



Smoky Lake County
Meeting Minutes
Regular County Council Meeting December 18, 2025 - 09:00 AM

1 Called To Order

The meeting was Called to Order at 9:01 a.m. by the Reeve, Craig Lukinuk, in the presence of the following persons:

		ATTENDANCE
		<u>Thursday December 18, 2025</u>
Div. No.	Councillor(s)	
1	Ryan Barker	Present in Chambers
2	David Kully	Present in Chambers
3 / Reeve	Craig Lukinuk	Present in Chambers
4/ Deputy Reeve	Lorne Halisky	Present in Chambers
5	Jered Serben	Present in Chambers
Interim CAO/Finance Mng	Brenda Adamson	Present in Chambers
Executive Services Coordinator	Chyenne Shaw	Present in Chambers
Recording Secretary	Meaghan Andreychuk	Present in Chambers
<u>Observers in Attendance Upon Call to Order:</u>		
Comm. Officer	Evonne Zukiwski	Virtually Present
P & D Manager	Jordan Ruegg	Virtually/Physically Present
Enviro Ops Manager	Dave Franchuk	Virtually/Physically Present
Natural Gas Mng.	Daniel Moric	Virtually/Physically Present
Fire Chief	Scott Franchuk	Virtually Present
Public Works Manager	Chris Minailo	Virtually Present
GIS	Carole Dowhaniuk	Virtually Present
Interim Ag. Fieldman	Tori Ponich	Virtually/Physically Present
Public	8 Members	Virtually/Physically Present

2 Adoption of Agenda
Resolution No: 1147-25
Moved By: Lorne Halisky

That the Smoky Lake County Council Meeting Agenda for Thursday, December 18th, 2025 be adopted with the following additions:

- Agricultural Fieldman Appointment
- Bridge tender
- Skid Steel trailer
- CAO Recruitment

CARRIED

3 Adoption of Minutes

3.1 Special Council Meeting - November 22, 2025
Resolution No: 1148-25
Moved By: David Kully

That the minutes of the **Smoky Lake County Special Council Meeting**, held on November 22. 2025 be adopted as presented.

CARRIED

3.2 Regular Council Meeting - November 27, 2025
Resolution No: 1149-25
Moved By: Ryan Barker

That the minutes of the **Smoky Lake County Regular Council Meeting**, held on Thursday, November 27th, 2025 be adopted with the following amendments:

- 9.5 Ryan Barker is the main member on Citizens on Patrol Committee
- 11.2 attending in chambers virtually
- 11.6 Go East first directed to first quarter
- 11.8 Action taken
- 6.7 Travis Broen Account managers
- 6.1.2 missing dollar sign

CARRIED

3.3 Budget Council Meeting - December 1, 2025
Resolution No: 1150-25
Moved By: David Kully

That the minutes of the **Smoky Lake County Budget Council Meeting**, held on Monday, December 1st, 2025 be adopted with the amendment:

- 4.2.1.3 correction as Range Road 191

CARRIED

3.4 Committee of the Whole Meeting - December 2, 2025
Resolution No: 1151-25
Moved By: Jered Serben

That the minutes of the **Smoky Lake County Committee of The Whole Meeting**, held on Tuesday, December 2nd, 2025, be adopted as presented.

CARRIED

3.5 Recess
Resolution No: 1152-25
Moved By: Lorne Halisky

That Smoky Lake County Council recess the Regular County Council Meeting time, 9:10 a.m.

That Smoky Lake County Council resume the Regular County Council Meeting time, 9:15 a.m.

CARRIED

4 Delegation(s)

4.1 Fran Byers - 9:15 a.m.
Resolution No: 1153-25
Moved By: Lorne Halisky

Present before Council from 9:15 a.m. to 9:28 a.m. was Fran Byers for the purpose of discussion regarding the Mons Lake Contract between Smoky Lake County

That Smoky Lake County accepted the Verbal and written presentation of Fran Byers, previous Mons Lake Caretaker, as information.

CARRIED**4.1.1 Travel Lakeland - 2026 Edmonton Boat & Sportsman Presented by Marianne Janke @ 9:30 a.m.****Resolution No:** 1154-25**Moved By:** David Kully

Present before Council from 9:28 a.m. to 9:41 a.m. was Mariane Janke, Executive Director, Travel Lakeland and Charne Roodt, Operations Coordinator for Travel Lakeland for the purpose of proposing options for Smoky Lake County to attend/represent at the Edmonton Boat and Sportsman Show in Edmonton Alberta on March 19th to the 22nd 2026.

That Smoky Lake County accepted the presentation of Mariane Janke, Executive Director, Travel Lakeland and Charne Roodt, Operations Coordinator for Travel Lakeland as information.

CARRIED**5 Municipal Planning Commission**

None.

6 Request for Decisions**6.1 Bylaw No. 1495-25 - Designation of the Wynnyk House as a Municipal Historic Resource****Resolution No:** 1155-25**Moved By:** Lorne Halisky

That Smoky Lake County Council give Bylaw 1495-25: A Bylaw Designating the Wynnyk House, located on the lands legally described as SW-27-58-13-W4M, as a Municipal Historic Resource, **First Reading**.

CARRIED**6.1.1 Second Reading of Bylaw 1495-25****Resolution No:** 1156-25**Moved By:** Ryan Barker

That Smoky Lake County Council give Bylaw 1495-25: A Bylaw Designating the Wynnyk House, located on the lands legally described as SW-27-58-13-W4M, as a Municipal Historic Resource, **Second Reading**.

CARRIED**6.1.2 Third Reading of Bylaw 1496-25****Resolution No:** 1157-25**Moved By:** David Kully

That Smoky Lake County Council give Bylaw 1495-25: A Bylaw Designating the Wynnyk House, located on the lands legally described as SW-27-58-13-W4M, as a Municipal Historic Resource, Permission for **Third Reading**.

CARRIED**6.1.3 Permission for Third Reading of Bylaw 1496-25****Resolution No:** 1158-25**Moved By:** Jered Serben

That Smoky Lake County Council give Bylaw 1495-25: A Bylaw Designating the Wynnyk House, located on the lands legally described as SW-27-58-13-W4M, as a Municipal Historic Resource, **Third and Final Reading**.

CARRIED

6.2 Bylaw No. 1494-25 - Designation of the St. Elias (Pakan) Church as a Municipal Historic Resource

Resolution No: 1159-25

Moved By: Jered Serben

That Smoky Lake County Council give Bylaw 1494-25: A Bylaw Designating the St. Elias (Pakan) Church, located on the lands legally described as Plan 5011CE, Block A, as a Municipal Historic Resource, **First Reading**.

CARRIED

6.2.1 Second Reading of Bylaw 1494-25

Resolution No: 1160-25

Moved By: Ryan Barker

That Smoky Lake County Council give Bylaw 1494-25: A Bylaw Designating the St. Elias (Pakan) Church, located on the lands legally described as Plan 5011CE, Block A, as a Municipal Historic Resource, **Second Reading**.

CARRIED

6.2.2 Third Reading of Bylaw 1494-25

Resolution No: 1161-25

Moved By: David Kully

That Smoky Lake County Council give Bylaw 1494-25: A Bylaw Designating the St. Elias (Pakan) Church, located on the lands legally described as Plan 5011CE, Block A, as a Municipal Historic Resource, Permission for **Third Reading**.

CARRIED

6.2.3 Permission for Third Reading of Bylaw 1494-25

Resolution No: 1162-25

Moved By: Lorne Halisky

That Smoky Lake County Council give Bylaw 1494-25: A Bylaw Designating the St. Elias (Pakan) Church, located on the lands legally described as Plan 5011CE, Block A, as a Municipal Historic Resource, **Third and Final Reading**.

Jordan Ruegg, Planning and Development Manager, left Council Chambers at 9:56 a.m.

CARRIED

6.3 Draft Bylaw 1490-25 Procedural Bylaw

Resolution No: 1163-25

Moved By: Lorne Halisky

That County Council give **First Reading** to Bylaw 1490-25 - Procedural Bylaw.

CARRIED

6.3.1 Second reading Bylaw 1490-25

Resolution No: 1164-25

Moved By: Ryan Barker

That Smoky Lake County Council **give Second**, Reading to Bylaw 1490-25 - Procedural Bylaw

CARRIED

6.3.2 Permission for Third Reading Bylaw 1490-25

Resolution No: 1165-25

Seconded By: David Kully

That Smoky Lake County Council give permission for **Third and final Reading** to Bylaw 1490-25 - Procedural Bylaw

CARRIED

6.3.2.1 Third and Final Reading of Bylaw 1490-25 Procedural Bylaw
Resolution No: 1166-25

That Smoky Lake County Council give **Third and Final Reading** to Bylaw 1490-25 - Procedural Bylaw.

CARRIED

6.4 Records Retention and Disposition Bylaw 1493-25
Resolution No: 1167-25
Moved By: Lorne Halisky

That Smoky Lake County Council give **First Reading** to Bylaw 1493-25 - Records Retention & Disposition Bylaw.

CARRIED

6.4.1 Second Reading of Bylaw 1493-25 Records and Retention
Resolution No: 1168-25
Moved By: David Kully

That Smoky Lake County Council give **Second Reading** to Bylaw 1493-25 - Records Retention & Disposition Bylaw.

CARRIED

6.4.2 Permission to Third Reading of Bylaw 1493-25 Records and Retention
Resolution No: 1169-25
Moved By: Ryan Barker

That Smoky Lake County Council give permission for **Third Reading** to Bylaw 1493-25 - Records Retention & Disposition Bylaw.

CARRIED

6.4.3 Third Reading of Bylaw 1493-25 Records and Retention
Resolution No: 1170-25
Moved By: Jered Serben

That Smoky Lake County Council give **Third and Final** Reading to Bylaw 1493-25 - Records Retention & Disposition Bylaw.

CARRIED

6.5 Council Orientation Policy
Resolution No: 1171-25
Moved By: Ryan Barker

That Smoky Lake County Council approve Policy 01-05 - Council Orientation Policy as presented.

CARRIED

6.6 Public Participation Policy
Resolution No: 1172-25
Moved By: David Kully

That Smoky Lake County Council approve Policy 01-51- Public Participation Policy as presented.

CARRIED

6.7 Municipal Office Policy
Resolution No: 1173-25
Moved By: Lorne Halisky

That Smoky Lake County Council approve Policy 01-11 – Municipal Office Policy, as amended, specifically:

- Amending Section 3.4 *Customer Service Standards* to require that voicemail messages include alternative options for contacting the municipal office.

CARRIED

6.8 Playground and Parks Policy

Resolution No: 1174-25

Moved By: Ryan Barker

That Smoky Lake County Council approve Policy 07-02 - Playground and Parks Safety Policy with the following amendment:

- Section 5; add annual audit inspections provided by the Smoky Lake County Health and Safety Coordinator

CARRIED

6.9 Coyote Reduction Policy

Resolution No: 1175-25

Moved By: David Kully

Tori Ponich, Interim Agricultural Fieldman entered Council Chambers time 10:10 a.m.

That Smoky Lake County Council direct Administration to amend Policy No. 62-31-01 to address the handling of mangy coyotes and bring the amended policy back to a Regular Council Meeting in January for review and consideration.

CARRIED

6.9.1 Second Motion

Resolution No: 1176-25

Moved By: Ryan Barker

That Smoky Lake County Council direct Administration to bring back Policy No. 62-31-01, with additional information regarding the handling of mangy coyotes, to a regular Council meeting at the end of January.

Tori Ponich, Interim Agricultural Fieldman left Council Chambers time 10:18 a.m.

CARRIED

6.9.1.1 Recess

Resolution No: 1177-25

Moved By: Ryan Barker

That Smoky Lake County Council recess the Regular County Council Meeting time, 10:19 a.m.

That Smoky Lake County Council resume the Regular County Council Meeting time, 10:29 a.m.

CARRIED

6.10 Peace Officer Equipment Policy

Resolution No: 1178-25

Moved By: Lorne Halisky

That Smoky Lake County Council approve Peace Officer Patrol Vehicle Policy CPO-37-02, as amended, to include:

- Removal of the section titled “*Unmarked Vehicle*”

- Inclusion of Occupational Health and Safety (OHS) requirements
- Clarification of responsibilities under the Alberta Traffic Safety Act and OHS requirements

CARRIED

6.11 Agricultural Societies Terms of Reference

Resolution No: 1179-25

Moved By: David Kully

That Smoky Lake County Council approve Policy 01-55 – Agricultural Society Council Appointment (Non-Voting Member) with the following amendments:

- Appointment of one member and one alternate
- Change “Councillor” to “Councillors”

CARRIED

6.12 Obsolete Governance Policies and Bylaws

Resolution No: 1180-25

Moved By: Jered Serben

Daniel Moric, Natural Gas Managers entered Council Chambers time 10:33 a.m.

That Smoky Lake County Council rescind policies:

- Agenda Item: # Policy 01-01 - Procedures for Transacting County Business - superseded by the new Procedural Bylaw.
- Policy 01-16 - Procedures for Business of Council.
- Policy 01-26 - Agenda Format Policy
- Policy 01-27 - Request for Decision Policy
- Policy 01-49 - Delegations to Council
- Policy 01-33 - County Operations Policy
- Policy 01-06 - Public Hearing Procedures
- Policy 01-40 - Governance Policies
- Policy 01-12 - Reduction in Municipal Staff
- Policy 01-02 - Election of Reeve and Deputy Reeve
- Policy 10-03 - Waste Bin Rental Agreement.

CARRIED

6.13 Reclamation in Hamlet of Bellis

Resolution No: 1181-25

Moved By: Lorne Halisky

That Council Approve to pay invoice Number 021860 for reclamation completed the North East corner of the boulevard at 51st 49 ave Bellis, Alberta. For the sum of \$367.50 to 1848812AB Ltd.

CARRIED

6.14 Appointments to the Northeast Alberta Alliance for Growth and Opportunities (NAAGO)

Resolution No: 1182-25

Moved By: Jered Serben

That Smoky Lake County appoint Councillor and Reeve Craig Lukinuk and Deputy Reeve Lorne Halisky to represent Smoky Lake County on the Northeast Alberta Alliance for Growth & Opportunities (NAAGO), effective immediately, and further, that this appointment be formally incorporated into the annual Organizational Meeting appointment list beginning in 2026 and direct administration to notify the Northeast Alberta Alliance for Growth & Opportunities (NAAGO) regarding the

appointments.

CARRIED

6.15 FCSS Funding Applications

Resolution No: 1183-25

Moved By: Craig Lukinuk

That Smoky Lake County approve to allocate funding from the 2026 Family and Community Support Services (FCSS) Grant budget in accordance with Policy no 08-17-01: Family and Community Support Services (FCSS) grant as follows:

\$2,500 to Smoky Lake Minor Hockey for the Respect in Sports Program

\$2,100 to the Smoky Lake Holubka Dancers for 2026 Volunteer Appreciation

CARRIED

6.16 RFD - Funding Assistance to Halls within Smoky Lake County.

Resolution No: 1184-25

Moved By: Lorne Halisky

Tori Ponich, Interim Agricultural Fieldman entered Council Chambers at 11:09 a.m.

That Smoky Lake County Council direct Administration to include \$14,000 in the 2026 budget for funding assistance to community halls within Smoky Lake County, with funds to be allocated and distributed prior to March 31, 2025 and bring back a draft policy for Council review.

Daniel Moric, Natural Gas Manager left Chambers at 11:14

CARRIED

6.17 In Camera at 11:27 a.m.

Resolution No: 1185-25

Moved By: Ryan Barker

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA 19- Disclosure harmful to business interests of a third party: to discuss third party contracts between Smoky Lake County in physical presence of all Council and Executive Services Coordinator, Interim agricultural Fieldman, Recording Secretary, time 11:27 a.m.

CARRIED

6.17.1 Out of Camera at 11:40 a.m.

Resolution No: 1186-25

Moved By: Ryan Barker

That Smoky Lake County Council go out of Executive Session, time 11:40 a.m.

CARRIED

6.18 Public Question and Answer Period between 11:30 a.m. & 12:00 p.m.

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:40 a.m. & 11:41 a.m.

None in attendance

6.19 ASB - Recommendation for Agricultural Fieldman Assistant Position**Resolution No:** 1187-25**Moved By:** Craig Lukinuk

That Smoky Lake County Council direct Administration to withdraw from the Lakeland Agricultural Research Association contract, in accordance with Motion No. 212-25 and the recommendation from the Agricultural Service Board.

CARRIED**6.19.1 ASB Motion 2****Resolution No:** 1188-25**Moved By:** Craig Lukinuk

That Smoky Lake County Council approve the addition of an Assistant Agricultural Services Fieldman position, and:

- Direct Administration to proceed with the hiring and advertising process for the position; and
- Direct Administration to communicate that the agricultural services previously provided by the Lakeland Agricultural Research Association will continue to be delivered by Smoky Lake County.

Tori Ponich, Interim Agricultural Fieldman left chambers at 11:43 a.m.

CARRIED**6.20 RFD - 2026 Interim Budget (Handout)****Resolution No:** 1189-25**Moved By:** Jered Serben

That Smoky Lake County Council approve the Year-2026 Interim Municipal Budget, with revenues in the amount of \$22,142,201 and total Expenditures in the amount of \$24,140,633 including amortization expense in the amount of \$1,998,432.

CARRIED**6.20.1 Penalty Waive request****Resolution No:** 1190-25**Moved By:** Jered Serben

That Smoky Lake County write off \$106.63 tax penalties on tax roll 33220211 if payment of \$888.62 is received on or before January 31, 2026.

CARRIED**6.21 Policy 08-18-13 Council Remuneration and Expenses****Resolution No:** 1191-25**Moved By:** Ryan Barker

That Smoky Lake County Council the amendment of Policy 08-18-13 section 3.9 to state, "Smoky Lake County will contribute nine percent (9%) of gross remuneration to a Registered Retirement Pension Plan (RRSP).

CARRIED**6.22 ACP grant for Alberta Skyways Project****Resolution No:** 1192-25**Moved By:** Lorne Halisky

That Smoky Lake County, provide a letter to the County of St Paul in support of an application for the Alberta Community Partnership (ACP) 2025-26 Grant Intake, under the intermunicipal Collaboration Stream, for the purposes of obtaining grant funding for the Alberta HUB Skyways project; and further, approve County of St Paul as the Managing Partner for the application; and further, agree to abide by

the terms and conditions of the Conditional Grant Agreement governing the purpose and use of the grant funds.

CARRIED

6.23 Agricultural Fieldman Appointment
Resolution No: 1193-25
Moved By: David Kully

That Smoky Lake County Council Appoint Carleigh Danyluk as the Agricultural Service Fieldman effective December 19th, 2025.

CARRIED

6.24 Bridge Tender
Resolution No: 1194-25
Moved By: Ryan Barker

Dave Franchuk, Environmental Services Manager entered Council Chambers at 11:54 a.m.

That Smoky Lake County approve to fully award the tender to: Amrize Canada, in respect to the bridge rehabilitation and other work tender #20243909-2 for bridge numbers BF74017 NE-24-58-17 and BF75780 located at NW-1-59-13 W4.

CARRIED

6.25 Skid Steer Trailer
Resolution No: 1195-25
Moved By: David Kully

That Smoky Lake County Council approve the purchase of a 2026 cushion tilt trailer 83" x 24' trailer for \$18,771.00 as an unbudgeted expenditure.

Dave Franchuk, Environmental Manager, Left Council chambers at 12:07 p.m.

CARRIED

6.25.1 Recess for Lunch
Resolution No: 1196-25

Seconded By: David Kully

That Smoky Lake County Council recess the Regular County Council meeting time 12:09 a.m.

That Smoky Lake County Council resume the Regular County Council meeting time 12:59 p.m.

CARRIED

7 Recess Regular Council Meeting for Public hearing
Resolution No: 1197-25
Moved By: Craig Lukinuk

That Smoky Lake County Council recess the Regular County Council for the purpose of Public Hearing time 1:01 p.m.

CARRIED

8 Public Hearing on said Bylaw No. 1489-25 for Thursday, December 18th, 2025, at 1:00 p.m., and to advertise said Public Hearing in accordance with Section 606 of the Municipal Government Act. Opening.

The Public Hearing was Called to Order at 1:01 p.m. by the Reeve, Craig Lukinuk in the presence of the following persons:

All Council, Interim CAO/Finance Manager, Executive Services Coordinator, Planning and Development Officer, Recording Secretary, and 6 Smoky Lake County staff online and 3 public guests online.

Confirmation was provided by the Chief Administrative Officer that the Public Hearing had been advertised and notice was provided in accordance with the applicable legislation.

The purpose of the hearing was summarized:

A Bylaw of Smoky Lake County, in the Province of Alberta for the purpose of closing to public travel, disposing of, and consolidating with the lands legally described as NW 7-6118-W4M & SW 7-61-18-W4M, all those portions of undeveloped Government Road Allowance adjacent to the west of said lands

8.1 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:

- On July 15, 2025, Smoky Lake County administration received an application to close the aforementioned undeveloped Government Road Allowance and to consolidate those portions with the said lands.
- Bylaw No. 1486-25 was presented for 1st Reading on August 28, 2025. Subsequently a Public Hearing on Bylaw No. 148625 was held on September 11, 2025. However, following the municipal election, three new Coucillors were elected. The Municipal Government Act prevents Councillors who were not present at a Public Hearing to vote on a matter that was the subject of said Hearing. Subsequently, Bylaw No. 1486-25 was defeated on December 18, 2025 and Bylaw No. 1489-25 was drafted as a replacement for Bylaw No. 1486-25.
- Notice of the proposed Bylaw No. 1489-25 was circulated to affected agencies for comment on November 14, 2025. Responses from said agencies are attached.
- A Notice has also been posted on the County's website since December 1, 2025.
- The Public Hearing Notices were advertised in the Redwater Review on December 3, 2025 and December 10, 2025. The Hearing on the proposed Bylaw No. 1489-25 was advertised and Notice was given in accordance with Section 606 of the Municipal Government Act.
- This Hearing has been scheduled to obtain public input on proposed Bylaw No.1489-25 in accordance with Section 216.4 of the Municipal Government Act.

8.1.1 Public Presentations Via Written Submissions

Nil.

8.1.1.1 Public Presentations at the Public Hearing from the Proponent:

Nil.

8.2 Public Presentations at the Public Hearing from those Opposed

Nil.

8.3 Public Presentations at the Public Hearing from those In Support

Nil

8.4 Questions and Answers

Nil.

8.4.1 Closing Remarks

There being no further presentations, the Reeve thanked everyone for attending the Public Hearing; he then declared the Public Hearing for the proposed Bylaw No. 1489-25 for Thursday, December 18th, 2025, at 1:00 p.m., and to advertise said Public Hearing in accordance with Section 606 of the Municipal Government Act, closed, time **1:12 p.m.**

8.5 Bylaw No. 1489-25: Bylaw to close all those portions of the Government Road Allowance lying west of W ½ 7-61-18-W4M & to consolidate said closed portions with said lands

Resolution No: 1198-25

Moved By: Ryan Barker

Smoky Lake County Council Resumed the Regular Council meeting time, 1:12 p.m.

That Smoky Lake County Council instruct administration to submit proposed Bylaw No. 1489-25, for the closure of the undeveloped government road allowance lying to the west of the lands legally described as W ½ 7-61-18-W4M, to the Minister of Transportation and Economic Corridors for approval, subject to Section 22 of the Municipal Government Act, prior to the consideration of Second and Third Readings.

CARRIED

9 Chief Administrative Officer (CAO) Report**9.1 CAO Report**

Resolution No: 1199-25

Moved By: Jered Serben

That Smoky Lake County accept the November 2025 Interim CAO Report as presented.

CARRIED

9.2 Action Item List

Resolution No: 1200-25

Moved By: Jered Serben

That Smoky Lake County Council accept the action list with the following amendments:

- Virtual Seminar
- Motion No. 1010-25 Amend - Range Road 191

CARRIED

10 Council Committee Reports

10.1 Division 3 Councillor Reeves Report**Resolution No:** 1201-25**Moved By:** Lorne Halisky

That Smoky Lake County Council accept all Councillor reports from Divisions 1–5 and direct Administration to create and forward a Manager’s Report template.

CARRIED**10.2 Division 1 Councillor Report (Handout)****10.3 Division 2 Councillor Report****10.4 Division 4 Councillor Deputy Reeves Report****10.5 Division 5 Councillor Report (Handout)****11 Correspondence****11.1 Registration for Emerging Trends 2026****Resolution No:** 1202-25**Moved By:** Jered Serben

That Smoky Lake County Council acknowledge receipt of the “Emerging Trends in Municipal Law” invitation, dated November 27, 2025, and file it as information.

CARRIED**11.2 Alberta Electoral Boundaries Commission December 3, 2025****Resolution No:** 1203-25**Moved By:** Lorne Halisky

That Smoky Lake County Council accept the Alberta Electoral Boundaries Commission Report, dated December 3, 2025, as information, and:

- Direct Administration to add electoral boundary representation to the list of topics to be raised with the Minister of Municipal Affairs; and Include information on invited participants when these meetings are scheduled.

CARRIED**11.3 Government of Alberta - Fire Level of Service 2025 Engagement****Resolution No:** 1204-25**Moved By:** Lorne Halisky

That Smoky Lake County Council add the topic “Fire Level of Service – 2025 Engagement” to the list of items for discussion at the meeting with the Minister of Municipal Affairs.

CARRIED**11.4 Village of Waskatenau - Village Response to Proposed County Conditions and Negotiated Items for the Proposed Village of Waskatenau Annexation - December 8, 2025****Resolution No:** 1205-25**Moved By:** Jered Serben

That Smoky Lake County Council accept the Village of Waskatenau – Village Response to Proposed County Conditions and Negotiated Items for the Proposed Village of Waskatenau Annexation, dated December 8, 2025, as information, and defer consideration of the response to a future Regular Council Meeting.

CARRIED**11.5 Town of Smoky Lake - Dec 9, 2025****Resolution No:** 1206-25**Moved By:** Jered Serben

That Smoky Lake County Council accept and acknowledge receipt of the memo received from the Town of Smoky Lake regarding Physicians and Healthcare Professionals Committee Congratulating Pat Palechuk on Appointment to Regional Health Advisory Council 5, dated December 9th, 2025.

CARRIED

11.6 Meghan Witt - RMA District 5 Meeting - Dated December 11, 2025

Resolution No: 1207-25

Moved By: Jered Serben

That Smoky Lake County Council approve the attendance of any Councillor who is available to attend the Rural Municipalities of Alberta District 5 Meeting, to be held in Lamont, Alberta, on January 16, 2026, and file the letter from the Rural Municipalities of Alberta dated December 11, 2025.

CARRIED

12 Information Release

13 Financial Reports

13.1 Budget at a Glance

Resolution No: 1208-25

Moved By: Jered Serben

That Smoky Lake County Council accept the Budget at-a-Glance Dated December 9th, 2025, as presented.

CARRIED

14 Next Meetings

Smoky Lake County Council confirms the Next County Council Meetings

- Thursday, January 8th, 2026 at 9:00 a.m. (Regular)

14.1 Joint Municipalities meeting on January 19th, 2025

Resolution No: 1209-25

Moved By: David Kully

That Smoky Lake County Council attend the Joint Municipalities located in Vilna Alberta on January 19th, 2025.

CARRIED

14.1.1 Regular Council Meeting January 22nd

Resolution No: 1210-25

Moved By: Craig Lukinuk

That Smoky Lake County Council cancel the January 22nd, 2025, Regular County Council meeting confirms the next Regular Council Meeting to be:

- Thursday, January 27th, 2026, at 9:00 a.m. (Regular)

CARRIED

14.1.2 Next meeting - January 8th, 2025

Resolution No: 1211-25

Seconded By: David Kully

That Smoky Lake County Council approve the next County Council meeting:

- Thursday, January 8th at 9:00 a.m. (Regular)

CARRIED

14.2 Edmonton Boat and Sportsman Show**Resolution No:** 1212-25**Moved By:** Craig Lukinuk

That Smoky Lake County Council enter into an agreement with Travel Lakeland to participate in the Boat and Sportsman Show at the Edmonton EXPO Centre from March 19–22, 2026, and that the matter of cost sharing for the event be brought forward to the Joint Municipalities meeting scheduled for January 19, 2025.

CARRIED**14.2.1 Recess****Resolution No:** 1213-25**Moved By:** Jered Serben

That Smoky Lake County Council recess the Regular County Council meeting at 2:05 p.m.

Smoky Lake County resumed the Regular County Council meeting at 2:20 p.m.

CARRIED**15.1 In Camera Executive Session - CAO Recruitment****Resolution No:** 1213-25**Moved By:** Jered Serben

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA Section 19: Confidential Evaluation, to discuss the recruitment of the Chief Administrative Officer (CAO) in the physical presence of all Council time 2:24 p.m.

CARRIED**15.1.1 Out of Camera****Resolution No:** 1214-25**Moved By:** David Kully

Interim CAO/Finance Manager, Executive Services Coordinator, and Recording Secretary entered Council Chambers time 3:34 p.m.

That Smoky Lake County Council go out of Executive Session, time 3:34 p.m.

CARRIED**15.1.1.1 Motion - CAO Recruitment****Resolution No:** 1215-25**Moved By:** Jered Serben

That Smoky Lake County Council direct Administration to repost the Chief Administrative Officer position due to no successful candidates being identified.

CARRIED**15.2 In Camera****Resolution No:** 1216-25**Moved By:** Jered Serben

That Smoky Lake County Council go into Executive Session, under the authority of the ATIA, Section 22: Disclosure harmful Personal privacy, to conduct a review of the Organizational Chart Policy No. 01-03 in the physical presence of all Council, and interim CAO at 3:36p.m.

Executive Services Coordinator, and Recording Secretary left Council Chambers time 3:36 p.m.

Interim CAO/Finance Manager left Council Chambers time 3:40 p.m.

CARRIED

- 15.3 Out of Camera (Executive Session)**
Resolution No: 1217-25
Moved By: Craig Lukinuk

That Smoky Lake County Council go out of Executive Session, time 4:16 p.m.

CARRIED

- 15.4 Policy 01-03 Organization Chart**
Resolution No: 1218-25
Moved By: Craig Lukinuk

That Smoky Lake County Council rescind Resolution No. 855-25 “That Smoky Lake County Council approve amended Policy 15-03-28 Organizational Structure and the recommended salary grid as per discussion” due to a procedural error, and direct Administration to return the matter to Council for further consideration once a Chief Administrative Officer has been appointed.

CARRIED

- 16 Adjournment**
Resolution No: 1219-25
Moved By: Craig Lukinuk

That the Smoky Lake County Council Meeting of Reeve, Craig Lukinuk be adjourned, time 4:18 p.m.

CARRIED

Signature Apon Request

REEVE,
Craig Lukinuk

S E A L

Signature Apon Request

INTERIM CHIEF ADMINISTRATIVE OFFICER,
Brenda Adamson