



Smoky Lake County
Meeting Minutes
Regular Council Meeting November 27, 2025 - 09:00 AM

1 Called To Order

The meeting was Called to Order at 9:03. by the Reeve, Craig Lukinuk, in the presence of the following persons:

		ATTENDANCE
		<u>Monday, December 1, 2025</u>
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Ryan Barker	Present in Chambers
2	David Kully	Present in Chambers
3 / Reeve	Craig Lukinuk	Present in Chambers
4/ Deputy Reeve	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO/Finance Mng	Brenda Adamson	Present in Chambers
Recording Secretary	Meaghan Andreychuk	Present in Chambers
<u>Observers in Attendance Upon Call to Order:</u>		
Comm. Officer	Evonne Zukiwski	Virtually Present
Enviro Ops Manager	Dave Franchuk	Virtually/Physically Present
Natural Gas Mng.	Daniel Moric	Virtually/Physically Present
Community Peace Officer	Warren Young	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
Public Works Manager	Chris Minailo	Virtually/Physically Present
Interim Ag. Fieldman	Tori Ponich	Virtually Present
Health and Safety Coordinator	Jasmine Schaub	Virtually Present
Public/Delegations	9 Members	Virtually/Physically Present

2 Adoption of Agenda
Resolution No: 972-25
Moved by: Lorne Halisky

That the Smoky Lake County Council Meeting Agenda for Thursday, November 27th, be adopted, with the following addition:

- 7.8 Surface Lease Material

CARRIED

3 Adoption of Minutes

3.1 Organizational Meeting - October 30, 2025
Resolution No: 973-25
Moved by: Ryan Barker

That the minutes of the **Smoky Lake County Organizational Council Meeting**, held on October 30, 2025, be adopted with the following amendments:

- 9.24 Dave Kully is the alternate on the Foundation Board and Ryan Barker is the main member
- Confirmation of the LARA producers-at-Large Members
- Language and typo corrections in the following:
 - 9.17
 - 9.28.2
 - 9.29
 - 9.31

CARRIED

3.2 Regular Council Meeting - October 30, 2025

Resolution No: 974-25

Moved by: Lorne Halisky

That the minutes of the **Smoky Lake County Regular Council Meeting**, held on October 30, 2025, be adopted with the following amendment:

- Misspelt Haliksy

CARRIED

3.3 Council Budget Meeting - November 10, 2025

Resolution No: 975-25

Moved by: Jered Serben

That the minutes of the **Smoky Lake County Budget Council Meeting**, held on November 10, 2025, be adopted as presented.

CARRIED

3.4 Special Council Meeting - CAO Recruitment November 14, 2025

Resolution No: 976-25

Moved by: Jered Serben

That the minutes of the **Smoky Lake County Special Council Meeting**, held on November 14th, 2025, be adopted as presented.

CARRIED

4 Delegation(s)

5 Public Hearing

6 Request for Decisions

6.1 In Camera Session under Section ATIA 19

Resolution No: 977-25

Moved by: Ryan Barker

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA Act, Section 19: Disclosure to harmful to business interest of a third party, in the physical presence of all Council and Interim CAO, Recording Secretary, time 9:16 a.m.

CARRIED

6.1.1 Out of Camera**Resolution No:** 978-25**Moved by:** Lorne Halisky

That Smoky Lake County Council go out of Executive Session, time 9:38

CARRIED**6.2 Metis Crossing****Resolution No:** 979-25**Moved by:** Craig Lukinuk

That Smoky Lake County deny the property tax exemption request submitted by Metis Crossing for the lands and buildings situated on the Metis Crossing site, as the properties do not meet the eligibility criteria for property tax exemption under Section 362(1) of the Municipal Government Act (MGA), and further direct Administration to provide a formal written response to the applicant outlining the County's decision and the legislative requirements.

CARRIED**6.3 Vance Auger, Director of PAE Holdings HAC/ASG Winter Haul Route at 9:15 a.m.****Resolution No:** 980-25**Moved by:** Jered Serben

Present before Council from 9:39 a.m. to 9:44 a.m. was Vance Auger, Director of PEA Holdings for the purpose of Winter Haul Route Agreement.

That Smoky Lake County Council agree to enter into a Winter Haul Route Agreement with Vance Auger / PEA Holdings HAC/ASG, effective from January 2026 to the end of February 2026, for hauling operations on Range Road 181 and Township Road 604, permitting up to 75 loads per day.

CARRIED**6.4 Delegation to County Council - Trail Twisters - President Spencer Kotylak @ 9:30 a.m.****Resolution No:** 981-25**Moved by:** Lorne Halisky

Spencer Kotylak, President of the Smoky Lake Snowmobile Trail Twisters (1998) Society, entered Council Chambers at 9:43 a.m.

Present before Council from 9:45 a.m. To 10:02 a.m. was Spencer Kotylak, President of the Smoky Lake Snowmobile Trail Twisters (1998) Society for the purpose of holding a discussion regarding Council's discretion to waive the Surface Lease cost for Pt. NE-30-59-14-W4, as the non-profit organization provides recreational opportunities for Smoky Lake Region residents and visitors.

That Smoky Lake County accept the written and verbal presentation of Spencer Kotylak, President of the Smoky Lake Snowmobile Trail Twisters (1998) Society, as information.

Spencer Kotylak, President of the Smoky Lake Snowmobile Trail Twisters (1998) Society, left Council Chambers at 10:02 a.m.

6.5 Motion to reschedule Delegation to County Council**Resolution No:** 982-25**Moved by:** Ryan Barker

Present before Council from 10:02 a.m. to 10:20 a.m., Sgt. Anita Doktor of the Smoky Lake RCMP Detachment presented updates to Council, including crime

reduction, the Smoky Lake Crime Prevention Town Hall held on November 19, and the upcoming annual performance plan. RCMP Supt. Hanson and Nina Sahasrabuddhe were unable to attend.

That Smoky Lake County Council request administration follow up with Smoky Lake RCMP and K Division to reschedule another meeting with Supt. Hanson and Nina Sahasrabuddhe from K Division as a delegation to a future council meeting.

CARRIED

6.6 Delegation to County Council - RCMP Supt. Hanson and Nina Sahasrabuddhe from K Division 10:00 a.m.

Resolution No: 283-25

Moved by: David Kully

That Smoky Lake County accept the verbal presentation of SGT Anita Doktor, from Smoky Lake RCMP Detachment, as information.

CARRIED

6.6.1 Recess

Resolution No: 984-25

Moved by: David Kully

That Smoky Lake County Council recess the Regular Council meeting at 10: 23 a.m.

The Regular County Council resumed the meeting at 10:31 a.m.

CARRIED

6.7 Delegation to County Council - Finning Canada @10:30

Resolution No: 985-25

Moved by: David Kully

Present before Council from 10:31 a.m. 11:00 a.m. to a.m. was Patrick Wetzstein, Parts and Services Representative from Finning Canada and Travis Broen, Major Accounts manager from Finning Canada, for the purpose of discussing the proposed cost to rebuild a 14M Cat grader from Finning Canada.

That Smoky Lake County accept the verbal presentation of Patrick Wetsean, Parts and Services Representative from Finning Canada and Travis Broen Major Accounts manager from Finning Canada as information.

1 guest from the public entered Council Chambers at 11:00 a.m.

CARRIED

6.8 RFD Development Application Processing

Resolution No: 986-25

Moved by: Lorne Halisky

That Smoky Lake County, in partnership with Mackenzie County and the County of Northern Lights, participate in the application to the Alberta Community Partnership (ACP) 2025-26 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a study and review of existing development application processes in order to cut red tape and streamline application processes.

CARRIED

6.9 Purchase of a New Grader**Resolution No:** 987-25**Moved by:** Dave Kully

That Smoky Lake County award the purchase of a new motor grader to Finning Canada for the supply of a Caterpillar 160-ISA AWD Motor Grader for a total cost not to exceed \$732,900.00, as per the submitted quote Including a packer

CARRIED

One guest from the public entered council chambers at 11:02 a.m.
One guest from the public entered council chambers at 11:10 a.m.

6.9.1 Motion 2**Resolution No:** 988-25**Moved by:** Jered Serben

That Smoky Lake County Council administration put together a full list of the current graders and list should show the year each grader was made, the total hours on it, current work hours, and any rebuilding or maintenance details to help Council decide about future graders.

CARRIED**6.10 Public Question and Answer Period between 11:30 a.m. & 12:00 p.m.****Resolution No:** 989-25**Moved by:** Jered Serben

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 11:38 a.m.

One guest from the public brought up the following concerns and questions to Council:

Guest:

Concerns were raised about budget cutbacks in certain areas and increases in others. Would Council consider creating a policy that limits the number of Council members who can attend conferences?

Reeve Lukinuk:

The motions regarding attendance at conferences or events are currently stated as “who can attend, attend.” Council will take into consideration the possibility of creating a policy on this matter.

Guest:

Concerns were also raised about confidentiality within Council Chambers. Information meant to remain private should not be shared with the public.

Reeve Lukinuk:

I don't disagree with you at all.

Guest:

Would Council consider creating a survey to ask residents whether the Reeve should be elected by Council or elected At-Large, and distribute this survey to all County residents?

Reeve Lukinuk:

I recall this being done in the past, but I will take it into consideration again.

Guest:

There are concerns about text messages sent by Reeve Lukinuk on November 13th at 6:00 a.m. to ratepayers, providing his contact information.

Reeve Lukinuk:

I apologized for contacting ratepayers in that manner.

Guest:

Could you provide a list of the individuals you apologized to?

Reeve Lukinuk:

Declined that request

Guest:

I would like these thoughts and concerns to be considered by Council over the next two years.

That Smoky Lake County Council accepted the verbal information during public question and answer from 11:30 a.m. to 11:38 a.m. on November 27th, 2025, for information.

CARRIED

One guest from the public left council chambers at 11:39 a.m.

6.11 Request For Decision CPAA Conference Attendance

Resolution No: 990-25

Moved by: Craig Lukinuk

That Smoky Lake County Council authorize attendance at the 2026 Community Planning Association of Alberta (CPAA) Conference, taking place April 27–29, 2026, at the Red Deer Resort and Casino, for any Council members who are able to attend.

CARRIED**6.11.1 In Camera Session under Section 19 of the ATIA**

Resolution No: 991-25

Moved by: Lorne Halisky

That Smoky Lake County Council goes into Executive Session, under the authority of the ATIA Act, Section 19: Disclosure to Harmful to business interests of a third party in the physical presence of all Council, Interim CAO, recording secretary, time 11:51 a.m.

CARRIED**6.11.1.1 Out of Camera**

Resolution No: 992-25

Moved by: Ryan Barker

That Smoky Lake County Council go out of Executive Session, time 12:18 p.m.

CARRIED**6.12 Tax Forgiveness Request**

Resolution No: 993-25

Moved by: Ryan Barker

That Smoky Lake County Council waive the penalties in the amount of \$2,439.57 if payment of \$24,784.92 is received by on or before February 27th, 2026 for tax Roll Number 14573540, legally described as NE-35-57-14 W4.

Reeve Lukinuk did not participate in the voting process and left council chambers at 12:21 p.m.

Reeve Lukinuk returned to Council chambers at 12:22 p.m.

CARRIED**6.12.1 Recess for lunch at 12:22 p.m.****Resolution No:** 994-25**Moved by:** Craig Lukinuk

That Smoky Lake County Council recess for lunch at 12:22 a.m.

Smoky Lake County Council reconvened the Regular Council meeting at 1:05 p.m.

CARRIED**6.13 MCC Director Appointments****Resolution No:** 995-25**Moved by:** David Kully

That Smoky Lake County Council appoint the following Council Members to serve on the MCC for Smoky Lake Development Corporation for the 2025- 2026 term:

1. Reeve, Craig Lukinuk
2. Deputy Reeve, Lorne Halisky

And further, the MCC appointment be formally added to the list of annual appointments made at the Organizational Meeting going forward.

CARRIED**6.14 RFD Appointment to extend Interim CAO position****Resolution No:** 996-25**Moved by:** Jered Serben

That Smoky Lake County extends the appointment of Brenda Adamson as Interim Chief Administrative Officer from December 1, 2025, to January 31, 2026, or until such time as a permanent CAO is successfully recruited, whichever occurs first.

CARRIED**6.15 Surface Lease of Municipally-Owned Property (Delegation-Trail Twister)****Resolution No:** 997-25**Moved by:** Lorne Halisky

That Smoky Lake County Council accept the offer to lease the lands legally described as: PT. NE-30-59-14-W4M, in the amount of \$50.00/year, for a twenty-five (25) year term, dated October 10, 2025, and received from Spencer Kotylak, President, Smoky Lake Snowmobile Trail Twisters (1998) Society, in response to the Limited Invitation to Tender extended by Smoky Lake County.

CARRIED**6.15.1 Motion 2****Resolution No:** 998-25**Moved by:** Jered Serben

That Smoky Lake County Council direct admin to provide information to the trail twisters and encourage them to apply for a property tax exemption through the Community Organization Property Tax Exemption Regulation and write off the 2025 Municipal taxes in the amount of \$428.72 on tax roll 16583231 legally described as NW 32-58-16 W4.

CARRIED**7 Request for Information****8 Policy Review**

8.1 Bylaw 1491-25 Designation of Assessor Bylaw**Resolution No:** 999-25

Moved by: Ryan Barker

That Smoky Lake County give First Reading to Bylaw No.: 1491 -25 Designation of Municipal Assessor Bylaw

CARRIED**8.1.1 Second Reading of Bylaw 1491-25****Resolution No:** 1000-25

Moved by: David Kully

That Smoky Lake County give Second Reading to Bylaw No.: 1491-25 Designation of Municipal Assessor Bylaw

CARRIED**8.1.2 Third Reading of Bylaw 1491-25****Resolution No:** 1001-25

Moved by: Lorne Halisky

That Smoky Lake County give permission for Third Reading to Bylaw No.: 1491 -25 Designation of Municipal Assessor Bylaw

CARRIED**8.1.3 Third and Final Reading of Bylaw 1491-25****Resolution No:** 1002-25

Moved by: Jered Serben

That Smoky Lake County give permission for Third and final Reading to Bylaw No.: 1479-25 1491-25 Designation of Municipal Assessor Bylaw

CARRIED**8.2 Bylaw 1489-25****Resolution No:** 1003-25

Moved by: Jered Serben

That Smoky Lake County Council give Bylaw No. 1489-25, a Bylaw to close all those portions of the Government Road Allowance lying west of W ½ 7-61-18-W4M & to consolidate said closed portions with said lands, First Reading.

CARRIED**8.2.1 motion 2****Resolution No:** 1004-25

Moved by: Jered Serben

That Smoky Lake County Council schedule a Public Hearing on said Bylaw No. 1489-25 for Thursday, December 18th, 2025, at 1:00 p.m., and to advertise said Public Hearing in accordance with Section 606 of the Municipal Government Act.

CARRIED**8.3 RFD Bylaw 1487-25 Fire Protection Services****Resolution No:** 1005-25

Moved by: Lorne Halisky

That Smoky Lake County give Bylaw No. 1487-25: Fire Protective Services, for the purpose of establishing and maintaining fire protective services for the County, Third Reading.

CARRIED

8.3.1 motion 2**Resolution No:** 1006-25

Moved by: Jered Serben

That Smoky Lake County rescind Policy Statement No. 02-21: Fire Ban as the policy information has been incorporated into Bylaw No 1487-25 Fire Protective Services.

CARRIED**9 Chief Administrative Officer (CAO) Report****9.1 CAO Report****Resolution No:** 1007-25

Moved by: Lorne Halisky

That Smoky Lake County accept the October 2025 Interim CAO Report as presented.

CARRIED**9.2 Action List****Resolution No:** 1008-25**Moved by** Jered Serben

That Smoky Lake County Council accept the action list with the following amendment:

Update Resolution No. 923-25:

That Smoky Lake County Council approves the attendance of Councillors; **Lorne Halisky**, Ryan Barker, David Kully, and Craig Lukinuk to attend the 2025 Federation of Alberta Gas Co-op 2025 Convention and Trade Show located at the River Cree Resort and Casino starting on November 24th, 2025, to November 26th, 2025.

CARRIED**10 Council Committee Reports****11 Correspondence****11.1 Email- Scouts Request****Resolution No:** 1009-25**Moved by:** Lorne Halisky

That Smoky Lake County Council defer the Letter regarding Appreciation and Request for Assistance received on October 21, 2025, from The Canadian Youth Friendship Society of Edmonton to a future Council meeting for further information.

CARRIED**11.2 2026 Municipal Law Seminars - Oct 27, 2025****Resolution No:** 1010-25

Moved by: Jered Serben

That Smoky Lake County Council approve the registration and attendance of any Council members who wish to participate in the 2026 Municipal Law Seminars, either virtually in Council Chambers, scheduled for February 6, 2026, in Edmonton, Alberta, or March 6, 2026, in Grande Prairie, Alberta, or through virtual attendance.

CARRIED

11.3 RCMP Quarter Report**Resolution No:** 1011-25**Moved by:** Lorne Halisky

That Smoky Lake County Council acknowledge receipt of the RCMP Quarter Report dated October 30th, 2025, and file as information.

CARRIED**11.4 Request for Support – Pine Creek Year-Round Indigenous Resort Project****Resolution No:** 1012-25**Moved by:** Jered Serben

That Smoky Lake County Council acknowledge receipt of the Pine Creek Retreat request for support, Year-Round Indigenous Resort Project letter dated, November 17, 2025, and direct administration to request a delegation with Pine Creek Retreat representative to a Council meeting in the first quarter of 2026.

CARRIED**11.5 Letter from Municipal Affairs, Dated Nov 4th, 2025****Resolution No:** 1013-25**Moved by:** Lorne Halisky

That Smoky Lake County Council acknowledge receipt of the letter received from Municipal Affairs, dated November 4, 2025, and file as information.

CARRIED**11.6 Smoky Lake County Renewal for Go East of Edmonton****Resolution No:** 1014-25**Moved by:** Craig Lukinuk

That Smoky Lake County Council direct administration to request a delegation from Mr. Kevin D. Kisilevich, of GO EAST of Edmonton Regional Tourism to a regular Council meeting within the first quarter of 2026.

CARRIED**11.7 NSWA 2026 Municipal Contribution Request, Dated Nov 12, 2025****Resolution No:** 1015-25**Moved by:** Lorne Halisky

That Smoky Lake County Council support and pay the North Saskatchewan Watershed Alliance membership fee of \$1,510.20, and requests that representatives of the NSWA attend a regular Council meeting as a delegation in the first quarter of 2026.

CARRIED**11.8 Request for donation- U15 Hiway 28 Raiders Hockey Club****Resolution No:** 1016-25**Moved by:** Lorne Halisky

That Smoky Lake County Council acknowledge receipt of the donation request letter from the U15 Hiway 28 Raiders Hockey Club, dated September 28, 2025, and accept it as information, further recognizing the action taken in donating promotional items.

CARRIED**11.9 Alberta Bilingual Municipalities Association (ABMA) Bylaw and Letter of Support****Resolution No:** 1017-25**Moved by:** Lorne Halisky

That Smoky Lake County Council defer the Alberta Bilingual Municipalities Association (ABMA) Bylaw and Letter of Support and ask representatives of ABMA to attend a regular Council meeting as a delegation in the first quarter of 2026.

CARRIED

11.9.1 Recess

Resolution No: 1018-25

Moved by: Ryan Barker

That Smoky Lake County Council recess the Regular Council Meeting at 2:23 p.m. Smoky Lake County Council reconvened the Regular Council Meeting at 2:34 p.m.

CARRIED

12 Information Release

13 Financial Reports

13.1 September 2025 Bank Reconciliation Report

Resolution No: 1019-25

Moved by: David Kully

That Smoky Lake County Council accepts the 2025 Monthly Council Reconciliation dated September 2025.

CARRIED

13.2 November Budget at-a-Glance

Resolution No: 1020-25

Moved by: Jered Serben

That Smoky Lake County Council accept the Budget at-a-Glance Dated November 17th, 2025, as presented.

CARRIED

14 Next Meetings

Moved by: Lorne Halisky

Smoky Lake County Council confirms the Next County Council Meetings:

- Monday, December 1st, 2025, at 10:30 a.m. (Budget Meeting)
- Tuesday, December 2nd, 2025. at 1:00 pm. (Committee of The Whole)
- Thursday, December 11 Virtual Budget meeting at 5:30 p.m.
- Thursday, December 18th, 2025. at 9:00 a.m. (Regular)
- Thursday, January 8th, 2026, at 9:00 a.m. (Regular)
- Thursday, January 22nd, 2026, at 9:00 a.m. (Regular)

CARRIED

15 In Camera (Executive Session) Sec. 20 of the ATIA

Resolution No: 1021-25

Moved by: David Kully

That Smoky Lake County Council go into Executive Session, under the authority of the FOIP Act, Section 20; Disclosure to harmful personal privacy in the physical presence of all Council, interim CAO, and recording secretary time 2:56 p.m.

CARRIED

15.1 Out of Camera (Executive Session)**Resolution No:** 1022-25**Moved by:** Ryan Barker

That Smoky Lake County Council go out of Executive Session, time 3:15 p.m.

CARRIED**16 RFD Water Commission Compensation to the Interim Manager****16.1 Motion out of Camera****Resolution No:** 1023-25**Moved by:** David Kully

That Smoky Lake County Council appoint the Finance Manager: Brenda Adamson, as the Highway 28/63 Regional Water Service Commission Interim Manager in accordance with the Memorandum of Understanding between the Commission and Smoky Lake County executed on December 10, 2020; and approve to compensate her in the amount of \$500.00 per month, effective September 1, 2025, for duration of her services as the Interim Manager of the Highway 28/63 Regional Water Services Commission; and acknowledge the compensation amount is allocated from funds received from the Commission to manage it.

CARRIED**17 Adjournment****Resolution No:** 1024-25**Moved by:** Ryan Barker

That the Smoky Lake County Council Meeting of Thursday, November 27th, 2025, be adjourned, time 3:18 p.m.

CARRIED

Signature Apon Request

REEVE,

Craig Lukinuk

S E A L

Signature Apon Request

INTERIM CHIEF ADMINISTRATIVE OFFICER,

Brenda Adamson