



# **Reeve's Report**

**Jered Serben: Reeve and Councillor for Division 5  
January 17, 2025 to March 21, 2025**

January 17, 2025 – Smoky Lake Foundation Meeting (Jered & Dominique)

- Received update from the CAO on new artwork, appliances, and Workplace Health & Safety Program.
- Received the 2024 YTD Financial Statements for the Supportive Living (lodge) and the Seniors Subsidized Apartment and Community Housing programs.
- Purchasing Agreement was finalized which will provide a 5% rebate for select food, linens, cleaning, facilities management, and office supplies.

January 22, 2025 – Joint Health & Safety Meeting (Jered & Dominique)

- Reviewed the Action Log, 11 incidents, and training taken.
- Received safety program updates from the Health & Safety Coordinator.
- Acknowledged the results from the Alberta Municipal Health & Safety Association (AMHSA) Certificate of Recognition (COR) results from their external audit of the County.
- Amended Safety Policy Statement No. 01-01-05: Health & Safety Policy.

January 23, 2025 – Regular Council Meeting (All Council)

- Gave 3<sup>rd</sup> Reading to Bylaw No. 1464-24: Non-Residential Tax Incentive.
- Approved \$1,500 of FCSS grant funds to the Vilna Veselka Dancing Club.
- Amended Policy Statement No. 62-06-02: Agricultural Service Board Poster Contest.
- Amended Policy Statement No. 62-28-07: Mowing Program.
- Gave 1<sup>st</sup> Reading to Bylaw No. 1472-25: to redistrict & reclassify NE-34-59-13-W4 from Residential to Agricultural Land (Public Hearing Scheduled for March 13, 2025 at 9:15 a.m.)
- Adopted Policy Statement No. 02-39-01: Primary Highway Enforcement.
- Amended Policy Statement No. 02-13-02: Emergency Vehicle Operations.
- Amended Policy Statement No. 02-11-16: Peace Officer: Annual Reporting.
- Approved to honor an extension of the Memorandum of Understanding (MOU) with the Kosiv District, Ivano-Frankivska Oblast, Ukraine, to show support for our Ukrainian counterparts.
- Approved to seek side-meetings with willing Ministers at the Spring RMA Convention.
- Acknowledged Community Learning Council (CLC), as the legal host of CLC since 1975, and their 50th anniversary.

January 27, 2025

- Discussed the HVAC system replacement.
- Discussed the potential to discontinue Bingo due profit loss.
- Discussed the STARS fundraising event scheduled for April 5, 2025.

February 19, 2025 – Special Council Meeting (All Council)

- Received a personal update from the Reeve and business continuity update from the Chief Administrative Officer, under the authority of the FOIP Act, Sections 27: Privileged Information and 17: Third Party Personal Privacy.

February 24, 2025 – Joint Health & Safety Meeting (Jered & Dominique with virtual audio difficulties)

- Reviewed the Action Log, 16 incidents, and training taken.
- Received safety program updates from the Health & Safety Coordinator.
- Amended Safety Policy Statement No. 01-05-04: Health and Safety Committee Terms of Reference.
- Amended Safety Policy Statement No. 03-02-03: Hazard Identification and Assessment.



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- Amended Safey Policy Statement No. 03-03-03: Hazard Assessment Checklist.
- Amended Safey Policy Statement No. 06-02-02: Workplace Violence & Harassment Prevention Plan.
- Rescinded Safey Policy Statement No. 06-01-02: Workplace Violence Directive.
- Amended Safey Policy Statement No. 09-01-01: Grader Operation.

February 28, 2025 – Smoky Lake Foundation Meeting (Jered & Dominique)

- Received update from the CAO, Financial Statements, Occupancy Report and report from working groups.
- The skid steer will be offered for sale in consignment.

March 3, 2025 – Joint Town of Smoky Lake & Smoky Lake County Council Meeting (All Council)

- Received in formation from delegation: Kari Anderson, Assistant Director, Public Library Services Branch and Jen Pringle, Public Library Grants Program, Government of Alberta, to provide an update on the Library Services Act and Library Regulations in 2025.
- Discussed: Ukrainian Twinning Committee, Smoky Lake Regional Heritage Board Collaboration, Municipal Land Use Tool (MLUST), Smoky Lake Agricultural Society.

March 11, 2025 – Physicians & Healthcare Professionals Committee Strategic Planning Meeting (Jered & Dominique)

- This meeting was for the purpose of conducting a workshop on strategic planning.

March 13, 2025 – Public Hearing for Bylaw: No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Agriculture (All Council)

- There were 5 members of the public in attendance online, none of which wished to speak in favour or opposed to the Bylaw, and there were 4 written submissions received in opposition, one member of the public spoke in favour.

March 13, 2025 – Regular Council Meeting (All Council)

- Approved to provide \$1000 to the Victoria Trail Agricultural Society Fair Days.
- Approved to provide \$400 & promo items to the Endurance Riders of Alberta for the Mighty Moose Miles, being held near Warspite.
- Gave 3<sup>rd</sup> & final reading to Bylaw No. 1472-25: to Redistrict & Reclassify NE-34-59-13-W4 from Residential to Ag.
- Gave 3<sup>rd</sup> & final reading to Bylaw No. 1476-25: Borrowing Bylaw.
- Appointed external members to the Assessment Review Board (ARB) for Year-2025.
- Appointed Councillor Halisky as the voting delegate and Councillor Gawalko as the alternate voting delegate, to vote at the Federation of Alberta Gas Co-ops Ltd. meetings, conventions, annual general meetings.
- Amended Policy Statement No. 14-A.02-04: Incident reporting.
- Approved the Health & Safety Coordinator/Director of Emergency Management to take the Alberta Emergency Alert Course with the Government of Alberta to become authorized to issue emergency alerts as the Director of Emergency Management for the County.
- Approved to close both County offices for the Annual Safety Meeting – April 17, 2025.
- Approved two backslapping applications for NW-12-58-14-W4 and SW-1-60-14-W4.



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- Approved \$2,500 of FCSS funding to Bellis Board of Trade and \$1,590 to Friends of the Vilna Pool Hall Society.
- Approved to provide \$300 & County banner to Travel Lakeland Promotional Booth displayed at the Edmonton Boat and Sportsman.
- Approved to transfer \$500,000 into operating reserves and \$300,000 into capital reserves.
- Received a presentation from Aspen View Public Schools.

March 13, 2025 – Municipal Planning Commission Meeting (All Council)

- Approve Development Permit No. 005-25: NW 11-61-18-W4M, for the development of a Natural Resource Extraction/Processing Facility (Sand & Gravel), subject to conditions.
- Approve Development Permit No. 006-25: S1/2 15-61-18-W4M, for the development of a Natural Resource Extraction/Processing Facility (Sand & Gravel), subject to conditions.
- Approve Development Permit No. 004-25: PLAN 0627587, BLOCK 1, LOT 1, for the development of a Recreational Use (outdoor archery range), subject to conditions

March 17-19, 2025 – Rural Municipalities of Alberta (RMA) Spring Convention (All Council)

- Participated in a variety of plenary addresses and workshops, as well as the ministerial forum and resolutions session.
- During the convention we also privately met at side meetings to advocate for Smoky Lake County, with the following
  - Minister of Indigenous Relations - Rick Wilson, to talk about building partnerships to ensure future water availability through increased capacity.
  - Minister of Public Safety and Emergency Services - Mike Ellis, and Minister of Municipal Affairs - Ric McIver, to discuss increasing funding towards Regional Fire Services and Rural Regional Fire Services in relation to being prepared and resilient to the impacts of disasters
  - RCMP Superintendent Dave Kalist, OIC of "K" Division, to discuss concerns

March 21, 2025 – Smoky Lake Foundation Meeting (Jered & Dominique)

- Received the 2024 audited financial statements.
- Adopted a policy on Mission, Vision, & Values Statement.
- Received reports from the CAO, Occupancy Report and working groups.

Sincerely,

Jered Serben

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More information about County meetings, minutes, agendas, bylaws, policies, and departments, is available at: [www.smokylakecounty.ab.ca](http://www.smokylakecounty.ab.ca)