



Smoky Lake County
Meeting Minutes
Regular County Council Meeting October 9, 2025 - 09:00 AM

1 Called To Order

The meeting was Called to Order at 9:03 a.m. by the Reeve, Jered Serben in the presence of the following persons:

		ATTENDANCE
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday, October 9, 2025</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3 / Deputy Reeve	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
Interim CAO	Brenda Adamson	Present in Chambers
Executive Services	Chyenne Shaw	Present in Chambers
Recording Secretary	Meaghan Andreychuk	Present in Chambers
<u>Observers in Attendance Upon Call to Order:</u>		
Comm. Officer	Evonne Zukiwski	Virtually Present
P & D Manager	Jordan Ruegg	Virtually Present
Enviro Ops Manager	Dave Franchuk	Virtually Present
Natural Gas Mng.	Daniel Moric	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Deputy Fire Chief	Spencer Kotylak	Virtually Present
Public Works Manager	Chris Minailo	Present in Chambers
GIS	Carole Dowhaniuk	Virtually Present
Public	5 Members	Virtually Present
Delegation	Cam Croswell	Present in Chambers

2 Adoption of Agenda

Resolution No: 839-25

Moved by Dominique Céré

That the Smoky Lake County Council Meeting Agenda for Thursday, October 9th, 2025, be adopted, with the following agenda item additions:

- **7.3** In Camera Session Section 19: Disclosure harmful to business interests of a third party
- **13.5** FCSS Guest Speaker “Aging with Purpose” event, October 23rd 2025

CARRIED

3 Adoption of Minutes

Resolution No: 840-25

Moved by Linda Fenerty

That the minutes of the Smoky Lake County Regular Council Meeting, held on Thursday, September 25, 2025, be adopted with the following amendments:

- Resolution No.817-25

That Smoky Lake County Council take no action regarding the letter dated August 19, 2025, and direct Administration to investigate alternative funding options to support community hall groups with operating costs **while maintaining the current natural gas riser cost agreement until its expiration.**

- Add apostasies where needed

CARRIED**5 Public Hearing**

NIL

6 Municipal Planning Commission

NIL

7 Request for Decisions**7.1 Waskatenau Annexation****Resolution No:** 841-25

Moved by Lorne Halisky

That Smoky Lake County direct administration to contact the Village of Waskatenau to host a joint meeting regarding the proposed annexation with Waskatenau, November 6th, 2025, at 1:00 PM located in Smoky Lake County Council Chambers.

CARRIED**7.1.1 Motion 2****Resolution No:** 842-25

Moved by: Dominique Céré

That Smoky Lake County reject and defer the Village's counterproposal and reiterate its proposed schedule and amounts for property tax compensation as per its June 26, 2025 letter to the proposed meeting on November 6th 2025 and provide the full cost breakdown for costs incurred for the remediation of the former nuisance grounds to the Village as requested, including copies of all invoices paid and disbursements received furthermore, Smoky Lake County receive written confirmation, to the satisfaction of Smoky Lake County, that any costs associated with the future removal, alteration or relocation of the existing natural gas infrastructure located on the lands legally described as NW-16-59-19-W4, be incurred by the Village of Waskatenau and/or the developer of said lands.

CARRIED**4 Delegation(s)****4.1 Delegation Dale Croswell, DDC Sand + Gravel + Concrete at 9:15 a.m.****Resolution No:** 843-25

Moved by Lorne Halisky

Present before Council from 9:20 a.m. to 9:22 a.m. was Dale Croswell, Manager of DDC Sand, Gravel, Concrete, to discuss a proposed Winter Haul Road Agreement.

That Smoky Lake County accept the winter haul route, located at Township 604 from Range Road 181 and Township Road 604 between DDC Sand Gravel Concrete and Smoky Lake County depending on road conditions we may have to go to an alternate plan.

CARRIED**7.3 In Camera (Executive Session)****Resolution No:** 844-25

Moved by Dominique Céré

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA, **Section 19:** Disclosure harmful to business interests of a third party in the physical and virtual presence of all Council, Interim CAO, Executive Services, Planning and Development Manager and Recording Secretary time 9:24 a.m.

CARRIED**7.4 Out of Camera (Executive Session)****Resolution No:** 845-25

Moved by Linda Fenerty

That Smoky Lake County Council go out of Executive Session, time 10:00 a.m.

CARRIED**7.5 Request for Proposal - Land Lease (Handout)****Resolution No:** 846-25

Moved by: Jered Serben

That Smoky Lake County Council accept the offer to lease the lands legally described as SW-1-61-18- W4M, SW-2-61-18-W4M, NW-2-61-18-W4M, NE-3-61-18-W4M, SW-11-61-18-W4M & SE-10-61-18- W4M, in the amount of \$200.00/year for each parcel (cumulative total of \$1,200.00), dated October 1, 2025, received from Mr. Kevin Wawryncuk (U Over 4 Ranching Ltd.), for a term of five (5) years, in response to the Limited Invitation to Tender extended by Smoky Lake County.

CARRIED**7.5.1 Motion 2****Resolution No:** 847-25

Moved by Dan Gawalko

That Smoky Lake direct administration to reimburse the costs incurred to the leasee of grazing lease of SML 140092 and 110047 due to the removal of infrastructure for aggregate exploration excluding the lease fee and taxes upon original invoices and proof of payment.

CARRIED

The Regular Council Meeting was recessed at 10:02 a.m.
The Regular Council Meeting resumed at 10:13 a.m.

7.6 Organization Meetings**Resolution No:** 848-25

Moved by: Dominique Céré

That Smoky Lake County Council repeal the following Policies:

- Policy Committee- Policy No. 22-01
- Negotiating Committee - Policy No. 15-02
- Joint Health and Safety Committee (Council) - Policy No. 05-07

and further that these committees be removed from the annual organizational Meeting Structure.

CARRIED**7.6.1 Motion 2****Resolution No:** 849-25

Moved by: Linda Fenerty

That Smoky Lake County direct administration to bring back the procedural Bylaw to a Committee of the Whole Meeting for review and amendment to ensure compliance with the Municipal Government Act (MGA) and reflect current practices.

CARRIED

7.6.2 Motion 3**Resolution No:** 850-25

Moved by: Lorne Halisky

That Smoky Lake County Council direct administration to draft a new policy regarding the appointment of Council Members to the Agricultural Society, including clearly defined terms of reference. Furthermore, Council directs administration to reach out to the Vilna and Waskatenau Agricultural Societies to appoint a committee member and an alternate representative from each society.

CARRIED**8 Request for Information****9 Policy and Bylaw Review****9.1 In camera: ATIA Act, Section 22****Resolution No:** 851-25

Moved by Linda Fenerty

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA Act, Section 22: Confidential Evaluations, to conduct a review of the proposed Lakeland HR Organizational Chart provided by Lakeland HR in the physical presence of all Council, Interim CAO, Executive Services, and Recording Secretary time 11:12 a.m.

Recording Secretary left Council Chambers at 11:16 a.m.
Recording Secretary returned to Council Chambers at 11:21 a.m.

CARRIED**9.1.1 Out of camera****Resolution No:** 852-25

Moved by Dominique Céré

That Smoky Lake County Council go out of Executive Session, time 11:40 a.m.

CARRIED**9.2 Public Question and Answer Period between 11:30 a.m. & 12:00 p.m.**

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:40 a.m. & 11:41 a.m.

None in attendance

9.2.1 In camera @11:42 a.m.**Resolution No:** 853-25

Moved by: Lorne Halisky

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA Act, Section 22: Confidential Evaluations, to conduct a review of the proposed Lakeland HR Organizational Chart provided by Lakeland HR in the physical presence of all Council, Interim CAO, Executive Services, and Recording Secretary time 11:42 a.m.

Recording Secretary left Council Chambers at 11:58 a.m.
Recording Secretary returned to Council Chambers at 12:00 p.m.

Interim CAO, exited Council Chambers at 12:01 p.m.
Interim CAO, returned to Council Chambers at 12:04 p.m.

CARRIED

9.2.1.1 Out of Camera**Resolution No:** 854-25

Moved by: Jered Serben

That Smoky Lake County Council go out of Executive Session, time 12:22 p.m.

CARRIED**9.3 Lake land HR - Organization Chart****Resolution No:** 855-25

Moved by: Dominique Céré

That Smoky Lake County Council approve amended Policy 15-03-28 Organizational Structure and the recommended salary grid as per discussion.

CARRIED**Recess for lunch**

The Regular Council Meeting was recessed for lunch at 12:23 p.m.

The Regular Council Meeting resumed at 1:06 p.m.

9.4 Priority Roads Policy (Handout)**Resolution No:** 856-25

Moved by: Lorne Halisky

That Smoky Lake County Council adopt the Road Policy No. 03-15-05, as presented, and rescind the previous Road Maintenance Policy No. 03-51-02 and Road Inspection Policy No.14-01-02 to establish a comprehensive framework for roadway inspection, maintenance, and long-term planning. Further, that Administration be directed to categorize all County roads in accordance with the new policy, identify required projects for inclusion in the 2026 Capital Budget and Five-Year Road Plan, and bring forward a separate policy regarding the Road Brushing Program for Council's future consideration.

CARRIED**9.5 Fire Services Bylaw No. 1487-25****Resolution No:** 857-25

Moved by: Dan Gawalko

That Smoky Lake County give Bylaw No. 1487-25: Fire Protective Services, for the purpose of establishing and maintaining fire protective services for the County, be given **First Reading**.**CARRIED****9.5.1 Fire Services Bylaw No. 1487-25 Second reading****Resolution No:** 858-25

Moved by Lorne Halisky

That Smoky Lake County give Bylaw No. 1487-25: Fire Protective Services, for the purpose of establishing and maintaining fire protective services for the County, be given **Second Reading** with the amendments to section 9.2 and 9.4.1.**CARRIED****9.6 MCC for Smoky Lake Development Corp loan close out****Resolution No:** 859-25

Moved by Linda Fenerty

That Smoky Lake County give **Second Reading** to Bylaw No 1483-25 to repeal Bylaw 1413-22: A bylaw authorizing the lending of money to a Municipal Controlled Non-Profit Organization.**CARRIED**

9.6.1 Motion 2**Resolution No:** 860-25

Moved by: Jered Serben

That Smoky Lake County give **Third and Final** reading to Bylaw No 1483-25 to repeal Bylaw 1413-22: A bylaw authorizing the lending of money to a Municipal Controlled Non-Profit Organization.

CARRIED**10 Chief Administrative Officer (CAO) Report****10.1 CAO Report - September 2025****Resolution No:** 861-25

Moved by Dominique Céré

That Smoky Lake County Council accept the Chief Administrators Report dated, September 2025, as presented.

CARRIED**10.2 Action Item list - September 2025****Resolution No:** 862-25

Moved by: Linda Fenerty

That Smoky Lake County Council the Action List updated October 3rd, 2025, as presented.

CARRIED**11 Capital Purchase - Replacement Grader****Resolution No:** 863-25

Moved by: Lorne Halisky

That Smoky Lake County defer the purchase of a grader and direct administration to bring back additional information, including quotes, to the December 11, 2025, Regular Council Meeting.

CARRIED**12 Council Committee Reports****13 Correspondence****13.1 RMA Member Briefing - Minister of Municipal Affairs Mandate Letter****Resolution No:** 865-25

Moved by Dominique Céré

That Smoky Lake County Council acknowledge receipt of the Rural Municipalities of Alberta Member Briefing - Minister of Municipal Affairs Mandate Letter.

CARRIED**13.2 RMA Member Bulletins****Resolution No:** 865-25

Moved by: Dan Gawalko

That Smoky Lake County Council Acknowledge receipt of the Rural Municipalities of Alberta Member Bulletins dated September 26th, 2025.

CARRIED

13.3 Motion 2**Resolution No:** 866-25

Moved by Linda Fenerty

That Smoky Lake County Council direct administration to submit the name of late Councillor and Reeve, Dareld Cholak, for inclusion in the Memoriam recognition at the Rural Municipalities of Alberta Fall 2025 Convention.

CARRIED**13.4 Letter of Support Request for Go East RTO for Travel AB Funding****Resolution No:** 867-25

Moved by Lorne Halisky

That Smoky Lake County Council direct administration to draft a letter of support to Go East Regional Tourism in their funding application to Travel Alberta, in the amount of \$100,000 for the purpose of promoting Smoky Lake County.

CARRIED**13.5 FCSS Guest Speaker "Aging with Purpose" event, October 23rd 2025****Resolution No:** 868-25

Moved by: Dominique Céré

That Smoky Lake County direct administration to advertise the Family and Community Support Services Advisory Board event "Aging with Purpose" dated October 23rd, 2025, located at the Drop-in Centre in the Town of Smoky Lake on the County website and social media platforms and file as information.

CARRIED**14 Information Release****15 Financial Reports****16 Next Meetings****Resolution No:** 869-25

Moved by Danny Gawalko

Smoky Lake County Council confirm the Next County Council Meetings:

- Thursday, October 9th, 2025, at 9:00 a.m. (Regular)
- Tuesday October 14th, 2025, at 9:00 a.m. (Joint Public Hearing)
- Thursday October 23rd. 2025, at 9:00 a.m. (Council workshop)
- Monday, October 27th, 2025, at 9:00 a.m. (Council Orientation/Training with RMRF)
- Thursday, October 30th, 2025, at 9:00 a.m. (Organizational and Regular)
- Thursday, November 6th, 2025. at 1:00 p.m. (Joint Annexation Discussion with the Village of Waskatenau)
- Thursday, November 10th, 2025, at 10:00 a.m. (Budget meeting)

CARRIED**17 Adjournment****Resolution No:** 870-25

Moved by: Linda Fenerty

That the Smoky Lake County Council Meeting of Thursday, October 9th, 2025, be adjourned, time 2:36 p.m.

CARRIED

Signature Apon Request