



**Smoky Lake County
Meeting Minutes**

Regular Council Meeting September 25, 2025 - 09:00 AM

1 Called To Order

The meeting was Called to Order at 9:04 a.m. by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, September 25, 2025</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3 / Deputy Reeve	Dominique C��r��	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
Interim CAO	Brenda Adamson	Present in Chambers
Executive Services	Chyenne Shaw	Present in Chambers
Recording Secretary	Meaghan Andreychuk	Present in Chambers
<u>Observers in Attendance Upon Call to Order:</u>		
Comm. Officer	Evonne Zukiwski	Virtually Present
P & D Manager	Jordan Ruegg	Virtually Present
Enviro Ops Manager	Dave Franchuk	Virtually Present
Natural Gas Mng.	Daniel Moric	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Public Works Manager	Chris Minailo	Present in Chambers
GIS	Carole Dowhaniuk	Virtually Present
Public	6 Members	Virtually Present

1.1 Recess for Municipal Planning Commission Meeting

Smoky Lake County recessed the Regular County Council Meeting to move into The Municipal Planning Commission meeting at 9:04 a.m.

Smoky Lake County Council resumed the Regular County Council Meeting at 9:17 a.m.

2 Adoption of Agenda

Resolution No: 797-25

Moved by: Dominique C  r  

That Smoky County Council accept September 25th, Regular County Council Meeting Agenda with the following additions:

- 7.8 Aspen View 2025 Trustee Elections Contract

CARRIED

3 Adoption of Minutes

3.1 Confirmation of Minutes - September 4th, 2025, County Budget Meeting Minutes

Resolution No: 798-25

Moved by Lorne Halisky

That the Minutes of the Regular County Council meeting held on September 4th, 2025, be adopted with amendment requested from Council.

Resolution No: 745-25

*That Smoky Lake County **contract** the consulting firm Sage Analytics to conduct an HR research project, at a cost not exceeding \$1,500 plus GST, and that the findings be brought back to the next Regular Council Meeting on September 11, 2025*

CARRIED**3.2 Confirmation of Minutes - September 11th, 2025 - Regular County Meeting Minutes****Resolution No: 799-25**

Moved by Linda Fenerty

That the Minutes of the Regular County Council meeting held on September 11, 2025, be adopted with amendments requested from Council.

- Missing motion number from Substitute Returning Officer for the 2025 Municipal Election (not tabled)
- 6.1 Incorrect bridge numbers
- 9.1 Specify insurance
- 10.11 add “a Bylaw”

CARRIED**3.3 Confirmation of Minutes - September 18th, 2025 - Smoky Lake County Special Meeting minutes****Resolution No: 800-25**

Moved by Dominique Céré

That the Minutes of the Special County Council meeting held on September 18th, 2025, be adopted as presented.

CARRIED**3.4 Rescind Motion #750-25****Resolution No: 801-25**

Moved by Jered Serben

Rescind Motion #750-25: That Smoky Lake County Council approve the provision of a skid steer, with an operator if available, to assist the Smoky Lake Agricultural Society with unloading and loading ice cover sheets at the Smoky Lake Arena on Thursday, October 2, 2025, and Saturday, October 4, 2025.

CARRIED**3.4.1 4.2 Agricultural Society donation request****Resolution No: 802-25**

Moved by Jered Serben

That Smoky Lake County Council approve the provision of a forklift, along with a qualified operator, to assist the Smoky Lake Agricultural Society during the Smoky Lake Pumpkin Fair for the purposes of unloading and loading ice cover sheets at the Smoky Lake Complex.

CARRIED

4 Delegation(s)

4.1 Harvey Prockiw delegation regarding Road Allowance at Wishing Well Estates and Victoria Trail @ 9:15 a.m.

Resolution No: 803-25

Moved by: Linda Fenerty

Present before Council from 9:30 a.m. to 9:40 a.m. was Harvey Prockiw, for the purpose of delegation regarding Road Allowance at Wishing Well Estates and Victoria Trail

That Smoky Lake County accepted the presentation of Harvey Prockiw, as information.

CARRIED

4.1.1 In Camera (Executive Session)

Resolution No: 804-25

Moved by Dominique Céré

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA: Access to Information Act: Section 30: "Disclosure harmful to economic and other interests of public body" in the physical presence of all Council, Interim CAO, Executive Services, and Recording Secretary time 9:41 a.m.

CARRIED

4.1.1.1 Out of Camera

Resolution No: 805-25

Moved by Dominique Céré

That Smoky Lake County Council go out of Executive Session, time 10:16 a.m.

CARRIED

4.1.1.2 Delegation Resolution: Road Allowance at Wishing Well Estates

Resolution No: 806-25

Moved by: Dominique Céré

That Smoky Lake County Council work with landowner of NW 12-58-18 to remedy the issue of encroachment and register the road plan established in 2023, furthermore purchase the 0.321 hectares (0.79 acres) from the landowner.

CARRIED

4.1.1.3 Delegation Resolution: Road Allowance at Wishing Well Estates**Resolution No:** 807-25

Moved by: Dan Gawalko

That Smoky Lake County Council Direct Administration to advise the landowner of adjacent land to the north of Road Plan 3716P that the County is willing to negotiate the sale of said land at no cost to the county.

CARRIED**4.2 Cam Croswell @ 11:00 a.m.**

Delegation, Cam Croswell was unable to attend today's meeting.

5 Public Hearing**6 Request for Decisions****6.1 Trail Twisters Lease****Resolution No:** 808-25

Moved Lorne Halisky

That Smoky Lake County Council advertise a Limited Invitation to Tender, pursuant to Policy No. 13- 01: Surface Lease of Municipally-Owned Properties, for the lease of the municipally-owned property legally described as: PT. NE-30-59-14-W4M, for a twenty-five (25) year term, on the County's website and social media channels and in the Redwater Review, with a closing date of Friday, October 10, 2025, at 4:00 Mountain Time.

CARRIED**6.2 Notice of Intention to Designate as a Municipal Historic Resource – St. Elias (Pakan) Church & The Wynnyk House****Resolution No:** 809-25

Moved by Linda Fenerty

That Smoky Lake County Council serve a Notice of Intention to Designate the Wynnyk House, located on the lands legally described as SW-27-58-13-W4M, as a Municipal Historic Resource, to the owners of said lands, pursuant to Section 26 of the Historical Resources Act, and to instruct administration to prepare a Designation Bylaw for Council's consideration following the expiry of the 60-day notification period.

CARRIED**6.2.1 Motion 2****Resolution No:** 810-25

Moved by Dominique Céré

That Smoky Lake County Council serve a Notice of Intention to Designate the St. Elias (Pakan) Church, located on the lands legally described as Plan 5011CE, Block A, as a Municipal Historic Resource, to the owners of said lands, pursuant to Section 26 of the Historical Resources Act, and to instruct administration to prepare a Designation Bylaw for Council's consideration following the expiry of the 60-day notification period.

CARRIED

6.3 RV Bylaw 1432-23
Resolution No: 811-25
 Moved by: Lorne Halisky

That Smoky Lake County Council Direct Administration to defer Bylaw 1432-23 (Recreational Vehicle Bylaw) to a Committee of the Whole meeting in January 2026 for further discussion, including recommendations, with participation from the Community Peace Officer, Planning and Development, Parks and Recreation, and the Chief Administrative Officer.

CARRIED

6.3.1 In Camera @ 11:04 a.m.
Resolution No: 812-25
 Moved by Dominique Céré

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA Section 30: Disclosure harmful to economic and other interests of a public body, in the physical presence of all Council, Interim CAO, Executive Services, Parks and Recreations Manager, Gas Manager, and Public Works Manager, and Recording Secretary time 11:04 a.m.

CARRIED

6.3.1.1 Out of Camera @ 11:29 a.m.
Resolution No: 813-25
 Moved by Jered Serben

That Smoky Lake County Council go out of Executive Session, time 11:29 a.m.

CARRIED

6.4 Request for Proposal
Resolution No: 814-25
 Moved by Lorne Halisky

That Smoky Lake County Council award the Hauling and Disposal of Solid Waste Contract to Smoky Lake Waste and Recycle LTD for a three (3) year term, commencing October 1, 2025 and ending October 31, 2028, based on the contractor's submission demonstrating the best overall value to the County in terms of cost-effectiveness, service reliability, and capacity to meet operational requirements.

CARRIED

6.4.1 Unit 112A for Auction
Resolution No: 815-25
 Moved by Dan Gawalko

That Smoky Lake County Council direct Administration to place Unit 112A, 2020 Peterbilt Garbage Truck, for auction at the next available public auction sale at the earliest possible opportunity.

CARRIED

- 6.5 **Public Question and Answer Period between 11:30 a.m. & 12:00 p.m.**
PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:31 a.m. & 11:32 a.m.

None.

- 6.6 **Tax Sale**
Resolution No: 816-25
Moved by Dominique Céré

That Smoky Lake County Council approve the following Tax Notification properties to be advertised for Tax Sale to be held December 12, 2025 at 10:00 AM

Roll	Location	LINC #	Legal	Reserve Bid
12602941	60444 RGE RD 124	0034934109	LOT 1, BLK 1, PLAN 1124452	\$52,000.00
14573420	57525 RGE RD 143	0023550834	SW 34-57-14-W4	\$300,000.00
14593420	59529 HWY 36	0013702329	SW 34-59-14-W4	\$325,000.00
27150120	4919 51 ST BELLIS	0020796298	LOT 20, BLK 1, PLAN 1039CL	\$4,000.00
30190101	13237 TWP RD 615	0013499082	LOT 1, BLK 1, PLAN 7822612	\$85,000.00
30190107	13239 TWP RD 615	0013500336	LOT 7, BLK 1, PLAN 7822612	\$38,000.00
22010105	5014 49 ST SPEDDEN	0010199347	LOT 5&6, BLK 1, PLAN 1955CL	\$105,000.00

CARRIED

- 6.7 **Halls and Church's RFD**
Resolution No: 817-25
Moved by Lorne Halisky

That Smoky Lake County Council take no action regarding the letter dated August 19, 2025, and direct Administration to investigate alternative funding options to support community hall groups with operating costs while maintaining the current natural gas riser cost agreement until its expiration.

CARRIED

- 6.8 **Smoky Lake Golf Club Capital Project Funding**
Resolution No: 818-25
Moved by Jered Serben

That Smoky Lake County Council fund the Smoky Lake Town and Country Golf Course as per letter received on September 15th, 2025 to the maximum funding of \$11,000 as a onetime lump sum payment, which will be released upon proof of completion and inspection of the completed septic project.

CARRIED

- 6.8.1 **Smoky Lake County Council Recessed for lunch at 12:12 p.m.**
- 6.8.1.1 **Smoky Lake County Council Resumed the Regular County Council Meeting at 1:04 p.m.**
- 6.9 **Clayton Didier from Pine Creek Retreat at 1:00 p.m.**
Resolution No: 819-25
Moved by Dominique Céré

Present before Council from 1:05 p.m. to 1:40 p.m. was Clayton Didier, Representing Pine Creek Retreat and The Group for the purpose of Smoky Lake County, Tourism Growth & Unification Strategy Proposal.

That Smoky Lake County Council accept the verbal and written presentation from Clayton Didier, Pine Creek Retreat and The Group.

CARRIED

- 6.10 Donation Request - Smoky Lake Fire Department**
Resolution No: 820-25
 Moved by: Jered Serben

That Smoky Lake County Council approve to provide funds in the amount of \$1,000.00 to the Smoky Lake Fire Department towards the Heritage Weekend Fireworks, held on August 3, 2025.

CARRIED

- 6.11 Addition to the Agenda - Aspen View 2025 Trustee Elections Contract**
Resolution No: 821-25
 Moved by: Jered Serben

That Smoky Lake County enter into a contract with Aspen View Public School Board to facilitate the 2025 Trustee Elections for Ward 5.

CARRIED

- 7 Request for Information**

- 7.1 Priority Roads - (Handout)**
Resolution No: 822-25
 Moved by: Jered Serben

That Smoky Lake County Council accepts the priority roads report as information and direct Administration to draft a consolidated Road Maintenance Policy with supporting procedures for Council's consideration, incorporating road condition assessments, exceptional road categories, and priority road calculations, to be presented at the October 9, 2025, Regular Council Meeting.

CARRIED

- 8 Policy Review**

- 8.1 Policy Statement No. 01-28-03**
Resolution No: 823-25
 Moved by Linda Fenerty

That Smoky Lake County Council amend Policy Statement No. 01-28-03: Council - Request for Information, to reflect the update of the software provider and subscription term in 4.4 of Section # 4 Guidelines, and changes to 5.1, 5.2 and deletion of 5.3 within Section # 5 Procedures.

CARRIED

9 Chief Administrative Officer (CAO) Report

9.1 CAO Report for August 2025

Resolution No: 824-25

Moved by: Dominique Céré

That Smoky Lake County Council move to accept the CAO report dated August 2025 and the updated Action List as presented.

CARRIED

9.2 Action Log

10 Council Committee Reports

10.1 Division 1 - Dan Gawalko (Handout)

Dan Gawalko Councillor report September 2025

-Sept 4, Budget meeting

-Sept 9, Lorne Halisky & myself, Law & Wild BBQ in Smoky Lake several displays by the fish and game officers, RCMP with the motor bike & race car several members and Anita were in attendance along with members of the community and other groups involved with crime prevention.

-Sept 10, ALBERTA CARE conference in Westlock, Lorne Halisky & myself, took a tour of the Westlock regional landfill how they sort municipal solid waste & plastics how access to the landfill is done with a card, then we had a tour of Swiss Leaf Farms a vertical lettuce farm near Busby no crop was growing at the time of the tour but we saw how the equipment works, the evening was spent with other waste management and municipal leaders discussing waste and attending the trade show.

-Sept 11, council meeting

-Sept 12, RMA district 5 meeting in Lac La Biche.

-Sept 14, Bellis Board of Trade 70th Anniversary Lorne Halisky & myself, recognized the hard working members of the BBOT for 70 years of community service, speeches from several members of the community including Smoky Lake County councillor Lorne Halisky.

-Sept 18 special council meeting.

-Sept 25 council meeting.

10.2 Division 2 - Councillor Linda Fenerty (Handout)

August 29 – September 25, 2025

Councillor Linda Fenerty, Division 2

Community Futures – Regular Board Meeting – Northern Lights RV Resort – September 3, 2025 – 4:30 p.m

- Reviewed minutes of the last meeting. New loans discussed and approved. Planning continues for PowerUp North conference being held on October 7 & 8. Open Farm Days was very well attended – positive feedback from attendees. Penny & Judith visited Whitefish/Goodfish Lake community gardens and shared experience with the Board. Incredible work done by volunteers there! Penny & Joan are preparing for Community Awareness Night, and have set dates for Youth Market Program. Penny attended trial “Metis Culture” day at Water & Spirit Spa at Fishing Lake.

Correspondence sent regarding visit by Federal Minister Eleanor Olszewski (Emergency Management & Community Resilience/Minister responsible for Prairies Economic Development Canada)

North East Muni-Corr – St. Paul County Council Chambers – September 8, 2025 – 10:00 a.m.

- Delegation: Mackenzie Fontana MNP presented 2024 year end audit – no discrepancies.
- Riverland Recreation Trail Society report: MG30 application completed at Edwand and are considering same at Shay Cho Bay Subdivision in the M.D. of Bonnyville. Discussed outhouse installation at LARA w/ M.D. of Bonnyville. Scheduled for September 9th. Discussed outhouse installation at UFA staging area with Smoky Lake County. RRTS Casino was held in Camrose August 5 & 6. RRTS met with MLA Scott Cyr regarding future plans for the Iron Horse Trail. They have booked the AIHT booth for the Alberta Snowmobile ATV & Off Road Show (October 17-18th)
- N.E. Muni-Corr Ltd. Report: Continued contact with past due accounts receivable. Marianne met w/adjacent landowners: M.D. of Bonnyville and Smoky Lake County over fence line and trees. Talked w/ Alberta Agriculture re: Fence Line Act in Alberta. Might need some surveying done at the Bonnyville one.
- RFP review and tender contract for ACP grant for nine staging area designs. Contract was awarded to R.F. Binnie & Associates and kick off meeting is scheduled for September 9th. Marianne will apply for another CFIP grant and also to TransCanada Trail Foundation. Scott Cyr will add support letter. A motion was made to cc. three MLA's.
- Bylaw follow up w/Village of Vilna. Vilna was the only municipality that objected to some of the wording in the bylaw.
- Spoke with Rick Janvier at Cold Lake First Nation and followed up with an email asking to work with them to complete the maintenance issues on that section of trail.

Other Meetings

- September 4, 2025 – Budget Meeting – Council Chambers – 9:00 a.m.
- September 11, 2025 – Regular Council Meeting – Council Chambers – 9:00 a.m.
- September 12, 2025 – RMA Zone 5 Meeting – MacArthur Place – Lac La Biche – 9:30 a.m.
- September 18, 2025 – Special Council Meeting – Council Chambers – 9:00 a.m.
- September 25, 2025 - Regular Council Meeting – Council Chambers – 9:00 a.m.

10.3 Division 3 - Deputy Reeve, D. Céré (Handout)

August 25: Special Meeting, Bar V Nook, Smoky Lake County

August 26: Intermunicipal Development Plan Committee, Smoky Lake County

August 27: Special Council Meeting, Smoky Lake County

August 28: Regular Council Meeting, Smoky Lake County

August 28: Municipal Planning Committee, Smoky Lake County

- Approved Development Permit No. 031-25 Plan 2321787, Block 6, and Development Permit No. 032-25 Plan 2321586 for the development of shipping containers, subject to conditions.

September 4: Regular Council Budget Meeting, Smoky Lake County

September 11: Regular Council Meeting, Smoky Lake County

September 12: RMA District 5 Meeting, Lac La Biche (Dan, Linda, Lorne, Dominique)

- Presentation of the Law Enforcement Landscape in Lac La Biche which included an overview of all of the enforcement services available in Lac La Biche (Police officers, Peace officers, Community Peace officers, By-Law Enforcement officers, Public Security officers/Community Patrol, Private Security officers as well as Civilian support), the strategic framework including their guiding principles, the Law Enforcement Training Centre as well as the future of public safety and the vision they have for tomorrow.
- Also providing brief presentations included MLA Tany Yao as well as Mr. Bob Bezpalko, Alberta Hub.
- Mayor Paul Rentov spoke to the group regarding the state of Agricultural Disaster and that a collective voice is a strong voice.
- The Smoky Lake County brought up and briefly spoke to the following issues: Rural Crime Reduction, Decline in Rural Volunteers, Rural Health, LGFF and the Oil and Gas Property Taxes in Arrears
- Reports from Karen Rosvold (Grande Prairie) and Kevin Wirsta (Division 5 RMA Representative) were received which was followed by Resolutions.

September 15: Joint Health & Safety Meeting, Smoky Lake County (Zoom)

September 18: Special Council Meeting, Smoky Lake County

September 19: Smoky Lake Foundation, Bar V Nook, Smoky Lake

September 22: Smoky Lake Region intermunicipal Collaboration Meeting

September 24: Physicians and Healthcare Professionals Committee Meeting, (Dominique) Other Meetings:

September 16: FCSS Smoky Lake Town

Respectfully submitted, Dominique Cere

dcere@smokylakecounty.ab.ca 780-656-0494

10.4 Division 4 - Lorne Halisky (Handout)

September 9, 2025 – Smoky Lake County Rural Crime Watch Association Event –1st Annual Law & Wild BBQ in Town of Smoky Lake (in-person)

- Attended this event in support of the Rural Crime Watch Association.
- The event was well attended by the public.
- On location was RCMP Motorcycles & Race Car, Victim Services Table, COP Table, Rural Crime Watch Table, and Fish & Wildlife wild animal display.
- RCMP, Sherriffs and Fish & Wlidlfe Officers were there to answer questions etc.
- This event was to educate the community regarding the roles of these aganecies in crime prevention.

September 10, 2025 – 25th Annual Alberta CARE Conference in Westlock (Danny & Lorne in-person)

- Went on a Tour of the Westlock Regional Landfill including the Pilot Project with ARMA & Liberty Tire, Equipment Overview, Composting with the City of Edmonton/Strathcona County/Westlock Region, and Plastics Recycling.
- Learned some great ideas on Landfill User Management, Waste Volume Data etc.
- Also toured a Vertical Swiss Lettuce Farm demonstrating what they can grow in a small area, production volumes, and little/recycled water use etc.
- Attended the Banquet networking etc. with other Municipalities, Waste Reduce/Reuse/Recycling Organizations.

September 12, 2025 – RMA Rural Municipalities of Alberta District 5 Meeting in Lac La Biche (in-person)

- Attended this meeting and will differ to the Deputy Reeves report for meeting details.

September 14, 2025 – BBOT Bellis Board of Trade 70th Anniversary Celebration (Danny & Lorne in-person)

- Attended this momentous celebration of 70 years of BBOT volunteers who committed/commit countless hours of work, commitment, desire and dedication etc. with continuing to keep Bellis on the map.

*Please contact myself if you would like to discuss any of these items in further detail.

Thank you,

Lorne

Division 5 - Reeve, J Serben (Handout)

August 25th Smoky Lake Agricultural Society Meeting (Jered)

- Smoky Lake Ag Society received \$ 100,000 grant from the province.
- The facility's Hvac system has been upgraded.
- Discussions about R.V. Park bathrooms improvements and potential sewer upgrades.
- The ice was put in the first week of September, and clubs have begun to use it.
- A donation request letter was sent to Smoky Lake County for the use of a skid steer for the annual Pumpkin Fair Weigh inn's.
- Discussion of potential bingo dates for the 2025-2026 year.
- Smoky Lake Daycare has mentioned interest of renting space for out-of-school programs and activities. No agreement has been put in place.
- A new sign will be installed titled "Nutrien AG Centre" as per the naming rights bids.
- Discussion regarding rental space agreements with the Pumpkin Growers' Association.
- Discussions about upgrading the hot water tanks.

August 26th Intermunicipal Development Plan Committee with the Village of Waskatenau (Jered and Dominique)

- The IDP Committee appointed Jered Serben as the Chairman and Roy Krahulec.
- the Village of Waskatenau and Smoky Lake County move forward with their Intermunicipal Development Plan Bylaws, including the proposed amendments, and schedule a joint public hearing once dates are agreed upon.

August 27th Special Council Meeting (All Council)

- Smoky Lake County Council accepted the written and verbal report from SAGE Analytics Inc., presented on Wednesday, August 28, 2025.
- Smoky Lake County Council directed SAGE Analytics Inc. to provide a summary of findings to distribute to Smoky Lake County employees.

August 28th Regular Council Meeting (All Council)

- Smoky Lake County wrote off \$86,360.94 interest due from the MCC for Smoky Lake Development Corp and cancel the General Security Agreement and Promissory Note signed between the MCC For Smoky Lake Development Corp (the Borrower) and Smoky Lake County (The Lender) as signed.
- Smoky Lake County give first reading to Bylaw No 1483-25 to repeal Bylaw 1413-22: A bylaw authorizing the lending of money to a Municipal Controlled Non-Profit Organization.
- Smoky Lake County provide a letter to the Smoky Lake Public Library in support of their Community Facility Enhancement Grant application to upgrade the library door with an automatic door opener and to budget a capital contribution of \$7,500 towards this project in 2026.
- Smoky Lake County approved allocating the remaining \$687 from the 2025 FCSS Grant to the Warspite Community Hall Association for a Community Engagement/Volunteer night, per Policy 08-17-01.
- That Smoky Lake County write off \$1,421.88 interest on Account SMOK001 Smoky Lake Agricultural Society.
- Smoky Lake County Council donate \$1,000 to the Smoky Lake Golf and Country Club for the Junior Golf Program.
- Smoky Lake County Council donated \$1,500 as a platinum sponsor to the Smoky Lake Pumpkin Growers Association for the 35th annual Pumpkin Weigh-off and Fair on October 3–5, 2025.
- Smoky Lake County Council donated \$500 for food at the 1st annual Law and Wild BBQ on September 9, 2025, and requests the Peace Officer to attend and promote the event on social media.
- Smoky Lake County Council appointed Warren Young as a Community Peace Officer for Smoky Lake County.
- Smoky Lake County Council gave First Reading to Bylaw No. 1486-25 to close portions of the Government Road Allowance west of W ½ 7-61-18-W4M and consolidate them with the adjacent lands.
- Smoky Lake County Council amended Policy No. 03-16: Road Closure Policy with the amendments recommended from Council.
- Smoky Lake County Council gives First Reading to Bylaw No. 1482-25 and schedules a Public Hearing for Thursday, September 11, 2025, at 9:15 a.m.
- Smoky Lake County gave Third and Final Reading to Bylaw No. 1488-25 to establish an Inter-Municipal Regional Agreement for Regional Fire Rescue Services.
- Smoky Lake County appointed Reeve Jered Serben and Deputy Reeve Dominique Céré as representatives, and Councillor Lorne Halisky as alternate, to the Advisory Committee for Fire Rescue Services Bylaw No. 1488-25.
- That Smoky Lake County enter in negotiations for a contracted interim Agricultural Fieldman position.
- That Smoky Lake County Council accept the verbal discussion/presentation dated August 28, 2025, from the Honourable MLA Glenn van Dijken which included but not limited to:

- Repairs to bridge infrastructure.
- Allocation of funding and resources for police services.
- Rural healthcare concerns related to the growing population within the County and the long-term sustainability of our hospital.
- Issues raised by the Council regarding the need for upgrades to boat launches at lakes within the County, to prevent shoreline degradation as well emergency access on the North Saskatchewan River.
- Concerns regarding the exclusion of Smoky Lake County from the 2025 Federal Livestock Tax Referral provision.
- **That Smoky Lake County Council accept the verbal discussion/presentation dated August 28, 2025 from Sargent Anita Doktor, member of the RCMP which included but not limited to:**
 - Staffing updates
 - Smoky Lake County Rural Crime Watch Association Wild Bar BQ event on September 9, 2025
 - RCMP training budgets

September 4th, Regular Budget Meeting (All Council)

- Smoky Lake County Council appoints Tori Ponich as Agricultural Fieldman and Weed Inspector on a temporary basis from September 8 to December 19, 2025.
- Smoky Lake County Council rescinds Motion 639-25, lifting the suspension on hiring and termination of staff following the completion of the review.
- Smoky Lake County Council accepts the resignation of the Chief Administrative Officer, Kevin Lucas on September 4th, 2025 effective immediately.
- That Smoky Lake County Council appoint Brenda Adamson, as the Acting Chief Administrative Officer effective September 4, 2025, with all the powers, duties, and responsibilities of the Chief Administrative Officer until November 30th, 2025.
- Smoky Lake County contracted the consulting firm Sage Analytics to conduct an HR research project, at a cost not exceeding \$1,500 plus GST, and that the findings be brought back to the next Regular Council Meeting on September 11, 2025.

September 11th, Regular County Council Meeting (All Council)

- That Smoky Lake County execute the Strategic Transportation Infrastructure Program Memorandum of Agreement with Alberta Transportation and Economic Corridors, in the amount of \$311,250 for the purpose of Bridge Rehabilitation of BF01772, located on Township Road 153 NW 22-58-15 W4M; and confirm approval of the 2025 unbudgeted engineering costs to be funded from the General Capital Reserve.
- That Smoky Lake County Council execute the Strategic Transportation Infrastructure Program Memorandum of Agreement with Alberta Transportation and Economic Corridors, in the amount of \$501,600 for the purpose of Bridge Replacement of BF 06788, located on south of the intersection of Township Road 585A and Range Road 151 SW 36,58,15, W4M; and approve the 2025 unbudgeted engineering costs to be funded from the General Capital Reserves.
- That Smoky Lake County Council approve the provision of a forklift, along with a qualified operator, to assist the Smoky Lake Agricultural Society during the Smoky Lake Pumpkin Fair for the purposes of unloading and loading ice cover sheets at the Smoky Lake Complex.
- Smoky Lake County hosted a public hearing regarding Bylaw No. 1272-14 to redistrict portions of the lands legally described as NW-22-59-14-W4M.
- Smoky Lake County continues with RMA coverage for unattached fire apparatus equipment at current replacement cost, listed separately in the Heavy Equipment policy with a \$5,000 deductible.
- Smoky Lake County Council approved the Working from Home Policy (15-10, Version 01) with an added procedure for proper documentation of work-from-home requests.

- Smoky Lake County hosted another public hearing on this day in regard to Bylaw: No. 1486-25: A Bylaw to close all those portions of the Government Road Allowance lying west of W ½ 7-61-18-W4M & to consolidate said closed portions with said lands
- Smoky Lake County Council approved the Cell Phone Use Policy (15-08, Version 01)
- Smoky Lake County Council approve the Employee Performance Appraisal Policy (15-03, Version 03)
- Smoky Lake County Council tabled the 'New Hire and Initial Employment Conditions Policy 15-09-01' for a future meeting and directs administration to review it with a Human Resource Contractor.
- Smoky Lake County Approved Policy Statement No. 08-25-01 Financial Reserve Policy
- Smoky Lake County gave Third and Final Reading to Bylaw No. 1478-25, authorizing a joint agreement to establish the Ukrainian Twinning Committee for collaborative projects between Smoky Lake Region and Kosiv District, Ukraine.
- Smoky Lake County Council gave Third Reading to Bylaw No. 1482-25 to redistrict parts of the NW-22-59-14-W4M lands.
- Smoky Lake County Gave first reading to Bylaw 1484-25: A Bylaw to amend Intermunicipal Development Plan Smoky Lake County Bylaw No. 1424-22 & Village of Waskatenau Bylaw No. 697-22 and a Joint Public hearing will be held in the month of October, 2026
- Smoky Lake County Council defers the revised Organizational Structure Policy, keeps the current structure, and sends the proposed policy to a Human Resources firm for review before returning it to a future Committee of the Whole meeting.
- Smoky Lake County Council appointed Chyenney Shaw as Director and Jasmine Schaub as Deputy Director of Emergency Management, recognizing Chyenney Shaw's expertise in emergency management.
- That Smoky Lake County accepted the presentation of the Priority Bridge List for 2025 from Chris Schmelzle and Alyssa Fortin-Paossi, Associated Engineers, as information.

September 18, Special Council meeting (All Council)

- Smoky Lake County Council enters a 6-month contract with Lakeland Human Resources from September 18, 2025, to March 18, 2026, to support HR operations and recruitment.
- Smoky Lake County Council approves two polling stations per division for the October 20, 2025 Municipal Elections, with voting boundaries set by the Local Authority Elections Act Section 36(1).
- Smoky Lake County Council amends the advanced polling station hours to Saturday, October 18th, from 10:00 am to 5:00 pm at the County Administration Office in Council Chambers.
- Smoky Lake County Council proposes October 14th or October 28th, both at 9:00 a.m., as dates for the Joint Public Hearing with the Village of Waskatenau on Bylaw 1484-25 amending the Intermunicipal Development Plan.
- Smoky Lake County Council will advertise a Limited Invitation to Tender for a five-year lease of municipally-owned properties (SW-1-61-18-W4M, SW-2-61-18-W4M, NW-2-61-18-W4M, NE-3-61-18-W4M, SW-11-61-18-W4M, SE-10-61-18-W4M) on the County's website, social media, and the Redwater Review, closing October 3, 2025, at 4:00 PM MT.
- That Smoky Lake County Council Direct Administration to replace the fence which was removed by the County and remove the debris placed on SML 120101 and SML 140092.

10.5 Division 5 - Reeve, J Serben (Handout)**Resolution No:** 825-25

Moved by Dan Gawalko

That Smoky Lake County Council acknowledge receipt of the Division 1-5 Councillors Report Dated, August 23rd to September 18th 2025 and that the Reeve Report received for the period August 23rd to September 18th 2025 be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted with the following amendments to the Reeve's report:

- Typo: Backslashes throughout the document
- Typo: Spelling error: Milted corrections to limited

CARRIED**11 Correspondence****11.1 Letter received from the Food Bank dated September 5th, 2025****Resolution No:** 826-25

Moved by Jered Serben

That Smoky Lake County Council accept the letter dated September 5th, 2025 from the President of the Smoky Lake Food Bank, and direct Administration to prepare a response advising that the County will not be entering into a contract at this time; further, that the space will continue to be available for use, with the understanding that services be provided in a manner respectful of County staff, and that a Food Bank representative accompany patrons to and from the entrance of the County building to help minimize gathering in common areas.

CARRIED**11.2 Alberta Association of Agricultural Societies****Resolution No:** 827-25

Moved by: Dominique Céré

That Smoky Lake County Council accept the Press Release from Alberta Association of Agricultural Society with regards to the return of the Northern Alberta Farm Awards as information and forward the press release to the Agricultural Fieldperson.

CARRIED**12 Information Release****13 Financial Reports****13.1 Budget to Actual****Resolution No:** 828-25

Moved by: Linda Fenerty

Smoky Lake County Council accept the Budget to Actual Report dated September 15th, 2025 as presented.

CARRIED**14 Confirmation of Next Meetings****Resolution No:** 829-25

Moved by: Dan Gawalko

Smoky Lake County Council confirm the Next County Council Meetings:

- Thursday, October 9th and, 2025. at 9:00 a.m. (Regular)
- Thursday, October 23rd (Council workshop)
- Monday, October 27th (Council Orientation/Training)
- Thursday, October 30th (Organizational/Regular)

CARRIED**15 Letter from the Village of Waskatenau, dated August 28, 2025****Resolution No:** 830-25

Moved by: Lorne Halisky

That Smoky Lake County Council acknowledge receipt of the letter received from Jane Dauphinee, Senior Planner at Municipal Planning Services, dated August 28th, 2025.

CARRIED**16 In Camera (Executive Session)****Resolution No:** 831-25

Moved by: Dan Gawalko

That Smoky Lake County Council go into Executive Session, under the authority of the AITA, Section 20 and Section 26: Disclosure harmful to personal privacy, disclosure harmful to intergovernmental relation, in the physical presence of all Council and Interim CAO, Executive Services, and Recording Secretary time 2:53 p.m.

CARRIED

Executive Services and Recording Secretary exited Council Chamber time: 3:02 p.m.
Executive Services and Recording Secretary returned to Council Chamber time: 3:57 p.m.

16.1 Out of Camera (Executive Session)**Resolution No:** 832-25

Moved by: Dominique Céré

That Smoky Lake County Council go out of Executive Session, time 4:20 p.m.

CARRIED**16.1.1 Recruitment of a Chief Administrative Officer****Resolution No:** 833-25

Moved by Dan Gawalko

That Smoky Lake County Council authorizes Administration to enter into a contract with Lakeland HR for the purpose of recruitment of a Chief Administrative Officer.

CARRIED**16.1.2 Organization Chart Review and CAO Recruitment from Human Resource Report as per Policy 03-28****Resolution No:** 834-25

Moved by Jered Serben

That Smoky Lake County Council direct Administration to collaborate with Lakeland HR to develop an Organizational Chart incorporating Council's recommendations, and present it for Council's consideration at the October 9, 2025, Regular Council Meeting.

CARRIED**16.2 Waskatenau Annexation****Resolution No:** 835-25

Moved by Lorne Halisky

That Smoky Lake County Council direct Administration to respond to the Waskatenau annexation letter, and further direct Administration to bring back research and information regarding the possible implications of the proposed Waskatenau annexation to the Budget Meeting scheduled for October 2, 2025.

CARRIED**16.3 September 29th Joint Municipalities Meeting Confirmation****Resolution No:** 836-25

Moved By: Linda Fenerty

That Smoky Lake County Council reschedule the Joint Municipalities Meeting, originally scheduled for September 29, 2025, at 5:00 p.m., to a future date due to upcoming elections and municipal priorities.

CARRIED**16.4 Extension of the Regular Council meeting as per Bylaw 1303-17****Resolution No:** 837-25

Moved by: Jered Serben

That Smoky Lake County Council approve the extension of the Regular Council meeting on Thursday, September 11th, 2025 to exceed past 4:00 p.m.

CARRIED**17 Adjournment****Resolution No:** 838-25

Moved by: Dan Gawalko

That the Smoky Lake County Council Meeting of Thursday, September 25th, 2025,
be adjourned, time 4:22 p.m.

CARRIED

Signatures Upon Request