

**Smoky Lake County  
2022 Budget**

		Operations	Road	Bridge	Capital	2022 PROPOSED BUDGET	2021 PASSED BUDGET	Increase (Decrease)	Notes
<b>REVENUE</b>									
<b>Taxes</b>									
	Farmland & Residential	3,839,874				3,839,874	3,695,180	3.9%	
	Machinery & Equipment	1,116,699				1,116,699	1,088,485	2.6%	
	Non- Residential	1,220,845				1,220,845	949,892	28.5%	(1)
	Linear	6,113,204				6,113,204	6,289,094	-2.8%	
	Provincial Government	66,753				66,753	66,395	0.5%	
	Aggregate Tax Levy	200,000				200,000	200,000	0.0%	(2)
	Sewer Levy	9,040				9,040	9,040	0.0%	
<b>Other Income</b>									
	Well Drilling/ drill Rigs	5,500				5,500	5,305	3.7%	
	Penalties	80,000				80,000	74,095	8.0%	
	User Fees and Sales of Goods	889,153				889,153	940,563	-5.5%	(3)
	Investment Income	205,100				205,100	285,100	-28.1%	(4)
	Development Levies	32,000				32,000	32,000	0.0%	
	Licenses and Permits	30,000				30,000	30,000	0.0%	
<b>Sales to Other Governments</b>									
		118,400				118,400	105,344	12.4%	
<b>Grants</b>									
	Provincial Conditional - Operating	590,215				590,215	498,433	18.4%	(5)
	CLC	125,700				125,700	125,700	0.0%	
	<b>Transfer from Reserves for Operations</b>	<b>1,680,000</b>				<b>1,680,000</b>	<b>1,809,000</b>	<b>-7.1%</b>	<b>(6)</b>
<b>TOTAL REVENUE</b>		<b>16,322,483</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>16,322,483</b>	<b>16,203,626</b>	<b>0.7%</b>	
<b>EXPENSE</b>									
<b>Salaries, wages and benefits</b>									
	Salaries	5,797,149	103,548			5,900,697	5,783,578	2%	(7)
	Benefits	1,343,186				1,343,186	1,125,075	19%	
	WCB	80,000				80,000	75,000	7%	(8)
	ELECTION FEES	0				0	18,900	-100%	
<b>Contracted and general services</b>									
	MILEAGE	58,355				58,355	52,264	12%	
	MEALS & LODGINGS	97,870				97,870	98,655	-1%	
	INDIV MEMBERSHIP & CONF FEES	62,715				62,715	59,000	6%	(9)
	FREIGHT, EXPRESS, POSTAGE	40,060				40,060	35,910	12%	
	TELEPHONE, COMMUNICATION	90,512				90,512	65,808	38%	
	TRAINING	117,500				117,500	122,840	-4%	
	ADVERTISING, PRINTING, SUBSC	109,000				109,000	113,048	-4%	(10)
	ACCOUNTING & AUDITING	31,000				31,000	28,560	9%	
	LEGAL FEES	31,000				31,000	16,300	90%	(11)
	ASSESSOR FEES	140,000				140,000	139,000	1%	
	ENGINEERING	110,000		97,970		207,970	110,000	89%	
	OTHER CONSULTING	437,360				437,360	97,947	347%	(12)
	COMPUTERS-PROGRAMMING	148,990				148,990	152,731	-2%	(13)
	INSURANCE	221,665				221,665	221,687	0%	(14)
	MISC SERVICES	756,561	0	905,641		1,662,202	1,098,507	51%	(15)
<b>Materials, goods and utilities</b>									
	OFFICE/FOOD/JANITORIAL SUPPLIE	95,323				95,323	92,528	3%	(16)
	FUEL/PARTS/ETC	496,048	1,964,527			2,460,575	1,760,816	40%	(17)
	GRAVEL	175,000				175,000	818,759	-79%	(18)
	CHEMICALS	60,500				60,500	80,400	-25%	(19)
	COMPUTER SUPPLIES	60,233				60,233	61,186	-2%	(13)
	UTILITIES	177,726				177,726	171,879	3%	
	EMPLOYEE RECOGNITION	25,000				25,000	24,120	4%	(21)
	OTHER GENERAL SUPPLIES	195,590				195,590	167,487	17%	(22)
<b>Transfers to local boards and agencies</b>									
		1,482,055				1,482,055	1,493,138	-1%	(23)
<b>Bank charges and short term interest</b>									
		5,950				5,950	6,150	-3%	
<b>Transfers to reserve</b>									
		227,000				227,000	227,000	0%	(24)
<b>Requisitions</b>									
		2,478,885				2,478,885	2,480,315	0%	
<b>contingency</b>									
		0				0	35,288	-100%	(25)
<b>Ammortization</b>									
		2,026,800				2,026,800	2,059,800	-2%	
<b>TOTAL EXPENSE</b>		<b>17,179,033</b>	<b>2,068,075</b>	<b>1,003,611</b>	<b>0</b>	<b>20,250,719</b>	<b>18,893,676</b>	<b>7%</b>	
<b>TOTAL OPERATIONS</b>		<b>-856,550</b>	<b>-2,068,075</b>	<b>-1,003,611</b>	<b>0</b>	<b>-3,928,236</b>	<b>-2,690,050</b>		
Add back ammortization		2,026,800	0	0	0	2,026,800	2,059,800		
<b>TOTAL OPERATIONS</b>		<b>1,170,250</b>	<b>-2,068,075</b>	<b>-1,003,611</b>	<b>0</b>	<b>-1,901,436</b>	<b>-630,250</b>		
<b>CAPTIAL REVENUE</b>									
<b>SALE OF CAPITAL ASSETS</b>									
			0	0	222,000	222,000	240,000		(26)
	Provincial Conditional - Capital		917,250	1,003,611	1,467,726	3,388,587	3,168,250	7%	(27)
	TRANSFER FROM CAPITAL RESERVE		390,000	0	1,069,426	1,459,426	1,262,713	16%	(28)
<b>CAPITAL FUNDING</b>			<b>1,307,250</b>	<b>1,003,611</b>	<b>2,759,152</b>	<b>5,070,013</b>	<b>4,670,963</b>		
<b>CAPTIAL EXPENSES</b>									
	BUILDINGS/LAND				646,025	646,025	1,138,000		
	RESERVES				262,000	262,000	0		(29)
	LAND IMPROVEMENTS				578,000	578,000	151,213		
	ENGINEERING STRUCTURES				26,000	26,000	659,000		
	EQUIPMENT				1,213,552	1,213,552	1,722,500		
	VEHICLES				443,000	443,000	370,000		
<b>TOTAL CAPITAL EXPENSE</b>			<b>0</b>	<b>0</b>	<b>3,168,577</b>	<b>3,168,577</b>	<b>4,040,713</b>	<b>196%</b>	
<b>TOTAL CAPITAL</b>			<b>1,307,250</b>	<b>1,003,611</b>	<b>-409,425</b>	<b>1,901,436</b>	<b>630,250</b>		<b>(30)</b>
<b>NET Cash Deficit</b>		<b>1,170,250</b>	<b>-760,825</b>	<b>0</b>	<b>-409,425</b>	<b>0</b>	<b>0</b>		

**Smoky Lake County  
Notes to the 2022 Budget**

**1) Taxes**

The budget is currently based on no change in tax rate using the actual assessment results

Total Taxes billed in 2022	12,357,375
Total Taxes billed in 2021	<u>12,089,046</u>
increase in tax revenue	<u><u>268,329</u></u>

**2) Aggregate Tax Levy**

Annually we estimate a minimum of \$200,000 which is transferred to reserves for future haul road projects

**3) User Fees and Sales of Goods**

There has been a decreasing trend in Transportation User Fees (gravel sales, custom work, etc.), as well as . As a result, the budgeted user fees will be lower by approximately \$50,000.

**4) Investment Income**

Interest is earned on funds in ATB. As we continue to use reserves to balance the budget, our cash balance declines. This along with very low interest rates has resulted in a further decrease in interest revenue.

**5) Provincial Conditional - Operating**

	<b>2021</b>	<b>2022</b>
Agriculture Services	\$ 138,907	\$ 138,907
Family and Community Social Services	\$ 93,308	\$ 93,308
Municipal Sustainability Operating	\$ 95,000	\$ 95,000
Municipal Operational Support	\$ 163,218	\$ -
Summer Employment Grants	\$ 3,000	\$ 3,000
North Saskatchewan Heritage River	\$ 5,000	\$ -
Remainder of ACP grant for Fire Study		\$ 60,000
ACP Grant for Planning		\$ 200,000
Community Adult Learning	<u>\$ 125,700</u>	<u>\$ 125,700</u>
	<u><u>\$ 624,133</u></u>	<u><u>\$ 715,915</u></u>

**6) Transfer from Operating Reserves**

The estimated surplus for 2021 is \$200,000. At this point in the budget process, we do not anticipate that there will be funds to carry forward for 2022. \$600,000 will be transferred from reserves to fund the investment in the Smoky Lake Tourism Project plus \$35,000 previously committed for Startup expenses. \$445,000 will be used to meet the commitment to contribute to the new school build. \$75,000 will be transferred from the RCDC reserve for 2022 operations

**7) Salaries and Wages**

The budgeted Cost of Living increase for 2021 is:

IOE 955	0 (as per the 2021-2022 contract)
CUPE/Non Union staff and managers	\$6,000 signing bonus
Council	0%

The budget includes incremental increases where applicable.

**Staffing Highlights:**

Public Works

Shop clerk succession plan - includes some staff overlap due to May retirement

A part time mechanic position has been proposed to allow the new Shop Foreman more time to deal with administrative matters (Fleet maintenance planning, reporting, etc.)

Fire

A .6 FTE clerk position has been included for fire services.

Bylaw

Bylaw is under contract for 6 months. The budget proposes an employee position at the end for this term.

Planning

The current Development Clerk position has been increased to a Planning Technician

ASB

Motion 1073-21 establishing a fulltime Animal Control Technical position for a 1 year trial  
The budget for mowers has been increased to 27 weeks to allow time for the operators to go back to areas of high growth a second time.

Some changes in wages and staffing to cover maternity leave

Parks

The second budgeted labourer position has been moved to part time during the winter months.

Administration

A .4 FTE position has been included for Administration

**8) Benefits**

2022 benefits reflect inflation increases and increases associated with salary increases

LAPP contribution rates decrease by approx. 1%

The IOE 955 contract provides employees with the same benefit package as the CUPE contract. This has resulted in a substantial increase in benefit costs

**9) Mileage, Meals and Lodging, Membership Fees, Freight, Express, Postage, Telephone, Training**

Administration is proposing to change internet service to fibre. This will increase the cost by approximately \$25,000 per year. It will provide a more reliable internet service that can accommodate the increasing need for band width.

The budget for conferences and training for County departments has been kept the same to ensure funds are available when in person conferences resume

**10) Advertising**

Advertising costs continue to increase. This budget includes the large grapevine add as well as advertising required for the legislated plans, and the election

Advertising includes ASB extension work (LARA).

**11) Auditing/ Legal/Assessor/Engineering Fees**

Legal fees have been increased to reflect the increasing need for legal consultation

Engineering fees have been increased for bridge work which is funded through grants

**12) Other Consulting**

There are several projects planned for 2022 that will require consultants:

- \$30,000 for an updated strategic plan
- \$25,000 for contracted bylaw services for the first quarter
- \$60,000 for the Regional Fire study funded through ACP grant
- \$200,000 for regional development standards to be funded through ACP grant
- \$25,000 for recreation leases etc.

**13) Computer - Software and hardware**

This includes all the computer licensing, purchases, toner and office equipment repairs and maintenance. A proposal to change finance software in 2021 and 2022 is included in the capital budget but will not affect operations until 2023

**14) Insurance**

Thus far, no substantial changes in insurance are expected.

**15) Misc. Services**

Misc. Services includes Equipment/Building Rentals, All outsourced repairs and maintenance (equipment/building/vehicle), license and permits, and contractor work. R

Bridge contract work is budgeted at \$1,003,611. This is funded through grants.

It also includes the policing levy which will increase by \$31,000

2020	\$63,702	2023	\$191,242
2021	\$95,621	2024	\$191,242
2022	\$127,404		

**16) Office/Food/Janitor Supplies**

Management has reviewed these costs and has committed to keeping costs the same in spite of inflation.

**17) Fuel/Parts/Etc.**

Parts will increase as repairs on older vehicles and equipment increase.

Fuel has been increased to reflect the substantial price increase seen in 2022

The increase in the road plan results in an increase of asphalt, oil, dust control, and paving (RR 181)

**18) Gravel**

No gravel will be purchased or crushed in 2022. Current inventory will be used.

**19) Chemicals**

There is an abundance of left over chemical inventory in 2021 therefore less will need to be purchased in 2022

**20) Utilities**

Electricity has increased and the carbon levy increases the cost of natural gas

**21) Employee Recognition**

The budget for County employee recognition includes recognition for Fire Department Volunteers, a Christmas celebration, and long term service awards.

**22) Other General Supplies**

Other General Supplies includes the purchase of water, supplies for the fire departments, along with small misc. supplies required. As sales volumes continue to increase, volumes purchased increases. Other supply budgets have been increased to reflect inflation and increased fire needs

**23) Transfers to local boards and agencies**

We have some substantial projects that Smoky Lake County that will be carried forward from 2021 along with the regular annual contributions for grants to organizations, fire protections costs paid to the fire departments, Community Learning Council, Aspenview Family School Liaison, Agricultural Societies, and the annual cost to Evergreen Waste Commission

Projects:

Heritage Board annual contribution \$13,000  
 Contribution to HAK \$445,000 (funded from reserves)  
 Contribution to Victoria District Economic Development Corp \$600,000 (funded from reserves)  
 The budget for grants to individuals and organizations remains at \$29,000  
 The budget for grants to the three Agricultural Societies remains at \$95,000

**24) Transfer to Reserves From Operations**

	<b>2021</b>	<b>2022</b>
Aggregate Business Tax	\$ 200,000	\$ 200,000
Connectivity	\$ -	
Gravel Royalties	<u>\$ 27,000</u>	<u>\$ 27,270</u>
	<u>\$ 227,000</u>	<u>\$ 227,270</u>

**25) Contingency**

The proposed budget for contingency is \$0

**26) Sale of Capital Assets**

	<b>2021</b>	<b>2022</b>
Unit 198 (Truck)	\$30,000	
Ag Tractor	\$35,000	
Gravel trailer	\$7,500	
Unit 633 (tractor)	\$20,000	
Dump trailer	\$1,000	
3 pickup trucks	\$16,500	\$ 82,000
Patcher box		\$ 20,000
1 Grader	<u>\$130,000</u>	<u>\$ 120,000</u>
	<u>\$240,000</u>	<u>\$ 222,000</u>

**27) Provincial Capital Grants**

	<b>2021</b>	<b>2022</b>
MSI Capital	\$ 2,146,250	\$ 1,424,976
STIP Bridge Program	\$ 330,495	\$ 664,400
Federal Gas Tax Grant	\$ 676,505	\$ 539,211
Alberta Transportation	\$ 50,000	\$ 260,000
Community Initiatives		\$ 500,000 (applied for)
	<u>\$ 3,203,250</u>	<u>\$ 3,388,587</u>

**28) Transfers from Capital Reserves**

	<b>2021</b>	<b>2022</b>
Previous years projects	\$ 20,000	\$ 693,426
Aggregate Levy - Road Repair	\$ 165,000	\$ 165,000
Road projects	\$ 121,213	\$ 225,000
Rebuild Cat	\$ -	\$ 350,000
Water well at Hanmore Lake W		\$ 26,000
Planned transfers for capital	<u>\$ 956,500</u>	
	<u>\$ 1,262,713</u>	<u>\$ 1,459,426</u>

**29) Transfers to Reserves**

	<b>2021</b>	<b>2022</b>
5 Year Capital Plan	\$ -	-\$ 20,000
Road Plan	\$ -	-\$ 20,000
	<u>\$ -</u>	<u>-\$ 20,000</u>

**30) Capital and Road Plan**

The capital and road plan budgets are provided in detail through Requests for Decisions