



Smoky Lake County

Meeting Minutes

Smoky Lake County Budget Meeting November 10, 2025 - 10:00 AM

1 Meeting Called To Order

The meeting was called to Order at 10:44 a.m. by the Reeve, Craig Lukinuk, in the presence of the following persons:

		ATTENDANCE
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Monday, November 10th 2025</u>
1	Ryan Barker	Present in Chambers
2	David Kully	Present in Chambers
3 / Reeve	Craig Lukinuk	Present in Chambers
4/ Deputy Reeve	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
<i>Interim</i> CAO/Finance Mng	Brenda Adamson	Present in Chambers
Executive Services Coordinator	Chyenne Shaw	Present in Chambers
Recording Secretary	Meaghan Andreychuk	Present in Chambers
<u>Observers in Attendance Upon Call to Order:</u>		
Comm. Officer	Evonne Zukiwski	Virtually Present
Enviro Ops Manager	Dave Franchuk	Virtually/Physically Present
Natural Gas Mng.	Daniel Moric	Virtually/Physically Present
Community Peace Officer	Warren Young	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Public Works Manager	Chris Minailo	Virtually/Physically Present
GIS	Carole Dowhaniuk	Virtually/Physically Present
Interim Ag. Fieldman	Tori Ponich	Virtually Present
Public	11 Members	Virtually/Physically Present

2 Adoption of Agenda

Resolution No: 936-25

Moved by Jered Serben

That the Smoky Lake County Council Meeting Agenda for Monday, November 10th, 2025, be adopted, with the following additions

- 2026 Federation of Canadian Municipalities Annual Conference and Trade Show
- Lions Club letter of appreciation awards/dinner
- In camera Section 19 “Disclosure harmful to business interests of a third party”

CARRIED.

3 Confirmation of Minutes

Resolution No: 937-25

Moved by: Ryan Barker

That the minutes of the Smoky Lake County Budget Council Meeting, held on Thursday, October 2nd, 2025, be adopted with the following amendments:

Spelling error “Addition” and “hiring”
 Name correction “Sara Hurtubise”

CARRIED.

4 Request for Decisions

None

4.1 2025 Council Finance Orientation

Resolution No: 938-25

Moved by: Lorne Halisky

That Smoky Lake County Council accept the written and verbal 2025 Council Finance Orientation presentation as information.

CARRIED.

4.2 Policy 08-18 Council Remuneration

Resolution No: 939-25

Moved by Lorne Halisky

That Smoky Lake County Council decline the proposed 1.9% pay increase, and amend Policy No. 08-18 Council *Remuneration and Expenses* as follows:

- Section 3.2: Update the meal expense amounts to:
 - Breakfast – \$20.00
 - Lunch – \$30.00
 - Dinner – \$35.00
- Section 3.7.5: Replace “County Safety Officer” with “IT Technician.”
- Section 3.7.7: Add the wording “where applicable.”
- Section 3.8: Update to reference the Group *Benefits Booklet*.
- Section 3.9: Remove the reference to “CIBC.”
- Section 4.4: Replace the wording “month of October” with “fourth quarter.”

CARRIED.

4.3 Recess for Lunch

Resolution No: 940-25

Moved by Lorne Halisky

That Smoky Lake County Council recess for lunch at 12:06 p.m.

CARRIED.

4.3.1 Returned from lunch at 12:38

4.4 Natural Gas 2026 Budget

Resolution No: 941-25

Moved David Kully

That Smoky Lake County adopt the 2026 Natural Gas System Operating Budget: total revenue in the amount of \$3,016,700 and expenditures in the amount of \$3,246,900 (including amortization).

CARRIED.

4.4.1 Motion 2

Resolution No: 942-25

Moved by: Ryan Barker

That Smoky Lake County adopt the 2025 Natural Gas System Capital Budget: total revenue in the amount of \$169,000 and expenditures in the amount of \$289,000.

CARRIED.

4.5 2026 Road Plan**Resolution No:** 943-25

Moved by: Ryan Barker

That Smoky Lake County Council defer the 2026 Road Plan and to bring policy 03-18 Five Year Road Plan to a future meeting.

CARRIED.**4.5.1 Recess for Lunch****Resolution No:** 944-25

Moved by: Jered Serben

That Smoky Lake County Council recess the Budget meeting at 1:37 p.m.

CARRIED.**4.5.1.1 Meeting resumed**

The County Council Budget resumed the meeting at 1:49 p.m.

4.6 Capital Plan**Resolution No:** 946-25

Moved by: Lorne Halisky

That Smoky Lake County Council defer the Capital budget to a future budget meeting.

Chris Minailo, Public Works manager, left Council Chambers at 2:24 p.m.

Dave Franchuk, Enviro Ops Manager, entered chambers at 2:24 p.m.

Dave Franchuk, Enviro Ops Manager, left at 2:36 p.m.

Dave Franchuk, Enviro Ops Manager, reentered Council Chambers at 2:54 p.m.

CARRIED.**4.7 Total Budget****Resolution No:** 947-25

Moved by: Craig Lukinuk

That Smoky Lake County Council defer the 2026 budget to a future meeting.

CARRIED.**4.7.1 Recessed****Resolution No:** 948-25

Moved by: Craig Lukinuk

That Smoky Lake County recess the Budget meeting at 3:19 p.m.

CARRIED.**4.8 Federation Canadian Municipalities Membership****Resolution No:** 949-25

Moved by: Lorne Halisky

That Smoky Lake County Council approve the attendance of any Council members able to attend the 2026 Federation of Canadian Municipalities Annual Conference and Trade Show, taking place June 4-7, 2026, at the Edmonton Convention Centre.

CARRIED.**4.9 Letter of Appreciation to the Smoky Lake Lions Club****Resolution No:** 950-25

Moved by: David Kully

That Smoky Lake County Council request a member of Council to attend the Lions Club bus donation and appreciation dinner on November 24th at the Blackberry Eatery, beginning at 4:30 p.m.; furthermore, that Administration be directed to prepare two certificates of appreciation and two gift certificates not to exceed \$300.00 in total, and to direct Communications to post an appreciation message on the County's social media page.

CARRIED.

5 Information

5.1 2025 Bridge Program

Resolution No: 951-25
Moved by: Jered Serben

Smoky Lake County directs the administration to conduct research on the procedures and requirements for replacing county bridges with culverts, with particular focus on the approach taken by the County of St. Paul in substituting bridges with culverts.

CARRIED.

5.2 Motion 2

Resolution No: 952-25
Moved by: Ryan Barker

That Smoky Lake County file the 2025 Smoky Lake County Priority List as information.

CARRIED.

6 In Camera (Executive Session under Section 19 Disclosure harmful to business interests of a third party)

Resolution No: 953-25
Moved by: David Kully

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA Section 19: Disclosure harmful to business interests of a third party in the physical presence of all Council, Interim CAO, Environmental Operations manager, and Recording Secretary time 3:50 p.m.

CARRIED.

6.1 Out of Camera

Resolution No: 954-25
Moved by: Jered Serben

That Smoky Lake County Council go out of Executive Session, time 4:00 p.m.

Dave Franchuk, Enviro Ops Manager, left at 4:00 p.m.

CARRIED.

6.1.1 Motion from out of camera

Resolution No: 955-25
Moved by: Lorne Halisky

Smoky Lake County directed Administration to terminate the Mon's Lake Campground contract effective immediately. Moving forward, Smoky Lake County will manage the campground directly due to budget constraints.

CARRIED.

6.1.2 Extension of the County Council Budget Meeting**Resolution No:** 956-25

Moved by: Ryan Barker

That Smoky Lake County Council extends the County Council Budget meeting past 4:00 p.m.

CARRIED.**6.2 In Camera (Executive Session under Section****Resolution No:** 957-25

Moved by: Craig Lukinuk

That Smoky Lake County Council go into Executive Session, under the authority of the AITA: Section 20 Disclosure Harmful to personal privacy regarding the Smoky Lake Foundation in the physical presence of all Council and Interim CAO, time 4:03 p.m.

CARRIED.**6.3 Out of Camera****Resolution No:** 958-25

Moved by: Ryan Barker

That Smoky Lake County Council go out of Executive Session, time 4:38 p.m.

CARRIED.**6.3.1 Motion coming out of camera****Resolution No:** 959-25

Moved by Lorne Halisky

That Smoky Lake County accept the verbal report from the closed camera session as information.

CARRIED.**7 Confirmation of the next County Council Meetings:****7.1 Next Budget Meeting****Resolution No:** 960-25

Moved by Ryan Barker

That Smoky Lake County Council schedules the next Council Budget meeting for Monday, December 1st 2025, at 10:30 a.m.

CARRIED.**7.2 Budget Public Presentation****Resolution No:** 961-25

Moved by: David Kully

That Smoky Lake County Council schedule the County Budget Public Presentation meeting for Thursday, December 11th, 2025, at 5:30 p.m. and made available by telus business connect virtual link.

CARRIED.**8 Adjournment****Resolution No:** 962-25

Moved by: Lorne Halisky

That the Smoky Lake County Council Budget Meeting of Monday, November 11th, 2025, be adjourned, time 4:45 p.m.

CARRIED.

Signature Apon Request

REEVE,

Craig Lukinuk

S E A L

Signature Apon Request

INTERIM CHIEF ADMINISTRATIVE OFFICER,

Brenda Adamson