



Reeve's Report

**Jered Serben: Reeve and Councillor for Division 5
August 23rd to September 18th**

August 25th Smoky Lake Agricultural Society Meeting (Jered)

- Smoky Lake Ag Society received \$ 100,000 grant from the province
- The facility's Hvac system has been upgraded
- Discussions about R.V. Park bathrooms improvements and potential sewer upgrades
- The ice was put in the first week of September, and clubs have begun to use it
- A donation request letter was sent to Smoky Lake County for the use of a skid steer for the annual Pumpkin Fair Weigh inn's
- Discussion of potential bingo dates for the 2025-2026 year.
- Smoky Lake Daycare has mentioned interest of renting space for out-of-school programs and activities. No agreement has been put in place
- A new sign will be installed titled "Nutrien AG Centre" as per the naming rights bids.
- Discussion regarding rental space agreements with the Pumpkin Growers' Association
- Discussions about upgrading the hot water tanks

August 26th Intermunicipal Development Plan Committee with the Village of Waskatenau (Jered and Dominique)

- The IDP Committee appointed Jered Serben as the Chairman and Roy Krahulec
- the Village of Waskatenau and Smoky Lake County move forward with their Intermunicipal Development Plan Bylaws, including the proposed amendments, and schedule a joint public hearing once dates are agreed upon

August 27th Special Council Meeting (All Council)

- Smoky Lake County Council accepted the written and verbal report from SAGE Analytics Inc., presented on Wednesday, August, 28, 2025.
- Smoky Lake County Council directed SAGE Analytics Inc. to provide a summary of findings to distribute to Smoky Lake County employees.

August 28th Regular Council Meeting (All Council)

- Smoky Lake County wrote off \$86,360.94 interest due from the MCC for Smoky Lake Development Corp and cancel the General Security Agreement and Promissory Note signed between the MCC For Smoky Lake Development Corp (the Borrower) and Smoky Lake County (The Lender) as signed.



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- Smoky Lake County give first reading to Bylaw No 1483-25 to repeal Bylaw 1413-22: A bylaw authorizing the lending of money to a Municipal Controlled Non-Profit Organization
- Smoky Lake County provide a letter to the Smoky Lake Public Library in support of their Community Facility Enhancement Grant application to upgrade the library door with an automatic door opener and to budget a capital contribution of \$7,500 towards this project in 2026.
- Smoky Lake County approved allocating the remaining \$687 from the 2025 FCSS Grant to the Warspite Community Hall Association for a Community Engagement/Volunteer night, per Policy 08-17-01
- That Smoky Lake County write off \$1,421.88 interest on Account SMOK001 Smoky Lake Agricultural Society.
- Smoky Lake County Council donate \$1,000 to the Smoky Lake Golf and Country Club for the Junior Golf Program.
- Smoky Lake County Council donated \$1,500 as a platinum sponsor to the Smoky Lake Pumpkin Growers Association for the 35th annual Pumpkin Weigh-off and Fair on October 3-5, 2025.
- Smoky Lake County Council donated \$500 for food at the 1st annual Law and Wild BBQ on September 9, 2025, and requests the Peace Officer to attend and promote the event on social media
- Smoky Lake County Council appointed Warren Young as a Community Peace Officer for Smoky Lake County
- Smoky Lake County Council gave First Reading to Bylaw No. 1486-25 to close portions of the Government Road Allowance west of W ½ 7-61-18-W4M and consolidate them with the adjacent lands
- Smoky Lake County Council amended Policy No. 03-16: Road Closure Policy with the amendments recommended from Council.
- Smoky Lake County Council gives First Reading to Bylaw No. 1482-25 and schedules a Public Hearing for Thursday, September 11, 2025, at 9:15 a.m.
- Smoky Lake County gave Third and Final Reading to Bylaw No. 1488-25 to establish an Inter-Municipal Regional Agreement for Regional Fire Rescue Services
- Smoky Lake County appointed Reeve Jered Serben and Deputy Reeve Dominique Céré as representatives, and Councillor Lorne Halisky as alternate, to the Advisory Committee for Fire Rescue Services Bylaw No. 1488-25
- That Smoky Lake County enter in negotiations for a contracted interim Agricultural Fieldman position
- That Smoky Lake County Council accept the verbal discussion/presentation dated August 28, 2025, from the Honourable MLA Glenn van Dijken which included but not limited to:
 - Repairs to bridge infrastructure.
 - Allocation of funding and resources for police services.
 - Rural healthcare concerns related to the growing population within the County and the long-term sustainability of our hospital.



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- Issues raised by the Council regarding the need for upgrades to boat launches at lakes within the County, to prevent shoreline degradation as well emergency access on the North Saskatchewan River
- Concerns regarding the exclusion of Smoky Lake County from the 2025 Federal Livestock Tax Referral provision.
- **That Smoky Lake County Council accept the verbal discussion/presentation dated August 28, 2025 from Sargent Anita Doktor, member of the RCMP which included but not milted to:**
 - Staffing updates
 - Smoky Lake County Rural Crime Watch Association Wild Bar BQ event on September 9, 2025
 - RCMP training budgets

September 4th, Regular Budget Meeting (All Council)

- Smoky Lake County Council appoints Tori Ponich as Agricultural Fieldman and Weed Inspector on a temporary basis from September 8 to December 19, 2025.
- Smoky Lake County Council rescinds Motion 639-25, lifting the suspension on hiring and termination of staff following the completion of the review.
- Smoky Lake County Council accepts the resignation of the Chief Administrative Officer, Kevin Lucas on September 4th, 2025 effective immediately
- That Smoky Lake County Council appoint Brenda Adamson, as the Acting Chief Administrative Officer effective September 4, 2025, with all the powers, duties, and responsibilities of the Chief Administrative Officer until November 30th, 2025.
- Smoky Lake County contracted the consulting firm Sage Analytics to conduct an HR research project, at a cost not exceeding \$1,500 plus GST, and that the findings be brought back to the next Regular Council Meeting on September 11, 2025

September 11th, Regular County Council Meeting (All Council)

- Smoky Lake County approves the \$311,250 Strategic Transportation Infrastructure Program agreement with Alberta Transportation for Bridge BF01722 rehabilitation and funds 2025 engineering costs from the General Capital Reserve.
- Smoky Lake County Council approves the \$501,600 Strategic Transportation Infrastructure Program agreement with Alberta Transportation for Bridge BF 06788 replacement and funds 2025 engineering costs from the General Capital Reserves.
- Smoky Lake County approved the donation of a skid steer to the Smoky Lake Ag Society to help with removing ice cover sheets to host the Smoky Lake Pumpkin Fair Days
- Smoky Lake County hosted a public hearing regarding Bylaw No. 1272-14 to redistrict portions of the lands legally described as NW-22-59-14-W4M.



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- Smoky Lake County continues with RMA coverage for unattached fire apparatus equipment at current replacement cost, listed separately in the Heavy Equipment policy with a \ \$5,000 deductible.
- Smoky Lake County Council approved the Working from Home Policy (15-10, Version 01) with an added procedure for proper documentation of work-from-home requests.
- Smoky Lake County hosted another public hearing on this day in regard to Bylaw: No. 1486-25: A Bylaw to close all those portions of the Government Road Allowance lying west of W ½ 7-61-18-W4M & to consolidate said closed portions with said lands
- Smoky Lake County Council approved the Cell Phone Use Policy (15-08, Version 01)
- Smoky Lake County Council approve the Employee Performance Appraisal Policy (15-03, Version 03)
- Smoky Lake County Council tabled the 'New Hire and Initial Employment Conditions Policy 15-09-01' for a future meeting and directs administration to review it with a Human Resource Contractor.
- Smoky Lake County Approved Policy Statement No. 08-25-01 Financial Reserve Policy
- Smoky Lake County gave Third and Final Reading to Bylaw No. 1478-25, authorizing a joint agreement to establish the Ukrainian Twinning Committee for collaborative projects between Smoky Lake Region and Kosiv District, Ukraine.
- Smoky Lake County Council gave Third Reading to Bylaw No. 1482-25 to redistrict parts of the NW-22-59-14-W4M lands.
- Smoky Lake County Gave first reading to Bylaw 1484-25: A Bylaw to amend Intermunicipal Development Plan Smoky Lake County Bylaw No. 1424-22 & Village of Waskatenau Bylaw No. 697-22 and a Joint Public hearing will be held in the month of October, 2026
- Smoky Lake County Council defers the revised Organizational Structure Policy, keeps the current structure, and sends the proposed policy to a Human Resources firm for review before returning it to a future Committee of the Whole meeting.
- Smoky Lake County Council appointed Chyenne Shaw as Director and Jasmine Schaub as Deputy Director of Emergency Management, recognizing Chyenne Shaw's expertise in emergency management.
- That Smoky Lake County accepted the presentation of the Priority Bridge List for 2025 from Chris Schmelzle and Alyssa Fortin-Paossi, Associated Engineers, as information

September 18, Special Council meeting (All Council)

- Smoky Lake County Council enters a 6-month contract with Lakeland Human Resources from September 18, 2025, to March 18, 2026, to support HR operations and recruitment.
- Smoky Lake County Council approves two polling stations per division for the October 20, 2025 Municipal Elections, with voting boundaries set by the Local Authority Elections Act Section 36(1)



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- Smoky Lake County Council amends the advanced polling station hours to Saturday, October 18th, from 10:00 am to 5:00 pm at the County Administration Office in Council Chambers.
- Smoky Lake County Council proposes October 14th or October 28th, both at 9:00 a.m., as dates for the Joint Public Hearing with the Village of Waskatenau on Bylaw 1484-25 amending the Intermunicipal Development Plan.
- Smoky Lake County Council will advertise a Limited Invitation to Tender for a five-year lease of municipally-owned properties (SW-1-61-18-W4M, SW-2-61-18-W4M, NW-2-61-18-W4M, NE-3-61-18-W4M, SW-11-61-18-W4M, SE-10-61-18-W4M) on the County's website, social media, and the Redwater Review, closing October 3, 2025, at 4:00 PM MT.
- That Smoky Lake County Council Direct Administration to replace the fence which was removed by the County and remove the debris placed on SML 120101 and SML 140092.