



SMOKY LAKE COUNTY COUNCIL MEETING

AGENDA

Thursday, May 8th, 2025, at 9:00 a.m. held

Virtually <https://video.businessconnect.telus.com/join/869218960> (Meeting ID # 869218960) and

Physically in Smoky Lake County Council Chambers, 4612 McDougall Drive, Smoky Lake

1. Call to Order
2. Adoption of Agenda
3. Adoption of Minutes
 - 3.1. Minutes of the Council Budget Meeting, Tuesday, April 22, 2025
 - 3.2. Minutes of the Regular Council Meeting, Thursday, April 24, 2025
4. Delegation(s)
 - 4.1. James MacDonald, Executive Director – Northern Lights Library System – Year in Review @ **9:15 a.m.**
 - 4.2. Clayton Didier from The Group / Pine Creek Retreat - Building a Visitor-Based Economy in Smoky Lake County @ **10:00 a.m.**
5. Public Hearing
Nil
6. Municipal Planning Commission (MPC):
Nil

PUBLIC QUESTION AND ANSWER PERIOD - announced between 11:30 a.m. & 12:00 p.m.

7. Business – Requests for Decisions
 - 7.1. Smoky Lake Truck Fill Capital Project - Water Pump
 - 7.2. Request to write off Property Tax Penalties
 - 7.3. Weed Inspector Appointments
 - 7.4. Organization Chart and Salary Grid
 - 7.5. Recreational Vehicle Bylaw - 1432-23
 - 7.6. Macworx Inc. Loadscanner
8. Chief Administrative Officer (CAO) Report
 - 8.1. Action List - YTD
9. Council Committee Reports
Nil
10. Correspondence
 - 10.1. Alberta Government, in respect to Partnerships in Injury Reduction, Certificate of Recognition (COR)
 - 10.2. Alberta Environment and Protected Areas, dated April 29, 2025, in respect to Second Phase – Engagement to Enhance Water Availability
 - 10.3. Alberta Municipal Affairs, dated April 29, 2025, in respect to 2025 Well Drilling Activity Reports – Q1 Jan – Mar 2025

11. Information Release
NIL

12. Financial Reports
NIL

13. Next Meetings

- 13.1. Reconfirm Smoky Lake County Council's scheduled upcoming Meetings are as follows:
Thursday, June 12 and 26, 2025, at 9:00 a.m. (Regular),
Thursday, August 14 and 28, 2025, at 9:00 a.m. (Regular)

14. In Camera (Executive Session)

15. Adjournment.

SMOKY LAKE COUNTY

Minutes of the **County Council Budget Meeting** of **Tuesday, April 22, 2025**, at **9:03 A.M.** held in County Council Chambers.

The meeting was called to Order by the Reeve Mr. Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	<u>Tuesday, Mar. 25, 2025</u>
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Present in Chambers
3 /Deputy Reeve	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Recording Secretary	Chyenne Shaw	Present in Chambers
P.W. Manager	Christopher Minailo	Present in Chambers
H&S Coordinator	Jasmine Schaub	Present in Chambers
P&D Manager	Jordan Ruegg	Virtually Present
Comm. Officer	Meaghan Andreychuk	Virtually Present
Agricultural Fieldman	Dave Franchuk	Virtually Present
	Kierstin Dubitz	Virtually Present
	Scott Franchuk	Virtually Present
	Daniel Moric	Virtually Present
CPO	Chandler Kerr	Virtually Present

No Members of the Public were present.		
No Members of the Media were present.		

Agenda:

436-25: Cere

That the Agenda for Smoky Lake County Council Meeting for the purpose of the 2025 Budget, for Tuesday, April 22, 2025, be adopted, as presented.

Carried.

Meeting Recessed

Meeting recessed, time 10:51 a.m.

Meeting Reconvened

The meeting reconvened on a call to order by the Reeve at 10:05 a.m. in the physical (or virtual) presence of all Council Members, Chief Administrative Officer, Finance Manager, Executive Services Clerk, Health & Safety Coordinator, Assistant Ag. Fieldman, Fire Chief and Public Works Manager.

Budget
437-25: Serben

That the Smoky Lake County amend the mowing program to include mowing to the fence-line for the 2025 year.

Carried.

Capital Budget
438-25 Halisky

That the Smoky Lake County approve the amended 2025 Capital Budget with expenditures of \$10,936,521.00.

Carried

Function Budget
439-25 Serben

That the Smoky Lake County increase funding of \$6,000 to Vilna Agricultural Society, \$6,000.00 to Waskatenau Agricultural Society and \$12,000.00 to Smoky Lake Agricultural Society.

Carried

440-25: Gawalko That Smoky Lake County Council approve the balanced Year-2025 Municipal Total Function Budget, with a total Revenue in the amount of \$25,947,639 and total expenditures in the amount of \$25,947,939, not including amortization in the amount of \$2,044,300

Carried

Meeting Recessed Meeting recessed, time 11:51 a.m.

Meeting Reconvened The meeting reconvened on a call to order by the Reeve at 11:56 a.m. in the physical (or virtual) presence of all Council Members, Chief Administrative Officer, Finance Manager, Executive Services Clerk, Health & Safety Coordinator, and Public Works Manager.

ADJOURNMENT

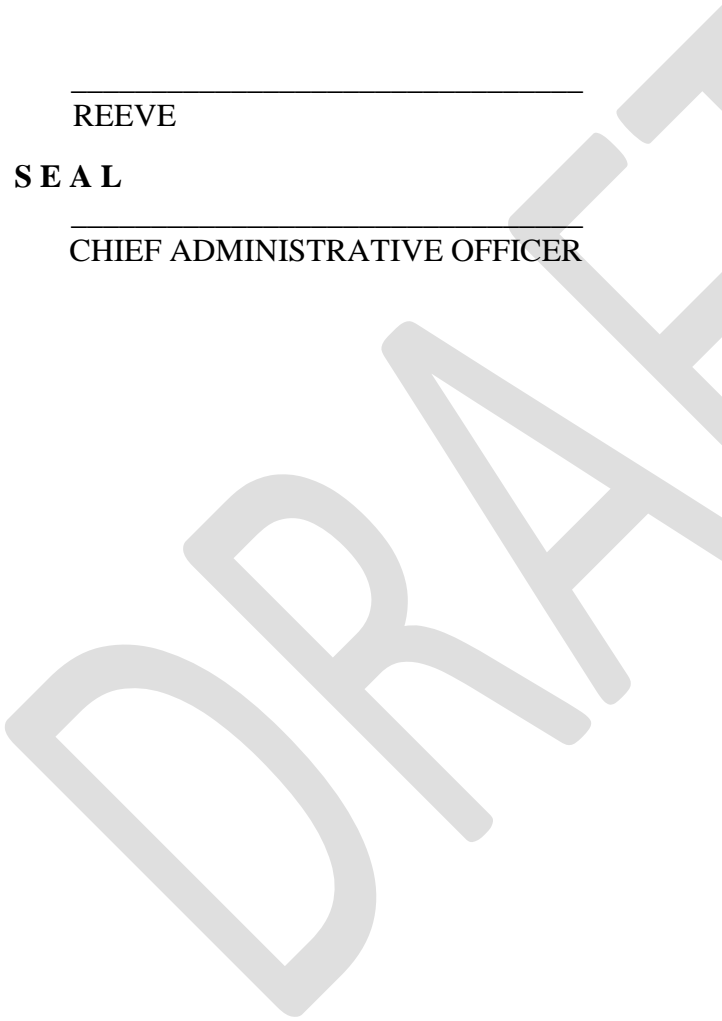
441-25: Cere That the Smoky Lake County Council Budget Meeting of April 22, 2025, be adjourned, time 12:06 p.m.

Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER



SMOKY LAKE COUNTY

Minutes of the **County Council Meeting** held on Thursday, **April 24, 2025**, at 9:04 A.M. held both virtually online and physically in Council Chambers.

The meeting was called to order by the Reeve, Jered Serben, in the presence of the following persons:

ATTENDANCE		
<u>Div. No.</u>	<u>Councillor(s)</u>	
1	Dan Gawalko	Present in Chambers
2	Linda Fenerty	Virtually Present
3 / Deputy Reeve	Dominique Céré	Present in Chambers
4	Lorne Halisky	Present in Chambers
5 / Reeve	Jered Serben	Present in Chambers
CAO	Kevin Lucas	Present in Chambers
Finance Manager	Brenda Adamson	Present in Chambers
Recording Secretary	Chyenne Shaw	Present in Chambers

Observers in Attendance Upon Call to Order:

Acting Ag Fieldman	Kierstin Dubitz	Virtually Present
P & D Manager	Jordan Ruegg	Virtually Present
Municipal Clerk	Meaghan Andreychuk	Virtually Present
Natural Gas Manager	Daniel Moric	Virtually Present
Fire Chief	Scott Franchuk	Virtually Present
C.P.O	Chandler Kerr	Virtually Present
P.W. Manager	Chris Minailo	Virtually Present

2. Agenda:

442-25: Céré That the Smoky Lake County Council Meeting Agenda for Thursday, April 24, 2025, be adopted, as amended:

Deletion the Agenda:

7.6 Funding to Agriculture Societies

Addition:

- 7.9 MCC Material Change Next Steps
- 7.10 BYLAW 1480-25 – Rates of Taxation
- 14.1 In Camera (Executive Session) Land, in respect the Chief Administrative Officer, under the authority of the FOIP Act, Sections 27: Privileged Information and 16: Third Party Personal Privacy
- 14.2 In Camera (Executive Session) Personnel, in respect the Chief Administrative Officer, under the authority of the FOIP Act, Sections 27: Privileged Information and 17: Third Party Personal Privacy

Carried Unanimously.

3. Minutes:

3.1 Minutes of the Regular Council Meeting, March 27, 2025

443-25: Fenerty That the minutes of the Smoky Lake County Regular Council Meeting, held on Thursday, March 27, 2025, be adopted as presented.

Carried.

444-25: Halisky That the minutes of the Smoky Lake County Regular Council Meeting, held on Thursday, April 10, 2025, be adopted as amended:

- Amend Motion 405-25 – from “Halisky” to “Fenerty”

Carried.

County Council Meeting Recessed

The Smoky Lake County Deputy Reeve announced the Council Meeting recessed, time 9:15 a.m.

5. Public Hearing:

PUBLIC HEARING:

Bylaw No. 1477-25: to Redistrict Pt. NW-27-60-14-W4M, from Rural Industrial (M2) District to Agriculture (AG) District

1.0 Opening

The Public Hearing was **called to order at 9:17 a.m.** by the Reeve, Jered Serben, in the physical presence of all Council members, Chief Administrative Officer, Municipal Clerk, Finance Manager, and Planning and Development Manager with **5 Members of the Public** online, as well as 12 other County Staff.

The purpose of the hearing was summarized: To obtain public input in respect to the proposed Bylaw: No. 1477-25, which is a Bylaw amending the Smoky Lake County Land Use Bylaw #1272-14 to redistrict all the portions of the lands legally described as Pt. NW-27- 60-14-W4M, from Rural Industrial (M2) District to Agriculture (AG) District; and to amend Smoky Lake County Municipal Development Plan Bylaw #1249-12, to reclassify the lands legally described as Pt. NW-27- 60-14-W4M, from Commercial Area to Agriculture Area.

The rules of the Public Hearing were stated, and confirmation was provided by the Chief Administrative Officer that the Public Hearing had been advertised, and notice was provided in accordance with the applicable legislation.

2.0 Staff Presentation

Jordan Ruegg, Planning and Development Manager provided the following information:

BACKGROUND:

- On March 17, 2025, an application was received by administration to amend Land Use Bylaw No. 1272-14, to redistrict said lands from Rural Industrial (M2) District to Agriculture (AG) District and to amend Municipal Development Plan Bylaw No. 1249-12 to reclassify the said lands from Commercial Area to Agriculture

Area.

- The lands in question are approximately 40.04 acres in area.
- The applicant proposes to construct a single detached dwelling and hobby farm, both of which are neither Permitted Uses nor Discretionary Uses under the existing Rural Industrial District. By redistricting said lands to Agriculture District, these uses will be permissible.
- Should Bylaw #1477-25 receive Third Reading, the owner of the lands will be required to obtain approval from the County's Development Authority for any proposed development. Any proposed development shall meet the regulations of the Agriculture District under Land Use Bylaw #1272-14, and any additional conditions prescribed by the County's Development Authority. Adoption of Bylaw #1477-25 does not constitute Development Authority approval.

3.0 Public Presentations Via Written Submissions

There were no written submissions received in advance of the April 24, 2025, Public Hearing.

4.0 Public Presentations at the Public Hearing:

Nil.

4.0 Questions and Answers

Nil.

5.0 Closing Remarks

There being no further presentations, and seeing that the Proponent withdrew their request, Reeve thanked everyone for their comments and for attending the Public Hearing.

The Public Hearing for the **Proposed Bylaw No. 1477-25**, was then declared closed, time **9:32 a.m.**

County Council Meeting Reconvened

**Meeting
Reconvened**

The Smoky Lake County Council Meeting reconvened, at a call to order by Reeve Serben, time **9:33 a.m.**, in the physical presence of all Council Members, Chief Administrative Officer, Finance Manager, Municipal Clerk, and 5 virtual attendees including 7 other County staff members.

Chartina Nahorniak, Senior Consultant and Nathan Maertins, Manager, Consulting Services of MNP entered the Council Meeting virtually, time 9:28 a.m.

7.1. Bylaw No. 1477-25: Redistrict & Reclassify NW-27-60-14-W4M Commercial to Agri.

445-25: Gawalko That Smoky Lake County Bylaw No. 1477-25: to amend Land Use Bylaw No. 1272-14 to Redistrict the lands legally described as NW-27-60-14-W4M, from Rural Industrial (M2) to Agriculture (AG District); and to amend Municipal Development Plan Bylaw No. 1249-12 to Reclassify the lands legally described as NW-27-60-14-W4M from Commercial Area to Agriculture Area, be given SECOND READING;

Carried.

446-25 Halisky That Smoky Lake County Bylaw No. 1477-25: to amend Land Use Bylaw No. 1272-14 to Redistrict the lands legally described as NW-27-60-14-W4M, from Rural Industrial (M2) to Agriculture (AG District); and to amend Municipal Development Plan Bylaw No. 1249-12 to Reclassify the lands legally described as NW-27-60-14-W4M from Commercial Area to Agriculture Area, be given THIRD READING;

Carried.

7.2 Truck Fill Repairs

447-25 Serben That Smoky Lake County proceed with the 30-gallon pump and request a quote from the vendor regarding the automatic controls, and bring back to the Regular Council Meeting on May 8.

Carried.

7.3. Community Peace Officer Policy Amendments

7.3.1 Policy 02-11 Peace Officer Annual Reporting

448-25 Céré That Smoky Lake County approve Policy 02-11 Peace Officer Annual Reporting be amended as presented.

Carried.

4. Delegation:

4.2. Chartina Nahorniak, and Nathan Maertins, Manager - MNP

Present before Council from 9:33 a.m. to 9:49 a.m. was Chartina Nahorniak, Senior Consultant and Nathan Maertins, Manager, Consulting Services of MNP, at the request of Council, for the purpose of presenting the Policing Study.

449-25: Serben That Smoky Lake County Direct Administration to set up a meeting with Minster Mike Ellis as well as a meeting with the East Division RCMP and present the study and request enhanced support.

Carried.

450-25: Fenerty That Smoky Lake County accepted the presentation on the Policing Study from Chartina Nahorniak, Senior Consultant and Nathan Maertins, Manager, Consulting Services of MNP, as information.

Carried.

7.3.2 Policy 02-32 Peace Officer Video Recording System

451-25 Céré That Smoky Lake County approve Policy 02-32 Peace Officer Video Recording System be amended as presented.

Carried.

7.3.3 Policy 2-10 Peace Officer Operational Records

452-25 Halisky That Smoky Lake County approve Policy 2-10 Peace Officer Operational Records be amended with the following additions:

- 1.1 add “Locked Cabinet”
- 3.3 add “Notebooks”

Carried.

7.3.4 Policy 2-18. Peace Officer Use of Force Policy

453-25 Céré That Smoky Lake County approve Policy 2-18. Peace Officer Use of Force Policy be amended as presented.

Carried.

7.3.5 Policy 2-17. Peace Officer Use of Baton

454-25 Gawalko That Smoky Lake County Policy 2-17. Peace Officer Use of Baton be rescinded.

Carried.

7.3.6 Policy 2-26 Peace Officer Communications Systems

455-25 Fenerty That Smoky Lake County approve Policy 2-26 Peace Officer Communications Systems be amended as presented.
Carried.

7.3.7 Policy 2-29 Peace Officer Exhibit Policy

456-25 Céré That Smoky Lake County approve Policy 2-29 Peace Officer Exhibit be amended as presented.
Carried.

7.3.8 Policy 2-36 Peace Officer Uniform and Equipment

457-25 Halisky That Smoky Lake County approve Policy 2-36 Peace Officer Uniform and Equipment be amended with the following additions:
 • 4.7 Jewelry must be worn under the uniform and not be seen
Carried.

7.3.9 Policy 2-37 Peace Officer Patrol Vehicle

458-25 Gawalko That Smoky Lake County approve Policy 2-37 Peace Officer Patrol Vehicle be amended.
Carried.

459-25 Halisky That Smoky Lake County directs the Community Peace Officer to develop an OHV Policy for a future council meeting in May.
Carried.

460-25 Halisky That Smoky Lake County directs the Administration to assess the repairs needed on the existing quad and fitting it for use for future use of the Community Peace officer.
Carried.

4.3. Erin Chern, Present, - Smoky Lake Town and County Golf Board

Present before Council from 10:16 a.m. to 10:49 a.m. was Erin Chern, Present and Leo Chapdelaine, Clubhouse Manager, of the Smoky Lake Town and County Golf Board, at the request of Council, as per the April 10, 2025, Council Motion #410-25, for the purpose of answering questions in respect to the funding request from the Smoky Lake Town and County Golf Board.

461-25: Halisky That Smoky Lake County accepted the presentation of Erin Chern, Present and Leo Chapdelaine, Clubhouse Manager, the Smoky Lake Town and County Golf Board, as information.
Carried.

Meeting Recessed Meeting recessed, time 10:49 a.m.

Meeting Reconvened The meeting reconvened on a call to order by the Reeve at 11:03 a.m. in the physical (or virtual) presence of all Council Members, Chief Administrative Officer, Executive Services Clerk, and Public Works Manager.

4.1. Shannon Paquette – STARS

Present before Council from 11:03 a.m. to 11:25 a.m. was Shannon Paquette, Donor Relations and Development Officer,

Central Alberta Foundation STARS for the purpose of presenting 2023/24 Stars Review.

462-25: Fenerty That Smoky Lake County accepted the presentation was Shannon Paquette, Donor Relations and Development Officer, Central Alberta Foundation STAR, as information.

Carried.

11: 30 to 11: 35a.m Public Question and Answer Period:

NO Public was in attendance for the Question-and-Answer Period.

Meeting Recessed Meeting recessed, time 12:08 p.m.

Meeting Reconvened The meeting reconvened on a call to order by the Reeve at 12:55 a.m. in the physical (or virtual) presence of all Council Members, Chief Administrative Officer, Executive Services Clerk, and Public Works Manager.

7. Request for Decision:

7.5. Request for Funding – Smoky Lake Golf Course

463-25 Halisky That Smoky Lake County add the Smoky Lake Town and Country Golf course to the JMM Meeting on April 28, 2025

Carried.

7.5. Policy 03-18-20: Five-Year Road Plan

464-25 Halisky That Smoky Lake County Policy Statement No. 03-18-20: Five-Year Road Plan, be amended with the following additions:

- Range Rd 130 from 602 to Whitefish to be added to the project list in 2026.

Carried

7.7. Request to Write off Taxes

465-25 Gawalko That Smoky Lake County Council table this item to the May 8th, 2025, Council Meeting.

Carried.

7.8. Community-Based Policing Study

466-25 Serben That Smoky Lake County send the Community-Based Policing Study completed by MNP to the following:

- Minister of Municipal Affairs – Ric McIver
- Minister of Mental Health and Addiction – Dan William
- Minister of Public Safety and Emergency Services – Mike Ellis
- Officer in Charge Eastern Albera District, RCMP – Gary Graham
- Sgt. Anita Doktor

Carried.

467-25 Serben That Smoky Lake County extends the invitation, as per motion 449-25, to include Minister of Municipal Affairs, Ric McIver, and Minister of Mental Health and Addiction, Dan Williams. Additionally, once the meeting date is confirmed, extend an invitation to Officer in Charge of Alberta Eastern

District, RCMP, Gary Graham, and Sgt. Anita Doktor to attend the meeting.

Carried.

7.9. MCC
468-25 Halisky

That Smoky Lake County schedule a Public Input Period for the proposed Material change to Smoky Lake Development Corp. on May 22, 2025, pursuant to Section 75.3 of the Municipal Government act.

Carried.

NOTICE OF PROPOSED MATERIAL CHANGE TO
SMOKY LAKE DEVELOPMENT CORP.
PUBLIC INPUT PERIOD AND MEETING DATE

SMOKY LAKE COUNTY
("Smoky Lake")

In the matter of the proposed material change to the Smoky Lake Development Corporation.

Notice is hereby given pursuant to the provisions of Section 75.3 of the Municipal Government Act and Section 7 of the Municipally Controlled Corporations Regulation that:

On May 22, 2025, the Smoky Lake Council will meet to discuss their desire to make a material change to the Smoky Lake Development Corp.'s operations that will suspend the current service of tourism development within the municipal boundaries until viable future economic opportunities can be determined.

TAKE NOTICE that a Council meeting will be held on May 22, 2025 at Smoky Lake County Council Chambers. This will be an opportunity for residents of the municipality to make representations to Smoky Lake County in an effort to determine if the proposed change is in the best interests of the municipality and its residents.

AND FURTHER NOTICE THAT any written submissions must be emailed to cao@smokylakecounty.ab.ca no later than 4:00 p.m. (MST) on May 20th, 2025. Anyone wishing to make a representation at the Council meeting must provide written notice to the Chief Administrative Officer at cao@smokylakecounty.ab.ca prior to 4:00 p.m. (MST) May 20, 2025, 2 days prior to meeting date. Anyone who fails to register within the designated time frame will not be permitted to speak.

DATED at Smoky Lake County OR the Town of Smoky Lake, Alberta on April 24th, 2025.

Meeting Recessed Meeting recessed for Lunch, time 1:39 p.m.

Meeting Reconvened The meeting reconvened on a call to order by the Reeve at 1:57 p.m. in the physical (or virtual) presence of all Council Members, Chief Administrative Officer, Finance Manager, Executive Services Clerk, Natural Gas Manager, Assistant Ag. Fieldman, Municipal Clerk/RS, Fire Chief, and Members of the Public.

7.10. Bylaw No. 1480-25 – Rates of Taxation

469-25: Halisky That Smoky Lake County Council, pursuant to the Municipal Government Act S.63, give **FIRST READING to revise Bylaw No. 1480-25: Tax Rate**, for purpose of authorizing the rates of taxation to be levied against assessable properties within the municipality of Smoky Lake County for the 2054 Taxation Year.

Carried.

470-25: Moved by Councillor Gawalko that Smoky Lake County Council, pursuant to the Municipal Government Act S.63, give **SECOND READING to revise Bylaw No. 1480-25: Tax Rate**, for purpose of authorizing the rates of taxation to be levied against assessable properties within the municipality of Smoky Lake County for the 2054 Taxation Year

Carried.

471-25: Moved by Councillor Céré that Smoky Lake County Council, pursuant to the Municipal Government Act S.63, give unanimous consent for **PERMISSION FOR THIRD READING to revise Bylaw No. 1480-25: Tax Rate**, for purpose of authorizing the rates of taxation to be levied against assessable properties within the municipality of Smoky Lake County for the 2054 Taxation Year.

Carried Unanimously.

472-25: Moved by Councillor Fenerty that Smoky Lake County Council, pursuant to the Municipal Government Act S.63, give **THIRD & FINAL READING to revise Bylaw No. 1480-25: Tax Rate**, for purpose of authorizing the rates of taxation to be levied against assessable properties within the municipality of Smoky Lake County for the 2054 Taxation Year.

Carried.

473-25 Gawalko That Smoky Lake County rescind Motion 465-25 “That Smoky Lake County Council table this item to the May 8th, 2025, Council Meeting.”

Carried.

474-25 Serben That Smoky Lake County approves the write off taxes in the amount of \$512.77 and penalties of \$349.28 on tax roll 13603411 (SW 34-60-13 W4).

Carried.

475-25 Gawalko That Smoky Lake County approves the write off taxes in the amount of \$559.70 and penalties of \$385.26 on tax roll 13603422 (SE 34-60-13 W4).

Carried.

476-25 Fenerty That Smoky Lake County approves the write off taxes in the amount of \$512.77 and penalties of \$349.28 on tax roll 13603431 (NW 34-60-13 W4).

Carried.

Carried.

477-25 Halisky That Smoky Lake County approves the write off taxes in the amount of \$652.18 and penalties of \$67.08 on tax roll 16610620 (SW 6-61-16 W4).

Carried.

Carried.

8. Chief Administrative Officer's Report:

8.1. CAO Report, April 24, 2025

CAO Report April 24, 2025

Executive Summary:

1. Strategic Resource Development
 - Sand and Gravel Business Plan: A comprehensive business plan for sand and gravel operations has been developed, focusing on sustainable extraction practices and long-term economic benefits for the County.
 - Timber Harvesting Initiatives: We are exploring timber harvesting opportunities, aligning with our commitment to responsibly harnessing local resources. Creating an additional revenue source for Smoky Lake County.
2. Organizational Efficiency and Collaboration
 - Interdepartmental Synergy: Enhanced collaboration between departments has led to streamlined processes and increased efficiency, fostering a culture of teamwork and shared goals.
 - Equipment Optimization: A thorough assessment of our equipment needs has been conducted, resulting in the rightsizing of machinery and tools to align with specific project demands. This strategic approach is meant to optimize resource allocations and reduced maintenance costs through all departments.
3. Health and Safety Advancements
 - Annual Safety Meeting: The Annual Safety Meeting was held on April 17, 2025, emphasizing our commitment to a safe working environment.
 - Pursuit of COR Certification: We are actively pursuing a Certificate of Recognition (COR) to validate our health and safety management system, demonstrating our commitment to meeting provincial standards.
 - Collaboration with AMHSA: Partnerships with the Alberta Municipal Health and Safety Association (AMHSA) have been strengthened to provide comprehensive training and resources, including programs focused on psychological health and safety.
4. Professional Development Milestone
 - Educational Achievements: I am pleased to share the completion of the National Advanced Certification in Local Authority Administration Level 2 Program. This accomplishment marks the culmination of a 5½-year educational journey, during which I also earned an MBA and the Certified Local Government Manager (CLGM) designation. These achievements reflect a strong commitment to excellence and strategic leadership.
5. Community Engagement and Advocacy
 - Ministerial Engagements: Productive interactions with ministers at the Rural Municipalities
 - of Alberta (RMA) have been conducted, focusing on advocating for the improvement of Highway 28 and the implementation of a roundabout at the intersection of Highway 855 and Highway 28.
 - Community Support: Continued support has been provided to local organizations, including sponsorships and funding allocations, reinforcing our commitment to community development.
6. Upcoming Initiatives
 - Strategic planning sessions continue to align with the County's vision.
 - Working with the Town of Smoky Lake to sustain the municipal corporation (MCC).
 - Advancing the Regional Fire Plan in collaboration with the Fire Chief.

Kevin Lucas EMBA
Chief Administrative Officer
Smoky Lake County

478-25 That Smoky Lake County Council accept the Chief Administrative Officer's report, dated April 23, 2025, as presented,

Carried.

Carried.

9. Council Committee Reports:

9.1 Division One Councillor's Report on various Committees, Boards & Commissions

Dan Gawalko – Division One Councillor's report from various Committees, Boards and Commissions:

- March 31 attended a LARA strategic planning session reviewed the vision, mission & values, also did a SWOT Analysis of the organization looking at the strengths and weaknesses went over our goals and what LARA can do to better serve our clients, following our planning session we had a regular directors meeting, the grant agreement with RDAR for 333,000 has been sent in, also the 3.2 million capital grants to research associations has been received and LARA will be getting 258,233 dollar and will be purchasing a small plot seeder, grain analyzer, seed treater, tractor. LARA also purchased 3 weather stations one will be placed at the St. Paul seed cleaning plant one at Ft. Kent and the other in Smoky Lake County, Alyssa gave her report applied for 5 summer jobs 4 have been hired, LHR did an update to job descriptions & contracts also looking into a policy audit & staff training next meeting April 28.
- April 3 attended the Bellis/Vina citizens on patrol meeting in Vilna, the fish & wildlife officer gave his report bears are waking up no feed so keep an eye out, report coyote problems, RCMP officer gave his report about crime in the east end of the county report suspicious vehicles, CPO Chandlerr Kerr handed out his reports and spoke on the speed some vehicles are doing and the importance of having your registration & insurance papers in your vehicle, the meat draw raffle was rolled out with members taking raffle tickets home to sell, an update from Marylou Savic on Rural crime watch receiving the Farmers Advocate award which was in the Redwater Review and the AGM scheduled for April 28 at the National Hall with Julian Matthew consumer protection & fraud expert, next meeting May 22 @ Bellis.
- April 8 held our ASB meeting with reeve Jared Serben & several producer reps in person and Councillor Dominique Cere in attendance online, first delegation was Alyssa from LARA giving an update on the programs and year to date activities the LARA contract was signed for 55,000 for the 2025 year, Brett Matthiessen gave a introduction to the Alberta Grazing Lease holders assoc. & their available resources he talked about history of leases, land management, 5,700 grazing leases in Alberta covering 5% of the crown land, 20% of Albertas beef herd relies on access to crown land & contributes more than 6 billion dollars to the provinces GDP. Ryan Kroeger & Ben Evans gave some information on the Parkland Pintails Delta waterfowl Chapter on some of the work they do and what was done in Smoky Lake county over 100 hen houses have been set up in the county with more being planned for 2025 these houses protect the nests from predators & egg thieves (ravens, crows, coyotes foxes) and makes for better hatching numbers, Kirstien gave an update on the leafy spurge bio control south of Spedden & a wild boar update 62 have been removed in Alberta including 3 from a neighboring county, a discussion was held about Smoky Creek with administration to look into it further, also funding to Agricultural societies was discussed, moisture situation update was given for the months of February & March, next meeting June 17.

9.2 Division Two Councillor's Report on various Committees, Boards & Commissions

Linda Fenerty – Division Two Councillor's written report from various Committees, Boards and Commissions:

Muni-Corr – St. Paul County Chambers – April 14, 2025 – 10:00 a.m. – St. Paul County Chambers

- Catalis – response to Catalis regarding cancellation of contract – unable to opt out early, contract goes to November 16, 2025.
- Utility Right-of-Way Agreement – Amendment B presented, there will not be a requirement to replace or renew complete agreement.
- Bylaws – Seven municipalities have approved. There were some questions about the dates that Muni-Corr presently has. With changing weather patterns, some consideration may be given to changing the dates that skidoos/OHV can be on the trail. Marianne to attend as a delegation to Bonnyville MD to clarify.
- Riverland Recreational Trail Society - Applied for Trans Canada Trail Spring grant and received \$1,250.00 towards moving the outhouse, firepit and other amenities at Spedden to the UFA rest stop.
- Report made to RCMP as it looks like someone is camping in ROW just east of Middle Creek. There have also been complaints by trail users about two dogs loose on trail.
- Marvin has completed grant applications to the County of St. Paul for some clean-up work at Heinsburg. Mallaig is applying for funding to replace the shingles on their warm-up building.
- ATV riders have been using the trail these past two weeks. Sherwood Park and Fort McMurray Tradeshows in April. Edmonton Boat & Sportsmen Show was in March.
- Delegation request will be forwarded to Jordan to present MLUST to the Board.
- Reminder, August 11th Board meeting is reserved for a full day trail event.
- Next meeting: May 12, 2025

Community Futures Meeting – April 16, 2025 – 5:00 p.m. – CFSPSL Office

- Jody presented financials, 3 new loans discussed, some concerns about one in particular, Jody will get more information. Delinquencies discussed.
- Auditors will present findings at new meeting.
- Power Up North – speakers are in place; tickets should be going out before month end.
- CFNA – governance review will be undertaken, Penny to contact other CF offices. Plan is to redo articles of association.
- Penny, Jody, and Joan attended Business Coaching Seminar – good team building event, and ways to present/deal with new businesses.
- Exit Navigator Project – this program is designed to teach entrepreneurs to buy and/or sell a business.
- Agenda Item – I requested that CF attend Smoky Lake County to attend as a delegation to discuss loan program, qualifications, etc. Further discussion: Penny will see if she can be a delegation at our upcoming JMM on April 28, 2025.
- Financials presented

- Next Meeting: May 21, 2025

Other Meetings

- April 7, 2025 – Rural Roots Academy Grand Opening, St. Paul – 10:30 a.m.
- April 10, 2025 – Regular Council Meeting – County Chambers – 9:00 a.m.
- April 22, 2025 – Council Budget Meeting – County Chambers – 9:00 a.m.
- April 24, 2025 – Regular Council Meeting – County Chambers – 9:00 a.m.

9.3 Division Three Councillor's Report on various Committees, Boards & Commissions

Dominique Céré – Deputy Reeve & Division Three Councillor's written report from various Committees, Boards and Commissions:

March 27, 2025 – April 24, 2025

March 27 Regular Council Mtg., Council Chambers, Smoky Lake
March 30 – April 2 ASCHA Conference, Edmonton
April 8 Agricultural Service Board Mtg., Zoom
April 10 Regular Council mtg., Council Chambers, Smoky Lake
April 16 Smoky Lake Foundation Strategic Planning Workshop, Bar V Nook, Smoky Lake
April 17 County Annual Safety Mtg., Smoky Lake
April 22 Smoky Lake County Budget mtg., Council Chambers, Smoky Lake

Other Meetings/Functions:

April 3 Informal mtg. with Warspite Hall Association and Warspite Foundation
April 5 Stars Fundraiser

9.4 Division Four Councillor's Report on various Committees, Boards & Commissions

Lorne Halisky – Division Four Councillor's report from various Committees, Boards and Commissions:

March 25, 2025 – SLTC Smoky Lake Tourism Company & Board of Directors Meeting (in-person)

- Audited Financial Statements were approved.
- Dissolution of the SLTC was approved.
- Confirmation that debts and liabilities are paid.
- Confirmation that the Minute Book Holder would be the Smoky Lake County Office to serve as a Records Office to hold and maintain the Minute Book.
- Approved action taken to appoint Barb McCarthy of JDM Chartered Accountants to perform the final Financial Audit.

March 26, 2025 – LICA Board of Directors Meeting (virtually)

- LICA Vision, Mission and Values & Territorial Acknowledgement was delivered and discussed.
- Meeting Expectations were discussed with a reminder that missing 3 consecutive/in a row meetings may get the Member removed from the Membership. Also the attendance file was reviewed.
- Executive Director, Manager of Environmental Monitoring Programs, Environmental Coordinator, Education and

Outreach Coordinator, and Community Outreach Coordinator gave updates on current projects etc.

- Healthy Waters Lac La Biche project, Youth Calendar Contest, Field Days on Winter Watershed, Riparian Areas Survey, Stream of Dreams Program and Writing Contest on Electrical Energy are all taking place in 2025.
- Community Gardens Guidelines were discussed including a Fall Garden Market and Family Fun Day in the Garden.
- Discussed an MOU with Wahkohtowin for a Medicine Wheel Garden.
- Hiring a Community Outreach Coordinator is taking place.
- LICA Watershed Committee is looking into a Watershed Scholarship.
- Numerous Policies were discussed such as Grant & Contract Administration, Health & Lifestyle Spending Accounts, Decision Making Process, Board & Committee Meetings, Administration in Absence of Policy, Volunteer Hours, Use of LICA Premises, LICA Signing Authority and Conflict of Interest.
- The Financial Report was in good standing.

March 27, 2025 – MCC Municipal Controlled Corporation Meeting (in-person)

- Financial Matters were presented by the Chairperson and President.
- SLTC Expenditure to cover Financial Information Review performed by JMD Group LLP.
- MCC for SLDC Financial Position – Bank Statement dated February 28, 2025 was presented.
- MCC Corporate Funds to proceed with payments of \$100,000.00 to each Shareholder as defined in the Loan Agreement Schedules by March 31, 2025.
- The decision was made to proceed with a Material Change to the Corporation's Operations with the nature of the material change needing to be specified.

April 09, 2025 – Highway 28/63 Regional Water Services Commission Regular Meeting (Dan and Lorne in-person)

- The Commission Manager discussed January 29th and March 5th meeting with Whitefish Lake #128 Council including Legal representing each party, holding another successful meeting discussing Whitefish Lake Member Agreement progress with Whitefish Water Services Society now created etc., Water for Life Grant SCADA System work was awarded to Westcan Advanced Communications Solutions with work expected to be completed by Q4/25. Warspite Generator Project was awarded to Generac and continuing to work through the By-Law review.
- Information Requests from Board Members Policy was presented/adopted.
- The Financial Reserves Policy was presented, needs revision and will be brought back to the next meeting.
- Highway 28/63 Regional Water Services Commission ByLaw was presented and may need some revisions such as putting Construction & Excavation into another ByLaw and will be brought back to the next meeting.

- The Financial Manager presented the financial report with all in good standing and the Five-Year 2025-2029 Operating and Capital Financial Plan was approved.
- Barb McCarthy JMD Group LLP presented the Year-2024 Audited Financial Statements with all in good order.
- Business Plan will be worked on and is expected to be completed in 2025.

9. Reeve & Div Five Councillor's Report on various Committees, Boards & Commissions

Jered Serben – Reeve & Division Five Councillor written report from various Committees, Boards and Commissions:

March 27, 2025 – Regular Council Meeting (All Council)

- Requests for Decision:
 - First reading of Bylaw No. 1477-25 to redistrict land from Commercial to Agriculture; Public Hearing scheduled for April 24, 2025.
 - Acceptance of an offer to purchase county-owned land for \$1,050.00.
 - Annual Farmers and Ranchers Appreciation BBQ scheduled for June 13, 2025.
 - Annual Farmers and Ranchers Appreciation BBQ scheduled for June 13, 2025.
- Policy Amendments:
 - Adoption of updated Signing Authority policy.
 - Rescinded an outdated policy on Organizational Meetings.
- Delegations:
 - Town of Smoky Lake Library delegation to discuss funding for family programming Approval of \$2,500.00 funding.
 - RCMP delegation provided analysis of local crime workload.

March 25, 2025 – County Council Committee of the Whole Meeting - Strategic Planning Meeting

- Island Lake Development: Emphasis on improving services, and collaborating with local organizations for project funding and planning.
- Public Awareness Campaign: Ongoing efforts to reduce crime and improve services (policing, fire and rescue, EMS, healthcare, housing).
- Trail and Campsite Maintenance.
- Fire Services Education: Encourage ratepayers to obtain fire insurance and raise awareness about County fire service charges.
- Local Trades Education Partnership: Explore collaboration opportunities with school boards and local institutions to develop trade education programs in various fields.
- County Brand Redesign: Consideration rebranding the County logo to better reflect its identity, emphasizing agriculture and lakes.
- Community Peace Officer Services Review:
 - The role of Community Peace Officers (CPOs) in educating the community about speed limits, enforcing bylaws, and enhancing their presence in lake subdivisions.
- Tour of the Red Deer Healing and Wellness Center:
 - Council Members will attend a tour April 29.

March 31, 2025 – Joint Health & Safety Meeting (Jered & Dominique with virtual audio difficulties)

- Nominations:
 - Re-election of Co-Chairperson

- Re-Election of Secretary
- Action Log and Policy Updates
 - Action Log Acknowledgment: The updated Action Log List was received by the Committee.
 - Policy Adoption:
 - Wildlife Encounters Policy (Policy Statement No. 073601)
 - Vehicle and Equipment Maintenance Policy (Policy Statement 110101)
 - Facility and Tool Maintenance Policy (Policy Statement 110201)
 - New or Reassigned Worker Health and Safety Orientation Policy (Policy Statement 120201)
 - New or Reassigned Worker Competency Policy (Policy Statement 120201)
 - Emergency Response Plan Directive Policy (Policy Statement 150201)
 - Emergency Preparedness Policy (Policy Statement 150102)
 -
- Health & Safety Coordinator Reports
 - Health and Safety Coordinator Report: Summarized incidents from February 19 to March 26, 2025
 - Summary of Incidents: Acknowledged incidents occurring during the same period
 - Training Report: Review of training completed from February 19 to March 26, 2025
- Acknowledgment of Received Documents
 - Enforcement Services Hazard Assessment (Nov. 26, 2024)
 - Shop Work Equipment Repairs (Mar. 3, 2025)
 - Emergency Response Plan (Main Office)
 - Emergency Response Plan (Public Works Shop)

April 5, 2025 – Smoky Lake Ag Society Dinner (Stars Fundraiser)

- Speech from the Reeve
- Helped in the kitchen and cleared tables
- Smoky Ag Society Raised \$120,000.00 for STARS and the Smoky Lake Ag Society name will be added to the outside of the air ambulance.

April 8, 2025 – Agricultural Service Board Meeting

- Lakeland Agricultural Research Association (LARA):
 - Reported on extension events and upcoming programs, including workshops and youth educational programs.
 - Research trials planned for 2025.
- Alberta Grazing Lease Holders Association:
 - Provided an introduction and available resources; report accepted.
- Parkland Pintails Delta Waterfowl Chapter:
 - Presented on work in Smoky Lake County; report accepted and promotion of hen house installation request directed.
- Recommended a \$55,000 contribution to LARA's operating budget for 2025.
- Recommended approval of firearms authorization for Animal Control Technician.
- Updates on Leafy Spurge Biocontrol and Wild Boar programs accepted.
- Directed to gather permits and draft a letter regarding improving water flow in Smoky Creek.
- Suggested increased funding to local Agricultural Societies.

April 10, 2025 – Regular Council Meeting (All Council)

- Requests for Decision:
 - 4H Beef Club Sponsorship: Granted \$1,400 for trophy sponsorship.
 - LARA Partnership: Approved a \$55,000 contribution for the agricultural research association.
 - Firearm Authorization: Approved for Animal Control Technician.
 - Truck Fill Options: Directed staff to explore upgrades and monitoring strategies.
 - Lagoon Security: Directed study on securing lagoon sites.
- Community Safety Report (CPO): Monthly report style approved for posting on County website and social media.
- Policy Amendments:
 - Policy 6110 Disposition of County Own Lands;
 - Changes offered clear, concise and efficient process. Title changes to reflect the specific sale of County-owned and rather than ambiguous County-owned property.
 - Policy 0818 Council Remuneration and Expenses;
 - Amended to clarify that although the council members will keep their laptop after leaving elected office, they will lose all software subscriptions.
- Tax Waiver Request: Approved waiving penalties on a specified property.
- Golf Course Funding: Directed Council to invite Golf Course representatives for a future meeting presentation regarding their request.
- Bylaw 147925 Belis Sewer Tax Bylaw: Bylaw for Bellis Sewer Tax was introduced and passed three readings.
- Public Queries: Addressed concerns from a resident regarding local enforcement presence.
- Surplus Equipment Auction: Authorized sale of surplus equipment through structured auctions.
- Ukrainian MOU Extension: Adjusted and approved the extension of the Memorandum of Understanding with Ukrainian counterparts from five years to three years.
- Property Assessment Presentation: Accepted information regarding the County's 2024 property assessment.
- Bellis 4H Beef Club:
 - provided an update on club activities and requested sponsorship for trophy belt buckles for the upcoming Achievement Day.
- JMD Group LLP:
 - presentation on the Smoky Lake County Consolidated Financial Statements and Gas Utility Financial Statements for the year ending December 31, 2024.
- Accurate Assessment Group Ltd; Property Assessment Presentation:
 - information regarding the County's 2024 property assessment.

April 15, 2025 – Smoky Lake Ag Society Meeting

- Fundraising Initiatives:
 - Upcoming fundraising efforts
 - Grant proposal writing
 - Soliciting bids from companies for naming rights to the arena for a designated period
- The Pumpkin Patch Daycare is seeking a trial period of 3 to 4 months to rent the conference room at the complex for five days a week.
- The replacement of the HVAC system is scheduled to commence at the end of April.

- The ice installation is being considered for September 1 instead of the second week of October to enhance revenue generation.
-

April 17, 2025 – Annual Health & Safety Meeting

- Opening Remarks for the Annual Safety Meeting.
- Managers shared updates and delivered safety messages to all employees.
- Review of incidents that occurred in 2024.
- Moment of Silence to commemorate the National Day of Mourning on April 28, 2025.
- Presentation on Employee Benefits.
- Overview of Fire Drill Procedures.
- Presentation on Formal Hazard Assessments.

Reeve's Report and Councillors Reports on various Committees, Boards & Commissions

479-25 Céré That Smoky Lake County's Reeve Report received for the period March 22, 2025 to April 17, 2025, be posted to the County's website and the Councillors reports on various committees, boards and commissions, be accepted as presented.

Carried.

10. Correspondence:

10.1 Rural Municipalities of Alberta District Update - April 2025

480-25 Gawalko That Smoky Lake County Council

Carried.

11. Information Releases:

Nil.

12. Financial Reports:

12.1 Monthly Financial Statement as of March 31, 2025

481-25 Halisky That Smoky Lake County's Financial Statement, updated March 31st, 2025, as prepared by the Finance Manager, be filed for information.

13. Next Meeting(s):

13.1. Reconfirm the Scheduled County Council Meeting Dates

482-25 Gawalko That the next Smoky Lake County Council Meetings be reconfirmed as follows:

Thursday, May 8 and 22, 2025, at 9:00 a.m. (Regular),
Tuesday, June 3 and Thursday June 12 and 26, 2025, at 9:00 a.m. (Regular),
Thursday, August 14 and 28, 2025, at 9:00 a.m. (Regular),

to be held physically and/or virtually in County Council Chambers.

Carried.

14. Executive Session, including the Addition to the Agenda:

14.1. Land

483-25 Halisky That Smoky Lake County Council go into Executive Session in the presence of all Council and Chief Administrative Officer (CAO) to discuss Personnel Issues and Land: in respect to staff from the CAO and also in respect to Land, under the authority

of the FOIP Act, Sections 27: Privileged Information, and 17:
Third Party Personal Privacy, time 3:33 p.m.
Carried.

484-25 Halisky That Smoky Lake County Council go out of Executive
Session, time 4:13 p.m.
Carried.

15. **ADJOURNMENT:**

485-25: Gawalko That the Smoky Lake County Council Meeting of March 27,
2025, be adjourned, 4:14 p.m.
Carried.

REEVE

S E A L

CHIEF ADMINISTRATIVE OFFICER

2024 VALUE STATEMENT

Smoky Lake County

Population: 2,461 Library Cards: 371

This value statement highlights the benefits of belonging to Northern Lights Library System. It is a snapshot of the health of your library and the value of your investment.

For questions or concerns please contact:

James MacDonald, Executive Director

P: (780)-545-5072

E: jmacdonald@nlls.ab.ca



Total Library Savings

\$553,152

Name Of Library(s):

Anne Chorney Public Library

Vilna Municipal Library

Smoky Lake Municipal Library

OPERATIONS

Levy Cost
\$26,923
Book Allotment
\$5,291

Rural Services Grant
13,644
Return on Investment
\$24.55

ELECTRONIC AND NON-TRADITIONAL MATERIALS

eBooks in Circulation **2,351**
Total eBook Circulation Value
\$167,376

CIRCULATION

Net Borrower **14,546**
Total Print Circulation Value
\$363,650

SERVICE DELIVERY

MLS + TSI Tickets **104**
Total Professional Value
\$9,047

Aquisition & Cataloguing:

451 items purchased with NLLS

\$3,900 saved via aquisition

\$1,804 cataloguing & processing value

LIBRARY		MUNICIPAL LEVY		PROVINCIAL GRANTS					
\$5.47	+	\$5.47	+	\$4.75	=	\$15.69	-	\$2.15	
PER CITIZEN		PER CITIZEN		PER CITIZEN		PER CITIZEN		LOCAL LIBRARY BOOK ALLOTMENT \$5,291.15	



Operating Budget

SYSTEM WIDE VALUE

TRAC = 200 Alberta libraries, public catalog,
mobile app, access to 3.5 million library items.



E-Resources



Service Catalogue



Top 3 Milestones of 2024

1. New Websites for Libraries
2. GoLibrary self-registration website
3. Welcome to Kehewin Cree Nation & Art Smith Aviation Academy

Top 3 Initiatives of 2025

1. Wireless printing
2. TRACPac+ major updates to the library catalogue
3. Shelf-ready pilot program for enhanced processing efficiency

Success Stories From the Past Year

Local Success Story

In 2024, Smoky Lake Library saw a 300-hour increase in public computer usage, enabling residents to access critical employment resources, complete certifications, and stay connected. This growth, supported by NLLS's technology infrastructure and IT expertise, underscores the library's vital role in empowering community members to achieve their goals in a digital age.

System Success Story

Stronger Together for Shared Learning
The 2024 Stronger Together Conference brought 300+ library staff and board members together, fostering connections across Alberta. With expert panels and workshops, participants were left with fresh ideas to enhance library services. Feedback confirmed: 'An invaluable experience for professional growth!' The 2025 conference will be Oct 8 & 9 at the DoubleTree in West Edmonton.

Presentation to Smoky Lake County Council**Date:** May 8, 2025**Presenter:** Clayton Didier**Subject:** Building a Visitor-Based Economy in Smoky Lake County**Format:** Visual presentation — request for screen or screen sharing system**Introduction**

Thank you to Council for the opportunity to present today. Our goal is to introduce a vision for developing a **visitor-based economy** throughout Smoky Lake County and to discuss how the County can **take control of the tourism narrative** across the region.

We've already had the pleasure of meeting with Kevin and are grateful for his early support. We hope today's presentation will serve as a launching point for long-term collaboration.

Agenda Topics**1. Tourism Planning: Aligning with the County's Direction**

- Request for insight into the County's current tourism strategy following its withdrawal from the previous regional tourism plan.
- Interest in co-developing a new County-led tourism strategy focused on regional priorities and measurable outcomes.

2. Destination Branding and Marketing

- Proposal to initiate a **County-wide tourism branding initiative** that reflects Smoky Lake's identity and strengths.
- Suggestion to develop a **stand-alone Smoky Lake County tourism website** showcasing local attractions, trails, events, cultural assets, and investment opportunities.

3. Village of Waskatenau: Trail-Driven Tourism Development

- Overview of our ongoing work with the Village of Waskatenau to develop a sustainable visitor economy.
- Introduction to the **Waskatenau Iron Horse Trail Resort** concept, which includes:
 - A developed and secure staging area
 - RV stalls, glamping, and camping accommodations

- Trail connectivity, including the Waskatenau Nature Trail expansion
- Request for the County's support in aligning investment and development in this area.

4. Smoky Lake as the Gateway to the Lakelands

- Vision for positioning Smoky Lake County as the natural **gateway to Alberta's Lakeland region**, leveraging its central location, trail access, and cultural assets.
- Discussion of how this aligns with broader County development and economic goals.

5. Expansion Opportunity: Bellis Beach Area Concept

- Introduction to a **potential site** just south of Highway 28 on Range Road 152 for a new nature-based accommodation hub, aligned with our existing Pine Creek and Waskatenau resort models.
- Request for Council's feedback and support regarding feasibility, land access, and collaboration opportunities.

Now is the time for Smoky Lake County to reassert itself as a regional leader in tourism and community-based economic development. By anchoring a County-led brand and strengthening the visitor-based economy, we can create long-term value for residents, businesses, and future generations.

We also welcome the opportunity, as suggested, to host a **follow-up onsite visit at Pine Creek Retreat** with any interested Councillors and staff.

Thank you again for your time and consideration.



Request for Decision (RFD)

Meeting Date: Thursday, June 27, 2024

Agenda Item: # 7.1

Topic: Smoky Lake Truckfill Capital Project – Water Pump

Presented By: Brenda Adamson/Finance Manager

Recommendation:

Motion #1 That Smoky Lake County Council allocate a maximum of \$5,500 from the Water Reserve for the capital purchase and installation of a 30 gallon water pump for the Smoky Lake Truckfill.

Background:

At the April 24, 2025 Council meeting, Council made the following motion:

"That Smoky Lake County proceed with the 30-gallon pump and request a quote from the vendor regarding the automatic controls and bring back to the regular council meeting on May 8."

This follows motion from April 10, 2025

404-25: Halisky

That Smoky Lake County to direct the Environmental Operations Manager to reach out to the original company that drilled the well to explore available options. Additionally, conduct research on potential grants for upgrading the Smoky Lake truck fill, and direct staff to monitor and fill the extra tank whenever feasible.

The Pump has been ordered; however the cost is over the capitalization threshold. A motion is needed to approve the capital project and funding. Administration recommends that it be funded from the water reserve, as the extra cost was not anticipated when preparing the operating budget, and it is too early in the year to predict savings.

The Environment Services Manager has requested quotes for automatic controls. Once the quotes are in, this issue will be brought back to Council for approval as a separate capital project.

Benefits:

- Increased capacity will assist local producers during the busy crop spraying season

Disadvantages:

- The project was not planned and budgeted

Alternatives:

- Approve the capital project unfunded or funded from the contingency

Financial Implications:

This is an unbudgeted capital project that can be funded from the water reserve (current balance \$255,558.90), or contingency (balance \$33,372)

Legislation:

n/a

Intergovernmental:



Request for Decision (RFD)

n/a

Strategic Alignment:

n/a

Enclosure(s):

- *none*

Signature of the CAO:

A handwritten signature in black ink, consisting of several loops and strokes, written over a horizontal line.



Request for Decision (RFD)

Meeting Date: Thursday, May 8, 2025

Agenda Item: # 7.2

Topic: Request to write off Property Tax Penalties

Presented By: Brenda Adamson, Finance Manager

Recommendation:

#1 That Smoky Lake County Council approve to write off tax penalties in the amount of \$48,423.56 on tax roll 14582941 (NE 29-58-14-W4)

Tax roll 14582941 is an oil and gas roll that we had expected to never collect. The tax information from the Provincial Assessors stated that it belonged to Canadian Oil and Gas. Canadian Oil and Gas went into receivership in 2017. Since 2017, we have watched the receivership but have not been able to find any evidence of Crown approval of their assets. We have recently discovered that Spur Petroleum is the Company that should be receiving the tax notice. A letter is attached explaining the ownership.

Spur Petroleum has offered to pay the outstanding taxes of \$32,478.01 and ask that we waive the penalties of \$48,423.56. Spur Petroleum does have other tax roles within the County which are paid up to date.

We have set up an allowance writing off over \$600,000 for unpaid taxes from Canadian Oil and Gas International Inc. This revenue of \$32,478.01 would be treated as unexpected revenue.

Benefits:

- Collect \$32,478.01 of revenue that was designated as uncollectable

Disadvantages:

Alternatives:

- Deny the request.

Financial Implications:

In march we levied over \$245,000 in penalties, most of which are deemed uncollectable. The \$48,423.56 would decrease this revenue, however we would receive \$32,478.01 in taxes that were also deemed uncollectable.

Legislation:

Cancellation, reduction, refund or deferral of taxes

347(1) *If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:*

- (a) cancel or reduce tax arrears;*
- (b) cancel or refund all or part of a tax;*
- (c) defer the collection of a tax.*

(2) *A council may phase in a tax increase or decrease resulting from the preparation of any new assessment.*

Intergovernmental:

n/a

Strategic Alignment:



Request for Decision (RFD)

n/a

Enclosure(s):

April 30, 2025 letter from Michelle Lee, Controller, Spur Petroleum Ltd.

Signature of the CAO: _____

A handwritten signature in blue ink, appearing to be "M. Lee", written over a horizontal line.



Request for Decision (RFD)

Meeting Date: Thursday, May 8, 2025

Agenda Item: # 7.3

Topic: Weed/Pest Inspector Appointment

Presented By: Agricultural Department

Recommendation:

1. That Smoky Lake County Council appoint Jorja Krysik as a Weed and Pest Inspector for Smoky Lake County, effective May 8th, 2025 to termination of employment.
 2. That Smoky Lake County Council appoint Colten Gargus as a Weed and Pest Inspector for Smoky Lake County, effective May 8th, 2025 to termination of employment.
-

Background:

Under both the *Weed Control Act* of Alberta chpt w-5.1 Part 2 7(1) and the *Agricultural Pest Act* Statutes of Alberta states that a local authority shall appoint inspectors to enforce and monitor compliance with this Act within the Municipality

Benefits:

These appointments are done as part of our legislative requirements to the Province of Alberta and we report on how many inspections are done at the end of each year through our ASB Grant Reporting. This reporting determines if we continue to qualify for grant funding.

Disadvantages:

N/A

Alternatives:

There are no alternatives to the recommendation because it is a legislative requirement.

Financial Implications:

There are no financial or budget implications to this recommendation.

Legislation:

Alberta Weed Control Act

Agricultural Pests Act

Agricultural Service Board Act

Policy Statement No. 62-14-02: Weed Inspection and Weed Notice

Intergovernmental:

Alberta Agriculture & Irrigation

Strategic Alignment:

N/A

Enclosure(s):

N/A

Signature of the CAO:

A handwritten signature in black ink, appearing to be "J. Krysik", written over a horizontal line.



Request for Decision (RFD)

Meeting Date: Thursday, May 8, 2025

Agenda Item: 7.4

Topic Organizational Chart

Presented By: Kevin Lucas, CAO

Recommendation:

That Smoky Lake County Council accept the organizational chart and salary range as provided per policy 01-03-28 Organizational Chart.

Background:

It is Council's policy to establish an organizational structure that specifies the hierarchy and reporting relationship between various functions and levels of Smoky Lake County to facilitate effective management of the governance, administrative and financial management systems. To provide a clear hierarchy of Smoky Lake County departments and their various working relationships between on another.

Benefits:

To provide the salary ranges for Out of Scope – Non-Union Employees.

Disadvantages:

N/A

Alternatives:

N/A

Financial Implications:

Wage allocations are accounted for in Smoky Lake County 2025 approved budget.

Legislation:

An organizational chart visually conveys internal structure by detailing relationships between employees and clearly identifies all team leaders within the organization.

Intergovernmental:

N/A

Strategic Alignment:

Enclosure(s):

- Policy
- Organizational Chart

Signature of the CAO:

A handwritten signature in blue ink, appearing to read "Kevin Lucas", written over a horizontal line.

**SMOKY LAKE COUNTY
IN THE PROVINCE OF ALBERTA
BYLAW NO. 1432-23**

A Bylaw of Smoky Lake County, in the Province of Alberta for the purpose of regulating Recreational Vehicles (RVs) in Smoky Lake County.

WHEREAS, pursuant to the provisions of the Municipal Government Act RSA 2000 Ch. M-26.1, 7(i) with amendments thereto, a Council may pass bylaws for municipal purposes respecting the enforcement of bylaws made under this or any other enactment including the creation of offences and for each offence, imposing a penalty; and

WHEREAS the penalties approved by this bylaw will replace existing penalties in several bylaws.

NOW THEREFORE the Council of Smoky Lake County, duly assembled, hereby enacts as follows:

1. Title

- a. This Bylaw may be cited as "Smoky Lake County Recreational Vehicles (RV) Bylaw".

2. Definitions

- a. **Agricultural, Crown Lands, and other Areas means** those places within Smoky Lake County that are Zoned Agriculture (AG) District, Victoria Agriculture (A1) District, Victoria Residential (R3) District, Victoria Commercial District (C2) District, Highway Commercial (C1) District, Industrial (M1) District, Rural Industrial District (M2), Community and Institutional (P) District.
- b. **Hamlet Area means** those places within Smoky Lake County that are Zoned Hamlet General (HG) District under the Land Use Bylaw such as Warspite, Bellis, Edwand, and Spedden.
- c. **Land Use Bylaw means** the Land Use Bylaw adopted by Smoky Lake County, as amended.
- d. **Recreational Vehicle means** a vehicle primarily designed as temporary living quarters for recreational camping or travelling, which either has its own motor power or is mounted onto or drawn by another vehicle.
- e. **Subdivision and Lake Subdivision Area means** those places within Smoky Lake County that are Zoned Country Residential (R1) District or Residential (Cluster) Conservation (R2) District such as Hanmore, Haynes Estate, Sandy Lane Park at Mons Lake, Mons Lake Estates, Mons View Resort, Bonnie Lake Resort, Hillside Acres at Whitefish Lake, Birchland at Garner Lake, Parkview at Garner Lake, Sunset Beach at Garner Lake, and Wayetenau Lake Subdivision.
- f. **Zoned means** the land use district as established by the Smoky Lake County Land Use Bylaw.



3. Regulations

- a. The year-round placement of up to 2 (two) Recreational Vehicles is permitted in Hamlet, Subdivision, and Lake Subdivision areas.
- b. Additional Recreational Vehicles may be permitted for up to a maximum of 4 (four) consecutive days within the Hamlet and Subdivision, and Lake Subdivision areas.
 - i. Additional Recreational Vehicles shall be removed from the site for a minimum of 24 (twenty-four) hours before the 4 (four) consecutive day occupation period may be renewed.
- c. No Recreational Vehicle shall be permanently connected to any utility or municipal service, such as power, gas, water supply, or sanitary sewage disposal facilities unless the recreational vehicle is located in an approved recreational vehicle park and has been permitted under the County's Land Use Bylaw.
- d. This Bylaw does not restrict the number of Recreational Vehicles that may be permitted on Agricultural, Crown Lands, and Other Areas.

4. Penalty

- a. The following penalties may be applied in the event of an offence or violation:
 - i. 1st Offence: \$100
 - ii. 2nd Offence: \$350
 - iii. 3rd Offence: \$500
- b. Each day on which an offence occurs may be considered to be an additional and separate offence.

5. Severability

- a. If any portion of this Bylaw is found to be invalid, the remaining portions remain in effect.

6. Effect

- a. This Bylaw takes effect upon Third Reading.

7. Amendment

- a. This Bylaw may be amended by Bylaw in accordance with the Municipal Government Act R.S.A. 2000, c. M-26, as amended.

READ a First Time this 16th day of March, AD 2023.

S E A L

REEVE

CHIEF ADMINISTRATIVE OFFICER

READ a Second Time this 13th day of April, AD 2023.

SEAL

REEVE

CHIEF ADMINISTRATIVE OFFICER

READ a Third and Final Time this 27th day of April, AD 2023 and finally passed by Council.

SEAL

REEVE

CHIEF ADMINISTRATIVE OFFICER

CA



Request for Decision (RFD)

Meeting Date: Thursday, March 27, 2025

Agenda Item: 7.6

Topic: Macworx Inc. Loadscanner

Presented By: Chris Minilo, Public Works Manager

Recommendation:

That Smoky Lake County Council approve the purchase of a MACWORX INC Load Scanner in the amount of \$106,419.05 excluding GST from the aggregate reserve.

Background:

Smoky Lake County investigated how to better serve our contracting companies while maintaining Smoky Lake County aggregate levies paid to the County. We currently have a scale that requires personal to be onsite for accurate load count and weights entering Smoky Lake county roads.

Additional information within this package:

Benefits:

With the addition of a load scanner, we will have the ability to track loads seven days a week with greater accuracy than ever before, measuring the payloads before loading and after delivery of material.

Disadvantages:

N/A

Alternatives:

N/A

Financial Implications:

Expenditure of 106,419.05 excluding GST from the aggregate reserves.

Legislation:

Significant improvement to tracking our aggregate resources and protecting our haul roads with greater accuracy.

Intergovernmental:

N/A

Strategic Alignment:

Smoky Lake County has followed proper procurement practices of a Load Scanner system intended to ensure the fair and equitable sale of private material loads and to enhance compliance with our haul road agreements. This initiative aims to improve transparency, accuracy, and accountability in managing resource transportation across our municipal road network.



Request for Decision (RFD)

Enclosure(s):

1. Sub Section 1: Accurate payload information to optimise civil project
2. Sub Section 2: Managing multiple civil contractors, private and County loads
3. Sub Section 3: Managing haulback
4. MAXWORK INC Quote

Signature of the CAO: 

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Managing multiple civil contractors can be a headache for operators!

Multiple contractors can be easily managed using the RFID tag system installed on trucks. This reduces human errors, eliminates hand-written dockets, and negates the need for a gateman or tallyman.

The Loadscan system shows exactly how much material has been delivered or shipped off site every hour, day or week, by individual truck and contractor.





Accurately track all material movements

Continuous real-time measurement of accurate volumes is the key information generated through the volume scanner.



The automated system allows contractors to check on daily productivity and provides a useful cross-reference for payments.

It enables improvements in operational efficiencies by monitoring individual driver/operator productivity and, when combined with the 3D scan images that are automatically generated for every load, can be helpful in training and coaching loader operators.



Would you like the same benefits that other civil operators have enjoyed?

MAKE AN ONLINE ENQUIRY NOW

REQUEST A CALL BACK

Talk to a volume scanning expert to see if it's right for your civil operation.



Green, together

The Loadscan LVS is an environmentally-responsible technology. It consumes no fossil fuels, and outputs no harmful chemicals. The LVS optimizes truck loading. Optimally loaded trucks are a more efficient use of assets, requiring less trips to shift the same amount of material. As a result, less fuel is consumed with less exhaust emissions. Loadscan technology is helping our customers to reduce their carbon footprint and lessen the impact on the environment.



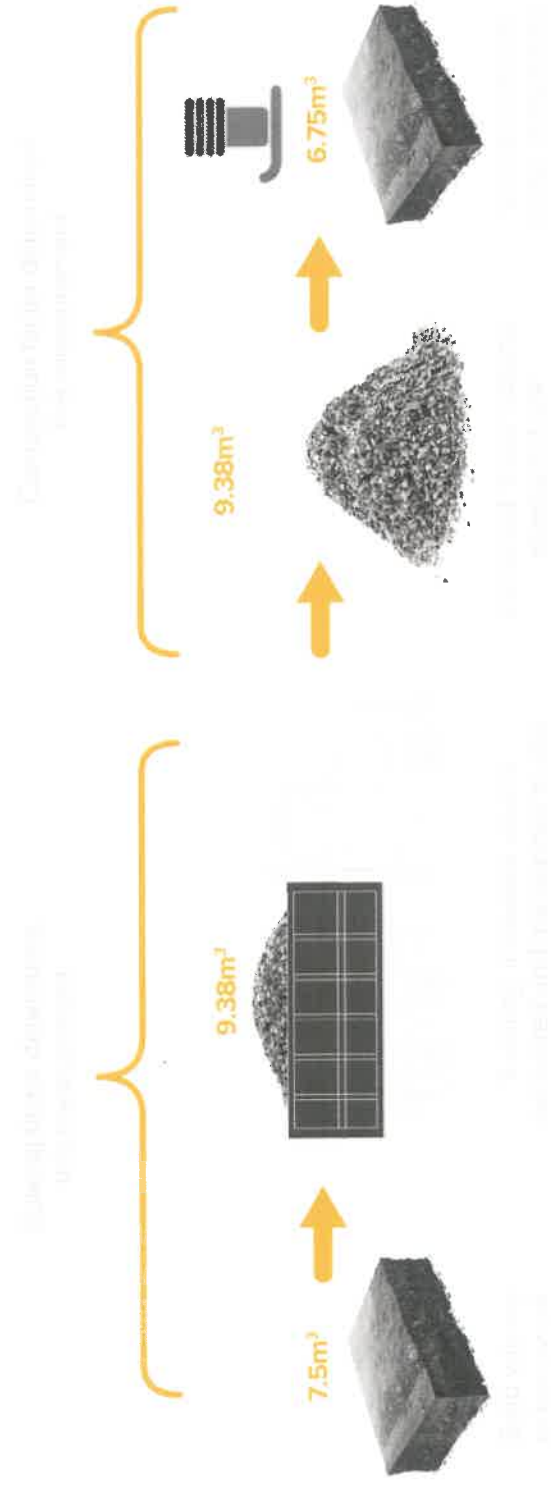


Inaccurate bulking and compaction factors can add significant costs to all civil projects!

Commonly-used bulking and compaction factor charts provide generic estimates, and don't necessarily reflect the actual state of the material being excavated. Incorrectly estimated or misunderstood factors can add significant costs to a project due to material measurement inaccuracies. One cubic from the borrow does not translate into one cubic dumped, nor one cubic compacted.



Excavation increases the volume of material, so material from the borrow expands when dumped into the truck bin, into site, or stockpiled. Conversely, material typically shrinks under compaction. Without accurate factors to determine the exact volume of material required to be loaded onto trucks to satisfy compacted contract volumes, supplied volumes may be incorrect and truck capacity not fully utilised.



Typical bulking & compaction factor chart

How factor
conversion can
impact volumes



⇒ 1m³ dry soil (banked)

@1.25 bulking factor

⇒ swells up to 1.25m³ (loose)

@0.9 compaction factor

⇒ becomes 0.9m³ (compacted)

Material	Typical Bulking Factors	Typical Compaction Factors
Clay	1.3	0.8
Soil	1.25	0.9
Sand & Gravel	1.12	0.88
Rock (blasted)	1.5	1.3

Material	Typical Bulking Factors	Typical Compaction Factors
Clay	1.3	0.8
Soil	1.25	0.9
Sand & Gravel	1.12	0.88
Rock (blasted)	1.5	1.3

Bulking and compaction factor charts are only generic estimates and potentially have a high error rate.

Would you like the same benefits that other civil operators have enjoyed?

MAKE AN ONLINE ENQUIRY NOW



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Accurate payload
information to optimise
your civil project





Ensure you only pay for the material you receive

Variations from initial material volume estimates and final in-place volumes often occur, resulting in cost overruns, construction claims, disputes, budget waste and added administrative costs.

With a Loadscan LVS system you'll end supply disputes. If you purchase or supply construction materials in cubic volume then it makes sense to manage and account for infill delivered to site using a common method, because disputes over supply can be frustrating, time consuming and expensive.

Traditional methods of determining truck load volumes, including converting from weight, counting loader buckets, or simply counting trucks, are inaccurate and contribute to supply disputes. Survey quantities don't account for bulking factors in material loaded into a truck from a cut, nor compaction of the material when it's unloaded at a fill site.

Volumetric laser scanning is the only accurate and consistent method for measuring truck loads.

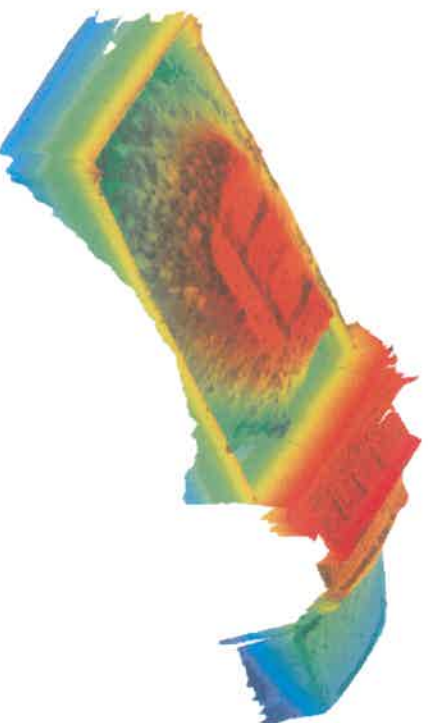


Underloading costs civil operators a fortune

Underloaded trucks can significantly increase overall project costs, and it's not uncommon to see underloading factors as high as 20%.

With automatically generated 3D scans of every load you can identify poor loading practices and use the information to coach and train loader operators.

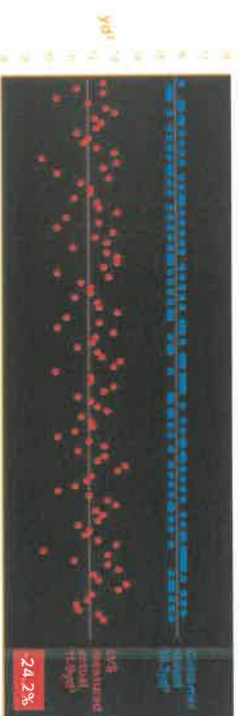
By optimising loading you'll maximise the value of every contract. In addition, knowing that you're accurately measuring and optimising your truck capacity will enable you to be more confident when preparing project bids.



Optimally Loaded: 14.1yd³ payload = 46,100 truck loads

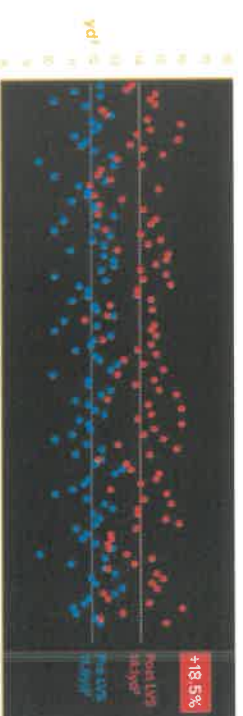
The following load performance scatterplots illustrate how one customer improved loading with the implementation of the LVS system.

Load Volume — Stated vs Measured



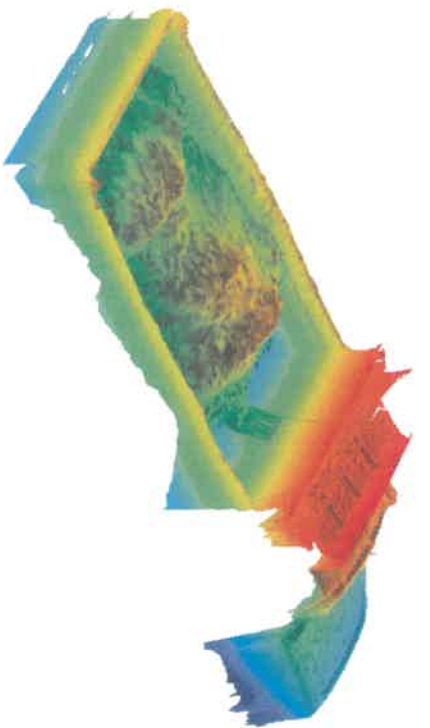
Customer-stated volumes were over-reported by 24.2% when measured against actual load volumes scanned with the Loadscan LVS.

Load Volume — Pre vs Post LVS



After implementing the Loadscan LVS, actual loaded volumes increased by 18.5%. The scan data enabled operator training and coaching to be carried out, improving loading practices.

Underloading requires 8,522 additional truck loads to shift 650,000yd³



Underloaded: 11.9yd³ payload = 54.622 truck loads

Inaccurate bulking and compaction factors can add significant costs to projects.

[READ MORE](#)



Managing multiple contractors can be a real headache for civil operators!

[READ MORE](#)



Managing haulback is important to improving your project profitability.

[READ MORE](#)

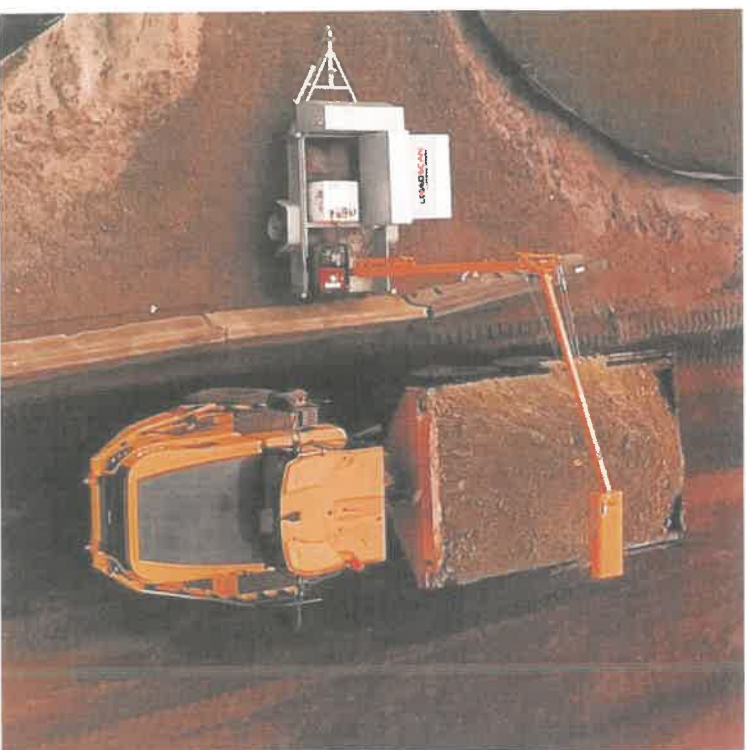


Volume scanning delivers extensive benefits for civil operators

- ▶ Measure actual volumes, not estimates based on inaccurate conversion factors — reduces potential for human error
- ▶ Proven accurate to +/- 1% (Certified for Trade in New Zealand and Australia)
- ▶ Ensure you only pay for the material you receive

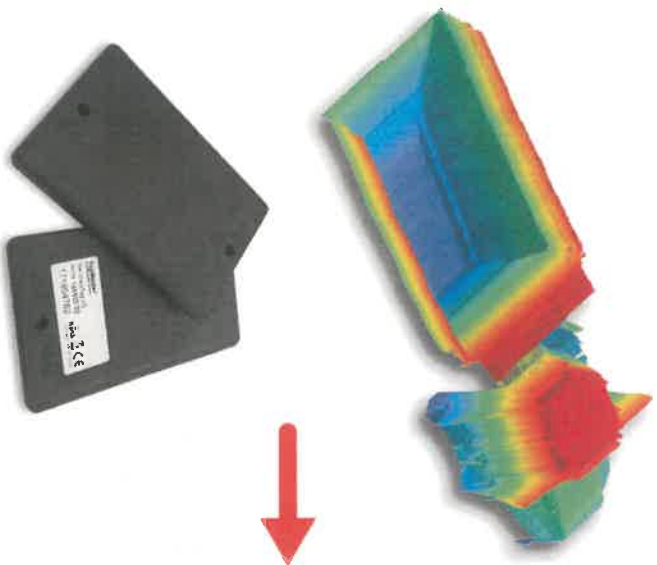


- ▶ Improve project delivery by accurately accounting for bulking and compaction factors
- ▶ Optimise truck loading for maximum asset utilisation
- ▶ Easily manage multiple contractors using the RFID tag system installed on trucks
- ▶ Track every load delivered or removed from site by automatically capturing truck arrival and departure times
- ▶ Eliminate hand-written load dockets and manual docket processing by automatically printing them for drivers or truck operators
- ▶ Easily access historical period reporting for invoicing, site survey reconciliation and performance analysis, onsite or with remote off-site access
- ▶ No significant maintenance costs or recalibration required



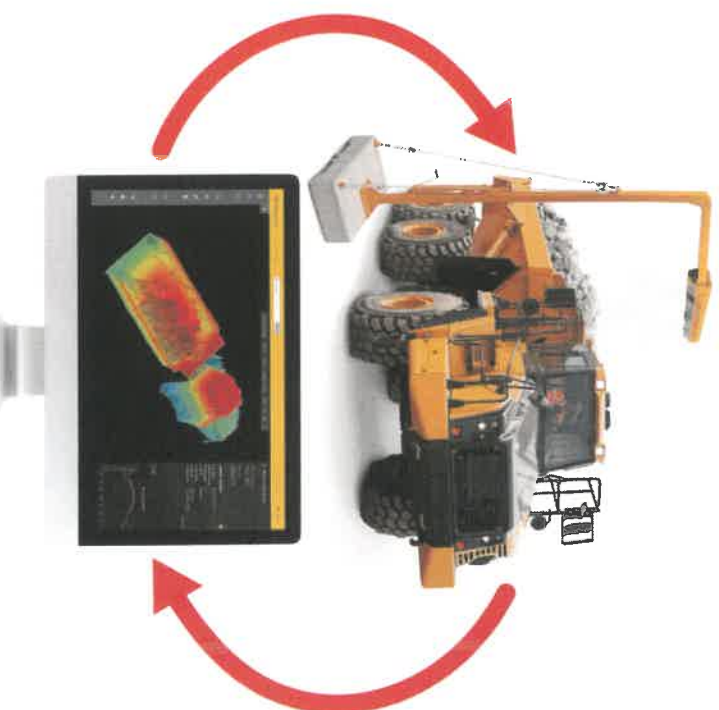
How the LVS system works

Empty truck is scanned to create reference scan in the database



Trucks can be tracked manually or fitted with RFID tags for automatic identification

Trucks are scanned by driving below an elevated scan head, which can be mounted on a portable or fixed pole or can be fitted to a trailer. The scanning process is fully automated



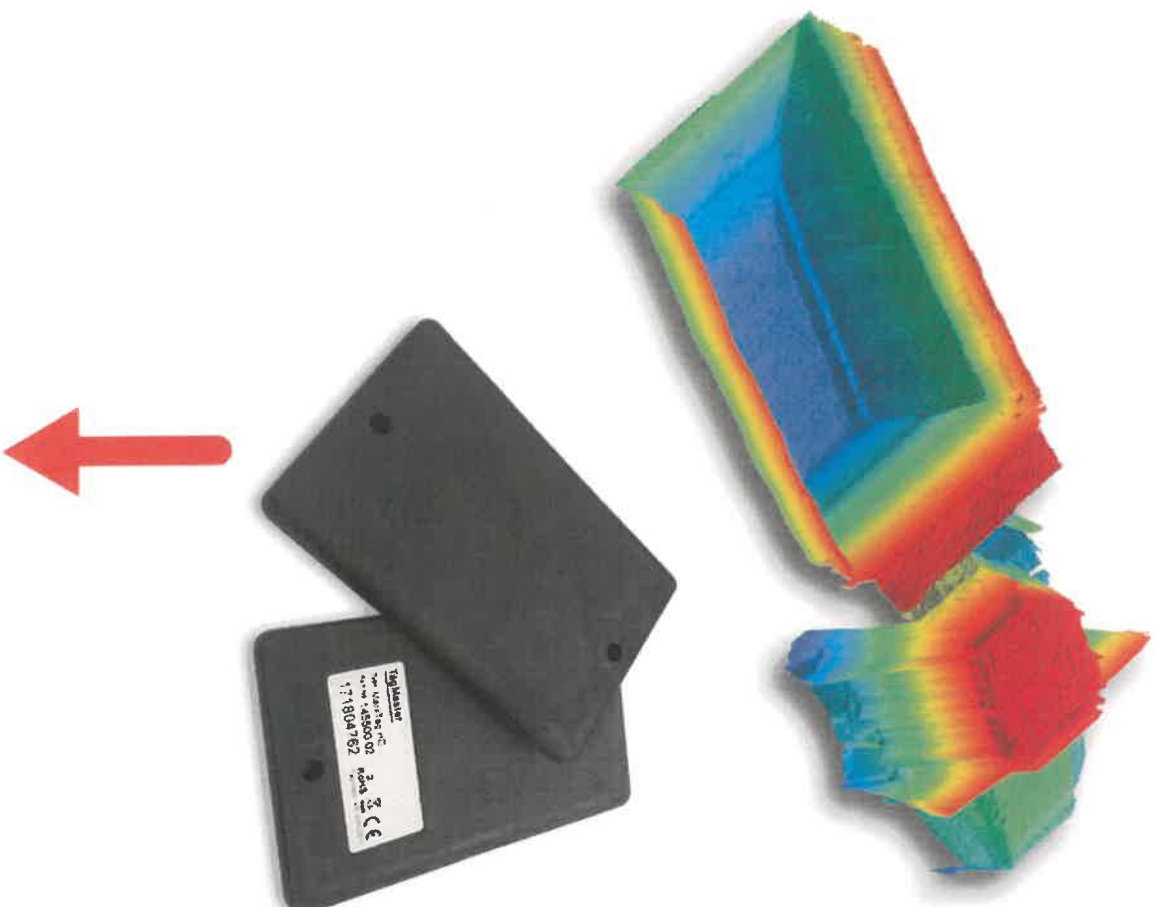
Proprietary MyScanner software reports volumetric measurement, including 3D load profiles of every load

How the LVS system works

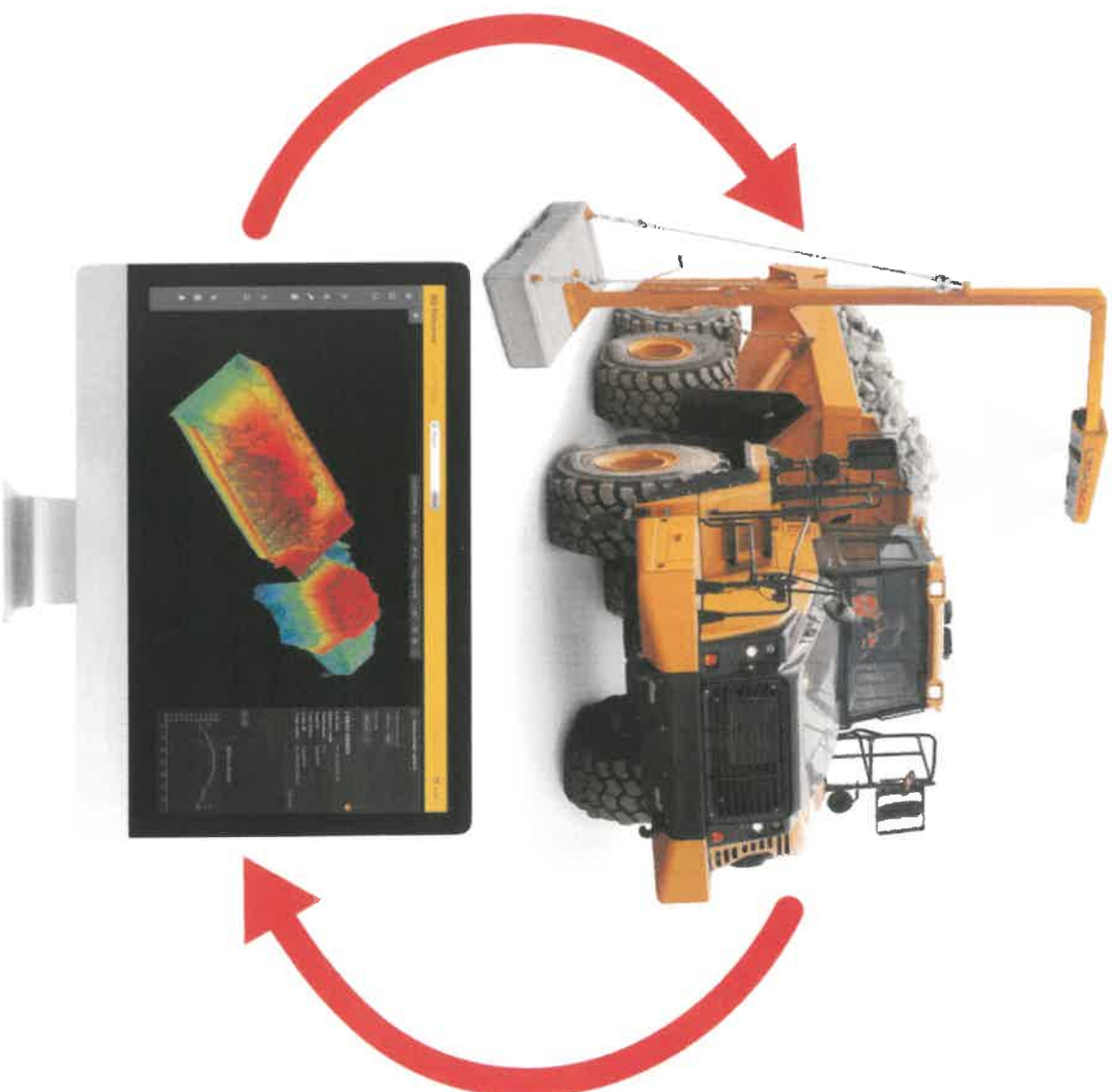
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Proprietary *Overview* software reports volumetric measurement, including 3D load profiles of every load

A typical civil construction load scanning system



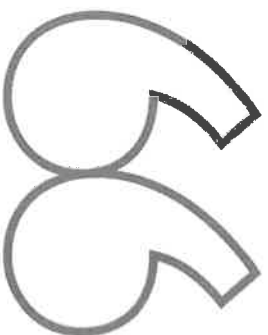
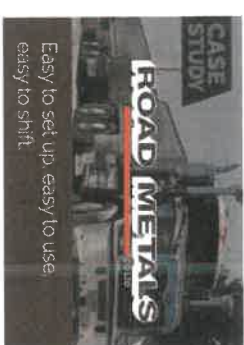
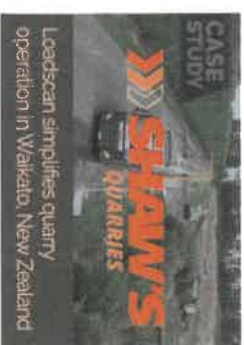
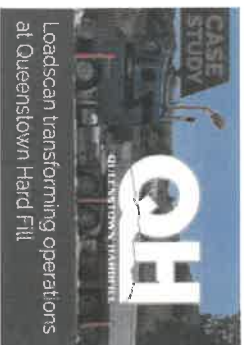
System visual is indicative only and not to scale. Final system specification may vary.

See how other civil construction businesses are using Loadscan load volume scanners.

Loadscan's load volume scanners are being used successfully by civil operators across the globe.

[Click on the case studies to see how these Loadscan customers are benefiting from volumetric scanning..](#)





Our trucks have shorter stops as you can lose time during conventional measurement. There is also little effort in checking the delivered quantities at our disposal site. We are very satisfied with the ease of use.

- Bruno Kohler, Banholzer Bau AG, Switzerland

At A&R Earthmovers the Loadscan scanner is used for a range of things such as:

measuring imported metal that is being used to build our roads, measuring fill that is carted around site, and selling pumice and our other products out the gate.

- Cassidy Schulz, A&R Earthmovers, NZ

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Managing haulback to improve profitability





Managing Haulback is a common problem wherever material is being shifted and can seriously impact productivity and profits.

By scanning all loads with the Loadscan LVS, haulback is quickly identified through data shown on the message board and can be removed from the bin and from load tallies.



The LED message board indicates the amount of material left in the bin, enabling the driver to have the bin scraped out to remove haulback.



MACWORX INC

QUOTATION

TO: Smoky Lake County 4612 - McDougall Drive, PO Box 310 Smoky Lake, Alberta, T0A 3C0	FROM: MACWORX INC 13782 232A Street Maple Ridge, BC V4R 0C2
ATT: Kevin Lucas	CC: NA
PHONE: 780-656-3730	PAGES: 1 of 2
QUOTATION NUMBER: MHK242	DATE: 27 March 2025

Dear Kevin,

It is our pleasure to present this quotation. We have evaluated your requirements and information you have provided to us.

1.0 PRODUCT SUMMARY

Product code	Description	Qty	Price	Total Price
LVS-3BMF	Block Mounted Fixed	1	\$99,069.05	\$99,069.05
Freight	Air Freight	1	\$4,500	\$4500
Install	Technician onsite Labor - Day Rate base on 10hrs	2	\$1000	\$2000
Travel	Travel days for technician to arrive at site - Per day	1	\$850	\$850

2.0 COMMERCIAL CONDITIONS

2.1 Terms of Payment:

MACWORX Inc. kindly requests payment in accordance with the following schedule:

- 50% on order placement
- 50% on delivery

2.2 GST/PST:

All taxes are excluded for MACWORX's offer, unless specifically stated.

2.3 Price:

This quoted prices expressly exclude any import or exports duties, transportation costs, crane costs, installation cost and removal costs of the products and such costs shall be for the sale account of the client. Credit card payments will be subject to a 3.4% convenience fee.

All prices are quoted in Canadian Dollars, unless otherwise stated.

MOTION NO.	RESOLUTION	Assigned to	Due Date	Status	Comments
09-Jan-25					
234-25: Serben	That Smoky Lake County acknowledge receipt of the correspondence received from the Executive Assistant of Legislative Services, Beaver County, dated January 2, 2025, calling for RMA District 5 Agenda items to add to the January 24, 2025, Meeting; and respond to ensure the following subjects are on the agenda: <ul style="list-style-type: none"> · the decline of rural volunteers for community halls, · rural crime reduction, · rural healthcare, · Oil & Gas Property Tax. · Local Government Fiscal Framework (LGFF) funding, and 	Executive Services Clerk			The Agenda Items were forwarded as requested; however, they were not added to the agenda as there is a new format for submitting agenda items for the district meetings where an RFD with recommendations and background information must be submitted and attached/brought forward by the municipality to present/propose it. Due to this new format there was limited turnaround time to produce a respectable submission.
23-Jan-25					
09-Feb-25					
327-25: Céré	That Smoky Lake County Bylaw No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Agricultural, for the purpose of amending the Smoky Lake County Land Use Bylaw No.1272-14, from Residential Conservation Area to Agriculture Area, be given FIRST READING... ... be given THIRD & FINAL READING, and that the Reeve	Legislative Srv. & Communications			The bylaw was signed and filed in the vault, on ____, 2025. The bylaw was posted to the website on ____, 2025.
329-25: Halisky	That Smoky Lake County Bylaw No. 1476-25: Borrowing Bylaw, for the purpose of providing authorization to borrow up to \$5,000,000.00 on the operating line of credit and \$50,000.00 on the Corporate Mastercard Account, be given FIRST READING...	Legislative Srv. & Communications			The bylaw was signed and filed in the vault, on ____, 2025. The bylaw was posted to the website on ____, 2025.
335-25: Gawalko	That Smoky Lake County Council approve the backsloping program project along the lands legally described as NW-12-58-14-W4, as per the application received from Brad Shapka, dated March 4, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$2,500.00, in accordance with County Policy Statement No.03-21-06.	Public Works & Accounts Payable			Inspected and approved on ____, 2025. Cheque # ____ issued on ____, 2025.

336-25: Gawalko	That Smoky Lake County Council approve the backsloping program project along the lands legally described as SW-1-60-14-W4, as per the application received from Brad Veno, dated March 12, 2025, and subject to the pass of an inspection conduction by the Public Works Manager or designate, upon completion the County will provide funding to the applicant in the amount of half the total cost of the project up to a maximum amount of \$5,000.00, in accordance with County Policy Statement No.03-21-06.	Public Works & Accounts Payable			Inspected and approved on ____, 2025. Cheque # ____ issued on ____, 2025.
13-Mar-25					
364-25: Fenerty	That Smoky Lake County Bylaw No. 1477-25: to amend Land Use Bylaw No. 1272-14 to Redistrict the lands legally described as NW-27-60-14-W4M, from Rural Industrial (M2) to Agriculture (AG District); and to amend Municipal Development Plan Bylaw No. 1249-12 to Reclassify the lands legally described as NW-27-60-14-W4M from Commercial Area to Agriculture Area, be given FIRST READING; and schedule a Public Hearing on said Bylaw, to be held on Thursday, April 24, 2025, at 9:15 a.m., and advertise said Public Hearing in accordance with the Municipal Government Act, in the Redwater Review and on the County's website.	P&D Manager & Legislative Srv.		Completed	The Planning and Development Manager has placed an advertisement for the Public Hearing in the Redwater Review, for the weeks of April 7 and April 14, 2025, and has placed a notice of the Public Hearing on the County's website, beginning April 1, 2025.
365-25: Céré	That Smoky Lake County accept the Expression of Interest to Purchase in the amount of \$1,000.00 + G.S.T., (total sale price of \$1,050.00) received from Mr. Bruce Morton, for the purchase of the lands legally described as Plan 716CI, Block 2, Lot 1, and advertise for 2 weeks consecutive, in accordance with Smoky Lake County Policy Statement 61-10: Disposition of County Owned Lands, and if no other offers being received before closure, to execute a sale agreement with the applicant upon receipt of full payment.	P&D Manager		Completed	The Planning and Development Manager met with Mr. Morton on March 31, 2025, to execute the sale agreement and process the necessary forms to affect the land transfer with the Land Titles office. The transfer forms were sent to the Land Titles office on March 31, 2025.
366-25: Céré	That Smoky Lake County instruct the Public Works Department to clear a portion (approximately 300 meters in length) of the undeveloped government road allowance lying south of the lands legally described as SE-14-59-16-W4M, and to construct a low-grade road on said cleared portions, pursuant to the scope of work provided by the Smoky Lake County Road Foreman, dated March 5, 2025; at no cost to the County; and enter into a Hold Harmless Agreement with the said lands' owner.	Public Works Manager			

367-25: Halisky	That Smoky Lake County approve to allocate funding from the 2025 Family and Community Support Services (FCSS) Grant budget in accordance with Policy no 08-17-01: Family and Community Support Services (FCSS) grant as follows: Community Group Townof Smoky Lake Library	Accounts Payable		Completed	Cheque # 55743 issued on Aril 24, 2025.
370-25: Serben	That Smoky Lake County approve to provide funding in the amount of \$2,500.00 and a letter of support to the Royal Canadian Legion Smoky Lake Branch #227's in respect to their application to the Community Facility Enhancement Program (CFEP) program, to fund their floor replacement project.	Accounts Payable		Completed	Cheque # 55742 issued on April 24, 2025. Letter of Support was emailed to the Vice Present of the Legion on April 2. Municipal File 7-64
371-25: Halisky	That Smoky Lake County Council acknowledge the Rural Municipalities of Alberta (RMA) representatives were unable to attend the March 27, 2025 Council Meeting as scheduled, and coordinate their attendance as Delegations to a future meeting to reschedule the RMA's 3-year rotation, Member visit.	Executive Srv.			The RMA Member visit has been rescheduled to _____, 2025.
373-25: Halisky	That Smoky Lake County Policy Statement No. 01-54-01: Signing Authority be adopted as follows:	Legislative Srv. & Communications		Completed	The policy was posted to the website on April 2, 2025..
374-25: Céré	That Smoky Lake County Council approve to provide funds in the amount of \$350.00 to the Smoky Lake Holubka Dancers, towards their lunch during their participation in the annual highway cleanup, scheduled for May 3, 2025.	Accounts Payable		Completed	EFT#1903 issued on April 28, 2025.
375-25: Gawalko	That Smoky Lake County Policy Statement No. 01-01-02: Procedures and Transacting of Organizational Meeting, be rescinded as this policy's guidelines are address in other bylaws and policies making it redundant.	Legislative Srv. & Communications		Completed	The policy removed from the website on April 2, 2025.
376-25: Serben	That Smoky Lake County Council approve to provide a County hoodie plus funds in the amount of \$250.00 to the H.A. Kostash student: Faud Bayramov, in response to their letter requesting support to attend SHAD Canada's annual Canadian summer enrichment program for high-achieving high school students in 2025; subject to the said County funds being returned should the said student be unable to obtain the full required amount to attend the program; and request an update from the said student to be presented at the April 24, 2025, Council meeting.	Accounts Payable		Completed	Cheque # 55719 dated April 24, 2025 was sent along with a letter asking for a future presentation on April 28, 2025.
377-25: Fenerty	That Smoky Lake County Council donate funds in the amount of \$200.00 to Delta Waterfowl's Parkland Pintails Chapters Hen House Program, allocated from the Agricultural Services Budget; and also provide County promotional items for the said organization's fundraising dinner, scheduled for April 26, 2025.	Accounts Payable		Completed	Cheque # 55727 issued on April 24, 2025.

378-25: Gawalko	That Smoky Lake County Council approve to host the annual Farmers and Ranchers Appreciation BBQ event on June 13th, 2025, from 11:00 a.m. to 2:00 p.m. at the Smoky Lake Agricultural Complex, in the Town of Smoky Lake.	Ag Fieldman & Communications		Completed	Smoky Lake County Ag Fieldman will work with Communications to advertise the annual Farmers and Ranchers Appreciation BBQ to county ratepayers using social media.
379-25: Halisky	That Smoky Lake County approve Firefighter compensation for all volunteer fire fighters to receive a "Pay as You Go" UFA fuel card for discounted fuel purchases under the Smoky Lake County bulk fuel account with UFA as determined by the station chiefs as per Regional Services awards recognition policy 02-06-03 for all current active members.	Fire Chief		Completed	Smoky Lake County Fire Chief will work with the other fire chiefs to create a members list of firefighters to be added to Smoky Lake County UFA bulk fuel account to receive the "Pay as You Go" fuel cards.
380-25: Céré	That Smoky Lake County approve to add the value of the unattached equipment on fire apparatuses as a separate line item on the Heavy Equipment policy with a \$5,000.00 deductible and bring forward a current quote to the next Council meeting.	Fire Chief		Completed	The fire department inventory list was submitted to RMA insurance on March 27 to add the unattached equipment on the fire apparatuses as a separate line item on the heavy equipment. Smoky Lake County Administration met with RMA insurance on April 16 to discuss coverage options and pricing. Smoky Lake County submitted the fire department inventory with updated pricing on April 22 for a quote and will be presented at a future council meeting.
381-25: Serben	That Smoky Lake County bring forward to the next (or future) Intermunicipal Collaboration Committee (ICC) meeting, a topic for discussion in respect to options for security surveillance of the Smoky Lake Region's firehalls.	Fire Chief		Completed	Smoky Lake County Fire Chief contacted Bonnyville Regional Fire Authority about the security company they are using on April 1. Smoky Lake County Fire Chief contacted the security company for a quote and options for the 3 fire halls on April 8. Quotes and information will be presented at the next ICC meeting.
382-25: Gawalko	That Smoky Lake County Council formalize the position of Legislative Service, as administration is currently undergoing a series of internal restructuring efforts related to staffing positions; whereby the title of "Legislative Service" is a modernized version of the title "Legislative Service to the Chief Administrative Officer" Legislative Service shall be excluded from within the Canadian Union of Public Employees - Local 4575 Collective Agreement due to the require involvement with confidential and privileged information.	CAO & Payroll		Completed	A copy of Motion 281-25 was emailed to the Payroll Clerk on April 1, 2025.

383-25: Céré	That Smoky Lake County Council accept the Chief Administrative Officer's report, dated March 21, 2025, as presented, which included the "Name that Pit" Contest to name new gravel pit located on the lands legally described as NE16, SE21, SW22-61-18-W4 and N1/2 16 & S1/2 21-61-18-W4, and acknowledge the winning name is "Legacy Pit".	Executive Srv.		Completed	New Municipal File Created: 3-90B
384-25: Céré	That Smoky Lake County extend an invitation to MCSNet to be a delegation to an April 2025 Council Meeting to provide an update in respect to their broadband projects, since their last presentation received by Council in April 2024.	Executive Srv.			
386-25: Gawalko	That Smoky Lake County Council who can attend – attend the 1st Annual Explore Two Hills Tourism Conference & Tradeshow Event, scheduled for April 30, 2025, hosted by the Two Hills Economic Development in partnership with Go East of Edmonton.	Council		Completed	Any attendance by Council will be reported on through their Councillor reports at a Council meeting following the event.
387-25: Halisky	That Smoky Lake County Council who can attend – attend the Tourism Development: Info-Sharing for Entrepreneurs & Operators Event, scheduled for April 23, 2025, from 4:00 p.m. to 7:00 p.m. at Métis Crossing Cultural Gathering Centre.	Council		Completed	Any attendance by Council will be reported on through their Councillor reports at a Council meeting following the event.
388-25: Gawalko	That Smoky Lake County acknowledge receipt of the letter dated March 10, 2025, announcing Prairie North Const. Ltd. has been awarded Contract 20233697-01 for Bridge File # BF76552, culvert replacement and other work crossing under Range Road 132, between Township Road 610 and 614, located at the intersection of the lands legally described as: NE-10-061-13-W4M, NW-11-061-13-W4M, SE-10-061-13-W4M, and SW-11-061-13-W4M; with a temporary road detour (where speed will be lowered to 10km/hr) during culvert replacement works, starting March 18, 2025 with an anticipated completion date of April 15th, 2025 (or sooner).	Executive Srv.			Placed in Municipal File #
389-25: Serben	That Smoky Lake County acknowledge receipt of the flyer received for Aspen View Public Schools Career Fair Event, scheduled for April 23, 2025, at the Athabasca Regional Multiplex; and request further information from the organization.	Executive Srv.			
390-25: Serben	That Smoky Lake County approve two Elected Officials to attend the 77th Annual Alberta Fire Chief Association Conference and Trade Show, scheduled for May 26-28, 2025, being held in Calgary.	Fire Chief		Completed	2 councillors and 6 firefighters were registered for the Alberta Fire Chiefs Conference and Trade Show on April 4, 2025

391-25: Serben	That Smoky Lake County acknowledge receipt of the Enbridge Fueling Futures funding in the amount of \$10,000.00 and Safe Communities Grant funding in the amount of \$15,000.00, being allocated towards the purchase of a Combi Rescue Tool, as per the email correspondence between Spencer Kotylak, County Deputy Fire Chief and Perry Gillam: Emergency Response Specialist - Enbridge, dated November 2, 2024 and January 21, 2025; and send a letter of thanks for the said funding, and share the appreciation on the County's social media			Completed	The Enbridge Fueling Futures funding and the Safe Communities Grant were filed on April 15. Recognition for Enbridge was posted on multiple social media platforms the Week of March 24-28. Municipal File # 19-77
10-Apr					
400-25 Fenerty	That Smoky Lake County provide funds in the amount of \$1,400.00 to Bellis 4-H Beef Club to sponsor the Year-2024 Bellis 4-H Achievement Day trophy belt buckles, which are provided for their annual show and sale scheduled Monday, June 9th, 2025 in the Village of Waskatenau, in response to the letter received from Reed Cherniwchan, President of the Bellis 4-H Beef Club, dated March 24th, 2025. Requested to report back.	Accounts Payable		Completed	Cheque No.55720, dated April 24, 2025.
401-25: Gawalko	The Smoky Lake County provide a municipal contribution in the amount of \$55,000.00 towards Lakeland Agricultural Research Association (LARA) Year-2025 Operating Budget and enters into an agreement to allow Smoky Lake County producers access to LARA's Year-2025 environmental and extension program. Additionally bring back an alternative plan in September Budget Meetings.	Accounts Payable		Completed	EFT No.1900, dated April 28, 2025.
403-25: Céré	That Smoky Lake County's Council approve Schedule "A" Firearms Authorization for Trevor Cameron, Animal Control Technician for the purpose of problem wildlife and pest control until their firearms expiration date of November 25th, 2030.	AG, Fieldman,, Legislative Services & Comm. Officer		Completed	
404-25: Halisky	That Smoky Lake County to direct the Environmental Operations Manager to reach out to the original company that drilled the well to explore available options. Additionally, conduct research on potential grants for upgrading the Smoky Lake truck fill, and direct staff to monitor and fill the extra tank whenever feasible.	Environmental Operations Manager		Completed	The Environmental Operations manager had Lake land drilling of St. Paul conduct a well and pump test. A larger pump was recommended and the quote for this work will be provided at the April 24, 2025 Regular Council meeting. Currently the 40 BBL tank and reservoir are full and being monitored. Search for grants is ongoing.
405-25: Halisky	That Smoky Lake County direct the Environmental Operations Manager to explore methods for securing both the Belis and Warspite Lagoon sites, draft a policy regarding usage fees, and present the findings at a future council meeting.	Environmental Operations Manager			Research has started from 4 neighboring municipalities and will provide council with findings and recommendations attached with a RFD on early September Regular Council meeting.

408-25: Serben	That Smoky Lake County Policy Statement No. 08-18-Council Remuneration & Expenses, be amended:	Legislative Srv. & Communications			
409-25: Halisky	That Smoky Lake County Council approve to write off penalties for roll number 19590340 in the amount of \$1,525.54, subject to the remaining balance in the amount of \$5,932.65 being paid in full by May 9,2025, due to clerical error.	Finance Manager		Completed	2024 property taxes were paid April 29, 2025. Penalties will be written off the week of May 5, 2025
411-25:	Moved by Councillor Halisky that Smoky Lake County Bylaw No. 1479-25: Bellis Sewer Tax, being a bylaw to authorize the levying of a special tax on properties in the hamlet of bellis to recover bellis sewer maintenance costs for 2025, be given FIRST, SECOND, THIRD AND FINAL READING.	Legislative Srv. & Communications			
417-25: Céré	That Smoky Lake County approve to allocate funding from the 2025 Family and Community Support Services (FCSS) Grant budget in accordance with Policy no 08-17-01: Family and Community Support Services (FCSS) grant as follows: \$7,000 to Smoky Lake Fire and Rescue summer day camp	Finance Manager		Completed	\$7,000 have been allocated out of the 2025 FCSS grant funds available for projects.
418-25: Halisky	Smoky Lake County Council execute Right of Way lease agreement located on SW-19-60-16-W4 with Marty Ketsa (landowner) for a term of 5 years (2025-2029) at \$1000.00 per year and an additional 5 years (2030-2034) at \$1250.00 per year.	Natural Gas Manager		Completed	Completed April 10

419-25: Halisky	That the Smoky Lake County will sell its surplus equipment through structured auction houses, with heavy-duty equipment auctioned through Ritchie Bros. Auctioneers and light-duty trucks and equipment auctioned through Michener Allen Auctioneering Ltd., to the highest bidder at the time of sale. Unit # Description Serial Number Odometer/Hours 101A 2018 GMC Sierra 1500 3GTU2MEC9JG258813 254809 kms 105 2008 GMC Sierra K3500 1GTJK33678F218493 162408 kms 108 2007 GMC K5500 1GDE5C3977F422143 155566 kms 119 2011 Dodge 5500HD 3D6WU7CL1BG608826 115123 kms 9881 hrs. 138 1997 Ford AT9513 Water Truck 1FDYY96P5VVA15426 473787 kms 155 1991 Kenworth T800 Oil Truck 2NKDLBOX3MM927275 509649 kms 195 2005 Kenworth T800B Truck 1XKDDDB0XX5J977067 829164 kms 9968 HRS. 457 2013 John Deere MX8RotaryMower 1P00MX8CHDP088260 615 2014 586C Caterpillar Hydro Axe SL500102 2842 hrs. 628 2006 CP563E Cat Padfoot Packer CNT01140 404.7 hrs. 634 2000 Sod Mulcher IMR081 636 1998 Kuhn Rototiller EL121250 960004	Public Works Manger		Completed	Everything was taken to Auction, numbers will be submitted to Council at the May 8, 2025 Meeting.
421-25: Halisky	That Smoky Lake County Council approve to honor an extension of the Memorandum of Understanding (MOU) between: the Kosiv District, Ivano-Frankivska Oblast, Ukraine, and the "Smoky Lake Region" with the Town of Smoky Lake, for an additional three (3) years, to continue the work of the Ukrainian Twinning Committee to show support for our Ukrainian counterparts.	Legislative Services & Executive Services			
22-Apr-25					
437-25: Serben	That the Smoky Lake County amend the mowing program to include mowing to the fence-line for the 2025 year.	Ag Fieldman			This will be brought to the June ASB meeting, and be presented at the next Council Meeting that Follows.
438-25 Halisky	That the Smoky Lake County approve the amended 2025 Capital Budget with expenditures of \$10,936,521.00.	Finance Manager		Completed	The Capital budget was forwarded to Communications to be posted on Smoky Lake County webpage April 30, 2025
439-25 Serben	That the Smoky Lake County increase funding of \$6,000 to Vilna Agricultural Society, \$6,000.00 to Waskatenau Agricultural Society and \$12,000.00 to Smoky Lake Agricultural Society.	Finance Manager		Completed	The final budget was adjusted to increase Parks and Recreation grants to local boards and organizations by \$24,000.

440-25 Gawalko	That Smoky Lake County Council approve the balanced Year-2025 Municipal Total Function Budget, with a total Revenue in the amount of \$25,947,639 and total expenditures in the amount of \$25,947,939, not including amortization in the amount of \$2,044,300	Finance Manager		Completed	The total budget was forwarded to Communications to be posted on Smoky Lake County webpage April 30, 2025
24-Apr-25					
445-25:Gawalko	That Smoky Lake County Bylaw No. 1477-25: to amend Land Use Bylaw No. 1272-14 to Redistrict the lands legally described as NW-27-60-14-W4M, from Rural Industrial (M2) to Agriculture (AG District); and to amend Municipal Development Plan Bylaw No. 1249-12 to Reclassify the lands legally described as NW-27-60-14-W4M from Commercial Area to Agriculture Area, be given SECOND READING and THIRD and FINAL READING	Planning & Dev Manager Comm. Officer			
448-25 Céré	That Smoky Lake County approve Policy 02-11 Peace Officer Annual Reporting be amended as presented.	Legislative Services & Comm. Officer			
449-25: Serben	That Smoky Lake County Direct Administration to set up a meeting with Minster Mike Ellis as well as a meeting with the East Division RCMP and present the study and request enhanced support.	CAO & Executive Srv.		In Progress	Letters Drafted Awaiting Signatures
451-25 Céré	That Smoky Lake County approve Policy 02-32 Peace Officer Video Recording System be amended as presented.	Legislative Services & Comm. Officer			
452-25 Halisky	That Smoky Lake County approve Policy 2-10 Peace Officer Operational Records be amended with the following additions: · 1.1 add "Locked Cabinet" · 3.3 add "Notebooks"	Legislative Services & Comm. Officer			
453-25 Céré	That Smoky Lake County approve Policy 2-18. Peace Officer Use of Force Policy be amended as presented.	Legislative Services & Comm. Officer			
454-25 Gawalko	That Smoky Lake County Policy 2-17. Peace Officer Use of Baton be rescinded.	Legislative Services & Comm. Officer			
455-25 Fenerty	That Smoky Lake County approve Policy 2-26 Peace Officer Communications Systems be amended as presented.	Legislative Services & Comm. Officer			
456-25 Céré	That Smoky Lake County approve Policy 2-29 Peace Officer Exhibit be amended as presented.	Legislative Services & Comm. Officer			
457-25 Halisky	That Smoky Lake County approve Policy 2-36 Peace Officer Uniform and Equipment be amended with the following additions: · 4.7 Jewelry must be worn under the uniform and not be seen	Legislative Services & Comm. Officer			

458-25 Gawalko	That Smoky Lake County approve Policy 2-37 Peace Officer Patrol Vehicle be approved as presented.	Legislative Services & Comm. Officer			
459-25 Halisky	That Smoky Lake County directs the Community Peace Officer to develop an OHV Policy for a future council meeting in May.	Community Peace Officer		In Progress	Will be brought to the May 22, 2025 Meeting
460-25 Halisky	That Smoky Lake County directs the Administration to assess the repairs needed on the existing quad and fitting it for use for future use of the Community Peace officer.	Public Works Manager		In Progress	
463-25 Halisky	That Smoky Lake County add the Smoky Lake Town and Country Golf course to the JMM Meeting on April 28, 2025.	Executive Services		Completed	Placed On April 28, 2025 JMM Agenda.
464-25 Halisky	That Smoky Lake County Policy Statement No. 03-18-20: Five-Year Road Plan, be amended with the following additions: · Range Rd 130 from 602 to Whitefish to be added to the project list in 2026.	Public Works Manager, Legislative Srv., & Communications		In Progress	
466-25 Serben	That Smoky Lake County send the Community-Based Policing Study completed by MNP to the following: • Minister of Municipal Affairs – Ric McIver • Minister of Mental Health and Addiction – Dan William • Minister of Public Safety and Emergency Services – Mike Ellis • Officer in Charge Eastern Alberta District, RCMP – Gary Graham • Sgt. Anita Doktor	CAO & Executive Services			Letters Drafted Awaiting Signatures
467-25 Serben	That Smoky Lake County extends the invitation, as per motion 449-25, to include Minister of Municipal Affairs, Ric McIver, and Minister of Mental Health and Addiction, Dan Williams. Additionally, once the meeting date is confirmed, extend an invitation to Officer in Charge of Alberta Eastern District, RCMP, Gary Graham, and Sgt. Anita Doktor to attend the meeting.	CAO & Executive Services		In Progress	
468-25 Halisky	That Smoky Lake County schedule a Public Input Period for the proposed Material change to Smoky Lake Development Corp. on May 22, 2025, pursuant to Section 75.3 of the Municipal Government act.	Legislative Services & Comm. Officer		In Progress	
469-25: Halisky	That Smoky Lake County Council, pursuant to the Municipal Government Act S.63, give FIRST, SECOND, THIRD and FINAL READING to revise Bylaw No. 1480-25: Tax Rate, for purpose of authorizing the rates of taxation to be levied against assessable properties within the municipality of Smoky Lake County for the 2054 Taxation Year.	Finance Manager, Legislative Srv., Comm. Officer		Completed	Forwarded to Tax Clerk for processing April 30, 2025
474-25 Serben	That Smoky Lake County approves the write off taxes in the amount of \$512.77 and penalties of \$349.28 on tax roll 13603411 (SW 34-60-13 W4).	Finance Manager		Completed	Forwarded to Tax Clerk for processing April 30, 2025

475-25 Gawalko	That Smoky Lake County approves the write off taxes in the amount of \$559.70 and penalties of \$385.26 on tax roll 13603422 (SE 34-60-13 W4).	Finance Manager		Completed	Forwarded to Tax Clerk for processing April 30, 2025
476-25 Fenerty	That Smoky Lake County approves the write off taxes in the amount of \$512.77 and penalties of \$349.28 on tax roll 13603431 (NW 34-60-13 W4).	Finance Manager		Completed	Forwarded to Tax Clerk for processing April 30, 2025
477-25 Halisky	That Smoky Lake County approves the write off taxes in the amount of \$652.18 and penalties of \$67.08 on tax roll 16610620 (SW 6-61-16 W4).	Finance Manager		Completed	Forwarded to Tax Clerk for processing April 30, 2025

Partnerships

IN INJURY REDUCTION

Certificate of Recognition

This certificate recognizes that

SMOKY LAKE COUNTY

In keeping with the principles of *Partnerships* has

- developed and implemented an occupational health and safety program and,
- met the standard for *Partnerships* through an independent evaluation of their health and safety program.



Alberta Municipal Health and Safety Association
Certifying Partner

Certificate #20241213-1244

WCB Industry Code(s): 95102



Rob Feagan
Government of Alberta

Expiry Date: December 13, 2027

Alberta
Government

April 29, 2025

I am writing to municipalities across Alberta regarding a second phase of engagement to enhance water availability in Alberta.

As part of the province's ongoing work to increase water availability, the government engaged Albertans in fall 2024 to early 2025 to hear ideas on how to strengthen the water management system to enhance availability for years to come. While the feedback was wide-ranging, it was clear that Alberta's water management system and the *Water Act* generally serve us well and should not be changed. However, some opportunities and barriers identified raised some limitations of the *Water Act* for supporting water availability.

Based on the feedback, the Government of Alberta is proposing changes to the *Water Act* and complementary policy to increase the availability of water licences to Alberta municipalities, businesses, agricultural producers and others, while continuing to protect the aquatic ecosystem.

The proposed changes focus on:

1. Streamlining decision making for water licensing and transfers
2. Enhancing water use information to support effective and transparent management of water by all users, including licensing and licence transfers
3. Enabling lower risk inter-basin transfers
4. Enabling the use of alternative water sources (e.g., rainwater, stormwater, wastewater)

The Government of Alberta remains committed to maintaining the following policies, approaches, and principles:

- Alberta's priority system for licenced water allocation, based on principles of first-in-time, first-in-right, will remain.
- Existing water licence allocations will not be reduced.
- The Water for Life strategy and its goals and directions remain, where water is managed for community, economic and environmental needs, including traditional use needs and environmental objectives to support ecosystem health.
- Water allocation transfers will remain enabled in basins with approved water management plans (Milk, Battle, Bow, Oldman and South Saskatchewan River basins).
- Alberta will continue to manage water on a watershed basis, where any large or higher risk inter-basin transfer would continue to require approval by special act of the legislature (except, as established in the act, during a Cabinet-declared water emergency under section 107).
- No new royalties, bulk or volumetric pricing of water will be introduced.
- No new terms and conditions will be added to existing older licences regarding requirements to support water conservation objectives (WCOs).

Details on the proposed engagement, scope and changes are the outlined in the discussion document on Enhancing Water Availability: Engagement on Proposed Amendments to the Water Act to Improve Availability – accessible online at alberta.ca/water-availability-engagement.

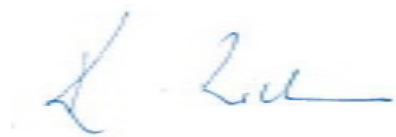
We will soon invite you/your organization to join us for an in-person information session where we will share more information about the proposed changes and give you an opportunity to provide feedback and ask questions. Sessions are planned to be in person in May in Lethbridge, Brooks, Calgary, Red Deer and Grande Prairie (locations are being confirmed as venues are secured). We will also arrange an online session. The same information will be shared across all sessions. (In addition to issuing this letter to each municipality, we are sending correspondence to organizations including Alberta Municipalities, Rural Municipalities or Alberta, Alberta Rural Municipal Administrators' Association, Local Government Administrators; Association of Alberta, Mid-sized Cities Mayors' Caucus)

In preparation for these information sessions, we encourage you to review the discussion document to prepare questions, comments and feedback.

We ask that all feedback be provided through the online survey, which will remain open until June 30, 2025.

For more specific information, please visit the online engagement page at alberta.ca/water-availability-engagement.

Sincerely,

A handwritten signature in blue ink, appearing to read 'K. Rich', is positioned above the printed name.

Kate Rich
Assistant Deputy Minister

April 29, 2025

Attention: Municipal Administrator

Dear Sir/Madam:

Subject: 2025 Well Drilling Activity Reports – Q1 January-March

Enclosed are the well drilling activity reports for your municipality. The reports are updating you on new well drilling activity in your region and are for informational purposes only.

The Assessment Services Branch has prepared the reports using well drilling information on record with the Alberta Energy Regulator **up to** March 31, 2025.

If you have any questions regarding these reports, please contact Anna Manalo at anna.manalo@gov.ab.ca or 780-644-3946, or Anita Sjouwerman at anita.sjouwerman@gov.ab.ca or 780-427-2725. To call toll free in Alberta, select 310-0000 first and enter the phone number after the prompt.

Regards,



Michael Minard, AMAA, P.App, AACI
Provincial Assessor
Assessment Services Branch

Enclosure(s)



Alberta Municipal Affairs
Alberta Linear Property Assessment System
Well Drilling Activity Report

Report Date : 04-Apr-2025
AER General Well File : 31-Mar-2025

Tax Jurisdiction: 0286 Smoky Lake County
BA Code: A8N90
Name: Rubellite Energy Inc.
3200-605 5 AVE SW
CALGARY, AB T2P 3H5

Well Licence	Common Well ID	Surface Location	Well Name	Finished Drilling Date	Total Depth (m)
0511814	00/07-08-061-17W4/6	07-05-061-17W4	RBY HZ EDWAND 7-8-61-17	12-Dec-2024	2,491.00
0511815	00/09-04-061-17W4/2	07-05-061-17W4	RBY HZ EDWAND 9-4-61-17	6-Jan-2025	2,419.00

1. AER means Alberta Energy Regulator.
2. Common Well ID is in the form LE LSD SEC TWP RGE MER ES.
3. Surface Location is in the form LSD SEC TWP RGE MER.
4. This report includes all new well licences with the first finished drilling date as reported to the AER since the previous Well Drilling Activity Report was produced.

This report is not a tax notice and is provided for information purposes only to let municipalities know about new well drilling activity in their region.