



**Smoky Lake County
Meeting Minutes**

Special Council Meeting July 31, 2025 - 01:00 PM

(Virtually: <https://video.businessconnect.telus.com>)

Virtually: <https://video.businessconnect.telus.com/join/561381119>

Meeting ID: 803657351 and Physically in Smoky Lake County Council Chambers, 4612 McDougall Drive, Smoky Lake

1 Called To Order

The meeting was Called to Order at 1:14 p.m. By the Reeve, Jered Serben, in the physical and virtual presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, June 12, 2025</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3 / Deputy Reeve	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Absent
Executive Assistant	Chyenne Shaw	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Recording Secretary	Meaghan Andreychuk	Present in Chambers
<u>Observers in Attendance Upon Call to Order:</u>		
Comm. Officer	Evonne Zukiwski	Virtually Present
P & D Manager	Jordan Ruegg	Absent
Health & Safety Cor.	Jasmine Schaub	Absent
Acting Ag Fieldman	Kierstin Dubitz	Virtually Present
Enviro Ops Manager	Dave Franchuk	Absent
Natural Gas Mng.	Daniel Moric	Absent
Public	4 Members	Virtually Present

2 Adoption of the Smoky Lake County Council Special Meeting Agenda for July 31, 2025

2.1 Adoption of Agenda

Resolution No: 642-25 Lorne Halisky

That the Smoky Lake County Council Special Meeting Agenda for July 24, 2025, be adopted, as presented.

CARRIED.

3 Confirmation of Minutes.

3.1 Adoption of the July 24th, 2025 Special Council Meeting minutes

Resolution No: 643-25 Dan Gawalko

That Smoky Lake County Council adopt the minutes of the Special Council meeting on Thursday July 24, 2025 as presented.

CARRIED.

4 Request for Decisions

None

4.1 In Camera (Executive Session)

Resolution No: 644-25: Jered Serben

That Smoky Lake County Council go into Executive Session, under the authority of the FOIP Act, Section 17: Third Party Personnel Privacy in the physical presence of all Council, Finance manager, Executive Assistant, Legislative Services time 1:16 p.m.

CARRIED.

Executive Assistant, Finance Manager, and Legislative Services left Council Chambers, time 1:16 p.m.

Executive Assistant, Finance Manager, and Legislative Services returned to Council Chambers, time 2:06 p.m.

4.1.1 Out of Camera

Resolution No: 645-25: Dominique Céré

That Smoky Lake County Council go out of Executive Session, time 2:32

CARRIED.

4.2 Operational Overview

Resolution No: 646-25: Jered Serben

That Smoky Lake County Council approve the engagement of a qualified third-party consultant to conduct a **High Level Phase 1** organizational review to be completed by Sept 5, 2025 and presented at the September 11 Regular Council Meeting, not to exceed \$20,400.00. The purpose of the review will be to identify the strengths and weaknesses of the organization as a whole, with the goal of enhancing the efficiency, effectiveness, and quality of services and programs delivered by the County.

CARRIED.

4.2.1 Operational Overview Motion 2

Resolution No: 647-25: Dan Gawalko

That Smoky Lake County Council implement a suspension on the hiring and termination of all staff positions, excluding the hiring of those required for critical or emergency operations, until the completion and review of the organizational assessment. Exceptions must be brought forward to Council for approval on a case-by-case basis.

CARRIED.

5 Confirmation of Next Meetings

Resolution No: 648-25: Dan Gawalko

That Smoky Lake County Council confirm next meeting dates:

- Wednesday, August 20, 2025, at 1:00 p.m. (Committee of The Whole)
- Thursday, August 28, 2025, at 9:00 a.m. (Regular)
- Thursday, September 11 and 25, 2025. at 9:00 a.m. (Regular)

CARRIED.

6 **Adjournment**
 Resolution No: 649-25: Jered Serben

That the Smoky Lake County Council Special Meeting of July 24, 2025, be
adjourned, time 2:34

CARRIED.

REEVE,
Jered Serben

S E A L

INTERIM CHIEF ADMINISTRATIVE OFFICER,
Brenda Adamson