, and their goal is to ensure that department's approach is as streamlined as possible. So far, they have updated the grazing rental rates and assignment fees. For more information, please visit [www.alberta.ca](http://www.alberta.ca) and search for "public lands fee updates".

Additionally, Environment and Parks has embarked on a grazing lease renewal backlog project, as many of our agricultural dispositions have expired. They are excited about this project and have already seen a significant positive impact on both their department and those that hold grazing leases.

Environment and Parks is confident the work being done to streamline agricultural disposition processing will better serve Albertans by shortening processing times.

##### ALBERTA ENVIRONMENT AND PARKS

Response as above

#### **PROPOSED GRADE: Accept in Principle**

**COMMENTS:** *The Committee graded this resolution as Accept in Principle as the responses indicated that the government was aware of the issues and working to address them. It is noted that there was no commitment to increased resources to address the problems, however streamlining the process was their intention. The Committee will monitor this process and revisit when new information becomes available.*

## RESOLUTION 8-20: EMERGENCY LIVESTOCK REMOVAL

- WHEREAS:** Maintaining livestock health, viability and profitability during emergency situations such as, but not limited to, disease, fire and flooding is a major priority to livestock producers;
- WHEREAS:** Livestock removal during emergency situations pose major challenges to producers' safety, livelihoods and animal welfare;
- WHEREAS:** Major challenges arise from transportation, acquiring pasture and red tape from various departments to access grazing reserves;
- WHEREAS:** These major challenges restrict the ability of these producers to evacuate rapidly and pose serious risk to life and property;
- WHEREAS:** Removal of red tape and rapid access to grazing reserves and/or created areas allotted for the use during emergency situations would improve the evacuation process, protect life and property;
- WHEREAS:** Currently Municipal Affairs and Agriculture and Forestry do not coordinate an effort to make livestock removal a priority under the Emergency Management Act in rural areas;
- WHEREAS:** The purpose of an Agricultural Service Board is to improve the economic welfare and safety of producers and by not having a provincial streamlined system to safely and effectively remove and rehome livestock; emergency situations will continue to plague the life and property of producers;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARD REQUEST**

that Municipal Affairs and Agriculture and Forestry work together to research and develop best practice procedures in the event livestock are to be left behind due to an Evacuation Order issued under the *Emergency Management Act*.

**STATUS:** Provincial

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

Agriculture and Forestry and Municipal Affairs, through the Alberta Emergency Management Agency, acknowledge that livestock removal during emergency situations poses major challenges to producer safety, livelihoods and animal welfare. We have been working together to improve the emergency management systems' ability to address livestock concerns during emergencies, including evacuations. The emergency management system is intricate and has a number of different levels that need to be considered when addressing livestock in emergencies.

The initial responsibility for being prepared for emergencies rests with individuals (including farmers and other small businesses). Each farm should have its own plan for when, how and to where the farmer would evacuate their livestock should it be necessary. When the emergency event is more than an individual or business can manage on their own, they should reach out to

their municipality for assistance, who can provides support through the traditional emergency services. The municipality is also responsible for developing response plans and strategies. When the emergency event is greater than a community can manage on their own, they can reach out to the provincial government for assistance. Requests for provincial assistance are coordinated through the Alberta Emergency Management Agency's Provincial Emergency Operations Centre, at which all provincial departments work collaboratively to provide support and assistance to communities in need.

Following discussions with communities after the 2019 Wildfire season, Agriculture and Forestry is looking at a multipronged approach to improving the emergency management system's ability to address livestock issues, while enhancing farmers' awareness of the emergency management system and their own emergency preparedness. In this regard, we will provide support to the extension efforts of Agriculture Service Boards to enhance emergency planning at the community level. Agriculture and Forestry will also continue to work with agriculture industry associations to support on-farm emergency preparedness and the development of response and recovery strategies for large emergencies, disease outbreaks or other disasters.

Further efforts in this area include finalizing the development of a temporary re-entry process that communities could build upon and implement after they have ordered an evacuation; working with the Alberta Emergency Management Agency to complete a "Livestock Emergency Planning Guide" for communities; and working with Environment and Parks to develop a rapid access protocol for the provincial grazing reserves, so that communities or the Provincial Emergency Operations Centre will have a quick option to consider when there is a need to evacuate large numbers of animals.

#### ALBERTA ENVIRONMENT AND PARKS

Answer was coordinated with AF. See above response.

#### ALBERTA MUNICIPAL AFFAIRS

Alberta's emergency management system operates on a decentralized model with local authorities, such as municipalities, Metis Settlements, and First Nations having the primary responsibility for managing emergency or disaster events within their boundaries. In January 2020, the Local Authority Emergency Management Regulation came into effect, and is intended to strengthen local authority emergency management systems.

Decisions on evacuation are generally made by the local authority under a state of local emergency, and would include considerations such as evacuation of livestock. I encourage local authorities having a significant livestock presence in their communities to ensure they have considered livestock evacuation within their municipal emergency management plans.

Thank you again for writing and for your efforts on behalf of Alberta's economic growth and development.

#### **PROPOSED GRADE: Accept in Principle**

**COMMENTS:** *The Committee graded this resolution as Accept in Principle as the ministries are aware of the need for Emergency Livestock Removal to be addressed in emergency response planning and have*

*been working with the Alberta Emergency Management Agency to address the concerns that have come out of the 2019 wildfire responses. The Ministry of Agriculture and Forestry is working on a “multipronged” approach to improve the emergency response system and increase awareness of the need for emergency response planning to be done by producers who own livestock, and states that they will “support” efforts of municipalities to increase awareness with livestock owners. There were no firm commitments to resources or activities in the resolution response, the Committee will monitor the progress and follow up if needed.*

DRAFT

## RESOLUTION 9-20: MANDATORY AGRICULTURE EDUCATION IN THE CLASSROOM

- WHEREAS:** Agricultural production in Alberta has historically been and continues to be a major economic force and employer of workers;
- WHEREAS:** Generations ago, most Albertans grew up on the family farm and had an intimate knowledge about how livestock, crops, and other agricultural commodities were raised;
- WHEREAS:** Most Albertans now live in urban non -farm environments and do not have the same level of knowledge about how livestock, crops, and other agricultural commodities are being raised;
- WHEREAS:** The general public has historically had a high regard for agriculture and farmers as they put food on their table in Alberta, Canada, and the rest of the world;
- WHEREAS:** Modern agriculture in Alberta is being severely tested by concerns about how livestock, crops, and agricultural produce is being raised, especially regarding environmental impacts, animal cruelty, and farm safety;
- WHEREAS:** Many of these concerns stem from a lack of knowledge about agriculture in the general community;
- WHEREAS:** Alberta Education is currently reviewing the teaching curriculum making it very timely to consider this resolution;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that the Agricultural Service Boards, Rural Municipalities of Alberta and Alberta Agriculture & Forestry work with other rural stakeholders, Alberta Education, and the Alberta Teachers' Association to request that mandatory agriculture education be implemented in the school curriculum in Alberta.

### **FURTHER THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Alberta Education be approached to add Canada Agriculture Day as an event to their school activities.

**STATUS: Provincial**

### **RESPONSE:**

#### ALBERTA AGRICULTURE AND FORESTRY

The Government of Alberta recognizes the need to connect consumers with where their food comes from. To facilitate public understanding of the industry, government has taken concrete steps to support agriculture education in our province.

In partnership with Alberta Education, Agriculture and Forestry has developed the Green Certificate Program, a dual-credit program where students can earn both high school credits and an industry certification in a variety of agriculture career paths. Students select a specialization,

and under the guidance of a trainer, work towards mastering all of the skills within their training program. Upon completion, the trainee receives 16 grade-12 credits.

We are also committed to working with Alberta Education as it reviews the curriculum to find ways to integrate agriculture into Alberta's K-12 core courses like science and social studies. Currently, agriculture is represented in subjects like Social Studies, Science, Foods and Health, but many teachers may not have the knowledge or the resources to be able to integrate agriculture themes into the curriculum.

To help facilitate getting agriculture into classrooms, Agriculture and Forestry developed a Canadian Agricultural Partnership Public Trust Youth Agriculture Education Grant for industry organizations and education organizations to develop curriculum-linked programs that build public trust in agriculture. The grant has \$2 million dollars allocated over the five-year agreement.

#### RURAL MUNICIPALITIES OF ALBERTA

Thank you for your letter dated February 7, 2020 regarding ASB resolution 9-20: Mandatory Agriculture Education in the Classroom. I wanted to share with you a similar resolution endorsed at our fall 2019 RMA convention, 23-19F: Mandatory Agriculture Education in the Classroom.

<https://rmalberta.com/resolutions/23-19f-mandatory-agriculture-education-in-the-classroom/>

We received a response from the Government of Alberta (GOA) outlining the current agricultural education opportunities offered in Alberta schools. However, the GOA response does not indicate action to have mandatory education in agricultural topics for all Alberta students. As a result, RMA has assigned this resolution a status of intent not met.

I look forward to working together as we continue to advocate on this issue.

#### ALBERTA EDUCATION

I believe all Albertans share the same values in wanting a strong, vibrant education system that meets the learning needs of all students and gives them the skills and knowledge they will need to be successful in school, work and life.

As a farmer myself, I am very aware that agriculture is an important part of Alberta's economy, and I appreciate the value of providing students with an understanding of this industry and of its role in food production. Both the current Science and Social Studies Kindergarten to Grade 12 curriculum provide students opportunities to learn about a wide range of topics, including concepts related to agriculture in Alberta. I have asked my department to explore the possibilities of further enhancement to the curriculum.

Alberta's provincial Kindergarten to Grade 12 curriculum outlines what students are expected to know, understand and be able to do in each subject and grade. While Alberta Education determines curriculum content, teachers use their professional judgement to determine how students achieve the learning outcomes in the provincial curriculum. School authorities have the

autonomy, flexibility and responsibility to determine which supports, resources or programs are most appropriate for their students and school community. This provides Alberta's school jurisdictions with the opportunity to best address the needs of the students and the communities they serve, using the resources available to them.

In order to ensure students in Alberta receive the best education possible, our government established an independent curriculum advisory panel to provide a new vision for student learning, as well as recommendations on the direction for future Kindergarten to Grade 12 curriculum. The panel's report is available at [open.alberta.ca/publications/curriculum-advisory-panel-recommendations-on-direction-for-curriculum](https://open.alberta.ca/publications/curriculum-advisory-panel-recommendations-on-direction-for-curriculum), and a link to the draft vision for student learning is available at [www.alberta.ca/assets/documents/educ-draft-rministerial-order.pdf](https://www.alberta.ca/assets/documents/educ-draft-rministerial-order.pdf).

The draft vision for student learning emphasizes the knowledge, skills and competencies that students should have when they finish high school. Establishing a new vision for student learning is an important first step in ensuring we take the right approach in updating the provincial curriculum.

Government has engaged with Albertans through an online survey to gather feedback on the panel's draft vision. This feedback, along with the recommendations from the curriculum advisory panel, will help guide our work as we move forward with updating the curriculum.

I hope this information is helpful, and I appreciate you taking the time to write.

<https://open.alberta.ca/publications/curriculum-advisory-panel-recommendations-on-direction-for-curriculum>

#### ALBERTA TEACHERS ASSOCIATION

Thank you for providing the Alberta Teachers' Association with a copy of Resolution 9-20, Mandatory Agriculture Education in the Classroom.

The Association is pleased to receive the resolution as information. However, Alberta Education, not the Association, establishes the curriculum and the resolution is best directed to the ministry for action. As the resolution notes, your advocacy is especially timely given that the ministry is currently updating the curriculum.

Once again, thank you for sharing the resolution.

#### **PROPOSED GRADE: Unsatisfactory**

**COMMENTS:** *The Committee graded this resolution response as Unsatisfactory as the response from the ministry did acknowledge the need for increased awareness of food and where it comes from, but did not commit to making Agriculture Education mandatory. There was no response to the request to add Canada Agriculture Day as an event in the school calendars. This response from the Ministry, the Alberta Teachers Association and the Ministry of Agriculture and Forestry is consistent with past responses. The Committee will reach out to other organizations that are working to address this issue and see if there*

*are other opportunities to have influence on this topic, and looks forward to hearing about activities funded through the Canadian Agricultural Partnership Public Trust Youth Agriculture Education Grant.*

DRAFT

## RESOLUTION 10-20: REINSTATE A SHELTERBELT PROGRAM

- WHEREAS:** The Government of Canada cancelled the Prairie Shelterbelt Program in 2013, a program which ran successfully from 1901-2013;
- WHEREAS:** Shelterbelts provide many direct benefits to landowners, including snow trapping, reducing soil erosion from wind, and acting as visual screens;
- WHEREAS:** Shelterbelts provide indirect benefits to all Canadians by providing ecosystem services, including carbon sequestration, wildlife habitat, and pollinator habitat;
- WHEREAS:** Weather conditions and high levels of pest pressure has taken its toll on existing shelterbelts;
- WHEREAS:** Municipalities bear the extra cost of road maintenance (snow clearing, dust control) when shelterbelts start to die;

### **THEREFORE BE IT RESOLVED**

### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

**that Alberta Agriculture and Forestry implement a shelterbelt program**

**STATUS: Provincial**

### **RESPONSE:**

#### ALBERTA AGRICULTURE AND FORESTRY

The Government of Alberta shelterbelt program closed in 1997, and the Government of Canada's Prairie Shelterbelt Program closed in 2013. The programs provided technical services and tree and shrub seedlings at no cost to eligible landowners. Municipalities also assisted with distribution of seedlings as well as access to planting and maintenance equipment.

We recognize that shelterbelts provide a variety of positive benefits, including decreased soil erosion, improved soil fertility and soil moisture retention, wildlife habitat, and carbon storage. While there is no government shelterbelt program currently being considered, a number of commercial nurseries have taken over the large-scale production of shelterbelt stock, and they make them available at low cost to bulk orders. Agriculture and Forestry believes the private sector can efficiently supply the need for shelterbelt stock in Alberta, while some Alberta counties still make planting and maintenance equipment available through their Agriculture Service Boards.

Shelterbelts and eco-buffers are eligible projects under the Canadian Agricultural Partnership Environmental Stewardship and Climate Change - Producer program. The minimum shelterbelt length is 100 meters, and there is a maximum price per tree of \$5.00. Only native species of tree will be approved. Program details and applications can be accessed at:

[https://cap.alberta.ca/CAP/program/STEW\\_PROD](https://cap.alberta.ca/CAP/program/STEW_PROD)

AGRICULTURE AND AGRI-FOOD CANADA – Minister

The Government of Canada has a long history of working with provincial and territorial partners and industry stakeholders to help support and enhance the sustainability of Canada's agriculture sector. This has included researching the benefits of on-farm woodlots and shelterbelts, and encouraging their establishment on working lands. The Canadian Agricultural Partnership is continuing to help producers to address soil and water conservation, reduce greenhouse gas emissions, and adapt to climate change.

Under the Partnership, approximately \$430 million is available for FPT cost-shared programs that are designed to raise producer's awareness of environmental risks and accelerate the adoption of on-farm technologies and practices to reduce these risks, including the on-farm shelterbelts. These cost-shared programs are delivered by provinces and territories, enabling them to reflect the environmental priorities of the sector in each region, including identifying the practices and technologies eligible for incentives to producers.

Agriculture and Agri-Food Canada (AAFC) remains committed to collaborating with provinces, territories, and the sector to explore alternate approaches that support and encourage the adoption of innovation and nature-based climate solutions, such as establishing shelterbelts, as a way to address climate change and contribute toward Canada's greenhouse gas emissions reduction targets.

**PROPOSED GRADE: Accept in Principle**

**COMMENTS:** *The committee graded this as Accept in Principle as it addresses the resolution in part, but does not meet the expectations of the resolution. It is clear from the response that the ministry feels that the funding provided to producers for native shelterbelt species under CAP and the programs offered by commercial nurseries are sufficient.*

RESOLUTION 11-20: COMPENSATION TO PRODUCERS ON DENIED LAND ACCESS TO HUNTERS

**DEFEATED AT THE 2020 PROVINCIAL ASB CONFERENCE**

- WHEREAS:** Damage to livestock fencing, stacked feed, green feed or silage pits has increased due to the growing deer and elk population;
- WHEREAS:** Damage caused by deer and elk may be reduced through best management practices including issuance of additional hunting tags;
- WHEREAS:** Controlled reduction of the ungulate population cannot be undertaken on lands where hunting is not permitted;
- WHEREAS:** No compensation should be paid to landowners for damage to fences, stacked feed, green feed losses or silage pits and tubes if land access to hunters is denied;
- WHEREAS:** Landowners can develop their own system to allow land access to hunters;

**THEREFORE BE IT RESOLVED**

**THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Alberta Environment and Parks withhold compensation for damage caused to fences, stacked feed or green feed to landowners that do not permit access to land for hunting of wildlife.

**STATUS:** Provincial

**RESPONSE:** N/A

RESOLUTION 12-20: PROPOSED AMENDMENTS TO PART XV OF THE FEDERAL *HEALTH OF ANIMALS REGULATIONS*

- WHEREAS:** Under the authority of the Federal *Health of Animals Regulations*, the Canadian Food Inspection Agency is proposing significant amendments to the reporting requirements regarding the movement of livestock in Canada;
- WHEREAS:** The “data requirements” as identified by the Canadian Food Inspection Agency are exhaustive, unreasonable and seriously taxing to many livestock producers and farm operators;
- WHEREAS:** Dependable, long range, high frequency identification tags and consequent readers are not currently readily available;

**THEREFORE BE IT RESOLVED**

**THAT ALBERTA’S AGRICULTURAL SERVICE BOARDS REQUEST**

The Canadian Food Inspection Agency postpone their proposed amendments to the federal *Health of Animals Regulations* until such a time that the identified “data requirements” can be accurately collected by livestock producers and farm operators.

**STATUS: Provincial**

**RESPONSE:**

ALBERTA AGRICULTURE AND FORESTRY

The Canadian Food Inspection Agency (CFIA) is proposing amendments to the Federal traceability regulations (Part XV of the Health of Animals Regulations, within the Health of Animals Act) that will expand the scope of requirements for identifying and reporting the movement of beef, bison, sheep and pigs, while introducing traceability requirements for goats and cervids.

The goal of the proposed amendments is to address gaps in Canada's traceability system, identified during consultations in 2013 and 2015, to ensure a robust system and ability to trace livestock in the event of a disease outbreak or natural disaster event.

As a result of the consultations, the CFIA revised several elements of the regulatory proposal and ensured alignment with the Cattle Implementation Plan supported by the beef cattle sector.

Alberta supports and will continue to work with industry and our federal and provincial partners on an integrated national traceability program. Alberta also remains committed to maintaining its Premises Identification (PID) system and increasing PID registrations (with over 50,000 active accounts in its PID system, Alberta has the highest level of PID registrations in the country).

In addition, Alberta is looking at ways to use current livestock movement reporting tools/systems (e.g. livestock movement manifests) to report traceability information both provincially and federally. The use of existing provincial movement reporting processes will simplify the process for Alberta users and reduce duplication.

Alberta has also developed a "Locate Premises" application (accessible online or through a mobile device), which will allow producers and other livestock industry stakeholders to easily look up PID Numbers for entry on livestock manifests. The URL address for the Locate Premises application is <https://lp.aqric.gov.ab.ca>.

Finally, we encourage producers and other livestock industry stakeholders to express their concerns to CFIA during the Canada Gazette 1 comment period. The proposed amendments were expected to be published in spring 2020 at the earliest; however, due to COVID-19, only urgent items are being published in the Canada Gazette at this time. Following the publication, stakeholders will have 75 days to review and provide comment.

CANADIAN FOOD INSPECTION AGENCY – PRESIDENT Siddika Mithani, PhD

As detailed in Dr. Jaspinder Komal's response to Mr. Lawson's letter of July 22, 2019, the Canadian Food Inspection Agency (CFIA) is considering advancing proposed regulations to strengthen the traceability system in order to enable effective and timely disease control investigations, better manage animal health, and help improve Canada's capacity to maintain market access as well as consumer confidence.

With respect to resolution 12-20 of the Alberta Agricultural Service Board, I wanted to take this opportunity to note that the current and proposed livestock traceability regulations are outcome-based; in that there is no prescribed method or technology by which regulated data is provided to the administrators of the program or by which the identification numbers of tags must be read and reported. CFIA encourages industry to innovate and explore effective technology that allows for the introduction of effective identification tags and readers.

CFIA is having ongoing dialogue with industry sectors on the proposed requirements and open to feedback. All stakeholders will have an opportunity to provide comments during the formal consultation period upon publication in Canada Gazette, Part I.

I appreciate you forwarding the resolution, which will be taken into consideration as CFIA further develops the regulatory proposal.

Thank you for writing about this important matter

CANADIAN FOOD INSPECTION AGENCY – Chief Veterinary Officer

AGRICULTURE AND AGRI-FOOD CANADA - Minister

**PROPOSED GRADE: Accept in Principle**

**COMMENTS:** *The committee graded this resolution as Accept in Principle as there is still an opportunity to participate in CFIA consultations through the federal government Gazette, and the resolution is being taken under advisement by the CFIA. The referred to regulations were not published in this spring's Part 1 of the Gazette so the Committee will watch for consultation opportunities in future Gazettes. It is clear that the issue of long-range tag reading technology was not addressed or a concern to the CFIA or AF, however the changes are being made in consultation with industry.*

## RESOLUTION 13-20: CANADIAN PRODUCT AND CANADIAN MADE

- WHEREAS:** The guidelines for "Product of Canada" and "Made in Canada" claims promote compliance with subsection 5(1) of the Food and Drugs Act and subsection 6(1) of the Safe Food for Canadians Act, which prohibit false and misleading claims;
- WHEREAS:** A food product may use the claim "Product of Canada" when all or virtually all major ingredients, processing, and labour used to make the food product are Canadian;
- WHEREAS:** A "Made in Canada" claim with a qualifying statement can be used on a food product when the last substantial transformation of the product occurred in Canada, even if some ingredients are from other countries;
- WHEREAS:** Products will qualify for a "Made in Canada" when at least 51% of the total direct cost of producing or manufacturing the good must have occurred in Canada;
- WHEREAS:** Some of our "Made in Canada" raw products such as honey could be mixed with up to 30% of imported honey which is misleading to the Canadian consumers;

### THEREFORE BE IT RESOLVED

#### THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST

That Canadian Food Inspection Agency amend the Guidelines for "Product of Canada" and "Made in Canada" claims to not include pure products such as honey.

**STATUS:** Provincial

#### RESPONSE:

##### ALBERTA AGRICULTURE AND FORESTRY

Agriculture and Forestry supports and advocates for food labelling requirements that are modern, consistent, and relevant to meet the needs of industry and consumers.

Agriculture and Forestry does not have jurisdiction on product claims or labelling guidelines for food products. All food labelling requirements, including "Product of Canada" and "Made in Canada", are enforced by the Canadian Food Inspection Agency as per their Guidelines for "Product of Canada" and "Made in Canada" Claims. As per the guidelines, the "Product of Canada" label can be used when 98 per cent or more of the major ingredients, processing, and labour used to make the food product are Canadian in origin. The "Made in Canada" label can be used when the last substantial transformation of the product occurred in Canada, with a qualifying statement to indicate that the food product is made from imported ingredients or a combination of imported and domestic ingredients.

The federal government conducted industry and public consultation on potential changes to these guidelines in 2019. Some of the feedback they received to increase the number of products eligible to use the claims, to promote Canadian products, recognizes investment, economic growth in Canada (labour and manufacturing), to respond to consumer interest in knowing where their food is coming from, and to help consumers make informed purchasing decisions.

CANADIAN FOOD INSPECTION AGENCY- President

AGRICULTURE AND AGRI-FOOD CANADA- Minister

I recognize that industry has raised concerns that the current “Product of Canada” and “Made in Canada” guidelines are overly restrictive and inconsistent with some provincial requirements. Recommendations to revise these guidelines were included in the Agri-Food Economic Strategy Table Report. In response to these recommendations, CFIA and AAFC committed to review the guidelines as part of the Agri-Food and Aquaculture Regulatory Roadmap.

The review sought to encourage increased use of the claims on food labels. AAFC consulted with industry in March 2019 on a proposal to lower the 98 percent threshold for “Product of Canada” claims to 85 percent, and to allow more flexibility for “Made in Canada” claims. CFIA’s survey of Canadians in June 2019 sought to verify that any proposed changes continue to provide valuable information for making purchasing decisions. These consultations generated a number of comments from consumers and industry, including some similar to those outlined in your resolution 13-20. These comments are being taken into consideration as the Government considers next steps. The Government of Canada will communicate any changes that are made to the guidelines to industry stakeholders and Canadians.

The 51 percent Canadian content requirement quoted in your resolution comes from a previous policy. Currently, the use of the “Made in Canada” claim applies to food products whose substantial transformation has occurred in Canada. You can find more details on CFIA’s current guidelines for these claims at [www.inspection.gc.ca/food-label-requirements/labelling/industry/origin-claims-on-food-labels/eng/1393622222140/1393622515592?chap=5#s1c5](http://www.inspection.gc.ca/food-label-requirements/labelling/industry/origin-claims-on-food-labels/eng/1393622222140/1393622515592?chap=5#s1c5).

You may also be interested to know that, regarding honey, the Safe Food for Canadians Regulations require any blended varieties to state the country or countries of origin on the label. Any changes to “Product of Canada” and “Made in Canada” guidelines would not alter this requirement. You can view the guidance on labelling blended honey at [www.inspection.gc.ca/food-labelrequirements/labelling/industry/honey/eng/1392907854578/1392907941975?chap=6](http://www.inspection.gc.ca/food-labelrequirements/labelling/industry/honey/eng/1392907854578/1392907941975?chap=6).

**PROPOSED GRADE: Incomplete**

**COMMENTS:** *A response from the Canadian Food Inspection Agency was not received. The Agriculture and Agrifood Canada response was received after the initial grading but will be reviewed in the final report card.*

## RESOLUTION E1-20: REVIEW OF BUSINESS RISK MANAGEMENT PROGRAMS

- WHEREAS:** Current Business Risk Management Programs do not currently reflect the rising cost of agriculture;
- WHEREAS:** Western Canadian agricultural producers are in dire straits following this past year's cropping issues and marketing issues, both of which are from forces beyond their control;
- WHEREAS:** The current suite of programs available to farmers are insufficient to address the crisis facing many agricultural producers; either new programs need to be developed or increased competition in existing programs needs to occur;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Agriculture and Agri-Food Canada immediately begin a review of all Business Risk Management Programs involving all stakeholders, including producers, to explore potential new programs or amendments to current programs.

### **FURTHER THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Agriculture and Agri-Food Canada look to increase competition by allowing private industry access to cost shared subsidies through programs like AgriInsurance to prevent certain companies from having a monopoly on government subsidies.

**STATUS: Provincial**

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

In 2018, the Canadian and provincial governments committed to a review of BRM programs. An external panel, drawn from producers from across the country, was created to review the existing programs and make recommendations to the ministers. At the ministers' meeting in July 2019, the external panel made several recommendations to improve the BRM suite. Recommendations included reviewing the AgriStability program, examining its complexity, timeliness and predictability. Since the external panel's recommendations, federal and provincial officials have been working on possible options to improve the program.

In December 2019, the ministers made an announcement that AgriStability would exclude private-sector, producer-paid insurance payments as eligible AgriStability eligible income. This change will allow AgriStability to provide more coverage in times of severe losses with private insurance options (such as hail insurance, Global Ag Risk Solutions) complementing AgriStability, bringing the producer back to a higher support level.

At the same December meeting, ministers extended their commitment to the BRM review by challenging federal and provincial officials to evaluate the BRM programs against specific objectives and start to explore possible alternative approaches to BRM programming in Canada. Ministers are aware of industry's ask to remove the Reference Margin Limit and return the AgriStability trigger to 85 per cent of a producer's historical support level.

Federal and provincial ministers also acknowledged there are changing risks in the agriculture sector, with climate and international trade highlighted as specific risks. Similarly, following the last federal election, the federal mandate letter specifies that the BRM review should seek to "draw on lessons from trade disputes" and emphasize "faster and better adapted support". Federal and provincial officials are considering various options as potential replacements for AgriStability as part of a longer-term approach to refreshing the BRM suite. On a parallel track, work on short-term changes to AgriStability will continue.

For the past two years, AFSC has been meeting with producers at Input Advisory Group meetings to seek input on how to improve AgriStability's simplicity, timeliness and predictability. AFSC is currently engaged in province-wide Input Advisory Group meetings to facilitate producer discussions on the way forward for our BRM programs. A summary of their findings will be made available as soon as possible.

#### AGRICULTURE FINANCIAL SERVICES CORPORATION ALBERTA

*(Same as above)*

#### AGRICULTURE AND AGRI-FOOD CANADA - Minister

Federal, provincial, and territorial (FPT) officials are continuing to examine ways to improve business risk management (BRM) programs. In December 2019, FPT ministers agreed to conduct an assessment of the BRM programs to help guide the ongoing work to develop approaches to better meet the needs of producers and make programs more effective, agile, timely, and equitable for producers. We continue to work with our provincial and territorial partners to ensure that the suite of programs is meeting new and evolving risks in the sector.

Under the Canadian Agricultural Partnership, FPT governments continue to provide support to producers through BRM programs, as well as strategic initiative programs. This includes \$2 billion in FPT cost-shared strategic initiatives and \$1 billion in federal activities and programs aimed at growing trade and expanding markets, fostering innovative and sustainable growth in the sector, and supporting diversity in a dynamic, evolving sector. Over the Growing Forward 2 period (2012-2017), FPT governments provided producers across Canada with over \$8 billion in support.

#### **PROPOSED GRADE: Unsatisfactory**

**COMMENTS:** *The Committee graded this resolution as Unsatisfactory as the response from Alberta Agriculture and Forestry did not address trade relations and they have not committed to doing anything to address the resolution. The Agriculture and Agrifood Canada response was received after the initial grading but will be reviewed in the final report card. The Committee will draft letters to the respective ministries relaying the grade and the reasons.*

## RESOLUTION E2-20: INITIATE AGRIRECOVERY FRAMEWORK

- WHEREAS:** AgriRecovery is a federal-provincial-territorial disaster relief framework intended to work together with the core Business Risk Management Programs to help agricultural producers recover from natural disasters and the extraordinary costs producers must take on to recover from disasters;
- WHEREAS:** Numerous municipalities have declared an agricultural disaster due to drought, fire, flood, early frost, disease and excessive moisture;
- WHEREAS:** These producers accrued exorbitant costs to even attempt harvest or put up feed, manage tough grain, feed shortages and the rehabilitation of land in the coming years;
- WHEREAS:** The current agriculture and economic climates is plagued by lower commodity prices from trade restrictions and poor relations leading to lower profits and decreased cash flow;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Agriculture and Agri-Food Canada and Alberta Agriculture and Forestry work together to initiate the AgriRecovery disaster framework and begin an immediate analysis of impact for additional financial support to assist field rehabilitation, costs accrued to attempt harvest and manage tough grain, feed shortages, losses incurred from lower commodity prices due to trade wars and any other out of the ordinary accrued expenses upon assessment.

### **FURTHER THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Agriculture and Agri-Food Canada immediately work to resolve trade restrictions and improve relations with countries like China and India to improve movement and commodity prices.

**STATUS: Provincial**

#### **RESPONSE:**

##### ALBERTA AGRICULTURE AND FORESTRY

The Government of Alberta appreciates that harsh weather conditions experienced by Alberta producers in 2019 have created challenges, and have resulted in the declaration of a State of Agricultural Disaster by several municipalities. Many of the expenses identified as part of these weather events are covered within the full suite of BRM programs, which include AgriStability, AgriInsurance, and AgriInvest. These programs are designed to cover severe margin declines and production declines in perennial and annual crops, and they also provide self-directed saving accounts for investments.

Part of this suite is the AgriRecovery framework. AgriRecovery works in conjunction with the existing programs to help producers recover from natural disasters. The focus of AgriRecovery is

the extraordinary costs producers face to recover from natural disasters like disease, pests, or weather-related events, such as a large-scale flooding or tornadoes. The AgriRecovery framework provides a method for officials to determine if an AgriRecovery initiative should be pursued. This is a two-stage process that includes a preliminary assessment and a secondary, or full, AgriRecovery assessment.

The preliminary assessment evaluates each disaster event individually. This is done to determine the size and scope of a situation by looking at specific criteria that answer the following questions: Is it a recurring event (has it happened before)? Is it an abnormal event (how often has it happened)? And are there significant, extraordinary costs that threaten the viability of an operation?

While the situation farmers currently face is difficult, it is unlikely this year's situation would pass the preliminary AgriRecovery assessment. There have been challenging harvests in the past, including snowed under acres, and an AgriRecovery program has not been declared.

The secondary, or full assessment, would evaluate each of the extraordinary costs identified and whether those costs would be covered by existing programs, insurance or other initiatives—such as the Livestock Tax Deferral Program. There are some items that would not be eligible for compensation under the AgriRecovery framework. These include costs such as taxes, machinery costs, repairs or alterations, or the sale of agricultural commodities. The secondary assessment also looks at what programs were/are available to producers and determines how well the existing programs respond to the identified extraordinary expenses.

The majority of costs accrued to harvest and manage tough grain or to purchase feed are eligible expenses under the AgriStability program. This program is designed to respond when there is a fluctuation in prices, be it from normal market fluctuations or trade restrictions put in place by other countries. In order to pass the secondary assessment, these costs would have to equate to a 30 per cent decline in a producer's program year margin compared to historical or the program reference margin. These estimates are done regardless of whether a producer is enrolled in the program, as it is support already available to producers.

AFSC is also monitoring the spring harvest conditions, as many of the producers in the province will try to harvest their crops this spring. Producers who are not able to harvest their crops and who have crop insurance coverage may be eligible for benefits under AgriInsurance.

At this time, there is a sense that the existing suite of programs should be able to address many of the challenges faced by producers, as the programs are designed based on an individual producer's situation. This individual design ensures producers that are impacted have access to support even if other producers or areas are impacted less by the specific events.

Under AgriStability, producers are eligible for compensation when their current year margin falls below 70 per cent of their historical level of support or reference margin. The program is designed to focus on helping producers experiencing severe margin declines, beyond normal risks or fluctuations. Producers participating in AgriStability may be able to receive an interim AgriStability advance, depending on their current situation, which may help with cash flow.

Although the harsh weather conditions experienced by Alberta producers in 2019 have resulted in the declaration of a State of Agricultural Disaster by several municipalities, many of the expenses identified are covered within the full suite of BRM programs.

AGRICULTURE AND AGRI-FOOD CANADA – Minister

In addition, the recently announced national AgriRecovery initiative, of up to \$125 million in funding, will help producers faced with costs incurred by COVID-19. This includes a \$50-million set-aside program for cattle producers dealing with the consequences of market disruptions. I encourage your organization and industry groups across Canada to continue to work with provincial and territorial governments to initiate AgriRecovery assessments to provide support to producers facing extraordinary costs associated with recovering from a disaster.

**PROPOSED GRADE: Unsatisfactory**

**COMMENTS:** *The Committee graded this response as Unsatisfactory as it does not address the resolution but rather lists in detail the programs currently available. The Agriculture and Agrifood Canada response was received after the initial grading but will be reviewed in the final report card. The Committee will draft letters to the respective ministries relaying the grade and the reasons.*

## RESOLUTION E3-20: AGRINVEST AND AGRISTABILITY CHANGES

- WHEREAS:** Business Risk Management Programs such as AgriInvest are administered federally by Agriculture and Agri-Food Canada;
- WHEREAS:** AgriInvest lowered the percentage of allowable net sales and does not keep up with the rising cost of farms production;
- WHEREAS:** Business Risk Management Programs such as AgriStability are administered through Agriculture Financial Services Corporation in Alberta;
- WHEREAS:** AgriStability recently lowered the reference margin and added reference margin limits;
- WHEREAS:** The purpose of AgriStability is to provide support for a large margin decline and the purpose of AgriInvest is to help manage small income declines;

### **THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Agriculture and Agri-Food Canada, Alberta Agriculture and Forestry, and Agriculture Financial Services Corporation (AFSC) work collaboratively to adjust AgriStability to increase covered losses starting at 85 per cent of reference margins and for the removal of Reference Margin Limits.

### **FURTHER THEREFORE BE IT RESOLVED**

#### **THAT ALBERTA'S AGRICULTURAL SERVICE BOARDS REQUEST**

that Agriculture and Agri-Food Canada, Alberta Agriculture and Forestry and Canada Revenue Agency adjust AgriInvest to move the Allowable Net Sales under AgriInvest to 3 percent with maximum Allowable Net Sales of \$500,000.00.

**STATUS:** Provincial

### **RESPONSE:**

#### ALBERTA AGRICULTURE AND FORESTRY

Under the Canadian Agricultural Partnership, the federal and provincial governments committed to a review of BRM programming to ensure that producers were covered for severe losses. An external panel completed the review and provided recommendations to the federal and provincial governments on how to improve the current suite of BRM programs, while remaining cost neutral.

The review panel indicated they did not want to see AgriInvest maintained. At this time, there has been no commitment or desire to increase the maximum deposit to AgriInvest accounts from \$10,000 to \$15,000. There are currently over 23,600 producers in Alberta that have AgriInvest balances that average over \$27,500. Producers could use these account balances to help offset the costs associated with the difficult harvest conditions of 2019.

In response to the recommendations, AFSC conducted Input Advisory Group meetings at seven locations across Alberta, from north to south Alberta, to get producer input on possible programming changes. To date, the BRM review has been focused on improving the timeliness, predictability and simplicity of the AgriStability program. AFSC found most Alberta producers would like to see the program simplified, which, in turn, could make it more predictable. To simplify and improve the program responsiveness, all private-sector insurance payments have been removed as income for the program year margin for the 2020 AgriStability program year. This will allow producers to benefit from participating in private insurance programs without having their AgriStability payment reduced when receiving a payment from a private-sector insurance program, such as hail insurance or the Western Livestock Price Insurance Program.

Additionally, in response to the numerous requests received by industry, we have prioritized our efforts to explore the feasibility of removing the Reference Margin Limit. Removing the limit would increase the total liabilities covered by governments, which would translate into increased costs to the program. At this time, the costs to remove the limit is unknown, and as such, governments are not able to commit to seeking additional funding to pay for these costs.

Under the Growing Forward 2 and Canadian Agricultural Partnership agreements, governments developed a policy position stating that BRM programming should not cover normal losses, and should focus on severe or disaster situations. This is one of the reasons the AgriStability trigger was changed from 85 to 70 per cent of a producer's reference margin. This move was a shift away from the previous Agriculture Policy Framework and Growing Forward agreements that were more focused on providing income assurance. Returning to the 85 per cent trigger will require a review of how it conforms with our international trade obligations, as well as determining the costs to governments.

The federal and provincial governments have committed to continuing the BRM review. Some of the focus will continue to be on program design, although the review will also include program objectives. This includes a review of the fairness and accessibility of producers to BRM programming. For example, the AgriStability program is a whole-farm program, intended to provide coverage for all producers, in all sectors, regardless of their farm structure. As such, AgriStability provides coverage to areas within the agriculture sector that do not have access to, or have limited access to, crop insurance products.

With an understanding of the current trade, market, and production challenges faced by many producers, it is important that government and industry at the national, provincial, and regional levels work together to improve our suite of BRM programming.

#### AGRICULTURE FINANCIAL SERVICES CORPORATION ALBERTA

Under the Canadian Agricultural Partnership (CAP), the federal and provincial governments committed to a review of BRM programming to ensure that producers were covered for more severe losses and not for what is considered normal risk. An external panel completed the review and provided recommendations to the federal and provincial governments on how to improve the current suite of BRM programs, while remaining cost neutral (no new funding).

In response to the recommendations, AFSC conducted Input Advisory Group meetings at seven locations across Alberta, from north to the south, to get Alberta producers' input on possible programming changes. To date, the BRM review has been focused on improving the timeliness, predictability and simplicity of the AgriStability program. AFSC found most Alberta producers would like to see the program simplified, which, in turn, could make it more predictable. To simplify and improve the program responsiveness, all private-sector insurance payments have been removed as income for the program year margin for the 2020 AgriStability program year. This will allow producers to benefit from participating in private insurance programs without having their AgriStability payment reduced when receiving a payment from a private-sector insurance program, such as hail insurance or the Western Livestock Price Insurance Program.

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#### AGRICULTURE AND AGRI-FOOD CANADA – Minister

To enable AgriStability to help more producers manage the challenges of COVID-19, the enrollment deadline for the 2020 program year has been extended without penalty, from April 30 to July 3, 2020. Furthermore, interim payments have been increased from 50 to 75 percent in most jurisdictions, facilitating greater access to cash flow.

#### CANADA REVENUE AGENCY – Minister

### **PROPOSED GRADE: Unsatisfactory**

**COMMENTS:** The Committee graded this resolution as Unsatisfactory as it did not address moving the Allowable Net Sales under AgriInvest to 3 percent with maximum Allowable Net Sales of \$500,000. *The*

*Agriculture and Agrifood Canada response was received after the initial grading but will be reviewed in the final report card. The Committee will draft letters to the respective ministries relaying the grade and the reasons.*

DRAFT

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Good afternoon,

Please find attached the Draft ASB Report Card for the 2020 Resolutions and the Resolution Grading form for ASB input.

We value the input from ASBs and request their comments and grading of the resolution responses received. The results will be compiled into the final draft of the resolution report card. Unfortunately, due to late responses received from some Ministries we are hoping ASBs are able to review the draft during their September meetings and discuss the responses with the ASB members.

We would like to have all responses submitted to [asbprovcommittee@gmail.com](mailto:asbprovcommittee@gmail.com) by **September 25th** so that the report card can be finalized and circulated by early October.

If you have any questions about the report card or the process for grading, please contact either Linda Hunt ([asbprovcommittee@gmail.com](mailto:asbprovcommittee@gmail.com)) or Jane Fulton ([jfulton@mvcountry.com](mailto:jfulton@mvcountry.com)) directly.

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## Carleigh McMullin

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**From:** Aimee Boese <aboese@beaver.ab.ca>  
**Sent:** Monday, August 17, 2020 4:00 PM  
**To:** Aimee Delaney; Alan Hampton; Andrew Richmond; Ashley Stewart; Bettina van Nieurkerk (bvann@clearwatercounty.ca); Blaine Welsh; Bowen Clausen; Brian Hawkings ; Chad Verpy; Chris Chrenek; Cody McIntosh; Corey Stuber (cstuber@county.camrose.ab.ca); Dara Kudras; Delaney McNaughton; Dion Burlock; Fallon Sherlock; Gary Lewis; Harry Brook; Jalene Makus; James Albers; Jane Fulton; Jeff Cosens; Jeff Fleischer; Jesse Crandall; Jordon Smith; Justin Babcock; Kelsey Fenton; Ken Lewis; Kendra Tippe; Kevin MacDonald (kmacdonald@county.camrose.ab.ca); Kristyn Smigelski; Laura Poile; Marty Winchell; Matt Martinson; Quinton Beaumont; Rocky Williams; Roland Krusi; Ross Chudleigh; Ryan Hallett; Shelby Sherwick; Stephen Majek; Tori Adolf; Trevor Kerr; Aimee Boese; Amanda Shapka; Austin Borysiuk; Brian Carter; Caitlin Wolf; Carleigh McMullin; Cathie Erichsen-Arychuk; Darin Beckett; Darwin Ullery; Elden Kozak; Hannah Musterer; Jacob Marfo; James Schwindt; Janice Boden; Jessica Robley ; Keith Kornelsen; Kirby Claybert; Linda Boyd; Lindsay Benbow; Matt Janz; Mike Bates; Mike Penner; Roger Nakonechny; Sara Miller; Shane GGreschuk; Tanis Ponath; Terr Eleniak; Tori Cherniawsky; Warren Leister; Aaron Van Beers; Alyssa Hutchings; Angela Veenstra; Aren Skogstad; Brad Belanger; Clarence Dowhan; Dawn Fortin; Dawnia McCann; Don Medcke; Elise Graham; Erin McAdam; Garrett Broadbent; Jacolyn Tigert; James Aitken; James Leskiw; Jennifer Benson; Jodi McDonald; Joel Gould; John McGladdery; Karen Raven; Kyle Meunier; Laura Duncan; Melissa Marquis; Patricia O'Neil; Rebecca Bush; Ron Jackson; Sarah Kassian; Sheila Kaus; Shelayne Hofman; Stacy Berry; Tara McGinn (tmcginn@sturgeoncounty.ca); Victoria Dubord; Warren Noga; Amanda Ouellett (amandao@birchhillscounty.com); Audrey Bjorklund; Becky Devaleriola; Blake Gaugler; Dave Berry; Dessa Nicholson; Fred Sawchuk; Grant Smith; Greg Coon; Jenifer White; Jill Henry; Kathrin Langlois; Kim Robson; Kristin King; Landon Driedger; Marny Kenney; Nancy Mayo; Nasar Iqbal (agfieldman@mdpeace.com); Norm Boulet; Quentin Bochar; Riley Nooy (rnooy@saddlehills.ab.ca); Sebastian Dutrisac; Shayne Steffen; Sonja Raven; Stephanie Soucy; Terrence Peever; Tracelle Hinze; Trent Keller; Bill Hnatiuk; Braiden Bodin; Bree Webb; Carla Preachuk; Catherine Christensen (christensenc@newellmail.ca); Cathy Preston; Darrell Va; Dave Matz; Don Hogan; Doug Jensen; Dwayne Rogness; Gary Murray; Gary Secrist; George Bloom; Harold Forrest (forresth@newellmail.ca); James Meeks; Jason Bullock; Jason Regehr; Jeff Porter; Jesse Williams; Jordan Hoffman; Jordan Holst; Justine Comeau; Kaylee Dick; Kelly Malmberg; Kennedy Fandrick (Kennedy.Fandrick@cypress.ab.ca); Kevin Jesske; Lindsey Davidson; Lisa Sulz; Marisa Sekura; Rick Niwa; Rod Foggin; Russel Muenchrath; schaapw@newellmail.ca; Shane Poulsen; Stephen Bevans; Terry Mrozowich; Terry Olson; Todd Green

**Subject:** FW: Draft 2020 Resolution Report card for grading - Due Sept 25  
**Attachments:** 2020 Resolution Grading.xlsx; Draft 2020 Report Card on the Resolutions - To ASBs.docx

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Please see the message below and attached regarding the 2020 Resolutions Report Card.

Aimee Boese  
Agricultural Fieldman



September 10, 2020

Trevor Anderson  
Economic Development Manager  
Métis Economic Trade and Industrial Services Corporation  
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To: Parties currently registered on Proceeding 25634

**Métis Economic Trade and Industrial Services Corporation**  
**Métis Crossing Solar Project**  
**Proceeding 25634**  
**Applications 25634-A001 and 25634-A002**

#### Notification of community generating unit decision

1. On September 9, 2020, the Alberta Utilities Commission issued Decision 25634-D01-2020,<sup>1</sup> where it determined that the Métis Crossing Solar Project qualifies as a community generating unit. In the decision, the Commission determined ATCO Electric Ltd. is entitled to recover the costs incurred to purchase the meter for the community generating unit (\$35,302).
2. This letter serves as the Commission's notice to all parties, pursuant to subsections 3(3)(c) and 3(3)(d) of the *Small Scale Generation Regulation*.
3. Should you have any questions, please contact Conrad Dalsin at 403-592-3281 or by email at [conrad.dalsin@auc.ab.ca](mailto:conrad.dalsin@auc.ab.ca).

Yours truly,

JP Mousseau  
Executive Director  
Facilities Division

<sup>1</sup> Decision 25634-D01-2020: Métis Economic Trade and Industrial Services Corporation – Métis Crossing Solar Project, Proceeding 25634, Applications 25634-A001 and 25634-A002, September 9, 2020.



**Métis Economic Trade and Industrial Services  
Corporation**

**Métis Crossing Solar Project**

**September 9, 2020**

**Alberta Utilities Commission**

Decision 25634-D01-2020

Métis Economic Trade and Industrial Services Corporation

Métis Crossing Solar Project

Proceeding 25634

Applications 25634-A001 and 25634-A002

September 9, 2020

Published by the:

Alberta Utilities Commission

Eau Claire Tower

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The Commission may, within 30 days of the date of this decision and without notice, correct typographical, spelling and calculation errors and other similar types of errors and post the corrected decision on its website.

## **1 Decision summary**

1. In this decision, the Alberta Utilities Commission considers whether to approve applications from Métis Economic Trade and Industrial Services Corporation (MÉTIS Corp) to construct and operate a 4.86-megawatt (MW) solar power plant designated as the Métis Crossing Solar Project (the project), to qualify the power plant as a community generating unit, and to connect the power plant to the ATCO Electric Ltd. distribution system.

2. After consideration of the record of the proceeding, and for the reasons outlined in this decision, the Commission finds that approval of the power plant is in the public interest having regard to the social, economic, and other effects of the power plant, including its effect on the environment. The Commission also qualifies the power plant as a community generating unit and approves the connection of the power plant to the ATCO Electric distribution system.

## **2 Introduction**

3. MÉTIS Corp applied to the Commission for approval to construct and operate a 4.86-MW solar power plant, and to connect the project to ATCO Electric's distribution system, pursuant to sections 11 and 18 of the *Hydro and Electric Energy Act*. The applications were registered on June 2, 2020, as Application 25634-A001 and Application 25634-A002, respectively.<sup>1</sup> On July 2, 2020, MÉTIS Corp applied for the project to be qualified as a community generating unit, as described in Section 3 of the *Small Scale Generation Regulation*.

4. MÉTIS Corp is an investment and development entity wholly owned by the Métis Nation of Alberta that was established to develop and operate commercial enterprises to financially contribute to the mandate of the Métis Nation of Alberta.

5. The project would be located at Métis Crossing, a Métis cultural interpretive centre located in Smoky Lake County, approximately 12 kilometres south of Smoky Lake. The project would be sited on approximately 25 acres of agricultural land in the north half of Section 9, Township 58, Range 17, west of the Fourth Meridian.

6. The Commission issued notice of the power plant and connection applications in accordance with Section 7 of Rule 001: *Rules of Practice* and did not receive any submissions in response to the notice. A notice of application was not issued in respect of the community generation application, as the Commission considered that its decision on whether to qualify the

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<sup>1</sup> Materials in support of the applications, as required by Rule 007: *Applications for Power Plants, Substations, Transmission Lines, Industrial System Designations and Hydro Developments*, were filed on June 8, 2020.

project as a community generating unit would not directly and adversely affect the rights of a person pursuant to Section 9 of the *Alberta Utilities Commission Act*.

### 3 Discussion

7. MÉTIS Corp stated that the project would consist of 15,156 photovoltaic modules with a nominal output of 395 watts per module, 108 inverters rated at 45 kilowatts alternating current and three transformer stations rated at two-megavolt-ampere each. MÉTIS Corp stated that the racking system would be a ground-mounted, fixed-tilt racking system consisting primarily of steel helical piles. The project would also include internal access roads, cabling, switchgear and other electrical related equipment. MÉTIS Corp stated that some changes may occur to the equipment selection as planning and development of the project progresses.

8. The project's renewable energy referral report provided by Alberta Environment and Parks (AEP) ranked the project as low risk to wildlife entrapment, as low risk of wildlife mortality and as low risk to wildlife features. The report stated that the project posed an overall low risk to wildlife and wildlife habitat based on project siting, limited wildlife use in the area, and commitments made by MÉTIS Corp to mitigate and monitor wildlife impacts.<sup>2</sup>

9. MÉTIS Corp submitted a noise impact assessment summary form which concluded that the predicted cumulative sound levels from the project are in compliance with Rule 012: *Noise Control*.<sup>3</sup>

10. MÉTIS Corp submitted a solar glare report that predicted that the project would produce green-grade solar glare along Township Road 582 for up to 23 minutes per year and would not produce any solar glare at any of the six dwellings used as receptors in the study. The solar glare report categorized green-grade solar glare as solar glare that is present but that presents a low potential for a temporary ocular after-image.<sup>4</sup>

11. MÉTIS Corp retained Peters Energy Solutions Inc. to conduct a participant involvement program in accordance with the guidelines in Appendix A1 of Rule 007: *Applications for Power Plants, Substations, Transmission Lines, Industrial System Designations and Hydro Developments*. Fourteen stakeholders were identified within a 1,500-metre radius of the proposed project and were given a site-specific information package to provide understanding of the nature of the development and an opportunity to voice questions and concerns. MÉTIS Corp stated that there were no concerns raised by any stakeholders.<sup>5</sup>

12. MÉTIS Corp stated that construction is expected to commence in August 2021 with a planned in-service date for April 2022.

#### 3.1 Application for designation as a community generating unit

13. In support of its application to have the project qualified as a community generating unit in accordance with the *Small Scale Generation Regulation*, MÉTIS Corp provided a community benefits statement describing the economic, environmental and social benefits that the project

<sup>2</sup> Exhibit 25634-X0006, Attachment 5 - MCSP AEP-FWS Referral Report.

<sup>3</sup> Exhibit 25634-X0013, Attachment 12 - Métis Crossing Noise Impact Assessment.

<sup>4</sup> Exhibit 25634-X0030, Métis Crossing Solar Glare Hazard Analysis Report, PDF page 16.

<sup>5</sup> Exhibit 25634-X0003, Attachment 2 - MCSP PIP Report, PDF page 7.

would confer on the Métis Nation of Alberta, and confirmed that the project would be owned by MÉTIS Corp, which in turn is wholly owned by the Métis Nation of Alberta. MÉTIS Corp stated that the Métis Nation of Alberta meets the definition of a community group under Subsection 1(e)(vii) of the *Small Scale Generation Regulation*, as it is a society registered under the *Societies Act*. The community benefits statement stated that the project would result in increased local economic activity including construction jobs, and the generation of revenue in support of a proposed community development fund. MÉTIS Corp submitted that revenue from the project would also fund environmental initiatives including the Métis Nation of Alberta's climate change action plan, as well as energy efficiency and education initiatives. Lastly, the community benefits statement described the social benefits of the project that include partnership between Indigenous and non-Indigenous communities, diversification of land use, and the project's alignment with traditional Métis values.

14. ATCO Electric confirmed that it had qualified the project as a small-scale generator under the *Small Scale Generation Regulation* and, should the Commission approve the community generating unit application from MÉTIS Corp, it would cover the cost of metering for the project.<sup>6</sup>

15. MÉTIS Corp provided an estimate of \$55,000 as the amount that would be incurred for the project meter. In a subsequent information request response, MÉTIS Corp explained that the estimate consists of \$19,698 for labour related costs, and \$35,302 for materials including poles and framing, primary metering and power quality metering.

### 3.2 Application for connection order approval

16. MÉTIS Corp applied for an order to connect the project to the ATCO Electric distribution system. The interconnection would be located in Legal Subdivision 15 of Section 9, Township 58, Range 17, west of the Fourth Meridian. ATCO Electric stated that the project would be connected to ATCO Electric's 25-kilovolt distribution system feeder 777S-5L343.

## 4. Findings

17. The Commission considered these applications under sections 11 and 18 of the *Hydro and Electric Energy Act*, as well as the *Small Scale Generation Regulation*. In accordance with Section 17 of the *Alberta Utilities Commission Act*, the Commission must assess whether the project is in the public interest, having regard to its social, economic and other effects, including its effect on the environment.

18. The Commission considers that the public interest will be largely met if an application complies with existing regulatory standards, and the project's public benefits outweigh its negative impacts.<sup>7</sup> The Commission must take into account the purposes of the *Hydro and Electric Energy Act* and the *Electric Utilities Act*,<sup>8</sup> and cannot consider the need for the project. The Commission must also determine whether an applicant has met the requirements of Rule 007 and Rule 012. An applicant must obtain all approvals required by other applicable provincial or federal legislation.

<sup>6</sup> Exhibit 25634-X0027, SSG Qualification Notice to Customer for D70602.

<sup>7</sup> EUB Decision 2001-111: EPCOR Generation Inc. and EPCOR Power Development Corporation 490-MW Coal-Fired Power Plant, Application No. 2001173, December 21, 2001, page 4.

<sup>8</sup> *Hydro and Electric Energy Act*, RSA 2000 c H-16, ss 2, 3.

19. The Commission has considered the applications having regard to the applicable legislative and regulatory framework described above. For the reasons that follow, the Commission finds that the project is in the public interest having regard to its social, economic and other effects, including its effect on the environment.

20. The Commission has determined that the technical, siting, environmental and noise aspects of the power plant have been met. MÉTIS Corp conducted a satisfactory participant involvement program and there are no outstanding public or industry objections or concerns.

21. Rule 033: *Post-approval Monitoring Requirements for Wind and Solar Power Plants* applies to all solar projects approved after September 1, 2019. Accordingly, MÉTIS Corp must comply with the requirements of Rule 033. Subsection 3(3) of Rule 033 requires that approval holders submit to AEP and the Commission annual post-construction monitoring survey reports for the period recommended by AEP in the project's referral report. As such, the following condition shall be added to the project's approval:

- a. Métis Economic Trade and Industrial Services Corporation shall submit a post-construction monitoring survey report to Alberta Environment and Parks (AEP) and the Commission within 13 months of the project becoming operational, and on or before the same date every subsequent year for which AEP requires surveys, pursuant to Subsection 3(3) of Rule 033: *Post-approval Monitoring Requirements for Wind and Solar Power Plants*.

22. The Commission accepts MÉTIS Corp's conclusion that the project complies with the permissible sound levels established in Rule 012 and that additional noise control measures are not required.

23. The Commission finds that MÉTIS Corp's application for the project's designation as a community generating unit has satisfied the requirements of the *Small Scale Generation Regulation*. ATCO Electric has qualified the project as a small-scale generating unit and MÉTIS Corp has provided a community benefits statement describing the economic, environmental and social benefits of the project for the Métis Nation of Alberta, which owns the project and is a community group as defined in Subsection 1(e) of the *Small Scale Generation Regulation*. The Commission therefore qualifies the project as a community generating unit under the *Small Scale Generation Regulation*.

24. Section 5 of the *Small Scale Generation Regulation* specifies the costs for which a small-scale power producer is responsible. Specifically, in the case of a community generating unit that is not within an isolated community, as is the case with MÉTIS Corp's generating unit, Subsection 5(2)(a) requires that the distribution owner purchase the meter that is installed for the community generating unit, to a maximum of one meter per facility.

25. The Commission notes that the amount of \$55,000 provided by MÉTIS Corp as the cost to be incurred for the project meter includes labour costs related to the installation of the meter, which are not eligible for compensation under Subsection 5(2)(a) of the *Small Scale Generation Regulation*. After subtracting the costs to install the metering system, the Commission determines that a more accurate estimate for the cost to purchase the meter is \$35,302.

26. The Commission is satisfied that as the distribution facility owner, ATCO Electric is entitled to recover the cost incurred to purchase the meter for the project from the Alberta Electric System Operator, pursuant to Subsection 5(3)(a)(i) of the *Small Scale Generation Regulation*. Under Subsection 3(3)(b) of the *Small Scale Generation Regulation*, the Commission determines that ATCO Electric shall be compensated \$35,302 for the cost to purchase the meter.

27. Notwithstanding this determination, the Commission will require MÉTIS Corp to provide confirmation of the actual meter materials cost once this amount is known. Accordingly, the Commission imposes the following condition:

- b. Once the distribution facility owner has purchased the meter for the community generating unit, Métis Economic Trade and Industrial Services Corporation must provide the Commission with written confirmation of the actual cost to purchase the meter. This confirmation shall be submitted within 30 days after the power plant is in service.

28. The Commission finds that the applications meet the requirements for a connection order to ATCO Electric's distribution system. The Commission notes that there are no outstanding technical issues and ATCO Electric did not express any concerns with the connection order and there are no outstanding public or industry concerns.

29. In accordance with the requirements of Section 23 of the *Hydro and Electric Energy Act*, MÉTIS Corp is incorporated under the *Business Corporations Act*. Based upon the information provided in the applications, MÉTIS Corp has demonstrated that it is eligible to hold the power plant approval and connection order in its name.

30. Based on the foregoing, the Commission considers the project to be in the public interest in accordance with Section 17 of the *Alberta Utilities Commission Act*.

#### **4 Decision**

31. Pursuant to Section 11 of the *Hydro and Electric Energy Act*, the Commission approves Application 25634-A001 and grants Métis Economic Trade and Industrial Services Corporation the approval set out in Appendix 1 – Power Plant Approval 25634-D02-2020 – September 9, 2020.

32. Pursuant to Section 18 of the *Hydro and Electric Energy Act*, the Commission approves Application 25634-A002 and grants Métis Economic Trade and Industrial Services Corporation the approval set out in Appendix 2 – Connection Order 25634-D03-2020 – September 9, 2020.

33. Pursuant to Section 3 of the *Small Scale Generation Regulation*, the Commission qualifies the 4.86-Megawatt Métis Crossing Community Solar Power Plant as a community generating unit.

34. The appendices will be distributed separately.

Dated on September 9, 2020.

**Alberta Utilities Commission**

*(original signed by)*

Carolyn Dahl Rees  
Chair

**Appendix A – Summary of Commission directions and conditions with required deliverables**

This section is intended to provide a summary of those directions and conditions that require follow-up with the Commission, for the convenience of readers. It is not intended to summarize all of the conditions imposed on the applicant. In the event of any difference between the directions and conditions in this section and those in the main body of the decision, the wording in the main body of the decision shall prevail. These directions and conditions will be tracked as conditions of Power Plant Approval 25634-D02-2020 using the AUC's eFiling System.

- a. Métis Economic Trade and Industrial Services Corporation shall submit a post-construction monitoring survey report to Alberta Environment and Parks (AEP) and the Commission within 13 months of the project becoming operational, and on or before the same date every subsequent year for which AEP requires surveys, pursuant to Subsection 3(3) of Rule 033: *Post-approval Monitoring Requirements for Wind and Solar Power Plants*.
- b. Once the distribution facility owner has purchased the meter for the community generating unit, Métis Economic Trade and Industrial Services Corporation must provide confirmation of the actual cost to purchase the meter to the Commission. This confirmation shall be submitted within 30 days after the power plant is in service.

September 14, 2020

Kyle Schole & Jordan Ruegg  
Planning & Development Smoky Lake County  
4612 McDougall Drive  
Smoky Lake, AB TOA 3C0

Attention: Kyle Schole & Jordan Ruegg

After a brief meeting on Tuesday August 25, 2020, with members of the Smoky Lake County office, the Town of Smoky Lake office and Métis Holdings, we have a few items we would like to bring to your attention regarding the building and property at 4607 – 52 Avenue, Smoky Lake.

- Currently, there is a transfer process in place for Metis Nation of Alberta (MNA) to assume the Smoky Lake Continuing Care Center, the existing Nurses Residence and the property from Alberta Health Services at 4607 – 52 Avenue. MNA has applied for the Community Facility Enhancement Program (CFEP) Grant, Large Funding Stream. This grant will be used to financially support the repurpose of the Continuing Care Center as it transitions to Metis Crossing Nekinan. The building will temporarily house staff, volunteers, instructors, musicians and Metis community members who will support operations and activities at Metis Crossing. MNA and Metis Crossing appreciate the Town of Smoky Lake and Smoky Lake County for their continued support and interest as we move forward with this project. If the updates and modifications for the reconstruction of the AHS Continuing Care Center are consistent with the future vision of Smoky Lake, please consider writing a letter of support to assist in our grant approval. If you would like any further details on the project or grant application, please contact Ron Harrison, Manager of Metis Holdings, at [rharrison@metis.org](mailto:rharrison@metis.org) or 780-913-7123 or Jennifer Callaghan at [jcallaghan@metis.org](mailto:jcallaghan@metis.org) or 780-298-7543 for more information.
- MNA would like to address the problem of vehicle traffic along the grass on the west side of the property between the Nurses Residence and the ravine. To keep vehicles from driving through there, we would like to propose new posts be installed in line with the existing posts along the south property line of 4607 – 52 Ave and north property line of 4612 McDougall Drive to the edge of the ravine. We hope to develop public walking trails in and adjacent to the ravine, therefore, we feel deterring vehicle traffic will ensure safety and provide an enhanced experience for pedestrians.
- MNA would like to propose the removal of the shared chain link fence between the rear properties at 4607 – 52 Avenue and 4612 McDougall Drive for the purpose of community. There is an abundance of underutilized outdoor space that can be combined for greater enjoyment for both parties. Proposed future ideas include planting a community garden, picnic tables or perhaps outdoor sports such as a volleyball net or basketball court for residence at Metis Crossing Nekinan as well as recreation support for the County. This is only a preliminary proposal in which we would like to start a discussion and plan together for how the back yard space can be used more effectively

before the fence is removed. This would also include a plan for shared maintenance of the area.

- It was brought to our attention that the Iron Horse Trail Staging Area in Smoky Lake would benefit from the use of the outdoor loading ramp that we have currently stored in our rear yard. In the vision for the new Metis Crossing Nekinan we do not need this equipment and are happy to contribute to the Iron Horse Trail to use as they see fit. Would it be possible to have a small sign on the ramp acknowledging the contribution? This is not mandatory, but rather an indication that we are proud of the program partnerships we are able to participate in within the community.

A letter of support for our grant application, installing posts to keep out traffic, preliminary discussions to remove the fence, and the use of the loading ramp are a few points that came up in our meeting that we wanted to present to you for further discussions and approvals in the coming days ahead. We thank you again for your support and encouragement as we continue to work together.

Thank you,



Ron Harrison  
Métis Nation Holdings Ltd.

# September 2020

6.8



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>INFORMATION RELEASED:</b>						
<b>R51-20</b> - August 20, 2020 : Bob Beck, Chief Administrative Officer, Beaver County, dated August 20, 2020 - Re: District 5 Resolutions. <b>F</b>						
		<b>1</b> <b>R52-20</b>	<b>2</b>	<b>3</b>	<b>4</b> <b>R53-20</b>	<b>5</b>
<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b> <b>R54-20</b> <b>R55-20</b>	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b> <b>R56-20</b> <b>R57-20</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>			

**Policy Statement: 01-28-01**  
Regular County Council Meeting:  
Issue for Information and Information Releases

**PROFESSIONAL DEVELOPMENT:**

1

**READING FILE:**

**R52-20** - RMA: Contact Newsletter: August 28, 2020. **F**

**R53-20** - James Cardinal, President, Region 1, Jason Ekeberg, Vice President, Region 1, Metis Nation of Alberta, dated August 21, 2020 - Re: County of Lac La Biche Hate Speech Incidences. **A**

**R54-20** - John Burrows, Mayor, Woodlands County, dated August 19, 2020 - Re: Assessment Model Review. **A**

**R55-20** - 2020 Stars of Alberta Volunteer Awards. **Approve Action Taken to Advertise for Self Nomination—Deadline was September 15, 2020.**

**R56-20** - Aspen View Board Highlights - September 10, 2020. **F**

**R57-20** - Alberta Agriculture - Food Directories in Alberta. **F**

**F: File for Information**

**A: Acknowledge receipt**