

SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **March 13, 2025**, at 9:05 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
Div. No.	Councillor(s)	Thursday, Mar. 13, 2025
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Virtually Present
3 / Deputy Reeve	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Finance Manager	Brenda Adamson	Virtually Present
Municipal Clerk/RS	Meaghan Andreychuk	Present in Chambers

Observers in Attendance Upon Call to Order:		
Comm. Officer	Evonne Zukiwski	Virtually Present
P & D Manager	Jordan Ruegg	Virtually Present
Health & Safety Cor.	Jasmine Schaub	Virtually Present
Acting Ag Fieldman	Kierstin Dubitz	Virtually Present
Enviro Ops Manager	Dave Franchuk	Virtually Present
Natural Gas Mng.	Daniel Moric	Virtually Present
Public	6 Members	Virtually Present

2. Agenda:

320-25: Céré

That the Smoky Lake County Council Meeting Agenda for Thursday, March 13, 2025, be adopted, as presented.

Addition the Agenda:

- 1. Backsloping Application dated: March 12, 2025
- 2. Family & Community Support Services (FCSS) Applications
- 3. Travel Lakeland Edmonton Boat & Sportsman Show
- 4. Alberta Bilingual Municipalities (charging for memberships)
- 5. Warspite Foundation Country 1st Annual Country Fair

Carried Unanimously.

3. Minutes:

- 3.1. Minutes of the Regular Council Meeting, February 13, 2025

321-25: Gawalko

That the minutes of the Smoky Lake County Regular Council Meeting, held on Thursday, February 13, 2025, be adopted as presented.

Carried.
- 3.2. Minutes of the Special Council Meeting, February 19, 2025

322-25: Halisky

That the minutes of the Smoky Lake County Special Council Meeting, held on Wednesday, February 19, 2025, be adopted as presented.

Carried.

7. Request for Decision:

7.1.1. Sponsorship Requests from Victoria Trail Agricultural Society

323-25: Serben

That Smoky Lake County purchase a gold sponsorship **in the amount of \$1000.00** towards the Victoria Trail Agricultural Society Fair Days, scheduled for August 8 to 10, 2025, in response to the letter request received from Dave Harsulla, dated January 13, 2025.

Carried.

7.1.2. Sponsorship Requests from Endurance Riders of AB

325-25: Céré

That Smoky Lake County provide funding **in the amount of \$400.00** and Smoky Lake County Promotional Products towards The Endurance Riders of Alberta for the Mighty Moose Miles ride scheduled for April 26-27, 2025, to be held north of Warspite, in response to the letter request received from Irene van der Kloet dated February 27, 2025.

Carried.

County Council Meeting Recessed

The Smoky Lake County Deputy Reeve announced the Council Meeting recessed, time 9:29 a.m.

5. Public Hearing:

PUBLIC HEARING:

Bylaw No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Ag.

1.0 Opening

The Public Hearing was **called to order at 9:29 a.m.** by the Reeve, Jered Serben, in the physical presence of all Council members, Chief Administrative Officer, Municipal Clerk, Finance Manager, and Planning and Development Manager with **5 Members of the Public** online, as well as 12 other County Staff.

The purpose of the hearing was summarized: To obtain public input in respect to the proposed Bylaw: No. 1472-25, which is a Bylaw for amending the Smoky Lake County Land Use Bylaw No.1272-14 to redistrict all the portions of the lands legally described as NE-34-59-13-W4M, from Residential Conservation (R2) District to Agriculture (AG) District; and to amend Municipal Development Plan Bylaw No. 1249-12, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area; and to amend Bonnie Lake Area Structure Plan Bylaw No. 1146-07, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area.

The rules of the Public Hearing were stated, and confirmation was provided by the Chief Administrative Officer that the Public Hearing had been advertised, and notice was provided in accordance with the applicable legislation.

2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:

BACKGROUND:

- The Smoky Lake County Planning and Development Department received an application to amend Smoky Lake County Land Use Bylaw #1272-14, Municipal Development Plan Bylaw #1249-12, and Bonnie Lake Area Structure Plan #1146-07, from Casey Tchir, dated December 17, 2024, to redistrict/reclassify all the portions of the lands legally described as NE-34-59-13-W4M, located on the south shore of Whitefish Lake.

- The lands in question are approximately 142.7 acres in area.
- The applicant proposes to amend the Land Use Bylaw, Municipal Development Plan, and Bonnie Lake Area Structure Plan to allow for the quarter section to be subdivided for acreage purposes under the Agriculture District in Land Use Bylaw #1272-14.
- Should Bylaw #1472-25 receive Third Reading, the owner of the lands will be required to obtain approval from the County's Subdivision Authority for any proposed subdivision. Any proposed subdivision shall meet the regulations of the Agriculture District under Land Use Bylaw #1272-14, and any additional conditions prescribed by the County's Subdivision Authority. Adoption of Bylaw #1472-25 does not constitute subdivision approval.

3.0 Public Presentations Via Written Submissions

There were 4 written submissions received in advance of the March 13, 2025, Public Hearing, from Ed Basaraba, Jason Desaulniers, Brian Karperien, and Sylvia Anne Strozyk. The 4 submissions were read into the record as follows:

Written Submission #1

I respectfully oppose the proposed rezoning and urge the council to carefully consider the implications of this decision.

Bylaw amending the Smoky Lake County Land Use Bylaw #1272-14 to redistrict all the portions of the lands legally described as NE-34-59-13-W4M, from Residential Conservation (R2) District to Agriculture (AG) District; to amend Municipal Development Plan Bylaw #1249-12, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area; and to amend Bonnie Lake Area Structure Plan Bylaw #1146-07, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area.

I am writing to formally express my opposition to the proposed rezoning of the property located at NE-34-59-13-W4M. As a concerned member of the community, I believe the owner's request for rezoning and the potential subdivision of the land is an attempt to bypass the proper process and procedures that should be followed for development and land use.

The current zoning already allows the landowner to subdivide their property, and I believe that the proposed rezoning is unnecessary and could lead to unintended consequences. Specifically, the owner's proposal appears to be a way to gain access through the Scouts camp at Bonnie Lake Resorts, circumventing the requirement to build a road on the east side of the property.

If this rezoning is approved, it seems likely that the owner's intention is to subdivide the property into east and west halves, which would then provide access to the west half via Bonnie Lake Resorts by the Scouts Camp. This would effectively allow the owner to create lakefront lots without going through the appropriate processes that have been imposed on them. This type of circumvention sets a concerning precedent for future developments.

Furthermore, the logistics of farming the west half of the property would be highly impractical. To gain access to the west half if he farms the east half, he will have to travel 3km south towards the highway, then with the large farm equipment 1.7 km along the bussie highway, then 1.8 km to the Bonnie Lake Entrance, then 2.2 km through the residential area of Bonnie lake Resorts. The landowner would need to travel 8.7 kilometers with large farm equipment just to reach the west half of the property. This is an unreasonable distance and demonstrates that subdividing the property into east and west halves is not a viable option.

If the landowner were to apply for subdivision at a future date of the property into north and south halves, I would have no objections, as this would make sense from both an agricultural and logistical perspective. However, subdividing the property does not make sense and will likely result in unintended consequences for the surrounding community.

For these reasons, I respectfully oppose the proposed rezoning and urge the council to carefully consider the implications of this decision.

Thank you for your time and consideration.

Sincerely,
Ed Basaraba

ED BASARABA
President, Basar Development Ltd.
201-24405 Prince Road 220
Sturgeon County AB
T8T 0W6

250-462-0088
edbasarababas@gmail.com
basarabadevelopments.com



Written Submission #2

Good morning,

Bylaw amending the Smoky Lake County Land Use Bylaw #1272-14 to redistrict all the portions of the lands legally described as NE-34-59-13-W4M, from Residential Conservation (R2) District to Agriculture (AG) District; to amend Municipal Development Plan Bylaw #1249-12, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area; and to amend Bonnie Lake Area Structure Plan Bylaw #1146-07, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area.

I am writing to formally express my opposition to the proposed rezoning of the property located at NE-34-59-13-W4M. As a concerned member of the community, I believe the owner's request for rezoning and the potential subdivision of the land is an attempt to bypass the proper process and procedures that should be followed for development and land use.

The current zoning already allows the landowner to subdivide their property, and I believe that the proposed rezoning is unnecessary and could lead to unintended consequences. Specifically, the owner's proposal appears to be a way to gain access through the Scouts camp at Bonnie Lake Resorts, circumventing the requirement to build a road on the east side of the property.

If this rezoning is approved, it seems likely that the owner's intention is to subdivide the property into east and west halves, which would then provide access to the west half via Bonnie Lake Resorts by the Scouts Camp. This would effectively allow the owner to create lakefront lots without going through the appropriate processes that have been imposed on them. This type of circumvention sets a concerning precedent for future developments.


Furthermore, the logistics of farming the west half of the property would be highly impractical. The landowner would need to travel 8.7 kilometers with large farm equipment just to reach the west half of the property. This is an unreasonable distance and demonstrates that subdividing the property into east and west halves is not a viable option.

If the landowner were to apply for subdivision at a future date of the property into north and south halves, I would have no objections, as this would make sense from both an agricultural and logistical perspective. However, subdividing the property does not make sense and will likely result in unintended consequences for the surrounding community.

For these reasons, I respectfully oppose the proposed rezoning and urge the council to carefully consider the implications of this decision.

Thank you for your time and consideration.

Sincerely,
Jason Desaulniers
780-970-1234

<p>Written Submission #3</p> <p>Brian Karperien PO Box 207 Vilna, AB T0A 3L0 (780) 370-9579</p> <p>March 10, 2025</p> <p>Smoky Lake County PO Box 310 4612 McDougall Drive Smoky Lake, AB. T0A 3C0 patti.priest@smokylakecounty.ab.ca</p> <p>RE: Rezoning NE-34-59-13-W4M</p> <p>Bylaw amending the Smoky Lake County Land Use Bylaw #1272-14 to redistrict all the portions of the lands legally described as NE-34-59- 13-W4M, from Residential Conservation (R2) District to Agriculture (AG) District; to amend Municipal Development Plan Bylaw #1249-12, to reclassify the lands legally described as NE-34-9-13-W4M, from Residential Conservation Area to Agriculture Area; and to amend Bonnie Lake Area Structure Plan Bylaw #1146-07, to reclassify the lands legally described as NE-34-59- 13-W4M, from Residential Conservation Area to Agriculture Area.</p> <p>I am writing to express my opposition to the proposed rezoning of the property located at NE-34-59-13- W4M. As I am a concerned member of the community, I believe the owner's request for rezoning and the potential subdivision of the land is an attempt to bypass the proper process and procedures that should be followed for development and land use.</p> <p>My understanding is that the current zoning already allows the landowner to subdivide their property, and I believe that the proposed rezoning is unnecessary and could lead to unintended consequences. Specifically, the owner's proposal appears to be a way to gain access through the Scouts camp at Bonnie Lake Resorts, circumventing the requirement to build a road on the east side of the property.</p> <p>After careful review, the logistics of farming the west half of the property would be impractical. The landowner would have to travel over 8 kilometers with large farm equipment just to reach the west half of the property. This would be an unreasonable distance and demonstrates that subdividing the property into east and west halves is not a viable option.</p> <p>As well, if the landowner were to apply for subdivision at a future date of the property into north and south halves, there would be no objections, as this would make sense from both an agricultural and logistical perspective. However, subdividing the property does not make sense and would likely result in unintended consequences for the surrounding community.</p> <p>For these reasons, I respectfully oppose the proposed rezoning and hope that the council will carefully consider the implications of this decision.</p> <p>Thank you for your time and consideration. Sincerely, Brian Karperien</p>	
<p>Written Submission #4</p> <p>Dear Council Members,</p> <p>I am writing to formally express my opposition to the proposed rezoning of the property located at NE-34-59-13-W4M. As a concerned member of the community, I strongly believe that the owner's request for rezoning and the potential subdivision of the land is an attempt to bypass the proper development and land-use procedures.</p> <p>The current zoning already allows the landowner to subdivide their property. However, the proposed rezoning is unnecessary and could lead to unintended consequences. Specifically, the owner's proposal appears to be a way to gain access through the Scouts camp at Bonnie Lake Resorts, circumventing the requirement to build a road on the east side of the property.</p> <p>If this rezoning is approved, it is likely that the owner intends to subdivide the property into east and west halves, allowing access to the west half via Bonnie Lake Resorts through the Scouts Camp. This would essentially enable the owner to create lakefront lots without undergoing the proper processes imposed on other developments. Such circumvention sets a concerning precedent for future development.</p> <p>Furthermore, the logistics of farming the west half of the property would be highly impractical, as the landowner would need to travel 8.7 kilometers with large farm equipment to access it. This is an unreasonable distance, demonstrating that subdividing the property into east and west halves is not a viable option.</p> <p>If the landowner were to apply for subdivision into north and south halves at a future date, I would have no objections, as this would make sense from both an agricultural and logistical perspective. However, the current proposed subdivision does not align with these principles and will likely result in unintended consequences for the surrounding community.</p> <p>For these reasons, I respectfully oppose the proposed rezoning and urge the council to carefully consider the long-term implications of this decision.</p> <p>Thank you for your time and consideration.</p> <p>Sincerely, Sylvia Anna Strozzyk B.A., ITIL, PM Project Specialist Project Delivery Office PO Box 2415, Edmonton, AB T5J 2S5 T: 780-498-4205 M:970-0041</p> <p><small>Business Technology Services</small> </p>	

4.0 Public Presentations at the Public Hearing:
Nil.

4.0 Questions and Answers

Maria Di Castri (Online) in support of Bylaw 1467-24 although had concerns about if subdivision will increase infrastructure and create more traffic around the area.

Jordan Ruegg (Planning and Development Manager) explained although there is no district under the Smoky Lake County’s Bylaw that prevents subdivision entirely the Agricultural district is the most limiting to do so. The proposed redistricting is potentially less intensive use of the current districting allows.

5.0 Closing Remarks

There being no further presentations, and seeing that the Proponent withdrew their request, the Reeve thanked everyone for their comments and for attending the Public Hearing.

The Public Hearing for the **Proposed Bylaw No. 1467-24**, was then declared closed, time **10:03 a.m.**

County Council Meeting Reconvened

Meeting Reconvened The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Serben, time **10:04 a.m.**, in the physical presence of all Council Members, Chief Administrative Officer, Finance Manager, Municipal Clerk, and 5 virtual attendees including 7 other County staff members.

7. Request for Decision:

325-25: Serben That Smoky Lake County Council go into Executive Session in the presence of all Council, Chief Administrative Officer (CAO), Planning and Development Manager to discuss a Legal Land Issue: in respect to Third party business interests, under the authority of the FOIP Act Section 16: Third party business interests and Section 24: Advice from Officials, time 10:07 a.m.

Councilor Fenerty left the meeting virtually at 10:07 a.m.

326-25: Céré That Smoky Lake County Council go out of Executive Session, time 10:39 a.m.

7.2. Bylaw No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Ag.

327-25: Céré That Smoky Lake County Bylaw No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Agricultural, for the purpose of amending the Smoky Lake County Land Use Bylaw No.1272-14 to redistrict all the portions of the lands legally described as NE-34-59-13-W4M, from Residential Conservation (R2) District to Agriculture (AG) District; and to amend Municipal Development Plan Bylaw No. 1249-12, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area; and to amend Bonnie Lake Area Structure Plan Bylaw No. 1146-07, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area, be given FIRST READING.

Carried.

Moved by Councilor Céré that Smoky Lake County Bylaw No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Agricultural, for the purpose of amending the Smoky Lake County Land Use Bylaw No.1272-14 to redistrict all the portions of the lands legally described as NE-34-59-13-W4M, from Residential Conservation (R2) District to Agriculture (AG) District; and to amend Municipal Development Plan Bylaw No. 1249-12, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area; and to amend Bonnie Lake Area Structure Plan Bylaw No. 1146-07, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area, be given SECOND READING.

Carried.

Moved By Councilor Céré that Smoky Lake County Council give unanimous consent for permission for Third Reading to Bylaw No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Agricultural, for the purpose of amending the Smoky Lake County Land Use Bylaw No.1272-14 to redistrict all the portions of the lands legally described as NE-34-59-13-W4M, from Residential Conservation (R2) District to Agriculture (AG) District; and to amend Municipal Development Plan Bylaw No. 1249-12, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area; and to amend Bonnie Lake Area Structure Plan

Bylaw No. 1146-07, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area.

Carried Unanimously.

Moved by Councilor Céré that Smoky Lake County Bylaw No. Bylaw No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Agricultural, for the purpose of amending the Smoky Lake County Land Use Bylaw No.1272-14 to redistrict all the portions of the lands legally described as NE-34-59-13-W4M, from Residential Conservation (R2) District to Agriculture (AG) District; and to amend Municipal Development Plan Bylaw No. 1249-12, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area; and to amend Bonnie Lake Area Structure Plan Bylaw No. 1146-07, to reclassify the lands legally described as NE-34-59-13-W4M, from Residential Conservation Area to Agriculture Area, be given THIRD & FINAL READING, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

7.11

328-25: Serben

Smoky Lake Truck Fill Water Capacity (Handout)

That Smoky Lake County instruct administration to follow up with additional information regarding Smoky Lake Truck Fill and bring it forward to a future Council Meeting

Carried.

7.3. Bylaw No. 1476-25: Borrowing Bylaw

329-25: Halisky

That Smoky Lake County Bylaw No. 1476-25: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account, be given FIRST READING.

Carried.

Moved by Councilor Gawalko that Smoky Lake County Bylaw No. 1476-25: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account, be given SECOND READING.

Carried.

Moved By Councilor Céré that Smoky Lake County Council give unanimous consent for permission for Third Reading to Bylaw No. 1476-25: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account.

Carried Unanimously.

Moved by Councilor Halisky that Smoky Lake County Bylaw No. 1476-25: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account, be given THIRD & FINAL READING, and that the Reeve and the Chief Administrative Officer are hereby authorized to fix their signatures to all necessary documents and that the corporate seal also be fastened where it is deemed to be necessary.

Carried.

7.4. Assessment Review Board Appointments

330-25: C     That Smoky Lake County, in accordance with Bylaw No. 1417-22: Assessment Review Board, appoint members to the Assessment Review Board (ARB) for Year-2025, as follows:

- Raymond Ralph, as the ARB Chairperson,
- Gerryl Amorin, as the Certified ARB Clerk, and
- Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, and Raymond Ralph, as the ARB Certified Panelists.

Carried.

7.5. Federation of Alberta Gas Co-ops Ltd. Voting Delegate Appointments

331-25: Serben That Smoky Lake County appoint Councilor Halisky as the voting delegate and Councilor Gawalko as the alternate voting delegate, to authorize them to vote at the Federation of Alberta Gas Co-ops Ltd. meetings, conventions, annual general meetings, and any other official meeting requiring voting of the Federation; and execute the Designation Form, in accordance with the Federation’s Supplemental Bylaws (Section 15).

Carried.

7.6 Community Peace Officer Policies (nine different policies)


That Smoky Lake County Council defer the Community Peace Officer Policies from 7.6.1-7.6.9 to the April 10th, Regular County Council Meeting.

Carried.

7.7 Policy Statement No. 14-A.02-04: Incident Reporting

332-25: C     That Smoky Lake County Policy Statement No. 14-A.02-04: Incident reporting be amended to enhance the incident investigation process, incorporate a crime-related incident investigation procedure, add a follow-up section to the incident report, and include a workplace violence/harassment reporting option:

SMOKY LAKE COUNTY



Title: Incident Reporting		Policy No.: A-02-04
Section: 14	Code: P-I	Page No.: 1 of 9 E
Legislation Reference: Municipal Government Act, Occupational Health and Safety (OH&S) Act, Regulation and Code		
Purpose:	To create a formal report documenting the facts of an incident, identifying the causes, and determining actions to control losses and prevent future occurrences. This process focuses on identifying root causes, not assigning blame, to minimize injuries, collect relevant data, and implement corrective actions.	
Policy Statement and Guidelines:		
<div>1. OBJECTIVES:<div>1.1. This policy applies to all departments where an incident or injury has occurred on the worksite, but it can also pertain to any unusual worksite occurrences such as near misses, life, injury, property and equipment damage, health and safety issues and claims of General Liability.</div>1.2. The Incident investigation process is the account and analysis of an incident based on Information gathered by a thorough examination of all contributing factors and causes involved. To determine what happened to cause the incident and identify any unsafe conditions, acts or procedures that will help management to identify practical corrective actions.</div>		

2. DEFINITIONS:

2.1. Incident: Any unplanned event that causes injury or losses, which may involve property or general liability and could also involve individuals that are not employees of the County. These types of incidents will be investigated by the supervisory personnel in charge of the specific worksite or equipment involved in the incident.

2.2. Near Miss: An unplanned event that did not result in injury, illness or damage – but had the potential to do so. Near misses are warnings of potential incidents and must be reported.


Title: Incident Reporting		Policy No.: A.02-04
Section: 14	Code: P-I	Page No.: 2 of 9 E
Policy Statement and Guidelines:		
<p>2.6. Workplace Violence: Violence, whether at a work site or work-related, is defined by the OHS Act as the threatened, attempted or actual conduct of a person that causes or is likely to cause physical or psychological injury or harm and includes domestic or sexual violence.</p> <p>2.7. Workplace Harassment: The OHS Act defines harassment as any single incident or repeated incidents of objectionable or unwelcome conduct, comment, bullying or action by a person that the person knows or ought reasonably to know will or would cause offence or humiliation to a worker, or adversely affects the worker's health and safety, and includes conduct, comments, bullying or actions because of race, religious beliefs, colour, physical disability, mental disability, age, ancestry, place of origin, marital status, source of income, family status, gender, gender identity, gender expression and sexual orientation, and a sexual solicitation or advance, but excludes any reasonable conduct of an employer or supervisor related to the normal management of workers or a work site.</p> <p>3. GUIDELINES:</p> <p>3.1. Employees shall report all incidents to their immediate Manager and the Health and Safety Coordinator.</p> <p>3.2. The Manager and/or Health and Safety Coordinator shall then report it to the Chief Administrative Officer.</p> <p>3.3. The Health and Safety Coordinator shall conduct the incident investigation with the help of the employee's immediate manager when required. The following schedules will be completed to document as the formal written report of incident(s):</p> <p>3.3.1. Schedule "A": Incident Report: To be completed for all incidents.</p> <p>3.3.2. Schedule "B": RMA Insurance: To be accompanied with Schedule "A" <u>only when Auto/Equipment Loss occurs.</u></p> <p>3.3.3. Schedule "C": Incident Report on Municipal Roads by Third Party: To be completed <u>only when Incidents Loss occurs on Municipal Roads by Third Party.</u></p> <p>3.4. The report shall be submitted to the Chief Administrative Officer without delay and shall be reported to the Workers Compensation Board and/or Occupational Health and Safety, as required.</p> <p>3.5. Incidents will be reviewed at Health and Safety Committee meetings to facilitate a thorough analysis of trends, root causes, and corrective actions. The committee plays a crucial role in identifying systemic issues, recommending policy or procedural improvements, and ensuring that corrective measures are effectively implemented. Regular incident reviews enhance collaboration between management and workers, promoting a proactive approach to workplace safety.</p> <p>3.6. Incidents will be reviewed at weekly toolbox meetings to reinforce a strong safety culture, ensure lessons are learned, and prevent recurrence. Regular reviews provide an opportunity to identify root causes, discuss corrective actions, and remind workers of safe work practices. By openly discussing incidents, employees stay informed about potential hazards, fostering accountability and continuous improvement in workplace safety.</p>		

Title: Incident Reporting		Policy No.: A.02-04
Section: 14	Code: P-I	Page No.: 3 of 9 E
Policy Statement and Guidelines:		
<p>4. NON-CRIME RELATED INCIDENT INVESTIGATION PROCESS:</p> <p>4.1. Secure and Assess the Scene</p> <p>4.1.1. Immediately secure the incident scene to preserve evidence and prevent further harm. Assess the area for any unsafe conditions, hazards, or actions that contributed to the incident. The goal is to determine the direct and underlying causes per OH&S regulatory requirements.</p> <p>4.2. Gather Evidence and Document Findings</p> <p>4.2.1. Collect relevant information by:</p> <p>4.2.1.1. Taking detailed notes of observations.</p> <p>4.2.1.2. Capturing photographs, sketches, and diagrams.</p> <p>4.2.1.3. Reviewing equipment, work processes, and environmental conditions.</p> <p>4.2.1.4. Gathering records such as training documentation, maintenance logs, and hazard assessments.</p> <p>4.2.2. This information will be used to conduct a fact-based analysis and identify the root cause.</p> <p>4.3. Conduct Witness Interviews</p> <p>4.3.1. Interview witnesses as soon as possible to obtain accurate accounts of the incident.</p> <p>4.3.2. Ask open-ended questions to gather facts.</p> <p>4.3.3. Ensure interviews are conducted in a non-confrontational manner.</p> <p>4.3.4. Document statements carefully to avoid assumptions or bias.</p> <p>4.4. Analyze Findings and Determine Root Causes</p> <p>4.4.1. Examine all collected data to identify the primary causes of the incident. Consider contributing factors such as worker training, equipment condition, procedures, and environmental factors.</p> <p>4.5. Develop and Implement Corrective Actions</p> <p>4.5.1. Prepare a formal incident investigation report using Schedule "A": Incident Report outlining:</p> <p>4.5.1.1. A summary of findings.</p> <p>4.5.1.2. The root cause of the incident.</p> <p>4.5.1.3. Recommended corrective and preventative actions.</p> <p>4.5.1.4. Assign responsibilities and timelines for implementation.</p> <p>4.6. Follow-Up and Review</p> <p>4.6.1. Ensure corrective actions are implemented and effective. Monitor compliance, provide additional training if necessary, and review the incident at Toolbox Talks and Health and Safety Committee meetings to reinforce lessons learned.</p> <p>5. CRIME RELATED INCIDENT INVESTIGATION PROCESS:</p> <p>5.1. Notify Police and Secure the Scene</p> <p>5.1.1. Immediately notify law enforcement and follow their instructions. Secure the scene to preserve evidence and prevent tampering. Ensure that no one enters the area unless necessary for safety.</p>		

Title: Incident Reporting		Policy No.: A.02-04
Section: 14	Code: P-I	Page No.: 4 of 9 E
Policy Statement and Guidelines:		
<p>5.2. Assess the Situation and Provide Assistance</p> <p>5.2.1. Evaluate the scene for immediate dangers, injuries, or ongoing threats. Provide first aid as needed and call emergency medical services if required. Document initial observations without disturbing evidence.</p> <p>5.3. Collaborate with Law Enforcement</p> <p>5.3.1. Work closely with police investigators by:</p> <p>5.3.1.1. Providing relevant internal records, such as logs or reports.</p> <p>5.3.1.2. Assisting in forensic analysis if required.</p> <p>5.3.1.3. Maintaining chain of custody for any workplace-related evidence.</p> <p>5.4. Follow the Non-Crime Related Incident Investigation Process once receiving approval from law enforcement.</p>		

Section 14

Policy: A.02-04



SCHEDULE "A"

SMOKY LAKE COUNTY

INCIDENT REPORT		
Employee Name:	Job Title:	Department:
Incident Reported To:	Date Reported:	Time Reported:
Managers Name:	Managers Title:	Signature:
EVENT DETAILS		
Date of Event:	Time of Event:	<div><input type="checkbox"/> Incident</div> <div><input type="checkbox"/> Occupational Illness</div> <div><input type="checkbox"/> Near Miss</div> <div><input type="checkbox"/> Work Refusal</div> <div><input type="checkbox"/> Workplace Violence/ Harassment</div>
Type of Event:	Injury Type:	Event Location:
Primary Body Part Injured:		Secondary Body Part Injured:
<input type="checkbox"/> N/A		<input type="checkbox"/> N/A
Detailed Description of Event:		
<div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>		
<div><input type="checkbox"/> Pictures or other information attached</div>		

Incident Policy: Schedule "A"; Incident Report

Page 5 of 9.

Section 14

Policy: A.02-04

INCIDENT REPORT

PAGE TWO

Underlying Causes:			
<div></div> <div></div> <div></div> <div></div> <div></div> <div></div>			
Recommendations: To prevent re-occurrence of Event?			
<div></div> <div></div> <div></div> <div></div> <div></div> <div></div>			
Action taken: What and by whom?			
<div></div> <div></div> <div></div> <div></div> <div></div> <div></div>			
Safety Officer's Comments/Follow-Up:			
<div></div> <div></div> <div></div> <div></div> <div></div> <div></div>			
WITNESSES			
Name:	Phone:	Name:	Phone:
Name:	Phone:	Name:	Phone:

Health and Safety Coordinator Signature: _____

Date Completed: _____

Employee Signature: _____

Date Completed: _____

Investigator Signature: _____

Date Completed: _____

Chief Administrative Officer Signature: _____

Date Reviewed: _____

Incident Policy: Schedule "A"; Incident Report - Page Two

Page 6 of 9

Section 14

Policy: A-02-04

SCHEDULE "B"

RMA INSURANCE

2510 Sparrow Drive, Nisku, AB, T9E 8N5

PHONE #: 780-955-3630 • FAX #: 780-955-3615

Automobile Policy: O638342

Heavy Equipment Policy: R5LE2215/22

AUTO / EQUIPMENT LOSS FORM	
DATE OF LOSS: _____ CERTIFICATE #: _____	
JURISDICTION: _____	
CONTACT PERSON: _____	PHONE #: _____
YEAR: _____ MAKE MODEL: _____	SERIAL #: _____ PLATE #: _____
DRIVER: _____	DOR: _____
DRIVERS LICENCE #: _____	YRS. EXP: _____
PREVIOUS ACCIDENTS/CONVICTIONS: _____	
ADDRESS: _____	
LOSS PAYABLE/LESSOR: _____	
THIRD PARTY INFORMATION	
YEAR: _____ MAKE MODEL: _____ SERIAL #: _____	
DRIVER: _____	PHONE #: _____ LIC. PLATE #: _____
OWNER: _____	PHONE #: _____
DESCRIPTION OF DAMAGES: _____	
NAME OF INSURER: _____	POLICY #: _____
LOCATION OF ACCIDENT: _____	
POLICE/CRMP AT SCENE: _____	
INJURIES: _____	
WITNESS: _____	

REPORTED TO RMA online to <https://rma.aberta.com/>

☐ YES ☐ NO

Or contact: New West Adjusters @ 780-489-3310

Incident Policy: Schedule "B": RMA Insurance

Page 7 of 9

Section 14

SCHEDULE "C"

SMOKY LAKE COUNTY

INCIDENT REPORT On Municipal Roads by Third Party

Location: _____

This form is to be filled out for any incident that happens on Smoky Lake County road.

For Completion By Municipality	For Completion By Person Attending the
Date of Incident: _____ Time of Incident: _____ When did you first learn of the incident? (Date/Time) _____ When was the incident Reported? (Date/Time) _____ Are you aware of any injuries: <input type="checkbox"/> Minor <input type="checkbox"/> Moderate <input type="checkbox"/> Serious <input type="checkbox"/> Hospitalized <input type="checkbox"/> Death <input type="checkbox"/> Unknown	Form Completed By: _____ Title: _____ When were you notified of the incident? (Date/Time) _____ When did you attend the Incident site? (Date/Time) _____ Date/Time of Completion of this checklist _____ Have Photographs taken? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> (Date/Time)

Signature of person completing this checklist: _____

Contact Information: Work Phone: _____ Cell: _____ E-mail: _____

After learning of an accident that occurs on a roadway under the municipality's control, the following people need to be contacted:

Contact Insurers:

☐ Notify Priddle & Associates to determine whether an insurance investigation should begin

☐ <https://mmlberta.com/>

☐ Date and time reported _____

Photographs and the following information need to be obtained. Mark a check ☒

Photographs:

☐ Path taken by both vehicles before and after losing control

☐ Final resting position of vehicles

☐ If vehicles have been removed, remaining as evidence

☐ General road conditions

☐ Anything on the road surface that may have contributed to possible losing control

☐ Road signs on scene

Information:

General road conditions _____

Weather conditions _____

Evidence of impairment _____

Page 8 of 9
Policy: A.02-04

Incident Policy: Schedule "C": On Municipal Roads by Third Party Section 14

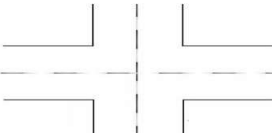
INCIDENT REPORT On Municipal Roads by Third Party - Page Two

Other information

Detailed Description of Event:

Witness? _____

Were first responders present? _____



*show all skid marks and the resting spots of all vehicles involved
*Show road number when possible

THIRD PARTY INFORMATION Vehicle # 1	THIRD PARTY INFORMATION Vehicle # 2
YEAR: _____ MAKE MODEL: _____ SERIAL #: _____ DRIVER: _____ PHONE #: _____ LIC. PLATE #: _____ OWNER: _____ PHONE #: _____ NUMBER OF PASSENGERS: _____ DESCRIPTION OF DAMAGES: _____ NAME OF INSURER: _____ POLICY #: _____	YEAR: _____ MAKE MODEL: _____ SERIAL #: _____ DRIVER: _____ PHONE #: _____ LIC. PLATE #: _____ OWNER: _____ PHONE #: _____ NUMBER OF PASSENGERS: _____ DESCRIPTION OF DAMAGES: _____ NAME OF INSURER: _____ POLICY #: _____

Page 9 of 9

Carried.

7.8. Alberta Emergency Alert Course Approval

333-25: Halisky

That Smoky Lake County approve the Health & Safety Coordinator/Director of Emergency Management to take the Alberta Emergency Alert Course with the Government of Alberta to become authorized to issue emergency alerts as the Director of Emergency Management for the County and authorize two senior officials to sign off on the required form for course enrollment.

Carried.

7.9. Annual Safety Meeting – Office Closures

334-25: Halisky

That Smoky Lake County Council approve to close the Admin Office and Public Works Shop on Thursday April 17th, 2025, to accommodate the attendance of all employees at the Annual Safety Meeting.

Carried.

7.10. Backsloping Application for NW-12-58-14-W4 and SW-1-60-14-W4

335-25: Gawalko That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-12-58-14-W4, as per the application received from Brad Shapka, dated March 4, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06.

Carried.

336-25: Gawalko That Smoky Lake County Council approve the backsloping program project along the lands legally described as SW-1-60-14-W4, as per the application received from Brad Veno, dated March 12, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$5,000.00, in accordance with County Policy Statement No.03-21-06.

Carried.

7.12. Family & Community Support Services (FCSS) Applications

337-25: Halisky That Smoky Lake County approve to allocate funding from the 2025 Family and Community Support Services (FCSS) Grant budget in accordance with Policy no 08-17-01: Family and Community Support Services (FCSS) grant as follows:

\$2,500.00 to Bellis Board of Trade for the 1st Volunteer Appreciation Event on September 7th, 2025

Carried.

338-25: Gawalko That Smoky Lake County approve to allocate funding from the 2025 Family and Community Support Services (FCSS) Grant budget in accordance with Policy no 08-17-01: Family and Community Support Services (FCSS) grant as follows:

\$1,590.00 to Friends of the Vilna Pool Hall Society for 2025 volunteer appreciation

Carried.

7.13 Travel Lakeland Request- Boat and Sportsman Show

339-25- Serben That Smoky Lake County Council approve to provide funds in the amount of **\$300.00 and Smoky Lake County table banner to the Travel Lakeland Promotional Booth** displayed at the Edmonton Boat and Sportsman show held on March 20th to 23rd, 2025 located at the Edmonton Expo Centre.

Carried.

7.14 Alberta Bilingual Municipalities Membership Fees

340-25- Serben That Smoky Lake County accept the information for future Council meetings regarding the new implementation of Alberta Bilingual Municipalities Association Membership fees of \$1,100.00 per year beginning of 2026.

Carried.

11:35to 11:37 a.m.

Public Question and Answer Period:

Nil.

8. Chief Administrative Officer's Report:

8.1. Action List from January 2025 Council Meetings

341-25: Halisky That Smoky Lake County Council acknowledge Action List report from the January 2025, Council Meetings, as information.

Carried.

8.2. Action List from February 2025 Council Meetings

342-25: Gawalko That Smoky Lake County Council accept Action List report from the February 2025, Council Meetings, as information.

Carried.

8.3. Government of Canada's Enabling Accessibility Fund Information

343-25: Halisky That Smoky Lake County Council **acknowledge receipt** of the information received in respect to the Government of Canada's Enabling Accessibility Fund and bring this information forward to the future Strategic planning meeting on March 25th, 2025 and the April 24th, 2025 Regular County Council Meeting, and send the information to surrounding Foundations.

Carried.

8.4. Alberta Community Partnership (ACP) program's approved projects list

344-25: Halisky That Smoky Lake County Council **acknowledge receipt** of the information received in respect to the Alberta Community Partnership (ACP) program's approved projects list for reference of successful applicants and eligible projects, to utilize as a resource when determining potential projects for the Smoky Lake Region and instruct administration to forward this information to the Strategic Planning meeting on March 25th, 2025.

Carried.

8.5. Funding Programs for Economic Development

345-25: Halisky That Smoky Lake County Council **acknowledge receipt** of the information received in respect to Funding Programs for Economic Development, which lists various funding programs and opportunities, and link the information on the County's "Scholarships & Funding" webpage to be promoted on social media to increase awareness and instruct administration to forward this information to the Strategic Planning meeting on March 25th, 2025.

Carried.

9. Council Committee Reports:

Nil.

10. Correspondence:

10.1. Joint Use Planning Agreements (JUPA) deadline extended to June 10, 2026

346-25: Céré That Smoky Lake County **acknowledge receipt** of the letter from the Minister of Municipal Affairs, dated February 13, 2025, in respect to Joint Use Planning Agreements (JUPA) deadline extended from June 10, 2025 to June 10, 2026, through Ministerial Order No. MSD 004-25.

Carried.

10.2. Minister's Awards for Municipal and Public Library Excellence (MAMPLE)

347-25: Céré That Smoky Lake County **acknowledge receipt** of the letter from the Minister of Municipal Affairs, dated February 4, 2025, in respect to the Year-2025 Minister's Awards for Municipal and Public Library Excellence (MAMPLE), with a deadline to apply of March 31, 2025, to be sent to its relevant parties.

Carried.

10.3. Elected Officials Education Program (EOEP)

348-25: Céré That Smoky Lake County **acknowledge receipt** of the correspondence received from the Elected Officials Education Program (EOEP), announcing the Munis 101 course is available to learn about the foundations of serving on municipal council.

Carried.

10.4. Alberta Transportation and Economic Corridors - Hwy 28 Pavement Overlay

349-25: Gawalko That Smoky Lake County acknowledge receipt and instruct administration to respond to and forward the letter dated February 4, 2025, received from CAP Engineering, who has been retained by Alberta Transportation and Economic Corridors, for the Highway 28 pavement overlay project to the Town of Smoky Lake; and agree to provide consent to the proposed access removal at Lot 11MSR, Block 6, Plan 8120751, along the Town of Smoky Lake, as shown below:



Carried.

10.5. Federal Government agreements to Municipal Affairs

350-25: Céré That Smoky Lake County **acknowledge** receipt of the letter from the Minister of Municipal Affairs, dated February 26, 2025, announcing municipalities will be required to submit information on all new Federal Government agreements to Municipal Affairs, effective April 1, 2025, and submit any of the said agreements as required in accordance with the *Provincial Priorities Act*, coming into force on April 1, 2025.

Carried.

10.6. Federal Government agreements to Municipal Affairs

That Smoky Lake County **acknowledge** receipt of the letter from the Minister of Municipal Affairs, dated February 27, 2025, announcing an increase of to the provincial budget for Local Government Fiscal Framework (LGFF) finding by 13%

Carried.

10.7. Event Poster for the local to Global Eastern Alberta Trade Corridor Forum

351-25: Serben That Smoky Lake County respectfully decline the invite to the Global Eastern Alberta Trade Corridor Forum event* dated April 23-25th.

Carried.

10.8. Warspite Foundation First Annual Country Fair Event Advertisement

352-25: Serben That Smoky Lake County **accept receipt** of the information from Councilor Cere, Warspite Foundation’s 1st Annual Warspite Country Fair event dated June 14th, 2025; and share the information on social media and the events calendar.

Carried.

11. Information Releases:

11.1. Information Releases to Council – January to February 2025

353-25: Halisky That Smoky Lake County **file** for information “Information Releases” sent to Council for the period of January to February 2025, listed as follows, be filed for information:

Description of Information Released:	Date Released:	Municipal File #:
Dart Tournament in Memory of Cathy & Tom Bullas - Thank You for Support	January 8, 2025	1-130
Smoky Lake Holubka Dancers - Thank You for Support in May 2024	January 8, 2025	7-74
Town of Smoky Lake Council Committee Appointments 2024-2025	January 15, 2025	1-113
Monthly Managers Reports - Dec. 2024 to Jan. 2025	January 16, 2025	N/A
Thank you letter from Reeve to Dep. Chief Prosecutor for attending Mtg.	January 17, 2025	2-82
Thank you letter from Reeve to RCMP East District for attending Mtg.	January 17, 2025	2-85
Thank you letter from Reeve to local RCMP & VSU for attending Mtg.	January 17, 2025	2-85
Gas Alberta Interim Report Dec 31 2024 - Q2 FY2025	February 7, 2025	9-23
Smoky Lake Agricultural Society – Financial Statements Year End 2024	February 14, 2025	7-93
Alberta HUB – Sustainability Recommendation & Road Map Document	February 18, 2025	19-57
Monthly Managers Reports - Jan. 2025 to Feb. 2025	February 19, 2025	N/A
Town of Smoky Lake Council Committee Appointments 2025 updated	February 27, 2025	1-113

Carried.

12. Financial Reports:

12.1. Financial Statements for the month of December 31st 2024- February 20th 2025

354-25: Céré That Smoky Lake County’s Financial Statement, updated February 20th, 2025, as prepared by the Finance Manager, be filed for information.

Carried.

12.2. Transfer to Operating Reserves

355-25: Halisky That Smoky Lake County Transfer \$500.000.00 into Operating reserves and \$3000.000 into Capital Reserves.

13. Next Meeting(s):

13.1. Reconfirm the Scheduled County Council Meeting Dates

356-25: Serben That the next Smoky Lake County Council Meetings be reconfirmed as follows:

Thursday, March 27, 2025, at 9:00 a.m. (Regular),
Thursday, April 10 and 24, 2025, at 9:00 a.m. (Regular),
Tuesday, April 22, 2025 at 9:00 AM Council Budget Meeting
Thursday, May 8 and 22, 2025, at 9:00 a.m. (Regular), and
Thursday, June 12 and 26, 2025, at 9:00 a.m. (Regular),
to be held physically and/or virtually in County Council Chambers.

Carried.

Meeting Recessed

Meeting recessed for Lunch, time 12:17 p.m.

6. Municipal Planning Commission (MPC):

Meeting Recessed

The Council meeting was recessed at 1:00 p.m. to undertake a Municipal Planning Commission Meeting on a separate agenda with separate minutes.

Meeting Reconvened

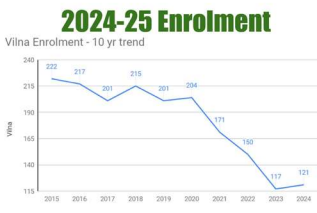
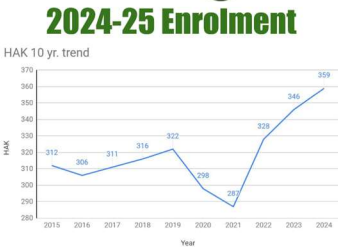
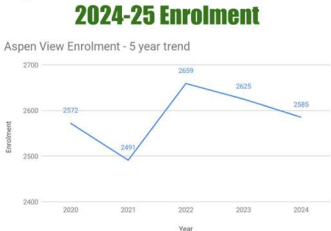
The Council meeting reconvened on a call to order by the Reeve at 1:30 p.m. in the physical or virtual presence of all Council Members, Chief Administrative Officer, Finance Manager, Municipal Clerk, Planning & Development Manager, Natural Gas Manager, Fire Chief, Communications Officer, GIS Operator, and 0 Members of the Public.

Delegation members, Aspen View Schools Superintendent, Constantine Kastrinos, and Trustee, Elohne Chizawsky, entered council chambers @ 1:30pm

4. Delegation:

4.1. Aspen View Schools Superintendent & Trustee

Present before Council from 1:30 p.m. to 2:08 p.m. was Aspen View Schools Superintendent, Constantine Kastrinos, and Trustee, Elohne Chizawsky, to provide the yearly update for municipal partners, including but not limited to the following information:



K	1	2	3	4	5	6	7	8	9	10	11	12
33	25	23	27	30	28	23	29	27	23	24	33	34

K	1	2	3	4	5	6	7	8	9	10	11	12
7	5	2	7	3	4	13	7	14	12	11	19	17

2024-25 Enrolment
Vilna Off-Campus Achievement Academy

8	9	10	11	12
1	0	3	1	8

2024-25 Provincial/Federal Enrolment

	K	1	2	3	4	5	6	7	8	9	10	11	12	T
Provincial	5	2	2	6	2	0	2	3	2	1	4	3	6	36
Federal	2	3	0	1	1	4	11	4	13	11	11	17	22	102

Staffing: HAK

- 18 certificated staff (teachers & administrators)
- 12 support staff (educational assistants, administrative assistants, custodians)
- Family School Liaison Worker supported through Smoky Lake County FCSS

Staffing: Vilna

- 15 certificated staff (teachers & administrators)
- 10 support staff (educational assistants, administrative assistants, custodians)
- Family School Liaison Worker supported through Smoky Lake County FCSS

Working together:

- Student employment
 - Opportunities for students participating in RAP or Careers: The Next Generation
 - Summer student positions
- Citizenship opportunities
 - Are there volunteer opportunities coordinated through the County in which students or classes could have a role?

- Job shadowing/work experience
- Possibly look at transportation for work experience to places like portage college
- Boundary review process for school divisions in Smoky Lake County

Meeting Recessed

The Regular Council meeting was recessed at 2:09 p.m. to undertake a Municipal Planning Commission Meeting on a separate agenda with separate minutes.

Meeting Reconvened The Regular Council meeting was reconvened at 2:46 p.m.

14. Executive Session:

14.1. Legal Land Issue - Potential Land Purchase

357-25: Gawalko That Smoky Lake County Council go into Executive Session in the presence of all Council and Chief Administrative Officer (CAO) to discuss a Legal Land Issue: in respect to potential land purchase, under the authority of the FOIP Act Section 16: Third party business interests and Section 27: Privileged information, time 2:47 p.m.
Carried.

358-25: Céré That Smoky Lake County Council go out of Executive Session, time 4:15 p.m.
Carried.

15. ADJOURNMENT:

359-25: Gawalko That the Smoky Lake County Council Meeting of March 13, 2025, be adjourned, 4:16 p.m.
Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER