



Smoky Lake County
Meeting Minutes of the Thursday, September 10, 2026 – 9:00 A.M.
Regular County Council Meeting for the Purpose of Departmental Updates

Called to Order

The meeting was called to order at 9:01 a.m. by the Reeve, Craig Lukinuk, in Smoky Lake County Chambers, in the presence of the following persons:

<u>Div. No.</u>	<u>Councillor(s)</u>	ATTENDANCE <u>Thursday, September 10, 2026</u>
Division 1	Ryan Barker	Physically Present
Division 2	David Kully	Physically Present
Division 3 / Reeve	Craig Lukinuk	Physically Present
Division 4 / Deputy Reeve	Lorne Halisky	Physically Present
Division 5	Jered Serben	Physically Present
CAO	Chyenne Shaw	Physically Present
Director of Corporate Services	Nicole Chernwichean	Physically Present
Director of County Services	Jordan Ruegg	Physically Present
Recording Secretary/Legislative Services	Meaghan Andreychuk	Physically Present
<u>Observers in Attendance Upon Call to Order:</u>		
Agricultural Fieldman	Sebastien G. Dutrisac	Virtually/Physically Present
Communications Officer	Evonne Zukiwski	Virtually/Physically Present
Regional Fire Chief	Scott Franchuk	Virtually Present
Shop Foreman	Mark Fedoretz	Physically Present
Public Works Coordinator (Modified Duty)	Dwight Pritchard	Physically Present
H&S/HR	Jasmine Schaub	Physically Present
Executive Officer & Founder of Government Frameworks	Philip Hicks	Physically Present
Other Observers	9 Members	Virtually Present

Resolution No: 20260910-614

2. Adoption of Agenda

Moved by: David Kully

That Smoky Lake County Council adopt the agenda for the Regular County Council Meeting for the Purpose of Departmental Updates on Thursday, September 10, 2026, with the following additions and deletions:

- 4.6 Town of Smoky Lake Request for exemption to Bylaw No. 1500-26, Recreational Vehicle
- Deletion of 7.1 Closed Session - Access to Information Act (ATIA) Pursuant to Section 20: Personnel Matters

CARRIED

3. Delegations

3.1 Philip Hicks - Government Frameworks – 9:00 a.m.

Moved by: Jered Serben

Present before County Council from 9:03 a.m. to 9:47 a.m. was Philip Hicks, President of Government Frameworks, who highlighted the Government Frameworks software for online timesheets.

Resolution No: 20260910-615

That Smoky Lake County Council accept the written and verbal presentation by Philip Hicks, President of Government Frameworks, as information and direct Administration to bring further information regarding the proposed Government Frameworks online timesheet software to a future Council meeting.

CARRIED

4. Requests for Decision

4.1 Appointment of the Director of Corporate Services

Moved by: David Kully

Resolution No: 20260910-616

That Smoky Lake County Council appoint Nicole Chernwichean to the position of Director of Corporate Services, effective September 10, 2026, and authorize her to access, administer, and act on behalf of Smoky Lake County in matters relating to financial systems, banking services, government accounts, software applications, reporting platforms, and other services necessary to fulfill the duties and responsibilities of the position.

CARRIED

Sebastien G. Dutrisac, Agricultural Fieldman, entered Council Chambers at 9:50 a.m.

Resolution No: 20260910-617

4.2 Bonnie Lake CFEP Grant

Moved by: Ryan Barker

That Smoky Lake County Council direct Administration to prepare a letter of support for the Bonnie Lake Social Club regarding its CFEP grant application for the Playground Improvement Project, for the Reeve's signature; and that all or part of the Association's funding request be considered during the 2027 budget deliberations, with the understanding that such consideration does not constitute a commitment or guarantee of County funding and is subject to grant approval.

CARRIED

Resolution No: 20260910-618

4.3 Mons Lake CFEP Grant

Moved by: Lorne Halisky

That Smoky Lake County Council direct Administration to prepare a letter of support for the Mons Lake Community Association regarding its CFEP grant application, for the Reeve's signature; and that all or part of the Association's funding request be considered during the 2027 budget deliberations, with the understanding that such consideration does not constitute a commitment or guarantee of County funding and is subject to grant approval.

CARRIED

Resolution No: 20260910-619

4.4 Pumpkin Growers Association Request

Moved by: Craig Lukinuk

That Smoky Lake County Council direct Administration to respond by letter to Michelle Wright, President of the Pumpkin Growers Association, in regard to the 2026 Pumpkin Fair scheduled for October 2–3, 2026, confirming the County's commitment to provide the same level of support as in previous years, as follows:

1. Moving the bleachers from the Rodeo Grounds to the Pumpkin Drop site south of the car wash;

- 2. Moving the Riding Club garbage and recycling cans to the complex parking area; and
- 3. Moving County picnic tables to various locations throughout the community;

and further, that a volunteer sign-up sheet be posted within the County for employees who wish to volunteer during the Pumpkin Fair; that the County promote volunteer opportunities through social media; and that County employees be available to set up and take down the approved activities on Friday, October 2, 2026, and Monday, October 5, 2026, respectively.

CARRIED

Resolution
No:
20260910-
620

4.6 Town of Smoky Lake Request for exemption to Bylaw No. 1500-26, Recreational Vehicle
Moved by: Lorne Halisky

That Smoky Lake County Council approve the temporary placement of no more than twenty-five (25) recreational vehicles on the lands legally described as Legal Subdivisions Two (2), Seven (7), and Eight (8) of Section Twenty-Eight (28), Township Fifty-Nine (59), Range Seventeen (17), west of the 4th Meridian, until December 31, 2026, subject to the following conditions:

- 1. The Town of Smoky Lake is responsible for ensuring the proper disposal of all wastewater and solid waste generated by the recreational vehicles.
- 2. The occupants of the recreational vehicles must comply with Smoky Lake County Noise Bylaw No. 1502-26.
- 3. The Town of Smoky Lake must provide garbage bins on the lands and is responsible for emptying and maintaining them.
- 4. The Town of Smoky Lake must amend its lease agreement with the Smoky Lake Riding Club to include conditions 1 through 3 above.
- 5. The Town of Smoky Lake must provide Smoky Lake County with a copy of the amended lease agreement.

CARRIED

Resolution
No:
20260910-
621

Moved by: Jered Serben
That Smoky Lake County Council direct Administration to bring forward Bylaw No. 1500-26, Recreational Vehicle, to a future County Council Committee of the Whole meeting for discussion.

CARRIED

Resolution
No:
20260910-
622

Moved by: Craig Lukinuk
That Smoky Lake County Council recess the Regular County Council Meeting for the Purpose of Departmental Updates at 10:39 a.m. and resume the meeting at 10:50 a.m.

CARRIED

Present before Council from 10:51 a.m. to 12:02 p.m. were Kyle Winterbottom, Director of County Infrastructure; Dwight Pritchard, Public Works Coordinator; and Mark Fedoretz, Shop Foreman, who presented the Public Works departmental work plan.

Resolution
No:

Closed Session - Access to Information and Protection of Privacy Act (ATIA), Pursuant to Section 19: Third Party Business Interest

20260910-623	Moved by: Jered Serben That Smoky Lake County Council move to Closed Session at 10:59 a.m. pursuant to the Access to Information and Protection of Privacy Act (ATIA), Section 19: Third Party Business Interest, in the physical presence of all Council and the following staff members: • Chyenne Shaw, Chief Administrative Officer • Jordan Ruegg, Director of County Services • Nicole Chernwichan, Director of Corporate Services • Kyle Winterbottom, Director of County Infrastructure • Dwight Pritchard, Public Works Coordinator (Modified Duty) • Mark Fedoretz, Shop Foreman • Meaghan Andreychuk, Legislative Services/Recording Secretary CARRIED
Resolution No: 20260910-624	Out of Camera Moved by: Jered Serben That Smoky Lake County Council go out of Closed Session at 11:34 a.m. CARRIED Kyle Winterbottom, Director of County Infrastructure; Dwight Pritchard, Public Works Coordinator; and Mark Fedoretz, Shop Foreman left Council Chambers at 12:03 p.m. Present before County Council from 12:03 p.m. to 12:33 p.m. was Sebastien Dutrisac, Agricultural Fieldman, who presented the Agricultural departmental work plan.
Resolution No: 20260910-625	Moved by: Craig Lukinuk That Smoky Lake County Council recess for a break for the Regular County Council Meeting for the Purpose of Departmental Updates at 12:33 p.m. and resume the meeting at 12:42 p.m. CARRIED
Resolution No: 20260910-626	Moved by: Craig Lukinuk That Smoky Lake County Council recess for lunch for the Regular County Council Meeting for the Purpose of Departmental Updates at 12:42 p.m. and resume the meeting at 1:03 p.m. CARRIED Present before County Council from 1:03 p.m. to 1:17 p.m. was Jasmine Schaub, Human Resources and Safety Manager and Deputy DEM, who presented the departmental work plan for Human Resources and Safety. Present before County Council from 1:17 p.m. to 1:56 p.m. was Jordan Ruegg, Director of County Services, who presented the County Services departmental work plan.
Resolution No: 20260910-627	Moved by: Jered Serben That Smoky Lake County Council direct Administration to complete and forward a marketing strategy and proposed implementation plan for Economic Development for consideration in the 2027 budget, including information regarding available incentives, programs, grants, permitting, and other relevant economic development opportunities. CARRIED

Resolution
No:
20260910-
628

4.5 Departmental Update – Work Plans

Moved by: Lorne Halisky

That Smoky Lake County Council accept the verbal and written departmental work plans from the Chief Administrative Officer and all departments, dated September 10, 2026.

CARRIED

5.

Resolution
No:
20260910-
629

Correspondence

5.1 Town of Smoky Lake Motion Requesting a Joint Meeting

Moved by: Ryan Barker

That Smoky Lake County Council propose that the Town of Smoky Lake schedule a Joint Town and County Meeting for Monday, September 28, 2026, at 11:00 a.m. in the Smoky Lake County Council Chambers; and that, if this date and time are not acceptable to the Town, Smoky Lake County proceed with the alternate meeting date of Tuesday, September 29, 2026, at 9:00 a.m.

CARRIED

6.

Resolution
No:
20260910-
630

Next Meetings:

Moved by: Lorne Halisky

That Smoky Lake County Council approve the following upcoming County Council meetings:

- Thursday, September 17, 2026, Regular County Council Meeting at 9:00 a.m.
- Monday, September 28, 2026, Special Council Meeting at 1:30 p.m.
- Wednesday, October 21, 2026, Organizational/Regular Meeting at 9:00 a.m.
- Thursday, November 12, 2026, County Budget Meeting at 9:00 a.m.

CARRIED

Resolution
No:
20260910-
631

Adjournment

Moved by: Craig Lukinuk

That the Smoky Lake County Council Meeting of Thursday, September 10, 2026, be adjourned at 2:03 p.m.

CARRIED

Signature Apon Request

REEVE,

Craig Lukinuk

SEAL

Signature Apon Request

CHIEF ADMINISTRATIVE OFFICER,

Chyenne Shaw