



**Smoky Lake County
Meeting Minutes**

Special Council Meeting November 14, 2025 - 11:00 AM

1 Called To Order

The meeting was Called to Order at 11:04 by the Reeve, Craig Lukinuk, in the presence of the following persons:

		ATTENDANCE
		Friday, November 14 th 2025
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Ryan Barker	Present in Chambers
2	David Kully	Present in Chambers
3 / Reeve	Craig Lukinuk	Present in Chambers
4/ Deputy Reeve	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO/Finance Mng	Brenda Adamson	Present in Chambers
Recording Secretary	Meaghan Andreychuk	Present in Chambers
<u>Observers in Attendance Upon Call to Order:</u>		
Lakeland HR Solutions	Sara Hurtubise	Present In Chambers
P & D Manager	Jordan Ruegg	Virtually Present
Public	2 Members	Virtually Present

2 Adoption of Agenda

Resolution No: 963-25

Moved by: Ryan Barker

That the Smoky Lake County Special Council Meeting Agenda for Friday, November 14th, 2025, be adopted, as presented.

CARRIED.

**3 Executive Session / In Camera under the authority of the ATIA Section 22:
Confidential Evaluation, to conduct a review of the Hire of Chief Administrative
Officer (CAO) provided by Sara Hurtubise, Lakeland HR Solutions
Resolution No: 964-25**

Moved by: Lorne Halisky

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA Section 22: Confidential Evaluation, to conduct a review of the Hire of Chief Administrative Officer (CAO) in the physical presence of all Council and Sara Hurtubise from Lakeland HR, Interim CAO, Recording Secretary time 11:05 a.m.

Interim CAO, and Recording Secretary left Council Chambers at 11:05 a.m.

CARRIED.

3.1 Out of Camera

Resolution No: 965-25

Moved by: Jered Serben

That Smoky Lake County Council go out of Executive Session, time 12:16 p.m.

CARRIED.

Recording Secretary returned to Council Chambers at 12:19 p.m.

3.1.1 Hiring of the Chief Administrative Officer (CAO)

Resolution No: 966-25

Moved by Craig Lukinkuk

That Smoky Lake County Council directs Lakeland HR to proceed with contacting the selected candidates for the Chief Administrative Officer position and to schedule interviews in the Smoky Lake County Chambers on November 22nd, beginning at 9:00 a.m.

CARRIED.

4 Adjournment

Resolution No: 967-25

Moved by: Jered Serben

That the Smoky Lake County Special Council Meeting of Friday, November 14, 2025, be adjourned, time 12:22 p.m.

CARRIED.

Signature Apon Request

REEVE,
Craig Lukinuk

S E A L

Signature Apon Request

INTERIM CHIEF ADMINISTRATIVE OFFICER,
Brenda Adamson