



Smoky Lake County

Meeting Minutes

Smoky Lake County Organizational Meeting October 30, 2025 - 09:00 AM

1 Meeting Called to Order

Minutes of the **Organizational Meeting** for Smoky Lake County Council held on Thursday, October 30, 2025, at 9:02 a.m. held in County Council Chambers, 4612 McDougall Drive, Smoky Lake, Alberta, and virtually online.

The meeting was called to Order by the Interim Chief Administrative Officer, Mrs. Brenda Adamson, in the presence of the following persons:

		ATTENDANCE
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Thursday October 30th 2025</u>
1	Ryan Barker	Present in Chambers
2	David Kully	Present in Chambers
3	Craig Lukinuk	Present in Chambers
4	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
<i>Interim CAO/Finance Mng</i>	Brenda Adamson	Present in Chambers
<i>Executive Services Coordinator</i>	Chyenne Shaw	Present in Chambers
<i>Recording Secretary</i>	Meaghan Andreychuk	Present in Chambers
<u>Observers in Attendance Upon Call to Order:</u>		
Comm. Officer	Evonne Zukiwski	Virtually Present
P & D Manager	Jordan Ruegg	Virtually Present
Enviro Ops Manager	Dave Franchuk	Virtually Present
Natural Gas Mng.	Daniel Moric	Virtually Present
Community Peace Officer	Warren Young	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Public Works Manager	Chris Minailo	Virtually Chambers
GIS	Carole Dowhaniuk	Virtually Present
Interim Ag. Fieldman	Tori Ponich	Virtually Present
Public	9 Members	Virtually/Physically Present

2 Election of Chief Elected Official (Reeve):

The Chief Administrative Officer called a first (1) time for nominations for the position of Chief Elected Official: Reeve of Smoky Lake County.

Councillor Craig Lukinuk was nominated for the position of Chief Elected Official: Reeve of Smoky Lake County, for the ensuing year, by Councillor David Kully.

Councillor Jered Serben was nominated for the position of Chief Elected Official: Reeve of Smoky Lake County, for the ensuing year, by Councillor Ryan Barker.

Mr. Serben respectfully declined.

The Chief Administrative Officer called a second (2) time for nominations.

Councillor Lorne Halisky was nominated for the position of Chief Elected Official: Reeve of Smoky Lake County, for the ensuing year, by Councillor Jered Serben.

Mr. Halisky respectfully declined.

The Chief Administrative Officer called a third (3) time for nominations.

Councillor Craig Lukinuk was declared Reeve by Acclamation for Smoky Lake County by Councillor Lorne Halisky.

HEARING NO FURTHER NOMINATIONS, the nominations were declared ceased.

One member from the public entered Council chambers at 9:10 a.m.

2.1 Oath of Office – Reeve

The Chief Administrative Officer declared Mr. Craig Lukinuk elected by acclamation as the Chief Elected Official: Reeve of Smoky Lake County for the ensuing year and executed the "Oath of Office" for the position and assumed the Chair.

3 Election of Deputy Chief Elected Official (Deputy Reeve):

The Reeve called a first (1) time for nominations for the position of Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County.

That Councillor Lorne Halisky be nominated as Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, for the ensuing year by Councillor David Kully

The Reeve called a second (2) time for nominations.

That Councillor Jered Serben be nominated as Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County, for the ensuing year by Councillor Ryan Barker

Mr. Serben respectfully declined.

The Reeve called a third (3) time for nominations.

HEARING NO FURTHER NOMINATIONS, the nominations were declared ceased.

3.1 Oath of Office - Deputy Reeve

The Reeve declared Mr. Lorne Halisky elected by acclamation for Deputy Chief Elected Official: Deputy Reeve of Smoky Lake County for the ensuing year, and the Executive Services Coordinator executed the "Oath of Office" for the position

4 Adoption of Agenda

Resolution No: 872-25

Moved by: Jered Serben

That the Smoky Lake County Council Organizational Meeting Agenda for Thursday, October 30, 2025, be adopted, as presented.

CARRIED.

Approval of the Day, Time & Place of Regular Meetings: MGA Sec. 193(1)

Resolution No: 873-25

Moved by: David Kully

That Smoky Lake County Council confirms the next Regular Council Meeting be November 27th, 2025.

CARRIED.**5 Approval of the Day, Time & Place of Regular Meetings: MGA Sec. 193(1)****Resolution No:** 874-25

Moved by: Lorne Halisky

That Smoky Lake County Council Regular Meetings be typically scheduled on the second and fourth (2nd & 4th) Thursday of each month starting at 9:00 a.m., with the exception of July and November, unless otherwise stated by motion of Council, and be held in County Council Chambers, located at 4612 McDougall Drive, Smoky Lake, and/or virtually, online through Electronic Communication Technology.

CARRIED.**Executive Session / In Camera under the authority of the ATIA Section 20: Disclosure Harmful to personal privacy, to conduct a review of the County Offices Closed on statutory holidays and Designated Additional Days at 9:23 a.m.****Resolution No:** 875-25

Moved by: Jered Serben

That Smoky Lake County Council go in Camera under the authority of the ATIA Section 20: Disclosure Harmful to personal privacy, to conduct a review of the County Offices Closed on statutory holidays and Designated Additional Days at 9:23 a.m.

CARRIED.**That Smoky Lake County Council go out executive session at 9:45 a.m.****Resolution No:** 876-25

Moved by: Jered Serben

CARRIED.**6 Authorization to Close County Offices on Statutory Holidays and Designated Additional Days****Resolution No:** 877-25

Moved by: David Kully

That Smoky Lake County Council approve to close both County Offices to the Public on Statutory Holidays, days in lieu of Statutory Holidays (where a Statutory Holiday falls on a weekend), as per the Collective Agreements with the exception of Ukrainian Christmas, which now falls on December 25, and on the following extra days where employees may use vacation time: Monday, December 29, 2025, Tuesday, December 30, 2025, and Wednesday, December 31, 2025.

CARRIED.**7 Appointment of Municipal Solicitor(s):****Resolution No:** 878-25

Moved by: Jered Serben

That Smoky Lake County appoint Reynolds Mirth Richards & Farmer LLP, and Brownlee LLP, as the solicitors for Smoky Lake County, on an as needed basis.

CARRIED.**8 Appointment of Auditor(s)****Resolution No:** 879-25

Moved by: Lorne Halisky

That Smoky Lake County appoint **Auditor JMD Group LLP** as the **Municipal Auditor for the upcoming fiscal year**.

CARRIED.

9 Council Committee and Board Appointments

9.1 Agricultural Service Board (ASB) – Bylaw 1441-23

Resolution No: 880-25

Moved by: Jered Serben

That Smoky Lake County Council appoint Councillors David Kully and Ryan Barker as members and Councillor Jered Serben and Deputy Reeve Lorne Halisky as the alternate members, to County's Agricultural Service Board.

CARRIED.

9.2 ASB Independent Appeal Panel – Bylaw 1435-23

Resolution No: 881-25

Moved by: David Kully

That Smoky Lake County Council appoint residents: Barry Feniak, Norman Schmidt, and Robert Semeniuk as Members-at-Large, and Kurt Menlyk as alternate Member-at-Large, to the Agricultural Service Board Independent Appeal Panel for Weed Control, in accordance with Bylaw 1435-23.

CARRIED.

9.3 Alberta Bilingual Municipalities Association Liaison: Policy 07-09-01

Resolution No: 882-25

Moved by: Jered Serben

That Smoky Lake County Council table the appoint of a representative, to the Alberta Bilingual Municipalities Association (ABMA), in accordance with *Policy Statement No. 07-09-01*.

CARRIED.

9.4 Alberta CARE Committee: Policy 04-11

Resolution No: 883-25

Moved by: Lorne Halisky

That Smoky Lake County Reeve Craig Lukinuk be appointed as member and Deputy Reeve Lorne Halisky be appointed as alternate, to the Alberta CARE (Alberta Coordinated Action for Recycling Enterprises) Committee, in accordance with *Policy Statement No. 04-11-01*.

CARRIED.

9.5 Alberta HUB – Policy 61-05-01

Resolution No: 884-25

Moved by: Jered Serben

That Smoky Lake County Council appoint Deputy Reeve Lorne Halisky as member and Councillor David Kully as the alternate member, to the Northeast Alberta Information Hub Ltd. (AlbertaHUB), in accordance with Policy Statement No. 61-05-01.

CARRIED.

9.6 Alberta's Lakeland Destination Management Organization (DMO): Policy 07-08
Resolution No: 885-25
Moved by: Lorne Halisky

That Smoky Lake County Council appoint Reeve Craig Lukinuk as representative and Deputy Reeve Lorne Hailsky as alternate representative, to the Alberta's Lakeland Destination Management Organization (DMO), in accordance with *Policy Statement No. 07-08-01*.

CARRIED.

9.7 Bellis Board of Trade Liaison: Policy 07-07
Resolution No: 886-25
Moved by: Craig Lukinuk

That Smoky Lake County Council appoint Deputy Reeve Lorne Halisky as representative and Councillor Ryan Barker as alternate representative, to the Bellis Board of Trade, in accordance with *Policy Statement No. 07-07-01*.

CARRIED.

9.8 RCMP Liaison Committee – Policy 02-14-01
Resolution No: 887-25
Moved by: Ryan Barker

That Smoky Lake County Deputy Reeve Lorne Halisky be appointed as member and Councillor Ryan Barker be appointed as alternate, to the RCMP Liaison Committee, in accordance with *Policy Statement No. 02-14-01*.

CARRIED.

9.9 Citizens on Patrol (C.O.P.) Committee – Policy 02-25-01
Resolution No: 888-25
Moved by: Lorne Halisky

That Smoky Lake County Councillor Ryan Barker is appointed as member and Deputy Reeve Lorne Halisky as alternate, to the Citizens on Patrol (C.O.P) Liaison Committee, the same members named under the RCMP Liaison Committee, in accordance with *Policy Statement No. 02-25-01*.

CARRIED.

9.10 Community Futures St. Paul–Smoky Lake Region – Policy 61-06-02
Resolution No: 889-25
Moved by: David Kully

That Smoky Lake County Council appoint Councillors David Kully as the member, and Jered Serben as the alternate to the Community Futures St. Paul – Smoky Lake Region Committee, as per *Policy Statement No. 61-06-02*.

CARRIED.

9.11 Evergreen Regional Waste Management Commission – Policy 04-12-01
Resolution No: 890-25
Moved by: Lorne Halisky

That Smoky Lake County Deputy Reeve Lorne Halisky be appointed as member and Reeve Craig Lukinuk be appointed as alternate, to the Evergreen Regional Waste Management Commission, in accordance with *Policy Statement No. 04-12-01*.

CARRIED.

9.12 Family and Community Support Services (FCSS) Committee – Policy 05-03-01
Resolution No: 891-25
 Moved by: Ryan Barker

That Smoky Lake County Council appoint **all five Councillors** to the Family Community Support Services (FCSS) Committee, as per *Policy Statement No. 05-03-01*.

CARRIED.

9.13 Highway 28/63 Regional Water Services Commission – Policy 04-13-01
Resolution No: 892-25
 Moved by: Lorne Halisky

That Smoky Lake County Reeve Craig Lukinuk and Deputy Reeve Lorne Halisky be appointed as members and that Councillors Ryan Barker and Jered Serben be appointed as alternates, to the Highway 28/63 Regional Water Services Commission, in accordance with Policy Statement No. 04-13-01.

CARRIED.

9.14 Intermunicipal Subdivision & Development Appeal Board (ISDAB) – Bylaw 1447-23
Resolution No: 893-25
 Moved by: Lorne Halisky

That Smoky Lake County Council re-appoint Members-at-Large: Grant Gillund, Christine Hansen, Gary Henry, Amy Cherniawichan, Jerry Melnyk, Sylvia Holowach, Candace Bryks, David Thomas, Margaret Allan Newell, and Pat Olchowy, as members to the Intermunicipal Subdivision and Development Appeal Board (ISDAB), for an extended term, in accordance with *Bylaw No. 1447-23*.

CARRIED.

9.15 Intermunicipal Collaboration Committees (ICC)

9.15.1 Smoky Lake Region Intermunicipal Collaboration Committee (ICC): Bylaw 1439-23
Resolution No: 894-25
 Moved by: Lorne Halisky

That Smoky Lake County Council appoint Reeve Craig Lukinuk and Councillor Jered Serben as members and Deputy Reeve Lorne Halisky as the alternate member, to the Smoky Lake Region (Smoky Lake County / Town of Smoky Lake / Village of Waskatenau / Village of Vilna) Intermunicipal Collaboration Committee (ICC), in accordance with *Bylaw No. 1439-23*.

CARRIED.

9.15.2 Intermunicipal Collaboration Committee with Thorhild County - Policy: 1368-20
Resolution No: 895-25
 Moved by: Ryan Barker

That Smoky Lake County Council appoint Reeve Craig Lukinuk and Councillor Jered Serben as members and Councillor Ryan Barker as the alternate member, to the Smoky Lake County / Thorhild County Intermunicipal Collaboration Committee (ICC); in accordance with *Bylaw No. 1368-20*.

CARRIED.

9.15.3 Intermunicipal Collaboration Committee with Lamont County - Policy: 1391-21**Resolution No:** 896-25

Moved by: Lorne Halisky

That Smoky Lake County Council appoint Deputy Reeve Lorne Halisky and Reeve Craig Lukinuk as members and Councillor David Kully as the alternate member, to the Smoky Lake County / Lamont County Intermunicipal Collaboration Committee (ICC); in accordance with Bylaw No.1391-21.

CARRIED.**9.15.4 Intermunicipal Collaboration Committee with County of Two Hills, County of St. Paul and Lac La Biche County - Policy: 1368-20****Resolution No:** 897-25

Moved by: Ryan Barker

That Smoky Lake County Council acknowledge **all members** of Council are the forum for reviewing the Intermunicipal Collaboration Framework (ICF) and as such, are the appointed members to the Intermunicipal Collaboration Committee (ICC), with County of St. Paul No.19, as per *Bylaw No. 1361-19*; with County of Two Hills No.21, as per *Bylaw No. 1360-19*; and with Lac La Biche County, as per *Bylaw 1359-19*.

CARRIED.**9.16 Lakeland Agriculture Research Association (LARA) Liaison****Resolution No:** 898-25

Moved by: Lorne Halisky

That Smoky Lake County Council appoint the Agricultural Service Board Chairperson as the member and the Agricultural Service Board Vice-Chairperson as the alternate member to be the Lakeland Agricultural Research Association (LARA) liaison; and acknowledge LARA appointed Board Directors members from Smoky Lake County are Landon Hominiuk and Amanda Fischer.

CARRIED.**9.17 Lakeland Industry & Community Association (LICA) – Policy 62-11-01****Resolution No:** 899-25

Moved by: Jered Serben

That Smoky Lake County Council appoint Deputy Reeve Lorne Halisky and as members and Councillor David Kully as the alternate member, to the Lakeland Industry & Community Association Board as observing members (LICA) – Policy 62-11-01.

CARRIED.**9.18 Local & Composite Assessment Review Boards: Bylaw 1417-22****Resolution No:** 900-25

Moved by: David Kully

That Smoky Lake County Council acknowledge the Capital Region Assessment Services Commission (CRASC) is appointed as the Local Assessment Review Board (LARB) as well as the Composite Assessment Review Board (CARB), as per *Bylaw No. 1417-22*.

CARRIED.

9.19 Municipal Planning Commission (MPC) – Bylaw 1346-19
Resolution No: 901-25
Moved by: Ryan Barker

That Smoky Lake County Council appoint all five members of Council to the **Municipal Planning Commission (MPC)**, in accordance with *Bylaw No. 1346-19*.

CARRIED.

9.20 North East Muni-Corr Ltd. Committee – Policy 03-19-01
Resolution No: 902-25
Moved by: David Kully

That Smoky Lake County Councillor David Kully be appointment as member and Councillor Ryan Barker be the alternate, to the North East Muni-Corr Ltd. Committee, in accordance with *Policy Statement No. 03-19-01*.

CARRIED.

9.21 Northern Lights Library System – Policy 07-04-01
Resolution No: 903-25
Moved by: Craig Lukinuk

That Smoky Lake County Council appoint Reeve Craig Lukinuk as the board representative and Councillor Ryan Barker as the alternate representative, to the Northern Lights Library System (NLLS), for the four-year term ending in Year 2029, in accordance with Policy Statement 07-04-01.

CARRIED.

9.22 North Saskatchewan Watershed Alliance Liaison – Policy 04-05-01
Resolution No: 904-25
Moved by: Jered Serben

That Smoky Lake County Deputy Reeve Lorne Halisky be appointed as member and Councillor Jered Serben be appointed as alternate, to the North Saskatchewan Watershed Alliance (NSWA) - Liaison Committee, in accordance with Policy Statement No. 04-05-01.

CARRIED.

9.23 Physicians and Health Care Professionals Committee – Policy 05-05-03
Resolution No: 905-25
Moved by: Lorne Halisky

That Smoky Lake County Council confirm the Reeve, Craig Lukinuk is appointed as the member and the Deputy Reeve, Lorne Halisky is appointed as alternate, to the **Physicians and Health Care Professionals Committee**, as per *Policy Statement No. 05-05-03*.

CARRIED.

9.24 Smoky Lake Foundation Board – Policy 05-06-01
Resolution No: 906-25
Moved by: Ryan Barker

That Smoky Lake County Council appoint Councillors Jered Serben and Reeve Craig Lukinuk as members and Deputy Reeve Lorne Halisky and Councillor David Kully to the Smoky Lake Foundation Board, in accordance with Policy Statement No. 05-06-01

CARRIED.

9.25 Regional Community Development Committee (RCDC) – Policy 61-07-04**Resolution No:** 907-25

Moved by: Lorne Halisky

That Smoky Lake County Council appoint Deputy Reeve Lorne Halisky and Reeve Craig Lukinuk as members and Councillor Jered Serben as alternate member, all serving throughout their term, to the Regional Community Development Committee (RCDC) in accordance with Policy Statement No. 61-07-04; and acknowledge the Smoky Lake County Public-at-Large Member positions are vacant.

CARRIED.**9.26 Regional Emergency Management Advisory Committee – Bylaw 1466-24****Resolution No:** 908-25

Moved by: Lorne Halisky

That Smoky Lake County Reeve Craig Lukinuk be appointed as member and Deputy Reeve Lorne Halisky be appointed as an alternate, to the Regional Emergency Management Advisory Committee, in accordance with Bylaw No. 1466-24.

CARRIED.**9.27 Risk Pro Management Committee – Policy 14-02-02****Resolution No:** 909-25

Moved by: Lorne Halisky

That Smoky Lake County Council acknowledge the Risk Pro Management Committee Member Appointments are the Reeve, Craig Lukinuk and Deputy Reeve, Lorne Halisky as per Policy Statement No.14-02-02.

CARRIED.**9.28.1 Smoky Lake Agricultural Society Liaison - (not legislated)****Resolution No:** 910-25

Moved by: Jered Serben

That Smoky Lake County Council appoint Councillor Jered Serben as representative and Councillor Ryan Barker as the alternate representative, to the Smoky Lake Agricultural Society.

CARRIED.**9.28.2 Smoky Lake Regional Heritage Board – Bylaw 1371-20****Resolution No:** 911-25

Moved by: Ryan Barker

That Smoky Lake County Council appoint Reeve Craig Lukinuk and Councillor Jered Serben be appointed as the alternate to the Smoky Lake Regional Heritage Board in accordance with Bylaw No. 1371-20 and re-appoint the Boards Public-at-Large members: Noreen Easterbrook, Graham Dalziel, Christine Hansen, and Michelle Wright.

CARRIED.

9.29 Smoky Lake Region Fire & Rescue Services Committee – Bylaw 1488-25**Resolution No:** 912-25

Moved by: Lorne Halisky

That Smoky Lake County Council appoint Councillor Jered Serben and Deputy Reeve Lorne Halisky and Councillor Ryan Barker be appointed as the alternate to the Regional Fire and Rescue Services Advisory Committee Bylaw No. 1488-25.

CARRIED.**9.30 Subdivision Authority – Bylaw 996-95****Resolution No:** 913-25

Moved by: Lorne Halisky

That Smoky Lake County Council appoint S. Jane Dauphinee, RPP, MCIP, Principal and Senior Planner at Municipal Planning Services (2009) Ltd., as the Sub-Division Authority person for Smoky Lake County, in accordance with Bylaw No. 996-95.

CARRIED.**9.31 Ukrainian Twinning Committee – Bylaw 1404-21****Resolution No:** 914-25

Moved by: David Kully

That Smoky Lake County Council appoint Reeve Craig Lukinuk and Councillor David Kully as members and Deputy Reeve Lorne Halisky be appointed as the alternate member, to the Ukrainian Twinning Committee, in accordance with *Bylaw No. 1404-21*.

CARRIED.**10 Adjournment****Resolution No:** 915-25

Moved by: Ryan Barker

That the Smoky Lake County Council Organizational Meeting of October 30, 2025, be adjourned, time 10:42 a.m.

CARRIED.Signature Apon Request

REEVE,

Craig Lukinuk

S E A LSignature Apon Request

INTERIM CHIEF ADMINISTRATIVE OFFICER,

Brenda Adamson